

Town of Hancock, Vermont

ANNUAL REPORT

FOR FISCAL YEAR ENDING
JUNE 30, 2003



Please bring this report to town meeting on March 2, 2004 at 10:00 a.m.

THANKS, FLO!

This year's Town Report is dedicated to the memory of community member, Florence Kolesnik , who passed away in October, 2003.

Flo worked quietly behind the scenes for the local library, the Catholic church, the Moss Glen Grange and as a long-time officer on the Quin-town Center for Senior Citizens board of directors.

Hancock residents could set their clocks by Flo's punctual morning drives down Route 100 to attend her civic responsibilities and run errands with her faithful canine companion, Sparky.

As a retired bookkeeper, Flo could be depended on to scrutinize reports and to question any numbers that might seem awry. Her involvement with organizations gave Flo great pleasure, and she shared that enthusiasm with others.

For all that she did, and for the neighbor, citizen, and friend that she was, Flo is sadly missed but will long be remembered in Hancock.

AUDITORS' REPORT - OVERALL

Your Board of Auditors would like to address cost overruns on town projects. We found an overrun of \$3,500.00 beyond the \$20,500.00 appropriated at Town Meeting, March 5, 2002 for the paving of the town parking lot and pedestrian path. We believe that this overrun resulted completely from an increase in the total area being paved. However, we feel the town should set clear guidelines on how much of an overrun of an appropriation for a project is acceptable under the discretion of the town officials involved, versus when it should be required that the town vote on it. We would like to see this issue be warned for and decided at our next annual town meeting.

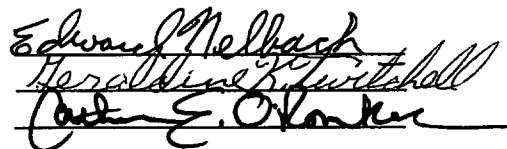
In addition, we found the documentation of the bidding process for this paving project was not as thorough as we would have liked. (This seems at least partly due to the rush to finish the paving before the onset of winter.) In the future, in accordance the town's General Procurement Policy adopted by the Selectboard on November 4, 2001, the auditors ask all town departments to carefully document the bidding process for any contracts put out to bid. We also request that this information be available in the Town Clerk's office to aid our annual audits.

As to the School District accounts, according to the State of Vermont Book of Opinions, the law was changed in 1992, "...relieving auditors from their normal duties when the school district audit is performed by an independent public accountant, when the auditors and school board agree." Currently the accounts of the Hancock School District are independently audited every year by Angolano and Company, CPA's. We reviewed their draft audit report for fiscal year 2002-2003 which they provided us.

We did feel it was important to make sure that what the town appropriated and transferred to the school account matched the figures that were in the 2002-2003 actual revenues of the School Report. For fiscal year 2002-2003, the town Financial Statement shows \$252,801.00 transferred to the school. We found this same amount labeled "Property Taxes" and "General State Support - Town" in their "Statement of Revenues, Expenditures, and Changes in Fund Balances - Budget and Actual General Fund For the Year Ended June 30, 2003" (see Exhibit III in draft report). We were unable to find this amount adequately represented in the School Report.

Given the deadline to get the town's Annual Report completed and mailed, we were unable to confirm that the amount the town appropriated and transferred to the school account correctly matched the amounts in the School Report.

Edward Nelbach
Geraldine K. Twitchell
Catherine O'Rourke



**MARCH 2, 2004 SCHOOL REPORT
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The financial statements of the Hancock School District for the fiscal year ending June 30, 2003 have been independently audited by Angolano & Company, CPA, Shelburne VT. Their report is available for viewing at the Town Clerk's office.

NOTES

TOWN OF HANCOCK
Minutes of the
ANNUAL SCHOOL MEETING
MARCH 4, 2003

Moderator Robert Walker Sr. called the meeting to order at 10:00 am. He then led the general assembly in the Pledge of Allegiance, after which he asked if there were any objections to Representative Willem Jewett speaking at this time. No objections were raised. Representative Jewett spoke about a number of topics focusing on the possible closing of Chesapeake Hardwoods Inc. and some of the things that are being done to help ease some of the problems which Chesapeake's closing could cause. After Representative Jewett spoke Moderator Walker read the warning and asked if there were any objections to not reading the articles at this time. No objections were raised.

Article 1) To elect a moderator for the next year ensuing. Don Crickard nominated Robert Walker Sr. There were no other nominations. Robert Walker Sr. was elected moderator by a show of hands.

Article 2) To hear and act upon the reports of the Town School Officers. Don Crickard introduced Dr. Bernard Ellis, the new Superintendent. A number of questions regarding the budget were asked. It was explained that as there is a new teacher in Hancock, she is at the lower end of the pay scale, which is a savings. It was also explained that tuition costs do not cover administration and operation costs and that is why the budgeted amount seems inconsistent with tuition costs and the number of students there are in Hancock. When asked about the Physical Education budget it was explained that phys ed is provided through a number of different sources (i.e. Ski program), which makes it unnecessary to have a physical education budget. The Spanish program was also mentioned and the school board said that in the past they have been able to attain grants to pay for the Spanish program, but if they are unable to obtain those grants they need to be prepared for that money to be raised by taxes and that is why it is in the budget.

Questions about the surplus were raised and many rumors were set straight. Don explained that the expected surplus had been \$34,000.00 and that money, had been voted by the town, to be put into the budget. The actual surplus was \$60,000.00 more than expected and the school board is proposing to place \$55,000.00 of that into the budget and use the other \$5,000.00 for creating a better parking lot in front of the school. It was explained that no surplus money could be used until it is voted on and the exact figure is unknown until June. A discrepancy between the amount the town stated they had paid in taxes to the school and the amount the school said they had received was raised and it was decided that that needed to be looked into as no one could explain it at the meeting. More discussion ensued.

Moderator Walker noted that he should have a motion to accept the article and a second. James Leno made the motion to accept the article as written. The motion was seconded. Moderator Walker asked if there was any more discussion. There was none. So voted.

Article 3) To elect a School Director for a three (3) year term to succeed Jill Jesso-White whose term expires. Nancy Shaw nominated Jill Jesso-White. John Ross Seconded the nomination. There were no other nominations. A motion was made to have the clerk cast one ballot. So voted. Jill Jesso-White was elected to a three (3) year term as School Director.

Article 4) To see if the Town School District will vote to pay taxes to the Town School Treasurer as provided by law. Nancy Shaw made the motion to accept the article as written. John Ross seconded it. So voted.

Article 5) To see if the Town School District will approve spending not more than \$5,000.00, from the fund balance, for the construction and improvement of the parking lot for the Hancock Village School. Geraldine K. Twitchell made the motion to accept the article as written. The motion was seconded. It was asked what the need was for a new parking lot and it was explained that the current situation is unsafe. Discussion ensued. The article was voted as written, so voted by voice vote.

A question was raised as to whether the \$5,000.00 was included in the budget and finally it was decided that it should reflect in the final budgeted figure.

Article 6) To see what amount of money the Town School District will vote for the support of the School for the 2003-2004 school year. The Recommended amount was originally \$549,888.00. As decided in article 5 the \$5,000.00 was then added into the budget amount for a total of \$554,888.00. Robert Long made the motion to accept the new budget amount of \$554,888.00 for the support of the School for the 2003-2004 school year. Nancy Shaw seconded it. So voted by voice vote.

Article 7) To transact any other business that may legally come before the meeting. Nancy Shaw made a motion to adjourn the meeting. John Ross seconded the motion. So voted. The meeting was adjourned at 11:19 A.M.

Respectfully submitted



Linda A. Anderson
Town Clerk

WARNING FOR THE TOWN OF HANCOCK SCHOOL DISTRICT

The legal voters of the Hancock Town School District are hereby warned to meet at the Town Hall in said Town on Tuesday, March 2, 2004 at 10:00 a.m. to act on the following business:

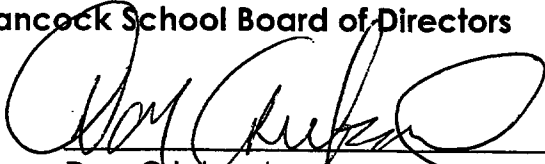
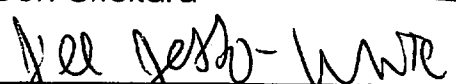

- Art. 1** To elect a moderator for the next year ensuing.
- Art. 2** To hear and act upon the reports of the Town School Officers.
- Art. 3** To hear the report of the Hancock / Granville Study Committee.
- Art. 4** To elect a School Director for a three (3) year term to succeed Wendy Dwire whose term expires.
- Art. 5** To see if the Town School District will vote to pay taxes to the Town School Treasurer as provided by law.
- Art. 6** To see what amount of money the Town School District will vote for the support of the school for the 2004 - 05 school year.

RECOMMENDED: \$632,543

- Art. 7** To transact any other business that may legally come before the meeting.

Respectfully Submitted,

Hancock School Board of Directors

	_____	
Don Crickard		2005
	_____	
Jill Jesso-White		2006
	_____	
Dan Perera		2004

Dated at Hancock, Vermont this 31 day of January A.D., 2004

Attest. Christine Tan, Hancock Town Clerk

School Directors Report

The 2003-2004 school year has been one of the most challenging in the five years that I have had the privilege of serving on the school board.

First and foremost a very dedicated and long standing board member made the difficult decision to resign before her term was completed this March. Wendy Dwire served with an enthusiastic, common sense approach to governing that we who worked with her enjoyed and respected. If you see Wendy take a moment to thank her for her many years of service and devotion to the school system in Hancock.

One of Wendy's defining projects was the parking area improvements that were completed this past summer. These improvements allow the bus to safely pull off route 100 to pickup/drop off our students at school, provides one-way traffic for parent pickup/drop off and provides staff and visitor parking all without crossing route 100. This new parking area has been a goal of ours for quite sometime and we are thrilled that it is now complete.

Dr. Bernie Ellis's term as interim superintendent will end this June after two years. The difficult process of hiring our new superintendent has been ongoing since this past fall. Kay Stringer has been the representative from Hancock on the search committee. At the publishing of this report we are about to meet as the Windsor Northwest Supervisory Union to vote on the finalist. Bernie's devotion to and passion for educating children will surely be missed. Thank you Dr. Ellis for all that you brought to our district and our school in your all too brief stay with us.

Also on the supervisory union level we have begun the task of renewing the consolidated contract agreement between the boards and teachers union. This contract includes everything from salaries and insurance coverage to number of days in the school year. Don Crickard is again the Hancock representative on this committee.

The process of coming up with a budget proposal for the 2004/2005 school year has been complicated this year with the passing of act 68, which replaces act 60 as the school funding law. As we write this report and publish the warning for town meeting the legislature is still considering amendments to act 68. We therefore do not have an accurate picture, at this time, of the revenues or tax rates from the state. We have however reviewed and approved an expenditure amount for the voters to consider.

Rather than change the town school meeting to a time when we hope to have a more accurate picture of revenues and rates and because the town school meeting date and time can only be changed by the legal voters of Hancock, we as a board have concluded that, rather than warn a special town meeting to vote on changing the March meeting to a special time and place, we would keep the scheduled meeting to vote on all articles that have been warned. When we get to the budget article, we would offer a motion to recess the meeting to another time and place. If the voters approve this motion then we would continue the school meeting at the new time and place and vote on the proposed budget at that point. If the voters do not approve this motion then we would continue the meeting and vote on the proposed budget as warned.

Over the last several months, a committee, made up of Hancock and Granville school boards and staff as well as community members, has been studying how to best meet the educational needs of the elementary school children of Hancock and Granville. After much consideration, we are proposing a new vision for the future.

In this proposal, Hancock and Granville schools would come together in a Joint Contract to create a comprehensive program for pre-K through grade 6, involving four class rooms in the two existing facilities.

- Pre-K (4 year olds) and Kindergarten would take place in the Granville Town Hall
- Grades 1 and 2 would be in the current K-2 classroom in Hancock
- Grades 3 and 4 would be in the current 3-5 classroom in Hancock
- Grades 5 and 6 would be in the Granville schoolhouse.

There will still be separate school boards in each town formed as they are now by the voters in each respective town. An additional joint board would be formed from the two individual school boards. Each individual town school board would handle matters associated with their respective facilities and secondary (grades 7 through 12) students. The joint board would deal with matters pertaining to the elementary grades such as staffing, policies, etc.

Of the many advantages in going into a joint contract school with Granville, the one that has guided our motivation through this process is reducing the teacher to grade ratio. With the federal government putting the No Child Left Behind Act into full swing next year, our teachers will be able to better focus their educational skills into the two grades per teacher format thus enabling our students to perform at a higher level.

We have had and will continue to have several informational meetings with parents, community and staff members. As you will note in article 3 of the warning we would like to have a report from the committee at our town meeting, our hope is to have a lengthy discussion with the voters after the report. It is our intent to bring this issue to the town for a vote of approval at a special meeting in May and start the joint contract school in September of 2004.

As always we invite you to our monthly meetings, which are held the first Wednesday of each month at 6 pm at the school, to give us your ideas and to express your concerns.

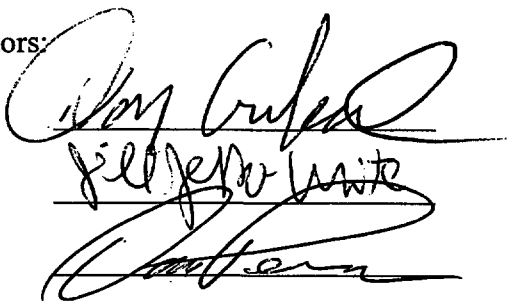
We thank our exceptional staff, which continues to provide our kids with a very high quality of education. We also want to acknowledge the wonderful group of volunteers who spend time in and out of the classroom who also add to the enrichment of our children's education.

Sincerely,
The School Directors:

Don Crickard

Jill Jesso-White

Dan Perera



Hancock Village School Principal's Report

As always the students and staff at Hancock School are busy with the business of learning. This year we have had a number of students come and go making the current enrollment 23 students; 11 primary students and 12 intermediate students.

We are fortunate that our highly qualified staff have all returned this year. Our art teacher moved to Colorado in December. Starting in February Michelle Boleski the Warren art teacher will begin teaching art in Hancock and Granville. She is very talented and creative and we feel very lucky to have attracted her interest. Also new this year Kat Perera of Hancock is teaching Spanish. She is doing an excellent job. We have an additional part time teacher, Amy Braun. Amy is an experienced teacher who moved here with her family from Arizona. Using some district federal grant money we are able to have Amy half a day to assist us with math instruction and other duties. Having another professional to teach math in our multi-grade classes is making a really positive difference. It is becoming ever more challenging to meet the rigorous federal and state curriculum standards for each grade level with three grades in a class. The No Child Left Behind legislation requires each school to show improvement each year on assessments.

Hancock School sent a team to the SCOPLE summer institute last summer for training in improving school climate and safety. We are using the Supportive Classroom curriculum with children K-5 to teach social skills and build self esteem through helping others and working together. The program introduces and practices the core concepts of Belonging, Respect, Trust, Sharing and Responsibility. We have chosen a year long theme this year of COMMUNITY as a focus for all our studies. I hope everyone enjoyed the Hancock Landmarks calendar the children created as part of this project. It was truly a group effort and an example of how we are stronger together than alone. We have calendars left if anyone didn't get one. We had Robert Bryant spend a day with the students and speak at an evening meeting with parents. He had wonderful messages about caring, being part of the community, helping others, and ways to end bullying. The students also collaborated in creating a quilt featuring squares of each child's home. It was raffled off and found a home with a preschool child in Rochester. We had lots of family and friends come to help with the quilt, the drawing field trips, and baking pies for the Hancock Pie Recipe book. Then in November we had a Community Night with a potluck supper and dancing and singing. It was a wonderful success. Peter and Mary Alice Amidon came to our school on February 9 to sing and dance with the children. That evening there was dancing and singing at the Hancock Town Hall and a dessert buffet. I hope many of you were able to come and dance to the live music. It is wonderful to see the children celebrating with the community.

Michelle and Kay took a math class last summer with Bethel teachers that continues through this school year called *Teachers As Problem Solvers*. The

instructor, Dr. Abbess Rajaii from Castleton State College, visited the Hancock School in January for a demonstration lesson and will make another visit in April. It is so valuable to have professional development that doesn't simply end, but provides for follow up in the classroom throughout the school year. We are hoping this instruction will continue next summer.

The Hancock School Homework Club is happening three evenings a week from 3:00 to 5:00. This year attendance is up and we are always receiving positive comments from parents, students and teachers. Tracey Englehardt is the supervisor and she does a fantastic job. The students are completing their work, practicing reading, enjoying refreshments, using the computers and enjoying each other's company. Hancock's medicaid reimbursement money is funding the Homework Club.

This year there has been a committee formed to explore the possibility of forming a joint school with Granville. The committee began talking last July with guidance from Winton Goodrich from the Vermont Institute who is knowledgeable about school governance. The two small schools would like to combine resources and offer a more comprehensive PreK - Grade 6 educational program to our students. For Hancock the benefit would be that classes would contain only two grades and we would offer PreK and Grade 6 locally. That would make teaching more focused and improve the quality of education in our school. The entire staff at Hancock feels the consolidation of our two small schools would be beneficial and all are in favor of it happening for Fall of 2004 if possible. The proposal being discussed would be for the PreK-Kindergarten class to be in the Granville Town Hall probably taught by Lori Schultz, Grades 1-2 in the Hancock primary classroom probably taught by Kay Stringer, Grades 3-4 in the Hancock intermediate classroom probably taught by Michelle Poquette and Grades 5-6 in the Granville Schoolhouse probably taught by Peg Booth. The decision to put the youngest and oldest students side by side was intentional. Not only is the space in the Granville Town Hall the most appropriate for PreK-K, both groups have unique needs and it would create a nurturing relationship between the two groups as opposed to a competitive one. Combining schools would mean a few more classmates at each grade level improving socialization opportunities and only two grades per class making instruction richer and more effective. At this time between the two towns we have four teachers who work well together and are qualified for and interested in teaching the various assignments. I hope you will listen to the presentation at Town Meeting and consider the educational merit of forming a joint school.

Please feel free to visit school any time. We are proud of our community and look for ways to do our part in keeping Hancock a wonderful place to live and grow. Thank you for supporting our efforts.

HANCOCK TOWN SCHOOL DISTRICT **2004-2005 Projected Revenues**

	2001-2002 Budget	2001-2002 Actual	2002-2003 Budget	2002-2003 Actual	2003-2004 Budget	2004-2005 Proposed
Fund Balance - Beginning	40,000	74,108	34,000	93,408	55,000	1,000
Revenues:						
1311 Elementary Tuition	11,000	0	6,000	6,000	0	0
1500 Interest Income	5,000	3,396	7,000	2,284	4,000	1,500
1900 Miscellaneous	0	3	400	249	0	100
Total Local Revenues	16,000	3,399	13,400	8,533	4,000	1,600
3109 Homestead Property Tax	0	0	0	0	0	0 *
3110 Education Spending - State	0	0	0	0	0	0 *
3112 Non-Residential Property Tax	0	0	0	0	0	0 *
3114 Technical Grant	0	0	0	0	0	11,764 **
3145 Small Schools Grant	39,096	39,112	37,750	37,750	37,750	33,975
3150 Transportation Aid	10,800	11,069	10,800	11,709	7,000	6,362
3152 Extraordinary Transportation				2,224		0
3201 SPED Mainstream Block Grt	17,449	17,449	16,226	16,226	16,060	16,503
3202-3 SPED Gen'l/Extraordinary	56,549	65,628	23,961	8,233	32,058	36,367
3204 EEE Block Grant	2,786	2,786	2,667	2,672	2,603	2,525
9999 Green Mountain Forest	<u>16,500</u>	<u>19,617</u>	<u>16,500</u>	<u>19,769</u>	<u>16,500</u>	<u>14,850</u>
Total State Revenues	143,180	155,661	107,904	98,583	111,971	122,346
Total Revenues Available (Local, State & Fund Balance)	199,180	233,168	155,304	200,524	170,971	124,946
Total School District Budget	546,995	487,575	534,357	564,712	549,888	632,543
Local Education Spending (Budget - Revenues = Tax Dollars)	347,815	254,407	379,053	364,188	378,917	507,597

Local Education Spending	364,188
Property Taxes	45,286
GSSG - Town	<u>207,515</u>
Property Taxes from Town	252,801
GSSG - State	108,634
Poverty Element	7,737
Education Fund	<u>9,881</u>
Ending Fund Balance	14,865
	379,053

* At the time of this publication, per the Vermont Department of Education memo dated January 12, 2004, an estimate of the actual homestead and non-residential tax rate cannot be made.
If there is more information available, it will be presented at the School District Meeting.

** Technical Grant Revenue = 1.73 equalized pupil FTE @ \$6,800.00

HANCOCK TOWN SCHOOL DISTRICT

2004 - 2005 Proposed Budget

Account Description	2001-2002 Budget	2001-2002 Actual	2002-2003 Budget	2002-2003 Actual	2003-2004 Budget	2004-2005 Proposed	
1110 Instructional Services-Elementary							
110 Salary-Elementary Teachers	80,262	83,746	82,670	79,631	72,986	78,000	
110 Lead Teacher Stipend	1,500	2,242	2,145	0	2,210	0	
115 Salary-Aides	5,600	5,672	5,600	8,493	5,600	5,760	
120 Substitutes	1,200	1,430	1,200	1,365	1,400	1,400	
210 Health Insurance	13,455	12,395	14,549	12,060	15,076	17,337	
220 FICA	6,775	6,724	7,009	6,591	6,853	5,967	
250 Worker's Comp	1,200	2,087	1,000	2,646	1,200	1,611	
260 Unemployment	100	26	100	0	100	100	
270 Tuition Reimbursement	1,200	391	850	880	500	500	
280 Dental	800	834	814	801	864	890	
290 Disability	335	252	335	390	300	430	
300 Spanish Program	2,500	0	2,500	0	0	2,500	
300 X-C Ski Program	750	1,105	750	0	0	0	
330 Technology Consultant	3,500	4,198	3,000	6,651	5,000	3,000	
330 Curr Development	500	0	0	0	500	500	
430 Repair/Maintenance	1,500	447	1,000	573	1,000	1,000	
519 Student Activities/Field Trips	1,500	2,560	1,500	1,968	2,000	2,000	
530 Postage	0	0	0	326	0	600	
560 Tuition K-6	15,000	15,000	42,000	24,800	26,000	27,398	
580 Travel	0	0	0	0	0	0	
600 Supplies	2,600	3,303	2,600	6,519	4,000	5,000	
610 Other Supplies/Materials	300	0	0	0	0	0	
640 Books/Periodicals	2,000	1,498	2,000	2,446	1,600	1,600	
670 Computer Software	400	80	200	130	500	200	
700 Equipment	1,000	1,907	500	0	0	0	
Function Totals	143,977	145,897	172,322	156,270	147,689	155,793	5.49%
1110 Art							
110 Salary - Professional	10,090	3,300	3,517	3,099	3,302	3,450	
220 FICA	772	252	269	237	224	263	
600 Supplies	350	0	350	0	300	300	
Function Totals	11,212	3,552	4,136	3,336	3,826	4,013	4.89%
1110 Music							
110 Salary-Music	6,483	6,798	6,677	6,742	6,910	7,200	
220 FICA	496	501	511	516	470	550	
430 Repair/Maintenance	0	0	100	195	100	200	
580 Travel	0	0	0	0	0	0	
600 Supplies	350	793	300	147	400	400	
Function Totals	7,329	8,092	7,588	7,600	7,880	8,350	5.96%

Account Description	2001-2002 Budget	2001-2002 Actual	2002-2003 Budget	2002-2003 Actual	2003-2004 Budget	2004-2005 Proposed	
1110 Physical Education							
110 Salary - Professional	0	0	0	0	0	3,326	
220 FICA	0	0	0	0	0	254	
300 Contracted Services	1,500	0	1,000	75	500	0	
600 Supplies	250	0	250	284	100	100	
810 Dues and Fees	0	0	0	40	0	0	
Function Totals	1,750	0	1,250	399	600	3,680	513.33%
1110 Reading							
110 Salary-Professional	0	0	0	0	11,517	11,900	
220 FICA	0	0	0	0	780	910	
600 Supplies	0	0	0	0	200	250	
Function Totals	0	0	0	0	12,497	13,060	4.51%
1111 Section 504 Services							
110 Salary-Record Keeping	0	0	0	0	0	500	
220 FICA-Record Keeping	0	0	0	0	0	40	
300 Evaluations	0	0	0	0	0	1,000	
330 Contracted Services	0	0	0	0	0	1,000	
600 Supplies - Records	0	0	0	0	0	50	
610 Supplies\Materials	0	0	0	0	0	250	
Function Totals	0	0	0	0	0	2,840	
1130 Instructional Services-Secondary							
561 Tuition 7-12	189,060	155,697	164,211	207,869	194,000	189,417	
Function Totals	189,060	155,697	164,211	207,869	194,000	189,417	-2.36%
1300 Vocational Education							
569 Tuition (RAVC)	5,947	4,503	7,795	7,912	10,546	8,155	
Function Totals	5,947	4,503	7,795	7,912	10,546	8,155	-22.67%
1400 Extra-Curricular							
300 X-C Ski Trips	0	0	0	725	1,000	1,000	
519 Student Activities	0	0	0	0	2,500	1,000	
Function Totals	0	0	0	725	3,500	2,000	-42.86%
2120 Guidance Services							
110 Salary-Counselor	2,920	2,920	3,099	3,099	3,310	3,425	
210 Health Insurance	765	794	0	0	0	0	
220 FICA	223	223	237	237	225	262	
600 Supplies	200	193	200	110	200	200	
Function Totals	4,108	4,130	3,536	3,446	3,735	3,887	4.07%
2130 Health Services							
110 Salary-Nurse	1,907	1,663	1,712	1,712	1,775	1,850	
220 FICA	146	127	131	131	126	142	
600 Supplies	300	0	300	14	150	100	
700 Equipment	0	0	0	0	0	0	
Function Totals	2,353	1,790	2,143	1,857	2,051	2,092	2.00%

Account Description	2001-2002 Budget	2001-2002 Actual	2002-2003 Budget	2002-2003 Actual	2003-2004 Budget	2004-2005 Proposed	
2200 Instructional Staff Training							
330 Professional/Educ Services	200	0	200	0	200	200	
580 Travel	50	0	50	0	50	50	
Function Totals	250	0	250	0	250	250	0.00%
2200 Support Services	0	0	0	0	0	250	
300 SCOPLES	0	0	0	0	0	250	
2220 Media Services							
110 Salary-Media	4,862	4,862	5,008	5,008	5,183	5,350	
220 FICA	372	372	383	383	340	409	
600 Supplies	100	0	100	66	50	50	
640 Books/Periodicals	700	685	500	550	700	700	
Function Totals	6,034	5,919	5,991	6,007	6,273	6,509	3.76%
2310 Board of Education							
100 Stipend-Board of Education	1,500	1,500	1,500	1,500	1,500	1,500	
220 FICA	242	115	242	57	241	0	
330 Audit	1,300	1,300	1,300	0	1,300	0	
523 Bond-Treasurer/Board	500	702	500	452	700	700	
540 Advertising	200	448	200	230	300	300	
580 Travel/Printing/Postage	325	258	325	211	300	325	
600 Supplies	400	0	400	64	200	100	
810 Dues and Fees	700	1,048	700	913	800	900	
2520 Fiscal Services	1,652	2,045	1,652	0	1,600	0	
Function Totals	6,819	7,416	6,819	3,427	6,941	3,825	-44.89%
2313 Treasurer's Office							
110 Stipend - Treasurer	0	0	0	1,500	0	1,600	
220 FICA	0	0	0	80	0	0	
810 Dues & Fees	0	0	0	76	0	0	
Function Totals	0	0	0	1,656	0	1,600	
2321 Office of the Superintendent							
331 SU Assessment	18,874	18,874	20,009	20,009	20,846	29,356	
331 SPED Assessment *	87,270	84,180	85,726	85,726	77,067	130,248	
331 EEE Block Grant	2,786	2,786	2,667	2,672	2,603	2,525	
Function Totals	108,930	105,840	108,402	108,407	100,516	162,129	61.30%
2410 Principal's Office							
110 Salary - Lead Teacher	0	0	0	2,145	0	2,300	
220 FICA	0	0	0	164	0	175	
Function Totals	0	0	0	2,309	0	2,475	

* The SPED Assessment for FY 2004 was understated by \$11,136. Budgeted assessment for FY 2004 should have been \$88,203.

Account Description	2001-2002 Budget	2001-2002 Actual	2002-2003 Budget	2002-2003 Actual	2003-2004 Budget	2004-2005 Proposed	
2520 Fiscal Services							
330 Audit	0	0	0	1,300	0	1,300	
Function Totals	0	0	0	1,300	0	1,300	
2600 Plant Operation & Maintenance							
110 Salary-Custodians	4,147	5,241	4,271	4,924	4,400	5,400	
220 FICA	317	401	327	377	300	413	
411 Water Testing	1,000	448	1,200	252	800	800	
422 Snow Removal	1,000	0	1,000	0	1,000	0	
430 Repair/Maintenance	5,000	3,553	5,000	1,074	5,000	4,000	
521 Property Insurance	1,800	885	1,800	0	1,000	1,142	
610 Supplies	1,000	1,011	1,000	1,549	1,000	1,000	
700 Equipment	0	0	0	1,564	0	0	
Function Totals	14,264	11,539	14,598	9,740	13,500	12,755	-5.52%
2600 Buildings Care & Upkeep							
530 Telephone	2,750	2,188	2,330	2,065	2,300	2,300	
622 Electricity	3,000	1,885	2,600	2,317	2,200	2,400	
624 Heating Oil	3,500	549	3,500	1,615	3,500	3,500	
Function Totals	9,250	4,622	8,430	5,997	8,000	8,200	2.50%
2600 Care & Upkeep/Equipment							
330 Service Contracts	1,000	4,270	2,000	11,293	2,000	3,000	
Function Totals	1,000	4,270	2,000	11,293	2,000	3,000	50.00%
2700 Student Transportation							
519 Contracted Services	24,000	13,598	14,005	14,138	14,871	15,317	
Function Totals	24,000	13,598	14,005	14,138	14,871	15,317	3.00%
3100 Food Services							
110 Salary-Cook	9,316	0	9,455	0	0	0	
115 Salary-Agent	634	0	654	0	0	0	
220 FICA	761	0	773	0	0	0	
930 Transfer From General Fund		10,711	0	0	11,213	12,000	
Function Totals	10,711	10,711	10,882	10,882	11,213	12,000	7.02%
5220 Education Fund							
930 Adj Transportation Aid	0	0	0	142	0	0	
930 VT DOE Ed Fund - Technical	0	0	0	0	0	9,646	
Function Totals	0	0	0	142	0	9,646	
Total Budget	546,994	487,576	534,358	564,712	549,888	632,543	15.03%

HANCOCK TOWN SCHOOL DISTRICT

2004 - 2005 Proposed Budget Summary

Account Description	2001-2002 Budget	2001-2002 Actual	2002-2003 Budget	2002-2003 Actual	2003-2004 Budget	2004-2005 Proposed
Elementary	164,268	157,541	185,296	167,605	172,492	187,736
Secondary	189,060	155,697	164,211	207,869	194,000	189,417
Vocational Education	5,947	4,503	7,795	7,912	10,546	8,155
Extra-Curricular	0	0	0	725	3,500	2,000
Guidance Services	4,108	4,130	3,536	3,446	3,735	3,887
Health Services	2,353	1,790	2,143	1,857	2,051	2,092
Staff Training	250	0	250	0	250	250
Support Services	0	0	0	0	0	250
Media Services	6,034	5,919	5,991	6,007	6,273	6,509
Board of Education	6,819	7,416	6,819	3,427	6,941	3,825
Treasurer's Office	0	0	0	1,656	0	1,600
Superintendent's Office	108,930	105,840	108,402	108,407	100,516	162,129
Principal's Office	0	0	0	2,309	0	2,475
Fiscal Services	0	0	0	1,300	0	1,300
Operations & Maintenance	14,264	11,539	14,598	9,740	13,500	12,755
Buildings Care & Upkeep	9,250	4,622	8,430	5,997	8,000	8,200
Care & Upkeep/Equipment	1,000	4,270	2,000	11,293	2,000	3,000
Student Transportation	24,000	13,598	14,005	14,138	14,871	15,317
Food Services	10,711	10,711	10,882	10,882	11,213	12,000
Education Fund	0	0	0	142	0	9,646
GRAND TOTAL	546,994	487,576	534,358	564,712	549,888	632,543

**Hancock School District
2004-2005
Anticipated Tuition Expense**

Grade	# of Students	School	Tuition Rate @	Total Tuition	Total/Grade
6	1	Warren	\$7,313	\$7,313	
	3	Rochester	\$6,695	\$20,085	
					\$27,398
Elementary	4		Subtotal		\$27,398
7	1	Warren	\$7,313	\$7,313	
	4	Rochester	\$8,446	\$33,784	
					\$41,097
8	1	Harwood	\$8,652	\$8,652	
	2	Rochester	\$8,446	\$16,892	
					\$25,544
9	5	Rochester	\$8,446	\$42,230	\$42,230
10	2	Rochester	\$8,446	\$16,892	\$16,892
11	1	Middlebury	\$10,712	\$10,712	
	1	Rochester	\$8,446	\$8,446	
					\$19,158
12	1	Middlebury	\$10,712	\$10,712	
	4	Rochester	\$8,446	\$33,784	
					\$44,496
Secondary	22		Subtotal		\$189,417
Total	26		Total		\$216,815

SUPERINTENDENT'S MESSAGE

The thrust of the activities in the Supervisory Union this past year has been to begin the process of writing and articulating a unified curriculum in language arts. This activity will provide a frame-work for teachers to use in grades kindergarten through grade twelve. The process will also develop a comprehensive action plan and assessment for all students. This continuum will provide students with similar skills and allow students to move within the Union without loss of skills. Under the leadership of the part-time Curriculum Coordinator, staff members from all five towns were included in the curriculum study teams. The team members attended workshops on curriculum development and worked many hours on developing the curriculum model. The curriculum document not only provides an important resource for the teaching staff, but it also begins the process of meeting the mandates of the federal, "No Child Left Behind" Act.

The major impact of the new federal mandates will take effect during the 2005-2006 school year. These unfunded mandates will require a major increase in the local school budgets, or current programs will need to be curtailed. It is important for Board members and the community to take the time during the 2004-2005 school year to understand what the requirements are, and how they will affect their school district. The federal law has established the mandates and the timeline for their implementation.

The Board of School Directors and the Administration has made every effort to prepare a budget for the 2004-2005 school year that reflects the requirements of state and federal mandates and the resources of the local school district. As of this date, we are unable to determine the impact of Act 68, on the revenues for the 2004-2005 school year. We hope this information will be available at the Annual Meeting.

I have enjoyed my two years as Interim Superintendent for the Windsor Northwest Supervisory Union. I would like to express my thanks to the Staff, Administration, and Board members for their help and support. The strength of this Supervisory Union is the high quality of the employees.

Respectfully Submitted,

Bernard J. Ellis, Ed.D.

WINDSOR NORTHWEST SUPERVISORY UNION

Office of the Superintendent

2004-2005 Proposed Budget

Description		2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed
SUPERINTENDENT'S OFFICE							
2313	100 Salary-Treasurer	711	739	761	761	785	872
	220 FICA-Treasurer	0	57	0	58	0	0
	Total Function 2313	711	796	761	819	785	872
2321	100 Salary-Superintendent	78,175	83,349	81,302	76,302	76,302	89,000
	110 Salary-Secretary	36,207	29,908	30,805	25,577	24,075	26,894
	115 Salary-Office Asst	0	0	0	50	4,120	2,631
	115 Salary-SU Clerk	0	300	600	0	0	0
	210 Health Insurance	11,239	12,835	13,992	8,001	13,392	26,614
	220 FICA	8,861	8,645	8,680	7,776	7,994	9,067
	250 Worker's Comp	3,037	11,122	3,500	0	12,000	9,000
	270 Tuition Reimburse	500	654	750	35	750	750
	280 Dental	676	727	814	346	518	1,036
	290 Disability	0	2,769	0	3,279	750	804
	310 Staff Inservice	0	0	250	0	0	0
	360 Legal Fees	450	203	5,000	1,481	2,500	7,500
	420 Office Cleaning/Trash	1,460	2,110	2,000	2,224	2,000	3,964
	430 Repair/Maintenance	5,492	6,261	6,000	4,929	3,500	1,000
	441 Office Rent	10,500	16,170	15,650	17,148	19,000	21,500
	522 Property/Liability Ins	4,834	4,988	6,000	9,495	5,500	5,800
	530 Telephone	3,450	6,413	6,000	10,854	6,180	5,000
	530 Postage	5,240	4,231	5,500	5,559	5,000	5,250
	540 Advertising	418	481	600	1,910	1,500	2,500
	580 Prof Meetings\Inservice	448	272	1,000	6,979	1,000	1,000
	580 Travel-Superintendent	4,000	4,000	4,000	5,296	5,000	2,400
	580 Travel-Secretary	84	402	125	0	125	0
	600 Supplies	5,116	6,460	6,300	10,266	7,300	7,500
	640 Books/Periodicals	611	381	750	800	250	250
	670 Computer Software	0	433	0	30,114	500	7,000
	700 Equipment	698	5,055	2,500	305	0	0
	810 Dues and Fees	2,534	2,859	3,000	2,957	2,500	3,100
	890 Miscellaneous	0	142	0		5,000	0
	Total Function 2321	184,030	211,170	205,118	231,683	206,756	239,560

SUPPORT SERVICES - SCHOOL ADMINISTRATION

2400	580 Travel - Interschool Mail						1,200
	Total Function 2400						1,200

WINDSOR NORTHWEST SUPERVISORY UNION**Office of the Superintendent****2004-2005 Proposed Budget**

Description	2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed
FISCAL SERVICES						
2520 100 Salary-Business Mgr	46,340	48,194	49,640	57,240	55,250	54,000
110 Salary-Business Staff	29,960	31,395	20,468	40,694	23,580	29,351
115 Salary - Temporary He	0	0	0	7,231	0	30,000
210 Health Insurance	14,511	16,571	12,000	20,017	21,492	25,002
220 FICA	5,387	5,995	5,363	7,492	6,031	6,285
260 Unemployment			0	1,834	0	2,500
280 Dental	921	909	773	1,097	1,080	972
330 Section 125 Admin	2,318	2,415	3,000	1,440	3,000	3,000
330 Contracted Services	0	7,994	0	1,380	0	2,000
370 Audit	2,100	2,100	2,100	2,100	2,500	2,500
580 Prof Meetings	0	0	0	75	0	500
580 Travel-Business Off	1,861	1,505	2,100	1,453	2,100	2,400
810 Dues and Fees	975	1,314	500	1,133	1,000	500
Total Function 2520	104,373	118,392	95,944	143,186	116,033	159,010
DEBT SERVICE						
5100 830 Interest - Long Term Debt						150
910 Principal - Long Term Debt						1,350
Total Function 5100						1,500
Total Superintendent's Office	289,114	330,358	301,823	375,688	323,574	402,142

WINDSOR NORTHWEST SUPERVISORY UNION
Special Education
2004-2005 Proposed Budget

Description		2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed
SPECIAL EDUCATION							
SPED Instruction							
1200	100 Salary-SPED Professic	272,598	311,385	336,657	322,934	332,831	330,999
	110 Salary-SPED Paraprof	207,392	230,059	252,459	248,153	287,027	307,543
	120 Substitutes	13,630	5,916	8,288	18,049	7,500	18,050
	210 Health Insurance	79,124	79,660	104,167	95,107	116,667	123,626
	220 FICA	37,016	41,074	45,701	44,627	49,730	50,228
	260 Unemployment	865	214	1,500	0	1,500	1,500
	270 Tuition Reimburse	7,371	6,941	8,100	13,285	8,100	14,285
	280 Dental	2,918	2,544	3,663	2,176	3,750	3,552
	290 Disability	0	0	1,400	0	1,400	1,600
	320 Inservice	552	1,531	2,940	1,344	2,500	3,000
	330 Contracted Services	0	0	0	0	0	0
	430 Repair/Maintenance	207	269	250	262	250	250
	540 Advertising	2,476	1,602	980	9,421	1,000	4,000
	580 Travel	7,120	6,677	5,300	8,261	8,000	8,500
	600 Supplies	5,133	4,672	4,675	3,111	4,500	7,000
	640 Books/Periodicals	739	1,382	1,400	1,815	500	500
	670 Computer Software	439	702	1,175	108	1,200	1,000
	700 Equipment	2,267	1,106	425	1,111	0	0
	810 Dues and Fees	54	639	0	499	0	0
	Total Function 1200	639,901	696,373	779,081	770,263	826,455	875,633
SPED Related Services							
2100	100 Reading Tutor (OG)	21,203	20,666	22,051	21,519	22,714	0
	100 Summer Services	10,291	16,886	11,652	16,839	15,000	18,150
	210 Health Insurance	2,860	3,266	3,560	3,559	3,984	0
	220 FICA	1,622	1,581	1,687	1,646	1,737	0
	220 FICA-Summer Service:	711	1,148	891	1,286	1,148	1,368
	330 Contracted Services	41,072	54,154	54,809	65,796	57,860	78,702
	330 OT/PT	46,986	42,459	54,620	54,494	41,960	56,980
	330 Adaptive PE	1,898	950	3,600	1,640	5,000	3,600
	330 Psych Consult	14,039	8,160	17,760	20,906	20,000	15,000
	330 Psych Testing	48,371	49,679	49,300	59,832	42,500	65,000
	330 Psych Counseling	54,986	78,510	79,200	62,457	87,340	66,550
	330 Vision Services	0	0	500	3,171	500	500
	330 Extra Ordinary Costs	0	0	0	95,924	0	0
	330 Excess Costs	0	0	0	45,557	0	0
	430 Repair/Maintenance	0	0	0	0	100	100
	561 Tuition Payments	235,396	211,621	218,246	110,931	227,937	422,652
	810 Dues and Fees	0	0	0	0	0	0
	Total Function 2100	479,435	489,080	517,876	565,557	527,780	728,602

WINDSOR NORTHWEST SUPERVISORY UNION
Special Education
2004-2005 Proposed Budget

Description		2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed
SPED Speech Services							
2150	100 Salary-SLP	65,800	68,389	69,821	50,749	77,905	76,847
	210 Health Insurance	10,146	13,347	11,954	5,657	15,768	12,058
	220 FICA	4,902	5,074	5,341	3,498	5,960	5,809
	270 Tuition Reimburse	135	180	3,309	0	4,420	4,164
	280 Dental	633	727	692	418	714	710
	330 Contracted Services	5,303	3,423	7,500	1,066	5,000	19,060
	330 Hearing Consultant	500	1,450	7,200	2,923	2,000	5,000
	580 Travel	894	786	715	961	700	1,506
	600 Supplies (SLP)	701	1,008	865	73	1,450	2,250
	610 Supplies (Artic)	351	0	0	0	0	0
	670 Computer Software	0	0	330	175	400	200
	700 Equipment	0	0	159	0	0	0
	Total Function 2150	89,365	94,384	107,886	65,520	114,317	127,604
SPED Support Services Administration							
2420	100 Salary-SPED Coordin	52,067	58,534	56,315	52,411	63,341	66,413
	115 Salary-Records Clerk	11,873	12,587	12,719	20,338	16,480	14,640
	210 Health Insurance	10,923	12,476	13,598	12,076	10,704	13,007
	220 FICA	4,692	5,326	5,281	5,155	6,106	6,201
	270 Tuition Reimburse	0	176	850	1,255	1,000	2,082
	280 Dental	544	545	590	1,165	720	888
	320 Inservice	57	13	300	153	300	300
	580 Travel	919	1,951	1,800	728	1,800	1,350
	600 Supplies	14	0	250	0	250	250
	640 Books/Periodicals	159	0	500	269	500	500
	700 Equipment	0	0	0	0	0	0
	810 Dues and Fees	441	656	500	499	500	500
	Total Function 2420	81,689	92,264	92,704	94,049	101,701	106,131
Student Transportation							
2700	330 Student Transportation	30,640	31,279	30,995	29,413	48,147	60,691
	Total Function 2700	30,640	31,279	30,995	29,413	48,147	60,691
TOTAL SPECIAL EDUCATION		1,321,030	1,403,380	1,528,542	1,524,802	1,618,400	1,898,661

SUMMARY							
	2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed	
SPED Instruction	639,901	696,373	779,081	770,263	826,455	875,633	5.95%
SPED Related Service	479,435	489,080	517,876	565,557	527,780	728,602	38.05%
SPED Speech	89,365	94,384	107,886	65,520	114,317	127,604	11.62%
SPED Support Admin	81,689	92,264	92,704	94,049	101,701	106,131	4.36%
SPED Student Transp	30,640	31,279	30,995	29,413	48,147	60,691	26.05%
TOTALS	1,321,030	1,403,380	1,528,542	1,524,802	1,618,400	1,898,661	17.32%

WINDSOR NORTHWEST SUPERVISORY UNION
2004 - 2005 Proposed Budget
ASSESSMENTS

ADMINISTRATION

TOWN	2003-2004			2004-2005				
	ADM	% ADM	FY03	ADM	% ADM	FY04	\$ +/-	% +/-
BETHEL	330.92	43.83%	141,824	318.60	42.43%	170,629	28,805	20.31%
GRANVILLE	48.80	6.46%	20,914	63.00	8.39%	33,740	12,826	61.33%
HANCOCK	46.40	6.15%	19,886	54.88	7.30%	29,356	9,470	47.62%
PITTSFIELD	18.60	2.46%	7,972	13.00	1.73%	6,957	(1,015)	-12.73%
ROCHESTER	210.40	27.87%	90,172	202.00	26.92%	108,257	18,085	20.06%
STOCKBRIDGE	99.88	13.23%	42,806	99.39	13.23%	53,203	10,397	24.29%
TOTALS	755.00	100.00%	323,574	750.87	100.00%	402,142	78,568	24.28%

TOWN	2004-2005		
	ADM %	CC %	SPED %
BETHEL	42.43%	49.54%	45.99%
GRANVILLE	8.39%	6.42%	7.40%
HANCOCK	7.30%	6.42%	6.86%
PITTSFIELD	1.73%	1.83%	1.79%
ROCHESTER	26.92%	25.69%	26.30%
STOCKBRIDGE	13.23%	10.09%	11.66%
TOTALS	100.00%	100.00%	100.00%

2004-2005 Proposed SPED Expenditures	\$1,898,661
2004-2005 Estimated SPED Revenues	\$1,011,634
2004-2005 Estimated Net Assessment	\$ 887,027

SPED EST. Revenues	1,011,634
Mainstream Block Grant	253,410
General/Intensive	718,445
Extraordinary	39,779

Est SPED Revenues based on DOE Preliminary Revenue Projections of 12/03

SPECIAL EDUCATION

TOWN	2003-2004				2004-2005					
	ADM	CC	SPED %	*** FY04	ADM	CC	SPED %	FY05	\$ +/-	% +/-
BETHEL	330.92	51	46.20%	747,701	318.60	54	45.99%	873,194	125,493	16.78%
GRANVILLE	48.80	10	7.99%	129,310	63.00	7	7.40%	140,500	11,190	8.65%
HANCOCK	46.40	5	5.45%	88,203	54.88	7	6.86%	130,248	42,045	47.67%
PITTSFIELD	18.60	3	2.66%	43,049	13.00	2	1.79%	33,986	(9,063)	-21.05%
ROCHESTER	210.40	24	25.37%	410,588	202.00	28	26.30%	499,347	88,759	21.62%
STOCKBRIDGE	99.88	12	12.33%	199,549	99.39	11	11.66%	221,383	21,834	10.94%
TOTALS	755.00	105	100.00%	1,618,400	750.87	109	100.00%	1,898,658	280,258	17.32%

ADM = Average Daily Membership (enrollment) for first 40 days of the 2003-2004 school year

*** The Special Education Assessment for FY 2004 has been corrected.

Three Prior Years Comparisons

ESTIMATES
ONLYDistrict: **Hancock**
County: **Addison**LEA: **091**
S.U.: **Windsor Northwest**

Expenditures

	FY2002	FY2003	FY2004	FY2005	
Budget (local budget approved in prior years)	546,995	534,357	549,888	632,543	1.
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005	not applicable	not applicable	not applicable	9,646	2.
S.U. assessment (included in local budget)	108,930	108,402	111,852	162,129	3.
Deficit (if included in local budget)	-	-	-	not applicable	4.
+ Block grant paid by State to tech center in prior years	9,098	11,132	12,898	-	5.
+ 1. Separately warned article passed at town meeting	-	-	-	-	6.
+ 2. Separately warned article passed at town meeting	-	-	-	-	7.
+ 3. Separately warned article passed at town meeting	-	-	-	-	8.
- Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-	9.
Act 68 local adopted budget	556,093	545,489	562,786	632,543	10.
+ Union school or joint school district assessment	-	-	-	-	11.
+ Deficit if not included in budget or revenues	-	-	-	-	12.
+ Special programs expenditures (if not included in local budget)	-	-	-	-	13.
Gross Act 68 Budget	556,093	545,489	562,786	632,543	14.
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-	15.

Revenues

+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	199,180	155,304	170,971	124,946	16.
+ Capital debt aid	-	-	-	-	17.
+ Special program revenues (if not included in local budget)	-	-	-	-	18.
- Deficit if not included in budget or expenditures	-	-	-	-	19.
- Act 144 revenues	199,180	155,304	170,971	124,946	20.
Total revenues	199,180	155,304	170,971	124,946	21.
- Fund raising (if any)	-	-	-	-	22.
Adjusted local revenues	199,180	155,304	170,971	124,946	23.

Education Spending (Act 68 definition)

Equalized Pupils	356,913	390,185	391,815	507,597	24.
	62.37	60.19	58.08	56.05	25.

Education Spending per Equalized Pupil

	5,723	6,483	6,746	9,056	26.
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Excess Spending per Equalized Pupil (if any)
Per pupil figure used for calculating District Adjustment

	not applicable	not applicable	not applicable	not applicable	27.
	not applicable	not applicable	not applicable	9,056	28.

District spending adjustment (minimum of 100%)
(\$9,056 / \$6,800)

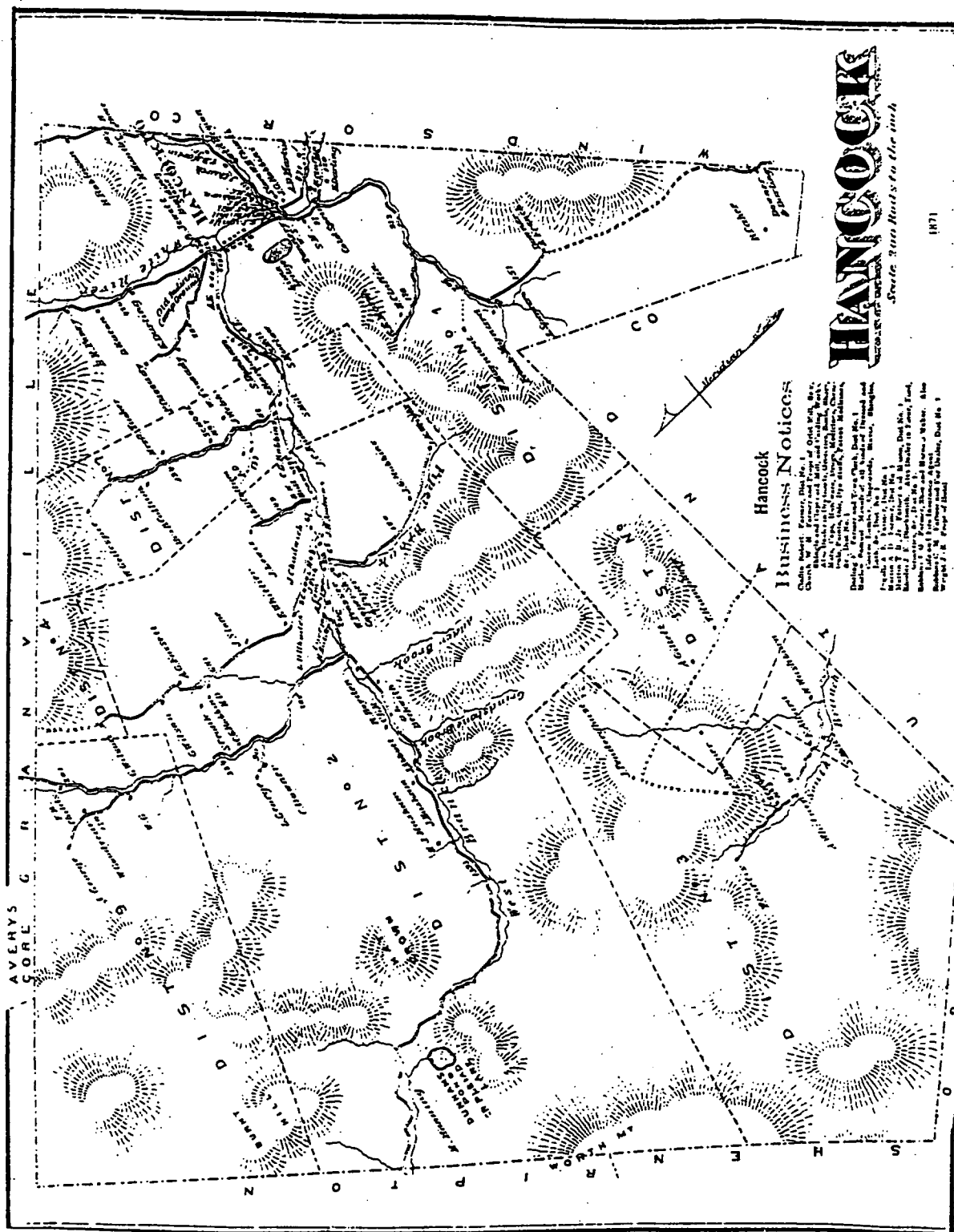
	not applicable	not applicable	not applicable	133.176%	29.
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Anticipated homestead tax rate, equalized
(133.176% x \$1.10)

	not applicable	not applicable	not applicable	\$1.465	30.
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Household Income Percentage for income sensitivity
(133.176% x 2.0%)

	not applicable	not applicable	not applicable	2.66%	31.
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**MARCH 2, 2004 TOWN REPORT
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AUDITORS' REPORT

We have examined and prepared the reports of the several town officers as presented to us and certify them to be correct. This covers the period of July 1, 2002 through June 30, 2003.

Edward Nelbach
Geraldine K. Twitchell
Catherine O'Rourke

Edward Nelbach
Geraldine K. Twitchell
Catherine O'Rourke

**TOWN OF HANCOCK
Minutes of the
ANNUAL TOWN MEETING
MARCH 4, 2003**

Moderator Robert Walker Sr. called the meeting to order at 11:26 A.M. He read the warning and asked if there were any objections to not reading the articles at this time. No objections were raised.

Article 1) To elect a moderator for the next year ensuing. Darlene Veilleux nominated Robert Walker Sr. No other nominations were made. So voted by voice vote.

Article 2) To see if the town will vote to support the following appropriations: Cathy Curtis made a motion to appropriate a reduced amount of \$295.00 to support the Clara Martin Center. The motion was seconded. So voted. Discussion ensued. Wendy Heist made a motion to fund the appropriations as they stand. The motion was seconded. Joanne McDonnell made a motion to amend the article to fund only the VNA and the Valley Rescue Squad. The motion was seconded. Discussion ensued. The amended motion to fund only the VNA and the Valley Rescue Squad was defeated by a voice vote. The motion to support all appropriations as they stand was passed by a show of hands.

WomenSafe	\$ 200.00
Central Vermont Community Action	\$ 300.00
Central Vermont Council on Aging	\$ 200.00
Clara Martin Center	\$ 295.00
Green Up Vermont	\$ 50.00
Valley Rescue Squad	\$13,771.10
Visiting Nurse Alliance of VT/NH, Inc.	\$ 1,150.00

Article 3) To hear and act upon the reports of the Hancock Town Officers. Geraldine K. Twitchell made the motion to accept the reports of the Town Officers and the motion was seconded. The Auditors took a moment here to make several corrections for the record. Edward Nelbach noted the following corrections:

- Page 13, anticipated income report, the date on the top line should read July 01, 2003 – June 30, 2004.*
- Page 13, estimated beginning balance, the date should read 07/01/03.*
- Page 13, anticipated budget, the date should read July 01, 2003.*
- Page 13, anticipated income, the date should read July 01, 2003.*
- Page 15, beginning balance, the date should read 07/01/01.*
- Page 15, ending balance, the date should read June 30, 2002.*

At this point Winona Walker also noted an error on page 8 of the Town Report, Warning of the Annual Town Meeting. The dates in the third line of article 14 should be 2003/2004.

James Leno also took a moment to thank a number of different people for all of their hard work. A number of things were discussed at this point. Several discrepancies were pointed out. It was explained that the discrepancy with the reimbursements from the fire department insurance claim came from the fact that the money to pay the bills originally came from different areas of the budget and had to be reimbursed back to those areas. That's why the amount shown as coming into the general fund doesn't match the amount shown as going into the Fire Department. Other discrepancies will have to be looked into as no answer was readily available.

Plans for training the constable and returning his/her law enforcement authority were discussed as was the trash removal increase and the Select Board's intentions of looking into other alternatives. The Select Board's request for a \$1,000.00 increase to hire a Clerk was discussed also. The inventory tax was also discussed at this time. Discussion ensued. At 12:15 P.M. a motion was made to adjourn for half an hour for lunch. The motion was seconded. So voted.

At 12:45 the meeting reconvened. It was noted that the motion on the floor was to accept the reports of the Town Officers. Questions were raised about the increase in costs for rubbish removal. James Leno noted that the Selectboard was looking into other options. He mentioned that the only other option would be to get rid of the current system of curbside pickup all together and place the responsibility on the individual. When asked what the Selectboard planned to do this year he said that they were working on putting it out to bid. More discussion ensued. Moderator Walker noted that a lot of time had been spent on this article and asked if there was anything else that couldn't be discussed at a later time. The motion to accept the reports of the Town officers was passed by voice vote.

Article 4) Pursuant to title 24 V.S.A. § 1936a(a)2 shall the Town of Hancock vote to allow the constable to exercise law enforcement authority only after having successfully completed a course of training under chapter 151 of title 20. Nancy Shaw made the motion and the motion was seconded. So voted by voice vote.

Article 5) Shall the Town of Hancock vote to no longer elect a Road Commissioner and to have the Selectboard appoint a Road Commissioner as provided by 17 V.S.A. § 2651. Richard Bannister made the motion to elect a Road Commissioner. The motion was seconded. Discussion ensued. It was voted by a show of hands to elect a Road Commissioner.

Article 6) To elect all officers as required by law:

- a. **Selectboard Member** – Edward Nelbach nominated John Ross. It was noted by moderator Walker that a second is not needed for a nomination. Scott Twitchell nominated Richard Andrews. Wendy Heist nominated Winona Walker who declined. No other nominations were made. Ballots were prepared.

1st vote: John Ross

23 votes

Richard Andrews 24 votes

A total of 47 votes were cast. Out of 47 votes 24 votes would be needed for a majority. Richard Andrews was declared elected Selectperson for the three (3) year term ensuing.

- b. **Delinquent Tax Collector** – James Leno nominated Joanne McDonnell. No other nominations were made. Joanne McDonnell was elected by voice vote to the one (1) year term.
- c. **Lister** – Shelly Twitchell nominated Beverly Lary. No other nominations were made. Geraldine K. Twitchell made the motion for the clerk to cast one ballot. The motion was seconded. So voted. Beverly Lary was elected to a three(3) year term.
- d. **Constable** – Joanne McDonnell nominated Scott Twitchell, he declined. Wendy Heist nominated Thomas Lloyd. Scott Twitchell nominated Brad Mayhew who declined. So voted. Thomas Lloyd was elected to a one (1) year term.
- e. **Cemetery Commissioner** – Geraldine K. Twitchell nominated Larry Bettis. No other nominations were made. So voted. Larry Bettis was elected to a three (3) year term.
- f. **Town Agent** – John Ross nominated Steve Kittredge. No other nominations were made. So voted. Steve Kittredge was elected to a one (1) year term.
- g. **Grand Juror** – James Leno nominated John Ross. No other nominations were made. So voted. John Ross was elected to a one year term.
- h. **Auditor** – Edward Nelbach nominated Catherine O'Rourke. No other nominations were made. So voted. Catherine O'Rourke was elected to a three (3) year term.
- i. **Road Commissioner** – Darlene Veilleux nominated Richard Andrews. No other nominations were made. The motion was made to have the clerk cast one ballot for Richard Andrews. So voted. Richard Andrews was elected to a one (1) year term.
- j. **Library Trustee** – Karin Hubbard nominated Joanne Lanpher. No other nominations were made. The motion was made to have the clerk cast one ballot for Joanne Lanpher. So voted. Joanne Lanpher was elected to a five (5) year term.
- k. **Sexton** – Nancy Shaw nominated Joseph Shaw. No other nominations were made. So voted. Joseph Shaw was elected to a one (1) year term.
- l. **Budget Committee** – Darlene Veilleux nominated Edward Nelbach. No other nominations were made. So voted. Edward Nelbach was elected to a three (3) year term.

Article 7) To fill any vacancy. There were no vacancies to fill

Article 8) To see what the town will vote to pay as salaries and wages to Town officers and Town employees. Joanne McDonnell made the motion to pay

\$10.00 per hour. The motion was seconded. Joanne then made a motion to amend her original motion to keep the wages and salaries as they are. The motion was seconded. So voted.

Article 9) To see if the town will vote to pay taxes to the Town Treasurer as provided by law, and if so, to set the payment dates. The dates being of four equal installments dated July 15 2003, October 15 2003, January 15 2004 and April 15 2004. James Leno made the motion to accept the article as written. The motion was seconded. So voted.

Article 10) To see if the Town will vote to authorize the Select Board to borrow funds in anticipation of taxes to be received to meet the expenses of said town. Geraldine K. Twitchell moved that the article be accepted with the addition of "for Fiscal Year 2003-2004" to the end of the article. The motion was seconded. So voted.

Article 11) Shall the Town of Hancock authorize the Select Board to finance the total sum of \$53,000.00 to be repaid over a period of 10 years, for the purpose of

- a) Reconstruction of Buttles Road at a cost of \$37,000.00
- b) New Road construction on Taylor Meadow access for a total of \$16,000.00

Discussion ensued. James Leno stated that since this article was created things have come to light which make him feel we may not need to expend this amount of money on Buttles Road. Robert Deering also said that the Planning Commission may be able to receive grants for part of the construction project on Taylor Meadow. Robert Deering then made the motion to approve \$6,000.00 for the new road construction on Taylor Meadow access. A motion was made to pass over section A and approve the sum of \$6,000.00 for the new road construction on Taylor Meadow access. So voted.

Article 12) To see what apportionment the town will vote for the Green Mountain National Forest Receipts during the current year in accordance with #220 of the Act of 1935, the amount being approximately \$15,000.00. James Leno made the motion to apply the Forestry Receipts to the Road Commissioner's budget. So voted.

Article 13) Shall the Town of Hancock authorize the Hancock Selectboard to apply the entire balance of Hancock Fire Truck money market account to the principal of the Fire Truck loan. James Leno made a motion to accept the article as written. The motion was seconded. Discussion ensued. There was discussion as to which account was being referred to and a motion was made to amend the article to read: "Shall the Town of Hancock authorize the Hancock Selectboard to apply the entire balance of Hancock Fire Truck money market account at Randolph National Bank to the principal of the Fire Truck loan." The motion was seconded. So voted.

Article 14) Shall the Town of Hancock appropriate the sum of \$229,848.10 to pay the current expenses for the general and highway funds for the ensuing twelve months, with 2003/2004 taxes becoming delinquent after April 15th 2004 and with the County and State Taxes to be paid from the general fund. As voted in the previous articles the budget amount to be voted was actually \$235,548.10. (-\$300.00 from Clara Martin appropriation, + \$6,000.00 from road projects). James Leno so moved. The motion was seconded. Robert Long made the motion to amend the amount of money budgeted for a Selectboard clerk to the traditional \$200.00. The motion was seconded. Discussion ensued. So voted by voice vote. The budget for the 2003/2004 fiscal year to be **\$234,548.10**.

Article 15) Shall the Town of Hancock authorize the Town Clerk to add names to the checklist as provided by 17 V.S.A. § 2144b. The motion was made to accept the article as written. The motion was seconded. So voted.

Article 16) Shall the Town of Hancock permit the elderly residents of the Johnson's Care Home located in Hancock, to use the Hancock Town Hall in the event of an emergency in the Johnson's Care home. Robert Long made the motion to accept the article as written. The motion was seconded. Discussion ensued. So voted.

Article 17) To transact any other non-binding business that may legally come before said meeting. Edward Nelbach said that the auditors would like to know how much should be done on their part as far as auditing the School District's reports. The motion was made to adjourn. The motion was seconded. So voted.

Respectfully submitted



Linda A. Anderson
Town Clerk

NOTES

**WARNING OF
ANNUAL MEETING
TOWN OF HANCOCK, VERMONT
MARCH 2, 2004**

The legal voters of the Town of Hancock, VT are hereby warned and notified to meet at the Town Hall in said Town on Tuesday, March 2, 2004 AD at 10:00 a.m. to act on the following business, viz.

Article 1 To elect a moderator for the next year ensuing.

Article 2 To elect all officers as required by law:

- a) Selectboard Member – three year term (by ballot)
- b) Delinquent Tax Collector – one year term
- c) Lister – three year term (by ballot)
- d) Constable – one year term
- e) Cemetery Commissioner – three year term
- f) Town Agent – one year term
- g) Grand Juror – one year term
- h) Auditor – three year term (by ballot)
- i) Road Commissioner – one year term (by ballot)
- j) Library Trustee – five year term (by ballot)
- k) Sexton – one year term
- l) Budget Committee – three year term
- m) Agent to Convey Real Estate – one year term

Article 3 To fill any vacancy

Article 4 To see if the Town of Hancock will vote to support the following appropriations:

WomenSafe	\$ 225.00
Central Vermont Community Action	\$ 300.00
Central Vermont Council on Aging	\$ 200.00
Clara Martin Center	\$ 595.00
Green Up Vermont	\$ 50.00
Valley Rescue Squad	\$25,550.00
Visiting Nurse Alliance of VT/NH, Inc.	\$ 1,250.00

Article 5 To hear and act upon the reports of the Hancock Town Officers.

Article 6 To see what the Town of Hancock will vote to pay as salaries and wages to Town Officers and Town Employees.

Article 7 To see if the Town of Hancock will vote to roll the Road Commissioners remaining 03-04 budget balance over into a.) 04-05 Road Commissioner's budget or b.) transferred into the Highway Capital Project Fund.

Article 8 To see if the Town of Hancock will vote to authorize the Selectboard to apply the remaining balance in the 03-04 General Fund to reducing the next fiscal year's amount to be raised by taxes.

Article 9 To see if the Town of Hancock shall authorize the Hancock Selectboard to use the remaining matching funds monies set aside for the Hancock Planning Commission for the purpose of matching a grant to place a generator at the town hall.

Article 10 To see if the Town of Hancock will vote to pay taxes to the Town Treasurer as provided by law, and if so, to set the payment dates. The dates being of four equal installments dated August 15, 2004 - November 15, 2004 - February 15, 2005 and May 15, 2005.

Article 11 To see if the Town of Hancock shall authorize the Hancock Selectboard to charge the Quintown Senior Center for use of the Town Hall at a rate not to exceed what the residents of the Town of Hancock would pay, as set by the Selectboard.

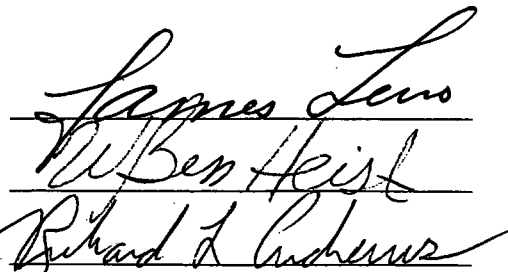
Article 12 To see if the Town of Hancock will vote to establish a capital fund for maintenance of town buildings to be contributed to annually at \$3,000.00 a year, to be spent as directed by the Selectboard.

Article 13 To see if the Town of Hancock will vote to authorize the Selectboard to borrow funds in anticipation of taxes to be received to meet the expenses of said town, if necessary.

Article 14 To see if the Town of Hancock shall appropriate the sum of \$245,430.00 to pay the current expenses for the general and highway funds for the ensuing twelve months, with 2004/2005 taxes becoming delinquent after May 15th 2005 and with the County and State taxes to be paid from the General Fund.

Article 15 To transact any other nonbinding business that may legally come before said meeting.

Hancock Selectboard:



Dated this 29 day of January 2004 in Hancock, Vermont

**TOWN OFFICERS OF HANCOCK, VT
ELECTED AND APPOINTED
2003-2004**

ELECTED OFFICIALS:

Auditors (3 year)

First, expires 2004	Edward Nelbach	767-3932
Second, expires 2005	Geraldine K. Twitchell	767-4867
Third, expires 2006	Catherine O'Rourke	767-4119

Budget Committee (3 year)

First, expires 2004	Marjorie Ross	767-9157
Second, expires 2005	Robert Long	767-3215
Third, expires 2006	Edward Nelbach (resigned)	767-3932

Cemetery Commission (3 year)

First, expires 2004	Geraldine K. Twitchell	767-4867
Second, expires 2005	Maurice Eaton	767-3793
Third, expires 2006	Larry Bettis	767-3220

Constable (1 year)

	Thomas Lloyd	767-9109
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Delinquent Tax Collector (1 year)

	Joanne McDonnell	767-4425
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Grand Juror (1 year)

	John Ross	767-9157
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Justices of the Peace

	Roger Comes	767-9034
	Maurice C. Eaton	767-3793
	Dicken Lary	767-3605
	John Ross	767-9157
	Marjorie Ross	767-9157

Library Trustees (5 year)

First, expires 2004	Lee Perry	767-3651
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Second, expires 2005	VACANT	
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Third, expires 2006	Karin Hubbard	767-3291
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Fourth, expires 2007	Geraldine K. Twitchell	767-4867
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Fifth, expires 2008	Joanne Lanpher	767-4286
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Listers (3 year)

First, expires 2004	Christine Farr	767-4640
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Second, expires 2005	Marjorie Ross (appointed)	767-9157
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Third, expires 2006	Bev Lary	767-3605
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Moderator (1 year)

	Robert Walker Sr.	767-4428
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Road Commissioner (1 year)

	Richard Andrews	767-3233
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School Board (3 year)

First, expires 2004	Dan Perera (appointed)	767-4851
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Second, expires 2005	Don Crickard	767-3956
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Third, expires 2006	Jill Jesso-White	767-4128
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Selectboard (3 year)

First, expires 2004	Wendy Heist	767-9112
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Second, expires 2005	James Leno	767-4832
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Third, expires 2006	Richard Andrews	767-3233
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Sexton (1 year)

	Joseph Shaw	767-6086
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Town Agent (1 year)

	Steve Kittredge	767-3990
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<i>Town Clerk (3 year)</i> expires 2005	Christine Farr (appointed)	767-4640
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<i>Treasurer (3 year)</i> expires 2005	Christine Farr (appointed)	767-4640
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APPOINTED OFFICIALS:

E-911 Coordinator	Kay Bussiere, Postmaster	767-3313
Asst. Town Clerk	Roger Comes	767-9034
Asst. Treasurer	Roger Comes	767-9034
Civil Defense	James Leno	767-4832
Emergency Management	Jacques Veilleux	767-3046
Energy Coordinator	Robert Deering	767-3034
Fence Viewers	Richard Bannister	767-3904
	Larry Bettis	767-3220
	Floyd Lanpher (resigned)	767-3952
Fire Chief	Jacques Veilleux	767-3046
1st Assistant Chief	Thomas Lloyd	767-9109
2nd Assistant Chief	Adam Wood	767-3243
Fire Warden	Robert Deering	767-3034
Health Officer	John Ross	767-9157
Deputy Health Officers	Selectboard	767-3660
	Selectboard	767-3660
Inspector of Wood, Shingles & Lumber:	Thomas Patterson	767-3960
Notary Public with Seal	Roger Comes	767-9034
	Christine Farr	767-4640
Planning Commission (6 year)	John Kolesnik	767-9052
	Maurice Eaton Jr.	767-3793
	Richard Andrews	767-3233
	Robert Deering (chair)	767-3034
	Christine Farr	767-4640
	Joanne McDonnell	767-4425
Pound Keeper (1 year)	Thomas Lloyd	767-9109
Septic/Sewage Officer	Richard Andrews	767-3233
Solid Waste/Recycle Coordinator	VACANT	
Stagecoach Board Member	Karin Hubbard	767-3291
Town Service Member	James Leno	767-4832
Tree Warden	Frank Curtis	767-3301
VRS Board Member	John Ross	767-9157
Weigher of Coal	Thomas Patterson	767-3960

PROPOSED HANCOCK TOWN BUDGET - JULY 01, 2004 THROUGH JUNE 30, 2005

	July 01, 2002 - June 30, 2003	July 01, 2002 - June 30, 2003	July 01, 2003 - June 30, 2004	July 01, 2004 - June 30, 2005
ITEM	BUDGET	SPENT	BUDGET	PROPOSED BUDGET
Advertising	\$ 200.00	\$ 790.83	\$ 400.00	\$ 400.00
Appropriations:				
Addison Cty Women in Crisis	\$ 200.00	\$ 200.00	\$ 200.00	\$ 225.00
Center For Valley Youth	\$ 500.00	\$ 500.00	\$ -	\$ -
Central VT Community Action	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Central VT Council on Aging	\$ 200.00	\$ 200.00	\$ 200.00	\$ 200.00
Clara Martin Center	\$ 595.00	\$ 595.80	\$ 295.00	\$ 595.00
Green Up Vermont	\$ 50.00	\$ -	\$ 50.00	\$ 50.00
Valley Rescue Squad	\$ 14,940.02	\$ 14,940.02	\$ 13,771.10	\$ 25,550.00
Vermont Adult Learning	\$ 115.00	\$ 115.00	\$ -	\$ -
Visiting Nurses of VT/NH	\$ 1,065.00	\$ 1,065.00	\$ 1,150.00	\$ 1,250.00
White River Partnership	\$ 286.50	\$ 286.50	\$ -	\$ -
Audit-Financials, Work Comp Ins.	\$ 3,700.00	\$ 3,520.77	\$ 800.00	\$ 4,800.00
Cemetery Commission	\$ 4,500.00	\$ 3,974.82	\$ 4,600.00	\$ 4,300.00
Computer	\$ 500.00	\$ 192.00	\$ -	\$ -
Copier Lease	\$ 1,140.00	\$ 1,301.05	\$ 1,500.00	\$ 1,517.00
Fire Department	\$ 7,400.00	\$ 7,266.92	\$ 10,000.00	\$ 8,000.00
Health Officer	\$ -	\$ -	\$ -	\$ 200.00
Insurance	\$ 10,000.00	\$ 9,654.76	\$ 11,000.00	\$ 11,000.00
Legal Fees	\$ 1,000.00	\$ 2,259.00	\$ 2,000.00	\$ 2,000.00
Library	\$ 6,800.00	\$ 6,800.00	\$ 6,800.00	\$ 7,300.00
Membership Dues:				
Addison County Humane Soc.	\$ 400.00	\$ 400.00	\$ 400.00	\$ 400.00
Two-Rivers Ottaquechee	\$ 376.00	\$ 422.00	\$ 422.00	\$ 422.00
VT League of Cities & Towns	\$ 220.00	\$ 248.00	\$ 250.00	\$ 591.00
VT Mun. Clerks&Treas Assoc.	\$ 30.00	\$ 20.00	\$ 30.00	\$ 30.00
Mileage Reimbursement	\$ -	\$ 218.08	\$ 200.00	\$ 200.00
Misc. Supplies	\$ 400.00	\$ 191.94	\$ 250.00	\$ 250.00
Municipal Buildings/Lighting:				
Electricity	\$ 3,500.00	\$ 3,245.39	\$ 3,700.00	\$ 3,700.00
Fuel Oil	\$ 4,000.00	\$ 3,907.98	\$ 4,500.00	\$ 4,500.00
Phone	\$ 1,500.00	\$ 1,610.34	\$ 1,800.00	\$ 1,950.00
Street Lights	\$ 4,500.00	\$ 4,120.46	\$ 4,700.00	\$ 4,700.00
Maintenance & Repairs	\$ 4,000.00	\$ 3,517.20	\$ 15,000.00	\$ 19,500.00
Office Equipment	\$ 500.00	\$ 49.98	\$ 250.00	\$ 250.00
Office Supplies	\$ 1,200.00	\$ 852.13	\$ 1,500.00	\$ 1,800.00
Planning Commission	\$ -	\$ -	\$ -	\$ -
Postage	\$ 750.00	\$ 707.96	\$ 1,000.00	\$ 900.00
Printing	\$ 900.00	\$ 566.36	\$ 700.00	\$ 600.00
Restoration - Record Bks, Maps	\$ 900.00	\$ 911.00	\$ 600.00	\$ 720.00
*Road Commissioner	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 35,650.00
Highway Capitol Project Fund	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
Sub Total this page	\$ 85,667.52	\$ 83,951.29	\$ 97,368.10	\$ 146,850.00

PROPOSED HANCOCK TOWN BUDGET - JULY 01, 2004 THROUGH JUNE 30, 2005 (Continued)				
	July 01, 2002- June 30, 2003	July 01, 2002- June 30, 2003	July 01, 2003- June 30, 2004	July 01, 2004 - June 30, 2005
	<u>BUDGET</u>	<u>SPENT</u>	<u>BUDGET</u>	<u>PROPOSED BUDGET</u>
**Rubbish Removal:				
Trash & Recycle	\$ 13,500.00	\$ 13,941.25	\$ 19,320.00	\$ 200.00
Bethel/Royalton Landfill	\$ 14,000.00	\$ 15,932.35	\$ 19,000.00	\$ 3,000.00
Service Contracts/Tech Support	\$ 1,600.00	\$ 1,044.00	\$ 1,600.00	\$ 1,500.00
Sheriff's Patrol	\$ 2,200.00	\$ 2,256.44	\$ 2,300.00	\$ 2,300.00
Summer Mowing Contract	\$ 4,000.00	\$ 2,857.10	\$ 4,000.00	\$ 4,000.00
Payroll Taxes	\$ 3,000.00	\$ 2,949.30	\$ 3,500.00	\$ 3,500.00
Taxes	\$ 2,600.00	\$ 2,638.67	\$ 4,500.00	\$ 3,500.00
Town Employees:				
Asst. Town Clerk & Treas.	\$ 2,000.00	\$ 1,985.00	\$ 2,000.00	\$ 2,000.00
Auditors	\$ 1,200.00	\$ 2,100.00	\$ 1,800.00	\$ 2,100.00
Ballot Clerks	\$ 500.00	\$ 480.00	\$ 160.00	\$ 480.00
Constable	\$ 200.00	\$ 20.00	\$ 3,000.00	\$ 200.00
Laborers	\$ 2,000.00	\$ 1,645.00	\$ 3,000.00	\$ 2,500.00
Listers	\$ 2,000.00	\$ 705.00	\$ 2,000.00	\$ 2,000.00
Pound Keeper	\$ 100.00	\$ -	\$ 100.00	\$ 100.00
Selectboard	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Selectboard Clerk	\$ 200.00	\$ 199.98	\$ 200.00	\$ -
Town Clerk & Treasurer	\$ 17,200.00	\$ 17,200.00	\$ 17,200.00	\$ 17,200.00
Training	\$ 300.00	\$ 160.00	\$ 350.00	\$ 350.00
Uncategorized Expenses	\$ 200.00	\$ -	\$ 200.00	\$ 200.00
Winter Roads	\$ 25,000.00	\$ 34,987.00	\$ 30,650.00	\$ 37,150.00
20% of Fire Dept. Pumper Truck	\$ 14,400.00	\$ 14,400.00	\$ 14,800.00	\$ 14,800.00
Sub Total this page	\$ 107,700.00	\$ 117,001.09	\$ 131,180.00	\$ 98,580.00
TOTAL:	\$ 193,367.52	\$ 200,952.38	\$ 228,548.10	\$ 245,430.00
<p>*Note: In previous years, the Road Commissioner's budget request assumed receipt of all the Forestry Receipts as well as the state Transportation Aid (Back Roads funds), and the request was reduced accordingly. Consequently, the Forestry Receipts and Transportation Aid were excluded from anticipated income to the town. This year, the Road Commissioner's budget request is for the full amount expected to be spent, and the Forestry Receipts and Transportation Aid are included in the town's anticipated income (see Anticipated Income Report). The Town's Auditors feel this change should lead to more accurate calculation of taxes to be raised each year.</p>				
<p>**Note: The budgeted amount for "Trash and Recycle" represents an estimate of the removal cost of the rubbish the Town of Hancock itself actually generates (from the Town Clerk's office, etc.). The budgeted amount for "Bethel/Royalton Landfill" represents the fees and expenses associated with Hancock's continued access to that facility. These amounts were entered to allow the town to discuss what it wants to do about rubbish removal, if desired. These figures are not meant to represent any foregone conclusions.</p>				

**ANTICIPATED INCOME REPORT
JULY 01, 2004 - JUNE 30, 2005**

Estimated Beginning Balance 07/01/04	\$ 12,000.00
Delinquent Taxes/Int. on Delinquent Taxes	\$ 3,000.00
Dog Licenses	\$ 300.00
Forestry Receipts	\$ 20,000.00
Interest from Cemetary Trust Fund	\$ 250.00
Interest from Bank Accounts	\$ 300.00
Liquor Licenses	\$ 250.00
Sherriff's Patrols	\$ 1,500.00
Town Clerk Fees	\$ 3,000.00
Town Hall Rentals/Fuel Reimbursement	\$ 1,000.00
Transportation Aid	\$ 11,000.00
*Trash Stickers	\$ -
TOTAL:	\$ 52,600.00
Anticipated Budget July 01, 2004	\$245,430.00
Anticipated Income July 01, 2004	\$52,600.00
Estimated Amount to be raised by taxes	\$192,830.00

*Note: The zero anticipated income from trash stickers reflects the uncertainty about what the Town of Hancock might decide about rubbish removal (see Proposed Budget Report). Such decisions may change the income that can be anticipated, so zero income is not meant to represent any foregone conclusions.

**Statement of Taxes Raised for Year Ending
June 30, 2003**

	Grand List:	Tax Rate:	Total:
Municipal	\$ 220,934.96	\$ 0.79	\$ 174,992.02
School (State Liability)	\$ 186,570.90	\$ 1.11	\$ 207,515.00
School (Local Liability)	\$ 186,570.90	\$ 0.24	\$ 45,286.00
Total Taxes to be Raised:			\$ 427,793.02

Reconciliation of Taxes Collected

Total Amount to be Raised:	\$ 427,793.02
Adjustment due to NEMRC tax rate rounding error:	\$ (1,386.66)
Total Actually Billed:	\$ 426,406.36
Property Taxes Collected:	\$ 389,628.18
Delinquent Taxes as of 04/15/02:	\$ 36,595.63
Total Taxes:	\$ 426,223.81
Less Overpayments (to be credited):	\$ (535.12)
Sub.Total Taxes:	\$ 425,688.69
Less BCA Abatements:	\$ 758.84
Sub.Total Taxes:	\$ 426,447.53
Auditor's Adjustment	\$ 41.17
Total Taxes:	\$ 426,406.36

Financial Statement Report for Fiscal Year July 01, 2002 - June 30, 2003

Beginning Balance 07/01/2002			\$25,069.17
Income Received:			
2002-2003 Property Taxes	\$	389,093.06	
02-03 Overpymts. to be Credited	\$	535.12	
Interest on 02-03 Taxes	\$	866.22	
Delinquent Property Taxes	\$	36,566.93	
Interest on Delinquent Taxes	\$	1,734.24	
Penalty-Delinq. Prop. Taxes	\$	2,980.72	
Back Roads/Hwys(Transp. Aid)	\$	11,840.84	
Cemetery Lots/Perpetual Care	\$	80.00	
Dog Licenses	\$	462.00	
Forestry Receipts	\$	22,914.00	
Interest on Bonds	\$	40.00	
Interest on Bank Accounts	\$	334.94	
Liquor Licenses	\$	250.00	
Local Fines & Fees	\$	4,751.80	
Town Clerk Fees	\$	3,972.48	
Town Hall Deposits	\$	600.00	
Town Hall Rentals	\$	745.00	
Trash Stickers	\$	6,982.70	
Marriage Licenses	\$	103.00	
Miscellaneous Income:			
Leased Land	\$	498.50	
Reimb.-Current Use 2002	\$	1,633.00	
Reimb.-Librarian FICA	\$	521.75	
Reimb.-Library	\$	3,670.98	
Other Miscellaneous	\$	695.37	
Transfer in from Hwy. Cap. Fund	\$	7,950.00	
Transfer from Plan. Commission	\$	20.00	
Town Trust Fund - U.S.Bonds Sold	\$	4,652.13	
Total Income	\$	504,494.78	\$529,563.95
Deduct Expenses:			
Cemetery Commissioner Orders	\$	3,974.82	
Fire Department Orders	\$	7,266.92	
Library	\$	10,594.29	
Road Commissioner Orders	\$	40,309.29	
Selectboard Orders (less Winter Roads)	\$	128,447.02	
Transfer to Fire Truck Loan Repay	\$	14,400.00	
Transfer to Hwy Capital Fund	\$	3,000.00	
Transfer to Planning Commission			
Transfer to School-Property Taxes	\$	252,801.00	
Winter Roads Contract	\$	34,987.00	
Subtotal:	\$	495,780.34	
Returned Deposits Items	\$	477.75	
Auditor's Adjustment	\$	(0.02)	
Total	\$	496,258.07	\$33,305.88
Ending Balance - June 30, 2003 Breakdown			
Checking Account		\$26,919.12	
*Money Market Account		\$6,322.37	
Petty Cash		\$50.00	
Savings Account		\$14.39	
		\$33,305.88	
*NOTE: This account includes U.S. Bonds cashed in totaling \$4,652.13.			
(See Government Bonds Report)		TR15	

Selectboard Expenses for Fiscal Year July 01, 2002 - June 30, 2003			
ACCOUNT:			AMOUNT:
<i>Salaries:</i>			
Ass't Town Clerk			\$ 1,985.00
Auditors			\$ 2,100.00
Ballot Clerks			\$ 480.00
Constable/Pound Keeper			\$ 20.00
Listers			\$ 705.00
Selectboard Salary			\$ 1,699.98
Town Clerk/Treasurer			\$ 17,200.00
Town Laborers			\$ 1,645.00
Delinquent Tax Collector Fees			\$ 3,029.77
Advertising			\$ 790.83
Appropriations			\$ 18,202.32
Audit (Financials, Work. Comp.)			\$ 3,520.77
Computer - Internet Access			\$ 192.00
Copier Lease			\$ 1,301.05
<i>Electricity:</i>			
Library			\$ 298.54
Town Clerk			\$ 617.94
Town Hall			\$ 2,264.51
Sand Pit			\$ 64.40
Street Lights			\$ 4,120.46
<i>Fuel Oil:</i>			
Firehouse			\$ 232.12
Library			\$ 415.91
Town Clerk			\$ 382.20
Town Hall			\$ 2,877.75
In and Out (Reimbursements)			\$ 810.49
<i>Insurance:</i>			
Buildings/Contents			\$ 6,280.00
Health			\$ 3,374.76
Legal Fees			\$ 2,259.00
<i>Maintenance/Repairs:</i>			
Firehouse			\$ 618.00
Town Clerk			\$ 35.00
Town Hall			\$ 2,121.89
Town Fire Extinguishers			\$ 742.31
<i>Membership Dues:</i>			
Addison County Humane Society			\$ 400.00
Two Rivers Ottauquechee			\$ 422.00
VT Municipal Clerks/Treasurer's Association			\$ 20.00
VT League of Cities and Towns			\$ 248.00
Mileage Reimbursement			\$ 218.08
Miscellaneous Supplies (incl. cleaning sply's.)			\$ 191.94
Office Equipment			\$ 49.98
Office Supplies			\$ 852.13
Perpetual Care			\$ 40.00
Petty Cash-Refurbishing			\$ 43.12
Phone-Town Clerk			\$ 1,610.34
Postage			\$ 707.96

SELECTBOARD EXPENSES RPT. CONT'D.			
Printing Charges			\$ 566.36
Restoration			\$ 911.00
<i>Rubbish Removal:</i>			
Benson's Rubbish			\$ 13,941.25
Bethel/Royalton Landfill			\$ 13,124.65
Management Fees			\$ 2,807.70
<i>Service Contracts/Tech Support:</i>			
CV Oil Maint.			\$ 195.00
Green Mt. Office Machines			\$ 349.00
NEMRC			\$ 500.00
Sheriff Patrols			\$ 2,256.44
Summer Mowing			\$ 2,857.10
<i>Taxes:</i>			
Addison County Tax			\$ 2,220.50
VT Wage & Employment Tax			\$ 418.17
Payroll Taxes			\$ 2,949.30
Training			\$ 160.00
Winter Roads			\$ 34,987.00
TOTAL EXPENSES:			\$ 163,434.02

LIBRARY REPORT FOR FISCAL YEAR JULY 01, 2002 - JUNE 30, 2003

BEGINNING BALANCE: \$ -

Income Received:

Town Of Hancock (Budgeted)	\$ 6,800.00
Freeman Grant	\$ 3,640.00
From Hancock Library	\$ 30.98

Total Income: \$10,470.98

Expenses:

Librarian Salary	\$ 6,820.00
Payroll Tax/Library Share	\$ 521.75
Telephone	\$ 1,504.22
Office/Computer Supplies	\$ 86.82
Petty Cash/Postage, etc.	\$ 340.88
Travel Reimbursement	\$ 105.00
Books	\$ 736.11
Misc.	\$ 479.51

Total Expenses: \$10,594.29

ENDING BALANCE: (over budget) \$ (123.31)

LIBRARY STATISTICS FOR 2002-2003:

Collections:

Books in collection:	adult's=	2060
	children's & young adult's=	<u>1500</u>
	total=	3560

Videos-	adult's = 500	
	children's= 150	(total= 650 included in top figure)

Audio books (books on tape):	adult's=	80
	children's=	<u>30</u>
	Total=	110

Periodicals:	adult's=	3
	children's=	<u>2</u>
	Total=	5

The number of visitors to the library this year was up considerably! Over 2600 people came into the library last year! Almost 50 people a week on average came to visit our little library!

Registered Patrons:

	adults=	227
	children=	<u>108</u>
	Total=	335

Days Library Open: 140

PLANNING COMMISSION REPORT FOR FISCAL YEAR JULY 01, 2002-JUNE 30, 2003

Beginning Balance: \$ 9,250.07

Income:	Municipal Planning Grants	\$ 7,512.00	
	Agency of Transportation (AOT)	\$ 450.00	
	Reim. Taylor Meadow MMA	\$ 1,867.40	
	Interest Earned	<u>\$ 64.75</u>	
	Total Income		\$ 9,894.15

Expenses:	Two Rivers Ottaquechee Planning	\$ 12,970.00	
	Town of Hancock	\$ 20.00	
	Harvey's Plumbing & Elec.	\$ 361.75	
	Granville Mfg.	\$ 784.00	
	D&F Excavating	\$ 1,086.00	
	Advertising	\$ 13.41	
	Giddings Mfg.	\$ 122.45	
	Hancock Bldg. Supply	\$ 4.95	
	Bank Charges	<u>\$ 12.00</u>	
	Total Expenses		<u>\$ 15,374.56</u>

Ending Balance: \$ 3,769.66

Taylor Meadow Money Market Account

Beginning Bal.: \$ 2,038.78

Income:	Interest Earned	<u>\$ 11.85</u>	
	Total Income		\$ 11.85

Expenses:	Transfer to Planning Comm.	<u>\$1,867.40</u>	
			<u>\$ 1,867.40</u>

Ending Balance: \$ 183.23

ROAD COMMISSIONER'S REPORT FOR FISCAL YEAR JULY 01, 2002 - JUNE 30, 2003

BEGINNING BALANCE: 152.02

Income Received:

State of VT Transportation Aid	\$ 11,840.84
Highway Capital Project Fund	\$ 7,950.00
Forestry Receipts	\$ 22,914.00
Town of Hancock (Budgeted)	<u>\$ 6,000.00</u>

Total Income: \$ 48,856.86

Expenses:

Equipment Rental	\$ 4,758.50
Parking Lot Paving	\$ 22,914.00
Gravel/Materials	\$ 2,432.79
Labor	\$ 395.00
Grading Roads	\$ 1,859.00
Road Maintenance	<u>\$ 7,950.00</u>

Total Expenses: \$ 40,309.29

ENDING BALANCE: \$ 8,547.57

FIRE DEPARTMENT REPORT FOR FISCAL YEAR JULY 01, 2002 - JUNE 30, 2003

Income Received:

Town of Hancock (Budgeted)	\$ 7,400.00
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Total Income: \$ 7,400.00

Expenses:

911 Phone Charges	\$ 143.58
Attendance	\$ 1,080.00
Equipment/supplies	\$ 4,248.30
Gas/Repairs	\$ 683.70
Radios	\$ 659.58
Misc.	<u>\$ 451.76</u>

Total Expenses: \$ 7,266.92

ENDING BALANCE \$ 133.08

FIRE PUMPER TRUCK FOR FISCAL YEAR JULY 1, 2002 - JUNE 30, 2003

Money Market Account (formerly Churchville Bridge)

Beginning Balance		\$ 42,452.74
Income:		
Interest Earned	<u>\$ 64.86</u>	
Total Income		\$ 64.86
Expenses:		
Transfers to Checking	<u>\$ 41,032.00</u>	
Total Expenses		\$ 41,032.00
Ending Balance		\$ 1,485.60

Checking Account (formerly Churchville Bridge)

Beginning Balance		\$ 286.75
Income:		
Interest Earned	<u>\$ 4.55</u>	
Transfers from MMA	<u>\$ 41,032.00</u>	
Total Income		\$ 41,036.55
Expenses:		
Truck Payments	<u>\$ 41,032.00</u>	
		\$ 41,032.00
Ending Balance		\$ 291.30

Charter One Bank - Fire Truck Loan Repayment

Beginning Balance July 1, 2002	\$ 56,000.00
Interest Due	\$ 1,675.39
Total Loan to date	\$ 57,675.39
Loan Payment	\$ 14,400.00
Balance of Loan	\$ 43,275.39

GOVERNMENT BONDS REPORT FOR FISCAL YEAR JULY 2002-JUNE 2003

Series HH Bonds:

D3963456HH	\$ 500.00
D3963457HH	\$ 500.00
Currency:	\$ 7.50

Upon the authorization of the Selectboard (May 20, 2003 mtg.) four of the bonds that had matured have been cashed in and put into the town money market account. The total being \$4,652.13 consisting of 2 bonds equaling \$2,000.00 and 2 bonds equaling \$2,652.13. The interest income from these funds can be used by the town each year. The principal amount will be reinvested, as will the currency.

Total: **\$ 5,659.63**

Hancock's U. S. GOVERNMENT BONDS: a short history

Up until 1965 the following paragraph was included with the bonds report giving a short explanation of how they came into being -

"Because all, or parts, of various lease lots have been sold to the federal government to be incorporated in the Green Mt. National Forest, the selectmen have seen fit to set up the following trust fund. The revenue received from this fund is expected to reimburse the town for the loss of the annual lease money."

The funds began around 1940. The cash balance shown above also comes from the sale of the lease lots.

SURETY BONDS FOR FISCAL YEAR JULY 2002-JUNE 2003

Through the Town's insurance policy with the Vermont League of Cities and Towns, all town officials and town employees are covered under a blanket policy for up to \$500,000.00 for the fiscal year of July 2002 through June 2003.

Restricted Accounts for Fiscal Year July 01, 2002 - June 30, 2003

Hwy Capital Project Fund:

Beginning Balance 07/01/02	\$ 16,950.49
Interest Accumulated	\$ 167.82
Deposit	\$ 3,000.00
Transfer to checking (G&P Construction)	\$ (7,950.00)
Ending Balance 06/30/03	\$ 12,168.31

Hancock Reappraisal Money Market:

Beginning Balance 07/01/02	\$ 7,800.47
Interest Accumulated	\$ 100.61
Deposit	\$ 1,904.00
Ending Balance 06/30/03	\$ 9,805.08

Hancock Fire Truck Money Market:

Beginning Balance 07/01/02	\$ 1,028.44
Interest Accumulated	\$ 9.06
Ending Balance 06/30/03	\$ 1,037.50

Hancock Scholarship Fund:

Beginning Balance 07/01/02	\$ 630.84
Interest Accumulated	\$ 8.32
Scholarship Paid	\$ (50.00)
Ending Balance 06/30/03	\$ 589.16

CEMETARY COMMISSION REPORT FOR FISCAL YEAR JULY 01, 2002 - JUNE 30, 2003

Income Received:

Town of Hancock (Budgeted)	<u>\$ 4,500.00</u>	
Total Income:		\$ 4,500.00

Expenses:

Equipment Rental	\$ 617.50	
Gasoline	\$ 23.63	
Maintenance	\$ 100.66	
Misc. Supplies	\$ 358.03	
Cut down tree	\$ 400.00	
Labor	\$ 2,475.00	
Total Expenses:		<u>\$ 3,974.82</u>
ENDING BALANCE		\$ 525.18

CEMETARY TRUST FUND REPORT FOR FISCAL YEAR JULY 2002 - JUNE 2003

Certificate of Deposit:

Beginning Balance 07/01/02	\$ 9,612.69
Interest Accumulated	<u>\$ 297.70</u>
Ending Balance 06/30/03	\$ 9,910.39

Savings Account:

Beginning Balance 07/01/02	\$ 2,897.27
Perpetual Care	\$ 40.00
Interest Accumulated	<u>\$ 23.78</u>
Ending Balance 07/30/03	\$ 2,961.05

[illegible]

DOG LICENSE REPORT FOR FISCAL YEAR JULY 01, 2002 - JUNE 30, 2003

Dogs Licensed by April 1st, 2003

43 dogs @ \$5.00/ea.	\$ 215.00
6 dogs @ \$9.00/ea.	\$ 54.00
1 dog @ \$4.00/ea.	\$ 4.00

Dogs Licensed after April 1st, 2003

20 dogs @ \$7.00/ea.	\$ 140.00
3 dogs @ \$13.00/ea.	\$ 39.00
1 Kennel Permit @ \$10.00/ea	<u>\$ 10.00</u>

Total:	73 dogs	\$ 462.00
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\$1.00 per dog refunded to State of Vermont for
Rabies Fund



TOWN OF HANCOCK - VITAL STATISTICS
July 01, 2002 – June 30, 2003

<i>MARRIAGES</i>			
<u>Name of Bride</u>	<u>Residence</u>	<u>Name of Groom</u>	<u>Date of Marriage</u> <i>Place of Marriage</i>
Linda Alberta Anderson	Hancock, VT	Eduardo Marcelo Alvarez	August 17, 2002 Hancock, VT
Rebecca Darlene Coltey	Hancock, VT	Alan Paul Bettis	September 21, 2002 Hancock, VT
Jessica Martha Ervin	Lawrenceville, GA	Winfield Clinton Terry IV	January 3, 2003 Hancock, VT
Roberta Lee Manning	Hancock, VT	Steven R. Kurtz	February 9, 2003 Rochester, VT
Theresa A. Larock	Hancock, VT	Thomas Joseph McFee Jr.	May 24, 2003 Hancock, VT

<i>CIVIL UNIONS</i>		
<u>Name</u>	<u>Residence</u>	<u>Date of Civil Union</u> <i>Place of Civil Union</i>

THERE WERE NO CIVIL UNIONS THIS FISCAL YEAR

<i>BIRTHS</i>			
<u>Name of Child</u>	<u>Sex</u>	<u>Date of Birth</u>	<u>Mother's Name</u> <i>Father's Name</i> <i>Born At</i>
Pamela Margaret Bettis	Female	December 26, 2002	Rebecca Darlene Bettis Alan Paul Bettis Rutland Regional Med. Ctr.

<i>DEATHS</i>		
<u>Name</u>	<u>Sex</u>	<u>Date of Death</u> <i>Residence</i> <i>Age</i>
Cecil Alfred Hill	Male	July 6, 2002 Hancock, VT 85
Elizabeth Carrie Comes	Female	September 5, 2002 Hancock, VT 88
Elma S. Kidder	Female	December 5, 2002 Hancock, VT 95
Sophie Lafricain	Female	December 22, 2002 Hancock, VT 101
Joseph R. Carden Sr.	Male	April 15, 2003 Hancock, VT 53

Hancock Vol. Fire Dept.
Fire Chief Report

Hi. I am Jacques Veilleux. I am the new Fire Chief. I took over for Rob Deering in March of 2003. We the fire dept. would like to thank Rob for the great job he did as Chief. Thank you!

We had a busy year with all our projects. First we had the fire house painted. The labor was donated. The stain for the fire house cost us about \$250.00 which we used auction money to pay for this. Unfortunately the clapboards & windows are starting to rot & will need replacing in the near future. Well it looks good for now.

We purchased a used Chevy Truck with a stainless steel tank. The tank was removed & the truck was then sold. The tank will be mounted on our old International Pumper. The pump & utility body was removed from the truck & tank will be mounted on the Int. Truck sometime in early summer of 2004. The purchase of the tank & mounting on the Int. Truck will be paid for with auction money. No tax dollars.

New lights were installed in the fire house, some of the old lights didn't work & it was cheaper to buy new one's then fix the old one's. The cost was \$750.00 paid for buy the Town. Thank you.

The summer of 2003 we had someone come from Fire Protect to check our fire extinguishers in all Town buildings. Most were found to be bad & had to be replaced. They will be checked every year so they can be kept up to date.

This was also our Auction year. We would like to thank everyone who supported us with items to sell & those who bought them. THANK YOU VERY MUCH.

We had a very good one day training with Rochester & Granville Fire Dept.. The training was on car accidents & extractions with the Jaws of Life. It was very educational.

We applied for a grant with the Homeland Security for \$50,000. Worth of equipment. The grant was for acts of terrorism & hazardous incidents. They awarded us with \$25,275. We will be getting our new equipment in the summer of 2004.

I would like to thank all the members of the fire dept. for a great job. Thank you all. As usual we are always looking for new members.

I would like to share a thank you card we received with a donation. We used the money to purchase a new Air compressor & a Battery charger/booster.

Thank you,
Jacques Veilleux
Fire Chief.

List of members & years of service

<u>Member</u>	<u>Year joined</u>	<u>Years of service</u>
Rick Andrews	1967	36
Maynard Reed	1971	32
Rob Deering	1972	31
Chet Baxter	1989	15
Joe Shaw	1990	13
Adam Wood	1990	13
Jacques Veilleux	1990	13
Jon Deering	1993	10
Tom Lloyd	1996	8
Jr. Jacques	1991-94 2002	7
Justin Leno	1997	7
Dicken Lary	1997	7
Jack Ross	1997	7
Brad Mayhew	1998-98 2001	5
Pete Morin	2002	2
Renee' Shaw	2002 Jr. member	2
Chris Lloyd	2002 Jr. member	2

We had 1 chimney fire, 6 fires, 9 accidents, 3 stand by's, 1 car fire, 2 grass fires, 2 false alarms, 1 oil spill, 1 miss call, and 1 power line down for a total of 27 calls this year. We had our yearly election of officers Jacques Veilleux was elected Chief, Tom Lloyd 1st asst., Adam Wood 2nd assist., Rob Deering Capt., and Jack Ross Sec/Tres.

The new Repeater was installed and working in May. The auction and BBQ went well, The rides on the 37 Pumper were a big hit. 5 year old Trevor Wood drove 1,000 miles that day of the BBQ on the old 37.

We had all air tanks cleaned and tested by Fire Protect. The great team work between Hancock & Granville works very well. Thank You Granville.

The Hancock Fire Dept. Would like to thank all the residents of Hancock for their support.

Jack Ross
Sec/Tres

HANCOCK PUBLIC LIBRARY

The Hancock Public Library has had another active year with many new patrons joining the library. We appreciate the continued support from the community and all of the donations of books and videos. Thank you!

The Library Policies were accepted by the state, and the library, open to the public for fourteen hours per week, now meets state standards. Our Bylaws were also accepted and will be reviewed every year.

Librarian Debra Frisco continues to do a wonderful job. This year, she attended workshops on *Planning for Results*, *Reference Work*, *Children's Programs*, and *Interlibrary Loans*. We were especially excited by the garden she planted with the help of several Hancock children.

In March, the library hosted a book discussion on *Northern Tales*, by Vermont author Howard Norman. Kathleen Dana of Northfield facilitated. In July, the Council on Humanities sponsored a free program by Burt Porter entitled *New England Ballads*. Other summer events included a program on snakes and turtles by Dean Barnes and a program on butterflies by Jerry Schneider. Attendance was excellent at these events.

Our annual book sale at the Harvest Fair in September was a success. We would like to thank Dave Domina for his continued help in transporting books to and from the sale. We are planning to add shelves to our storage shed soon, which would make it more accessible for year-round sale of used books.

This year, the library received many generous donations in memory of Elizabeth Comes. We also received grant money from Mascoma Bank, Neat Repeats, and the Freeman Foundation.

Sadly, we lost another Trustee in October. Flo Kolesnik had been a Library Trustee since March 2000. Her love of literature and her many years of library experience were of great benefit to our community. She will be greatly missed.

Proposed Hancock Library Budget

Librarian	\$ 3,900
Books	\$ 800
Telephone	\$ 1,500
Misc.*	\$ 1,100
TOTAL	\$ 7,300

Lee Perry, Chair
Karin Hubbard, Treasurer
Joanne Lanpher, Secretary
Florence Kolesnik
Geraldine Kinsley

* For trips to the regional library, special programs, postage, P.O. box rent, supplies, etc.

Greetings Everyone,

Once again we gather to try and figure out what was done and what needs to happen. As many of you know your Selectboard has been busy with many issues. The top of the list being the Community Block Grant that the Town applied for and has been awarded. This is to aid Dan Davis from Vermont Plywood in his efforts to upgrade the machinery in the now closed Chesapeake Hardwoods Plant.

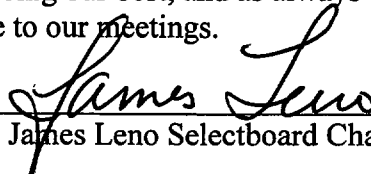
When visiting the Town Clerks office you will be met by Christine Farr. Christine came on board when Linda Anderson resigned in early fall. Christine along with her assistant Roger Comes have been busy organizing and reconciling the office. All this being done and still finding time to aid the Selectboard in their duties throughout the year.

As you pass by Taylor Meadow you will now notice five new homes. Families with and without children occupy these homes. We welcome all of these new citizens to the town. An open house was held in December, where Governor Jim Douglas was on hand to say thanks to the community for helping make these new affordable houses a reality.

The Selectboard held an informal hearing last year to get the opinion of its citizens on what to do with the trash and recycling. It was clear from that meeting that with the funds voted to be raised by taxes, the voters wanted their trash and recycling picked up at the curb, we will once again be posing this question at town meeting. We urge all of you to consider this question very carefully; "Do we as a town want to be in the trash business?" When the trash and recycling was put out to bid mistakes were made. Mostly dealing with the businesses, we took our lead from the town at town meeting in March of 2003, where everyone felt that businesses should be responsible for their own trash. Well this led to a few area businesses wanting to know what to do with their recycling. Hence the question, what are businesses to do? We as a town do provide a place for the recycling to go at the Bethel/Royalton Landfill. However as a business they have to get it there at their own cost.

The Selectboard has formed a Non-binding Committee to look at the properties the Town now holds. It is the function of this committee to find the best way the town can benefit from these properties. This committee is working with the US Forest Service and Two-Rivers along with Robert Webber from Green Mountain Economic Corporation to come up with a plan.

None of the items that come before the Selectboard these days seem to have a simple answer. With the ever-changing laws and insurance regulations, we seem to find ourselves looking at many different sides of the problem just to protect the Town from law suits. We hope that you feel we are doing our best, and as always we encourage all residents to get involved and please come to our meetings.


James Leno Selectboard Chairman

**Central Vermont Community Action Council (CVCAC)
Report to the Citizens of**

Hancock

Fall 2003

Since 1965, the Central Vermont Community Action Council, Inc. has served low-income residents of Lamoille, Orange, and Washington Counties and nine communities in Windsor, Addison, and Rutland Counties. CVCAC's programs and services are designed to help families work toward better lives and to improve the overall quality of life in their communities. This year, CVCAC worked with nearly 9,000 individuals in 4,700 households through Head Start/Early Head Start, our Child Care Food Program, Community Economic Development programs, Family/Community Support Services, Welfare to Work programming, Weatherization assistance, Crisis Fuel resources, and Community Action Motors.



In our most recently completed program year, Central Vermont Community Action helped 5 individuals in 3 Hancock families with emergency assistance and comprehensive program services designed to teach important skills and help people access the resources they need to build better futures.

Here are some CVCAC program statistics for Hancock:

- 1 household (including 3 family members) received emergency assistance with food, shelter, Crisis Fuel, and other basic needs.
- 1 household received weatherization assistance to help lower fuel bills an average of 20%—the equivalent of 70 gallons of fuel oil or 105 gallons of propane.
- 1 individual participated in our Community Economic Development programs which include micro business development, individual development accounts, the Central Vermont Revolving Loan Fund, and the Vermont Women's Business Center.

Our 2004 Funding Request: Community Action uses a formula for our funding requests to all towns based on population, number of residents served, and dollars spent in each community. Based on that formula, we are requesting \$300 from the citizens of Hancock to support Community Action. Your support is critical to our work, and the Board and staff of Community Action are most grateful for your help.

Central Vermont Community Action Council is supported in part by the towns we serve!



Central Vermont Council on Aging

Empowering Seniors

**CENTRAL VERMONT COUNCIL ON AGING
REPORT OF SERVICES TO THE TOWN OF HANCOCK
OCTOBER 1, 2002 - SEPTEMBER 30, 2003**

The Central Vermont Council on Aging is a private, non profit organization that supports elders to remain independent as long as possible in their own homes and communities. We use federal, state and local funds to provide a variety of programs and services for elders, either directly or under contract with local groups and organizations.

Services include case management, information and referral, community and home delivered meals, senior center services, transportation and a number of volunteer opportunities for people of all ages.

The Case Manager for the Town of Hancock is Kathryn Schenkman. Case Managers are trained to assess needs and create a care plan for individuals that includes public, private and volunteer resources.

The Council on Aging contracts with Quintown Senior Center for the provision of community and home delivered meals for seniors. Noontime meals are served Monday, Wed. and Friday at the Hancock Town Hall. Home delivered meals are also delivered to the homes of elders who cannot get out to the mealsite.

Transportation is provided under contract with the local transportation authority. Under this agreement, rides are provided to elders to get to and from mealsites, medical appointments and shopping.

Other services such as legal assistance, health insurance information and referrals to other agencies can be provided by calling the senior helpline at 1-800-642-5119.

We appreciate the support for programs and services for central Vermont elders from the Town of Hancock. Please call us for more information or assistance.

Sincerely,

Charles W. Castle, Executive Director



CLARA MARTIN CENTER



11 Main Street, Randolph, VT 05060
(802) 728-4466

24 South Main Street, Randolph, VT 05060
(802) 728-6000

1483 Lower Plain Road, Bradford, VT 05033
(802) 222-4477

356 VT Rte. 110, Chelsea, VT 05038
(802) 728-4466

Challenger School
579 VT Rte. 14 So., East Randolph, 05041
(802) 728-3896

CVSAS
Airport Road, Montpelier, VT 05601
(802) 223-4156

Safe Haven
4 Highland Avenue, Randolph, VT 05060
(802) 728-5233

Regional Alternative Program
Norwich Avenue, Wilder, VT 05088
(802) 295-8628

Quitting Time
61 Depot Road, Wilder, VT 05088
(802) 295-1311

The Clara Martin Center's programs serve children, families, and individuals coping with behavioral challenges, emotional stress, mental illness, alcohol and other drug problems. Services are confidential and include (but are not limited to):

- Counseling
- Psychiatric Services
- Short-term crisis intervention
- School-based & Home-based services
- Education for families
- Community resource assistance
- Free Walk-in Clinic
- Help with job training
- Alcohol & other drug treatment
- Respite Care
- 24-hour emergency system

WHY SHOULD YOU HELP?

The Clara Martin Center has continually demonstrated its commitment to the greater Orange County community and the 2003 calendar year has been no exception. In May, our Challenger School was awarded a long-term approval rating from the State of Vermont Department of Education. Staff were noted as being "top notch", with an overall sense of caring and flexibility regarding the needs of children.

In July, the Clara Martin Center received another three-year accreditation from CARF (Commission on Accreditation for Rehabilitation Facilities). This marks the 10th consecutive year in which the Agency has been accredited. A rigorous peer review demonstrated the Agency's adherence to internationally recognized standards. Strengths identified, include the following:

- ***"Staff members throughout all areas of the organization demonstrate dedication and a commitment to providing quality services to individual persons served and the local community."***
- ***"The collaboration between CMC and other healthcare providers in the community allows for a more thorough and comprehensive approach to the care of persons served."***
- ***"The organization takes pride in and emphasizes maintaining a safe environment for the staff members and the persons served."***

It is through the continued financial support from our local towns that we are able to report these Agency successes and in turn continue to meet our goal of strategically positioning our Agency for the future behavioral and physical health care needs of our local environment.

FY03 TOTAL SERVED AT CMC

Children & Family Services	635
Adult Services	474
CSP Services*	180
Substance Abuse Services	1,140
Walk-in Clinic Services	106
Emergency Contacts	2,274
Total Served:	4,809

TOTAL SERVED FROM HANCOCK

Substance Abuse Services	4
Adult Services	1
Child & Family Services	1
Total Served:	6

*CSP is our community support program that serves the chronically mentally ill population.

10/03

For Town Reports

GREEN MOUNTAIN NATIONAL FOREST

The phrase "*CARING FOR THE LAND AND SERVING PEOPLE*", captures the Forest Service mission. As set forth in law, the mission is to achieve quality public land management under the sustainable multiple-use management concept to meet the diverse needs of people. Some of the highlights of this past year's programs include:

We are feverishly trying to finish the Green Mountain National Forest *Land and Resource Management Plan* (Forest Plan). The Forest Plan is an extremely important document, and directs how we will manage the Green Mountain National Forest (Forest), including what types and amounts of goods and services will be provided. Here is a listing of the meetings we held:

- Public meetings in Arlington and Londonderry on **Notice of Intent** comments and Desired Future conditions, January and February, 2003;
- Public meetings in Arlington and Londonderry on **draft goals**, March 2003;
- Public meetings in Arlington and Londonderry on **recreation and lands acquisition**, April 2003;
- Species Viability Evaluation Panels for **plants and animals**, April-August 2003;
- Public meetings in Arlington and Londonderry on **newly acquired lands (9.2 lands)**, May 2003;
- Public meetings in Arlington and Londonderry on **Class I and II roads**, June 2003;
- Public meetings in Arlington and Londonderry on **trails**, July 2003;
- Public meetings in Arlington and Londonderry on **biodiversity and ecosystem management**, August 2003;
- Public meetings in Arlington and Londonderry on **Wilderness**, September 2003;
- Public meetings in Arlington and Londonderry on **vegetation and timber management**, October 2003; and

We are now holding public planning group meetings on the final details of the plan, (setting up the zoning or management areas, setting goals and objectives, etc.). I cannot encourage you enough to become involved in this effort! Watch the newspaper for upcoming meetings or contact the Forest to get on the mailing list. Your opinion is important, and we want to hear from you!

In the field, our wildlife program continues to focus on federally listed threatened and endangered species. Working with State (Vermont and New York) and Federal agencies, we continue to monitor the Indiana bat populations in Vermont. We also continued Canada lynx surveys using hair snares for a fourth year. As in the past, no lynx were detected. Surveys for both species are likely to take place in 2004. The Forest continued its apple tree release program on the Manchester District using both Forest staff and volunteers to complete approximately 15 acres of release work.

In fisheries management, we continue to work with the Vermont Fish and Wildlife Department and southern watershed groups on a variety of inventory and habitat surveys of the Batten Kill, as well as riverbank restoration projects.

In vegetation management, we have four timber sale projects on the entire Forest. Timber stand improvement happened on 112 acres and site preparation for natural regeneration on 94 acres. Environmental Analysis continued for the Greendale Project in Weston; and the Nordic Project in Winhall, Peru and Landgrove.

In recreation management, construction was completed on the Hapgood Pond dam. The Vermont Youth Conservation Corps rebuilt trails and bridges in several areas. Numerous volunteer groups, including VAST and the Green Mountain Club, as well as campground hosts and other individuals donated of their time and energy to improving recreation opportunities on the Forest.

The Forest grew by 2,844 acres through the acquisition of 4 parcels of land, and is now approximately 387,000 acres. The largest parcel was 2,720 acres in the Town of Wardsboro. Smaller parcels were acquired in Woodford, Warren, and Rochester.

U.S. Forest Service personnel were on site of the Challenger spacecraft disintegration in February. They helped NASA find pieces in a small area of Texas and were instrumental in finding several pieces that became part of the overall puzzle of that incident. We also sent out 15 interagency crews (20 people crews) to help in fighting wildfire in the west..

We wish to thank our many partners and cooperators who have helped us make 2004 a very successful year! We look forward to serving you in the new year, and in working closely with you on the stewardship of YOUR Green Mountain National Forest.

Sincerely,

Gina Owens, District Ranger, South Half

Steven Kimball, District Ranger, North Half



GREEN UP VERMONT

P.O. Box 1191

Montpelier, Vermont 05601-1191

(802)229-4586, or, 1-800-974-3259

greenup@greenupvermont.com

October, 2003

Dear Select Board:

Executive Director

Melinda Vieux

President

F. Sheldon Prentice

Treasurer

Raymond Jennett, CPA

Board Members

Robert S. Babcock

Andrea Cohen

Julia Quimby-Cohen

Robert Davis

Marc Hall

Kerrick Johnson

Donald Knight

Joe Kowalski

John LaBarge

Amy Noyes

E. Hale Ritchie

Larry Smith

Helen Stafford

Hon. Robert Stafford

Honorary

Board Members

Hon. Howard Dean

Hon. Philip Hoff

Hon. F. Ray Keyser

Hon. Madeline Kunin

Hon. Thomas Salmon

Contributions to
Green Up Vermont
are tax deductible
to the extent
allowable by law.

Thank you for considering Green Up Vermont's request for your community's funding support. Your contribution will help keep Green Up operating not only for your benefit, but for our entire community of Vermont.

We respectfully ask you to include the appropriate amount from the guide below in your budget for next year. The guide remains the same as in previous years.

For towns under 1,000 population \$ 50
For towns over 1,000 and under 2000 . . . \$100
For towns over 1,000 and under 3,000 . . \$150
For towns over 3,000 and under 4,000 . . \$200
For towns over 4,000 population \$300

Thank you in advance for your contribution.

Sincerely,

F. Sheldon Prentice

F. Sheldon Prentice
President

P.S. Let us know if you would like to receive information via email.

Our email address is: greenup@greenupvermont.com and website: www.greenupvermont.com

Information for your Annual Report:

"Green Up Vermont"

Green Up Day, May 1 2004

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501(c)(3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique annual Vermont tradition of, taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing for Vermont.



QUIN-TOWN CENTER FOR SENIOR CITIZENS

P.O. Box 113, Hancock VT 05748

802-767-3763

Quin-town Center for Senior Citizens, located in the Hancock Town Hall, operates on Mondays, Wednesdays, and Fridays, serving the towns of Rochester, Granville, Hancock, Stockbridge, and Pittsfield.

Nutritious dinners are furnished to those who attend the Center's events, and the area's "Meals on Wheels" program also operates out of Quin-town. This past year, 3,451 lunches were served on-site, and 4,737 home delivered meals were prepared by the Center, for a total of 8,188 during the past fiscal year.

The Center provides a fun and educational balance of activities prior to each meal. Health topics are presented monthly, mostly through Gifford Outreach, and state and national organizations frequently deliver talks about senior issues.

Fully funded grants from the Vermont Council on the Humanities enable lively historical presentations at the Center, and other talks and displays about the past are well attended.

Musical and dance entertainment is provided frequently, and the Center often holds special events, complete with games and decorations, to celebrate various cultures and holidays.

Granville, Hancock, and Rochester school students, plus area home-schooled pupils, contribute to the livelihood at the Center, and many area residents, businesses, and groups share their talents, hobbies, and areas of expertise with our seniors.

Three picnics were held this past summer at Texas Falls, and the Quin-town group enjoyed a mini field trip to Michael Egan's glassblowing shop in Granville. A major field trip to Indian Head Resort in the White Mountains, as well as cruises on Lake Champlain and Lake George were well-attended by many area seniors. A fall foliage tour to southern Vermont was enjoyed, too.

Quin-town was able to streamline much paperwork, thanks to the purchase of a computer and printer, facilitated by grants from area financial institutions. Additional "Meals on Wheels" equipment, necessitated by the expansion of that program, was also procured via the same sources.

Thanks to the generous support of volunteers, businesses, donors, organizations, and the townships served, Quin-town Center for Senior Citizens continues to flourish, contributing quality to the lives of this ever-growing segment of the population.

Respectfully submitted by Holly Brown, Site Manager

I. The Alliance Solid Waste Management Program

The Towns of Bethel and Royalton continue to own an improved 22 acre site on Waterman Road in Royalton which has been used to provide local waste management services for a group of area Towns, now eight in number: Barnard, Bethel, Granville, Hancock, Pittsfield, Stockbridge, Rochester, and Royalton. The "Alliance" program provides each of the member Towns a means of offering to its citizens an organized and formal plan for management of all hazardous wastes, special wastes, recyclables, and trash, in compliance with State of Vermont law.

Two household hazardous waste collection events were held in 2003, these being available for citizens of the member Towns to dispose of practically any hazardous wastes at no cost, the only materials not accepted being explosives and radioactive material. The collection events can also be used by businesses, on a fee basis, if appointments are made in advance to ensure that adequate holding equipment is on site to keep such wastes secure. In 2003, the following materials were collected: a total of 22 fifty-five gallon drums containing aggregate quantities of antifreeze, motor oil, other automotive wastes, paints, solvents, stains, strippers, batteries, pesticides, and cleaning compounds; 3 pounds of "mercury added" products; and 3,084 linear feet of fluorescent lamps.

The "Swap Shop" remained a popular component of the facility. No inventory is kept of materials exchanged through the shop, but the public is encouraged to use this facility to help minimize the amount of re-usable material going to the transfer station for disposal. The public is asked to help monitor the materials left off, and if article(s) are not taken by someone in a reasonable time, the donor should take responsibility for disposing of them as trash.

Recycling continues to be practiced diligently by the member Towns, but we are reminded that there is still room for improvement. There is no fee charged for most recyclables in order to encourage citizens to use this means of getting rid of acceptable materials. In the past year, the following quantities were collected and shipped from the facility: (all measured in tons) glass: 105.5, aluminum cans: 2.23, steel cans: 28.49, PET plastic: 8.69, HDPE plastic: 16.17, boxboard: 10.77, corrugated cardboard: 320, magazines and junk mail: 95.57, white ledger paper: 2.36, and newspaper: 60.14, (a total of nearly 650 tons.) Other materials are collected and recycled, but a small fee is assessed due to the requirement for special handling of those materials: used motor oil, antifreeze, tires, scrap metals, and clean wood. Recycling is MANDATORY as a condition of membership in the Alliance program; it is also the responsible thing to do.

As a last resort, materials which cannot be re-used or recycled must be disposed of, and the facility's transfer station provided aggregation, loading and shipping services for a total of 7,322 tons of solid waste. It is a program objective to reduce this volume by fostering a greater understanding in the public's mind of the need to purchase only necessary quantities, use up purchased materials, and recycle/re-use all that is practical. To further assist in reduction of the quantity of disposed wastes, the program is studying the possibility of collecting used electronic apparatus for recycling, and implementing a composting component in the array of services offered at the facility.

Since the 22 acre site also harbors the former landfill which served the area Towns, groundwater is regularly monitored through test wells created for that purpose. The "capping" of the former landfill with a layer of impervious clay has resulted in steadily improving test results. The likelihood of contaminants causing off-site impacts appears to be diminishing as time goes by.

The program had to apply for "Recertification" of its facility during 2003, the present five year certification expiring in May of 2004. This is essentially a "license to operate" issued by the Vermont Agency of Natural Resources. The application for recertification requires a focused evaluation of the methods and means being used to operate the facility, and establishes parameters on all operations. Copies of the application are available for public review at the Town Office of each member Town.

The State of Vermont developed a new State-level solid waste implementation plan which was made effective in 2002. Towns and solid waste districts were required by State law to develop new plans also, which would address all elements of solid waste management as were addressed within the State's own

plan. In the future, reports on progress in meeting objectives under these plans will have to be filed with the Agency every two years. Developing a new "Solid Waste Implementation Plan"(SWIP) for the Alliance Towns has been a paramount task. A draft submittal was made as required in April 2003, and a follow-up submittal in response to Agency comments and questions was made in December 2003. Assistance in performing this work was provided by The Johnson Company of Montpelier, Vermont, and financial assistance was provided by a grant from the Agency in the amount of \$6,082.09. Each of the Alliance Towns will need to hold two public hearings regarding the SWIP, and Selectboards will then need to decide if the SWIP is appropriate for adoption by each Town as its stated plan for managing the solid waste stream. The SWIP is an ambitious plan, and sets forth a number of new initiatives as well as committing to enforcement of existing laws governing recycling, illegal dumping and burning. Copies of the "Solid Waste Implementation Plan" are available for public review at the Town Office of each Alliance member Town. Questions or suggestions can be directed to Delbert Cloud, Agent for the Solid Waste Program, at 134 South Main Street, Bethel, Vermont 05032 (234-9340).

Valley Rescue Squad
Operating Budget 7/1/04-6/30/05

INCOME/EXPENSES	2004/2005 PROPOSED BUDGET	2003/2004 BUDGET	2002/2003 ACTUAL
CASH ON HAND AS OF 11/30/01	\$8,896.72	\$15,768.00	
DONATION RECEIVED	\$4,175.00	\$8,555.50	\$4,175.00
	PROPOSED		
BILLING INCOME	\$55,000.00	\$25,000.00	\$57,023.03
NON-APPROPRIATED TOTAL			
ROCHESTER APPROPRIATION	\$86,140.00	\$42,214.55	\$42,214.55
HANCOCK APPROPRIATION	\$25,550.00	\$13,771.10	\$13,771.10
GRANVILLE APPROPRIATION	\$20,221.00	\$9,985.85	\$9,985.85
TOTAL APPROPRIATION TOTAL	\$132,829.00	\$65,976.00	\$65,976.00
TOTAL COMBINED INCOME	\$200,901.00	\$122,800.00	
EXPENSES			
AMBULANCE EXPENSES	\$3,000.00	\$3,000.00	\$4,156.66
AMBULANCE REPLACEMENT LOAN	\$9,000.00	\$9,000.00	\$9,000.00
BILLING EXPENSES	\$5,500.00	\$4,800.00	\$4320.00
BOOKKEEPING EXPENSES	\$1,800.00	\$1,800.00	\$1620.00
BUILDING MAINTENANCE	\$1,000.00	\$1,000.00	\$516.89
COMMUNICATIONS	\$2,000.00	\$2,000.00	\$3108.93
LEGAL SERVICES	\$500.00	\$1,000.00	0.00
MEETING PAY	\$1,800.00	\$1,650.00	\$405.00
GAS AND OIL	\$2,400.00	\$2,400.00	\$1749.55
HEPATITIS VACCINE	\$500.00	\$500.00	0.00
LIABILITY, CURTAIN INSURANCE	\$4,500.00	\$4,500.00	\$3996.00
LICENSES, DUE AND PERMITS	\$100.00	\$100.00	\$150.00
MEDICAL EQUIPMENT	\$2,000.00	\$2,000.00	\$3532.30
MEDICAL SUPPLIES	\$2,000.00	\$2,000.00	\$2426.20
FUNDRAISING \ ADVERTISING EXPENSE	\$500.00	\$500.00	\$146.16
OFFICE SUPPLIES	\$1,500.00	\$1,000.00	\$2426.20
PAYROLL EXPENSE \ TAXES	*108,267.50	* \$51,000.00	\$50491.91
PERSONNEL EXPENSE	\$0.00	0.00	0.00
POSTAGE EXPENSES	\$600.00	\$600.00	\$514.69
TELEPHONE EXPENSE	& \$3,500.00	\$2,250.00	\$3154.22
TRAINING EXPENSE	\$3,000.00	\$2,000.00	\$250.00
WORKMEN'S COMPENSATION	\$12,734.00	\$7000.00	\$7086.00
TRASH	\$100.00	\$100.00	0.00
HEALTH INSURANCE	\$13,600.00	\$4,600.00	\$4154.80
911	0.00	0.00	0.00
CONTRACT LABOR	\$4,000.00	\$1,000.00	\$1065.00
BUILDING EXPENSES	# \$17,000.00	#\$ 17,000.00	\$13,833.15
TOTAL	\$200,901.00	\$122,800.00	\$117,663.12
* INCLUDES ADMINISTRATORS SALARY, PAYROLL TAXES, PART-TIME PAID, FULL- TIME SALARY'S.	# MORTGAGE, HEAT, ELECTRIC, TAXES	& 2 telephone lines internet, 911 charges, and cell phone	

**Vermont Department of Health
Middlebury District Office
2003 Report**

(for printing in the Town Reports for March, 2004)

Food and Lodging Inspections:

National surveys show that more people are eating out more often. Public health sanitarians inspect eating establishments (restaurants, schools, fairs) to decrease the risk of food borne disease outbreaks. The five greatest risks for food borne outbreaks are: keeping food too long at improper temperatures, inadequate cooking, contaminated equipment, food from an unsafe source, and poor personal hygiene among food handlers.

Inspections include review of a 44-item check list to evaluate food storage, preparation and handling as well as to identify where there is a high likelihood of practices contributing to illness if left uncorrected. At the 5 establishments in Hancock, 6 inspections were completed by a sanitarian during 2002.

Special Supplemental Nutrition Program for Women, Infants and Children (WIC):

One of the most effective ways to improve the health of the overall population is to improve nutrition and physical activity. WIC improves the health of pregnant and postpartum women, infants, and young children by assuring access to health care, teaching families about good nutritional practices, and providing an individually designed package of nutritious food to eligible individuals. During 2002, 12 women, infants, and children living in Hancock received foods as well as health screening and individualized nutrition education through this program. The average value of foods provided is \$35.00 per person per month.

Vaccine-Preventable Diseases:

Proper vaccination protects children and adults against many diseases, saves health care dollars, and minimizes sick leave from school or work. Immunization has reduced reportable cases of preventable diseases in Vermont to record low levels. Still, total annual hospital charges from vaccine-preventable disease in Vermont is \$2.6M, and each year 150 to 200 Vermonters die of pneumonia or influenza. During 2002, the Health Department distributed 9206 doses of vaccine to health care providers in Addison County. This represents a value of \$119,335.80 to Addison County.

VALLEY RESCUE SQUAD ANNUAL REPORT 2003

The Valley Rescue Squad presently has 13 members, 9 volunteers and 4 paid members. The paid members are 3 full time medical personnel and 1 part time person. The full time paid members each work a 48 hour shift and 1 weekend each month. The part time paid person works five 12 hour weekday shifts. The volunteers fill in the gaps, and work alongside the paid members. The squad responded to 175 calls in calendar year 2003. The call volume has increased over 2002, which increase the expected billing estimates.

The Squad holds regular business meetings once a month, as well as 1 monthly training meeting. A First Responder course is scheduled to begin February 2004, running through April 2004. Fund raisers for 2003 included Harvest Fair, a used car raffle and the Rabies clinic, held at the Squad building in Hancock every March. Funds raised from these events help finance medical and personnel equipment. A new radio repeater was purchased and installed in January 2003. This repeater is owned jointly with the 3 valley Fire Departments, and has increased the area in which radio signals can be used.

VRS took delivery of the new ambulance in April 2003. This new vehicle replaced the ten-year old unit, which was sold, and that money was used to augment purchase of the new ambulance. The new ambulance was well received by all members and so far, no problems!

The budget for 2004-2005 has increased dramatically, in large part due to having more paid personnel. The Squad is in dire need of volunteers, and felt the only way to keep the service in the valley was to hire full-time medical personnel. The rest of the budget has stayed fairly equal to last years budget, and we have anticipated more billing income. Nonetheless, without more volunteers, and risking "burning out" the present volunteers, VRS will have to maintain the paid staff for now and the future. Other options for coverage included neighboring rescue squads, several of who were not interested in covering our valley, and 1 ambulance service which gave us a few proposals for coverage, which we felt were not feasible, and as expensive, or more expensive, than the budget we are presenting for the 2004-2005 fiscal year.

The Valley Rescue Squad would like to extend its gratitude to the people of the Valley who have generously donated to us in the past year so that we can continue to provide needed emergency medical services to the public. Without you and your support, we could not do this. Also thanks, to the volunteers and their families who give up time and energy to support the Squad.

Administrator Matt Parrish is available to answer any questions or concerns you may have about the Squad. He is available in the office Monday through Friday, 9:00 am to 3:00 pm at 802 767 9200 or you can email Matt at vrsinc@sover.net. Dial 911 for emergencies!

VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to your employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its website at www.vlct.org.

VISITING NURSE ALLIANCE OF VERMONT AND NEW HAMPSHIRE, INC
Home Care, Hospice and Family Health Services -- Report to the Town of Hancock

The Visiting Nurse Alliance is like the local police and fire departments - a strategic part of the community's safety net - with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Hancock to help us meet your residents' home care, hospice and family health needs. Town funding accomplishes the following:


- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short-term and chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.
- Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year: (July 1, 2002 through June 30, 2003)

Skilled Nursing	106	<i>Family Support Services</i>	
Physical Therapy	67	Families served	16
Speech Therapy	17	Individuals served	43
Occupational Therapy	1	Home Visits	27
Medical Social Worker	1	Fatherhood Program, Dads served	7
Home Health Aide	151		
Total Visits	343		
<i>Orange County Parent Child Center</i>			
Families	1		
Children	1		
<i>MCH</i>			
Children	3	<i>Clinic attendance</i>	
Home Visits	57	Flu	14

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,



Susan H. Larman, BSN, MBA
President and Chief Executive Officer

Visiting Nurse Alliance of VT and NH, Inc.
46 S. Main Street, White River Junction, VT 05001

WomenSafe, Inc.

Naomi Smith, Executive Director

WomenSafe works toward the elimination of physical, sexual and emotional violence against women and their children through direct service, education and social change.

WomenSafe has been providing services to Hancock families since 1980. We are dedicated to providing services to victims and survivors of domestic and sexual violence and their children. Our 24-hour hotline, staffed by trained volunteers and staff offers crisis advocacy, safety planning, information, referrals, emotional support, social service advocacy and safe housing for victims and their children. We assist victims of domestic and sexual violence in accessing Relief From Abuse Orders and provide support and advocacy throughout the medical procedures that might follow an act of sexual or domestic violence. We offer supervised visitation in a safe, neutral, child-friendly environment to ensure children's safety. Our support groups provide a place for women to gain the support that they need to help them and their children be safe.

For the year ending June 30, 2003 we provided at least 13 units of service to over 2 Hancock residents through our hotline, advocacy programs and in-person meetings. While safety concerns prohibit some callers from divulging any identifying information, we do know that between 30 – 50% of women in the United States will be victims of abuse at some time during their lives.

WomenSafe staff talked to over 500 students about violence and healthy relationships in over 30 presentations to students in pre-school through high school. We also presented to various community groups about domestic and sexual violence and how you can help a friend or family member who is a victim.

It is critical to have a coordinated community response to domestic and sexual violence by sending a consistent message that perpetrators will be held accountable for their violence and victims will be supported. We work with many community agencies to assist in the further development of this coordinated community response. We are also an active member of the Addison County Domestic Violence Task Force and the Sexual Assault Response Team.

Our office is located in Middlebury and our services are free and confidential. We believe that all women and children should be safe in their homes and their communities. We are committed to providing quality services that offer a positive support system to all victims of domestic and sexual violence.

Contact Information:

24-hour Hotline: 388-4205 or (In-State-Only) 800-388-4205

TTY: 802-388-9181

WomenSafe Office: 802-388-9180

Supervised Visitation Office: 802-388-6783

Fax: 802-388-3438

E-mail: info@womensafe.net

Web: www.womensafe.net

REC'D DEC 11 2003

Noteworthy Information to Remember:
Hancock, VT 05748

1. The number of registered voters on the checklist is approximately 258.
2. 5% of Hancock registered voters(12-15 signatures) are needed on petitions
3. Town Ordinances (all available for review at Town Clerk's Office):
 - a. Hancock Ordinance for the Control of Dogs states that all dogs must be licensed with the town (possible fine of up to \$250.00 if violated). All dogs must be leashed or under the control of the owner. Dogs must be licensed by April 1st – a **current Certificate of Rabies Vaccination** is necessary to license your dog.
 - b. Hancock Ordinance for Back Roads and Trails states that all new access roads to Town or State Highways must be approved by the Road Commissioner. The town may accept new privately constructed roads as Town roads if they are constructed according to the Town's specifications.
 - c. Hancock Sewer Ordinance states that a licensed engineer must design all new septic systems. Any existing systems needing repair need to have those repairs approved by the Town Sewer Officer and permits filed/recorded at the Town Clerk's office prior to construction.
 - d. Hancock Speeding Ordinance states that within the Town of Hancock (Routes 100 and 125), the speed limits shall be the same as the speed limits set by the State. Monies collected for speeding violations shall be reimbursed to the Town.
 - e. Hancock Town Hall Ordinance states the conditions for using the Hall. Please pick these up at the Town Clerk's office prior to Hall Rental.
4. Reports available for reading at the Town Clerk's Office are Hancock Town Report, Hancock Town Plan, Hancock Town Ordinances, and the Hancock Planning Commission Bylaws.
5. Town Road Rights-of-way limits are three rods (25 feet) from the centerline of the road (total of 50 feet). No development or improvements are allowed within that right-of-way area.
6. Town Clerk's Office hours are Monday through Thursdays 9:00am to 3:00pm. Town Clerk's Office phone/fax# (802) 767-3660
7. Motor Vehicle registration renewals can be obtained at the Clerk's office as long as they have not been expired for more than 2 months. ***The renewal fee must be paid by check or money order and the \$3.00 Town Clerk's fee must be paid separately.***
8. 1% interest on property taxes is calculated on the 16th of each month. **Installment dates are to be decided at Town Meeting.** Delinquent Taxes can be paid during the Clerk's office hours, and payment plans can be set up if you so choose.
9. Selectboard Meetings – 1st and 3rd Tuesday of each month at 6:00pm at Town Clerk's office
10. School Board Meetings – 1st Wednesday each month at 6:00 pm at the Hancock School
11. Planning Commission Meetings – 4th Monday each month at 6:30 pm at the Town Clerk's office.

Town Hall Ordinances
Effective July 1, 1998
CONDITIONS FOR USE OF THE TOWN HALL:

- 1) A User Request form must be completed. (these can be obtained in the Town Clerk's Office)
- 2) Use of the Town Hall is free to Hancock School sponsored activities, Hancock Youth groups, and Senior Citizen groups as approved by the Selectboard.

- 3) Hancock residents may use the Town Hall for a fee of \$20.00, plus a cleaning deposit of \$25.00 which will be refunded upon acceptable compliance with the attached "Conditions for Caring for the Town Hall."
- 4) Non-residents may use the Town Hall for a fee of \$25.00, plus a cleaning deposit of \$25.00 which will be refunded upon acceptable compliance with the attached "Conditions for Caring for the Town Hall."
- 5) If any non-profit club or group has members who are residents of the town, they will pay according to the Hancock resident rate.
- 6) For use of the kitchen facilities, there will be an additional \$10.00 charge for both residents and non-residents, plus the cleaning deposit will be \$50.00 which will be refunded upon acceptable compliance with the attached "Conditions for Caring for the Town Hall".
- 7) All parties or events where alcoholic beverages will be provided or available must have the Hancock Constable or a certified Law Enforcement officer present. Costs for the constable or law officer must be paid by the user prior to the event. Strict compliance with the "Policy Governing Law Enforcement Security-Attachment 1" at events on Town property will be required. **AT THE PRESENT TIME ALCOHOL HAS BEEN BANNED FROM ALL TOWN PROPERTIES.**
- 8) Fees must be paid in advance before the Town Hall keys are picked up. Keys may be picked up from the Town Clerk and returned to the Town Clerk immediately following the event (there is a drop slot on the clerk's office door). If necessary, keys can be picked up from one of the Selectboard members. The Town Clerk shall be notified in advance of the proposed use and will keep a calendar to avoid conflicting claims on the Town Hall.
- 9) There is absolutely NO smoking in the Town Hall.
- 10) Failure to comply with the Town Hall Ordinances or with the Policy Governing Law Enforcement Security shall be sufficient reason to decline all future requests for use of the Town Hall.
- 11) Planned recurrent use of the Town Hall on a regular weekly or monthly basis will need Selectboard approval. Approval will be limited to one year with renewal requests made yearly for adequate review of use and for review of possible conflicting interests.

Conditions for Caring for the Town Hall

- 1) Ribbons, tape and other types of decorations are not to be put up by using thumbtacks, pins, nails or any other devices which may damage the walls, ceiling, etc.
- 2) The Hall must be thoroughly cleaned after use, including floors, kitchen area (if used), tables, bathrooms, front hall and any other soiled areas (see cleaning checklist attached). If the Hall is not adequately cleaned after use, a portion or the entire deposit may be forfeited, as well as future use of the Hall denied to the user.
- 3) Users must provide their own trash bags, and remove their own trash immediately after use.

Attachment 1 Town of Hancock "POLICY FOR GOVERNING SECURITY ON TOWN PROPERTY"

As stated in Item 7 (page 1) of the "Town Hall Ordinances", Hancock Town Constable or a Certified Law Enforcement presence will be required and paid for prior to the event by the user.

The following guidelines shall be adhered to by a representative for the user(s) group and the designated law enforcement officer:

- 1) An application for use of the Hall will be completed by a representative for the user(s) group and kept on file at the Town Clerk's office. This application will state the date, starting and ending time of the event, and appropriate times law enforcement personnel will be needed.
- 2) The application form will document whether alcohol will be present at the event on Town property. If alcohol will be present, the applicant will need to secure law enforcement coverage or the Hancock Constable and identify that person by name. **AT THE PRESENT TIME ALCOHOL HAS BEEN BANNED FROM ALL TOWN PROPERTIES.**
- 3) Either the Hancock Constable or Law Enforcement Officer and the user(s) group representative agree to the following: **AT THE PRESENT TIME ALCOHOL HAS BEEN BANNED FROM ALL TOWN PROPERTIES.**
 - A) The Constable or Law Officer and the user(s) group representative will be physically present at the event on Town property on or before the starting time identified on the application. They will acknowledge each other's presence, and discuss any potential problems that may arise during the event from the use of alcohol.
 - B) Either the Constable or Law Officer will be highly present throughout the event and will connect at least once with the group's representative during the course of the event. The Constable or Law Officer may terminate the event at any time they feel that sufficient problems exist to warrant this action. They will then document their reasons for termination within 24 hours, and present the documentation to the Selectboard. The board will review, and if supported, the specific user(s) group WILL NOT be allowed permission to rent the Town Hall in the future.
 - C) At the ending hour of the event as identified in the application, the Constable or Law Officer will notify the group's representative that security has terminated. Law Enforcement security will cease at the time unless there is sufficient legal cause for the Constable or Law Officer to remain on site. If they are detained due to problems associated with the event, the user(s) will compensate them for the extra time.

ORDINANCE FOR THE CONTROL OF DOGS

To the Citizens of the Town of Hancock in Reference to Article 23 of the 1974 Annual Town Meeting Warning –

Pursuant to 24 V.S.A. § 2291(10) and 24 V.S.A. §1974 (a), the Selectmen of the Town of Hancock hereby adopt the following Ordinance relating to the regulation and keeping of dogs and providing for their leashing or restraint within the Town of Hancock:

1. **DEFINITIONS:** A dog "running at large" shall mean a dog which is not (a) on a leash, or (b) on or within a vehicle, or (c) on the property of its owners or his agent, or (d) clearly under the verbal command of its owner or his agent, or (e) hunting with its owner or his agent.
2. A person shall not allow a dog to run at large within the limits of the Town of Hancock.
3. A person shall not permit any female dog in heat to be outside a building or outside a fenced enclosure.
4. A person shall not permit a dog to bark excessively, or to otherwise become a public nuisance, or to create a disturbance.
5. The Hancock Town Constable shall be the chief enforcement office of this Ordinance.

6. The Constable and any law enforcement officer may use all reasonable methods for catching and impounding a dog in violation of this Ordinance, including the use of tranquilizing and marking apparatus.
7. The Constable or any law enforcement officer may impound a dog found in violation of this Ordinance at the pound, and upon complaint, shall impound any dog found in violation of this Ordinance.
8. The procedure for claiming or releasing a dog from the pound shall be as follows:
 - a. Upon delivery to the pound, the poundkeeper shall notify the dog's owner, if the dog is licensed. The dog shall be held for three (3) days after the owner is notified, unless claimed earlier.
 - b. If the dog is unlicensed, the poundkeeper shall notify the radio station of the dog's description, and the dog shall be held for three (3) days after the first broadcasting of the dog's description, unless sooner claimed.
 - c. If the owner does not claim the dog within the three-day period, the dog shall be given to whomever pays the poundkeeper's fees, rabies shots, and necessary fees.
 - d. If no person claims the dog, the dog may be humanely destroyed, and the Town shall pay the necessary fees.
 - e. No dog shall be released from the pound until it is properly licensed, and all pound and other charges paid.
9. A person claiming the dog from the pound shall pay to the poundkeeper a reasonable fee for the dog's board, all fees for licensing, and all other necessary charges and expenses incurred by the poundkeeper. In addition, such person shall pay to the poundkeeper for the benefit of the Town the sum of Ten Dollars (\$10.00) to compensate the Town for its reasonable expenses in enforcing this Ordinance.
10. A person who violates this Ordinance shall be fined not more than One hundred dollars (\$100.00)
11. If any part of this Ordinance is held to be invalid, such holding shall not effect the remaining portions of this Ordinance, which shall remain in full force and effect.
12. This Ordinance shall be effective on May 1, 1974 adopted by the Board of Selectmen.

RULES FOR RUBBISH REMOVAL AND RECYCLING

1. All rubbish and recycling needs to be at the curb by 8:00a.m. to insure removal.
2. If rubbish is set out late and the hauler has already completed the route each household will need to remove their rubbish from the curb.
3. Rubbish put out before Monday morning needs to be in a container to ensure that animals do not break open the bags.
4. All rubbish needs to be bagged in a 30 gallon bag or less as stated in the town Solid Waste Disposal Ordinance. All rubbish bagged in bags larger than 30 gallons will need to have two (2) stickers.
5. Each bag of rubbish needs to have a full sticker attached to the bag. Any bags with only a partial tag or no tag at all will not be removed.
6. Only Hancock residents' household rubbish may be set out for removal. Rubbish from family, friends and businesses located outside of Hancock may not be set out for removal.
7. All recycling needs to be sorted as laid out in the "Bethel-Royalton Alliance Recycling Update." If recycling is not sorted and put out at the curb the way that the Alliance has instructed, the recycling will not be accepted at the Bethel-Royalton transfer station, therefore the hauler will not pick it up.

8. All recycling is to be kept clean and dry in order to be recycled. If material is not dry it is not recyclable and in turn will not be picked up. (*Covering papers and cardboard with a piece of plastic seems to work well.*)
9. Businesses' recycling will not be picked up at the curb at the town's expense. All businesses will need to make their own arrangements for removal of their recycling. This includes all businesses' recycling.

These are the rules for rubbish removal and recycling as set forth by the Hancock Selectboard. If you have any questions please feel free to contact the Selectboard. They meet the 1st & 3rd Tuesday of every month at 6:00p.m. in the Hancock Town Clerk's Office.

TRASH & RECYCLING

Recycling pickup – 1st Monday of each month

The following items can be recycled in Hancock:

1. **GLASS** ~ three kinds: clear, dark brown and all other colors. Metal and plastic and plastic covers and rings which were part of the cap must be removed. paper labels may be left in place. Glass should be rinsed clean. Both clear and colored glass can be placed in the same recycle container **Not acceptable** in this category: plate glass, light bulbs, cookware, drinking glasses or ceramics.
2. **NEWSPAPER** ~ should be placed into paper grocery bags. Dry newsprint only, with glossy inserts and staples removed. **Not acceptable** in this category: any other kind of paper.
3. **OFFICE PAPER** ~ white only, such as computer paper, envelopes (without plastic windows) and white lined paper.
4. **MAGAZINE/JUNK MAIL/MIXED PAPER** ~ includes magazines, catalogs, (staples OK), "post-it" notes, envelopes with windows, school construction paper, manila envelopes and file folders, NCR paper, glossy newspaper inserts, wrapping paper, coupons, sweepstakes entries and other "no obvious value mail", telephone books. **Not acceptable** in this category: rubber bands, paper clips, paper bags, plastic bags, corrugated cardboard or boxboard.
5. **BOXBOARD** ~ includes cereal, cracker, cookie, cake mix, pasta, shoe boxes, paper towel and tissue cores. Please flatten boxes to conserve space. **Not acceptable** in this category: junk mail, magazines, liners in boxes, metal or plastic bags, corrugated cardboard.
6. **CORRUGATED CARDBOARD & PAPER BAGS ONLY** ~ needs to be DRY.
7. **ALUMINUM** ~ all aluminum (soda, beer and cat food) cans, baking trays, foil, lawn chair frames, aluminum siding, etc. Remove foreign materials such as food, non-aluminum hardware, plastic & wood.
8. **STEEL/TIN CANS** ~ includes vegetable, fruit, juice and maple syrup cans, lids from frozen juice containers. Please rinse clean. Note: to make identifying aluminum from steel/tin easy – use a magnet. A magnet will stick to steel/tin and not to aluminum.
9. **COLORED PLASTIC CONTAINERS** ~ only colored plastic bottles that have #2 HDPE recycling symbol on the bottom and have narrow threaded necks (laundry detergent, household cleaners, and shampoo bottles.) Please rinse containers as much as possible and remove caps. **Not acceptable** in this category: car care products containers such as oil, dry gas or anti-freeze.
10. **PLASTIC MILK JUGS** ~ only milk, water and cider jugs that have #2 HDPE recycling symbol on the bottom of containers. Rinse well and remove caps. Flatten to save space and keep separate from the color plastic containers.
11. **PLASTIC #1 PET** ~ includes anything that has the #1 PET recycling symbol on the bottom of the container, any color as long as it can be seen through.

12. **SODA & LIQUOR BOTTLES** ~ plastic soda and liquor bottles only. **Not acceptable** in this category: any other kind of container.
 13. ***HOUSEHOLD BATTERIES** ~ place separately in bag or container and label.
 14. ***OIL FILTERS** ~ They need to be drained.
 15. ***USED MOTOR OIL AND ANTI-FREEZE** ~ keep in separate containers and labels. See an employee of the center. By state laws an employee has to handle the recycling of these two (2) materials. Note: There is a charge for the recycling of motor oil and anti-freeze, this being set to cover the cost to our Program of processing these materials.
- * The generator can only transport these materials. The hauler cannot transport these materials legally. Thank You!

FIRST CLASS

Vermont Department of Libraries • 109 State Street
Montpelier, VT 05609-0601 •

