

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
UNAPPROVED MINUTES
June 18, 2012**

1. The meeting was called to order at 9:04 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Donna Hendee, Secretary; and Judith Wernecke. Absent: Jon Somes.

OPR Staff Present: Larry Novins, Board Counsel; Lauren Hibbert, State Prosecuting Attorney; Terry Gray, Unit Administrator; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

Others Present: Brenda Hart and Jennifer Morgan-Hall.

2. The Chair called for approval of the Minutes of the May 21st meeting. Ms. Hendee, made a motion, seconded by Ms. Wernecke, to approve the Minutes of the May 21, 2012 meeting as presented. Motion passed unanimously.

3. **Case Manager's Report/Follow-Up**

Ms. Preston made her Case Manager's report, there are currently 54 pending cases.

4. **Hearings/Stipulations**

- a. The Board reviewed the *Stipulation and Consent Order* in the matter of 2010-281(Heather S Hull). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Novins presided for the Board. Based on the information submitted, Ms. Wernecke made a motion, seconded by Ms. Comeau, to accept the *Stipulation and Consent Order* as presented. Motion passed 3-0. Ms. Commo, Investigative Team member abstained from the Hearing and vote.
- b. The Board reviewed the *Stipulation and Consent Order* in the matter of 2011-783 & 2011-782 (Tracey Evans-Reed & Salon Elizabeth). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Novins presided for the Board. Based on the information submitted, the Board went into deliberative session at 9:21 am and out at 9:27 a.m. Ms. Comeau made a motion, seconded by Ms. Wernecke, to accept the *Stipulation and Consent Order* as presented. Motion passed 3-0. Ms. Commo, Investigative Team member abstained from the Hearing and vote.
- c. The Board reviewed the *Stipulation and Consent Order* in the matters of 2011-277 & 2011-301 (Diversity Hair Salon, LLC & Jacqueline Nedd). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Novins presided for the Board. Based on the information submitted, the Board went into deliberative session at 9:30 and out at 9:35 a.m. Ms. Commo made a motion, seconded by Ms. Comeau, to accept the *Stipulation and Consent Order* as presented. Motion passed 3-0. Ms. Hendee, Investigative Team member abstained from the Hearing and vote.

4. Hearings/Stipulations – Continued:

- d. The Board reviewed the *Stipulation and Consent Order* in the matter of 2011-325 (Sean Champion). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Novins presided for the Board. Based on the information submitted, Ms. Commo made a motion, seconded by Ms. Wernecke, to accept the *Stipulation and Consent Order* as presented. Motion passed 3-0. Ms. Hendee, Investigative Team member abstained from the Hearing and vote.
- e. The Board reviewed the *Stipulation and Consent Order* in the matter of 2011-326 (James Lightholder). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Novins presided for the Board. Based on the information submitted, the Board went into deliberative session at 9:41 a.m. and out at 9:47 a.m. Ms. Wernecke made a motion, seconded by Ms. Comeau, to accept the *Stipulation and Consent Order* as presented. Motion passed 3-0. Ms. Hendee, Investigative Team member abstained from the Hearing and vote.

5. Reports/Guests

Ms. Gray gave her Administrator report. The discussion to the Rules revision has been tabled to the next meeting. She also discussed the Inspector's progress on the shop inspections.

6. Correspondence

- a. The Board reviewed the April 18, 2012 letter from O'Brien's Aveda Institute regarding Continuing Education courses, (tabled from last meeting). Ms. Wernecke made a motion, seconded by Ms. Commo, to accept their continuing education courses. Motion passed 4-0.
- b. The Board reviewed and noted the "NIC Bulletin."

7. Public Comment

Brenda Hart and Jennifer Morgan-Hall from Southwestern Vermont Career Development Center attended the meeting for clarification of the apprenticeship versus school training. Attorney Novins advised them that the current Rules allow for either school training or an apprenticeship, they do not allow for both.

- 8. There being no other business, the meeting adjourned at 10:40 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist