



**OFFICE OF PROFESSIONAL REGULATION  
VERMONT BOARD OF NURSING  
MINUTES  
January 12, 1998**

1. The meeting was held January 12, 1997 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:03 a.m. by Brenda Smith. Members present were: Effie Chamberlin, Marjory Kerr, Cathy McGee, Raymond Phillips, Diane Dowgiewicz, Ingrid Brodin and Kim Keaton. OPR Staff present were: Anita Ristau, Muriel Morse, Janice Hatch, Phil Cykon, Tom Lehner, Steve Kennedy and Merrill Cray. Other participants were: Bob Gagnon, Diane Zamos, Lynne Wolfe, Diane Miller, and Michael Hanley, Esq.
2. Moved by Effie Chamberlin and seconded by Marjory Kerr to accept the minutes of December 8, 1997 with corrections as noted. **Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Report attached.
  - B. Executive Director's Report given by Anita Ristau. Report attached.
  - C. Introduction of Tom Lehner, Director, Office of Professional Regulation.
  - D. Moved by Ingrid Brodin and seconded by Diane Dowgiewicz to approve Draft #4 of the Administrative Rules with changes as noted. **Passed**
4. **LICENSURE:**
  - A. Moved by Ingrid Brodin and seconded by Kim Keaton to disapprove the practice guideline for:
    - 1) Jarrett Caltrider -- Clinical Specialist in Adult Psychiatric and Mental Health. A letter is to be sent to Mr. Caltrider informing him that his guidelines need to be more detailed to be in compliance with Administrative Rule VIII C 4 (b).
    - 2) Gehring, Patsy Eileen, Adult Nurse Practitioner because Ms. Gehring does not meet criteria for endorsement. **Passed**
  - B. Moved by Ingrid Brodin and seconded by Marjory Kerr to approve the practice guideline for:
    - 1) Carney, Elizabeth -- Adult Nurse Practitioner **Passed**
  - C. Moved by Diane Dowgiewicz and seconded by Ingrid Brodin to accept the application for renewal of Alvin Richardson's LPN license. **Passed**
  - D. Moved by Ingrid Brodin and seconded by Kim Keaton to refer the Application for licensure as a nursing assistant for TY to an I-team. **Passed**
  - E. Moved by Ingrid Brodin and seconded by Kim Keaton to refer the Application for licensure as a nursing assistant for EL to an I-team. **Passed**
  - F. Moved by Effie Chamberlin and seconded by Ingrid Brodin to refer the Application for licensure as a nursing assistant for LH to an I-team. **Passed**  
**M. Kerr Abstained**

5. COMPLAINTS:

- A. Discussed Authorization for the Secretary of State's Office to Retain Independent Counsel for specific Board Cases.

Moved by Ingrid Brodin and seconded by Kim Keaton to approve authorization for the Secretary of State's Office to retain independent counsel for certain Nursing Board cases. A letter will be sent to the Secretary of State indicating that the Nursing Board should not have the entire burden for the cost of independent counsel. **Passed**

- B. **NU31-0295**, Moved by Ingrid Brodin and seconded by Marjory Kerr to accept the request by Rachel May for full reinstatement of licensure. **Passed**

- C. **NU66-0597**, Moved by Ingrid Brodin and seconded by Kim Keaton to accept as written the Stipulation & Consent Order to reprimand and condition the license of Denise Spinelli. **Passed**

- D. **ULP-NU22-1295**, Wolfe, Lynne, Preliminary Predenial Hearing. Moved by Kim Keaton and seconded by Ingrid Brodin to enter into deliberative session. **Passed**

The Board will issue a written response to Lynne Wolfe.

- E. **NU30-1296**, Moved by Ingrid Brodin and seconded by Marjory Kerr to suspend the license of Lyana Lewis. **Passed**

- F. **NA08-0897**, Moved by Ingrid Brodin and seconded by Kim Keaton to enter into deliberative session at 2:43 p.m. **Passed**

Moved by Ingrid Brodin and seconded by Kim Keaton to suspend the license of Louise Phelps. **Passed**

- G. **NA26-1196**, Moved by Effie Chamberlin and seconded by Kim Keaton to enter into deliberative session as 3:05 p.m. **Passed**

Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to suspend the license of Nancy King. **Passed**

- H. **NA02-0797**, Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to suspend the license of Jillian Cassani. **Passed**

- I. **NA47-0297**, Moved by Diane Dowgiewicz and seconded by Kim Keaton to suspend the license of Jean Palmer. **Passed**

- J. **NU09-0997**, Effie Chamberlin presented the Report of Concluded Investigation and recommended the case be closed. So voted.

- K. **NU10-0997**, Brenda Smith presented the Report of Concluded Investigation and recommended the case be closed. So voted.

- L. **NA15-0997**, Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed. So voted.

- M. **NA06-0895**, Anita Ristau presented the Report of Concluded Investigation and recommended the case be closed. So voted.

- N. **NU07-0997**, Anita Ristau presented the Report of Concluded Investigation and recommended the case be closed. So voted.

- O. **NU56-0497,** Ingrid Brodin presented the Report of Concluded Investigation and recommended by case be closed. So voted.
- P. **NU26-1297,** Moved by Kim Keaton and seconded by Marjory Kerr to accept the I-team recommendation to preliminarily reprimand the license of Jane Straiton.  
**Passed**
- Q. **NU28-1297,** Moved by Effie Chamberlin and seconded by Marjory Kerr to accept the I-team recommendation to preliminarily reprimand the license of Bonnie Baraw.  
**Passed**
- R. Follow-up Report presented by Janice Hatch.
- S. **NA25-0296,** Kim Keaton presented the Report of Concluded Investigation and recommended the case by closed. So voted.
- T. **NU61-0596,** Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed. So voted.

6. PRACTICE:

- A. Report on Life Skills Aides given by Marjory Kerr.

7. OTHER:

- A. National Council, for immediate release, dated December 16, 1997 "Boards of Nursing Approve Proposed Language for an Interstate Compact for a Mutual Recognition Model of Nursing Regulation." Noted with no action taken.
- B. National Council Newsletter dated December 12, 1997, Volume 17, Number 25. Noted with no action taken.
- C. Letter of resignation dated December 15, 1997 from Kim Keaton to Anita Ristau. Noted with regret.
- D. The Regan Report on Nursing Law, Volume 38, No. 7, dated December, 1997. Noted with no action taken.

8. Adjourned at 4:25 p.m.



OFFICE OF PROFESSIONAL REGULATION  
VERMONT BOARD OF NURSING  
MINUTES

February 9, 1998

1. The meeting was held February 9, 1998 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:07 a.m. by Brenda Smith. Members present were: Effie Chamberlin, Marjorie Allard, Cathy McGee, Raymond Phillips, Diane Dowgiewicz, and Margaret Luce. OPR Staff present were: Anita Ristau, Muriel Morse, Janice Hatch, Chris Winters, and Steve Kennedy. Other participants were: Bob Gagnon, Diane Zamos, and Annika Green.
2. Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to accept the minutes of January 12, 1998 as written. **Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Report attached.  
  
Moved by Marjorie Allard and seconded by Diane Dowgiewicz to approve the following program with recommendations as noted: Fletcher Allen Health Care. **Passed**  
  
Moved by Ingrid Brodin and seconded by Marjorie Allard to approve of the following annual reports: Bennington Health and Rehab, Eden Park Nursing Home, Gill Odd Fellows Home, Thompson House, Central Vermont/NH ARC and Mayo Nursing Home. **Passed**
  - B. Executive Director's Report given by Anita Ristau. Report attached.
4. **EDUCATION:**
  - A. Moved by Effie Chamberlin and seconded by Cathy McGee to approve the LPN Re-entry Program submitted by Margery Strom for North Country Hospital. **Passed**
5. **LICENSURE:**
  - A. Moved by Marjorie Allard and seconded by Diane Dowgiewicz to approve individual practice guidelines for Tami Morse -- Certified Nurse Midwife. **Passed**
  - B. Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to approve Application for renewal as an LPN for Carrie Poulin. **Passed**
  - C. Moved by Marjorie Allard and seconded by Effie Chamberlin to approve Application for licensure as an LNA for Heather Smith. **Passed**
6. **DISCIPLINARY:**
  - A. **NA72-0697**, Moved by Marjorie Allard and seconded by Diane Dowgiewicz to suspend the license of Kelly Foley **Passed**
  - B. **NU34-0197**, Moved by Margaret Luce and seconded by Effie Chamberlin to accept the Stipulation and Consent Order as written to condition the license of Barbara Hohn **Passed**
  - C. **NU39-0394**, Moved by Marjorie Allard and seconded by Effie Chamberlin to accept the Modification of Stipulation and Consent Order as written to condition the license of Margie Yoder **Passed**  
**Effie Chamberlin Abstained**

- D. NU18-1197, Moved by Marjorie Allard and seconded by Diane Dowgiewicz to accept as written, pending receipt of the name of a qualified counselor and treating professional plan, Stipulation & Consent Order to condition the license of Denise Carr  
**Passed**
- E. NA10-0897, Default Hearing for Nicole Jennison postponed until the March Board Meeting.
- F. NU13-0895, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed. So voted.
- G. NU12-1097, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed. So voted.
- H. NU15-1197, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed. So voted.
- I. NU52-0497, Anita Ristau presented the Report of Concluded Investigation and recommended the case be closed. So voted.
- J. NA23-1097, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed. So voted.
- K. NU13-1097, Brenda Smith presented the Report of Concluded Investigation and recommended the case be closed. So voted.
- L. NA22-1097, Anita Ristau presented the Report of Concluded Investigation and recommended the case be closed. So voted.
- M. NA48-0198, Moved by Diane Dowgiewicz and seconded by Marjorie Allard to accept the I-team recommendation to reprimand the license of Julie Massaro.  
**Passed**
- N. APP-NA27-1197, Moved by Effie Chamberlin and seconded by Marjorie Allard to accept the I-team recommendation to approve the Application for licensure as a Nursing Assistant for Jaime Chaveauvert.  
**Passed**
- O. APP-NA38-1297, Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to accept the I-team's preliminary recommendation to preliminarily deny the application for licensure as an LNA for Laura Morway.  
**Passed**
- P. APP-NA24-1097, Moved by Marjorie Allard and seconded by Diane Dowgiewicz to accept the I-team's preliminary recommendation to condition the license of Elizabeth Coppola.  
**Passed**
- Q. NA42-0198, Moved by Diane Dowgiewicz and seconded by Effie Chamberlin to accept the I-team's preliminary recommendation to reprimand the license of Linda Santiago.  
**Passed**
- R. NU33-0198, Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to accept the I-team's preliminary recommendation to reprimand the license of Kay Murdoch.  
**Passed**

- S. **APP-NA47-0198**, Moved by Effie Chamberlin and seconded by Marjorie Allard to accept the I-team recommendation to grant an LNA license to Tim Yoder pending successful completion of a competency evaluation test. **Passed**
- T. **NA41-1297**, Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed. So voted. **Passed**
- U. **NA56-0397**, Kim Keaton presented the Report of Concluded Investigation and recommended the case be closed. So voted. **Passed**
- V. **APP-NU06-1096**, Moved by Marjorie Allard and seconded by Effie Chamberlin to accept the preliminary recommendation of I-team to condition the license of Richard Abete. **Passed**
- W. **NA57-0696**, Margaret Luce presented the Report of Concluded Investigation and recommended the case be closed. So voted. **Passed**

X. Follow-up report presented by Janice Hatch.

7. **PRACTICE:**

A. Maria Wicker, Practice of Psychological Astrology postponed.

8. **OTHER:**

- A. Letter of resignation from Ingrid Brodin dated January 16, 1998. Noted with regret.
- B. NCSBN Licensure Examination Test Results for period 10/1/97 to 12/31/97 and 1/1/97 to 12/31/97. The Board commended the LPN Programs on their 100% pass rate.
- C. Letter to Dennis Ross from Anne Wendt dated January 22, 1998 regarding being selected to serve as a panel member of the NCLEX-RN examination item writers for the March 11-15, 1998 session. Noted with no action taken.
- D. National Council Newsletter, Volume 18, Number 2, January 23, 1998. Noted with no action taken.
- E. Letter from Jim Milne dated January 30, 1998 regarding special counsel. Noted with no action taken.
- F. Note from Kim Keaton. Noted with no action taken.
- G. Journal of the House, Wednesday, January 28, 1998. J.R.H. 108. Noted with no action taken.

9. Adjourned at 2:30 p.m.

Respectfully submitted,

Muriel Morse  
Staff Assistant



**OFFICE OF PROFESSIONAL REGULATION  
VERMONT BOARD OF NURSING  
MINUTES  
March 9, 1998**

1. The meeting was held March 9, 1998 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:30 a.m. by Brenda Smith. Members present were: Ingrid Brodin, Marjorie Allard, Raymond Phillips, Diane Dowgiewicz, and Marjory Kerr. OPR Staff present were: Anita Ristau, Muriel Morse, Janice Hatch, Chris Winters, and Ron West. Other participants at various times were: Louise Lamphere - new Board Member, Bob Gagnon, Annika Green, Mike Zimmerman, Darcy Kennedy, Judith Brogden, Mark Kaplan, William Butterfield, Nancy Houston, and Nichole Jennison. Adhoc Board Members: Michelle Walker, Marie Stanley and Sharon Segal.

2. Moved by Marjorie Allard and seconded by Marjory Kerr to accept the minutes of February 9, 1998 as written. **Passed**

3. **ADMINISTRATION:**

- A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Report attached.

Moved by Ingrid Brodin and seconded by Marjory Kerr to accept the following programs with recommendations as noted: The Arbors, Holiday House and Professional Nurses Service.

**Passed**

Moved by Ingrid Brodin and seconded by Marjorie Allard to approve of the following annual reports: ARC/Green Mountain Chapter, Bennington; Berlin Health & Rehabilitation, Berlin; Birchwood Terrace, Burlington, and Randolph Vocational Center, Randolph.

**Passed**

- B. Executive Director's Report given by Anita Ristau. Report attached.

- C. Area IV Meeting, National Council State Boards of Nursing in Boston, MA. Anita Ristau, Ingrid Brodin and Marjorie Allard will be attending.

4. **EDUCATION:**

- A. Annual Reports

- 1) Norwich University -- The Board reviewed and discussed the written response from Dr. Linda Ellis which addressed the Boards request for the programs short term goals and clarification on the roles of the Clinical Practicum Supervisor and the Mental Health Counselor. The Board will send another letter regarding concerns and questions related to Dr. Ellis' response to the programs short term goals and request a job description for the position of the Clinical Practicum Supervisor and Mental Health Coordinator.

5. **LICENSURE:**

- A. Practice Guidelines:

- 1) Moved by Ingrid Brodin and seconded by Diane Dowgiewicz to accept the recommendation to approve practice guidelines of Mary McVean -- (Edmunds, Marilyn Winterton, Mayhew, Mary Stewart: Procedures for Primary Care Practitioners, St. Louis, 1996, Mosby - Yearbook.) **Passed**

- B. Moved by Ingrid Brodin and seconded by Marjorie Allard to approve Application for Nursing Assistant License for Robin Czepiel.

- C. Moved by Ingrid Brodin and seconded by Marjorie Allard to approve Application for Nursing Assistant License for Adam Linnebur.

- D. Moved by Ingrid Brodin and seconded by Diane Dowgiewicz to approve Application for Nursing Assistant License for Terry Dunnells.

- E. Preliminary review of application for JT. The Board consensus was that the applicant would be referred to the I-team.
- F. Moved by Ingrid Brodin and seconded by Marjorie Allard to approve Application for Nursing Assistant License for John Cole.

6. **COMPLAINTS:**

- A. **NA68-0597,** Moved by Ingrid Brodin and seconded by Marjorie Allard to suspend the license of Jeffrey Broadwell **Passed**
- B. **NA07-0595,** Moved by Marjorie Allard and seconded by Ingrid Brodin to deny the petition for reinstatement of licensure for Carol Bertolli **Passed**
- C. **NU08-0896,** Moved by Ingrid Brodin and seconded by Marjory Kerr to deny the petition for reinstatement of licensure for Marlene Gosselin **Passed**
- C1. **NU44-0397,** Moved by Ingrid Brodin and seconded by Marjorie Allard to approve the Stipulation & Consent Order to reprimand and condition the license of Claudia Simard McAlister **Passed**
- D. **NU42-0296,** Moved by Marjory Kerr and seconded by Marie Stanley to accept as written the Stipulation & Consent Order to condition the license of William Butterfield. Mr. Butterfield is to submit the name of the course required to the Board office for approval prior to taking the course. **Passed**
- E. **NA08-0995,** Moved by Brenda Smith and seconded by Marjory Kerr to approved Modification of Stipulation & Consent Order for JeAnn Stoodley **Passed**
- F. **NU19-1197,** Moved by Marjorie Allard and seconded by Ingrid Brodin to proceed with default judgement and revoke the license of Roland Neri **Passed**
- G. **NU54-0595,** Moved by Brenda Smith and seconded by Marjory Kerr to approve Modification of Stipulation & Consent Order for Alice Kilpatrick **Passed**
- H. **NA10-0897,** Moved by Marjorie Allard and seconded by Ingrid Brodin to proceed with the default judgement and suspend the license of Nicole Jennison until she can demonstrate to the Board that she can meet reinstatement requirements as set by Board. **Passed**
- I. **NA59-0497,** Moved by Diane Dowgiewicz and seconded by Marjory Kerr to accept the default order and suspend the license of Scott Anderson **Passed**
- 11. **NU48-0296,** Moved by Ingrid Brodin and seconded by Marjorie Allard to approve the Stipulation and Consent Order as written to condition the license of Rose Barrett Brady. **Passed**
- J. **NU11-0996,** Moved by Brenda Smith and seconded by Marjorie Allard to approve Stipulation and Consent Order as written to reprimand the license of Carol Clifford **Passed**
- K. **NU14-1197,** Anita Ristau presented the Report of Concluded Investigation and recommended the case be closed. **Passed**  
**Marjory Kerr Abstained**



- L.     **NA54-0298**,     Moved by Marjorie Allard and seconded by Diane Dowgiewicz to accept the preliminary recommendation of the I-team to reprimand the license of Katherine Brace  
**Passed**
- M.     **NA53-0198**,     Moved by Marjorie Allard and seconded by Marjory Kerr to accept the recommendation of the I-team to preliminarily reprimand the license of Belma Ljubuncic.  
**Passed**
- N.     **NU21-1197**,     Anita Ristau presented the Report of Concluded Investigation and recommended the case be closed.  
**Passed**
- O.     **APP-NA35-1297**,     Moved by Ingrid Brodin and seconded by Marjory Kerr to accept the recommendation of the I-team to preliminarily deny application of licensure for Christine Shaw.  
**Passed**
- P.     **NU03-0795**,     Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed.  
**Passed**
- Q.     **NU57-0595**,     Anita Ristau presented the Report of Concluded Investigation and recommended the case be closed.  
**Passed**
- R.     **APP-NA45-0198**,     Moved by Marjorie Allard and seconded by Ingrid Brodin to accept the recommendation of the I-team to preliminarily deny application of licensure for Eileen Lang.  
**Passed**
- S.     **NU12-0996**,     Report of Concluded Investigation (Keaton/Zamos). Tabled until the April meeting.
- T.     **NU39-0298**,     Moved by Ingrid Brodin and seconded by Marjorie Allard to accept the recommendation of the I-team to preliminarily reprimand the license of Laurie Bannister.  
**Passed**
- U.     **NA25-1097**,     Anita Ristau presented the Report of Concluded Investigation and recommended the case be closed.  
**Passed**
- V.     Follow-up Report by Janice Hatch.

7.     **PRACTICE:**

- A.     The Board reviewed the letter submitted by Maureen Curley dated February 6, 1998 requesting clarification of scope of practice as an Advanced Practice Registered Nurse in Psychiatric and Mental Health Nursing as it relates to age parameters for treating adolescents. The Board agreed that it was appropriate for Ms. Curley to provide full services for adolescents ages 17 and above and that it was appropriate for her to provide a limited range of services for adolescents 15 years and above providing these services are identified in her practice guidelines.
- B.     Letter from the Board dated March 2, 1998 to Woodridge Nursing Home regarding number of licensees at their agency working without a current license. Noted with no action taken.

8.     **OTHER:**

- A.     Regan Report, Volume 38, No. 8 dated January, 1998. Noted with no action taken.
- B.     National Council Newsletter, Volume 18, Number 3, dated February 6, 1998. Noted with no action taken.

- C. North Carolina Board of Nursing, Interpretive Statement, Psychotherapy, An Advanced Nursing Intervention. This Statement is to be submitted to Adhoc Committee for Advanced Practice for review and guidance.
- D. Map showing extra parking spaces for Board Members and employees connected with the Secretary of State's Office. Explanation was given to Board Members as to the location of this parking area.
- E. National Council Newsletter, Volume 18, Number 4, dated February 20, 1998. Noted no action taken.
- F. National Council memo dated February 26, 1998 regarding the 1998 Area Meeting Briefing Sheets. Noted with no action taken.

9. Adjourned at 4:20 p.m.

Respectfully submitted,

Muriel Morse  
Staff Assistant



SECRETARY OF STATE  
OFFICE OF PROFESSIONAL REGULATION  
VERMONT BOARD OF NURSING  
MINUTES  
April 13, 1998

1. The meeting was held April 13, 1998 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:04 a.m. by Brenda Smith, Chair. Members present were: Marjorie Allard, Raymond Phillips, Diane Dowgiewicz, Louise Lamphere, Effie Chamberlin, Marjory Allen, Cathy McGee, Ingrid Brodin, and Margaret Luce. Staff present were: Anita Ristau, Muriel Morse, Janice Hatch, Chris Winters, Ron West, Annika Green, Attorney General, Bob Gagnon, Senior Assistant Attorney General.
2. Moved by Marjorie Allard and seconded by Marjory Kerr to accept the minutes of March 9, 1998 as written. **Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Report attached. Moved by Marjorie Allard and seconded by Marjory Allen to accept annual reports for the following programs: Brookside Nursing Home, Eden Park Nursing Home, Genesis Elder Care, Maple Lane Nursing Home, Randolph Vocational Day Program, Rutland Area VNA, Stafford Vocational Day Program and Stafford Vocational Evening Program. **Passed**  
  
Effie Chamberlin and Marjory Allen agreed to attend the ERC and Wavered Residents Review Meeting which will be set up by Laine Lucenti. **Passed**
  - B. Executive Director's Report - Monthly Report given by A. Ristau. Report attached.
  - C. The Board Budget was reviewed. Brenda Smith will write a letter of thanks to Tom Lehner for the budget information.
4. **EXAM:**
  - A. NCSBN Member Board NCLEX Examination Review Request. A. Ristau encouraged new members to review NCLEX-Exam questions.
5. **PRACTICE:**
  - A. Discussed Personal Care Attendants who have lost their LNA license. A letter is to be sent, by the Board, to all residential care homes, hospital discharge planners and home health care agencies regarding licensed nursing assistants who have been disciplined but may be working as personal care attendants.
  - B. Discussed letter dated March 31, 1998 from Julie Bushey regarding clarification of the scope of practice for registered nurses taking health histories and performing physical exams. A letter is to be sent to Julie Bushey stating that it is within the scope of practice for a registered nurse to take a health history and perform a physical exam providing: the individual has received appropriate instruction and supervised practice to perform the procedures; the individual has demonstrated adequate knowledge and skill in performing the procedures; there is documentation of continuing competency in performing the procedures; the agency, through written policy, has agreed upon well defined protocols for performing of the procedures; the outcome of the physical exam performed by the registered nurse does not result in a medical diagnosis or the prescription of medical treatment.
  - C. Discussed letter dated April 7, 1998 from Mary Gill regarding the practice of school nurses administer "natural remedies." The Board agreed to write a letter to Ms. Gill indicating, and that each individual school should set a policy regarding the administration of "natural remedies." The Board concurred that it was within the scope of practice to administer "natural remedies" if the nurse is knowledgeable about the action, side and toxic effect and interaction with other medications prescribed. A. Ristau will attend a Pharmacy Board Meeting with M. Gill to further discuss this issue.

6. **COMPLAINTS:**

- A. **NA07-0797,** Moved by Marjorie Allard and seconded by Ingrid Brodin that the Board accept the State's Request for Default Motion in re: Juanita Bunnell. **Passed**
- Moved by Marjorie Allard and seconded by Ingrid Brodin to accept the recommendation of the I-team to suspend the license of Juanita Bunnell for a six-month period and at the end of the 6 months, Ms. Bunnell will need to prove to the Board that she is ready to re-establish her practice under conditions. **Passed**  
Brenda Smith recused herself
- B. **NA20-0997,** Moved by Ingrid Brodin and seconded by Marjory Allen to accept all Specification of Charges and to accept the State's Motion in re: Default in re Cathy Elwood. **Passed**
- Moved by Ingrid Brodin and seconded by Marjorie Allen to accept the recommendation of the I-team to revoke the license of Cathy Elwood. **Passed**
- C. **NA74-0697,** Moved by Ingrid Brodin and seconded by Diane Dowgiewicz to accept the State's Motion for Default in re: Laurieann Stevens. **Passed**
- Moved by Ingrid Brodin and seconded by Brenda Smith to accept the recommendation of the I-team to revoke the license of Laurieann Stevens, Case File No. NA74-0697. **Passed**
- Moved by Brenda Smith and seconded by Marjorie Allard to rescind the motion to revoke the license of Laurieann Stevens and let the State's request for Motion for Default stand. Action to be tabled until May Meeting. **Passed**
- D. **NA10-0995,** Moved by Brenda Smith and seconded by Cathy McGee to accept the Motion to Dismiss Case File No. NA10-0995, Kelly Paulin. **Passed**
- E. **NA66-0498,** Moved by Ingrid Brodin and seconded by Marjorie Allard to accept the motion to summarily suspend the license of Kathleen Scott. **Passed**
- F. **NA71-0697,** Moved by Marjorie Allard and seconded by Marjory Allen to accept the Stipulation & Consent Order as written to suspend the license of Molli Gleason. **Passed**
- G. **NU58-0497,** Moved by Marjorie Allard and seconded by Diane Dowgiewicz to accept the Stipulation and Consent Order as written to reprimand and condition the license of Patricia Featherstonhaugh. **Passed**
- H. **NA24-0296,** Moved by Marjorie Allard and seconded by Marjory Allen to accept the State's recommendation for Motion in re: Default for Paul Putnam. **Passed**
- Moved by Ingrid Brodin and seconded by Effie Chamberlin to accept the recommendation of the I-team to reprimand the license of Paul Putnam. **Passed**
- I. **NU68-0695,** Moved by Brenda Smith and seconded by Marjorie Allard to accept the Stipulation & Consent Order as written to reprimand the license of Judith Demming. **Passed**
- J. **APP-NU06-1096,** Moved by Ingrid Brodin and seconded by Marjorie Allard to approve the Modification of Stipulation and Consent Order for Richard Abete which will lift the current supervision condition under item no. 17 while working in his current position for Wagner Rehabilitation, Inc. **Passed**

- K.     **NA58-0298**,     Moved by Margaret Luce and seconded by Effie Chamberlin to accept the recommendation of the I-team to reprimand the license of Rita Avery.     **Passed**
- L.     **NU12-0996**,     Anita Ristau presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- M.     **NU35-0198**,     Effie Chamberlin presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- N.     **NA44-0596**,     Margaret Luce presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- O.     **NU17-1197**,     Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- P.     **NA49-0198**,     Raymond Phillips presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- Q.     **NU62-0596**,     Ingrid Brodin presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- R.     **NA57-0298**,     Raymond Phillips presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- S.     **APP-NA46-0198**,     Moved by Ingrid Brodin and seconded by Diane Dowgiewicz to accept the recommendation of the I-team to grant Lynette Houle a nursing assistant license.     **Passed**
- T.     **NU23-1196**,     Brenda Smith presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- U.     **NA37-1297**,     Margaret Luce presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- V.     **NU22-1196**,     Brenda Smith presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- W.     **NA43-0397**,     Raymond Phillips presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- X.     **NA60-0497**,     Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- Y.     **NU31-1195**,     Ingrid Brodin presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- Z.     **NU24-1297**,     Brenda Smith presented the Report of Concluded Investigation and recommended the case be closed.     **Passed**
- Z1.    **NU49-0398**,     Moved by Diane Dowgiewicz and seconded by Effie Chamberlin to accept the recommendation of the I-team to preliminarily reprimand the license of Mary Remancus.     **Passed**

- Z2. **NU37-0197**, Ingrid Brodin presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- Z3. **NU52-0498**, Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to accept the recommendation of the I-team to preliminarily reprimand the license of Susannah Tann. **Passed**
- Z4. **APP-NA31-1297**, Cathy McGee presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- Z5. **ULP-NA01-0795**, Brenda Smith presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- Z6. **ULP-NU13-0395**, Brenda Smith presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- Z7. Follow-up Report by Janice Hatch.

7. **OTHER:**

- A. Letter dated April 2, 1998 regarding the number of incorrect telephone inquiries the Vermont State Nurses' Association receives regarding nursing Board issues.

Letter dated April 8, 1998 from James Milne regarding the oversight of the Vermont State Board of Nursing not being listed in the telephone directories was reviewed with no action taken.

- B. The Regan Report dated February, 1998, Volume 38, No. 9 was reviewed with no action taken.
- C. National Council Newsletter, Volume 18, Number 6, March 20, 1998 was reviewed with no action taken.
- D. Information regarding RN, data collated from the NIS survey sent out with the RN renewals reviewed with no action taken.

8. Adjourned at 2:00 p.m.

Respectfully submitted,

Muriel Morse  
Staff Assistant



SECRETARY OF STATE  
OFFICE OF PROFESSIONAL REGULATION  
VERMONT BOARD OF NURSING  
MINUTES  
May 11, 1998

1. The meeting was held May 11, 1998 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:14 a.m. by Brenda Smith, Chair. Members present were: Marjorie Allard, Raymond Phillips, Diane Dowgiewicz, Louise Lamphere, Effie Chamberlin, Marjory Allen, and Margaret Luce. Staff present were: Anita Ristau, Muriel Morse, Janice Hatch, Chris Winters, Ron West, Annika Green, Attorney General, Bob Gagnon, Senior Assistant Attorney General and Bill Ahlers, Assistant Attorney General. Others present were: Deborah Blackett, Tiffany Bowman, Teresa Heiser, Alan Sousie, Carrie Bourne, and Laurieann Stevens.
2. Moved by Marjorie Allard and seconded by Diane Dowgiewicz to accept the minutes of April 13, 1998 as written. **Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Report attached. Moved by Marjorie Allard and seconded by Marjory Allen to accept annual reports for the following programs: Brookside Nursing Home, Eden Park Nursing Home, Genesis Elder Care, Maple Lane Nursing Home, Randolph Vocational Day Program, Rutland Area VNA, Stafford Vocational Day Program and Stafford Vocational Evening Program. **Passed**  
Effie Chamberlin and Marjory Allen agreed to attend the ERC and Wavered Residents Review Meeting which will be set up by Laine Lucenti. **Passed**
  - B. Executive Director's Report - Monthly Report given by A. Ristau. Report attached. The Board commended Anita Ristau on her involvement in the reduction of the total number of Nursing Board complaints from 150 to 81.
  - C. The Board Budget was reviewed. Brenda Smith will write a letter to Tom Lehner thanking him for the budget information.
  - D. The Board discussed the current legislation regarding 5 year terms of office for Board members. Brenda Smith will write a letter to Jim Milne and Tom Lehner regarding the Board's opposition to the five year board member terms.
4. **EDUCATION:**
  - A. NCSBN Licensure Exam Results were discussed. Anita Ristau noted that scores have improved at both UVM and Norwich University. Copies will be mailed to all schools.
5. **NCSBN:**
  - A. National Association of Pediatric Nurse Associates & Practitioners, Inc. letter dated April 8, 1998 regarding multistate licensure compact and the response from the NCSBN dated April 28, 1998 was discussed. No action was taken.
6. **PRACTICE:**
  - A. Adhoc APRN recommendation regarding Psychotherapy tabled until June Meeting.
  - B. Discussed letter dated April 28, 1998 from Katherine Webster regarding an Advisory Statement from the Board regarding "are Licensed Practical Nurses permitted to receive telephone/verbal orders, specifically in the Intake Office of VNA/VNH?" The Board's decision, "LPN's are permitted to receive telephone/verbal orders over the telephone if it is within the policy and protocol of the agency. However, cannot make assessments or triage."

7. **COMPLAINTS:**

- A. **NA19-0997,** Moved by Marjorie Allard and seconded by Brenda Smith to enter into deliberative session at 10:56 a.m. The Board's Decision will be mailed to Tiffany Bowman. **Passed**
- B. **NU57-0497,** Moved by Effie Chamberlin and seconded by Marjorie Allard to accept the Stipulation & Consent Order to condition the license of Tanya Rivera. **Passed**
- C. **NU14-0996,** Moved by Marjorie Allard and seconded by Marjory Allen to enter into Deliberative Session at 9:50 a.m. Moved by Margaret Luce and seconded by Marjorie Allard to accept Stipulation and Consent Order as written to accept suspend the license of Rita Blais. **Passed**
- D. **NU27-1297,** Moved by Diane Dowgiewicz and seconded by Marjorie Allen to accept the Stipulation and Consent Order to suspend the license of Beth Hale. **Passed**
- E. **NU56-0498,** Moved by Effie Chamberlin and seconded by Marjorie Allen to enter into deliberative session at 10:27 a.m. Moved by Margaret Luce and seconded by Diane Dowgiewicz to accept the Request for Summary Suspension to summarily suspend the license of Christine Virga. **Passed**
- F. **NA74-0697,** Moved by Brenda Smith and seconded by Marjorie Allard to enter into deliberative session at 1:15 p.m. The Board will issue a written opinion will be mailed to the Laurieann Stevens. **Passed**
- G. **NU17-0995,** Moved by Marjorie Allard and seconded by Effie Chamberlin to enter into deliberative session at 1:45 p.m. Moved by Marjorie Allard and seconded by Louise Lamphere to deny Carrie Bourne's Request for Reinstatement of licensure. **Passed**
- H. **NU32-0194,** Moved by Effie Chamberlin and seconded by Marjorie Allard to accept as written the Modification of Stipulation & Consent Order for Lisa Sargent. **Passed**
- I. **NU63-0695,** Moved by Effie Chamberlin and seconded by Louise Lamphere to approve the request to reinstate the license of Mary White. **Passed**
- J. **NU09-0895,** Moved by Effie Chamberlin and seconded by Louise Lamphere to approve the request to reinstate the license of Sandra Thompson-Cormier. **Passed**
- K. **NU58-0496,** Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to accept the Modification of Stipulation and Consent Order as written for Pamela Gratton. **Passed**
- L. **NA50-0198,** Raymond Phillips presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- M. **NA33-1297,** Marjorie Kerr presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- N. **NA56-0298,** Marjorie Kerr presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- O. **NU34-0198,** Margaret Luce presented the Report of Concluded Investigation and recommended the case be closed. **Passed**



- P.     **NA50-0596,**     Marjorie Kerr presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- Q.     **NU02-0796,**     Margaret Luce presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- R.     **NA38-0496,**     Cathy McGee presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- S.     **NU31-0198,**     Brenda Smith presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- T.     Follow-up Report by Janice Hatch.

8.     **OTHER:**

- A.     Memo dated April 14, 1998 regarding Personal Care Attendants in response to April 13th Board discussion regarding "Personal Care Attendants who have lost their LNA license." Discussed with no action taken.
- B.     Letter from Sherry Easterbrooks of Woodridge Nursing Home dated April 22, 1998 regarding employees working with lapsed licenses. Discussed with no action taken.

9.     Adjourned at 2:00 p.m.

Respectfully submitted,

Muriel Morse  
Staff Assistant



**OFFICE OF PROFESSIONAL REGULATION**  
**VERMONT BOARD OF NURSING**  
**MINUTES**  
**June 8, 1998**

1. The meeting was held June 8, 1998 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:04 a.m. by Brenda Smith, Chair. Members present were: Cathy McGee, Marjorie Allard, Raymond Phillips, Louise Lamphere, Effie Chamberlin, Marjory Allen, and Margaret Luce. Staff present were: Anita Ristau, Muriel Morse, Janice Hatch, Chris Winters, Steve Kennedy, Merrill Cray, Annika Green, Attorney General, Bob Gagnon, Senior Assistant Attorney General and Bill Ahlers, Assistant Attorney General. Others present were: Randy Amis and Deborah Hughes.
2. Moved by Marjorie Allard and seconded by Louise Lamphere to accept the minutes of May 11, 1998 as written. **Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Report attached. Moved by Margaret Luce and seconded by Marjory Allen to accept annual reports for the following programs: Verdell Village, Fletcher Allen Health Care, Genesis Elder Care (Morrisville), Starr Farm Nursing Center, Linden Lodge, Pleasant Manor, Northland Job Corps, and the American Red Cross (Burlington). **Passed**  
Moved by Margaret Luce and seconded by Marjory Allen to accept the recommendation for continuing approval to extend with recommendations: Verdell Village and Thompson House and extend approval of The Pines Health and Rehabilitation Center pending receipt of qualifications of the primary instructor. **Passed**
  - B. Executive Director's Report - Monthly Report given by A. Ristau. Report attached. The Board commended Anita Ristau on her involvement in the reduction of the total number of Nursing Board complaints from 150 to 81.
  - C. The Board Budget was not available for review.
  - D. The Goals and Objectives for 1999 were reviewed and discussed. Moved by Marjorie Allard and seconded by Marjory Allen to approve the Goals and Objectives for 1999.
  - E. Letter from Linda Ellis dated May 22, 1998 in response to Board letter of April 29, 1998 regarding conditional approval of Associate Degree Program. Dr. Ellis will be scheduled to appear on the agenda for July's meeting.
  - F. The Board complimented the staff of the Nursing Board office for all their work.
  - G. Reviewed and discussed draft Advisory Opinion on Psychotherapy. Moved by Louise Lamphere and seconded by Marjory Allen to accept the Advisory Opinion on Psychotherapy as written. **Passed**
  - H. Mission statement. Moved by Marjory Allen and seconded by Effie Chamberlin to approve the mission statement as written. **Passed**

4. **LICENSURE:**

A. Practice Guidelines:

- 1) Moved by Effie Chamberlin and seconded by Marjory Allen to accept the recommendation to approve individual practice guidelines for Marion Wedell -- Clinical Specialist Psychiatric and Mental Health. **Passed**
- 2) Moved by Effie Chamberlin and seconded by Marjory Allen to accept the recommendation to approve modifications to practice guidelines currently being used as an Adult Nurse Practitioner working at the Brattleboro Memorial Hospital for Diane Eleftherakis. **Passed**
- 3) Moved by Marjory Allen and seconded by Margaret Luce to accept the recommendation to approve practice guidelines of Amy Miller, Family Nurse Practitioner -- Pocket Handbook of Psychiatric Drug Treatment, Psychiatric Nursing, Fourth Edition, Townsend, M. (1997) and Pocket Handbook of Clinical Psychiatry, Kaplan, H. & Sadock, B. (1990) at the Washington County Mental Health Services, Inc. **Passed**

- B. Moved by Effie Chamberlin and seconded by Louise Lamphere to accept the application for licensure by exam as an RN for Ann Preston. **Passed**

5. **COMPLAINTS:**

- A. **NU68-0697**, Moved by Marjorie Allard and seconded by Louise Lamphere to approve Stipulation & Consent Order to suspend the license of Deborah Hughes **Passed**
- B. **NA04-0896**, Moved by Brenda Smith and seconded by Marjorie Allard to accept State's Motion to Dismiss charges filed against Sharon Willis **Passed**
- C. **NA06-0797**, Moved by Brenda Smith and seconded by Cathy McGee to accept Stipulation and Consent Order to revoke the license of Joshua Pombar **Passed**
- D. **NA39-1297**, Moved by Brenda Smith and seconded by Cathy McGee to enter into deliberative session at 9:40 a.m. to consider the matter of Tarah Kinney. **Passed**
- Moved by Marjorie Allard and seconded by Marjorie Allen to approve the default order and suspend the license of Tarah Kinney until she can prove she is fit to practice again as an LNA **Passed**
- E. **NA27-1296**, Moved by Marjorie Allard and seconded by Cathy McGee to enter into deliberative session at 9:57 a.m. to consider the matter of Nancy Lynch
- Moved by Marjorie Allard and seconded by Cathy McGee to approve the default order and revoke the license of Nancy Lynch **Passed**
- F. **NU23-1095**, **NU54-0496**, Moved by Marjorie Allard and seconded by Louise Lamphere to enter into deliberative session at 1:04 p.m. to consider the matter of Catherine Marshall **Passed**
- Moved by Marjorie Allard and seconded by Margaret Luce to approve Stipulation & Consent Order to reprimand and condition the license of Catherine Marshall **Passed**
- G. **NU29-0198**, Moved by Marjorie Allard and seconded by Louise Lamphere to enter into deliberative session at 1:36 p.m. to consider the matter of Susan Rose.
- Moved by Brenda Smith and seconded by Louise Lamphere to accept the Stipulation and Consent Order to suspend the license of Susan Rose **Passed**

- Follow-up Report by Janice Hatch.

- A. The Regan Report on Nursing Law, Volume 38, No. 11, dated April, 1998. Noted with no action taken.
- B. Memo dated May 7, 1998 from Susan Williamson, NCSBN, regard Legal Questions and Answers to Add to Resource Notebook. Noted with no action taken.
- C. Discussed NCSBN 1998 Annual Meeting, August 4-8, 1998 in Albuquerque, NM.  
Moved by Louise Lamphere and seconded by Margaret Luce the Board recommend approval for Diane Dowgiewicz, Louise Lamphere, or Margaret Luce to attend the 1998 Annual Meeting in Albuquerque, NM.

**Passed**

Vermont State Board of Nursing Minutes

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- D. Letter dated May 19, 1998 from Tom Neumann from the NCSBN regarding the May 13-15, 1998 Board of Directors' Meeting. Noted with no action taken.
  - E. NCSBN memo dated May 26, 1998 regarding Continuum of Care Paper. Noted with no action taken.
  - F. NCSBN Newsletter dated May 29, 1998, Volume 18, Number 11. Noted with no action taken.
7. Adjourned at 2:30 p.m.

Respectfully submitted,

Muriel Morse  
Staff Assistant



**OFFICE OF PROFESSIONAL REGULATION  
VERMONT BOARD OF NURSING  
MINUTES  
July 13, 1998**

1. The meeting was held June 13, 1998 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:04 a.m. by Marjorie Allard, Acting Chair. Members present were: Raymond Phillips, Louise Lamphere, Effie Chamberlin, Diane Dowgiewicz, and Margaret Luce. Staff present were: Anita Ristau, Muriel Morse, Janice Hatch, Chris Winters, Steve Kennedy, Ron West, Annika Green, Attorney General, Bob Gagnon, Senior Assistant Attorney General, and Mike Zimmerman, Special Counsel. Others present were: Ellen Bickford and Caroline Earl.
2. Moved by Effie Chamberlin and seconded by Louise Lamphere to accept the minutes of June 8, 1998 as written.

**Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Report attached.  
Moved by Effie Chamberlin and seconded by Louise Lamphere to accept annual reports for the following program: Health Consultants and Barre Vocational Center Day and Evening Programs.

**Passed**
  - B. Moved by Diane Dowgiewicz and seconded by Louise Lamphere to accept the recommendation to approve the following program with recommendations: Linden Lodge, Starr Farm Nursing Center, and Birchwood Terrace Healthcare Center.

**Passed**
  - C. Executive Director's Report - Monthly Report given by A. Ristau. Report attached.
  - D. Tom Lehner discussed the Budget.
  - E. Linda Ellis, Ed.D., came before the Board regarding Norwich University's conditional approval of the Associate Degree Program and the scheduled fall visit. The Board office will send a letter to Dr. Ellis thanking her for coming before the Board. The Board agreed to continue the conditional approval until the results of the survey visit are known.
4. **PRACTICE:**
  - A. Discussed letter from Sylvia Newberry, RN, CNOR at Mt. Ascutney Hospital dated June 29, 1998 regarding Holistic/Alternative Therapies in relation to the scope of nursing practice in Vermont. Anita Ristau will write a letter requesting more information, specifically a job description of the position described in the letter.
5. **LICENSURE:**
  - A. Practice Guidelines:
    - 1) Kline, Mary -- requesting an extension of her supervisory practice in Child Psychiatry to October 1999 until she meets the necessary number of supervising hours that are required to fulfill her requirements in order to take the certifying exam.  
Moved by Effie Chamberlin and seconded by Marjorie Allard to extend the supervisory practice in Child Psychiatry of Mary Kline to October, 1999.

**Passed**
  - B. Moved by Effie Chamberlin and seconded by Margaret Luce to submit the application for Nursing Assistant license for CN to an I-team.

**Passed**
  - C. Moved by Effie Chamberlin and seconded by Margaret Luce to approve application for Nursing Assistant license for Todd Belanger.

**Passed**

- D. Moved by Margaret Luce and seconded by Louise Lamphere to approve the application for Licensed Practical Nurse for Janice Giles. **Passed**
- E. Moved by Margaret Luce and seconded by Diane Dowgiewicz to approve the application for Nursing Assistant license for FW pending criminal check for negative record; the application is to return to the Board if the check is positive. **Passed**
- F. Moved by Effie Chamberlin and seconded by Louise Lamphere to approve the application for Nursing Assistant license for Annie Scherber.
- G. Moved by Effie Chamberlin and seconded by Louise Lamphere to submit the application for Nursing Assistant license for K. S. to an I-team. **Passed**

6. **COMPLAINTS:**

- A. NA39-0496, Moved by Marjorie Allard and seconded by Diane Dowgiewicz to enter into deliberative session at 9:15 a.m. **Passed**  
  
Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to grant the States Motion to suspend the license of Nichole Archambault until she can come before the Board to prove she meets all necessary qualifications for licensure reinstatement. **Passed**
- B. NA66-0498, Moved by Margaret Luce and seconded by Louise Lamphere to enter into deliberative session at 9:38 a.m. **Passed**  
  
Moved by Margaret Luce and seconded by Diane Dowgiewicz to grant the State's Motion for Default to treat the charges as if proved, and revoke the license of Kathleen Scott. **Passed**
- C. NA52-0198, Moved by Effie Chamberlin and seconded by Louise Lamphere to enter into deliberative session at 9:52 a.m. **Passed**  
  
Moved by Margaret Luce and seconded by Louise Lamphere to accept the recommendation of suspension and grant Ms. Colburn the opportunity to return to the Board to address the charges against her and prove she is competent to practice as a licensed nursing assistant. **Passed**
- D. NA32-1297, Moved by Effie Chamberlin and seconded by Louise Lamphere to enter into deliberative session at 10:04 a.m. **Passed**  
  
Moved by Effie Chamberlin and seconded by Diane Dowgiewicz to accept the default motion to suspend the license of Linda Fisk **Passed**
- E. NU04-0897, Moved by Effie Chamberlin and seconded by Louise Lamphere to enter into deliberative session at 10:42 a.m. **Passed**  
  
Moved by Louise Lamphere and seconded by Effie Chamberlin to accept the Stipulation and Consent Order to condition the license of Ellen Bickford **Passed**
- F. NA37-0197, Moved by Margaret Luce and seconded by Effie Chamberlin to accept the Stipulation and Consent Order to reprimand the license of Danette Grant **Passed**
- G. NU53-0497, Moved by Effie Chamberlin and Louise Lamphere to enter into deliberative session at 11:07 a.m. **Passed**  
  
Moved by Effie Chamberlin and seconded by Margaret Luce to suspend the license

of Judy Lane.

- H. NU10-0896, Hearing for Teresa Deasy postponed until August 19th and 20th.
- I. NU41-0298, Moved by Marjorie Allard and seconded by Louise Lamphere to enter into deliberative session at 1:16 a.m. **Passed**
- Moved by Marjorie Allard and seconded by Louise Lamphere to accept the Stipulation and consent order to suspend for 7 days and then condition the license of Richard Daigle **Passed**
- J. NU37-0593, Moved by Margaret Luce and seconded by Effie Chamberlin to approve the remand from Appellate Officer in matter of Julia Chackel **Passed**
- K. NA73-0697, Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- L. NU10-0895, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- M. NU58-0595, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- N. NU65-0698, Louise Lamphere presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- O. NA40-1297, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- P. NA67-0498, Raymond Phillips presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- Q. APP-NA03-0896, Moved by Effie Chamberlin and seconded by Louise Lamphere to accept the I-Team Recommendation to preliminarily deny the application for licensure as a nursing assistant to Lorraine Kilburn. **Passed**
- R. NU47-0296, Moved by Diane Dowgiewicz and seconded by Louise Lamphere to grant request for Full Reinstatement of Conditioned License to Kathy O'Dell. **Passed**

Follow-up Report by Janice Hatch.

7. **OTHER:**

- A. NCSBN Special Services Division "Crossing the Line: When Professional Boundaries are Violated." Noted with no action taken.

8. Adjourned at 2:30 p.m.

Respectfully submitted,

Muriel Morse





OFFICE OF PROFESSIONAL REGULATION  
VERMONT STATE BOARD OF NURSING  
MINUTES

August 10, 1998

1. The meeting was held August 10, 1998 at 81 River St., Montpelier, Vt. The meeting was called to order at 9:00 a.m. by Brenda Smith, Chair. Members present were: Raymond Phillips, Louise Lamphere, Effie Chamberlin, Diane Dowgiewicz, Marjory Allen, and Margaret Luce. Staff present were: Anita Ristau, Executive Director, Patricia Burns, Staff Assistant, Annika Green, Assistant Attorney General, Bob Gagnon, Senior Assistant Attorney General, and Mike Zimmerman, Special Counsel. Others present were: Jennie Spradlin and Hanna Steiner.
2. Moved by Effie Chamberlin and seconded by Louise Lamphere to accept the minutes of July 13, 1998 as written. **PASSED**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch. Moved by Margaret Luce and seconded by Marjorie Allard to accept annual report for the following program: Essex Vocational Day Program. **PASSED**
  - B. Moved by Margaret Luce seconded by Effie Chamberlin to accept the recommendation to approve the following program with recommendations: American Red Cross and Mayo Healthcare Facility. **PASSED**
  - C. Executive Director's Report - Monthly Report given by A. Ristau. Report Attached.
  - D. Election of Officers:  
Chairperson - Marjorie Allard  
Vice Chairperson - Diane Dowgiewicz  
Secretary - Louise Lamphere
  - E. Report from NCSBN Delegate Assembly - Diane Dowgiewicz and Anita Ristau
4. **EDUCATION:**
  - A. Anita Ristau will write letter congratulating Southern Vermont College on their accreditation from the NLN.
5. **LICENSURE:**
  - A. Moved by Effie Chamberlin and seconded by Louise Lamphere to submit the application for Nursing Assistant licensure for DM to an I-Team.
  - B. Moved by Marjorie Allard and seconded by Margaret Luce to submit the application for Licensed Practical Nurse licensure for CB to an I-Team.
6. **PRACTICE:**

- A. Advisory on Holistic Nursing from Massachusetts Board of Nursing will be referred to an Ad Hoc Committee.
- B. Anita Ristau will write a letter to Linda Thomson stating that her letter will be referred to an Ad Hoc Committee.
- C. Discussion regarding advisory opinion from James Tazelaar will be Tabled until we have received a statement from the Association of Operating Room Nurses (AORN).

7. **COMPLAINTS:**

- A. NU71-0697, Moved by Marjorie Allard and seconded by Marjory Allen to enter into deliberative session at 9:15 a.m. **Passed**  
 Moved by Marjorie Allard and seconded by Louise Lamphere to grant the States Motion to revoke the license of Jennie Spradlin. **Passed**
- B. NU39-0196, Moved by Louise Lamphere and seconded by Marjory Allen to enter into deliberative session at 9:20 a.m. **Passed**  
 Moved by Brenda Smith and seconded by Marjorie Allard to accept the Stipulation and Consent Order to condition the license of Hanna Steiner. **Passed**
- C. NA68-0498, Moved by Marjorie Allard and seconded by Louise Lamphere to enter into deliberative session at 9:30 a.m. **Passed**  
 Moved by Marjorie Allard and seconded by Diane Dowgiewicz to accept the Stipulation and Consent Order to suspend the license of Leo Merchant. **Passed**
- D. NU15-1194, Moved by Effie Chamberlin and seconded by Louise Lamphere to enter into deliberative session at 9:44 a.m. **Passed**  
 Moved by Louise Lamphere and seconded by Effie Chamberlin to accept the Stipulation and Consent Order to reprimand the license of Rose-Mary Mayhew. **Passed**
- E. NU14-0996, Moved by Marjorie Allard and seconded by Marjory Allen to enter into deliberative session at 9:55 a.m. **Passed**  
 Moved by Diane Dowgiewicz and seconded by Effie Chamberlin to accept the modified stipulation to condition the license of Rita Blais. **Passed**
- F. NU36-0298, Moved by Marjorie Allard and seconded by Louise Lamphere to enter into deliberative session at 10:07 a.m. **Passed**

- Moved by Louise Lamphere and seconded by Diane Dowgiewicz to accept the Stipulation and Consent Order to condition the license of Patricia Phelps. **Passed**
- G. NA55-0397, Moved by Effie Chamberlin and seconded by Louise Lamphere to enter into deliberative session at 11:15 a.m. **Passed**
- Moved by Diane Dowgiewicz and seconded by Effie Chamberlin to accept the Stipulation and Consent Order and suspend the license of Kandi Thompson. **Passed**
- H. APP-NU11-1295 Moved by Marjorie Allard and seconded by Effie Chamberlin to approve the request for Modification of Stipulation and Consent Order for Maria Coffey. **Passed**
- I. NU70-0698, Marge Allard presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- J. NA51-0198, Margaret Luce moved and Marjory Allen seconded the I-Team recommendation to reprimand the license of Catherine Bowen. **Passed**
- K. NU55-0498, Brenda Smith presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- L. NA36-0197, Raymond Phillips presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- M. NU62-0598, Louise Lamphere presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- N. NA25-1196, Raymond Phillips presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- O. NU23-1297, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed. **Passed**
- P. NA76-0698, Margaret Luce presented the Report of Concluded Investigation and recommended the case be closed. **Passed**

Follow-up Report given by Janice Hatch.

8. ADJOURNMENT: 2:30 P.M.

Respectfully submitted,  
Patricia Burns



**OFFICE OF PROFESSIONAL REGULATION  
VERMONT BOARD OF NURSING  
MINUTES**

**September 14, 1998**

1. The meeting was held September 14, 1998 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:04 a.m. by Marjorie Allard, Chair. Members present were: Diane Dowgiewicz, Raymond Phillips, Louise Lamphere, Cathy McGee, Susan Farrell, Marjory Allen, Susan Cota, Lynda Connaughton, and Margaret Luce. Staff present were: Anita Ristau, Muriel Morse, Ron West, and Chris Winters. Also present were Annika Green, Special Assistant Attorney General, Bob Gagnon, Senior Assistant Attorney General, Bill Ahlers, Assistant Attorney General and Mike Zimmerman, Special Counsel. Others present were: Anita Daniels, Gwyn Balch, Barbara Davis, Jane Straitton, Delores Massey, Cynthia Marsh, Erica George, Mildred Stone, John LeClair, Bernadette Flanagan, Bette Ross Bradford, Christine Corrow, Joan Lang, Paulette Simard, Sara Stephenson, and Julie Bushey.
2. Moved by Margaret Luce and seconded by Louise Lamphere to accept the minutes of the August 10, 1998 as written with correction. **Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Anita Ristau.  
Moved by Margaret Luce and seconded by Diane Dowgiewicz to accept the recommendations to approve the following programs with recommendations: Health Consultants, Hartford Area Career and Technical Center (Evening Program) and Genesis Elder Care in Morrisville **Passed**
  - B. Executive Director's Report - Monthly Report given by A. Ristau. Report attached.
  - C. Budget - no budget information at this time.
  - D. DataBase on web-site. Tabled until October 12th, 1998 meeting.
4. **EDUCATION:**
  - A. Norwich University - Associate Degree Program. Letter from Linda Ellis dated September 11, 1998 and a memo dated August 25, 1998 from Richard W. Schneider regarding the future of nursing at Norwich. FYI.
5. **LICENSURE:**
  - A. Moved by Diane Dowgiewicz and seconded by Louise Lamphere to approve the application for Licensed Practical Nurse for Karen Smith. **Passed**
  - B. Moved by Margaret Luce and seconded by Diane Dowgiewicz to approve the application for Nursing Assistant license for Carmie Parent. **Passed**
  - C. Moved by Margaret Luce and seconded by Diane Dowgiewicz to approve application for Nursing Assistant license for Rhonda Boardman. **Passed**
  - D. Moved by Margaret Luce and seconded by Diane Dowgiewicz to submit application for Nursing Assistant for DS to an I-team. **Passed**
6. **PRACTICE:**
  - A. Mandatory Continuing Education - Discussion. Tabled until October 12, 1998 meeting.
  - B. Letter from Nancy Morris dated September 2, 1998 regarding scope of practice for advance practice regarding educational preparation and eventual job placement. Anita Ristau to respond to Ms. Morris' request.

- C. Letter from Katherine Webster dated September 10, 1998 regarding policies, procedures and contracts meeting the Standards and Nurse Practice Act regarding training, competency, monitoring and evaluation of untrained lay persons who are hired by home operators. Anita Ristau will invite Brenda Smith to attend, with her, a meeting with Ms. Webster at the VNA in White River Jct.

7. **EXAM:**

- A. NCLEX Examinee Evaluation Summary Report for the period April 1, 1998 - June 30, 1998 State Summary. FYI.

8. **COMPLAINTS:**

- A. NA32-0396, Moved by Marjorie Allard and seconded by Marjory Allen to enter into deliberative session at 9:30 a.m. The Board's decision, revoke the license of Gwyn Balch.

**Passed**

- B. NU46-0397, Moved by Raymond Phillips and seconded by Marjory Allen to enter into deliberative session at 9:56 a.m.

**Passed**

Moved by Marjory Allen and seconded by Louise Lamphere to deny request to set aside motion for default.

**Passed**

Moved by Louise Lamphere and seconded by Marjory Allen to enter into deliberative session at 10:28 a.m. The Board's decision, reprimand and condition the license of Anita Daniels.

**Passed**

- C. NA12-0897, Moved Louise Lamphere and seconded by Margaret Luce to accept as written the Stipulation and Consent Order revoking the license of Melissa Van Etten

**Passed**

**Marjorie Allard - recused**

**Marjory Allen - recused**

- D. NU57-0498, Moved by Lynda Lamphere and seconded by Marjory Allen to enter into deliberative session at 10:28.

Moved by Linda Connaughton and seconded by Marjory Allen to approve as written Stipulation and Consent Order to reprimand the license of Connie McKieghan

**Passed**

- E. NA46-0297, Moved by Margaret Luce and seconded by Marjory Allen to enter into deliberative session at 10:05.

**Passed**

Moved by Louise Lamphere and seconded by Marjory Allen to deny the Motion to Dismiss any and all charges.

**Passed**

Moved by Margaret Luce and seconded by Louise Lamphere to enter into deliberative session at 11:33. The Board's decision, to condition the license of Delores Massey.

**Passed**

- F. NU54-0497, Moved by Louise Lamphere and seconded by Marjory Allen to enter into deliberative session at 12:12.

**Passed**

Moved by Louise Lamphere and seconded by Margaret Luce to Reject as written the Stipulation and Consent Order for Ingrid Halvorsen. The Board's decision is to allow Ms. Halvorsen to administer, non-narcotic meds under supervision, for a period of three months and after that time be allowed to petition the Board to request permission to allow her to administer narcotic and non-narcotic meds under supervision.

**Passed**

- G. NA61-0398, Moved by Marjory Allen and seconded by Margaret Luce to enter into deliberative session at 1:58 a.m. **Passed**
- Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve the Motion for Default and revoke the license of Linda Murdock **Passed**
- H. NU37-0298, Moved by Diane Dowgiewicz and seconded by Louise Lamphere to enter into deliberative session at 1:06 p.m. **Passed**
- Moved by Diane Dowgiewicz and seconded by Marjory Allen to accept as written Stipulation and Consent Order to issue a warning to Audrey Eary **Passed**
- I. NA09-0898, Moved by Marjory Allen and seconded by Diane Dowgiewicz to enter into deliberative session at 2:19. **Passed**
- Moved by Diane Dowgiewicz and seconded by Louise Lamphere to accept the State's Summary Suspension to summarily suspend the license of Dawn Clements **Passed**
- J. NU01-0797, Moved by Margaret Luce and seconded by Marjory Allen to approve as written Stipulation and Consent Order suspending the license of Susan Keeney **Passed**
- K. NU43-0298, Moved by Marjory Allen and seconded by Lynda Connaughton to enter into deliberative session at 3:54. The Board's decision, reprimand the license of Mildred Stone. **Passed**
- L. NU33-0197, Moved by Marjory Allen and seconded by Cathy McGee to accept as written the Stipulation and Consent Order conditioning the license of Elizabeth Sullivan **Passed**
- M. NU51-0397, Moved by Marjory Allen and seconded by Louise Lamphere to enter into deliberative session at 5:06 p.m. The Board's decision, reprimand the license of Christine Corrow. **Passed**
- N. NA24-1196, Moved by Marjory Allen and seconded by Cathy McGee to grant the State's Request for Entry of Default and Motion for Default Judgment and revoke the license of David McGee **Passed**
- O. NA72-0698, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- P. NU53-0498, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- Q. NA74-0698, Raymond Phillips presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- R. NU02-0798, Cathy McGee presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- S. NU63-0598, Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- T. APP-NA02-0798, Moved by Margaret Luce and seconded by Louise Lamphere to approve the I-team's Recommendation to preliminarily deny the license of Cheryl Newton. **Passed**

- U. NU08-0795, Moved by Margaret Luce and seconded by Diane Dowgiewicz to approve the request of Rheanne Fiske for prior approval for credit of any out-of-state hours worked to fulfill the terms and conditions of her current Stipulation. **Passed**
- V. APP-NU08-0898, Moved by Margaret Luce and seconded by Diane Dowgiewicz to approve the I-team's Recommendation to grant a practical nurse license to Christine Brodeur **Passed**
- W. APP-NU18-0493, Moved by Diane Dowgiewicz and seconded by Louise Lamphere to approve the Request for full reinstatement of conditioned license to Amy Ruggles St. Peter **Passed**

X. 18 Month Case Aging Report. FYI.

10. OTHER:

- A. NCSBN Multi-State Regulation Task Force Communique dated July 1998. Noted with no action taken.
- B. NCSBN News dated August 13, 1998 - National Council concludes 1998 annual meeting NCLEX-PN test plan revised, to be effective April 1999. Noted with no action taken.
- C. NCSBN Newsletter to the member boards, Volume 18, Number 16, dated August 10, 1998. Noted with no action taken.

11. Adjourned at 6:10 p.m.

Respectfully submitted,

Muriel Morse  
SCSS Coordinator



**OFFICE OF PROFESSIONAL REGULATION**  
**VERMONT BOARD OF NURSING**  
**MINUTES**  
**October 12, 1998**

1. The meeting was held October 12, 1998 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Marjorie Allard, Chair. Members present were: Diane Dowgiewicz, Raymond Phillips, Louise Lamphere, Cathy McGee, Susan Farrell, Louise Hamilton, Susan Cota, Lynda Connaughton, and Margaret Luce. Staff present were: Anita Ristau, Muriel Morse, Janice Hatch and Chris Winters. Also present were Annika Green, Special Assistant Attorney General, Bob Gagnon, Senior Assistant Attorney General, Bill Ahlers, Assistant Attorney General and Mike Zimmerman, Special Counsel.
2. Moved by Susan Farrell and seconded by Louise Lamphere to approve the minutes of the September 14th, 1998 as written.

**Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch.  
Moved by Louise Lamphere and seconded by Cathy McGee to accept the recommendations to approve the following programs with recommendations: Randolph Vocational Center-Evening Program and Pleasant Manor Nursing Home.

**Passed**
  - B. Executive Director's Report - Monthly Report given by A. Ristau. Report attached.
  - C. Budget. Anita Ristau reported that the budget will be increased 3% across the board for the next fiscal year.
  - D. DataBase on web-site. Anita Ristau reported that nurses may request to use a PO Box number or their employers address if they are reluctant to have their address made public on the web.
  - E. Guidelines for Board Members. Discussed with no action taken.
  - F. Discussed memo from Jane Woodruff dated October 7, 1998 regarding a mileage reimbursement increase from \$.31 to \$.325. FYI.
4. **PRACTICE:**
  - A. VSNA Resolution on Mandatory Continuing Education. Marjorie Allard will attend the VSNA Meeting and present the concerns of the Board on this subject.
  - B. Discussed LNA's starting IVs. The Board's decision was that it was not appropriate for LNAs to start IVs or administer lidocaine. Anita Ristau will obtain more information on EMTs starting IVs in Emergency Rooms.
  - C. Report on Survey on Residential Care Facilities given by Janice Hatch regarding number of enhanced care and waived clients. This topic will be placed on the agenda for the LNA Advisory Committee.
  - D. Response to letter from Nancy Morris dated September 2, 1998 regarding scope of practice of APRNs caring for clients outside their speciality. No action taken.
  - E. Discussed letter from James Tazelaar requesting an advisory opinion from the board regarding "the appropriate manner in which an advanced practice nurse may be considered to have the competencies to execute the principles of surgery related to tissue handling, wound healing, hemostasis, surgical asepsis and surgical instrumentation."

Moved by Louise Lamphere and seconded by Susan Farrell that Anita Ristau write advisory opinion regarding this issue and submit it for review to the Board at their November 9th, 1998 meeting.



- F. Discussed letter dated September 25, 1998 from Roseanne Palmer regarding the practice of discontinuing Swan Ganz catheters by nursing professionals. Anita Ristau to write Ms. Palmer a letter stating that critical care nurses that have shown competence in the practice of discontinuing Swan Ganz catheters can perform this function in her role as a Critical Care Nurse.
- G. Discussed letter from Sylvia Newberry dated September 23, 1998 regarding the private practice of a nurse who utilized complementary therapies; review of job description and assessment and treatment of patient forms to ascertain whether or not the nurse is functioning within his/her scope of practice. Tabled until the November 9th, 1998 board meeting.
- H. Discussed letter from Jane Suder, RN dated September 14, 1998 requesting that RNs who have taken and failed the NCLEX exam be granted the opportunity to work as LNAs while waiting to take the LNA exam. This request will be placed on the agenda of the LNA Adhoc Committee.

**Passed**

5. **LICENSURE:**

- A. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve the practice guidelines for Advanced Practice Registered Nurse for Susan Snow as a Family Nurse Practitioner.

**Passed**

- B. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve the application for Nursing Assistant license for Angela Dennis.

**Passed**

- C. Moved by Margaret Luce and seconded by Louise Lamphere to approve application for Nursing Assistant license for Lorna Merryfield.

**Passed**

- D. Moved by Margaret Luce and seconded by Lynda Connaughton to approve the waiver of the NCLEX requirement for Esther McKeown, making her eligible for licensure as a Registered Nurse through endorsement.

**Passed**

- E. Moved by Marjorie Allard and seconded by Louise Lamphere to approve the application for Nursing Assistant for JH provided that the court documents are unavailable as stated in the application.

**Passed**

6. **COMPLAINTS:**

- A. **NU50-0595**, Moved by Marjorie Allard and seconded by Cathy McGee to accept the Modification of Stipulation & Consent Order as written for Susan Coonradt

**Passed**

- B. **NU42-0298**, Moved by Diane Dowgiewicz and seconded by Raymond Phillips to accept the Stipulation & Consent Order to condition the license of Michelene Kloosterman

**Passed**

- C. **NU68-0698**, Moved by Susan Cota and seconded by Cathy McGee to accept the Stipulation and Consent Order to suspend the license of Dea Waterhouse

**Passed**

- D. **NU48-0398**, Moved by Margaret Luce and seconded by Louise Lamphere to accept as written the Stipulation & Consent Order to suspend and then condition the license of Judith Columb

**Passed**

- E. **NU20-1197**, Moved by Louise Lamphere and seconded by Marjorie Allard to accept as written the Stipulation & Consent Order to suspend and then condition the license of Martina Tietje

**Passed**

- F. **NU03-0798**, Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed

**Passed**

- G.     **APP-NA01-0798,**     Moved by Margaret Luce and seconded by Louise Lamphere to accept the I-team's recommendation to preliminarily deny the license of Kelly Sumner  
**Passed**
- H.     **NU46-0398,**     Diane Dowgiewicz presented the Report of Concluded Investigation and recommended the case be closed  
**Passed**
- I.     **APP-NU08-0898,**     Cathy McGee presented the Report of Concluded Investigation and recommended the case be closed  
**Passed**
- J.     **NU11-0997,**     Moved by Louise Lamphere and seconded by Susan Farrell to accept the I-team's recommendation to preliminarily deny the license of Rayanne Hosmer  
**Passed**
- K.     **APP-NA07-0898,**     Moved by Susan Cota and seconded by Diane Dowgiewicz to preliminarily deny the license of Denise Madeja  
**Passed**

Follow-up Report by Janice Hatch.

7.     Adjourned at 3:10 p.m.

Respectfully submitted,

Muriel Morse  
SCSS Coordinator



**OFFICE OF PROFESSIONAL REGULATION  
VERMONT BOARD OF NURSING  
MINUTES  
December 14, 1998**

1. The meeting was held December 14, 1998 at 81 River Street, Montpelier, VT. The meeting was called to order at 9:05 a.m. by Marjorie Allard, Chair. Members present were: Raymond Phillips, Sue Farrell, Louise Lamphere, Margaret Luce, Cathy McGee, Diane Dowgiewicz, and Louise Hamilton. Staff present were: Muriel Morse, Janice Hatch, Ron West and Chris Winters. Also present were Bob Gagnon, Senior Assistant Attorney General and Bill Ahlers, Assistant Attorney General. Others present were: Betty Hutchins and Sonja Pomainville.
2. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve the minutes of the November 9th, 1998 with one correction. **Passed**
3. **ADMINISTRATION:**
  - A. Nursing Assistant Program - Monthly Report given by Janice Hatch.
  - B. Budget - reviewed with no action taken.
  - C. LNA Newsletter - The Board stated the LNA Newsletter was very well written and that they had received several favorable comments regarding the newsletter.
4. **PRACTICE:**
  - A. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve the Advisory Opinion for Unlicensed Personnel giving Lidocaine prior to inserting infusion line. **Passed**
  - B. Rules Proposed by the Department of Developmental and Mental Health Services for the Administration of Involuntary Medication. Tabled until January meeting.
5. **EDUCATION:**
  - A. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to accept the re-entry Nursing Education Program, Annual Report, North Dakota. **Passed**
  - B. Annual Reports -- Discussed annual reports as follows:
    - 1) Moved by Louise Lamphere and seconded by Margaret Luce to accept the annual report for Castleton State College, Associates Degree Program **Passed**
    - 2) Moved by Susan Cota (Marjorie Allard) to accept the annual report for UVM - BSN/MSN Program **Passed**
    - 3) Moved by Margaret Luce and seconded by Diane Dowgiewicz to accept a report for the VTC - AD/LPN Program with the following recommendations: explanation for the attrition rate and explanation of instructor time allotment to AD and LPN students **Passed**
    - 4) Southern Vermont - AD/BSN - Marjorie Allard - tabled until January meeting.
    - 5) Norwich University - ADN/BSN - Sue Farrell - tabled until January meeting.
  - C. Letter from Sandra W. Pepicello, PhD, RN, Dean, University of Phoenix, Department of Health Care Professions dated September 15, 1998. Tabled until January meeting.
6. **LICENSURE:**
  - A. Moved by Diane Dowgiewicz and seconded by Cathy McGee to refer Application for Licensure as a nursing assistant for NF to an I-team. **Passed**

- B. Moved by Louise Lamphere and seconded by Cathy McGee to refer Application for Licensure as a nursing assistant for JB to an I-team. **Passed**
- C. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve Application for Licensure as a nursing assistant for Robert Young. **Passed**
- D. Moved by Louise Lamphere and seconded by Susan Farrell to approve Application for Licensure as a nursing assistant for Vanessa Davis. **Passed**
- E. Moved by Louise Lamphere and seconded by Diane Dowgiewicz to approve Application for Licensure as a nursing assistant for Faith Crame. **Passed**
- F. Moved by Margaret Luce and seconded by Louise Lamphere to authorize Marjorie Allard to make a decision based on her review of guidelines submitted by Iris McDonald **Passed**

7. **COMPLAINTS:**

- A. **Rheanne M. Fisk vs. Board of Nursing** Chris Winters explained the Washington Superior Court Docket No. 31-1-98 decision for Rheanne M. Fisk to the Board
- B. **NU33-0197,** Moved by Marjorie Allard and seconded by Louise Lamphere to accept Stipulation and Modification of Consent Order for Elizabeth Sullivan as written **Passed**
- C. **NU05-0897,** Decision by the board to suspend the license of Betty Hutchins.  
Louise Lamphere recused herself
- D. **APP-NU14-0393,** Moved by Margaret Luce and seconded by Louise Lamphere to accept Stipulation & Modification of Consent Order to suspend the license of Tim Doyle **Passed**
- E. **NU54-0498,** Moved by Louise Lamphere and seconded by Susan Farrell to accept Stipulation & Consent Order to reprimand the license of Susan Beriau **Passed**
- F. **NU26-0590, NU46-0296, NU58-0596,** Moved by Diane Dowgiewicz and seconded by Margaret Luce to accept Stipulation and Modification of Consent Order as written for Darla Cota **Passed**  
Louise Lamphere recused herself
- G. **AO-NU02-0897,** Chris Winters and Bill Ahlers explained the appeal involving Case File No. AO-NU-02-0897 in re Julia Chackel and the three changes Ms. Chackel requested **Passed**
- H. **NU06-0898,** Cathy McGee presented the Report of Concluded Investigation and recommended the case be closed **Passed**  
Marjorie Allard recused herself
- I. **NU25-1098,** Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- J. **NA16-0998,** Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- K. **NA10-0898,** Marjorie Allard presented the Report of Concluded Investigation and recommended the case be closed **Passed**
- L. **NA13-0998,** Cathy McGee presented the Report of Concluded Investigation and recommended the case be closed **Passed**

Follow-up Report by Janice Hatch.

7. **EXAM:**

- A. National Council of State Boards of Nursing, member board NCLEX Examination Review Request, April 16-May 28, 1999 discussed. Diane Dowgiewicz would like to attend the LPN session and Susan Farrell would like to attend the RN session. Anita Ristau will contact them regarding a date.
- B. NCLEX Examinee Evaluation, Summary Report for the period July 1, 1998-September 30, 1998, State Summary and the Number and percent passing of first time candidates from 10/1/97 - 9/30/98. Discussed with no action taken.
- C. National Council of State Boards of Nursing, Inc., dated November 13, 1998, Passing Standard Revised for the NCLEX-PN Examination. Discussed with no action taken.

9. **OTHER:**

- A. National Council of State Boards of Nursing, Inc. News, dated October 21, 1998. Reviewed with no action taken.
- B. National Council of State Boards of Nursing, Newsletter, dated November 13, 1998, Volume 18, Number 23. Reviewed with no action taken.
- C. The Regan Report on Nursing Law, Volume 39, No. 6, dated November, 1998. Reviewed with no action taken.

8. Adjourned at 4:35 p.m.

Respectfully submitted,

Muriel Morse  
SCSS Coordinator