

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
National Life Building, North Fl 2  
Montpelier, VT 05620-3402

**Unapproved Minutes**  
**Meeting of Tuesday, March 20, 2012**

1. The meeting was called to order at 9:08 a.m.

Members present: Shane B. Clark, L.S., Chairman; Dorothy Hayden, Vice-Chair; Charles Rockwell, L.S., Secretary; Jonathan R. Abts, L.S.; and Timothy Short, L.S.

Absent: Susan Senning and Debra Daniels Mithoefer, L.S.

OPR Personnel present: Larry Novins, Board Counsel; Terry Gray, Unit Administrator; and Kara Shangraw, Licensing Board Specialist.

Others Present: Robert D'Orazio.

2. The Chair called for approval of the Minutes of the January 17<sup>th</sup> meeting. Ms. Hayden made a motion, seconded by Mr. Abts, to approve the Minutes of the January 17, 2012 meeting as submitted. Motion passed.

3. **Legislation/Rulemaking:**

Board Counsel reviewed the latest draft of the Rules, Statutory changes, and portfolio checklist with the Board.

Mr. Robert D'Orazio appeared and offered a proposal to include in the Board's proposed Rule 1.7, a change to the way in which investigations and Board involvement in disciplinary cases is handled. The Board discussed Mr. D'Orazio's suggestion and decided to table discussion of it until the May meeting. The Board asked that staff research the Rules of other Boards to see if any other Board has a different procedure for screening cases and assigning Board members to I-teams. Mr. D'Orazio will be provided copies of any other procedures found when they are sent to the Board members for review.

4. **Reports/Guests:**

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

- a. Ms. Gray discussed with the Board the possibility of having their state specific exam given by another testing service. She will research this and bring her findings to the Board at its next meeting.
- b. Ms. Hayden made a motion, seconded by Mr. Abts, to go into executive session to review and approve the exam questions for the spring examination. Motion passed.

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

**8. Applications / (See Appendix A):**

- a. The Board members reported on the hours received from applicants (see appendix A).
- b. The Board approved Brian Donegan's seal.
- c. The Board approved Mark DeLor's seal.
- d. The Board reviewed and approved Andrew Schauffert's request for reinstatement. Mr. Schauffert will be notified of the next state specific examination.

**9. Continuing Education Courses - Education Committee to Report:**

- a. **"3D Data Preparation and Road Construction 3D Setup"** submitted by Mark Naylor, and sponsored by Trimble Software Business Ctr., requesting approval for 19.0 Professional Development Hours of continuing education credits. The committee found his request incomplete. Mr. Naylor will be notified.
- b. **"48<sup>th</sup> Annual VSLs Conference"** submitted by Margaret Shields, and sponsored by the Vermont Society of Land Surveyors, requesting approval for 12.0 Professional Development Hours of continuing education credits. The committee approved a total of twelve (12) Professional Development Hours of continuing education credits. Approval number CE167-0312.

**The Committee approved the following courses since the January meeting:**

GNSS Statistics for Land Surveyors	6.0 PDH	CE161-0212
Flood Mapping & Elevation Certificates	3.25 PDH	CE162-0212
The Rude Awakening of Ancient Roads	7.0 PDH	CE163-0312
The Art of Land Surveying	3.0 PDH	CE164-0312
ALTA/ACSM Standards	4.0 PDH	CE165-0312
The Use of Magnetic Instruments	3.0 PDH	CE166-0312

**10. NCEES Correspondence:**

**11. Miscellaneous Correspondence:**

**12. Other Business:**

**13. Public Comment:**

- 14.** There being no further business the meeting was adjourned at 11:54 a.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist  
Office of Professional Regulation

## Appendix A

Name of Board Member Assigned		<b>Timothy Short</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Cox, Christopher	David Coleman	617.5	
Langmaid, Jacob	Shane Clark		
McGowan, Hugh, A	Brian Lavery		
Noviello, Matthew			
Quackenbush, Everette			
Swedick, David	Patricia Kules	186.3	
Tommell, Jason			

Name of Board Member Assigned		<b>Charles Rockwell</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Baker, Aaron	Ronald Taber	420.5	
Barnaby, Luke	Robert Townsend		
Barnes, Martin			
Lareau, John			
Paradee, Andrew			
Tetreault, Stephen	Douglas Henson	672.3	
Towne, Zebulon	Mark Day		
	Glenn Towne		

Name of Board Member Assigned		<b>Debra Daniels Mithoefer</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Duquette, Jonathan	Norbert Blais		
Fortin, Edward	Dana Libby/Doug Henson		
Herring, Brad	Nicholas Nowlan		
Naaktgeboren, David	Ellis Speath Jr.		
Pahel, James		9-21-10 / 173	

Name of Board Member Assigned		<b>Susan Senning</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Beal, Alger, R	David Mance Jr.	5-19-09 / 1122.5	
Cummings, Steven	Ronald Taber	687.7	
Falk, Michael	David Rose	9-21-10 / 4427.75	
Hammond, Barton	Ronald LaRose	3119.5	
Sargent, Scott	William Creamer		

Name of Board Member Assigned		<b>Shane Clark</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Holstein, Jamey	Len Amblo		
Morris, Timothy	Russell Brown	03-20-12 / 258	
Otis, Randall	Ronald Gauthier		
Reed, Mathew			
Smith, Alex	John Thetford	01-18-11 / 7689.0	
Walker, Mark	Doug Henson	7-21-09 / 2361	
Whitehead, Chad	Richard Bell	534.5	
Lackey, Bradley	Merrill Mundell, Jr.	01-17-12 / 5986.5	

Name of Board Member Assigned		<b>Jonathan Abts</b>	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Downey, Ryan, J	Ellis Speath Jr.	01-17-12 / 5902.5	
Fuller, Aaron	Steven Brooks	9-21-10 / 197	
Paire, Uriah	Lisa Ginett		
Peacock, Gregory			
Riley, Jason, M	Steve Fraser	1-17-12 / 7302	
Wilson, Terry	Richard Bell	3-20-12 / 3584.5	
Yager, Nathan, O	David Rose	9-21-10 / 1620.5	