



# **Board of Professional Engineering**

**Office of Professional Regulation, Vermont Secretary of State**

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## **Unapproved Minutes Thursday, December 6, 2018**

1. The meeting was called to order at 8:30 a.m.

Members present: Brad Aldrich, P.E., Chair; Claus Bartenstein, P.E., Vice-Chair; Raymond Forsell, P.E., Secretary and Scott Sabol P.E. Absent: Nathan Mascolino, P.E. and Bonnie Giuliani.

OPR Personnel present: Gabriel Gilman, General Counsel via conference call and Kara Shangraw, Licensing Administrator I.

2. The Chair called for the approval of the minutes from the November 1<sup>st</sup> meeting. Mr. Sabol made a motion, seconded by Mr. Bartenstein, to approve the minutes of the November 1, 2018 meeting as submitted. Motion passed.

3. **Disciplinary Matters:**

4. **Application Review:**

Mr. Sabol, made a motion, seconded by Mr. Forsell, to approve the following applicant(s) for licensure on the basis of endorsement from another state and/or their National Council of Examiners for Engineering and Surveying Record indicating "Model Law Engineer." Motion passed unanimously.

Cuono, Ciro (**Structural I not Civil**)  
Rich, David (Civil)  
Sherman, Kevin (Civil)  
Small, Michele (**Structural I not Civil**)  
Busch, Donald (Environmental)  
Paone, Elisa (Electrical)  
McGuire, Stephen (Environmental)  
Brown, Adam (Structural I)  
Hanson, Eric (Structural II)

McClellan, John (Civil & Environmental)  
Schall, Andrew (Civil)  
Smadi, Malek (Civil)  
Vetere, Frank (Civil & Environmental)  
Brown, Jonathan (Electrical)  
Taylor, Andrew (Electrical)  
Basinger, James (Mechanical)  
Brunn, Geoffrey (Structural II)

**Stephens, Jeremy (Civil)** - The Board determined, on the basis of the application papers only, that his application was incomplete. Mr. Stephens will be notified.

Mr. Sabol, made a motion, seconded by Mr. Forsell, to approve the following application(s) to sit for the Principals and Practice exam. Motion passed unanimously.

Kozhokin, Pavlo (Structural II)

**4. Application Review – Continued:**

Mr. Sabol, made a motion, seconded by Mr. Forsell, to approve the following applicant(s) to sit for the Fundamentals of Engineering examination. Motion passed unanimously.

DeChance, Anthony  
Hudson, David

Heist, Harrison  
Neely, Sean

**5. Topics for Discussion:**

**6. Administrative Updates:**

**7. Other Business:**

The Board discussed changing the review of applications that have an NCEES record with the MLE designation that also have more than 10 years of active work experience to only one Board member review. Based on the discussion Mr. Sabol made a motion, seconded by Mr. Forsell, to make the change. Motion passed.

The Board discussed changing their meetings to every other month having them held on even months starting with February 7, 2019. Based on the discussion Mr. Sabol made a motion, seconded by Mr. Forsell, to make the change. Motion passed. The Board is aware of a conflict with the February meeting for the NCEES examination deadline, therefore they will be having a special meeting on January 31<sup>st</sup> to review examination applications only.

**8. Correspondence:**

**9. Public Comment:**

**10.** There being no further business, the meeting adjourned at 9:48 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Administrator I

Next Scheduled Meeting – Thursday, February 7, 2019. Please check the office [website](#) for updates.