

**OFFICE OF PROFESSIONAL REGULATION  
89 MAIN STREET, 3<sup>RD</sup> FLOOR, MONTPELIER, VT  
BOARD OF NURSING  
APPROVED MINUTES  
August 14, 2017**

**1. Call to Order:**

The meeting was called to order at 9:01 a.m. by Jeanine Carr – Chair at Office of Professional Regulation, 89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT; Board members present: Jeanine Carr, Ellen Watson, Virginia Hudson, Jennifer Laurent, Douglas Sutton, Kelly Sinclair, Deborah Swartz, Jill Duel. Staff members present: Phyllis Mitchell – Executive Director, Lauren Hibbert– Board Attorney, Prosecuting Attorneys; Jennifer Colin, and Rachel Allen; Michael Kupersmith – Hearing Officer, Jamie Palmisano - Investigator; Ellen Leff - Nursing Case Manager, Kristin Husher – Nursing Program Manager, Michelle Lavoie - Administrative Assistant; Others present; Cynthia Mead, Vicki Mednick, Elizabeth Maislen, Jean Vulte, Heather Prevost, Karen Dwire, Ruth Hogan, Rose Sheehan, Penny Burrows, Attorney Kave'h Shahi – Ashley Stilwell – Present via telephone

**2. Changes and Additions to the Agenda:** None

**3. Approval of Minutes:**

E. Watson moved to approve the minutes – With changes **Pass**

**4. CLOSING REPORTS:**

J. Laurent moved to recommend that the following closing reports be accepted. **Pass**

- 2017-180
- 2017-274
- 2017-273
- 2016-685
- 2017-39

**5. Summary Suspensions:**

2017-358 Cynthia Mead was present. The Board went into deliberative session at 9:37am; resumed at 9:47am. Moved to **SUMMARILY SUSPEND** the license of Licensed Nursing Assistant **Cynthia Mead**. **Pass**

**6. Hearings:**

2016-343 Vicki Mednick was present. A hearing was held with Michael Kupersimth, Esq., presiding for the Board. The Board went into deliberative session at 11:51am; resumed at 12:06pm. The Board dismissed the case without a finding of unprofessional conduct. A written decision and Order will follow. **Pass**

**7. Stipulations:**

- |                       |   |             |
|-----------------------|---|-------------|
| M2016-85<br>(2016-38) | Jessica Pirani was not present. D. Sutton moved to <b>CONDITION</b> the license of Licensed Nursing Assistant <b>Jessica Pirani</b> .         | <b>Pass</b> |
| 2016-520              | Jacqueline Whitehead was not present. J. Laurent moved to <b>WARN</b> the license of Licensed Nursing Assistant <b>Jacqueline Whitehead</b> . | <b>Pass</b> |
| 2016-265              | Heather McAlister was not present. D. Swartz moved to <b>WARN and CONDITION</b> the license of Registered Nurse <b>Heather McAlister</b> .    |             |

**8. Preliminary Denial of Application:**

Elizabeth Maislen was present. The Board went into deliberative session at 1:08pm; resumed at 1:25pm. The Board voted to continue the hearing in 6 months for Ms. Maislen to show evidence of completion of and Advanced Pharmacotherapeutics course.

Jean Vulte was present. The Board went into deliberative session at 1:53pm; resumed at 2:06pm. The Board voted to continue the hearing in 2 months for Ms. Vulte to provide evidence of her program curriculum, witnesses and other documentation.

**9. Proposed Administrative Law Orders:**

- |                      |   |             |
|----------------------|---|-------------|
| 2016-555<br>2015-138 | Christopher Barbee was not present. J. Laurent moved to <b>INDEFINITELY SUSPEND</b> the license of Registered Nurse <b>Christopher Barbee</b> . | <b>Pass</b> |
| 2017-184             | Taryn Kish was not present. V. Hudson moved to <b>INDEFINITELY SUSPEND</b> the license of Licensed Nursing Assistant Taryn Kish.                | <b>Pass</b> |
| 2017-1               | Michelle Vance was not present. J. Duell moved to <b>INDEFINITELY SUSPEND</b> the license of Registered Nurse Michelle Vance.                   | <b>Pass</b> |
| 2016-550             | Dianne Lacasse was not present. Moved to next Board meeting.  |             |

**OTHER DISCIPLINARY ITEMS:**

- Current Discipline Reports – July 17, 2017. The Board received and reviewed the current discipline cases and quarterly statistics report with E. Leff.

**10. Administration, Education, Practice, Licensure:**

**Executive Director's Report::**

The Board received and reviewed the July 2017 Executive Director Report with Phyllis Mitchell.

**11. Public Comments:**

Ashley Stilwell, ADN, was present via telephone to discuss her options for education.

## **12. Education:**

### **Nursing Education Committee:**

D. Swartz reported on the Nursing Education Committee meeting that was held on August 3, 2017.

### **Nursing Program Manager Report:**

The Board received and reviewed the July 2017 Nursing Program Manager Report with Phyllis Mitchell.

### **LNA Programs:**

- Genesis Mountain View Center – Moved to next Board meeting
- The Manor, Inc - Moved to next Board meeting
- Our Lady of Providence- Moved to next Board meeting
- River Valley Technical Center (Adult) - Moved to next Board meeting
- River Valley Technical Center (Day) - Moved to next Board meeting

### **Nursing Assistant Education and Practice Committee:**

Report moved to next meeting.

## **13. Practice**

### **APRN Sub Committee:**

Has not met since the last Board meeting.

**Practice Committee:** Has not met since last Board meeting.

14. **Other Business:** Lauren Hibbert reviewed open meeting laws & inquiries to the Board with the Board.

**Adjournment:** D. Sutton moved to adjourn the meeting at 4:07 PM.

Minutes recorded by: Michelle Lavoie, Licensing Board Specialist  
Draft minutes reviewed by: Phyllis Mitchell, Executive Director  
Draft minutes approved by Vermont Board of Nursing