

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF BARBERS AND COSMETOLOGISTS
APPROVED MINUTES
September 20, 2010**

1. The meeting was called to order at 9:04 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Donna Hendee; Marsha Descheneau; and Judith Wernecke.

OPR Staff Present: Larry Novins, Board Counsel; Gregg Meyer, State Prosecuting Attorney; Terry Gray, Unit Administrator; Carla Preston, Case Manager; and Kara Shangraw, Administrative Assistant.

2. The Chair called for approval of the Minutes of the August 9th meeting. Ms. Comeau, made a motion, seconded by Ms. Descheneau, to approve the Minutes of the August 9, 2010 meeting as presented. Motion passed unanimously.

3. **Hearings/Stipulations**

- a. The State will be filing notices of dismissal on the following cases: 2008-322; (Hbung Nayconang), & 2008-323/2009-292 (VIP Nails).
- b. The Board reviewed the *Stipulation and Consent Order* in the matter of 2009-282; (Janice My Le). The Respondent was not present. Gregg Meyer, Prosecuting Attorney was present for the State. Attorney Novins presided for the Board. Based on the information submitted, Ms. Commo, made a motion, seconded by Ms. Hendee, to accept the *Stipulation and Consent Order* as submitted. Motion passed 5-0.

4. **Reports/Guests**

Ms. Preston advised the Board of the changes in the office structure. Ms. Preston is now the Case Manager and Ms. Gray will still be the Unit Administrator.

2009-335 & 2009-336 – The Board reviewed the report of concluded investigation. Ms. Hendee, made a motion, seconded by Ms. Wernecke, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 4-0. Ms. Comeau, Investigating team member did not participate in the vote.

5. **Complaints/Follow ups**

6. **Legislation & Draft Rules**

7. **Applications for Discussion**

8. Correspondence

9. National-Interstate Council of State Boards of Cosmetology Inc. Correspondence

The Board reviewed and noted the “NIC Bulletin”.

10. Other National Correspondence

11. Public Comment

12. Other Business Introduced by the Board

Ms. Wernecke made a motion to elect Ms. Commo as Chair, which was seconded by Ms. Comeau. Motion passed unanimously. Ms. Descheneau made a motion to elect Ms. Comeau as Vice-Chair, which was seconded by Ms. Wernecke. Motion passed unanimously. Ms. Comeau made a motion to elect Ms. Hendee as Secretary, which was seconded by Ms. Wernecke. Motion passed unanimously. The results of the election are as follows:

Chair – Madonna Commo
Vice-Chair – Ruth Comeau
Secretary – Donna Hendee

13. There being no other business, the meeting adjourned at 10:26 a.m.

Respectfully submitted,

Kara Shangraw
Administrative Assistant