

**Office of Professional Regulation
National Life Building North Fl 2, Montpelier, VT**

Real Estate Commission

Amended Agenda

November 17, 2011

Location: National Life Building North Fl 2, Montpelier, VT Conference Room A

- 1. 8:30 - Education Committee**
 - a. Review education courses
 - b. Review education policy
- 2. 9:30 - Full Commission meeting - Call to Order**
- 3. Approval of October 27, 2011 minutes:**
- 5. Scheduled Licensing/Disciplinary Matters:**
- 6. Concluded Reports:**
 - a. 2011-509 – I-team member, Maretta Hostetler
 - b. 2011-439 and 2011-440 – I-team member, Maretta Hostetler
 - c. 2011-589 and 2011-590 – I-Team member, David Raphael
 - d. 2010-637 – I-Team member, Elizabeth Wilkel
- 7. Discussion Items:**
 - a. **10:00 a.m. – Executive Session** for AMP Testing Review
 - b. **11:00 a.m. –** Chris Winters Director
 - c. **11:30 a.m. –** Mandatory licensing for Appraisers – Ami Milne-Allen
 - d. Chair’s comments – Maretta Hostetler
 - e. Status of unprofessional cases – Carla Preston
 - f. Audit/Inspection of out of state firms – update – Terry Gray
 - g. Application of inspectors – review
 - h. Online Continuing education and should it be allowed for all 16 hours of education
 - i. New testing service and mandate questions – Terry Gray
 - j. Electronic signatures
 - k. 41 V.S.A §2214 and 4.7 Trust and escrow accounts – “The broker shall notify the commission, within ten days after opening any trust or escrow account, of the bank or other financial institution in which the account is located.”
- 8. Ongoing discussions –**
 - a. Rules working group update – Elizabeth Wilkel
- 9. FYI:**
- 10. Public Comment:**
- 11. Next Scheduled Meeting: December 15, 2011**
- 12. Adjournment**

Real Estate Education Committee
Courses for review
November 17, 2011

Quality Workshops

2012 Mandatory Course for 4 hours