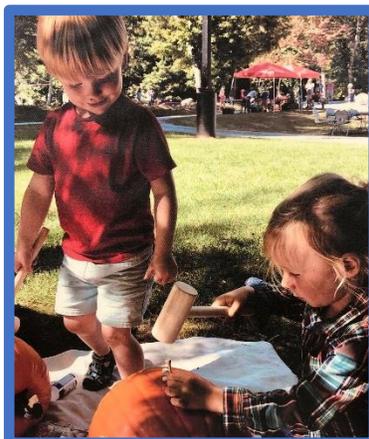
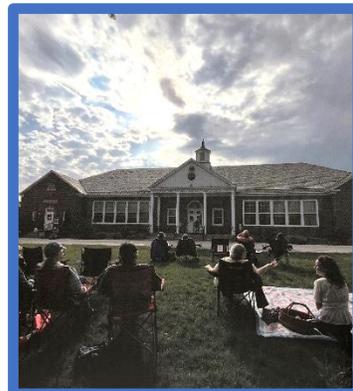


129<sup>th</sup> Annual Report of  
**Chittenden, Vermont**  
For Fiscal Year Ending  
June 30, 2022



Financial Reports - July 1, 2021 to June 30, 2022 and  
Proposed Budgets - July 1, 2023 to June 30, 2024



## TOWN OF CHITTENDEN

Chittenden Town Office	Open Monday - Thursday, 9:00 AM - 4:00 PM
Transfer Station Hours	Friday, 4:00 PM to 6:00 PM Saturday, 8:00 AM to 3:00 PM
PROPERTY TAXES	First Installment by September 5, 2023 Second Installment by February 1, 2024
Chittenden Select Board	2nd and 4th Monday of the month, 5:30 PM at the Chittenden Municipal Office
Chittenden Planning Commission	1st Monday of the month, 6:00 PM at the Chittenden Municipal Office
Barstow Unified Union School Board	3rd Monday of the month 7:00 PM at Barstow School
Chittenden Public Library Board	2nd Wednesday of the month, 6:00 PM at the Library
Chittenden Fire Department	2nd Tuesday of the month 7:30 PM at Chittenden Fire House
Chittenden First Response	1st Monday of the month 7:00 PM at Chittenden Fire House
Chittenden Historical Society	2nd Tuesday of the month (March thru November) Open Tuesday afternoons or by appointment
Chittenden Senior Citizens Group	Every Monday - Lunch Reservation: Marilyn, 773-6308 12 Noon at Chittenden Grange Hall
Chittenden Recreation Program	Meetings posted Town Website and Town Offices
Dog Registration	All dogs 6 months of age and over by April 1, 2023. Owners must provide rabies vaccination certificate

## ON THE COVER

*Photos (donated for display at the Town Office) of the Vermont Community Foundation's Spark! Connecting Community grant to Chittenden for "Our Community: Many Points of View – A Year of Creativity, Connectivity, and Celebration in Chittenden." Activities sponsored by the Spark Committee during 2022: Fish Hatchery Tour/Story Walk, Music on the Green, Garden Walk, & Harvest Festival at the Grange Hall.*

## DEDICATION



*Roberta Janoski*

This year's Town Report is dedicated to Roberta Janoski who retired as Town Clerk in Chittenden in July 2022 after twenty-two years of service.

Roberta came on board in 2000 at a time of transition in the town office, to say the least. The town was undergoing a town-wide reappraisal of properties, and the outside listers commandeered the town's only computer. During the following year, the town's financial accounting was also transferred to the computer for the first time. Roberta had to learn all the new systems for the ever-changing computer age. Later, as computers were added to the system for an assistant clerk and the Listers, three people were active in the tiny office next to Town Hall that was used as the Town Office in 2000.

In December 2010, the town was able to purchase the former St. Roberts Church in Chittenden. After renovation to convert the building into a municipal office, Roberta oversaw the move from the old Town Office to the new one, which was a huge undertaking. Over the years, numerous technology improvements, infrastructure changes, and especially the many new regulations and requirements all added to the workload. Despite all of the new changes, Roberta calmly prevailed, and she has created a town office that is up-to-date, efficient, competent, and friendly.

The on-going work to do always involved her, and Roberta took her job very seriously. She was more than a Town Clerk. Everyone was treated fairly, equally, and with a smile. Her personal service to the town did not go unnoticed. We appreciated her work every day, and we wish her well in retirement.

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# WARNINGS AND ELECTION RESULTS

## WARNING

### Town of Chittenden Annual Town Meeting March 7, 2023

The legal voters of the Town of Chittenden are hereby warned to meet at the Barstow School Hall on March 6, 2023, at 7:00 p.m. (or by Zoom, see Notice for Voters) for a public informational hearing to discuss the following Australian ballot articles contained in this 2023 Town Meeting.

To hear the Town Officers' reports.

At the close of the informational hearing, the meeting shall be adjourned. Voters are warned and notified to meet Tuesday, March 7, 2023, at 10:00 a.m. at the Chittenden Town Office, 260 Chittenden Road, to transact the following business by Australian ballot:

1) To choose the following Town Officers:

Moderator – 1 year	Cemetery Commissioner – 3 years
Select Person – 3 years	Cemetery Commissioner – 1 year remaining of 3-year term
Select Person – 2 years	Auditor – 3 years
Town Clerk – 1 year remaining of 3-year term	Auditor – 2 years remaining of 3-year term
Lister – 3 years	Delinquent Tax Collector – 1 year
Lister – 2 years remaining of 3-year term	1 <sup>st</sup> Constable – 1 year
Lister – 1 year remaining of 3-year term	

2) Shall the Town vote a tax for the period July 1, 2023 to June 30, 2024 (Fiscal Year 2024) with said tax to be paid in two equal installments on September 5, 2023 and February 1, 2024, with physical delivery to the Chittenden Town Office before 4:00 PM on those dates.

3) To see if the Town of Chittenden will adopt the proposed General Fund Expenditure Budget of five hundred eleven thousand six hundred ninety three dollars (\$511,693.00), less anticipated revenue of two hundred forty four thousand nine hundred eighty five dollars (\$244,985.00) leaving two hundred sixty six thousand seven hundred eight dollars (\$266,708.00) to be raised by taxes for the 2023-2024 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other income.

4) To see if the Town will adopt the proposed Highway Budget of one million twenty two thousand nine hundred sixty six dollars (\$1,022,966.00), less anticipated revenues of four hundred twenty seven thousand nine hundred six dollars (\$427,906.00), leaving a portion thereof in the amount of five hundred ninety five thousand sixty dollars (\$595,060.00) to be raised by taxes for the 2023-2024 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes.

5) To see if the Town will appropriate the sum of fourteen thousand dollars (\$14,000.00) to defray the cemetery expenses of the Town for the 2023-2024 Fiscal Year to be raised by taxes?

6) Shall the Town vote to appropriate the sum of seventy-seven thousand dollars (\$77,000.00) to the Chittenden Volunteer Fire Department and First Response, with said funds to be raised by taxes?

7) Shall the Town vote to appropriate the sum of twenty thousand dollars (\$20,000.00) for support of the Chittenden Public Library, with said funds to be raised by taxes?

- 8) Shall the Town vote to appropriate the sum of three thousand dollars (\$3,000.00) for the Barstow Youth Club with said funds to be raised by taxes, provided an equal amount is raised by taxes in Mendon?
- 9) Shall the voters appropriate funds to the following social service agencies, pursuant to 24V.S.A. §2691?
- a) \$600.00 Retired and Senior Volunteer Program & The Volunteer Center  
To serve programs for individuals & organizations (i.e., Bone Builders)
  - b) \$1,680.00 VNA & Hospice of the Southwest Region  
Advanced in-home care when needed
  - c) \$600.00 Southwestern Vermont Council on Aging  
Support, resources, & assistance for elderly & caregivers
- 10) Shall the voters authorize the Treasurer, pursuant to 32 V.S.A. §4791, to collect current taxes?
- 11) Shall the voters authorize the Selectboard to appoint a collector of delinquent taxes pursuant to 17 V.S.A. §2651(d)(a)?
- 12) Shall the voters prohibit the town constable from exercising any law enforcement authority, in accordance with 24 V.S.A. §1936(a)(a)?
- 13) Shall the town vote to eliminate the office of constable pursuant to 17 V.S.A. §2651(a)(d)?
- 14) Shall the Town vote, pursuant to 32 VSA §3840, to exempt from taxation for a period of five years the property which is located at 266 Chittenden Road, and which is owned by the Chittenden Volunteer Fire Department and is used exclusively for the purposes of such organization?
- 15) Shall the voters authorize the elimination of the office of Town Lister in accordance with 17 V.S.A. §2651(c)(b)(1) and replace it with a professionally qualified assessor who shall have the same powers, discharge the same duties, proceed in the discharge thereof in the same manner, and be subject to the same liabilities as are proscribed for listers or the board of listers under the provisions of Title 32 ?

Polls will be open Tuesday, March 7, 2023, from 10:00 a.m. to 7:00 p.m.

Dated this 26<sup>th</sup> day of January 2023

By the Selectboard members of the Town of Chittenden:

Andrew Quint, 2025  
 Kathleen Pratt, 2024  
 Dave Sargent, 2024  
 Julie Fredette, 2023  
 Joseph Casella, 2023

## NOTICE AND AGENDA FOR REMOTE 2023 TOWN MEETING

The Chittenden Select Board for the Town of Chittenden will hold a public informational hearing on **March 6 at 7:00 p.m.** at Barstow School and by Zoom to discuss the Australian ballot articles on the 2023 Town Meeting Warning. The public will also be able to access and participate in the meetings remotely using Zoom, either dialing in by telephone or using a computer, tablet, or smart phone with an internet connection.

Information on how to access the remote meeting:

- By computer: Download meeting software here <http://zoom.us/join>. You may be prompted to enter a meeting ID: **860-1357-3128** and passcode: **712151** or copy and paste the following address into your web browser:  
<https://us02web.zoom.us/j/89236853145?pwd=RTVKRHR3V2NqNllsSGJMZktUUy9yQT09>
- By telephone: Dialing one of the following locations:  
+1 929 205 6099 US (New York)  
+1 301 715 8592 US (Washington DC)  
When prompted enter the meeting ID: **860-1357-3128** and passcode: **712151**.
- By smartphone, tablet, or other device: Download and open the Zoom app. Select the option to join meeting and enter the meeting ID: **860-1357-3128** and passcode: **712151**.
- By one tap mobile: +13017158592,,89236853145#,,,,\*795419# US (Washington DC)  
+13126266799,,89236853145#,,,,\*795419# US (Chicago)

If you wish to make a public comment but do not have the ability to comment remotely during the meeting, please email your comment(s) to **Kathie** at [kpratt.selectboard@chittenvt.org](mailto:kpratt.selectboard@chittenvt.org).

To ensure smooth access, we recommend that you test your remote meeting software in advance of the meeting. All meetings will be conducted in accordance with the respective "Rules of Procedure" of each public body, to the extent practicable.

### AGENDA

7:00 p.m.	Call to Order	
	Review of the Town Report	Public comment
	Additions or deletions to the agenda	Public comment
7:10 p.m.	1. Introduction of Candidates for Election	Public comment
7:20 p.m.	Articles to be Voted by Australian Ballot:	
	2. Establishment of Fiscal Year	Public comment
	3. General Fund Budget	Public comment
	4. Highway Fund Budget	Public comment
	5. Support of Cemetery Expenses	Public comment
	6. Support of Chittenden Volunteer Fire Department	Public comment
	7. Support of Chittenden Public Library	Public comment
	8. Support of Barstow Youth Club	Public comment
	9. Appropriations, with public comment after each:	
	Retired & Senior Volunteer Program & The Volunteer Center	
	VNA & Hospice of the Southwest Region	
	Southwestern Council on Aging	
	10. Authorizing the Treasurer to collect taxes.	Public comment
	11. Office of Delinquent Tax Collector by appointment.	Public comment
	12. Prohibiting Constable from exercising legal authority.	Public comment
	13. Elimination of office of Constable	Public comment
	14. Exemption of CVFD from taxation for property taxes.	Public comment
	15. Elimination of office of Lister & appointment of professional	Public Comment
7:45 p.m.	Open public comment period	
8:00 p.m.	Entertain motion to adjourn meeting	

## Minutes of the Chittenden Town Meeting February 28, 2022

For the second year, the Chittenden Town Meeting was held virtually by Zoom. Technical difficulties prevented participation by the Moderator, Reggi Dubin. Accordingly, Bob Baird, Select Board Member who has held the position as Moderator in the past, opened the meeting at 7:08 PM. Kathie Pratt, as Select Board Chair, introduced the Select Board: herself, Joseph Casella, Robert (Bob) Baird, Andrew Quint, and Julie Fredette.

Acting Moderator Bob Baird asked for a review of the Town Report.

- Kim Kinville asked about the Barstow Generator Fund. On page 38 of the report, the Fund Narrative stated that annual payments of \$500 were made in FY2021 and FY 2022. Yet on page 34, \$5,000 is shown to be spent in the FY 2022 budget. Andrew Quint said the budget did increase the amount from \$500 to \$5,000. Jeff Spaulding, who did that report, said the number should be \$500 in FY 2021 and \$500 in FY 2022. The narrative is not forward-looking.
- Kellie Becker said she was pleased with the things the Select Board has accomplished this year. She would like to see percentage increases year on year in the budget figures. She was discouraged the outside audit was not yet available. She was interested in seeing an audit of procedures, input from committees in budget development, percent increase on known expenses, bigger spending or programmatic increases. She brought up the proposed \$2.1 million Wildcat Road issue. She would like to find ways to improve practices and increase public engagement and participation. Andrew Quint answered that the audit was a standard audit review of internal controls. Audits are expensive and the kind of detailed audit Kellie is looking for would be prohibitively so. The Select Board is always looking for ways to improve processes. Recommendations from Town Auditor Jeff Spaulding have been followed. Time was spent going through the budget and also thinking of what would come about in the next year and the next several years. The Board is trying to look farther out. The Wildcat Road project has not been mentioned in the budget because the Board is not sure what to do with it at present. Grant funds will be necessary to help cover the cost. Proposals for the project have been very expensive, and there has been no resolution on the Wildcat Road project. Kathie Pratt added that all Select Board meetings are published. If interested, people have to come. Times will get tougher, and people need to understand.
- Jacob Powsner commented that the dedication was quite nice.
- Jonathan Yacko asked why the public safety officer not issuing traffic tickets since October 22 was not resolved. Kathie Pratt pointed out that a new ordinance was just discussed at the Select Board meeting earlier in the evening. Once the ordinance is adopted by the Board, the ordinance will go into effect 60 days later.
- Bonnie Baird suggested giving out copies of the dog ordinance when people come in to register their dogs would be helpful in letting people know and understand the rules of dog ownership.
- Nina Coombs made a motion to accept the 2022 Town Report with one correction. Andrew Quint seconded the motion. IT was unanimously approved.

Acting Moderator Bob Baird then reminded people that the polls are open tomorrow at the Municipal Offices from 10:00 AM until 7:00 PM. He then proceeded to go through the ballot items.

Article 1) To choose the following Town Officers:

Candidates were given an opportunity to introduce themselves.

- Moderator for one year – Bob Case stated Reggi Dubin would like to be considered as a write-in candidate.
- Select Board for a three-year term: Andrew Quint is seeking a second term. His focus has been trying to

help control where the town is going financially and would like to continue.

- Select Board for a two-year term – David Sargent is a candidate for this position.
- Lister for a three-year term – the position is open.
- Cemetery Commissioner for a three-year term – Bob Case is a candidate for that position. Her has served two or three terms previously.
- Cemetery Commissioner for two years remaining of a three-year term – David Sargent is the candidate.
- Auditor for a three-year term – the position is open. Both current Auditors Jeanne Higgins and Jeff Spaulding would like to see that position filled.
- Delinquent Tax Collector for one year – Roberta Janoski is seeking another term.
- 1<sup>st</sup> Constable – the position has been open for years. Kathie Pratt pointed out that there is no money in the budget for it.

Article 2) Setting the billing dates for taxes:

Nina Coombs is happy with the elimination of the discount. She asked what was the effect of the discontinuation? Andrew Quint replied that the Town was concerned when the Town did away with the discount about the collection of taxes, but lack of the discount has not affected cash flow at all. Last year the Town took out a tax appreciation line-of-credit loan to cover any cash flow issue but did not do that this year.

Article 3) General Fund Budget:

Andrew Quint explained that the General Fund covers all ongoing town operations and expenses except for highway operations and expenses and plowing.

Article 4) Highway Budget:

Andrew Quint said this fund covers repair to roads, paving a reserve fund for bridges and culverts and a reserve fund for equipment. It is the larger of the two town funds.

Article 5) Cemetery Budget: There were no comments.

Article 6) Chittenden Volunteer Fire Department and First Response:

Jeff Spaulding pointed out that the CVFD budget is on page 53 of the 2022 Town Report. The CVFD budget is \$79,015; \$75,000 is requested from the town.

Article 7) Chittenden Public Library:

Sarah Quint, Library Chair, on behalf of the board and staff of the library, thanked the community for their support. Sarah especially recognized the Librarian Erin Bodin and Assistant Librarian Theresa Czachor for their dedication and excellence in providing services during the Covid-19 pandemic.

Article 8) Barstow Youth Club: There were no comments.

Article 9) Requests by petition:

Jeff Spaulding said contact information for each agency can be found on page 62 of the 2022 Town Report. Each agency has provided reports. Jeff gave a brief description of services provided. Services specifically to Chittenden residents will be listed here.

- a) Retired and Senior Volunteer Program & The Volunteer Center – in FY 2021 provided free income tax preparation, Pittsford Food Shelf, Bone-Builders, the Dolls and More project. There were 1,648 hours of service donated to the Chittenden community.
- b) VNA & Hospice of the Southwest Region – provides home health and hospice
- c) Rutland Mental Health Services – 1,086 hours were donated to Chittenden residents, and they thank you for continued support.

- d) Southwestern Council on Aging – 1,020 meals were provided to Senior Lunch; 74 meals were provided to 26 Chittenden home bound residents; 3.75 hours in nutritional support, and 82 hours for support of 10 elders.
- e) Boys and Girls Club of Rutland County – provides afterschool activities until 6:30 PM.
- f) Wonderfeet Kids' Museum – 10,000 free activity kits were provided to six elementary schools during the pandemic.

Article 10) Inventory, machinery, and equipment exemption:

This article was requested by the Listers. Although taxes on the above items have not been evaluated or collected for close to 40 years, discontinuation was never approved by the voters. This article just closes the loopholes.

Article 11) Declaration of Inclusion:

- Kathie Pratt requested that this be put on the ballot. Several individuals came to a Select Board meeting, as they plan to go to all towns in Vermont. Some towns passed the declaration at the Select Board level, but the Chittenden Select Board decided to put the issue to voters.
- Gina Ottoboni said the declaration was great but lacked one word: ethnicity.
- Kathie Pratt replied that the wording was supplied by the group that approached the Select Board.
- Kathy Hall was delighted with the declaration and hopes towns do not feel this is a controversial item. The original idea came from the Northeast Kingdom.
- Julie Fredette remembered that Jane Munroe came to the Select Board with her declaration of inclusion and the energy behind it to seek adoption.
- Andrew Quint said the Select Board did not view the declaration as controversial, but an issue where it made sense for people to talk about it rather than being passed by just five people. He felt it would carry more weight.
- Julie Fredette said the declaration was reviewed and endorsed by VLCT.
- Kathy Hall said Jane Munroe was simultaneous with others. "Bravo to Jane!"
- Gina Ottoboni reiterated her wish to include ethnicity as being important to some of us. Kathy Pratt agreed and said ethnicity can be added to what is adopted by the Select Board

Julie Fredette reminded everyone of the upcoming Spark Grant activities, which will start March 13 at Mountain Top Inn, followed by Music in May, Garden Walks and Fish Hatchery Tours in June, Chittenden Day in August and a wrap-up Harvest Dinner at the Grange Hall in September.

Bonnie Baird thanked everyone who volunteers, saying we need more. There are so many things we can do to make our town better.

Kathy Hall noted Bob Baird's retirement from the Select Board. She wished to thank him for his hard work and advice. He is always an asset.

Bob Baird reminded everyone that polls will be open for voting at the Municipal Office tomorrow from 10:00 AM until 7:00 PM

The meeting was adjourned and turned over to Vermont Representative Jim Harrison at 8:07 PM for legislative updates.

Respectfully submitted,  
Karen Webster

# SAMPLE BALLOT

## OFFICIAL BALLOT ANNUAL TOWN ELECTION CHITTENDEN, VERMONT MARCH 1, 2022

### INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

<p><b>FOR MODERATOR</b> (Vote for not more than ONE) for 1 year</p> <p><u>BOB BAIRD 22</u> ● (Write-in)</p>	<p><b>FOR DELINQUENT TAX COLLECTOR</b> (Vote for not more than ONE) for 1 year</p> <p><u>ROBERTA JANOSKI 204</u> ● (Write-in)</p>	<p><b>FOR CEMETERY COMMISSIONER</b> (Vote for not more than ONE) for 2 years remaining of a 3 year term</p> <p><u>DAVE SARGENT 197</u> ● (Write-in)</p>
<p><b>FOR SELECT PERSON</b> (Vote for not more than ONE) for 2 years</p> <p><u>DAVE SARGENT 184</u> ● (Write-in)</p>	<p><b>FOR LISTER</b> (Vote for not more than ONE) for 3 years</p> <p> (Write-in)</p>	<p><b>FOR AUDITOR</b> (Vote for not more than ONE) for 3 years</p> <p> (Write-in)</p>
<p><b>FOR SELECT PERSON</b> (Vote for not more than ONE) for 3 years</p> <p><u>ANDREW QUINT 182</u> ● (Write-in)</p>	<p><b>FOR CEMETERY COMMISSIONER</b> (Vote for not more than ONE) for 3 years</p> <p><u>ROBERT "BOB" CASE 204</u> ● (Write-in)</p>	<p><b>FOR 1ST CONSTABLE</b> (Vote for not more than ONE) for 1 year</p> <p> (Write-in)</p>

### ARTICLES

- Article 2**  
Shall the Town vote a tax period for the period July 1, 2022 to June 30, 2023 (Fiscal Year 2023) with said tax to be paid in two equal installments on September 1, 2022 and February 1, 2023 with physical delivery to the Chittenden Town Office before 4:00 PM on those dates?  
YES 188  
NO 42
- Article 3**  
To see if the Town of Chittenden will adopt the proposed General Fund Expenditure Budget of five hundred eleven thousand three hundred seventy four dollars (\$511,374.00), less anticipated revenue of two hundred twenty three thousand six hundred twenty five dollars (\$223,625.00), leaving two hundred eighty seven thousand seven hundred forty nine dollars (\$287,749.00), to be raised by taxes for the 2022-2023 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes.  
YES 169  
NO 30

**VOTE BOTH SIDES OF BALLOT**

# Sample Ballot

<b>ARTICLES CONTINUED</b>		
<b>Article 4</b>	To see if the Town will adopt the proposed Highway Budget of seven hundred seventy four thousand twenty seven dollars (\$774,027.00), less anticipated revenues of one hundred ninety seven thousand seven hundred six dollars (\$197,706.00), leaving a portion thereof in the amount of five hundred seventy six thousand three hundred twenty one dollars (\$576,321.00) to be raised by taxes for the 2022-2023 Fiscal Year. The amount of such sum to be reduced by any additional receipts, state aid, grants, and other incomes.	YES <b>169</b> NO <b>40</b>
<b>Article 5</b>	To see if the Town will appropriate the sum of thirteen thousand dollars (\$13,000.00) to defray the cemetery expenses of the Town for the 2022-2023 Fiscal Year to be raised by taxes?	YES <b>153</b> NO <b>34</b>
<b>Article 6</b>	Shall the Town vote to appropriate the sum of seventy five thousand dollars (\$75,000.00) to the Chittenden Volunteer Fire Department and First Response, with said funds to be raised by taxes?	YES <b>190</b> NO <b>17</b>
<b>Article 7</b>	Shall the Town of Chittenden vote to raise, appropriate and expend the sum of nineteen thousand dollars (\$19,000.00) for support of the Chittenden Public Library?	YES <b>175</b> NO <b>33</b>
<b>Article 8</b>	Shall the Town vote to appropriate the sum of three thousand dollars (\$3,000.00) for the Barstow Youth Club with the said funds to be raised by taxes?	YES <b>123</b> NO <b>38</b>
<b>Article 9</b>	Shall the voters appropriate funds to the following social service agencies, pursuant to 24V.S.A . § 2691?	
a) \$ 600.00	Retired and Senior Volunteer Program & The Volunteer Center To serve programs for individuals & organizations (i.e. Bone Builders)	a) YES <b>183</b> NO <b>24</b>
b) \$ 1,680.00	VNA & Hospice of the Southwest Region Advanced in-home care when needed	b) YES <b>134</b> NO <b>22</b>
c) \$ 1,273.00	Rutland Mental Health Services Supporting developmental, educational, & mental health needs	c) YES <b>170</b> NO <b>34</b>
d) \$ 600.00	Southwestern Vermont Council on Aging Support, resources, & assistance for elderly & caregivers	d) YES <b>184</b> NO <b>22</b>
e) \$ 5,000.00	Boys & Girls Club of Rutland County Safe place, enriching programs, experiences & activities for ages 5-12	e) YES <b>155</b> NO <b>48</b>
f) \$ 2,500.00	Wonderfeet Kids' Museum Interactive exhibits & events dedicated to the lifetime love of learning & discovery for children	f) YES <b>124</b> NO <b>78</b>
<b>Article 10</b>	Shall the Town vote to exempt inventory, machinery, and equipment from municipal taxes at 100% of value?	YES <b>157</b> NO <b>33</b>
<b>Article 11</b>	Shall the voters approve the following Declaration of Inclusion to be adopted at the next Select Board meeting? The Town of Chittenden condemns racism and welcomes all persons, regardless of race, color, religion, national origin, sex, gender identity or expression, age, or disability, and wants everyone to feel safe and welcome in our community. As a town, we formally condemn all discrimination in all of its forms, commit to fair and equal treatment of everyone in our community, and will strive to ensure all of our actions, policies, and operating procedures reflect this commitment. The Town of Chittenden has and will continue to be a place where individuals can live freely and express their opinions.	YES <b>151</b> NO <b>50</b>
<b>VOTE BOTH SIDES OF BALLOT</b>		

# REPORTS OF TOWN OFFICERS

## Chittenden Select Board Report

The Select Board meets on the second and fourth Monday of each month at the Town Office located on Chittenden Road. We will continue to use a hybrid meeting format that allows attendance in person or by Zoom. These meetings are primarily working sessions for the Board, but public attendance and participation during the Audience Comments portion of the meeting is welcome. Please feel free to contact us with your concerns.

The Select Board encounters many subjects and situations throughout the year. Below are some of the items we were able to bring to conclusion. We would like to thank the many volunteers across the community whose efforts made this list possible and who help to support the character of Chittenden. We would like to especially thank Bob Case for continuing to facilitate our hybrid meetings. We would also like to recognize Roberta Janoski who retired in 2022 after many years of service to Chittenden. She played a key part in keeping the Town running and will be missed. We have appointed Alyssa Reynolds as the interim Town Clerk and have appreciated the energy that she brings to this new role.

### Roads

An updated traffic ordinance to comply with State regulations for enforcement became effective in May 2022. As part of this effort, traffic studies were made to confirm speed limits in areas near the village center, resulting in no changes to existing speed limits. A second traffic ordinance adopted in October 2022 allowed the opening of the slip around the Civil War monument and addressed signage changes in that area. Using ARPA funding, flashing electronic speed signs have been placed in the school zone before and after Barstow School to alert drivers to their speed in that lower speed zone area. This was in response to concerns voiced by residents living near the school.

After discontinuation of portions of Wolcott Meadow Road in a prior year the remaining portion of Wolcott Meadow Road was discontinued using the State's established procedures.

The Town of Chittenden has elected to use the State form for Overweight Permits, including insurance requirements, to simplify the application process.

The Town took delivery of an over-arm mower for roadside mowing and a new excavator and trailer that will allow town personnel to perform jobs that were previously outsourced.

### Buildings

Through the efforts of Bonnie Baird and the Friends of the Grange Hall Committee, the long-awaited parking lot lighting has been installed at the Grange Hall. As part of an effort to increase rental activity at the Grange, the group has developed new rules and regulations that should help provide clarity for future renters. Additionally, phone and internet service are now available at the Grange Hall. Monthly charges for these services are offset by the discontinuation of internet service for the Barstow School generator, which now uses the school's internet service.

An evaluation of Town Hall was done by Criterium-Lalancette & Dudka Engineers to assess all systems. The Select Board has received their report and has asked the Planning Commission to provide guidance on potential future uses of the building before developing plans for its revitalization. As part of our effort to develop a capital plan for all town buildings, we are anticipating completing reviews for the remaining buildings in FY 2023. The goal is to have a plan that details all of the systems for each building with a timeline of maintenance so that we can more effectively manage the Town's resources and address issues more proactively. As part of this effort, Efficiency Vermont

performed a review of all town buildings with an eye towards energy efficiency and ways to decrease ongoing operating costs.

One corner of the Town Office building had significantly deteriorated due to a leak in the roof. After an exhaustive investigation, repairs were made to the roof and the corner was rebuilt.

The Marble Carving Studio donated a new marble bench for the Town Office to be shaded by a new flowering crabapple tree.

Water testing during Covid led the State to suggest a new well be dug at the Town Office to replace the cistern serving both the Town Office and the Fire Station. The well has been dug and hook up is waiting for an engineering review and sign-off. This project used ARPA funds.

### **Recreation**

A failing bridge was replaced within the East Creek Trail system with costs shared by Barstow School.

### **Community**

Declaration of Inclusion, as voted at Town Meeting in 2022, was adopted.

### **Other Ordinances**

A new ordinance Regulating Dogs and Wolf-Hybrids was adopted last November to update the old ordinance. There was a request to develop a new ordinance to address roosters and chickens, however, the issue was resolved without the adoption of a new ordinance. As a Select Board, we understand that the people living in Chittenden do not want to have ordinances covering every conceivable issue. As such, we encourage residents to try to resolve issues that may arise between neighbors on their own before bringing them to the Select Board. We are always concerned that resolving issues with ordinances may have unintended consequences for other residents and eventually change the character of Chittenden.

### **Town Forests**

The four Town Woodlots are now known as Chittenden Town Forests. Two (Michigan Brook Town Forest and the Grammar School Town Forest) have been scheduled for lumber harvesting in the next eighteen months. The original purpose of the woodlots was to provide recreation opportunities for townspeople and a source of income for the Town. None of the lots have been harvested in many years, so the planned harvest is meant to ensure the long-term health of the forest and any sales proceeds will either be used to directly offset property taxes in the year after the harvest takes place or will be placed in a reserve fund to offset unanticipated future expenses. The other two (Mount Carmel Town Forest and the Upper Lead Mine Town Forest) will be evaluated at no cost by the county forester for lumber and recreation purposes. Thanks go to Bob Baird and Jonathan Yacko, who have led this effort.

### **Warning Sirens**

In 2015, Jan Sotirakis, Director of the Chittenden Emergency Management, spearheaded the purchase of a warning siren to be used in the event of an imminent failure of the dam on the Chittenden Reservoir. Coverage was found to be insufficient, so in 2018, the town obtained three additional sirens at no charge that were originally used for Vermont Yankee. Even with State help with installation of the additional sirens, testing, maintenance, certification, and operational costs for the sirens became significant. The town is happy to report that full ownership of all four sirens has been transferred to Green Mountain Power, who will handle all maintenance and operation of the sirens. Chittenden Emergency Management will assist with the twice-yearly testing plus weekly "growl" tests. Thanks go to Jan and the rest of the Emergency Management team for bringing this project to a successful conclusion.

## Select Board 2023/2024 Budget Discussion

The fiscal year 2023/2024 budget as proposed continues our focus on holding property taxes flat while continuing to fund Chittenden's daily operations and investing for the future. The amounts that we anticipate raising through property taxes will decrease by \$21,041 for the General Fund and increase by \$18,739 for the Highway, leaving a slight net decrease in property taxes for Town operations.

As presented, the General Fund budget is \$319 higher than the current year budget. Due to several non-recurring items the Highway Fund budget will increase by \$248,939 over the current year, but this is largely funded unspent fiscal year 2022/2023 paving funds (\$87,500) and grant reimbursements for flood damage to Mountain Top Road in April 2019 (\$205,000). Paving was deferred this fiscal year due to high paving costs driven by a spike in oil prices and the Town's unsuccessful paving grant application. The Town has already funded the costs associated with the April 2019 flood damage through the excess fund balance in the Highway Fund, and we are planning to use a significant portion of the reimbursements to increase our Equipment and Bridge and Culvert Reserves, which will help to fund future projects and the replacement of vehicles and other equipment. We would also like to return \$60,000 that was previously transferred from the Bridge and Culvert Reserve to the Highway Fund back to the Reserve because it was not needed for project funding as had been budgeted.

Our current plan is to increase the annual transfer to the Equipment Reserve by \$25,000, from \$75,000 to \$100,000 and to increase the annual transfer to the Bridge and Culvert Reserve by an additional \$20,000, which, when including the return of the \$60,000 discussed above, would increase next year's transfer from \$50,000 to \$130,000. We anticipate using the remaining funds to cover the Town's portion of a structures grant project to replace a culvert on Horton Hill (\$75,000); increased costs for diesel, salt, and sand (\$23,000); and about \$51,000 that was used during the current fiscal year to cover higher than budgeted costs associated with replacing the failed culvert (Number 258) on Wildcat Road.

We have begun working on the initiative to perform inspections and create an inventory for each Town owned building; we are actively seeking a part-time janitor who could also perform routine minor maintenance for our buildings. We have also added incremental hours for the Select Board Assistant to help with many of the ongoing Town issues as we continue to discuss if hiring a part-time Town Administrator would make sense for Chittenden.

The proposed building maintenance budget for next year is \$45,000, a decrease of \$6,000 from the current year, which included \$18,000 for the evaluation of each of the Town's buildings. We are anticipating doing some of the most critical work on the Town Hall, such as repairing rotten siding, fixing the roof, and minor structural work, while the Planning Commission works on developing a plan on potential future uses for the building. These small projects are estimated to cost about \$13,500. We value the building as an important part of the Town's character and history, but we believe that it makes sense to have a plan for the building before investing in the significant capital projects that will be required to bring it back to a functioning part of the Town. Other, smaller projects are anticipated to include roof repairs at the Town Garage and Grange Hall. The remainder of the budget is for annual maintenance of the alarm systems located in each Town building.

The budget looks to provide raises to all our employees, with part-time and hourly employees receiving higher than average raises that will bring their pay rates in line with statewide averages for similar roles, for a total increase of about \$6,400. Salaried positions are budgeted to have a 4.5% increase, which is on par with anticipated increases across the country.

While General Fund expenses are flat on a year over year basis, there are a number of line items that we anticipate will increase by about 6%, reflecting the high inflation over the last year. These include heating oil, patrol services, electricity, and supplies. We also anticipate that costs associated with the transfer station will increase by about 8%, reflecting current pricing we have been seeing for trash hauling and recycling. We are anticipating seeing savings based on an adjustment to the Town Clerk's salary, lower professional service fees, and custodial services with the hiring of a part-time employee as discussed above.

The Highway Fund budget increases from \$774,027 in 2023 to \$1,022,966 in 2024. As explained above this 32% increase reflects deferred paving and increases to our reserve fund contributions. Approximately \$150,000 of the total increase is related to deferred paving and the \$60,000 that we would like to return to the Bridge and Culvert Reserve. The remaining \$100,000 reflects about \$45,000 of increased transfers to our reserve funds; \$23,000 of higher diesel, sand, and salt costs; \$16,161 of higher grant related expenses; \$7,500 of bridge repair maintenance that was deferred from the current year; and just over \$8,000 for other expenses including compensation.

Part of the reason for the higher Equipment Reserve transfer for next fiscal year is that we have determined that our plow trucks have a slightly shorter serviceable life than previously anticipated, and we are now looking at replacing our trucks approximately every eight years. Based on recent pricing we anticipate that one of the large plow trucks with a dump body and plow can cost about \$220,000. We are looking at replacing our 2015 Western Star truck in 2024 and paying for the vehicle using the reserve fund to cover fifty percent of the cost and ARPA funding to cover the remaining fifty percent of the cost. In fiscal year 2025 we will be looking at replacing our 2012 Dodge with a stainless-steel dump body at a cost of about \$100,000 based on the current condition of the vehicle. At some point in the future, we will also look at the possibility of replacing our 1985 grader. New graders cost approximately \$750,000, and we anticipate looking for a used one, but are aware that even used machines could be cost prohibitive.

The Town will be applying for several grants in 2024. These include a structures grant to replace the culvert on Horton Hill, with the project estimated to cost \$275,000 with a maximum grant reimbursement of \$200,000. We will also apply for a paving grant and plan to pave portions of Powerhouse Road and West Road. The amount paved will depend on whether we receive a grant and the cost per square foot of paving. Additionally, we anticipate applying for a Better Roads Category C grant that would provide about \$40,000 of funding for work on small culverts on Powerhouse Road.

In 2025 we will look at applying for a structures grant and a paving grant to continue work on our road infrastructure. We have had our bridges inventoried and Bridge #10, located on Furnace Brook Road, received the lowest rating of all of the Town's bridges from the state. While the bridge is safe and functional, we anticipate that we will focus on working through the list of suggested corrective actions beginning in the summer of 2024.

As discussed last year, the Town has received approximately \$350,000 of funding under the American Recovery Plan Act ("ARPA"). The Treasury Department changed the rules governing how the funds can be used. To date we have used approximately \$20,000 on two projects – replacing the well for the Town Office and installing solar powered traffic calming devices on Chittenden Road near the school. As discussed above, we are also planning on using approximately \$110,000 to help with the purchase of a new plow truck this fiscal year. There is a list of potential projects that have been suggested and are being considered on the Town's website. As the Town has until December 31, 2024 to commit to projects with the ARPA funding, we anticipate finalizing the list of projects by the beginning of the new fiscal year.

## **Road Commissioner's Report 2022-2023**

Chittenden has approximately 30 miles of road of which a large number are graveled. There are 10.78 miles of class 2 and 18.96 miles of class 3 roads. It is a big task for our Road Crew to maintain them so residents can comfortably and safely use them. We were fortunate to have Chris Armell join us the day after Memorial Day to work with Keith Adamson in this monumental task.

Through Grants in Aids, we were able to replace several culverts, shape and stone-line ditches. With our new excavator we were able to do much of that work and be reimbursed for it. Keith says that the excavator has been used a lot on other projects and thus has reduced the amount of contractor hours. A lot of work was done on Middle and Barnard Roads.

This coming summer, through a Better Roads Grant, it is expected that many culverts across Powerhouse Road will be replaced. It should be noted that driveway culverts may be replaced by the Town but the landowners must pay for cost of the culvert itself. It is planned that with a VTrans Paving Grant we will be able to pave a large section of that road.

An over the guardrail mower was purchased and used this last summer. It replaced a lot of man hours of using weed whackers.

There have been call outs for trees that have come down during storms though it wasn't as many as years past.

A big project this year was a culvert on Wildcat Road near the Wardwell farm. Jan Sotirakis obtained a grant to help cover the cost of the \$334,000 project. The Town's share was \$134,000, which was about twice the original estimate. The project was a costly one due in part to the long time it took to design and to get various permits and approvals. Many government agencies' (State and Federal) were involved.

This coming year we hope to replace another culvert on Mountain Top Road that is failing and causing the pavement to drop. Because of all the government hoops the Town has to jump through, it too will be a very costly and lengthy project. It should be understood, however, that by accepting the Government requirements, the Town can get grants that pay for a good portion of the costs. Gone are the days when the Town could replace a culvert on their own.

Because our many roads are narrow and very hilly, the wear and tear on our town equipment is hard and requires continued maintenance. A lot of disposable supplies such as chains, tires, plow blades and fuel have seen price increases.

Our road grader is a 1984 and continues to have more issues and with repairs, being more and more costly. It will, at some point, be necessary to replace it. Chittenden has a lot of gravel roads that require the use of a grader. It is expected to replace the 2015 Western Star plow truck this year using a portion of the ARPA funds.

PLEASE NOTE, it is against Vermont Law to plow snow across any town highway or to blow or throw snow into the traveled portion. Land owners and their contractors are responsible should an accident occur because they did not follow the law.

## Cemetery Commission

Four cemeteries are maintained by the Town of Chittenden: the Baird Cemetery on Chittenden Road, the Horton Cemetery on Mountain Top Road, the Wetmore Cemetery on West Road, and the Bump Cemetery on Middle Road.

We would like to thank GFC Property Services, LLC, for the outstanding job of mowing of the cemeteries this past summer. Some emergency repairs had to be done on the entrance road at the Horton Cemetery this past summer. We are making plans for completing a more permanent repair to the roadway starting in the summer of 2023.

We are also excited to be starting to begin making plans for working with the Vermont Old Cemetery Association and the Chittenden Historical Society cleaning/repairing head stones at the Wetmore Cemetery. We will spread the word about this project in the *Chit Chat* this next spring.

There currently are lots available for Chittenden residents in the Horton Cemetery. There are also a limited number of lots available in the Baird Cemetery. Any questions feel free to contact Robert Case at: [rcasevt@gmail.com](mailto:rcasevt@gmail.com) or (802)773-6308.

Edward Elliot, 2023  
David Sargent, 2024  
Robert Case, 2025

## Health Officer Report

The past year has gone by rapidly, creating history with much turbulence. Construction has been slow throughout the year with both commercial and residential projects, with most of those being small additions and restorations. Even with these types of projects, they were numerous. Most permits required review, processing, and recording, making it quite busy overall.

The pandemic changed many things at the local, state, and national level and in some cases created some new normals. There were several water issues of which most have been acted upon, and all active systems are in compliance.

The State issued a mandate requiring that each town create a Health and Safety Policy. This was done with the help and input of many individuals, and the plan was put into effect. There were several items listed from which many health and safety issues have been completed, creating an enhancement to the town buildings. With much of the project completed, there are items remaining on the list needing design and funding plans.

I would like to thank the town office for all their help and patience that they provide to me, as well as from many others. It is very much appreciated.

Thank you everyone.

Bernie McGee  
Town Health Officer

## Emergency Management

The Town of Chittenden Local Hazard Mitigation Plan (LHMP) continues to guide our work as we address the mitigation strategies defined in that plan. This work lessens the effects of potential threats to the Town.

This past year we obtained grant funding with the assistance of the Rutland Natural Resources Conservation District to assess potential storm water run-off sites and develop a corrective plan to address several of these areas. Fitzgerald Associates has been hired to do this work over the next two years.

In August, we successfully tested our four emergency warning sirens for an emergency at Chittenden Reservoir. We utilized VT-Alert to announce the test and many residents acknowledged this message. If you have not yet signed up for VT-Alert, please know this will be a primary notification system for any emergency in town. After the testing, ownership of these sirens was transferred to Green Mountain Power. The Town has an operational agreement with GMP for routine testing and our team will continue to be actively involved in the siren testing.

We have installed a wildfire warning sign in front of the Chittenden Fire Station so that the daily fire danger risk is visible to those passing by. Our hope is this sign will increase fire danger awareness which we promoted this message at Chittenden Day with assistance from the US Forest Service. Smokey Bear even made an appearance.

We continue to evaluate the needs of our local Emergency Operations Center and shelters (Barstow School and the North Chittenden Grange Hall). Improved communications have been a need. Barstow has recently boosted their cellular signal to cover the parking areas near the school. There is now internet and a landline available at the Grange Hall. We continue to recommend an upgrade of the Grange Hall kitchen stove to include the required exhaust to allow us to prepare meals should a shelter be needed. We have also recommended a generator in case of an extended power outage.

We also stand ready to address any disaster situation that occurs in this Town and have participated in several exercises to learn new skills. We are in daily contact with VT Emergency Management as well as the National Weather Service to maintain situational awareness. Our last major storm event was April 2019 when heavy rain damaged several roads.

Those who serve on this team include Bob Case, Emergency Management Coordinator, Kim Kinville, Public Information Officer, Bernie McGee, Health Officer, and Gina Ottoboni, Gary Congdon, Justin Lindholm, and Jacob Powsner. We thank Ed Elliott for his past service.



Should you have any questions or wish to discuss an emergency management issue, please contact Jan at 775-9633 or by email at [jsotirakis@aol.com](mailto:jsotirakis@aol.com) or Bob at 773-6308 or by email at [rcase48263@aol.com](mailto:rcase48263@aol.com). Please like us on our Facebook page Chittenden VT Emergency Management or view updates on the town webpage [chittendenvt.org](http://chittendenvt.org).

*Emergency Management,  
Chittenden Day*

Respectfully submitted for the Town of Chittenden Emergency Management Team,  
Jan Sotirakis, Director      Bob Case, Coordinator      Kim Kinville, Public Information Officer

## Board of Listers' Report for 2022

The total listed value of real estate in Chittenden for the purpose of taxation in the 2021-2022 property tax year is \$179,147,500 compared with \$178,635,387 for the 2019-2020 property year.

HOMESTEAD reports must be filled out every year! They can be filed with your 2022 State Income tax form or online at the State website at <https://tax.vermont.gov>. If you file an extension for your 2022 Income Tax, it is important that you fill out and file a homestead form by April 15th. This will lead to fewer revised tax bills sent out by the Town Clerk.

BUILDING PERMIT APPLICATIONS REQUIRED. Please remember that before you make changes to your property, i.e. adding to an existing structure, adding or eliminating a structure, or installing and/or making changes to a septic or well, the town will need to approve a building permit. You can find the building permit application on the town website: [www.chittendenvt.org](http://www.chittendenvt.org).

We have no set office hours, but appointments for meetings with Listers can be made by calling the Town Offices.

We would like to thank property owners, contractors, and others whom we have worked with, for their cooperation and assistance in helping us fulfill the Listers' responsibilities.

Board of Listers  
Millie Kimball, Chairman  
Trish Pelkey

## Enhanced 9-1-1

Enhanced 9-1-1 activities in FY22 for Chittenden included listing a warning siren location, three new building sites, one change in number, three changes in use, and removal of two structures. When constructing a new residence or other building which requires a locatable address, please contact the town office for a new physical address.

Please be sure your address is updated with your phone service. Emergency 911 dispatchers use the phone address to guide emergency responders to your home. Avoid confusion over your address, which may result in delayed response to an emergency situation.

Light-reflective green and white 9-1-1 house numbers are supplied by the Town of Chittenden free of charge to the owners of new property addresses. Please contact the Town Clerk's office if you do not have yours. Please post these clearly on homes and businesses so that they are visible to responders, even at night, and responders can find you in the event of an emergency.

If you have any questions or concerns regarding 9-1-1, please call the 9-1-1 Coordinator (Karen Webster) through the Town Clerk's office at (802) 483-6647 or at (802) 483-6471.

## Chittenden Planning Commission

The Planning Commission's primary responsibility is to prepare and amend the municipal plan. By law, town plans must be updated at least every 8 years; thus, the Chittenden Planning Commission is working now to update the 2015 Town Plan for re-approval in 2023. Two sub-committees of the Commission are tackling the review of various sections, and we've got the assistance of the Rutland Regional Planning Commission to bring it all together. Key to this update is community input, of course, and it was wonderful to connect with townspeople at the CPC's booth on Chittenden Day in August. Folks answered a short survey asking what they love about Chittenden and what they'd like to see in our future. You can see that list here: <https://docs.google.com/document/d/1pldxV9ECUUQyyKZcmuTIJXMrxeQflmFr/edit?usp=sharing&oid=113238127158423958803&rtpof=true&sd=true>

In April 2022, Chittenden was awarded a \$22,000 Municipal Planning Grant (MPG) from the Vermont Agency of Commerce and Community Development to create a conceptual streetscape and greenspace design for the Chittenden Village Center. The MPG Steering Committee includes representatives from the Select Board, the Planning Commission, plus volunteers from the community; we thank Robin Ogg, Laurie Wilson and Clair Purcell for their time and energy on this project. In 2023, we will be working with a consultant to gather community input and to present a design for the Village Center that reflects our shared hopes and dreams for the town. We hope to see you at one of these events and hear your suggestions and ideas.

Last but certainly not least, the CPC would like to thank Rodney Munroe for serving a full term on the Commission before stepping off in March 2022; his experience and perspective were helpful additions to every conversation.

The Commission meets on the first Monday of the month at 6:00 in the Town Office, 260 Chittenden Road. You are always welcome. Check the Town's website and Facebook page for CPC agendas, minutes and announcements.

Sincerely,

Lisa Purcell, 2023

Sam Hall, 2023

Abigail (Elliott) Bradish, 2024

Ben Lucas, 2024

Jonathan Yacko, 2024

Gary Raymond, 2025

Michael Kinsler, 2025

Recording Secretary, Karen Webster



*CPC booth gathering community input, Chittenden Day*

## Chittenden Recreation Committee

It would seem that our collective immunity should have been strengthened to handle anything by now! The virus variants, along with other respiratory illnesses, continue to hamper any ideas the recreation committee discussed. That being said, an effort was made to direct energy toward outdoor activities.

Adult basketball has returned to the gymnasium in Barstow School. Pick-up games happen on Wednesday evenings and Sunday mornings. We are looking for adult leaders for other activities. Volleyball and badminton equipment is available.

The school has a “New Courts Project” that will provide more recreational opportunities for the public. The old courts will be replaced with a tennis court, basketball court, and pickleball court. We look forward to supporting the school efforts in construction and maintaining the new courts.

The East Creek Trails has become extremely popular. We are seeing increased use by community members and the school community as well. The partnership between the Barstow School and the Recreation Committee has become stronger this year with the replacement of the bridge from the school parking lot to the pavilion trail. Students, under the guidance of Van Purcell, demolished the old bridge and replaced it with a new one. We will request funds for the Pavilion. It will need a new roof soon.

The land across from the Grange Hall will open new opportunities for community outside activities. There are soccer goals that have been donated that will be secured on the field this spring.

New members and new ideas are welcome. For information to join, please contact Tom Cook, chair, or a member of the Chittenden Select Board.

Chittenden Recreation Committee members:

Tom Cook (Chair)  
Van Purcell

Karen Webster  
Christian Stevens

Aria Brisette



*Fundraising on Chittenden Day.*

## Barstow Youth Club 2022 Annual Report

This report covers the following sports seasons for children in grades PreK-6: 2021-22 basketball, 2022 indoor soccer, 2022 fall soccer and 2022 flag football seasons. The following were the grade level sport and number of participants who participated:



Pre-K to 2 basketball: unknown  
3/4 & 5/6 boys & girls basketball: unknown  
3/4 & 5/6 boys & girls indoor soccer: unknown  
Pre-K to 2 fall soccer: 40  
3/4 & 5/6 flag football: 25  
3/4 & 5/6 boys & girls fall soccer: 37

The Barstow Youth Club has had a transition of leadership which took effect in May of 2022. BYC remains strictly an all volunteer organization. We are a 501(c)(3) tax exempt organization capable of offering tax write-offs for charitable donations. Our leadership team includes a president, treasurer, secretary, directors, volunteer coordinator, and program directors for individual sports. Our executive board meets quarterly to discuss upcoming seasonal issues, as well as any needs that need to be addressed. The overall mission and focus of the organization remains the same as previous years.

BYC is an organization that provides the children of Chittenden and Mendon towns with athletic opportunities that include soccer, basketball and flag football. We offer free programs for children in grades Pre-K to 2, 3rd/4th grade programs are \$40 and 5/6 programs are \$50. We offer free registration for those families in need.

Our fiscal year ended 12/31/22 with \$6965.52. Chittenden and Mendon contributed \$3,000 each to our program this past year. A portion of those funds are used in the beginning of our year for our basketball and indoor soccer programs which are continuing to grow. We are seeking funding once again from the towns of Mendon and Chittenden in the amount of \$3000 respectively. These funds will be used for team registrations to play with other clubs, uniforms, player equipment, field maintenance, payment of referees/scorekeepers, as well as administrative and insurance payments and filings. BYC is required to purchase separate insurance to use the Barstow School facilities. This policy is renewed annually, most recently on 11/18/2022 in the amount of \$2128.50.

Executive board members include: Leslie Doenges, President (thebarstowyouthclub@gmail.com); Chris Blanchard, Secretary (Chris@cwbtvllaw.com), Val Taylor, Treasurer (KVEMHJ@yahoo.com) Vicki Napolitano, Treasurer (vmnapolitano@gmail.com); at-large members: Brittany Bigelow, Dan Doenges, Larry Napolitano, and Melanie Munroe.

Respectfully Submitted,  
Leslie Doenges  
BYC President

# **TOWN OF CHITTENDEN FINANCIAL STATEMENTS AND REPORTS**

## **TOWN AUDITORS' REPORT**

The Chittenden Town Auditors have examined the accounts and records of the Town of Chittenden for the fiscal year ending on June 30, 2022. In accordance with the Statutes and with guidance from the Vermont League of Cities and Towns, the Auditors conclude that the figures presented with these reports and budgets accurately reflect the transactions of town for the fiscal year July 1, 2021 to June 30, 2022.

The Barstow Unified Union School District will provide its own Annual District Report.

In 2018, the Select Board engaged an outside auditor, Jeffrey R. Bradley CPA, P.C. to conduct the town's first professional audit for the years ending June 2017 and 2018. That audit was concluded in December 2018 and included an unqualified opinion. The full report was posted to the Town's website.

In September 2021, the Board engaged the services of Batchelder Associates, PC to perform an audit for the fiscal year ending June 30, 2021. That audit was not completed before the Town Report for June 30, 2021, was mailed in February of 2022. The audit required adjusting journal entries, most of which are common adjustments for towns that do not prepare financial statements on a full accrual basis. Those adjustments had the net effect of reflecting an additional \$15,672 of net income in FY 2021 (see the "Combining Statement of Fund Balance Changes – All Funds" presented on page 36 of this report. The full auditors' report is posted to the Town's website, including the audit opinion presented with no qualifying exceptions.

It is the Town Auditors' recommendation that work continue with procedures manuals and guidelines for efficient processing of town's business. We believe that documented procedures and guidelines will facilitate day-to-day operations and safeguard the Town's future.

We would like to thank the Treasurer, her assistant, the Town Clerk, the Select Board, town officers and employees, town organizations, and the people of Chittenden for their support during the past year. The timely submissions for this report made our job a pleasure.

Respectfully submitted,  
Town Auditors  
Jean Higgins and Jeff Spaulding

## Statement of Taxes Raised 2021-2022

### Grand List

Municipal	\$173,483,800.00 x 1%	\$1,734,838.00
Education	\$174,262,487.00 x 1%	\$1,742,624.87
Total Municipal Grand List		\$1,734,838.00
Total Education Grand List		\$1,742,624.87

### Taxes Assessed & Billed

#### Town Tax:

General	\$1,734,838.00 x 0.2554	\$443,074.40
Highway	\$1,734,838.00 x 0.3233	\$560,873.20
Veterans' Exemption	\$1,734,838.00 x 0.0034	\$3,990.20

#### School Tax:

Non-Residential	\$722,624.87 x 1.6698	\$1,206,639.09
Homestead	\$1,017,600.00 x 1.5793	\$1,607,095.61
Late Homestead Filers' Penalty		\$1,574.42

<b>Total Taxes Assessed</b>	<b>\$3,823,246.91</b>
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### Taxes Accounted for Collection

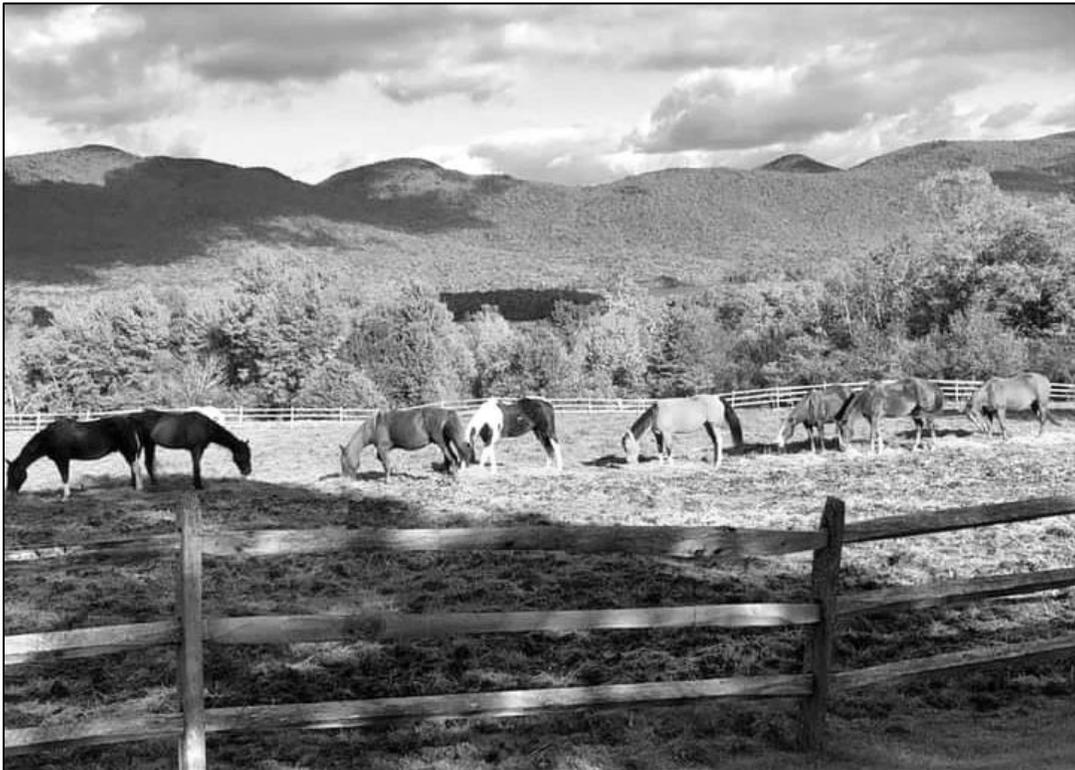
Real & Personal	\$3,789,506.03
To Delinquent Tax Collector	\$33,740.88

<b>Total Taxes Accounted For</b>	<b>\$3,823,246.91</b>
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## Delinquent Tax Report As of 8/31/2022

Tax Years	Bal. 7/01/21	To Tax Collector	Collections	Bal. 6/30/22	Collections	Bal. 8/31/22
2011-2020	\$73,795.95		\$58,753.04	\$15,042.91	\$7,824.51	\$7,218.40
2021		\$133,787.57	\$100,046.69	\$33,740.88	\$6,870.36	\$26,870.52
<b>Totals</b>	<b>\$73,795.95</b>	<b>\$133,787.57</b>	<b>\$158,799.73</b>	<b>\$48,783.79</b>	<b>\$14,694.87</b>	<b>\$34,088.92</b>

Buchanan, Amanda	2021	Eugair, Jay	2021
Carr, Stephen (Troy)	2019,2021	Philo, Virginia	2021
Daubenspeck, Courtney	2021	Robbins, Ronald	2021
Duprey, Jake	2016-2021	Wheeler, Lyle	2020,2021



*Horses off duty at Mountain Top Inn*

## General Fund Comparative Budget Report

Account	Budget FY - 2022	Actual FY - 2022	Budget FY - 2023	Budget FY - 2024
<u>Revenues:</u>				
<u>Tax Revenue:</u>				
Current Property Taxes	\$ 286,249	\$ 375,052	\$ 287,749	\$ 266,708
Interest on Current Taxes	990	4,289	990	1,200
Delinquent Taxes	0	51,901	0	0
Interest on Del Taxes	14,598	12,515	14,598	12,000
Delinquent Tax Penalties		11,887	0	0
<b>Total Tax Revenue</b>	<b>301,837</b>	<b>455,645</b>	<b>303,337</b>	<b>279,908</b>
<u>Revenue from Other Governments:</u>				
Current Use	21,397	22,440	21,397	22,440
PILOT ANR	875	875	875	875
PILT National Forest	81,265	86,518	81,265	86,000
<b>Total Rev From Other Govts</b>	<b>103,837</b>	<b>109,953</b>	<b>103,837</b>	<b>109,435</b>
<u>Licenses:</u>				
Dog Licenses	900	1,666	900	900
Marriage Licenses	700	1,540	1,300	1,750
<b>Total Licenses</b>	<b>1,800</b>	<b>3,391</b>	<b>2,400</b>	<b>2,850</b>
<u>Fees &amp; Fines:</u>				
Copies & Fees	1,500	2,247	1,500	2,200
Recording Fees	10,000	12,453	10,000	3,750
Town Hall Rent	500	0	0	0
Grange Hall Rent	0	725	1,000	2,750
Fines	0	2,551	2,500	0
Transfer Station stickers	1,800	1,757	1,800	1,800
Recycling Income	500	2,262	500	500
Overweight Permit Fees	0	440	0	0
<b>Total Fees &amp; Fines</b>	<b>38,300</b>	<b>50,373</b>	<b>41,300</b>	<b>38,500</b>
<u>Grants:</u>				
<u>COVID 19:</u>				
FY 2018 Pre-disaster	0	7,597	0	0
COVID-19 / PW188482	0	8,693	0	0
COVID-19 / PW196	0	0	0	0
<b>Total COVID Grant</b>	<b>0</b>	<b>16,290</b>	<b>0</b>	<b>0</b>
Warning Siren Grant	0	10,000	0	0
<u>Other Revenue:</u>				
Interest Income	500	554	500	1,000
Miscellaneous	0	12	0	0
<b>Total Other Revenue</b>	<b>500</b>	<b>566</b>	<b>500</b>	<b>1,000</b>
Prior Year Surplus Applied	50,000	0	60,000	80,000
<b>Total Revenues</b>	<b>496,274</b>	<b>646,219</b>	<b>511,374</b>	<b>511,693</b>

<u>Expenditures</u>				
<u>General Government:</u>				
Selectboard Salaries	5,700	4,600	5,700	5,700
Selectmen's Assistant	8,000	5,786	10,000	10,000
Selectmen's Sec. Holiday	0	125	100	125
Building Maintenance Assistant	0	0	4,160	4,371
Election Workers	500	141	700	700
FICA/MEDI Expense	9,410	4,188	1,580	1,599
Postage	3,000	2,905	3,000	3,500
Advertising	3,600	1,069	3,500	2,500
Town Reports	2,500	3,060	2,200	3,300
Election Expenses	1,500	1,562	2,500	1,750
Signs	500	608	600	600
Professional Fees	16,000	4,863	15,000	12,000
Legal Fees	10,000	6,053	9,000	9,000
Town Insurance	42,000	16,315	39,128	39,128
Town Officers Expense	1,000	452	1,000	1,000
County Tax	15,000	14,245	15,000	15,000
<b>Total General Government</b>	<b>118,710</b>	<b>65,971</b>	<b>113,168</b>	<b>110,273</b>
<u>Town Clerk:</u>				
Town Clerk's Salary	35,725	35,725	37,154	21,055
Assistant Town Clerk	19,195	18,143	19,963	22,204
TC/AC Holiday Bonus	0	375	300	125
FICA/MEDI Expense	0	3,869	4,392	3,319
Health Insurance	8,351	7,561	8,000	8,000
Retirement	2,007	2,362	2,999	2,271
<b>Total Town Clerk</b>	<b>65,278</b>	<b>68,035</b>	<b>72,808</b>	<b>56,974</b>
<u>Treasurer:</u>				
Treasurer's Salary	36,900	36,900	39,852	41,646
Treasurer Holiday Bonus	0	250	200	250
FICA/MEDI Expense	0	2,487	3,064	3,205
Health Insurance	20,000	13,149	13,500	20,000
Retirement	1,568	1,765	2,092	2,186
<b>Total Treasurer</b>	<b>58,468</b>	<b>54,551</b>	<b>58,708</b>	<b>67,287</b>
<u>Listers:</u>				
Listers Salaries	5,000	2,350	3,500	4,080
FICA/MEDI Expense	0	168	268	312
Lister Computer Expense	0	0	0	0
Parcel Mapping Update Exp	2,000	2,100	2,060	2,226
<b>Total Listers</b>	<b>7,000</b>	<b>4,618</b>	<b>5,828</b>	<b>6,618</b>
<u>Auditors:</u>				
Auditors Salaries	2,300	1,455	2,300	2,448
FICA/MEDI Expense	0	111	176	187
Audit Costs	0	0	0	0
<b>Total Auditors</b>	<b>2,300</b>	<b>1,567</b>	<b>2,476</b>	<b>2,635</b>

<u>Planning Commission:</u>				
Clerk/Recording Secretary	750	947	1,200	1,200
P. C. Office Supplies	100	0	100	100
PC Meetings & Supplies	250	0	50	50
Documents & Publications	250	0	100	100
Town Plan Implementation	1,000	0	1,000	1,000
PC Professional Services	1,500	1,206	3,000	3,000
PC Training	250	0	250	250
<b>Total Planning Commission</b>	<b>4,100</b>	<b>2,153</b>	<b>5,700</b>	<b>5,700</b>
<u>Public Safety:</u>				
Safety Office	0	0	0	0
Siren	0	10,000	0	0
Reservoir Water Testing	0	170	850	1,000
Patrol Services Contract	21,000	17,668	21,840	24,650
Animal Control	1,000	0	1,000	1,060
<b>Total Public Safety</b>	<b>22,000</b>	<b>27,838</b>	<b>23,690</b>	<b>26,710</b>
<u>Emergency Management:</u>				
Training	750	0	750	300
Office Supplies	300	322	300	300
Equipment	1,000	702	1,000	1,000
Shelter Team	500	494	500	500
Hazard Mitigation Impleme	1,000	1,375	1,000	1,000
Recording Secretary	650	450	600	1,200
<b>Total Emergency Management</b>	<b>4,200</b>	<b>3,343</b>	<b>4,150</b>	<b>4,300</b>
<u>Recreation:</u>				
Recreation Program Costs	750	65	750	750
<b>Total Recreation</b>	<b>750</b>	<b>65</b>	<b>750</b>	<b>750</b>
<u>Town Buildings:</u>				
<u>Town Office:</u>				
Office Supplies	3,250	3,895	3,250	4,000
Copier Supplies & Maint	4,000	2,672	2,850	2,850
Dog License Expenses	0	198	200	300
Custodial Supplies	0	43	0	300
Office Equipment	0	120	250	250
IT & Computer Services	12,160	11,226	16,645	21,645
Electricity	17,442	6,748	9,500	8,000
Street Lights	0	4,350	3,500	3,710
Telephone & Internet	7,751	5,426	7,500	7,950
Barstow Generator/Internet	0	1,096	0	0
Town Office Heat	5,202	4,920	3,000	6,500
Town Office Maint	40,000	21,286	5,350	357
Custodial Services	4,500	2,415	4,500	0
Water Testing	1,250	2,175	1,500	2,000
Mowing & Lawn Care	6,000	10,700	6,000	8,000
Generator Maintenance	5,000	432	3,750	1,000
Generator Propane	300	84	300	700
Barstow Generator Maintenance	0	8,987	0	1,000
<b>Total Town Office</b>	<b>106,855</b>	<b>86,772</b>	<b>68,095</b>	<b>68,562</b>

<u>Town Hall:</u>				
Town Hall Cust. Supplies	0	0	0	0
Town Hall Electric	0	338	750	500
Town Hall Telephone	0	797	1,000	1,000
Town Hall Heat	3,500	196	1,500	0
Town Hall Maintenance	0	2,505	350	13,572
Town Hall Water Testing	0	50	250	0
Town Hall Custodial	0	85	0	0
Town Hall Lawncare	0	0	0	0
<b>Total Town Hall</b>	<b>3,500</b>	<b>3,971</b>	<b>3,850</b>	<b>15,072</b>
<u>Grange Hall:</u>				
Grange Cust. Supplies	0	28	0	75
Grange Hall Electricity	0	1,865	2,100	2,100
Grange Hall Telephone	0	0	900	1,560
Grange Hall Heat	3,000	2,497	3,000	3,500
Grange Hall Maint.	0	2,854	20,350	7,857
Grange Hall Water Testing	0	255	300	300
Grange Hall Custodial	0	1,200	1,200	0
Grange Hall Lawncare	0	0	0	1,500
Grange Hall Rennovations	0	0	0	0
<b>Total Grange Hall</b>	<b>3,000</b>	<b>8,699</b>	<b>27,850</b>	<b>16,892</b>
<u>Historical Society:</u>				
Historical Soc. Cust. Sup	0	0	0	0
Historical Soc Electric	0	468	450	525
Historical Soc. Telephone	0	659	550	700
Historical Soc Heat	1,200	749	1,200	1,200
Historical Soc Maint.	0	613	3,350	357
Historical Soc. Custodial	0	0	0	0
Historical Soc. Water Tes	0	50	0	50
Historical Soc. Lawncare	0	0	0	0
<b>Total Historical Society</b>	<b>1,200</b>	<b>2,538</b>	<b>5,550</b>	<b>2,832</b>
<b>Total Town Buldings</b>	<b>114,555</b>	<b>101,980</b>	<b>105,345</b>	<b>103,358</b>
<u>Transfer Station:</u>				
Attendants Salaries	15,996	21,677	24,728	27,936
Attendants Holiday Bonus	0	375	300	375
FICA/MEDI Expense	0	1,590	1,892	2,166
Retirement	320	0	0	0
Punch Card Expenses	1,000	1,327	2,250	1,800
Dump Sticker Expenses	0	488	500	600
Trash Hauling/Trucking	24,000	4,560	1,800	5,000
Recycling Hauling/Truckin	0	8,817	8,880	12,000
Maintenance	1,200	93	10,800	8,929
Trash	0	19,214	15,858	24,000
Solid Waste SWAC Fees	5,890	5,715	5,936	6,100
Hazardous Waste	1,000	1,465	1,400	2,000
Recycling	15,000	2,259	14,500	5,000
<b>Total Transfer Station</b>	<b>64,406</b>	<b>67,578</b>	<b>88,844</b>	<b>95,906</b>

General Fund Comparative Budget Report

<u>Dues:</u>				
VLCT Dues	2,650	2,641	2,650	2,650
RRPC Dues	975	975	975	1,000
Regional Ambulance Servic	5,032	5,032	5,032	5,032
Pittsford Food Shelf	1,000	1,000	1,000	1,000
<b>Total Dues</b>	<b>9,657</b>	<b>9,648</b>	<b>9,657</b>	<b>9,682</b>
<u>Fees:</u>				
Green Up Vermont	100	100	100	100
Delinquent Tax Coll Fees	0	11,887	0	0
Direct Deposit Bank Fees	0	212	150	150
<b>Total Fees</b>	<b>100</b>	<b>12,200</b>	<b>250</b>	<b>250</b>
<u>FEMA Grants:</u>				
FEMA program costs	0	0	0	0
FEMA COVID19				
Covid Temp. Labor	0	855	0	0
COVID-19 Expenses	5,000	7,816	0	0
<b>Total COVID 19</b>	<b>5,000</b>	<b>8,671</b>	<b>0</b>	
State Grants	0	10,000	0	0
CTCL Grant Exp.	0	(1,258)	0	0
<u>Appropriations:</u>				
SW VT Council on Aging	0	600	0	0
ARC	0	0	0	0
Barstow Youth Club	0	3,000	0	0
Boys & Girls Club	0	5,000	0	0
Rutland Mental Health Ser	0	1,273	0	0
RAVNA and Hospice	0	1,680	0	0
Chittenden Public Library	0	18,500	0	0
Chittenden Vol Fire Dept	0	73,000	0	0
Cemeteries	0	12,000	0	0
Wonderfeet Kids Museum	0	2,500	0	0
RSVP	0	600	0	0
Land Purchase	0	38,809	0	0
<b>Total Appropriations</b>	<b>0</b>	<b>156,962</b>	<b>0</b>	<b>0</b>
<u>Other Expense:</u>				
Emergency Management Fund	1,000	1,000	500	1,250
Planning Commission Fund	0	0	0	0
Professional Audit Fund	3,500	3,500	4,500	5,000
Barstow Generator Fund	5,000	5,000	5,000	5,000
<b>Total Other Expense</b>	<b>9,500</b>	<b>9,500</b>	<b>10,000</b>	<b>11,250</b>
<u>Miscellaneous:</u>				
Penalties	0	0	0	0
Interest Expense	250	0	0	0
Grant Matching Funds	10,000	0	10,000	10,000
<b>Total Miscellaneous</b>	<b>10,250</b>	<b>0</b>	<b>10,000</b>	<b>10,000</b>
<b>Total Expenditures</b>	<b>496,274</b>	<b>603,422</b>	<b>511,374</b>	<b>511,693</b>
<b>Excess of Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ 42,797</b>	<b>\$ -</b>	<b>\$ -</b>

## Highway Fund Comparative Budget Report

Account	Budget FY - 2022	Actual FY - 2022	Budget FY - 2023	Budget FY - 2024
<b>Revenues:</b>				
Town Hwy Appropriation	\$ 560,936	\$ 560,936	\$ 576,321	\$ 595,060
State Aid Highway	75,986	84,599	77,506	77,506
Total Revenues	636,922	645,535	653,827	672,566
<b>Grants:</b>				
FEMA Highway Grants	14,000	0	0	0
P02034 - Dam Road Paving	0	154,000	0	0
FY 21 Grants-in-Aid	0	18,826	0	0
Total Grants	14,000	172,826	0	0
<b>Other Revenues:</b>				
Interest - Highway	212	233	200	400
Miscellaneous	0	201	0	0
Total Other Revenue	212	434	200	400
Prior Year Surplus Applied	105,396	0	120,000	350,000
Total Revenues	756,530	818,795	774,027	1,022,966
<b>Expenditures:</b>				
<b>Salaries and Benefits:</b>				
Road Foreman	57,586	59,228	59,873	61,140
Road Crew	43,911	35,205	48,726	55,192
Labor	25,000	9,473	18,000	16,500
Highway Dept. Holiday Bon	0	750	400	750
Highway Administrator	10,000	7,794	10,000	11,000
FICA/MEDI Expense	12,860	6,413	10,480	11,061
Unemployment	0	0	0	0
Health Insurance	11,408	0	0	0
Retirement	6,079	4,577	5,701	6,107
Admin Mileage	0	65	250	100
Total Salaries & Benefits	166,844	123,506	153,430	161,850
<b>Outside Services:</b>				
Professional Services	0	0	0	0
Outside Contractors	45,000	23,661	35,000	30,000
Rental Equipment	3,500	0	0	0
Total Outside Services	48,500	23,661	35,000	30,000
<b>Garage:</b>				
Garage Office Supplies	600	495	600	600
Eye Wash Station Supplies	200	0	200	200
Safety Gear & Clothing	1,200	770	1,200	1,200
Electricity	4,200	4,841	4,800	5,088
Telephone & Internet	4,000	3,550	3,500	3,710
Heat	8,000	4,584	6,000	6,800
Garage Maintenance	2,000	2,952	10,800	8,928
Health & Safety / VOSHA	1,000	5	750	750
Portable Toilet	1,500	2,730	2,900	3,074
Small Tools & Supplies	1,000	2,344	2,000	2,120
Diesel Fuel	25,000	30,304	23,000	35,000
Gasoline	100	52	100	150
Propane	0	164	100	100
Welding Gas	600	342	600	500
Total Garage	49,400	53,134	56,550	68,220

<u>Equipment:</u>				
Equipment Maintenance	2,000	1,074	2,000	1,800
Commissioner Truck	100	0	100	100
Truck Repairs 2019 Ford	1,100	3,245	1,100	1,500
Truck Repairs 2015 Wester	15,000	14,238	15,000	15,000
Truck Repairs 2012 Dodge	7,000	1,639	7,000	6,500
Truck Repairs 2020 WS	1,000	5,520	6,000	6,000
Plow & Sander Repairs	5,000	890	5,000	3,500
Grader Expense	3,000	8,927	3,000	3,500
Loader Repairs	2,500	5,769	3,000	3,000
Back Hoe Repairs	2,500	305	1,750	1,750
Tractor Repairs	1,500	676	750	750
Stone Rake Repairs	150	0	150	150
Mower Repairs	500	1,019	500	500
Chipper Repairs	600	0	600	500
Chain Saw/Weeder/Brush	500	0	600	500
Forklift Repairs	500	450	600	500
Generator Maint	1,000	637	1,000	700
<b>Total Equipment</b>	<b>43,950</b>	<b>44,390</b>	<b>48,150</b>	<b>46,250</b>
<u>Road Maintenance:</u>				
General Permit Fee	0	0	0	0
Culverts	10,000	(2,098)	10,000	10,000
Bridge Repair and Maintenance	0	0	7,500	15,000
Chloride	3,700	4,016	3,500	4,000
Gravel	17,000	16,800	13,000	20,000
Paving	91,175	81,669	92,500	180,000
Cold Patch	1,000	642	1,000	1,000
Salt	68,000	56,246	68,000	80,000
Winter Sand	31,000	11,722	24,000	28,000
Supplies	0	0	0	500
<b>Total Road Maintenance</b>	<b>221,875</b>	<b>168,996</b>	<b>219,500</b>	<b>338,500</b>
<u>INVENTORY PURCHASES</u>				
Inventories & Engineering	15,000	0	15,000	15,000
Signs	1,500	1,188	1,500	1,500
<b>Total Inventory Purchases</b>	<b>16,500</b>	<b>1,188</b>	<b>16,500</b>	<b>16,500</b>
Voted Grant Match	30,000	0	30,000	30,000
<u>Grant Expenses:</u>				
Mtn. Top Drainage Scoping	0	0	4,200	0
<u>FEMA:</u>				
Mtn Top/Spring / PW113109	0	2,924	0	0
Mt. Top Culvert #162	0	80,162	0	0
<b>Total FEMA 4445DR</b>	<b>0</b>	<b>83,086</b>	<b>0</b>	<b>0</b>
Mtn. Top Rd Culvert Expen	21,213	0	0	0
Horton Hill - Structure Grant	0	0	0	75,000
Power House - Culvert Better Roads C	0	0	0	8,000
<b>Total Mountain Top Rd. Culvert</b>	<b>21,213</b>	<b>0</b>	<b>0</b>	<b>83,000</b>

Highway Fund Comparative Budget Report

Wildcat Culvert #258	14,183	1,437	66,839	0
P02034 - Dam Road Paving	0	154,000	0	0
Total State Grant Expenses	35,396	155,437	66,839	83,000
<u>MRGP Grants:</u>				
Grants-in-Aid FY 20/21	0	20,005	0	0
FY22 GIA / GA0054	0	0	0	0
FY23 GIA / GA0285	0	0	0	0
MRGP Fees	1,750	1,350	1,750	1,750
Total MRPG Grants	1,750	21,355	1,750	1,750
Total Grant Expenses	37,146	259,878	72,789	84,750
<u>Debt Payments:</u>				
Bond Interest Payment	2,315	2,315	2,108	1,896
Bond Principal Payment	15,000	15,000	15,000	15,000
Total Debt Payments	17,315	17,315	17,108	16,896
<u>Transfers to Reserve Fund:</u>				
Equipment Reserve	75,000	75,000	75,000	100,000
Bridge/Culvert Reserve	50,000	50,000	50,000	130,000
Total Transfer to Reserve Fund	125,000	125,000	125,000	230,000
Misc Expense	0	365	0	0
Total Expenditures	756,530	817,433	774,027	1,022,966
Excess of Revenues Over Expenditures	\$ -	\$ 1,363	\$ -	\$ -

## Fund Balance Narratives For the Fiscal Year Ending June 30, 2022

**Oversight:** The Select Board has oversight of all funds, except for the Cemetery Fund. The Cemetery Fund is overseen by a publicly elected board of commissioners.

**Cemetery Fund:** This fund has a general operating account, a savings account for perpetual care plots, and a small savings bond. In addition to voter appropriations of \$12,000 for both FY 2022 and FY 2021, the fund also received \$2,100 from plot sales in 2021, but none for fiscal year 2022.

**Highway Fund:** This is the operating account for highway maintenance. It has two reserve accounts: one for equipment replacement and the other for bridge and culvert replacement.

**Equipment Reserve Fund:** This fund was established to receive annual funding from the Highway Fund budget for replacement of the equipment listed on page 46. In FY 2022, the town purchased an excavator for \$75,000, an over-the-rail mower attachment for \$28,675 and a tilt deck trailer for \$10,900. In FY 2021, the town purchased a 2021 Western Star truck and plow for \$160,919, offset by an \$18,000 trade-in for the 2013 International truck.

**Bridge & Culvert Reserve Fund:** This fund was established to receive annual funding from the Highway Fund budget for replacement of the 284 culverts and 9 bridges in the Town. In FY 2020, \$47,375 was used for the Holden Road Culvert Project and \$30,180 was used for the Wildcat Bridge Project. There were no disbursements from the fund in FY 2022 and FY 2021.

**General Fund:** This fund has the operating account for the Town.

**Town of Chittenden Reserve Fund:** This fund was established in FY 2017 primarily with the remaining funds from the sale of timber on three of the Town's timber lots. In FY 2020, \$29,500 was used for the Holden Road Culvert Project and \$30,000 was used for the Wildcat Bridge Project. There was no activity in this fund for FY 2021 or FY 2022.

**Emergency Management Reserve:** The operating expenses for emergency management are included in the Town's General Fund. The Emergency Management Reserve Fund was established to cover the Town's share of any emergency management grant that requires a local match and for the quinquennial update of our Hazard Mitigation Plan, next due in 2025 and expected to cost approximately \$8,000. There were no disbursement from the fund in FY 2022, and only \$34 was distributed from the fund in FY 2021.

**Generator Fund:** This fund was originally established in 2018 for future replacement of the emergency generator at Barstow. The fund receives annual payments from the General Fund (\$5,000 in FY 2022 and \$500 in FY 2021 and FY 2020). The School and the generator serve as a disaster site for residents of both Chittenden and the Town of Mendon. The two towns share equally in the replacement reserve. There were no disbursements from this fund in FY 2022 or FY 2021.

**Chittenden Planning Commission Reserve Fund:** The operating expenses of the Planning Commission are included in the Town's General Fund. The Planning Commission Fund was established to set aside funds to cover the Town's share of any grant that requires a voter match (\$16,339 at June 30, 2022) and to cover the cost to rewrite the Town's Plan (\$5,200 at June 30, 2022). The Town was awarded a \$22,000 grant from the Vermont Agency of Commerce and Community Development, which will require a 10% (\$2,200) local match. Work on the project, focusing on developing a plan for the Village Center, will extend from FY 2023 to FY 2024. There were no disbursements from the fund in FY 2022 or FY 2021.

**Historic Building Preservation Reserve Fund:** This fund was established to cover the cost of repairs and renovations to the Town's buildings. During FY 2020, final distributions from the fund were used for the Grange Hall. There is no current plan to recapitalize the fund.

**Vermont Community Development Fund:** The balance in this fund represents the remaining balance from a project completed several years ago, which was funded, in part, by a State of Vermont grant. There were no disbursements from the fund in FY 2022 or FY 2021.

**Reappraisal Fund:** Revenues for this fund come from the State of Vermont, to be used to maintain the Town's grand list and reappraisal expenses. Disbursements in FY 2022 were \$971 and \$1,002 for FY 2021.

**Records Preservation Fund:** Revenues for this fund come from the Town's \$4 share of recording fees. The funds are used to maintain the Town's physical books and records. Expenses for FY 2022 were \$1,920. In FY 2021, \$28,096 was used to migrate to an electronic platform, with the help of a \$23,969 grant for that purpose.

**Listers' Education Fund:** This was funded with monies from the State of Vermont to be used for lister training expenses. There were no disbursements from the fund in FY 2022 or FY 2021.

**Professional Audit Fund:** This fund was established to cover the cost of the triennial professional audit of the Town's financial statements. In FY 2022, the town paid \$15,445 for the FY 2021 audit (its second audit). The 2018 audit cost \$10,500. The FY 2022 payment brought the balance in the fund to zero at the end of the year.

**Chittenden Public Safety Fund:** At the March 2019 Town Meeting, voters approved the creation of this fund. The fund's receipts come from law enforcement fines (formerly reported as other income in the General Fund) and disbursements are for the purpose of supporting public safety concerns. The fund became active in FY 2020. There were no disbursements from the fund in FY 2022 or FY 2021.

**War Memorial Fund:** This fund was established to erect a new war memorial. It has been primarily funded with donations. The last was \$235 in FY 2020. There were no disbursements from the fund in FY 2022 or FY 2021.

**Royal Baird Memorial Park Fund:** This fund was established to construct and maintain the Royal Baird Memorial. It has been funded solely with donations. There were no disbursements from the fund in FY 2022 or FY 2021.

**School & Church Lot Fund:** This fund was established in 1997 from the sale of the so-called school and gospel lots to Central Vermont Public Service Corporation (subsequently acquired by Green Mountain Power). The principal cannot be used. Annual interest is distributed, by formula, primarily to Barstow with small amounts going to operating churches in the Town.

**ARPA Fund:** This fund was created in FY 2021 to track revenues and disbursements from federal funds for COVID 19 related relief. The American Rescue Plan Act (ARPA) included \$350 billion in pandemic-related aid for state and local governments. Vermont will receive more than \$1.25 billion of Coronavirus State and Local Fiscal Recovery Funding from ARPA. While the legislature and the governor will determine how more than \$1 billion of that funding will be spent, Congress directed nearly \$200 million of that funding directly to Vermont's cities, towns, and villages. City councils and selectboards will have discretion over how to spend their allocations based on federal guidelines. The State of Vermont will not be allowed to add any additional rules to the roughly \$200 million distributed directly to municipalities. Chittenden's share is \$353,032. We received \$176,515 in FY 2022, with an equal amount received in August 2022 (FY 2023). There were no disbursements in FY 2022.

**Fixed Asset and Long Term Debt Funds:** These funds are used to account for the proceeds from the \$150,000.00 Wildcat Bond. The bond was approved by voters in July 2018 and the proceeds were advanced in FY 2020. Both funds will be reduced by \$15,000.00 each year through FY 2030, as the Town makes annual principal payments in the same amount. The first payment was made in November 2020 (FY 2021).

**Note:** All funds share a common bank account, with sub-accounts for each fund. A minimum balance is non-interest bearing, with the remainder earning interest. Interest income is apportioned monthly to each fund in proportion to the fund's monthly average collected balance.

Town of Chittenden					
Combining Statement of Fund Balance Changes - All Funds					
June 30, 2022					
	Highway Fund	Equipment Reserve	Bridge & Culvert Reserve		Cemetery Fund
Beginning Fund Balance	\$ 239,922	\$ 205,512	\$ 107,839		\$ 61,111
Prior Year Audit Adjustments A	57,725	(32)	(60,018)		(4)
Tax Collections:					
General & Highway Funds	560,936				
Voter Appropriations					12,000
From Other Funds	0	75,000	50,000		
Other Revenues	257,859	202	114		35
Total Receipts	876,520	75,170	(9,903)		12,031
Voter Appropriations					
To Other Funds	(125,000)	0	0		
Other Expenditures	(692,433)	(115,075)	0		(12,634)
Total Disbursements	(817,433)	(115,075)	0		(12,634)
Ending Fund Balance	\$ 299,009	\$ 165,607	\$ 97,936		\$ 60,509
	General Fund	Town of Chittenden Reserve	Emergency Management Reserve	Barstow Generator Replacement Reserve	Chittenden Planning Commission Reserve
Beginning Fund Balance	\$ 136,125	\$ 72,783	\$ 16,041	\$ 1,505	\$ 21,522
Prior Year Audit Adjustments A	18,052	(6)	(2)	(1)	(2)
Tax Collections:					
General & Highway Funds	426,954				
Voter Appropriations	156,962				
From Other Funds			1,000	5,000	0
Other Revenues	62,303	54	16	5	20
Total Receipts	646,219	48	1,014	5,005	18
Voter Appropriations	(156,962)				
To Other Funds	(9,500)	0			
Other Expenditures	(436,959)	0			
Total Disbursements	(603,421)	0	0	0	0
Ending Fund Balance	\$ 196,974	\$ 72,831	\$ 17,054	\$ 6,510	\$ 21,539
	Land Purchase	Vermont Community Development Reserve	Reappraisal Fund	Records Preservation Reserve	Lister's Education Fund
Beginning Fund Balance	\$ -	\$ 14,657	\$ 61,282	\$ 22,122	\$ 1,334
Prior Year Audit Adjustments A		(2)	(7)	(3)	(0)
Tax Collections:					
General & Highway Funds					
Voter Appropriations					
From Other Funds		0			
Other Revenues	0	14	7,241	4,546	1
Total Receipts	0	12	7,234	4,543	1
Voter Appropriations					
To Other Funds					
Other Expenditures	0		(971)	(1,920)	
Total Disbursements	0	0	(971)	(1,920)	0
Ending Fund Balance	\$ -	\$ 14,669	\$ 67,545	\$ 24,746	c

Town of Chittenden					
Combining Statement of Fund Balance Changes - All Funds, Continued					
June 30, 2022					
	Professional Audit Fund	Chittenden Public Safety	War Memorial Fund	Royal Baird Memorial	School- Church Lot
Beginning Fund Balance	\$ 8,846	\$ 3,223	\$ 8,668	\$ 5,826	\$ 57,182
Prior Year Audit Adjustments A	(1)	(0)	(1)	0	(6)
Tax Collections:					
General & Highway Funds					
Voter Appropriations					
From Other Funds	3,500	0			
Other Revenues	6	3	8	(587)	53
Total Receipts	3,504	3	7	(587)	47
Voter Appropriations					
To Other Funds					
Other Expenditures	(12,350)	0		0	(208)
Total Disbursements	(12,350)	0	0	0	(208)
Ending Fund Balance	\$ -	\$ 3,226	\$ 8,675	\$ 5,239	\$ 57,021
	<b>ARPA Fund</b>	<b>Subtotal</b>	<b>Adjustments</b> <sup>(1)</sup>	<b>Total</b>	
Beginning Fund Balance	\$ 20	\$ 1,045,520	\$ 5,876	\$ 1,051,396	
Prior Year Audit Adjustments A	(20)	15,672	0	15,672	
Tax Collections:					
General & Highway Funds		987,890	8,819	996,709	
Voter Appropriations		168,962	(156,962)	12,000	
From Other Funds		134,500	(134,500)	0	
Other Revenues	176,659	508,553		508,553	
Total Receipts	176,659	1,797,544	(282,643)	1,514,902	
Voter Appropriations		(156,962)	156,962	0	
To Other Funds		(134,500)	134,500	0	
Other Expenditures	0	(1,272,550)		(1,272,550)	
Total Disbursements	0	(1,564,012)	291,462	(1,272,550)	
Ending Fund Balance	\$ 176,659	\$ 1,297,085	\$ 14,695	\$ 1,311,780	
(A) Audit adjustments received after going to press for FY 2021					
(1) Adjustments:					
To recognize as income delinquent taxes received in July and August			5,876		
Change in deferred tax receivable			8,819		
To eliminate inter-fund accounts			134,500		
To recognize as income delinquent taxes received in July and August			14,695		

<b>Town of Chittenden</b>					
<b>Combining Balance Sheet - All Funds</b>					
<b>June 30, 2022</b>					
	<b>Highway Fund</b>	<b>Equipment Reserve</b>	<b>Bridge &amp; Culvert Reserve</b>		<b>Cemetery Fund</b>
Cash	\$ 299,009	\$ 165,607	\$ 97,936		\$ 60,509
Property Taxes Receivable					
Due From Other Funds					
<b>Total Assets</b>	<b>\$ 299,009</b>	<b>\$ 165,607</b>	<b>\$ 97,936</b>		<b>\$ 60,509</b>
Other Liabilities					
Due to Other Funds					
<u>Fund Balance:</u>					
Restricted	\$ 299,009	\$ 165,607	\$ 97,936		\$ 60,509
Unassigned					
<b>Total Fund Balance</b>	<b>299,009</b>	<b>165,607</b>	<b>97,936</b>		<b>60,509</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 299,009</b>	<b>\$ 165,607</b>	<b>\$ 97,936</b>		<b>\$ 60,509</b>
	<b>General Fund</b>	<b>Town of Chittenden Reserve</b>	<b>Emergency Management Reserve</b>	<b>Barstow Generator Replacement Reserve</b>	<b>Chittenden Planning Commission Reserve</b>
Cash	\$ 199,543	\$ 72,831	\$ 17,054	\$ 6,510	\$ 21,539
Property Taxes Receivable					
Due From Other Funds		0			
<b>Total Assets</b>	<b>\$ 199,543</b>	<b>\$ 72,831</b>	<b>\$ 17,054</b>	<b>\$ 6,510</b>	<b>\$ 21,539</b>
Other Liabilities	\$ 2,568				
Due to Other Funds					
<u>Fund Balance:</u>					
Restricted	-	\$ 72,831	\$ 17,054	\$ 6,510	\$ 21,539
Unassigned	196,974				
<b>Total Fund Balance</b>	<b>196,974</b>	<b>72,831</b>	<b>17,054</b>	<b>6,510</b>	<b>21,539</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 199,543</b>	<b>\$ 72,831</b>	<b>\$ 17,054</b>	<b>\$ 6,510</b>	<b>\$ 21,539</b>
	<b>School- Church Lot</b>	<b>Vermont Community Development Reserve</b>	<b>Reappraisal Fund</b>	<b>Records Preservation Reserve</b>	<b>Lister's Education Fund</b>
Cash	\$ 57,021	\$ 14,669	\$ 67,545	\$ 24,746	\$ 1,335
Property Taxes Receivable					
Due From Other Funds					
<b>Total Assets</b>	<b>\$ 57,021</b>	<b>\$ 14,669</b>	<b>\$ 67,545</b>	<b>\$ 24,746</b>	<b>\$ 1,335</b>
Other Liabilities					
Due to Other Funds					
<u>Fund Balances:</u>					
Restricted	\$ 57,021	\$ 14,669	\$ 67,545	\$ 24,746	\$ 1,335
Unassigned					
<b>Total Fund Balance</b>	<b>57,021</b>	<b>14,669</b>	<b>67,545</b>	<b>24,746</b>	<b>1,335</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 57,021</b>	<b>\$ 14,669</b>	<b>\$ 67,545</b>	<b>\$ 24,746</b>	<b>\$ 1,335</b>

**Town of Chittenden**  
**Combining Balance Sheet - All Funds, Continued**  
**June 30, 2022**

	Professional Audit Fund	Chittenden Public Safety	War Memorial Fund	Royal Baird Memorial	ARPA Fund
Cash	\$ -	\$ 3,226	\$ 8,675	\$ 5,239	\$ 176,659
Property Taxes Receivable					
Due From Other Funds					
<b>Total Assets</b>	<b>\$ -</b>	<b>\$ 3,226</b>	<b>\$ 8,675</b>	<b>\$ 5,239</b>	<b>\$ 176,659</b>
Other Liabilities					
Due to Other Funds					
<u>Fund Balance:</u>					
Restricted	\$ -	\$ 3,226	\$ 8,675	\$ 5,239	\$ 176,659
Unassigned					
Total Fund Balance	0	3,226	8,675	5,239	176,659
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ -</b>	<b>\$ 3,226</b>	<b>\$ 8,675</b>	<b>\$ 5,239</b>	<b>\$ 176,659</b>
	<b>Fixed Asset Fund</b>	<b>Long Term Debt Fund</b>	<b>Subtotal</b>	<b>Adjustments</b> <sup>(1)</sup>	<b>Total</b>
Cash	\$ -	\$ -	\$ 1,299,653	\$ -	\$ 1,299,653
Property Taxes Receivable			0	48,784	48,784
Fixed Assets	120,000		120,000	0	120,000
Due From Other Funds			0		0
<b>Total Assets</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>1,419,653</b>	<b>48,784</b>	<b>1,468,437</b>
Other Liabilities	\$ -	\$ -	\$ 2,568	\$ -	\$ 2,568
Due to Other Funds			0	0	0
Deferred Tax Receivable				34,089	34,089
Long Term Debt		120,000	120,000	0	120,000
<u>Fund Balance:</u>					
Restricted	120,000	(120,000)	1,100,110	0	1,100,110
Unassigned			196,974	14,695	211,669
Total Fund Balance	120,000	(120,000)	1,297,085	14,695	1,311,780
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 120,000</b>	<b>\$ -</b>	<b>\$ 1,419,653</b>	<b>\$ 48,784</b>	<b>\$ 1,468,437</b>
(1) Adjustments:					
To recognize receivable for delinquent taxes due to the Town at June 30			48,784		
To recognize receivable for delinquent taxes due to the Town at August 31			34,089		
To recognize as income delinquent taxes received in July and August			14,695		

## Town of Chittenden Statement of Indebtedness

### Community Bank - Line of Credit

On June 22, 2020, the Select Board approved a short-term line of credit, which expired on February 28, 2021 (Fiscal Year 2021). The non-revolving line with Community Bank was dated July 29, 2020, and had a fixed rate of 2.25%. The line expired with no advances during its lifetime.

Maximum Available Balance	600,000
Interest Rate	2.250%
Maximum Balanced during Fiscal Year 2021	0

### Vermont Municipal Bond Bank 2019 Series 2 Bond June 30, 2022

Date	Interest Rate	Principal Payment	Remaining Balance
7/31/2019			150,000
11/1/2020	1.350%	15,000	135,000
11/1/2021	1.360%	15,000	<b>120,000</b>
11/1/2022	1.400%	15,000	105,000
11/1/2023	1.420%	15,000	90,000
11/1/2024	1.500%	15,000	75,000
11/1/2025	1.580%	15,000	60,000
11/1/2026	1.660%	15,000	45,000
11/1/2027	2.074%	15,000	30,000
11/1/2028	2.418%	15,000	15,000
11/1/2029	2.698%	15,000	0

### Cash Drawers

The town office maintains two cash drawers: for the Treasurer/Town Clerk and Assistant Clerk. Each drawer has \$100.00 for the sole purpose of making change.

## Other Town Reports

### Dog Report

Fiscal Year Ending June 30, 2022

Sex	#	Rate	Fees
Neutered	96	\$ 9.00	\$ 864.00
Spayed	93	\$ 9.00	837.00
Male	9	\$13.00	117.00
Female	<u>9</u>	\$13.00	<u>117.00</u>
Total Licenses	207		\$1,935.00
Late Fees Collected			\$ 710.00
Fees Paid to State			1,035.00
Fees Retained by Town			<u>900.00</u>
<b>Total Fees</b>			<b>\$2,645.00</b>

### Transfer Station Report

Fiscal Year Ending June 30, 2022

#### Revenues

Transfer Station Fees	0.00
Transfer Station Stickers (251 sold)	1,757.00
Transfer Station Punch Cards	27,938.00
Recycling Income	<u>2,261.84</u>
<b>Total Revenues</b>	<b>\$31,956.84</b>

#### Expenses

Attendants Salaries	\$21,677.04
Attendants Holiday Bonus	375.00
Punch Card Expenses	1,327.00
Dump Sticker Expenses	487.58
Trash Hauling/Trucking	4,560.00
Recycling Hauling/Trucking	8,816.73
Maintenance	92.68
Trash	19,213.50
Solid Waste SWAC Fees	5,714.94
Hazardous Waste	1,465.27
Recycling	<u>2,258.88</u>
<b>Total Expenditures</b>	<b>\$65,988.62</b>

**Total Operating Costs** **\$34,031.78**

## Recycling and Hazardous Waste

The Transfer Station recycles newspapers, magazines, heavy cardboard, boxwood, glass, tin and steel cans, plastics, and aluminum. They also accept returnable bottles and donate the proceeds to the senior citizens.

Vermont Universal Recycling Law (Act 148) July 1, 2015. This can be reviewed at the Town Office or online at [www.rutlandcountyswac.org](http://www.rutlandcountyswac.org). Mandatory composting began on July 1, 2020. The Chittenden Transfer Station provides a bin for composted materials. If you are composting at home, the Transfer Station will accept bones in your regular trash. For more information, go to <https://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/Universal-Recycling/Compost-With-Confidence-VT.pdf> and/or <https://dec.vermont.gov/sites/dec/files/wmp/SolidWaste/Documents/Universal-Recycling/The-Dirt-on-Compost.pdf>.

The next household hazardous waste collection is scheduled for Saturday, April 29, 2023, from 8:30 to 12:30 at the Rutland Town Transfer Station in Northwood Park. For more information on what you may bring, call or visit the Town Office. Or, visit [www.rutlandcountyswac.org](http://www.rutlandcountyswac.org).

Battery Collection Process: Rechargeable and Non-Rechargeable batteries of all types up to 4 pounds. Auto Battery Exempt, most service stations will accept. The Town will receive \$0.25 per pound for the batteries, shipped free to Call 2 Recycle (subject to change).

### Transfer Station Stickers / Punch Cards

Article V of the Chittenden Transfer Station Ordinance, as amended in 2001, requires the annual issuance of numbered Transfer Station Stickers to legal residents of Chittenden and/or other owners of dwellings in the town.

The current red transfer station stickers will expire on March 31, 2023. The new blue stickers will be effective when acquired, through March 31, 2024. Stickers may be obtained at the Town Office, at a charge of \$7.00 and will be available beginning February 6, 2023. Town records will be kept of the number assigned to each residence, name and address of resident, date the sticker is issued, and record of vehicle registration to which the sticker will be affixed. The sticker shall be affixed to a window on the driver's side of the registered vehicle.

The State is mandating what is called a payment system "Pay as you Throw". Payment will be by a punch card system: One bag per punch, ten punches per card. Punch cards are available for sale at the Town Office and The Wooden Barrel. The dumping fees by Chittenden are as follows:

\$12.00 per card for ten 13-gallon bags

\$25.00 per card for ten 33-gallon bags.

Fee structure is subject to review and change at the discretion of the Selectboard. For more information about the new law, go to [www.ANR.State.VT.US/dec/wastediv/solid/Act148.htm](http://www.ANR.State.VT.US/dec/wastediv/solid/Act148.htm) or [www.rutlandcountyswac.org](http://www.rutlandcountyswac.org). For general questions, call the Town Office.

All recyclables, except cardboard, will go into the same dumpster at the Transfer Station. It's an all-in-one, no-sort system. Recyclables can no longer go into the landfill with the trash.

Thank you for recycling,  
The Chittenden Select Board

**2023 HOUSEHOLD HAZARDOUS WASTE (HHW)  
COLLECTION EVENTS**

**SOLID WASTE ALLIANCE COMMUNITIES (SWAC)**



**SATURDAY, APRIL 29, 2023**

8:30 a.m. - 12:30 p.m. - RUTLAND TOWN Transfer Station, 218 Northwood Park, Off Post Road, Rutland, Vermont

**SATURDAY, OCTOBER 7, 2023**

8:30 a.m. - 12:30 p.m. - FAIR HAVEN Transfer Station, Fair Haven Avenue, Fair Haven, Vermont

**2023 HW Contractor - US Ecology of Burlington, Inc. (formerly ENPRO Services of Vermont, Inc).**  
**THE SERVICE IS FREE TO:** Residents of the SWAC Towns **ONLY** - Benson, Chittenden, Fair Haven, Middletown Springs, Pawlet, Rutland Town, Shrewsbury, Sudbury, Tinmouth, and West Haven. As a resident of SWAC, you may attend ANY of the events listed above. **PROOF OF RESIDENCY MAY BE REQUIRED.**

**BETWEEN EVENTS:** Residents of these communities may purchase a non-district permit to utilize the Rutland County Solid Waste District Gleason Road transfer station and hazardous waste depot. The permit allows access to the Gleason Road facility and allows for drop off of HHW and trash disposal at current rates, and access to recycling drop-offs. Permit purchase is available at the scalehouse or HW depot at the transfer station or at the RCSWD offices, located at 1 Smith Road, Rutland, Monday - Friday (7:00 a.m. - 3:00 p.m). Weekend permits sales are not available at either location. Telephone 802-775-7209 for additional information and current rates.

**WHAT TO BRING:**

Any substance with labels that say CAUSTIC, TOXIC, CORROSIVE, POISON, FLAMMABLE, DANGER, WARNING, CAUTION, USE IN AN OPEN ENVIRONMENT. **Examples** include: antifreeze, turpentine, stains, varnishes, carburetor cleaner, creosote, drain cleaner, propane tanks, mercury thermostats, oven cleaner, fertilizer, paint strippers, thinners, solvents, gas treatments, old gasoline, engine degreaser, floor, metal, and furnisher polishes, latex and oil based paint, pool chemicals, and pesticides, herbicides, and fungicides (fertilizer without pesticides, herbicides, and fungicides is not a hw - use it for its intended purpose), and batteries (single use or rechargeable - for large batteries, see note below).

**WHAT NOT TO BRING:**

**ELECTRONICS:** Permanent electronics collection locations are available throughout the County to serve Vermont residents. Call toll free at 855-632-9253 or visit <http://www.anr.state.vt.us/dec/e-waste/> to find a collection facility near you. Large businesses should contact the RCSWD at (802-775-7209) to discuss recycling and disposal options.

**SMOKE DETECTORS AND CARBON MONOXIDE DETECTORS** - Intact carbon monoxide detectors and household smoke detectors can be disposed of as trash.

**LARGE BATTERIES** - Most service stations will accept used automobile batteries. Interstate Battery located on 71 River Street, Rutland, also accepts large batteries (automotive batteries or other large batteries).

**FLUORESCENT BULBS** - Residents of Vermont may at no charge to them dispose of mercury-containing lamps at collection sites throughout the state. Residents may take any number of compact fluorescent mercury-containing lamps (cfls) or 10 or fewer mercury-containing lamps that are not compact fluorescent lamps at one time. To find collection locations near you, visit:  
<http://www.lamprecycle.org/state-local-laws/vermont/>

**TIRES** are also accepted at the Gleason Road transfer station for a nominal fee and some SWAC transfer stations. Contact your local transfer station for more information.

VAPING DEVICES - Check with our local law enforcement officials for options for disposal.

#### **BUSINESS WASTE:**

Small businesses (conditionally exempt generators) which may include town offices, schools, and town garages may be able to dispose of their wastes at the RCSWD Gleason Road Hazardous Waste Depot. A permit is required to access the facility. Contact RCSWD directly at 802-775-7209 to purchase a permit, receive an estimate of disposal costs, and to schedule an appointment to drop off wastes. Payment for disposal will be required at the time of drop-off.

Small businesses may also register to drop waste off at the SWAC hazardous waste collection events. Businesses will need a detailed breakdown of materials to be dropped off. An estimate can be given by the HW contractor. Payment is due at time of drop off. Contact [solidwastealliancecommunities@gmail.com](mailto:solidwastealliancecommunities@gmail.com) for additional information.

#### **OTHER INFORMATION**

**CONTAINERS** – Any product brought to the household hazardous waste events (including used motor oil) must be left in the container they are transported in. Materials will not be poured off into larger containers at the events.

**USED WASTE OIL WILL NOT BE ACCEPTED BY THE HW HAULER. However, waste oil WILL be accepted at BOTH the Fair Haven and Rutland town transfer station used oil collection areas during the event. TRANSFER STATION ATTENDANTS will be happy to take your used waste oil.**

**Used waste oil** is also accepted at many locations throughout the area for **FREE**. Visit <http://rutlandcountyswac.org/wp-content/uploads/2017/07/Free-Used-Oil-Collection-Locations-Rutland-County-2017.pdf> for locations near you.

**EVENT MANAGEMENT:** Please place all items to be disposed in the trunk of your car or the back of your van or truck. **DO NOT** exit your vehicle. PLEASE wear a mask for personal protection and leave pets at home.

To help lower the disposal costs for your community, only purchase the amount of a product you need and consider giving any leftover product (such as paint and fertilizer) to a neighbor, friend, or charitable organization. Please keep products in their original containers. Do not mix products!

For additional information, please call Pam at 802-342-5701.

**- SOLID WASTE ALLIANCE COMMUNITIES -**

[www.rutlandcountyswac.org](http://www.rutlandcountyswac.org)

Steve Sgorbati, Chair – Sudbury  
 John Garrison, Vice Chair – West Haven  
 Bonnie Rosati, Secretary/Treasurer - Fair Haven

Pamela Lavoie Clapp, Administrator  
 Telephone: (802) 342-5701  
 Email: [solidwastealliancecommunities@gmail.com](mailto:solidwastealliancecommunities@gmail.com)

<p><b>Act 148 - Universal Recycling Law - Fully Implemented</b></p> <p><b>July 1, 2020</b></p> <ul style="list-style-type: none"> <li>Haulers must offer food scrap collection to businesses, schools, transfer stations, and apartment complexes with more than four units.</li> </ul> <p><b>July 1, 2020</b></p> <ul style="list-style-type: none"> <li>Food scraps are banned from landfills. 20 mile limit no longer applies.</li> </ul> <p><b>July 1, 2017</b></p> <ul style="list-style-type: none"> <li>Transfer stations must accept food scraps.</li> <li>Generators of 18 tons of food scraps (¼ ton per week) must divert if facility exists within 20 miles.</li> </ul> <p><b>July 1, 2016</b></p> <ul style="list-style-type: none"> <li>Leaf, yard waste and clean wood are banned from landfills Haulers must offer leaf and yard debris collection.</li> <li>Generators of 26 tons/year (2 tons per week) of food wastes must divert if composting facility exists within 20 miles.</li> </ul> <p><b>July 1, 2015</b></p> <ul style="list-style-type: none"> <li>Residential trash must be charged based on volume or weight.</li> <li>Recyclables are banned from landfills.</li> <li>Transfer stations must accept leaf and yard waste.</li> <li>Haulers and transfer stations must offer residential recycling at no separate charge.</li> <li>Recycling containers must be provided in all publicly owned spaces where trash cans are located.</li> <li>Generators of 52 tons/year (1 ton per week) of food wastes must divert if composting facility exists within 20 miles.</li> </ul> <p><b>July 1, 2014</b></p> <ul style="list-style-type: none"> <li>Transfer stations must accept residential recyclables at no charge.</li> </ul>
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SWAC is composed of the towns of Benson, Chittenden, Fair Haven, Middletown Springs, Pawlet, Rutland Town, Shrewsbury, Sudbury, Tinmouth, and West Haven and serves a population of approximately 14,000 people. These towns work cooperatively to comply with State laws and mandates managing solid and hazardous waste issues in an environmentally responsible and cost effective manner.

In 2022, SWAC successfully complied with Year Two Act 148 / ANR Solid Waste Implementation Plan (SWIP) requirements. The SWIP meets the requirements of the State's Material Management Plan and outlines how solid and hazardous waste will be managed in the SWAC towns for a five-year period. All towns in Vermont are required to be included in a SWIP, and the requirements are extensive. The currently approved and adopted SWIP is available for review on the SWAC website. ([rutlandcountyswac.org](http://rutlandcountyswac.org))

SWAC acts as a liaison to the State of Vermont representing the SWAC town's interests on issues pertaining to legislation, rule changes, SWIP requirements, and Product Stewardship.

SWAC is a member of the Vermont Product Stewardship Council and Product Stewardship Institute. These groups have been instrumental in getting Environmental Producer Responsibility (EPR) legislation passed in Vermont. The EPR legislation requires manufacturers to be financially responsible for the end of life collection of their product(s) thereby saving Vermont's resident's disposal/recycling costs. Active programs are in place for the collection of architectural paint, batteries, automobile switches, mercury thermostats, mercury lamps, compact fluorescent bulbs, and electronics waste. Efforts are still ongoing to pass new legislation requiring manufacturers of household hazardous waste products and paper and packaging to pay for end of life disposal of their products. Contact your local representative to support these efforts.

**HOUSEHOLD HAZARDOUS WASTE (HHW):** HHW collection is the most costly endeavor undertaken. SWAC contracted with US Ecology to hold three household hazardous waste (HHW) events. 5.25 tons of hazardous waste was collected from 115 households. Products included oxidizers, acids, alkalines, reactives, pesticides, aerosols, flammable liquids, ammonia, mercury devices, mercury, batteries, latex, oil based, and flammable paints, propane tanks, batteries, asbestos, pcb ballasts, and antifreeze.

Thank you for participating in SWAC's efforts to properly recycle and dispose of solid and hazardous waste. To keep your communities HHW and solid waste collection costs down, remember to **Repurpose, Reuse, Repair, Refuse, Reduce, and then Recycle**. Consider buying less-toxic products that do not need to be disposed of as hazardous waste. If you do buy a product, use it up for its intended purpose, or give it to a friend, neighbor, or relative to use. Visit the SWAC website (What Do I Do With page) for locations where electronics, paint, batteries, fluorescent bulbs, and waste oil are accepted for **FREE** year round. No need to wait for the HHW events.

**2022 HW Schedule** - Saturday, **April 29**, Rutland Town Transfer Station, 218 Northwood Park; Saturday, **October 7**, Fair Haven Transfer Station, 175 Fair Haven Avenue. These event times are 8:30 a.m. - 12:30 p.m. These events are free to all SWAC residents. In addition - shared event with Bennington County Solid Waste Alliance (BCSWA) -date to be determined-- For BCSWA residents and Pawlet residents at Dorset School, 130 School Drive, Dorset. The SWAC website provides additional information on these events.

**Between events:** Residents of SWAC towns may purchase a non-district permit to utilize the Rutland County Solid Waste District Gleason Road transfer station and hazardous waste depot. This permit allows access to the Gleason Road facility and provides drop-off of household hazardous waste, and, trash disposal at current rates, and access to recycling drop-offs. Permit purchase is available at the scalehouse or hazardous waste depot at the transfer station or at the RCSWD offices, located at 1 Smith Road, Rutland, Monday through Friday from 7:00 a.m. - 3:00 p.m. Permits are not available for sale on weekends at either location. Telephone 802-775-7209 for additional information and current rates.

Special thanks to town staff and transfer station attendants who kept operations going despite the difficulties involved. Also many thanks to the SWAC representatives, many town clerks, and administrators. They spend countless hours assuring SWAC continues to run efficiently and effectively.

Your town was represented by:

Town of Benson	Wes Bowen, Heidi Chandler	Town of Chittenden	Elmer Wheeler
Town of Fair Haven	Bonnie Rosati (Secretary/Treasurer)	Town of Middletown Springs	Glen Moyer, Terry Redfield, Patty Kenyon
Town of Pawlet	Lenny Gibson	Town of Rutland	Larry Delveneri, William Bauer
Town of Shrewsbury	Bert Potter	Town of Sudbury	Steve Sgorbati (Chair)
Town of Tinmouth	Chris Martone, Wheaton Squire	Town of West Haven	John Garrison (Vice Chair)

# Inventory of Town's Fixed Assets/Properties:

## Summary of Properties:

### Properties with Buildings:

- Chittenden Municipal Office, 4.86 acres
- South Chittenden Town Hall and Historical Society Office, .88 acres
- North Chittenden Grange Hall, 4.44 acres
- Town Garage (Silver-McPhee Building), recycling buildings, & transfer station complex, 3.6 acres

### Cemeteries:

- Baird Cemetery, Chittenden Rd., 2.2 acres
- Bump Cemetery, Middle Rd., 0.3 acres
- Horton Cemetery, Mt. Top Rd., 2.2 acres
- Wetmore Cemetery, West Rd., .69 acres

### Woodlots:

- Michigan Brook woodlot, 115 acres
- Lead Mine woodlot, 202 acres
- Mount Carmel woodlot, 110 acres
- Rutland Grammar School woodlot, 138 acres

### Miscellaneous Properties:

- Town lot on Dugway, 0.4 acres
- Hotel lot at corner Mt. Top Rd & Holden, 0.16 acres
- North. Chittenden gravel pit, Stoney Hill, 3.3 acres
- School #6 property, 0.09 acres
- East Creek property, 29 acres
- Baird Memorial, Stoney Hill Rd, 0.08 acres

### Town Garage Equipment:

- 2003 Hyster Fork Lift HSSXM
- 2011 John Deere 524k Loader
- 2016 Holland Tractor
- 2019 Ford 550 with Plow
- 2015 Western Star Dump, Plow & Wing
- 2020 Western Star Dump, Plow & Wing
- 2012 Dodge 5500 Dump, Plow & Sander
- 1984 1206 Cat Grader
- 1998 JCB Backhoe / Loader
- 2021 Over-the-Rail Mower
- 2022 Tilt-back Trailer
- 2022 Volvo Excavator

## Other Town Equipment:

### Town Garage:

- Dirt Compactor
- Laptop and printer
- Chipper
- 3 Chain saws
- Power broom
- Air compressor
- Welder
- 20 Ton hydraulic jack
- Pressure washer
- Roadside mower
- 1 Sweeper
- 2 Weed eaters
- Upgraded pole saw
- Leaf blower
- Culvert thawing equipment
- Barricades, signs, cones & barrels
- Miscellaneous tools & safety equipment

### Constable:

- Two programmable mobile radios
- UHF radio and antenna
- MPH mobile moving radar unit
- Two portable blue lights (1 single strobe)
- 38-caliber Smith & Wesson pistol
- One set of handcuffs20
- Two badges marked First Constable
- Three badges marked Second Constable
- Two Kevlar vests
- One uniform

### Generators:

- Barstow School
- Town Garage
- Town Offices

## Other Reports



49 Court Drive, Brandon, Vermont 05733  
802.247.5757  
[www.rnesu.org](http://www.rnesu.org)

Dear Residents of Brandon, Chittenden, Goshen, Leicester, Mendon, Pittsford, Sudbury, & Whiting:

I am pleased to write this report to capture RNEsu, Otter Valley Unified Union and Barstow Unified Union activities for 2022. Although each town and school within our system is unique, we are committed to supporting OVUU and BUU working together toward achieving RNEsu's vision and mission of educating every child in our eight towns.

In my first year as the RNEsu Superintendent, I feel a deep sense of pride in this great district and what we have collectively accomplished in providing an excellent education experience for each and every learner at all grade levels. Although we were all hopeful that COVID was behind us, the 2021-2022 school year was one that challenged all of us with unknowns and transitions back to the school buildings. In and out of masks and with evolving guidance from state and national leaders, students continually acknowledged the circumstances put in front of them by the ongoing pandemic... and yet they persisted. As we worked together as a community and state to make sense of the world around us, we also explored opportunities to innovate and maintain a sense of purpose amidst the challenges. We are grateful for our staff, students, families and community partners – all of whom stood up to the challenges and engaged in the hard work of becoming comfortable with discomfort and figuring it out together. Some of the lessons we learned were not easy, and others were not flattering, but I deeply believe that this is a community that is committed to doing what is best for our students and our schools.

Despite staffing shortages, rising costs, and the looming threat of a pandemic turned endemic, RNEsu continues to thrive in many ways. From new bleachers at OV, to modular units to support space needs, our facilities are in good shape and under the direction of a new Coordinator, Rich Vigue. Veteran Superintendent of Schools, Jeanne Collins, departed the District and we welcomed a new Curriculum Director, Tyler Weideman to the team. We said goodbye to long-time Principal Jim Avery and AP Geoffrey Lawrence and welcomed a new Principal, Michael Ruppel and a new Assistant Principal, Patrick Binder. Otter Creek Academy's Principal Thom Fleury retired, and we welcomed a former instructional coach, Brian Crane into the role. Although change is hard in many ways, it also presents us with new opportunities to create strong schools and build connections with the community. In addition to changes in leadership, we saw many instructional and support staff changes as well. Without these individuals, our buildings could not operate. Thank you to everyone who has continued

*Brandon Chittenden Goshen Leicester Mendon Pittsford Sudbury Whiting*



# RUTLAND NORTHEAST SUPERVISORY UNION

49 Court Drive, Brandon, Vermont 05733  
802.247.5757  
www.rnesu.org

to step up and step forward to keep our schools open and thriving, prioritizing student learning and well-being.

Finally, I want to thank this outstanding community for such strong and consistent support, which has enabled us to be the district we've been throughout the pandemic and beyond. The last several years haven't been easy. When together we support the work, we're able to keep moving through hard times. Together, let's continue to re-imagine the possibilities and commit to what we want RNESU schools to look like, for students, staff and families. Thank You.



Respectfully,  
**Kristin Hubert,**  
**Superintendent**  
RNESU



**Please read the full Annual Report, available online at [www.rnesu.org](http://www.rnesu.org) or contact RNESU (802) 247-5757 to request a hardcopy.**



*Brandon Chittenden Goshen Leicester Mendon Pittsford Sudbury Whiting*

# RUTLAND NORTHEAST SUPERVISORY UNION ANNUAL BOARD REPORT January 2023

The Rutland Northeast Supervisory Union (RNESU) Board has been busy this year making sure that our two school districts (Barstow and Otter Valley) have the resources they need to continue to educate our children. The most important work we did this year was to hire our next Superintendent upon the retirement of Jeanne Collins in June 2022. After two rounds of advertising and interviews, we were successful in hiring our very own Curriculum Director, Kristin Hubert. We are super excited to have her with us, as she already knows our district and what our goals are. She will lead us well into the future! Kristin was successful in hiring Tyler Weideman as our new Curriculum, Instruction and Assessment Director. Welcome Kristin and Tyler!



The Board has been managing the use of over \$10 million in ESSER and COVID monies over the last three years. We have used this money to provide more support staff in our schools to help our students get back on track with their learning. We have also used some of those funds to buy three modular units to alleviate space issues at OCA-Leicester, Neshobe and Otter Valley. We have the use of these funds for one more year and are already looking at how we will continue to educate our children once these funds are no longer available. We are calling this the ESSER Cliff, and will need to make some hard decisions about what is most beneficial to our kids and how to fund those needs going forward.

We were able to complete successful Negotiations for new three-year contracts with our Teacher and Para/Bus Driver Unions. This will allow for stability of staff and hopefully allow us to attract new staff to our ranks. We are currently hiring for bus drivers and paraprofessionals, so if you or someone you know is looking for a rewarding position, check us out!

The other important work of our board was creating the budget for Special Education, Technology, Central Office, and Transportation. We are committed to a 1:1 device initiative for our students. This means that all students will have a chromebook to help with learning. This year our budget reflects a 10.41% increase in spending. We are changing our Curriculum, Instructions & Assessment Director to an Assistant Superintendent. Essentially this means that we are not hiring new staff, but giving Tyler more responsibilities and will allow him to do his job more effectively. We have made no significant changes in programming.

I would like to take this opportunity to thank Jacob Powsner for his tireless work on behalf of the RNESU Board, as he is not seeking re-election. Thank you for your support of our schools, staff and students! We look forward to continuing our mission of educating life-long learners. If you should have any questions, please don't hesitate to contact a board member or use the Let's Talk button on any school website.

Respectfully Submitted,  
**Laurie Bertrand**  
RNESU Board Chair



**BARSTOW UNIFIED UNION SCHOOL DISTRICT**

**BOARD OF DIRECTORS’  
LETTER TO THE TOWNS OF  
CHITTENDEN AND MENDON**

**January 2023**



Hello Barstow Community,

It has been a year marked with fresh starts, and for the Barstow Unified Union (BUU) Board of Directors it has meant finally returning to an in-person meeting format. A virtual option will continue to be offered for our monthly meetings as well, however it has been such a welcome change to see everyone at the library again.



We would also like to welcome Superintendent Kristin Hubert. It has taken Superintendent Hubert no time at all to get acclimated to our Board Policies and we appreciate her extensive knowledge and thorough interpretations that she provides.

The BUU Board has continued to govern with a Policy Governance model and through our board monitoring processes. We have additionally spent time this year further discussing and amending our Ends Policy to ensure that our goals for student outcomes were clear, obtainable, and measurable.

Our annual board goals for this past year have not changed. We continued in our efforts to provide legislative advocacy regarding financial conditions for public education. We have discussed some of the obstacles that new board members may face and ways to improve our on-boarding and the professional development of new members.



Our support of diversity, equity and inclusion remains steadfast.

Community linkage is vital to us as a board, and we want to hear from you. You can contact the BUU Board through the Let’s Talk app, through the school website, or by joining our monthly meetings.

In closing, thank you all for your support of our district and most importantly our children.

Respectfully,

Jessica Quesnel (Chair)  
Jacob Powsner (Clerk)  
Ethan Bodin  
Robin Crossman  
Susannah Loffredo



## Fire Warden Report



In the 2022 Fire season, Forest Fire Warden Dan Brown and Deputy Warden Conrad Zeller issued a total of 37 Open Burning Permits, down from 48 last year. The State of Vermont reports a total of 86 wildland fires resulting in 58 acres burned. Of these, 81 fires were caused by people and one by lightening.

Officially, any open burning (fire not contained by an enclosure), requires a State of Vermont Open Burning Permit, unless there is snow on the ground. And to this I would like to add that Fire Wardens have access to very detailed information about weather conditions and predicted fire behavior. So aside from notifying local fire departments about location and timing of fires, we are your resource for information about potentially hazardous fire conditions.

We would like to thank Jan Sotirakis, Emergency Management Director, for the Smokey Bear sign across from the Fire Station that signals the probability of fire hazard danger. Please pay attention to this sign before you contemplate any outdoor fires.

Some of the materials you are not allowed to burn are household garbage and trash including tires, painted or treated lumber, and laminates such as plywood and particle board. We discourage burning at night and no active fire is to be left unattended at any time. Please plan ahead and be sure to have ample assistance, rakes, shovels, and water to control the fire at all times. And if a fire does threaten to get out of control, it's better to call 911 early than too late. Any concerns about air quality and open burning may be directed to any Fire Warden or to Vermont Air Pollution Control Division at (802) 241-3840.

2022 also saw yet another wildland fire on GMNF property at the Reservoir. Please keep in mind spring and fall are New England's fire seasons. Dry leaves and other fine fuels can dry very quickly with little direct sun and become volatile with little ignition, particularly with a little wind.

The most effective and safest assistance the general public might offer at a wildland fire scene is to:

- a) make sure the incident (and any significant changes) is reported to 911, and
- b) stay well away from the incident, especially after fire personnel arrive. Wildland firefighting can be challenging in itself. Potential medical emergencies only serve to exacerbate the situation. The risk of personal injury far outweighs damage to leaves, brush and trees.

Thanks to everyone for their past and future cooperation.

Stay Safe.

Respectfully submitted,  
Dan Brown, Forest Fire Warden, (802) 483-2564, (802) 353-8049c  
Conrad Zeller, Deputy Fire Warden, (802)-345-1529c

## Chittenden Volunteer Fire and Rescue Annual Report

2022, like most years, has been a challenging year to be a First Responder, as it has been for all the people in our town. This year Chittenden Fire and First response answered over 100 calls, including 19 Automatic Fire Alarms, 2 structure fires, 6 power lines down, 2 CO alarms, 1 chimney fire, 4 motor vehicle accidents, 2 wildland fires, 1 automobile fire and 1 leaking propane tank. The balance of the calls were medical calls for First Response. We participated in over 1,000 cumulative hours of training, including extrication training, drafting and pump training and wild land fire exercises. Chittenden has over 19,000 acres of National Forest and hundreds of acres of State, Town, and private forest land. This in-house training does not count members attending state fire schools for Firefighter 1 & 2 certification and other specialty classes.

We are still looking for volunteers for both fire and medical first response. We were able to get several new volunteers this year, but urgently need more help. This is an ongoing statewide issue. Chittenden is more fortunate than many departments, but coverage issues are a most complex problem that we have managed to stay ahead of. So far. If you wish to help the Fire Department and your neighbors, we provide free training and lifelong friendships. Stop by the fire house at 266 Chittenden Road Tuesday nights at 7:00 PM to see how you can help, or just to visit and say hi. Tours for your children are available, too.

This next year we expect to continue our Capital equipment purchases with a long-term plan to smooth out the peaks by acquiring needed equipment on a regular basis. Personal protective equipment, such as clothing and breathing apparatus, small electronics, like toxic gas monitoring meters, infrared cameras, flashlights and radios, and portable water ponds all have a lifespan that is dictated by the hazardous conditions they are used in and must be replaced while they still work. We are going forward with major maintenance on the firehouse, which is badly needed.

Lastly, we again wish to remind residents Chittenden includes about 19,000 acres of National Forest. Dry springs, summers and falls create the possibility of wildland fires. There were two this year. While we don't expect anything like the fires that occur in the West, we ask that when you are enjoying the natural beauty that is ours, you be careful about fire. If you wish to know the current fire danger level, there is an informational sign in front of the fire station, put there by the Chittenden Emergency Management Committee.

We thank the townspeople for their support and hope to see you stop by the firehouse or at one of our community efforts to say hi. To reach us by email: [cvfdvt@comcast.net](mailto:cvfdvt@comcast.net).



*CVFD members with Smokey Bear on Chittenden Day*

**Chittenden Volunteer Fire Dept., Inc.**  
**Proposed Budget 2023**

	<b>2022 Budget</b>	<b>2022 (Actual)</b>	<b>2023 Budget</b>
Utilities	\$ 6,500	\$ 5,700	\$ 6,500
Insurance	13,500	11,707	13,500
Training	500	596	1,000
Fuel	600	300	600
Dispatch/dues	1,200	1,800	1,800*
New Equip	10,000	10,642	10,000
E-4 Payment	22,215	22,214	22,214
Maintenance	4,000	4,555	4,500
Supplies	2,000	2,232	2,000
Fluent IMS	-	1,100	1,100
Chittenden day		1,000	
501( c) 3		5,500	1,000
Radio Fund	4,000	4,000	4,000
Tanker Fund	12,000	12,000	12 000
Capital Fund	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<b>Totals</b>	<b>\$ 78,902</b>	<b>\$ 88,346</b>	<b>\$ 83,414</b>

The Chittenden Volunteer Fire Department, Inc., is requesting the sum of \$77,000 from the town for 2023. The difference between our budget and our request is made up by fundraising and donations. Inflation and increased prices for basic firefighting needs have driven costs for gear and equipment to increase substantially. We are sure that this will be accounted for from our reserves.

The asterisk after the dispatch request reflects uncertainty with State handling and paying for 911 dispatch. We again feel that nothing will be done this year that will increase our cost. The increase in membership, while welcome and necessary, increases our insurance cost. Fluent IMS is a phone-based dispatch app that we use to be informed of who will be responding to a call. We expect to be investing substantial dollars into our physical plant this year, which is long overdue. This money will come from donations.

We are also beginning what is assumed by us to be a three-year process to replace our 1998 1500-gallon tanker with a 2000-gallon diesel tanker at a cost of approximately \$250,000. This tank truck is the only way we have, in most cases in town, of supplying water for fire suppression. It is also our usual response vehicle to respond to mutual aid calls from other departments. This will be a three-year process and may or may not be financed by a privately obtained tax-free bond.

## Chittenden Public Library

The Chittenden Public Library has had another busy year and the Board of Trustees would like to thank everyone in town for their continued support. Thank you to Erin Bodin, Theresa Czachor, and Nicole Vachon Hanlon for their dedication and hard work. How lucky the library is to have such terrific staff members! The Board and library staff would also like to thank the Friends of the Chittenden Public Library for their support throughout the year.

In July, the Library was awarded an American Rescue Plan Act (ARPA) grant via the Vermont Department of Libraries that allowed the Library Director to purchase several new laptops for patrons and staff. Another important event was the Library's participation, under the guidance of Erin Bodin, in the SPARK Grant project entitled "One Community, Many Points of View: A Year of Creativity, Connection and Celebration in Chittenden." Erin worked with several community members on six events throughout the year which were enthusiastically attended by many folks in our community. Thank you, Erin, for your hard work on this grant and thank you, Nicole, for picking up when Erin moved on to Barstow! This brings us to a few personnel changes that happened this year. Theresa decided it was time to truly retire in February and Nicole was hired to take her place. Then, in the spring, Erin applied for and received the job of Barstow School's librarian and Nicole was hired to take her place as Library Director. Fortunately, Theresa decided that she missed the Library and all of the patrons and she came back in June as the Library Assistant. We were incredibly lucky to have had Erin with us at the Library for so many years – thank you, Erin, for everything you did for the Library while you were Director!

The library held a variety of programs and activities for our community, including the following:

- A June Wildlife Tales and Trails/4 Winds StoryWalk and bake sale with the Southern VT Natural History Museum
- An Open House in August to celebrate our summer '21 reading program participants
- An October Trails and Treats StoryWalk and bake sale with apple and Halloween crafts
- A 'Make a Sign, Take a Sign' workshop with Donna Caggige
- A silk scarf dyeing workshop with Chittenden resident, Gay Sullivan
- A Mandala stone painting workshop
- Blind Date with a Book
- Game nights
- Summer '22 Reading Program Kickoff at the National Fish Hatchery

The library provides access to a wide variety of reading materials, laptops, Kindles, DVDs, audio books and free Wi-Fi. We offer inter-library loan service and have access to Listen Up! Vermont for free e-books. The library staff can assist with technology questions and we have a color copier and printer for patron use. Several passes (VINS, VT State Parks, Wonderfeet, etc.) can be loaned out for a week, along with adult and children's snowshoes.

For more information on the Chittenden Public Library, please visit our website at [chittendenpubliclibrary.com](http://chittendenpubliclibrary.com), like us on Facebook, call us at 775-3531 or email us at [chittendenpl@gmail.com](mailto:chittendenpl@gmail.com).

### **The Chittenden Public Library Board of Trustees:**

Sarah Quint, Chair	Brenda Vicars Hummel, Secretary
Colleen Niering, Vice Chair	Heather Page
Jody Condon/Sarah Gallagher, Treasurer	Melissa Slenker
Library Director – Nicole Vachon Hanlon	Library Assistant – Theresa Czachor

Please check our website for hours. As of this printing, the library is open Monday, Wednesday, and Thursday from 3:00 pm – 6:00 pm and Saturday from 9:00 am – 12:00 pm.

The Library Board of Trustees meets on the second Wednesday of the month at 6:00 pm in the library. All are welcome to attend.

Everyone at the Chittenden Public Library was sorry to learn of the passing, this fall, of long time Board member, Patty Bick. She played an integral role during her many years on the Board and our thoughts are with her family.

<b>Income</b>	<b>2021-2022</b>	<b>2023-2024</b>
	<b>Actual</b>	<b>Budget</b>
TOWN GRANT	\$18,500	\$20,000
ANNUAL APPEAL	\$6,871	\$6,000
DONATIONS	\$135	\$100
BOOK/BAKE SALES	\$1,260	\$1,000
STATE GRANT	\$200	\$200
INTEREST	\$17	\$15
FRIENDS	\$2,000	\$2,000
<b>Total</b>	<b>\$28,982</b>	<b>\$29,315</b>

<b>Expense</b>	<b>2020-2021</b>	<b>2023-2024</b>
	<b>Actual</b>	<b>Budget</b>
Salaries	\$14,039	\$18,000
U.S. Tax	\$3,449	\$3,400
VT.DEPT LABOR	\$322	\$350
VT TAXES	\$312	\$300
Work Comp Insurance	\$245	\$260
Liability Insurance	\$522	\$410
Telephone	\$601	\$600
Inter-Library Loan	\$437	\$530
Collection Development	\$1,598	\$1,900
Office Supplies	\$775	\$890
Annual Appeal	\$290	\$300
Programs	\$1,099	\$1,300
(Friends Programs)	\$776	\$1,000
Professional Development	\$43	\$75
<b>Total</b>	<b>\$24,507</b>	<b>\$29,315</b>

## Chittenden Historical Society, Inc.

A big thank you to everyone who participated in our Election Day Bake Sale. This was our major fundraiser to offset the year's expenses. This year, we replaced our outdated laptop computer and projector to provide connectivity to today's technology. This was especially important for visiting speakers to be able to present programs.

We meet monthly from March to November. The four business meetings were held in March, June, August and November. The programs we presented were:

- April – Elaine Meyers, Amateur Genealogist Finds Surprise Ancestor
- Memorial Day Observance at Memorial Park – no singing this year, but notable addresses.
- July – Ice Cream Social: Grady Gallagher, son of Sarah and Jamie Gallagher of Chittenden, received the Muzzy Davenport Award and presented his excellent project, the slave escape to Fort Monroe, VA. Chittenden Civil War soldier Velarous Bump was stationed at Fort Monroe during this event.
- August – Field trip to Justin Morrill Homestead in Strafford, VT and picnic at the Strafford Edible Pocket Park nearby. Also, collaboration with the Chittenden Public Library for sponsoring Chittenden Day. For the CHS exhibit, George Butts tied fishing flies in commemoration of President Eisenhower's visit in 1955.
- September – Julia Purdy, "Church Bells to Train Whistles:" the history of the Ripley Family of Rutland 1837-1958
- October – Vermont Humanities Council program: Jane Williamson "Finding Jesse: A Fugitive from Slavery in Vermont"
- November – Annual Meeting: dinner and election of officers held at the Fox Creek Inn -- again both delicious and delightful.

The following officers were elected to serve in 2023: President, Elaine Meyers; Vice-President, Joseph Meyers; Secretary, Karen Webster; and Treasurer, Marcia Lertola. Reggi Dubin and Dave Sargent were reelected for two-year terms as directors. They will join directors Bob Muzzy and George Butts, whose two-year terms expire next year.

The Historical Society will have another Town Meeting Bake Sale in March at the Town Office. Please stop by and visit. We hope to have lot of goodies, and we would love to see you!

The Historical Society's archived collections at 337 Holden Road (next to Town Hall) are open to the public Tuesdays, March through November, 2-4 PM or by appointment. Our meetings are open and free to the public. Please join us!

For more information, please contact Karen at (802) 483-6471.or Elaine at (802) 483-2479.

## Chittenden Seniors Citizens

The Senior Citizens' group has been very busy during the year. During the months of January, February and March we suspended our regular Monday meals. We had Wednesday coffee hours twice a month. In case of bad weather these were easy to cancel. Fortunately, we were able to have them all. We enjoyed coffee and goodies and were able to socialize, a good thing during winter months. They were very well attended.

In April we resumed our Monday meals. Lunch is very well attended. We enjoyed outings to Sweet Carolines, Toziers, and a catered picnic by East Creek Catering. Seniors enjoyed Bingo with Theresa of the Chittenden Public Library and pizza from the Wooden Barrel. We visited Poultney Senior center for lunch also. Our lovely holiday dinner was enjoyed at Mt. Top Inn with gifts from Santa.

Through the generous donations of bottle returns, we are also able to support local charities: Pittsford Food Shelf, Meals on Wheels, and the Chittenden Community Association. The group is really thankful for the staff at the Chittenden Landfill and to The Friends of the Grange for the use of the building.

We encourage anyone who would like to join us to please call Marilyn Case 802-773-6308. Our meals are held on Mondays at noon at the Grange at 3 Lower Middle Rd.



*Some of the Chittenden Seniors at Lunch on Visit to Mountain Top Inn  
Photo courtesy of Marilyn Case*

## **Pittsford Police Department Chittenden Public Safety Summary**

The Town of Pittsford Police Department continues to conduct the town's contract patrol services. Pittsford Police has been amiable to accommodating the town's requests for dates and times of patrols and monthly input on any issues and concerns is a fluid process. Patrols are varied throughout the month in an effort to have coverage on different days and times.

### Call Type Numbers of Incidents

Alarm	1
Animal Complaint	3
Assist – Agency	6
Assist – Motorist	1
Assist – Public	7
Citizens Dispute	1
Directed Patrol	57
Property Watch	1
Traffic Stops	28
Vandalism	0
VIN Verification	2
Welfare Check	1

An emphasis on stop-sign violations on Powerhouse, Beebe Hill, Powerhouse/Holden/Ager Roads intersections and speed violations on Chittenden Road/Dugway, Powerhouse, River Roads, and in the 25 mph speed zones on Chittenden Road and Barnard Road were again conducted this year as these violations are an ongoing problem.

Pittsford Police Department also received numerous requests to patrol specific areas which are listed under Directed Patrols. That includes, but is not limited to, Chittenden Road, Dam Road, Wildcat Road, Barnard Road, corner of Dugway and Chittenden Road, Powerhouse Road, Beebe Hill Road, Ager Road, and Middle Road.

Please do not hesitate to contact a member of the Select Board or the Town Office with any law enforcement concerns. Any emergency Police services a resident may need shall be reported through 911. Non-emergency calls can be placed to 802-483-6500 x14 or x19.

Pittsford Police officers will respond only when scheduled to be in town and will not answer calls outside those times. Calls specific to reporting an animal control complaint should be made by calling 802-483-6500 x14 and leave a message for the Animal Control Officer Bowman.

## Pittsford Food Shelf

A few months ago, our Director, Joel Tate, stepped down. All of our wonderful volunteers really stepped up to assist Sarah Harrington as she took on the role and to make the transition as smooth as possible.

At the end of 2022 we are back to our normal walk-in hours (Mon 9-11 am, and Thurs 4-6 pm), but we still offer curbside or delivery for those that prefer that.

We continue to benefit from community partners such as Panera Bread, who donates their excess bread to us weekly. Our friends at RSVP provided us with lots of gifts that we were able to distribute to families at Christmas. OMYA and Kamuda's provided turkeys for us to give out for Holiday meals. And local gardeners impressed us with the quality of their produce and the generosity with which they provided it: tomatoes, cucumbers, zucchini, apples, onions, garlic, kale, peppers, winter squash, blueberries, strawberries, apple sauce, and much, much more.

We are also truly grateful for the amazing, and generous outpouring of monetary donations from people and businesses both near and far. It is wonderful to see how many people really believe in our mission, and want to help us, help others. We are so thankful.

Aside from what we get from the VT Food Bank, we try to keep our sourcing as local as possible and are grateful for our friends at Kamuda's, and Keith's.

We are currently trying to increase the number of families we provide for. We hope to be able to help many more families this year. With the help of social media, and word of mouth, we are looking forward to meeting new neighbors. With the rapidly rising prices of food, we hope more people will utilize our facility.

We have enough food to help all our residents, so please don't go without because you think someone else's needs are greater. We work with the Vermont Food Bank and our mission is to fight hunger and help our neighbors in need. We are here to help everyone who is a resident of Pittsford, Proctor, Florence, and Chittenden. The only requirement is that you must be a resident. Questions can be referred to Sarah Harrington, 802-725-0220 or [director@pittsfordfoodshelf.org](mailto:director@pittsfordfoodshelf.org)

### Pittsford Food Shelf Income & Expense

1/1/2022 through 11/30/2022

INCOME		EXPENSES
Donations	\$55,587.72	Administration \$ 5,672.68
<u>Interest</u>	<u>37.34</u>	Groceries 12,337.32
TOTAL INCOME	\$55,625.06	Insurance 595.00
		<u>Rent</u> 9,600.00
		TOTAL EXPENSES \$ 28,205.00

OVERALL Gain/Loss \$ 27,420.06

Checking Account Balance 11/30/2022 \$ 96,106.64

## Reports of Social Service & Other Organizations

Annual reports are provided by the following organizations and are available in the town Clerk's Office. To access services or for comprehensive information, please contact organizations directly.

### **Advocacy Resources Community**

128 Merchants Row, Ste401, Rutland VT 05701 (802)775-1370 [info@ARCRutlandArea.org](mailto:info@ARCRutlandArea.org)

### **Regional Ambulance Service (RAS)**

275 Stratton Rd., Rutland, Vt. 05701 (802) 773-1746 [www.rasvt.com](http://www.rasvt.com)

### **Rutland Regional Planning Commission (RRPC)**

The Opera House, 67 Merchants Row PO Box 430, Rutland, VT 05702 (802)775-0871  
[www.rutlandrpc.org](http://www.rutlandrpc.org)

### **Rutland Mental Health Services (RMH) (part of Community Care Network)**

P.O. Box 222, Rutland, VT 05702 (802) 775-2381; [mail@rmhscn.org](mailto:mail@rmhscn.org) [www.rmhscn.org](http://www.rmhscn.org)

### **Rutland County Solid Waste District and Solid Waste Alliance Communities (SWAC)**

2023 Gleason Rd., Rutland, VT [www.rutlandcountyswac.org](http://www.rutlandcountyswac.org); [info@rutlandcountyswac.org](mailto:info@rutlandcountyswac.org)

### **Green Up Vermont**

PO Box 1191, 14 Baldwin St., #16, Montpelier, VT 05602; (802) 229-4586  
[greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) [www.greenupvermont.org](http://www.greenupvermont.org)

### **Rutland County Humane Society (RCHS)**

765 Stevens Road, Pittsford, VT 05763 shelter (802) 483-6700 or office 483-9171  
[adoptions@rchsvt.org](mailto:adoptions@rchsvt.org) [www.rchsvt.org](http://www.rchsvt.org)

### **Southwestern Vermont Council on Aging**

143 Maple St., Rutland, VT 05701; (802) 786-5991 [www.svcoa.org](http://www.svcoa.org)  
Senior HelpLine 1(800)642-5119 [infoandassistance@svcoa.net](mailto:infoandassistance@svcoa.net)

### **RSVP & the Volunteer Center**

6 Court St. Rutland, VT 05701 PH: (802) 775-8220 [www.volunteersinvt.org](http://www.volunteersinvt.org)  
[rsvpfgp@gmail.com](mailto:rsvpfgp@gmail.com)

### **VNA & Hospice of the Southwest Region**

7 Albert Cree Drive P.O. Box 787, Rutland, VT 05702 (802) 775-0568 800244-0568  
[www.vermontvisitingnurses.org](http://www.vermontvisitingnurses.org)

### **Green Mountain National Forest**

PO Box 220, Rutland, VT 05702 (802) 747-6700 [www.fs.fed.usda.gov/gmfl](http://www.fs.fed.usda.gov/gmfl)

### **Rutland West Neighborhood Housing** d/b/a NeighborWorks® of Western Vermont

110 Marble St., West Rutland, VT 05777 (802) 438-2303 [nwwwvt@nwwwvt.org](mailto:nwwwvt@nwwwvt.org)

### **Boys & Girls Club of Rutland County**

71-75 Merchants Row, P.O. Box 636, Rutland, VT 05702  
(802) 747-4944 [www.rutlandbgclub.org](http://www.rutlandbgclub.org) meets at Barstow M-F 2:45 - 6:30 pm

### **Wonderfeet Kids' Museum**

11 Center St., Rutland, VT (802) 282-2678 <https://wonderfeetkidsmuseum.org/>  
[info@wkmvt.org](mailto:info@wkmvt.org)

# Town of Chittenden Vital Statistics 2022

## Births

Gray H. Gibson, son to Sarah & Grant Gibson	January 4, 2022
Sebastian R. Kohn, son to Stephanie & Stephen Kohn	April 15, 2022
Julius W. Tutino, son to Alyssa Frake & Zakery Tutino	June 2, 2022
Robert E. Bessette, Jr., son to Cheyenne Ford & Robert Bessette	June 22, 2022
Walker C. Stearns, son to Angela Jeffrey & Damian Stearns	August 16, 2022
Mazie J. Stoodley, daughter to Sophia Parvez & Nathaniel Stoodley	November 1, 2022
Coral R. DuPrey, daughter to Kelsie DuPrey & James Stuart	November 28, 2022
Natalie S. Baker, daughter to Cassidy Nolan & Daniel Baker	December 5, 2022

## Marriages

The Town of Chittenden issued 75 marriage licenses this year. The town's share of the monies collected is \$1,540.00. Congratulations to the following Chittenden residents!

Judson Thurston & Patricia MacLauchlan	June 18, 2022
Amelia Schroeder & Brennan Kraus	August 13, 2022

## Deaths

Richard W. Hill, Sr.	February 2, 2022
Nathan A. McPhee	April 13, 2022
John E. Wright	July 13, 2022
Phyllis Shortsleeve	July 16, 2022
Cheryl L. Greeno	July 29, 2022
Robert E. Bessette, Jr.	August 12, 2022
Kenneth Gillette	September 1, 2022
George C. Wanner, Jr.	September 25, 2022
Steven C. Schild	October 18, 2022
Wayne T. Higgins	November 3, 2022
Daniel L. Rabtoy	November 30, 2022
William P. Wolfe	December 12, 2022

# General Town Information

## Terms of Office for March 2023

<b>Office by Election</b>	<b>Term*</b>	<b>Dates</b>	<b>Current Office Holder*</b>
Moderator	<b>1 year</b>	<b>2022-2023</b>	<b>Robert Baird</b>
Select Board	<b>3 year</b>	<b>2020-2023</b>	<b>Julie Fredette</b>
	<b>2 year</b>	<b>2021-2023</b>	<b>Joseph Casella</b>
	3 year	2021-2024	Kathleen Pratt
	2 year	2022-2024	David Sargent
	3 year	2012-2025	Andrew Quint
	<b>Town Clerk</b>	<b>3 year</b>	<b>2021-2024</b>
Town Treasurer	3 year	2021-2024	Alyssa Reynolds
Delinquent Tax Collector	<b>1 year</b>	<b>2022-2023</b>	<b>Alyssa Reynolds</b>
First Constable	<b>1 year</b>	<b>2022-2023</b>	<b>vacant</b>
Lister	<b>3 year</b>	<b>2020-2023</b>	<b>Trish Pelkey</b>
	<b>3 year</b>	<b>2021-2024</b>	<b>Millie Kimball ***</b>
	<b>3 year</b>	<b>2012-2025</b>	<b>vacant</b>
Auditors	<b>3 year</b>	<b>2020-2023</b>	<b>Jeff Spaulding</b>
	3 year	2021-2024	Jean Higgins
Cemetery Commissioners	<b>3 year</b>	<b>2022-2025</b>	<b>vacant</b>
	<b>3 year</b>	<b>2020-2023</b>	<b>Edward Elliott</b>
	<b>3 year</b>	<b>2021-2024</b>	<b>David Sargent**</b>
Justice of the Peace	3 year	2022-2025	Bob Case
	2 year	2/1/2023 - 1/31/2025	Alison Briggs
	2 year	2/1/2023 - 1/31/2025	Katherine Hall
	2 year	2/1/2023 - 1/31/2025	Charles Ogg
	2 year	2/1/2023 - 1/31/2025	Linda Reis
	2 year	2/1/2023 - 1/31/2025	Dave Sargent
	2 year	2/1/2023 - 1/31/2025	Jeff Spaulding
2 year	2/1/2023 - 1/31/2025	Bradford White	

\* Terms in bold are up for election this year.

\*\* Appointed until Town Meeting to fill vacancy

\*\*\* Retired

<b>Office by Appointment</b>	<b>Term</b>	<b>Dates</b>	<b>Current Office Holder</b>
Road Commissioner (acting)	1 year	2021-2022	David Sargent
Town Agent	1 year	2022-2023	Gary Congdon
State Forest Fire Warden	5 year	7/1/2021-6/30/2026	Dan Brown
Deputy Forest Fire Warden	5 year	7/1/2021-6/30/2026	Conrad Zeller
Tree Warden	1 year	2022-2023	George F. Casey
SWAC Representative	1 year	4/15/2022-4/15/2023	Elmer Wheeler Jr.
Alternate	1 year	4/15/2022-4/15/2023	<i>vacant</i>
Regional Ambulance Representative	3 year	2020-2023	Becky Congdon
Emergency Management Director	1 year	2022-2023	Jan Sotirakis
Emergency Management Coordinator	1 year	2022-2023	Bob Case
Recreation Committee Chair	3 year	2022-2025	Tom Cook (chair)
Planning Commission Members	3 year	2020-2023	Lisa Purcell (chair)
	3 year	2020-2023	Sam Hall
	3 year	2021-2024	Abigail Elliott
	3 year	2021-2024	Ben Lucas
	3 year	2021-2024	Jonathan Yacko
	3 year	2022-2025	Michael Kinsler
	3 year	2022-2025	Gary Raymond
RRPC Regular Commissioner	1 year	7/1/2022-6/30/2023	Julie Fredette
Alternate Commissioner	1 year	7/1/2022-6/30/2023	Andrew Quint
Town Health Officer	3 year	9/1/2022-8/31/2025	Bernard McGee
RR Transportation Council (Regular)	1 year	7/1/2022-6/30/2023	<i>vacant</i>
Alternate Representative	1 year	7/1/2022-6/30/2023	<i>vacant</i>
Special Flood Hazard Area Admin	3 year	2023-2026	<i>vacant</i>

## Ordinances and Policies in Town Clerk's Office

### Ordinances

Ordinance Regulating Dogs & Wolf Hybrids	2021
Permit Tracking Ordinance	2019
Transfer Station Ordinance	2015
Water & Septic Ordinance	2008 – no signatures but mentioned in minutes 2007-2008
Street Naming & Numbering Ordinance	1996
Road Standards Ordinance	1973 with update in 1984
Motor Vehicle Ordinance	2022
On Site Sewage Disposal Ordinance	1988
Trailer Park Ordinance	1967 – town vote

### *Filed as inactive:*

Citing Ordinance	No Dates – no signatures
Firearms, BB Guns, Similar Weapons	1975 – Rough Draft of Proposed only (Tabled by Select Board August 25, 1975)

### **Miscellaneous Town Policies** (Policies are dated if form so indicates)

Application for Underground /Encroachment/Right of Way  
Board of Civil Authority Rules of Procedure  
CDL Policy (July 11, 2021)  
Chittenden Town Cemeteries By-Laws (July 1968)  
Chittenden Transfer Management Plan  
Class 4 Highway Policy (January 25, 2021)  
Covid-19 Policy (July 8, 2020)  
Electrical Hazard Policy 2018  
Kennel Permit (Vt. Statute)  
Purchasing Policy (June 11, 2018)  
Snowmobile Policies (1975 through 2010)  
Permission Agreement for Use of the Town Hall (July 13, 1998)  
Enhanced 9-1-1- Maintenance Responsibilities (State of Vermont, September 22, 1998)  
Highway Access Policy (January 28, 2021)  
Highway Personnel Protection Equipment Policy 2018  
Highway Solicitations (Vt. Agency of Transportation)  
Overweight Truck Permit Policy – follows VT State guidelines  
Snowmobile Policy  
Information on Food Preparation Events (April 1994)  
State Information on Shows & Concessions (State June 18, 1987)  
Temporary Construction Easement  
Tree Removal Policy (August 9, 2021)  
Town Road and Bridge Standards (August 12, 2019)  
Town of Chittenden Alcohol & Drug Policy (March 1994)  
Town of Chittenden Bad Check Policy (Select Board minutes)  
Town of Chittenden Delinquent Tax Collections Policy – (January 23, 2023)  
Town of Chittenden Employee Pay Policy (November 12, 2018)  
Town of Chittenden Employee Sick Leave (January 1, 2018)

## Dog Licenses

All dogs six months or older must be licensed every year at the Town Clerk's office. Current dog licenses expire on April 1, 2023. Dogs must have a current rabies certificate on file with the Town Clerk in order to be licensed. Late fees of \$10.00 will apply for all dog licenses issues after April 1, 2023. Per State Law, owners of dogs not licensed by May 30, 2023, may face additional fines or possible loss of the dog.

## Town Phone Numbers

<b>Fire Department &amp; First Response</b> .....	<b>911</b>
<b>State Police Emergency</b> .....	<b>911</b>
State Police Non-Emergency .....	(802) 773-9101
Town Office .....	(802) 483-6647
Town Facsimile .....	(802) 483-2504
Town E-Mail Address .....	<a href="mailto:clerk@chittendenvt.org">clerk@chittendenvt.org</a> <a href="mailto:treasurer@chittendenvt.org">treasurer@chittendenvt.org</a> <a href="mailto:highway@chittendenvt.org">highway@chittendenvt.org</a>
Town Website .....	<a href="http://www.chittendenvt.org">www.chittendenvt.org</a>
Town Auditors .....	<a href="mailto:townreport05737@gmail.com">townreport05737@gmail.com</a>
Town Garage - Keith Adamsen .....	(802) 483-6151 or (802) 236-0702, (802) 236-7847
Public Library .....	(802) 773-3531
Barstow School .....	(802) 773-3763 or 773-6926
Forest Fire Warden - Dan Brown .....	(802) 483-2564, (802) 353-8049c
Deputy Fire Warden – Conrad Zeller .....	(802) 345-1529c
Animal Control, Town of Pittsford Police Department .....	(802) 483-6400 ext. 14, leave message

## The Chit Chat

The Chit Chat is a brief town newsletter produced quarterly with town information about upcoming events. Distribution will be primarily electronic by email, the town website ([www.chittendenvt.org](http://www.chittendenvt.org)), and Facebook (Town of Chittenden). To be on the email list and/or to contact us, please email [townchitchat@gmail.com](mailto:townchitchat@gmail.com) or contact the Town Office. Thank you, the Chit Chat Staff

Town of Chittenden  
Auditors  
Post Office Box 89  
Chittenden, VT 05737

PRESORTED STANDARD  
U.S. POSTAGE PAID  
CHITTENDEN, VT 05737  
PERMIT NO.2

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*Please use this report for  
Town Informational Meeting  
March 6th, 2023*