

# Annual Report of Pittsfield, Vermont

FOR THE YEAR ENDED DECEMBER 31, 2003

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## *“Weather Sayings”*

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## ON THE COVER

Once again, we wish to extend our thanks to John Kennedy for his remarkable contribution to the Town of Pittsfield's Town Report.

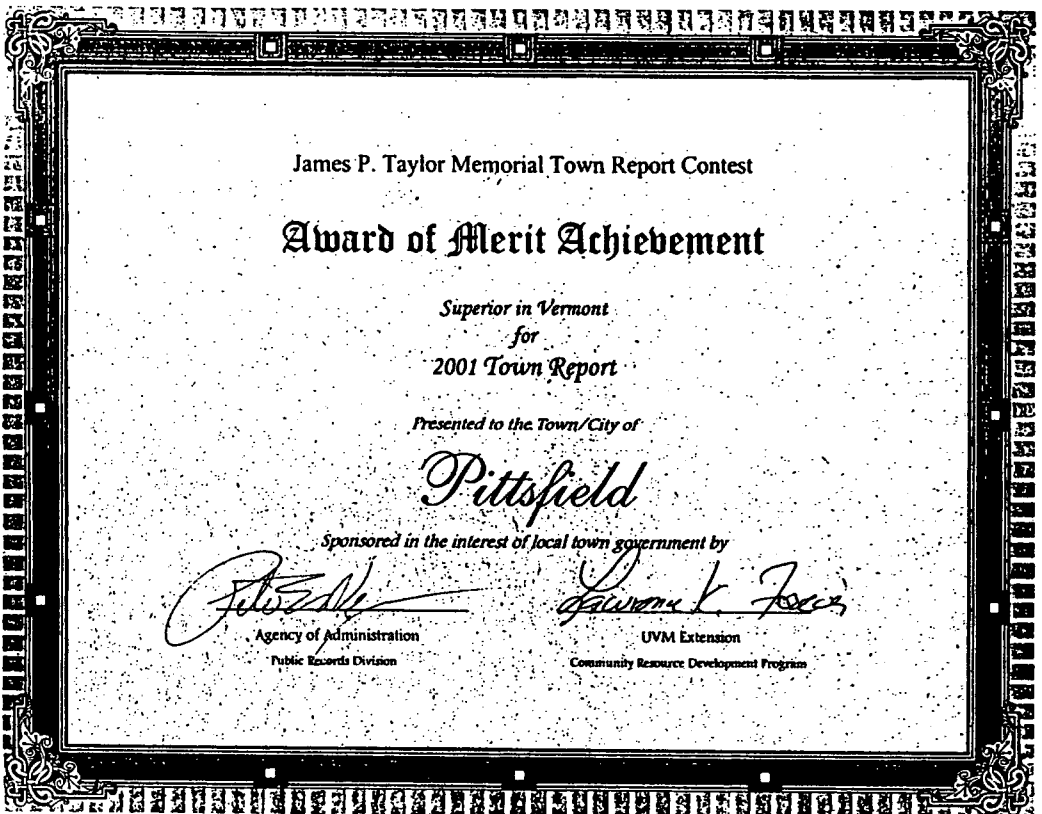
Through the years, John has enhanced our Town Report with his artistic abilities.

This year, he has thoughtfully choreographed illustrations to accompany collections of "Old Time Sayings," (weather related or otherwise) which have been contributed by members of the community. As always, John says "it's been great fun!"

John also recounts a poem about the weather:

Whether the weather be fair,  
Or whether the weather be not,  
Whether the weather be cold,  
Or whether the weather be hot,  
Whatever the weather,  
We'll weather the weather,  
Whether we like it or not!

Isn't this true for all of us here in Vermont!



## AUDITOR'S REPORT

### 2004

In accordance with Section 1681 of Title 24 V.S.A., we have examined and found correct the accounts and records of the Town of Pittsfield and the Pittsfield School District.

To the best of our knowledge, the financial statements and reports show the financial activity and financial position of the Town and the School District for the year ended December 31, 2003.

A professional audit was performed for year ending December 31, 2002 by Angolano & Company, certified public accountants. The audit report is available in the Town Clerk's Office for review.

Louella Giddings	2004
John Kennedy	2005
Joanne Mills	2006



This year the Selectboard presented two Certificates of Appreciation: To Mary Jane Patten for all her time and effort with the First Response Squad and to Peter Borden (shown above) for his service in the past year in responding to the April 2002 flood.

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## TOWN OF PITTSFIELD WARNING

### Town and School District Meeting

We hereby notify the legal voters of the Town of Pittsfield to meet at the Town Hall on Tuesday, March 2, 2004 at 10 o'clock A.M. to transact the following business in accordance with Robert's Rules of Order:

**Article 1.** To elect a moderator for the ensuing year.

**Article 2.** Pittsfield School District Warning will be acted upon at this time.

**Article 3.** To receive the reports of the town officers for the year 2003.

**Article 4.** To elect the following officers for terms indicated and to fill any other office vacant:

	Terms (Yrs.)	Vote by Ballot Mandatory VSA T.17§2646
a. Selectperson	3	Yes
b. Lister	1	Yes
c. Lister	3	Yes
d. Auditor	3	Yes
e. Trustee of Public Funds	3	No
f. Trustee, Roger Clark Memorial Library	5	No
g. First Constable	1	No
h. Second Constable	1	No
i. Grand Juror	1	No
j. Town Agent	1	No
k. Cemetery Commissioner	3	No
l. Cemetery Commissioner	3	No
m. Collector of Delinquent Taxes	1	No
n. Fire Chief	2	No

**Article 5.** Will the voters of Pittsfield authorize all current taxes be paid to the Treasurer unless otherwise noted?

**Article 6.** Will the voters of Pittsfield authorize the Treasurer to collect taxes on real property in two installments, due on or before August 15 and November 15?

**Article 7.** Will the voters of Pittsfield authorize \$20,000.00 to be placed in a reserve fund for the purpose of future renovation, expansion and/or building of a Town Clerk's Office to meet accessibility standards under the Americans with Disability Act?

**Article 8.** Will the voters of Pittsfield authorize the expenditure of \$24,000 for construction of an equipment storage building at the Town Garage?

**Article 9.** Will the voters of Pittsfield authorize \$15,000.00 to be placed in the reserve fund for Highway Equipment?

**Article 10.** Will the voters of Pittsfield approve the proposed budget to meet the expenses and liabilities of the town?

**Article 11.** Will the voters of Pittsfield authorize the Selectboard to set a tax rate sufficient to meet the expenses and liabilities of the town?

**Article 12.** Will the voters of Pittsfield authorize the Selectboard to buy and sell real estate?

**Article 13.** To discuss any other business which may properly come before the meeting.

Dated at Pittsfield, Vermont this 23rd day of January 2004

Pittsfield Selectboard,

Suana Bicek, Chairperson  
Terry Manley  
Mark Begin

Received for record this 23rd day of January 2004 at 6:30 PM.

Attest: Patricia S. Haskins, Town Clerk

Any individuals needing special accommodations can contact the Town Clerk's Office at least two weeks prior to the Town Meeting.



*"When the leaves turn  
upside down in the wind  
it is going to storm."*

## 2003 ELECTED TOWN OFFICERS

<b>Moderator</b>		<b>Justices of the Peace</b>	
Ron Coughenour	2004	(term commencing 2/01/03)	
		Martha Beyersdorf	2005
<b>Selectboard</b>		Malvern Folsom	2005
Terry Manley	2004	Ellen Martin	2005
Suana Bicek	2005	George Deblon	2005
Arthur M. Begin	2006	David Colton	2005
<b>Town Clerk</b>		<b>Trustees of Public Funds</b>	
Patricia Haskins	2005	Sandy Begin	2004
		Henry Hotchkiss	2005
<b>Town Treasurer</b>		Alison Crayhon	2006
Patricia Haskins	2005		
<b>Listers</b>		<b>Trustees of the Roger Clark</b>	
		<b>Memorial Library</b>	
Martha Beyersdorf	2004	Kristen Camp	2004
Dennis O'Brien (appointed)	2004	Jean Steele	2005
Dorothy Williamson (resigned)	2005	Susie Martin	2006
Donald Flynn	2006	Sandy Begin	2007
		Margaret Charlebois	2008
<b>School Directors</b>		<b>Grand Juror</b>	
Marsha Hopkins	2004	Robert Colton	2004
Stacey Veilleux (resigned)	2005		
Henry Hotchkiss	2006	<b>Cemetery Commissioners</b>	
<b>Auditors</b>		Robert Colton	2004
		Richard Stevens	2004
Louella Giddings	2004	Eugene Martin	2005
John Kennedy	2005	Melvin Colton	2006
Joanne Mills	2006	Steven Martin	2006
<b>Fire Chief</b>		<b>First Constable</b>	
David Colton	2004	Tim Hunt	2004
<b>Delinquent Tax Collector</b>		<b>Second Constable</b>	
Richard McGarry	2004	Jennifer Burch/Kopald	2004
<b>Town Agent</b>		<b>School District Treasurer</b>	
Sarah Gray	2004	Patricia Haskins	2005



**2003 APPOINTED TOWN OFFICERS  
(APPOINTED BY SELECTBOARD)**

<b>Tree Warden</b>		<b>E911 Coordinator</b>	
Eugene Martin	2004	Don Flynn	2004
<b>Welgher of Coal</b>		<b>Planning &amp; Zoning Commission</b>	
Eugene Martin	2004	John Barrows	2005
		Sarah Gray	2005
<b>Inspector of Lumber</b>		Elizabeth Stedina	2006
Richard Taylor	2004	Robert Charlebois	2006
<b>Park Commissioner</b>		<b>Unemployment Compensation</b>	
Eugene Martin	2004	<b>Coordinator</b>	
		Patricia Haskins	2004
<b>Contracting Officer</b>		<b>Septic Officer</b>	
Sarah Gray	2004	Martha Beyersdorf	2004
<b>Fence Viewers</b>		<b>Representative to White River</b>	
John Barrows	2004	<b>Valley Ambulance</b>	
Richard Stevens	2004	Mary Jane Patten	2004
Joseph Fuster	2004		
<b>Pound Keeper</b>		<b>VT Coalition of Municipalities Rep.</b>	
Karen Marion	2004	Ray Colton	2004
<b>Road Commissioner</b>		<b>(Appointed by State Health Dept.)</b>	
George Deblon	2004	<b>Health Officer</b>	
		Sandra Begin	2005
<b>Representative of Two Rivers</b>		<b>(Appointed by Town Clerk/Treasurer)</b>	
<b>Regional Planning Commission</b>		<b>Asst. Town Clerk</b>	
Alison Crayhon	2004	Mary Jane Betz	2005
<b>Civil Defense</b>		<b>Asst. Town Treasurer</b>	
George Deblon	2004	Mary Jane Betz	2005
Greg Martin	2004		
<b>Zoning Board of Adjustment</b>		<b>Asst. School District Treasurer</b>	
Kristin Camp	2004	Mary Jane Betz	2005
Suana Bicek	2005		
Joseph Fuster	2006	<b>Deputy Registrar</b>	
		Eugene Martin	2004
<b>Zoning Administrator</b>		David Barnard	2004
Donald Gray (resigned)	2004	Lyndon Mann	2004
John Kennedy (appointed)	2004	Randy Garner	2004
<b>Service Officer</b>		<b>Town Forest Fire Warden</b>	
Susie Martin	2004	Ray Colton	2007
<b>Emergency Management</b>			
<b>Coordinator</b>			
Peter Borden	2004		

## SELECTBOARD STATEMENT

The year 2003 has been a relatively quiet one for the Town of Pittsfield. There have been several resignations and appointments to various positions in Town. The Selectboard thanks everyone who volunteers their time to help run our town government. We also want to thank and show our appreciation for our employees who do such an excellent job.

The Town received a formal gift from Mt. Wilcox Water Association in the form of their water system. This was donated to the Town for the use by the Volunteer Fire Department. We all realize that water is a precious commodity and thank them for their generosity.

Our lift at the Town Hall is working well and has served to make the Town Hall accessible to everyone. The volunteer ADA Committee is now working on a plan to make the Town Office accessible - our thanks go to this committee for their hard work. A new fire alarm system was installed in the Town Office and is in good working condition; we just hope that we never need to use it.

The flood damage which we suffered last year has all been resolved and payment has been received from the federal government. We were very lucky that with all of the rain which we had this past year that no further damage occurred - our culverts all stood up to the onslaught of water.

As a reminder to all Pittsfield property owners, recycling is mandatory. All items to be recycled are outlined on page — of the Town Report. Please do the responsible thing and recycle. Regular household refuse is picked up on Monday. If you have any large items such as appliances or mattresses, please contact the hauler for special pick up at your own expense or take it on your own to the Bethel/Royalton transfer station.

Respectfully submitted,

Terry Manley 2004

Suana Bicek, Chair 2005

Mark Begin 2006



*"I would rather  
see the devil than  
a March robin."*

## **CEMETERY COMMISSIONER'S REPORT**

In the spring of 2003 six White Spruce trees were planted in the lower cemetery along the river bank. This will serve to help stabilize the stream bank. One half of the cost of the trees was paid for by the Pittsfield Women's Alliance, the other half coming from the Cemetery Fund. Top soil was also added to the area which was then seeded and hayed, refurbishing the area from the flooding which occurred in April 2002.

Respectfully submitted,  
Eugene Martin  
Cemetery Commissioner

## **HEALTH OFFICER'S REPORT**

This was a healthy year for Pittsfield. I had one complaint of a dog bite which was taken care of. I was not called on for any other health issues in town.

Respectfully submitted,  
Sandra Begin  
Health Officer

## **ROAD COMMISSIONER'S REPORT**

This past summer we have received some financial aid for the storm damage that occurred on April 13th and 14th of 2002. Several roads suffered damage from that storm and have now been repaired.

We have been approved for a grant to replace an undersized culvert on Upper Michigan Road. The town is responsible for 20% of the cost. 80% of the cost, up to \$20,000.00, will be covered by the grant.

A reminder: Please place your refuse at the end of your driveway and not in the road. Road maintenance, especially during the winter months, becomes difficult when trash is placed in the Town Highway right-of-way. Your cooperation is greatly appreciated.

Respectfully submitted,  
George J. Deblon  
Road Commissioner

## TOWN CLERK'S REPORT

A small disaster struck the town office in January 2004. The base-board hot water heat pipe froze on the library level and sent water spraying into the clerk's office. It sprayed water all over the assistant clerk's work area, papers, typewriter and computer. It flooded the lister's work area affecting their computers and the fax. Water also seeped into the vault where the permanent records dating back to the 1780's are kept. Fortunately the leak was found before too much damage was done. Four wet vacs, two dehumidifiers, 3 fans, lots of heat, three days of general clean up, a lot of plumbing work, computer damage evaluations and a carpet cleaning/antibacterial/antifungal & mildew spray took care of most of the mess. Thank you to everyone who assisted with the clean up. This mess was on top of four separate smaller water clean ups from the heavy rains last fall and a broken toilet last summer that also left puddles of water in the town office.

2003 was a busy year in the Town Clerk's Office in other ways as well. Mortgage rates continued to drop for much of the year and so Clerk's offices have been inundated with mortgage refinancings. There has also been an increase in property transfers, driveway permits and septic filings. The recording workload has more than doubled since the year 2000. All of this recording means that the records vault is filling up even faster than anticipated and the need for planning for new vault space needs to be brought to the forefront. There is presently a committee working on the federal mandate to make the Town Clerk's Office handicapped accessible and they are also assessing how to best incorporate this additional need for increased and improved vault and office space with the federal mandate.

Because of the heavy increase in the workload, many of the projects that had been started in 2001 and 2002 came to a screeching halt. Thank you to all of you that volunteered your time for 2003. We hope to be able to make better use of your talents in 2004, assuming the workload allows us to spend time on some of these projects.

The fire alarm control system was successfully completed in 2003 and should help in the case of a fire due to the early warning system.

The Town of Pittsfield was once again honored to receive an Award of Merit Achievement, superior in Vermont for our 2001 Town Report in the James P. Taylor Memorial Town Report Contest. (See inside front cover—This was not reported in last year's town report because the award was not received until after town report went to press.)

We continue to look for ways to serve you better. Please stop in or call the Town Clerk's Office if you have any questions or suggestions, or if Mary Jane or I can help you in any way.

Patricia S. Haskins  
Town Clerk & Treasurer

Mary Jane Betz  
Asst. Town Clerk & Treasurer

## **LISTERS REPORT 2003**

This has been another year of challenge for the Board of Listers. In March we welcomed Dot Williamson as our newest Lister. She worked very hard right from the start as we were trying to complete our spring inspections with LOTS of snow on the ground and difficulty getting to places. She even snowshoed and checked on a few camp properties. That is dedication!!! Unfortunately she too quickly realized that the job was going to compete with her snowmobile activities and submitted her resignation. Don and Martha persevered and eventually found Dennis O'Brien interested in assuming the third position. Welcome Dennis! It is interesting to note that each Lister, both present and past, have had something unique to offer the job. Each year provides a team of dedicated and hardworking residents who take the job seriously and do their best to present a Grand List that is both accurate and fair.

The Statutes allow property owners to grieve their property assessments by writing to the Listers any time of the year. Their concerns are then reviewed in late May. Notices regarding these hearings will be posted outside the Town Clerk's Office.

This past spring the State Legislature passed Act 68, which will again change how education in the State of Vermont will be funded. A result of Act 68 is the Homestead Declaration tax form. You should have received this in the mail from the Department of Taxes. The deadline for submitting this form to the State is April 15, 2004. This is designed specifically for a Vermont resident who owns and occupies a Vermont property as a principal home as of April 1, 2004. This form enables the State to identify a property as a homestead and be able to apply the correct school property tax rate. Residential property will be taxed at a proposed base rate of \$1.10/\$100 and non-residential property at \$1.59/\$100. The Town Clerk's Office has this form if you need one.

This winter we met with Norm Smith and jointly we have begun the process of updating the property tax maps. There have been many changes in ownership, subdivisions, and ID's over the years, so we plan to have updated maps that will be indexed by using the E911 number in lieu of property owner's names and these should last until the next update.

We purchased a new computer for the Listers office as well as the NEMRC Grand List software. We however have to use the older computer with the DOS software to calculate the values. We plan to obtain the CAMA software and install it in our newer computer but it is probable that it will not be fully implemented until we have another town-wide reappraisal.

We continue to be busy reviewing properties and making site visits to check new construction and/or modifications. Should you have any questions during the year, you can reach us through the Town Clerk's Office.

Pittsfield Board of Listers	
Martha Beyersdorf, Chair	2004
Dennis O'Brien	2004
Donald Flynn	2006

# **MINUTES OF THE ANNUAL TOWN MEETING TOWN OF PITTSFIELD Tuesday, March 4, 2003**

Moderator, Ronald Coughenour, called the Pittsfield Annual Meeting to order at 10:02 AM. Approximately 55 people were in attendance at the Pittsfield Town Hall. Ron led the attendees in the Pledge of Allegiance. The articles warned by the Selectboard were acted upon at this time.

**Article 1. To elect a moderator for the ensuing year.** Ron Coughenour elected moderator for the ensuing year.

**Article 2. Pittsfield School District Warning will be acted upon at this time.** Moderator Ron Coughenour recessed the Town Meeting at 10:05 AM for the School District Meeting. (See separate minutes.) The Town Meeting reconvened at 10:32 AM.

**Article 3. To receive the reports of the Town Officers for the year 2002.** Sandy Begin made a motion to accept the reports of the Town Officers. Seconded by Don Flynn. Voice vote. Motion carried.

**Article 4. To elect the following officers for terms indicated and to fill any other office vacant:**

- |   |                       |
|---|-----------------------|
| a. Selectperson for one year.                       | Terry Manley          |
| b. Selectperson for three years.                    | Mark Begin            |
| c. Lister for two years.                            | Dot Williamson        |
| d. Lister for three years.                          | Don Flynn             |
| e. Auditor for three years.                         | Joanne Mills          |
| f. Trustee of Public Funds for three years.         | Alison Crayhon        |
| g. Trustee Roger Clark Mem. Library for four years. | Sandra Begin          |
| h. Trustee Roger Clark Mem. Library for five years. | Margaret Charlebois   |
| i. First Constable for one year.                    | Tim Hunt              |
| j. Second Constable for one year.                   | Jennifer Burch/Kopald |
| k. Grand Juror for one year.                        | Robert Colton         |
| l. Town Agent for one year.                         | Sarah Gray            |
| m. Cemetery Commissioner for three years.           | Mel Colton            |
| n. Cemetery Commissioner for three years.           | Steve Martin          |
| o. Collector of Delinquent Taxes for one year.      | Richard McGarry       |
| p. Fire Chief for one year.                         | Dave Colton           |

**Article 5. Will the voters of Pittsfield authorize all current taxes be paid to the Treasurer unless otherwise noted?** Terry Manley made a motion to authorize all current taxes be paid to the Treasurer unless otherwise noted. Seconded by Ambery Butcher. Voice vote. Motion carried.

**Article 6. Will the voters of Pittsfield authorize the Treasurer to collect taxes on real property in two installments, due on or before August 15 and November 15?** Karen Butterhoff-Waterworth made a motion to authorize the Treasurer to collect taxes on real property in two installments, due on or before August 15 and November 15. Seconded by Pat Fuster. Voice vote. Motion carried.

**Article 7. Will the voters of Pittsfield authorize the expenditure for the installation of a fire alarm system in the Town Clerk's Office/Library building and a monthly monitoring fee for a total of \$4,800.00?** Sandy Begin made a motion to authorize the expenditure for the installation of a fire alarm system in the Town Office/Library building and a monthly monitoring fee for a total of \$4,800.00. Seconded by Karen Butterhoff-Waterworth. Discussion ensued concerning what was to be installed in each building and the cost of monthly monitoring. Alternative suggestions were discussed. Voice vote. Motion carried.

**Article 8. Will the voters of Pittsfield authorize the expenditure for the installation of a fire alarm system in the Town Hall and a monthly monitoring fee of \$4,500.00?** Suana Bicek made a motion to authorize the expenditure for the installation of a fire alarm system in the Town Hall and a monthly monitoring fee of \$4,500.00. Seconded by Terry Manley. Alternate suggestions were discussed. Some felt that with the budget going up that the fire alarm system should be tabled for now. Voice vote. Defeated.

**Article 9. Will the voters of Pittsfield approve the proposed budget to meet the expenses and liabilities of the town?** Sandy Begin made a motion to approve the proposed budget to meet the expenses and liabilities of the town. Seconded by John Kennedy. The increase in the budget for recycling and refuse pick up was discussed, along with the budget figure for the Quin Town Seniors. Voice vote. Motion carried.

**Article 10. Will the voters of Pittsfield authorize the Selectboard to set a tax rate sufficient to meet the expenses and liabilities of the town?** Louella Giddings made a motion to authorize the Selectboard to set a tax rate sufficient to meet the expenses and liabilities of the town. Seconded by Sandy Begin. Voice vote. Motion carried.

**Article 11. Will the voters of Pittsfield authorize the Selectboard to buy and sell real estate?** Sandy Begin made a motion to authorize the Selectboard to buy and sell real estate. Seconded by Terry Manley. Voice vote. Motion carried.

**Article 12. Be it resolved that the citizens of the Town of Pittsfield urgently call upon our municipal leaders, state legislators, governor and Congressional delegation to put Vermont in the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public buildings and transportation systems, and to encourage expansion of the renewable energy industry in the State of Vermont.** A.J. Ruben made a motion to put article 12 on the floor for discussion. Seconded by Terry Manley. A.J. Ruben explained that this article was to give the voters the opportunity to make a statement about energy use in Pittsfield, in the state and in the country. It would not cost anything. It is asking for diversity in energy sources and investments in new technologies that will cut down costs and pollution. Voice vote. Carried.

**Article 13. To discuss any other business that may properly come before the meeting.** Patty Haskins thanked John Kennedy for once again doing the cover of the Town Report. Martha Beyersdorf thanked Arnold Johnson for his

service on the Selectboard. David Hooks thanked George Deblon and his crew for keeping the roads in such good condition with the weather we have had. He also thanked George, the road crew, the Selectboard, the Town of Pittsfield, friends and neighbors for all they did last April in helping recover from the flood. Howard extended best wishes to Dave Colton as new Fire Chief. John Barrows announced the 72nd wedding anniversary of Gardner and Gladys Baker on March 1st.

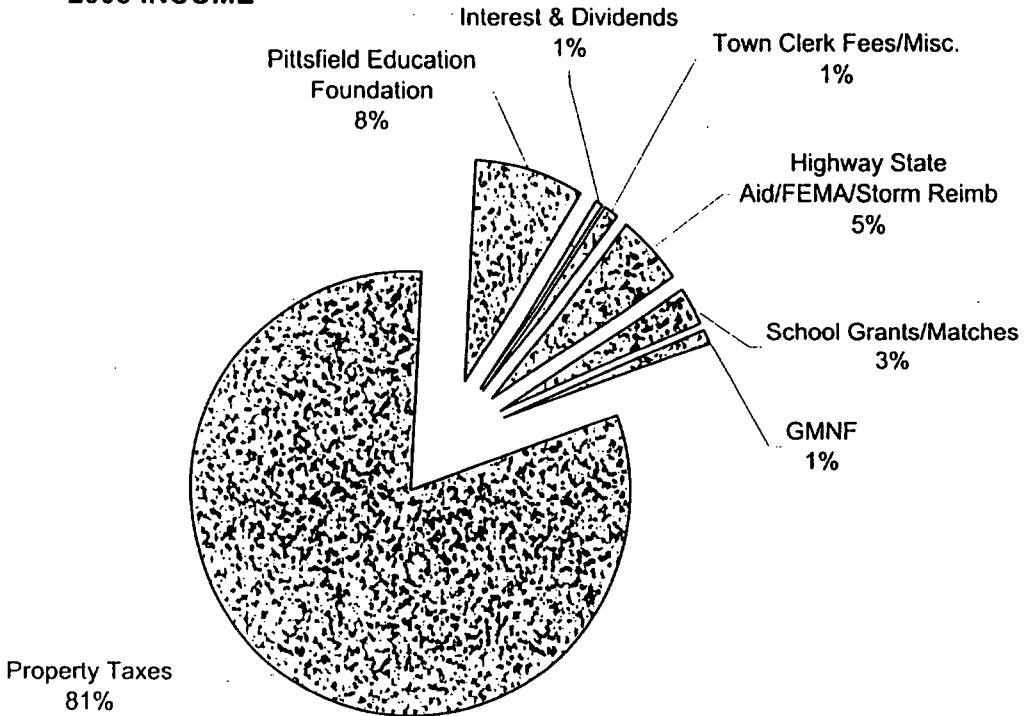
Louella Giddings made a motion that the meeting be adjourned. Seconded by Mark Begin. Voice vote. Motion carried. The 2003 Annual Town Meeting was adjourned at 11:57 AM



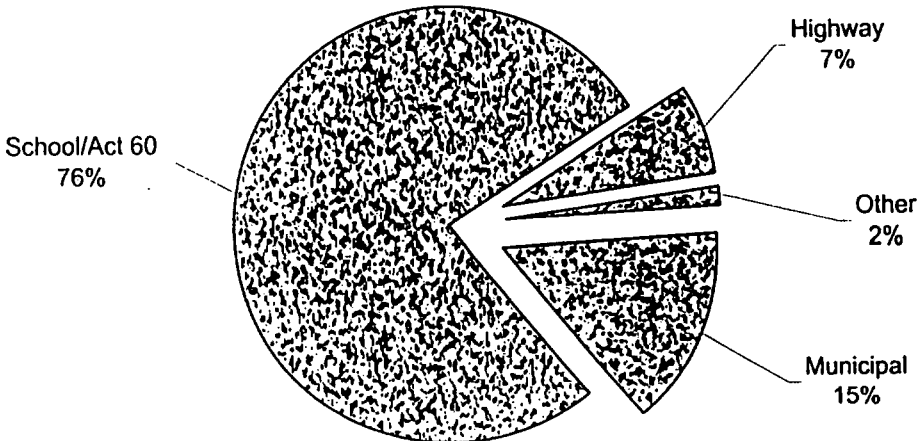
*"It's not how much work  
you do, but how smart  
you work."*



## 2003 INCOME



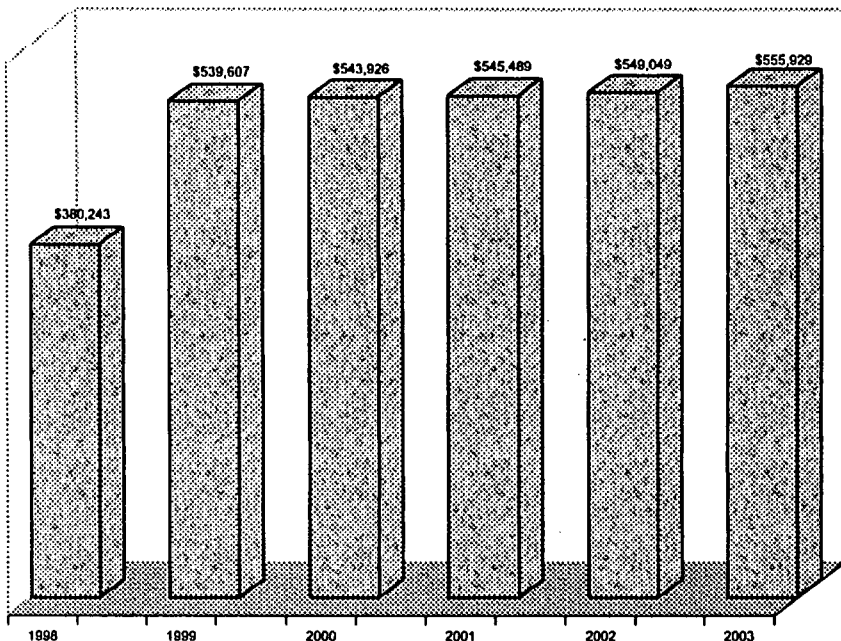
## 2002 EXPENSE



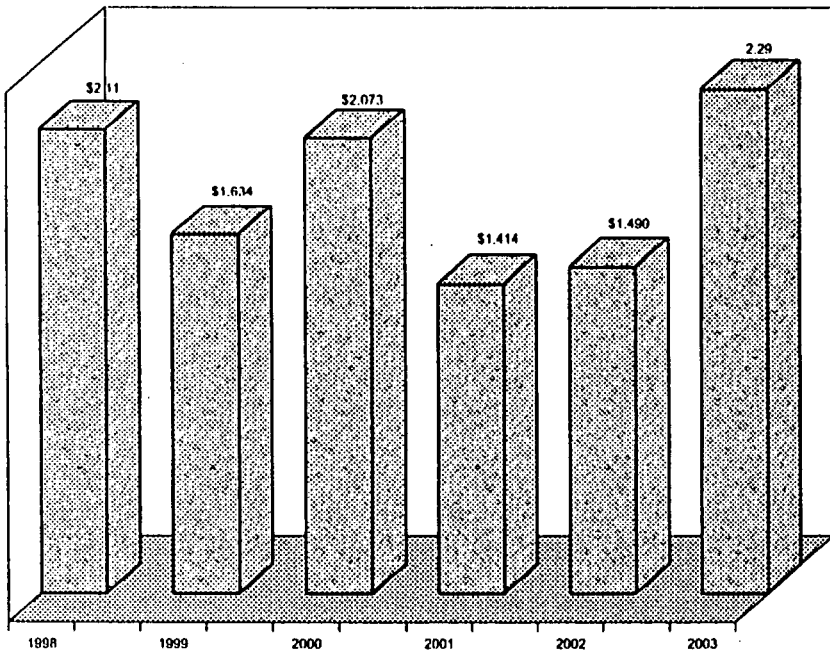
## EXPLANATION OF THE 2003 GRAND LIST

	<u>Listed Value</u>	<u>Grand List 1% of Total</u>
Real Estate	\$55,592,947.00	\$555,929.47
<b>Statement of Current Taxes</b>	<b>Tax</b>	<b>X <u>Grand List</u></b>
Year Ended December 31, 2003	<b><u>Rate</u></b>	<b>= <u>Taxes Raised</u></b>
Municipal	\$ .51	\$555,929.47
State School	\$ 1.10	\$555,929.47
Local Share	\$ .68	\$555,929.47
<b>Total</b>	<b>\$ 2.29</b>	<b>\$1,273,078.46</b>
Lease Lot Rents Billed		<b>(16.80)</b>
<b>Total Taxes Billed 7/15/03</b>		<b>\$1,273,061.66</b>
<b>2003 Taxes Accounted For</b>		
Current Taxes Collected		\$1,208,691.97
Adjustment		<u>2.14</u>
<b>Total</b>		<b>\$1,208,694.11</b>
Delinquent November 16, 2003		<u>64,367.55</u>
<b>Total 2003 Taxes Accounted For</b>		<b>\$1,273,061.66</b>

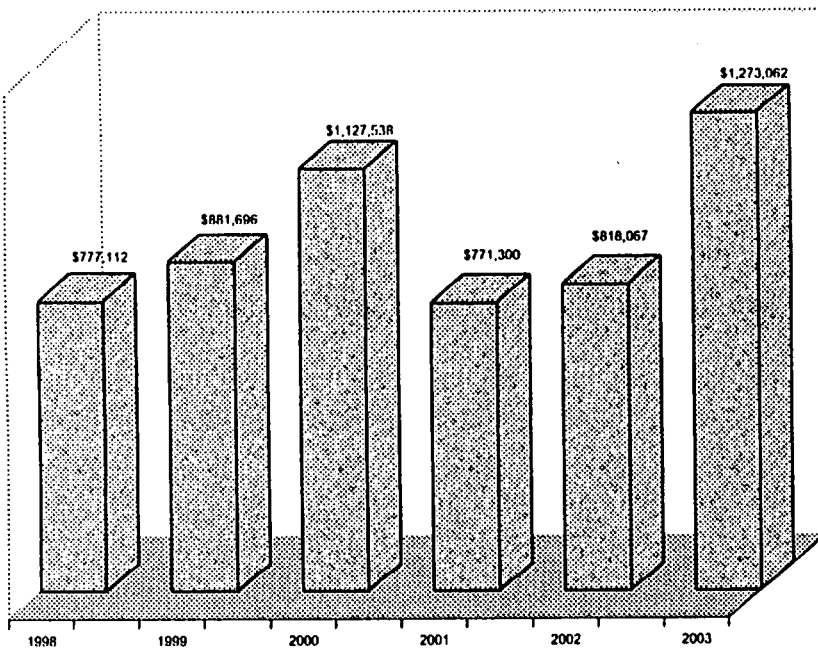
**GRAND LIST (1% of total)**



**TAX RATE (per \$100 of assessment)**



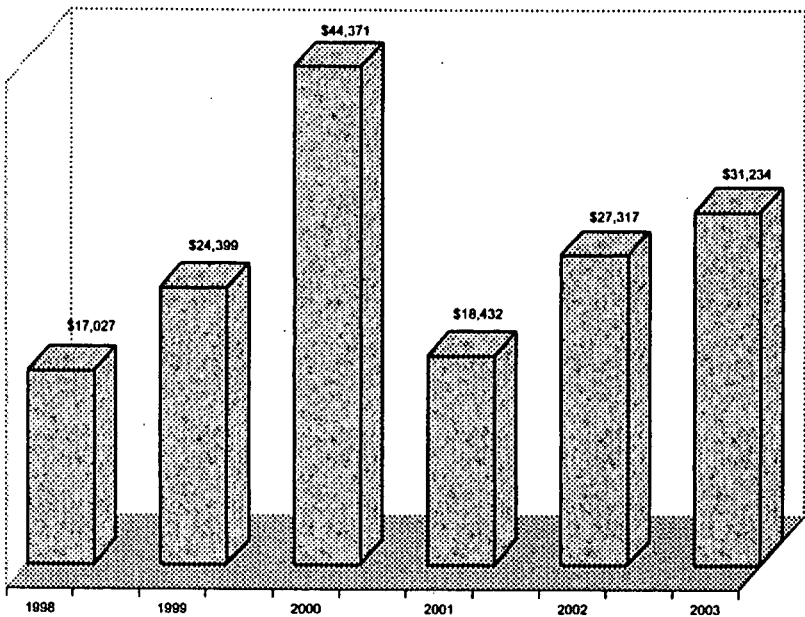
**TAXES BILLED**



STATEMENT OF DELINQUENT TAXES

Delinquent December 31, 2002	\$ 27,316.50
Delinquent November 16, 2003	<u>64,367.55</u>
Total Delinquent November 16, 2003	91,684.05
Total collected 2003	<u>(60,450.40)</u>
Total Delinquent December 31, 2003	\$ 31,233.65

DELINQUENT TAXES



## DELINQUENT TAXES

Delinquent Taxes as of December 31, 2003

	<u>2003</u> <u>Taxes</u>	<u>2002</u> <u>Taxes</u>	<u>2001</u> <u>Taxes</u>	<u>2000</u> <u>Taxes</u>	<u>1999</u> <u>Taxes</u>
Belta, James & Karen	\$ 634.32	\$ 412.73	\$	\$	
Benson, Hiram	1,683.14				
Canney, Daniel	80.14	52.15	49.49	72.56	57.19
♦ Caruso, Anthony	627.46				
Foley, Timothy	1,005.30				
Galardi & Haran Trust	1,818.26				
Gall, Csaba	174.04				
Gaul, John P.	1,131.26				
Gray, Donald & Dot	900.31				
Gray, Donald & Dot	2,212.14				
Guth, Steven & Leslie	3,526.60				
Hand, Charles C.	266.50				
Heller, Jakob Estate	532.56				
Johnson, Charles W.	109.92				
♦ McConnell, Alex&Chris	957.29				
McConnell III, Alex	2,415.94				
+ Payette, Evelyn	1,412.50	426.98			
Quinlan, James	835.84				
Reed, John L.	455.70	296.51	281.39		
♦ Rorison, Stephen L.	553.03				
Strope, Gregory	2,743.42				
Swift, Rodney & Norma	219.84				
Votaw, Robert	3,265.54				
Watkins, Harry J.	432.80	281.61	267.25		
White, Donald E.	485.48				
Wiesen, Sloan C.	<u>556.46</u>				

Totals \$29,035.79 \$ 1,469.98 \$ 598.13 \$ 72.56 \$ 57.19

**Grand Total Delinquent Taxes \$31,233.65**

♦ Full payment received after December 31, 2003

+ Partial payment received after December 31, 2003

# CHANGES IN FUND BALANCE AND COMPARATIVE BALANCE SHEETS

## GENERAL FUND

Fund Balance December 31, 2003	
Checking	\$ 9,589.33
Money Management	63,614.73
Maximizer	217,775.56
Petty Cash	<u>20.37</u>
Total Fund Balance	\$ 290,999.99
Beginning Balance January 1, 2003	\$ 271,085.94
Revenue for 2003	1,343,261.03
Expenses for 2003	<u>(1,323,346.98)</u>
Ending Balance December 31, 2003	\$ 290,999.99
Reserved-2nd install. FY2004 State- wide Education Property Tax Liability	\$ 124,710.00
Unreserved	<u>166,289.99</u>
Ending Balance December 31, 2003	\$ 290,999.99
<b>Change in Fund Balance</b>	<b>\$ +19,914.05</b>

## HIGHWAY FUND

Fund Balance December 31, 2003	
Checking	\$ -354.56
Money Management	<u>83,401.60</u>
Total Fund Balance	\$ 83,047.04
Beginning Balance January 1, 2003	\$ 46,829.67
Revenue for 2003	135,033.11
Expenses for 2003	<u>(98,815.74)</u>
Ending Balance December 31, 2003	\$ 83,047.04
<b>Change in Fund Balance</b>	<b>\$ +36,217.37</b>

## CEMETERY FUND

Fund Balance December 31, 2003	\$ 3,608.20
Beginning Balance January 1, 2003	\$ 6,578.14
Revenue for 2003	1,520.18
Expenses for 2003	<u>(4,490.12)</u>
Ending Balance December 31, 2003	\$ 3,608.20
<b>Change in Fund Balance</b>	<b>\$ (2,969.94)</b>

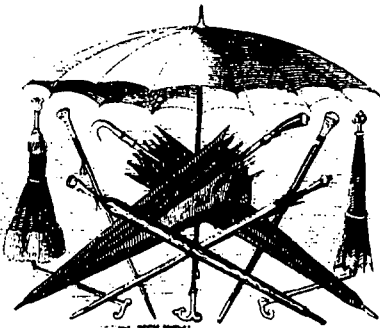
## REVENUES AND RECEIPTS

	<u>2003</u> <u>Estimated</u>	<u>2003</u> <u>Actual</u>	<u>2004</u> <u>Estimated</u>
<b><u>GENERAL FUND</u></b>			
<b>Taxes</b>			
2002 Current Taxes		\$1,208,691.97	
Current Tax Interest		788.64	
Delinquent Taxes		60,450.40	
Delinquent Tax Interest	_____	<u>2,865.44</u>	_____
(Taxes) Subtotal		\$1,272,796.45	
<b>Estimated and Actual Revenue</b>			
Undesignated Fund Balance	\$ (1,454.00)		\$ 19,914.00
Current Use Payment		437.00	
Dog Licenses	350.00	363.00	350.00
Dog Fines		10.00	
Liquor Licenses	325.00	325.00	325.00
Building Rents		107.00	
Lease Lot Rents	16.80	16.80	16.80
Town Clerk Fees	5,000.00	11,266.70	5,000.00
Interest - General Fund	3,000.00	3,147.59	3,000.00
Interest - Restricted Funds	3,000.00	3,956.59	3,000.00
Act 60, Collection Fee Retained		1,248.00	
Photo Copies	150.00	167.25	150.00
Postage Reimbursement		7.15	
Fax	<u>50.00</u>	<u>89.00</u>	<u>50.00</u>
(Est. & Actual Revenue) Subtotal	\$ 10,437.80	\$ 21,141.08	\$ 31,805.80
<b>For Disbursement</b>			
Record Preservation		\$ 1,427.00	
Overpayments		1,466.21	
Delinquent Tax Penalty		4,835.31	
Marriage Licenses		75.00	
Septic Permits		2,600.00	
Septic Officer Fee		200.00	
State Rabies Fee	_____	<u>114.00</u>	_____
(For Disbursement) Subtotal		\$ 10,717.52	
<b>Miscellaneous</b>			
*Storm Damage Reimbursement		\$ 37,738.84	
Workers Comp Payroll Audit 2002		236.33	
Donation for TH Emergency Exit		250.00	
Miscellaneous income	_____	<u>380.81</u>	_____
(Miscellaneous) Subtotal		\$ 38,605.98	
<b>TOTAL GENERAL FUND</b>	<b>\$ 10,437.80</b>	<b>\$1,343,261.03</b>	<b>\$ 31,805.80</b>

## Revenues and Receipts continued

<b><u>HIGHWAY FUND</u></b>	<b><u>2003 Estimated</u></b>	<b><u>2003 Actual</u></b>	<b><u>2004 Estimated</u></b>
<b>Estimated and Actual Revenue</b>			
Undesignated Fund Balance	\$ (9,449.00)	\$	\$ 36,217.00
State Aid	15,000.00	20,646.16	18,000.00
Road Fines		3,576.50	
Interest Income	300.00	382.45	300.00
Culvert Grant-Upper Michigan			16,000.00
Green Mountain National Forest	5,000.00	10,472.00	9,000.00
General Fund Tax Disbursement		83,531.00	
FEMA Payment-April 2002 road damage		16,425.00	
<b>TOTAL HIGHWAY FUND</b>	<b>\$ 10,851.00</b>	<b>\$ 135,033.11</b>	<b>\$ 79,517.00</b>

<b><u>CEMETERY FUND</u></b>			
Undesignated Fund Balance	\$ 3,793.00	\$	\$ (2,970.00)
General Fund Tax Disbursement		312.00	
Interest	100.00	49.29	50.00
Dividends	225.00	581.89	300.00
Sale of Lots		120.00	
Perpetual Care		250.00	
Miscellaneous		207.00	
<b>TOTAL CEMETERY FUND</b>	<b>\$ 4,118.00</b>	<b>\$ 1,520.18</b>	<b>\$ (2,620.00)</b>



*"Rain before seven,  
clear before eleven."*



## 2004 BUDGET

<b><u>GENERAL FUND</u></b>	<b><u>2003 Budget</u></b>	<b><u>2003 Actual</u></b>	<b><u>2004 Proposed</u></b>
<b>Taxes</b>			
FICA Social Security	\$ 2,838.00	\$ 2,921.26	\$ 3,097.00
FICA Medicare	664.00	683.64	724.00
Rutland County Tax	<u>7,028.00</u>	<u>6,354.82</u>	<u>6,060.00</u>
(Taxes) Subtotal	\$ 10,530.00	\$ 9,959.72	\$ 9,881.00
<b>Insurance and Bonds</b>			
VLCT Unemployment Trust	\$ 1,017.00	\$ 1,017.32	\$ 682.00
VLCT Insurance Package	7,233.00	7,233.00	7,578.00
Worker's Compensation	<u>2,707.00</u>	<u>2,707.00</u>	<u>3,003.00</u>
(Insurance and Bonds) Subtotal	\$ 10,957.00	\$ 10,957.32	\$ 11,263.00
<b>Dues and Contributions</b>			
VT League of Cities and Towns	\$ 536.00	\$ 536.00	\$ 553.00
Two Rivers Reg. Planning Comm.	472.00	472.00	472.00
VT Clerks' and Treasurers' Assoc.	30.00	30.00	30.00
VT Assessors & Listers Assoc.		30.00	45.00
Quin Town Seniors	600.00	600.00	720.00
Visiting Nurse Alliance of VT & NH	675.00	675.00	740.00
Rutland County Women's Shelter	100.00	100.00	200.00
Park House - Community Care	500.00	500.00	500.00
Central VT Comm. Action Council	150.00	150.00	300.00
Central VT Council on Aging	200.00	200.00	200.00
VT Center for Independent Living	75.00	75.00	75.00
VT Coalition of Municipalities	325.00	325.00	100.00
Rutland County Mental Health	568.00	568.00	568.00
George D. Aiken Resource Council	50.00	50.00	50.00
Green Up Vermont	50.00	50.00	50.00
Rutland W. Neighbrhd Housing Ser.			<u>200.00</u>
(Dues and Contributions) Subtotal	\$ 4,331.00	\$ 4,361.00	\$ 4,803.00
<b>Services</b>			
Refuse Removal (Jon Benson)	\$ 23,400.00	\$ 22,050.60	\$ 23,400.00
Recycling Pickup (Jon Benson)	4,800.00	4,350.00	4,800.00
Solid Waste Charges	28,000.00	27,751.24	29,150.00
SW Mngmnt/Program Fee	3,200.00	3,138.50	3,200.00
Audit	2,000.00	2,000.00	
Legal	2,000.00	1,434.78	4,500.00
Ambulance	11,810.00	11,810.00	12,917.00
Printing	1,800.00	1,700.00	1,800.00
Advertising	200.00	228.64	200.00
Rutland County Sheriff	2,000.00	1,932.67	2,000.00
Marshall and Swift Licensing	135.00	135.00	135.00
All Other Services	<u>20.00</u>		<u>20.00</u>
(Services) Subtotal	\$ 79,365.00	\$ 76,531.43	\$ 82,122.00

<b><u>General Fund continued</u></b>	<b><u>2003 Budget</u></b>	<b><u>2003 Actual</u></b>	<b><u>2004 Proposed</u></b>
<b>Repairs and Maintenance</b>			
Office Equipment	\$ 1,000.00	\$ 681.93	\$ 1,000.00
Office Equipment Upgrade	2,300.00	2,438.00	
Town Office Building	3,000.00	4,802.46	3,000.00
Town Hall and Bandstand	3,000.00	5,924.90	14,400.00
Town Garage	500.00	24.51	500.00
Sandshed	100.00		100.00
Tax Map Update	<u>1,800.00</u>		<u>1,800.00</u>
(Repairs & Maintenance) Subtotal	\$ 11,700.00	\$ 13,871.80	\$ 20,800.00
<b>Utilities</b>			
Town Hall	\$ 2,500.00	\$ 2,749.80	\$ 2,850.00
Town Office Building	3,500.00	4,783.59	5,014.00
Garage	3,500.00	3,298.61	3,350.00
Street Lights	<u>2,800.00</u>	<u>2,705.38</u>	<u>2,800.00</u>
(Utilities) Subtotal	\$ 12,300.00	\$ 13,537.38	\$ 14,014.00
<b>Park and Grounds</b>			
Labor	\$ 1,500.00	\$ 1,803.75	\$ 1,500.00
Fuel	50.00	55.30	50.00
Supplies	50.00	7.92	50.00
Portable Toilet	400.00	160.00	400.00
Equipment Maintenance	300.00	12.66	300.00
Trees & Bedding Plants	300.00	555.00	300.00
Hired Equipment	<u>50.00</u>	<u>437.50</u>	<u>250.00</u>
(Parks & Grounds) Subtotal	\$ 2,650.00	\$ 3,032.13	\$ 2,850.00
<b>Office Expenses</b>			
Office Supplies	\$ 2,000.00	\$ 1,948.09	\$ 2,500.00
Internet Access Fee	200.00	156.09	200.00
Postage	<u>1,500.00</u>	<u>1,495.90</u>	<u>1,500.00</u>
(Office Expense) Subtotal	\$ 3,700.00	\$ 3,600.08	\$ 4,200.00
<b>Planning Commission</b>			
Copies, Typing	\$ 25.00		\$ 25.00
Advertising	75.00		75.00
Miscellaneous/Postage	<u>25.00</u>		<u>25.00</u>
(Planning Commission) Subtotal	\$ 125.00		\$ 125.00
<b>Salaries</b>			
Auditors	\$ 300.00	\$ 92.19	\$ 300.00
Custodian	600.00	600.00	600.00
Election Officials	200.00	18.75	200.00
Fire Chief	600.00	600.00	600.00
Listers	4,000.00	3,212.50	4,500.00
Selectboard	2,700.00	2,700.00	2,700.00
Selectboard Secretary	2,000.00	2,000.00	2,000.00
Town Clerk	11,500.00	11,369.25	11,845.00
Town Treasurer	11,500.00	11,369.77	11,845.00
Asst. Town Clerk/Treasurer	<u>8,100.00</u>	<u>8,046.17</u>	<u>9,360.00</u>
(Salaries) Subtotal	\$ 41,500.00	\$ 40,008.63	\$ 43,950.00

<u>General Fund continued</u>	<u>2003 Budget</u>	<u>2003 Actual</u>	<u>2004 Proposed</u>
<b>Budget Disbursements</b>			
First Response	\$ 6,000.00	\$ 6,000.00	\$ 5,000.00
Fire Department	10,000.00	10,000.00	10,000.00
Library	350.00	350.00	350.00
Historical Society	800.00	800.00	650.00
ADA Fund	2,000.00	2,000.00	2,000.00
* Highway Fund		83,531.00	
* School Fund		738,211.00	
* Cemetery		312.00	
(Budget Disbursements) Subtotal	\$ 19,150.00	\$ 841,204.00	\$ 18,000.00
<b>Miscellaneous</b>			
Town Officer Education	\$ 500.00	\$ 205.00	\$ 500.00
Town Officer Mileage	400.00	257.20	400.00
Fire Alarm System Install/monitor	4,800.00	3,966.00	
Miscellaneous	<u>500.00</u>	<u>55.49</u>	<u>500.00</u>
(Miscellaneous) Subtotal	\$ 6,200.00	\$ 4,483.69	\$ 1,400.00
<b>* Funds Disbursed</b>			
Marriage Licenses		\$ 75.00	
Septic Permits		450.00	
Dog Licenses, Rabies Program		114.00	
Record Preservation		1,427.00	
Septic Officer Fee		200.00	
Delinquent Tax Penalty		4,835.31	
Refund of Overpayments		<u>1,466.21</u>	
(Funds Disbursed) Subtotal		\$ 8,567.52	
<b>Other</b>			
Fire Department Well		75.00	
Water/Septic Highway Garage	2,300.00	2,381.98	
April 2002 Flood	<u>3,550.00</u>	<u>41,175.80</u>	
(Other) Subtotal	5,850.00	\$ 43,632.78	
<b>*Act 60-Statewide Education Property Tax Liability</b>		\$ 249,599.50	
<b>TOTAL GENERAL FUND</b>	<b>\$208,358.00</b>	<b>\$1,323,346.98</b>	<b>\$213,408.00</b>
<b>** TOTAL GENERAL FUND</b>	<b>\$208,358.00</b>	<b>\$ 205,387.12</b>	<b>\$213,408.00</b>

*\*\* This is the "Total General Fund" less the \*Highway, \*School and \*Cemetery Fund "Budget Disbursements", the \*Funds Disbursed category, the \*Act 60 State-Statewide Education Property Tax Liability and the amount of the "April 2002 Flood" that was reimbursed the town. This line allows for a more accurate comparison of the 2003 Budget, 2003 Actual and 2004 Proposed.*

<b><u>HIGHWAY FUND</u></b>	<b><u>2003 Budget</u></b>	<b><u>2003 Actual</u></b>	<b><u>2004 Proposed</u></b>
<b>Wages</b>			
Road Foreman	\$ 27,800.00	\$ 30,619.91	\$ 34,800.00
Temporary Help	<u>500.00</u>	<u>1,925.75</u>	<u>500.00</u>
(Wages) Subtotal	\$ 28,300.00	\$ 32,545.66	\$ 35,300.00
<b>Taxes</b>			
FICA Social Security	\$ 1,755.00	\$ 2,018.01	\$ 2,189.00
FICA Medicare	<u>410.00</u>	<u>472.13</u>	<u>512.00</u>
(Taxes) Subtotal	\$ 2,165.00	\$ 2,490.14	\$ 2,701.00
<b>Repairs</b>			
International	\$ 1,800.00	\$ 1,749.50	\$ 1,800.00
Ford F450	1,800.00	3,948.66	1,800.00
Loader	1,500.00	5.95	1,500.00
Grader	1,500.00	1,308.18	1,500.00
Rake	50.00		50.00
Chainsaw	50.00		50.00
Spreader	50.00		50.00
Swenson Sander	150.00	27.04	150.00
Torwell Sander	150.00	30.00	150.00
Everest Plow	450.00	164.16	450.00
Fisher Plow	100.00		100.00
Viking Plow	<u>450.00</u>	<u>202.42</u>	<u>450.00</u>
(Repairs) Subtotal	\$ 8,050.00	\$ 7,435.91	\$ 8,050.00
<b>Fuel</b>			
Gasoline	\$ 150.00	\$ 149.43	\$ 150.00
Diesel	3,050.00	3,589.32	3,500.00
Lubricants	<u>300.00</u>	<u>260.85</u>	<u>300.00</u>
(Fuel) Subtotal	\$ 3,500.00	\$ 3,999.60	\$ 3,950.00
<b>Hired Equipment</b>			
Rochester Road Maintenance	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
Backhoe	4,000.00	3,685.00	4,000.00
Roadside Mowing	3,500.00	4,950.00	4,000.00
Trucks	1,500.00	1,085.00	1,500.00
All Other	<u>500.00</u>	<u>475.00</u>	<u>2,500.00</u>
(Hired Equipment) Subtotal	\$ 11,300.00	\$ 11,995.00	\$ 13,800.00
<b>Materials</b>			
Gravel	\$ 12,000.00	\$ 12,130.75	\$ 12,000.00
Sand	10,000.00	12,490.50	10,000.00
Salt	1,000.00	786.02	1,000.00
Chloride	2,600.00	2,856.00	2,600.00
Culverts	1,500.00	1,690.48	1,500.00
Garage Supplies	<u>1,000.00</u>	<u>679.17</u>	<u>1,000.00</u>
(Materials) Subtotal	\$ 28,100.00	\$ 30,632.92	\$ 28,100.00

<u>Highway Fund continued</u>	<u>2003 Budget</u>	<u>2003 Actual</u>	<u>2004 Proposed</u>
<b>Other</b>			
Medical Insurance	\$ 3,767.00	\$ 4,537.76	\$ 4,514.00
Uniform Allowance			250.00
VT Mun. Emps. Retirement System			803.00
Upper Mich. Culvert Replacement	20,000.00		20,000.00
April Storm Damage	5,000.00	5,077.50	
Miscellaneous	<u>200.00</u>	<u>101.25</u>	<u>200.00</u>
(Other)Subtotal	\$ 28,967.00	\$ 9,716.51	\$ 25,767.00
<b>TOTAL HIGHWAY FUND</b>	<b>\$110,382.00</b>	<b>\$ 98,815.74</b>	<b>\$117,668.00</b>

### CEMETERY FUND

Wages	\$ 2,500.00	\$ 2,865.00	\$ 2,500.00
FICA Social Security	155.00	177.64	155.00
FICA Medicare	36.00	41.55	36.00
Fuel	125.00	100.76	125.00
Equipment Maintenance	200.00	426.67	300.00
Top Soil	120.00		
Grass Seed	25.00		25.00
Sand and Stone	200.00		200.00
Memorial Flags	300.00		300.00
Hired Equipment	200.00	201.50	200.00
Equipment Purchase	250.00		250.00
Perpetual Care		250.00	
Miscellaneous-6 spruce trees, reimburse fees	<u>250.00</u>	<u>427.00</u>	<u>250.00</u>
<b>TOTAL CEMETERY FUND</b>	<b>\$ 4,361.00</b>	<b>\$4,490.12</b>	<b>\$ 4,341.00</b>

## **STATEMENT OF TOWN INDEBTEDNESS**

**As of December 31, 2003**

**The Town has no outstanding bonds or long-term indebtedness.**

## BUDGET SUMMARY

	<u>2002</u>	<u>2003</u>	<u>2004</u>
<b>Anticipated Expenses</b>			
General Fund	\$193,343.00	\$208,358.00	\$213,408.00
Highway Fund	85,139.00	94,382.00	117,668.00
Cemetery Fund	4,880.00	4,361.00	4,341.00
School Fund	<u>548,749.00</u>	<u>602,298.00</u>	<u>582,111.00</u>
(Anticipated Expenses) Total	\$832,111.00	\$909,399.00	\$917,528.00
 <b>Anticipated Revenue</b>			
General Fund	\$ 44,376.10	\$ 10,437.80	\$ 31,805.80
Highway Fund	28,460.00	10,851.00	79,517.00
Cemetery Fund	(1,725.00)	4,118.00	(2,620.00)
School Fund	<u>65,559.00</u>	<u>65,718.00</u>	<u>102,280.00</u>
(Anticipated Revenue) Total	(\$136,670.10)	(\$ 91,124.80)	(\$210,982.80)
 <b>Total To Be Raised By Taxes To Meet Proposed Budget</b>	 <b>\$ 695,440.90</b>	 <b>\$ 818,274.20</b>	 <b>\$706,545.20</b>

## ANTICIPATED TAX RATE

	<u>2002 Actual</u>	<u>2003 Actual</u>	<u>2004 Estimated</u>
Grand List	\$ 549,049.24	\$ 555,929.47	\$ 578,154.47
 Resultant Tax Rate	 1.49	 2.29	
Town	.39	.51	.39
* With Warned item 7			.42
** With Warned items 7 & 8			.46
*** With Warned Items 7,8 & 9			.49
♦School			
State	1.10	1.10	
Local Share	¥ 0.00	.68	

\* Approval of Article 7 would increase budget by \$20,000.00

\*\*Approval of Articles 7&8 would increase budget by \$44,000.00

\*\*\*Approval of Articles 7,8&9 would increase budget by \$59,000.00

♦ Due to Changes in Act 68 and pending legislation, it is impossible to estimate the school tax rate at this time.

¥ reduced to 0.00 due to success of Pittsfield Education Foundation in 2002.

## ADDITIONAL ASSETS

	<b>Frozen Assets <u>Savings</u></b>	<b>ADA <u>MMA</u></b>	<b>Record Preservation <u>MMA</u></b>
Beginning Balance January 1, 2003	\$ 289.85	\$ 7,890.59	\$ 3,844.68
Deposits		2,000.00	1427.00
Interest	1.49	29.82	38.44
Withdrawals	<u>(1.49)</u>	<u>(5,992.15)</u>	
Ending Balance December 31, 2003	\$ 289.85	\$ 3,928.26	\$ 5,310.12

	<b>Delinq. Tax Coll. Escrow</b>	<b>Land Trust <u>CD</u></b>	<b>Emergency <u>CD</u></b>
Beginning Balance January 1, 2003	\$ 0.00	\$109,140.76	\$ 8,526.42
Deposits	930.68		
Interest	.38	3,502.22	85.40
Withdrawals		<u>(3,502.22)</u>	<u>(85.40)</u>
Ending Balance December 31, 2003	\$ 931.06	\$109,140.76	\$ 8,526.42

	<b>Bridge <u>MMA</u></b>	<b>Recreation <u>MMA</u></b>	<b>Reappraisal <u>MMA</u></b>
Beginning Balance January 1, 2003	\$ 1,026.18	\$ 898.10	\$ 18,997.19
Deposits			3,626.00
Interest	10.28	8.99	193.91
Withdrawals		<u>(8.99)</u>	<u>(2443.91)</u>
Ending Balance December 31, 2003	\$ 1,036.46	\$ 898.10	\$ 20,373.19

	<b>Civic Sign and Bench <u>MMA</u></b>	<b>Highway Equipment <u>MMA</u></b>	<b>Wray Park Beautificatn <u>MMA</u></b>
Beginning Balance January 1, 2003	\$ 4,705.81	\$ 30,785.58	\$ 1,032.50
Deposits			
Interest	47.12	308.28	10.34
Withdrawals			
Ending Balance December 31, 2003	\$ 4,752.93	\$ 31,093.86	\$ 1,042.84

	<b>Computer <u>MMA</u></b>	<b>Contingency <u>MMA</u></b>	<b>Land Sale <u>MMA</u></b>
Beginning Balance January 1, 2003	\$ 400.82	\$ 20,000.00	\$ 14,741.45
Deposits			
Interest	4.01	212.31	147.67
Withdrawals		<u>(212.31)</u>	<u>(147.67)</u>
Ending Balance December 31, 2003	\$ 404.83	\$ 20,000.00	\$ 14,741.45

**Additional Assets continued**

	<b>Robert S. Dumas MMA</b>
Beginning Balance January 1, 2003	\$ 8,921.02
Deposits	
Interest	69.67
Withdrawals	<u>(3,000.00)</u>
Ending Balance December 31, 2003	\$ 5,990.69

**PETTY CASH REPORT**  
**Year Ended December 31, 2003**

Cash on Hand January 1, 2004	\$ 29.13
Deposits	100.00
Disbursements	<u>(108.76)</u>
Cash on Hand December 31, 2004	\$ 20.37



*"A cold, cold winter  
will keep the germs away."*



## LICENSE REPORT

Year Ended December 31, 2003

### Dog Licenses

Neutered/Spayed	57	\$285.00
N/S after Oct. 1, 2003	2	6.00
Males	7	63.00
Females	0	00.00
Late Neutered/Spayed	46	322.00
Late Males	1	13.00
Late Females	1	13.00
Lost Tag	1	1.00

Total Collected	\$703.00
Credited to Clerk Fee Account	(226.00)
Credited to State Rabies Program	<u>(114.00)</u>
Balance	\$363.00

Any dog that is more than six months old must be registered and licensed annually, on or before April 1st, by the Clerk of the municipality in which the dog is kept.

(20 V.S.A. &3581(a)).

To obtain a license the dog's owner must pay a fee, present the Clerk with a current vaccination certificate, and in the case of a spayed female or neutered male dog, provide a certificate of sterilization from a licensed veterinarian.

(20 V.S.A. &3581 (b), (d)).

### Liquor Licenses

First Class	2 @ \$100.00	\$200.00
Second Class	3 @ \$ 50.00	<u>150.00</u>
	Total Collected	350.00
	Credited to Clerk Fee Account	<u>(25.00)</u>
	Balance	\$325.00

### Marriage Licenses

	5 issued @ \$20.00	\$100.00
	Credited to Clerk Fee Account	<u>(25.00)</u>
	Balance	\$75.00

## PITTSFIELD VITAL STATISTICS

### **Births**

March 3, 2003	Brinley Elizabeth Sailor Johnson, daughter of Christopher Arnold Johnson and Laura Elizabeth Johnson
March 7, 2003	Tucker Frey Rappaport, son of Andrew Lowell Rappaport and Kerri Maureen Rappaport
March 11, 2003	Brendan Patrick Halligan, son of Brian Edward Halligan and Kimberly Grace Halligan
May 22, 2003	Lea Asmund Sperber, daughter of Frederick Thomas Sperber II and Kristin Angeline Camp Sperber
October 1, 2003	Abigail Georgie Masillo, daughter of Christopher Scott Masillo and Anne Masillo
October 6, 2003	Jenna Maryan Symon, daughter of Wayne Robert Symon and Tricia Ellen Symon
November 27, 2003	Veronica Michelle Moore, daughter of Damon Richard Moore and Christy Lynn Moore

### **Marriages**

August 16, 2003	Brett Frederick Fuster, Pittsfield, VT to Jessica Ann Martell, Pittsfield, VT
August 23, 2003	Joseph Constantino Grasso, Jr., Pittsfield, VT to Kristina Maria Tooker, Pittsfield, VT
August 23, 2003	Brian Charles Austin, Pittsfield, VT to Jenny Dawn Tyrrell, Pittsfield, VT
September 20, 2003	Edward Walter Donle, Pittsfield, VT to Susan Regina Wacker, Pittsfield, VT
October 18, 2003	Jeffrey Alan Greene, Pittsfield, VT to Tina Lynch McConnell, Pittsfield, VT

### **Deaths**

April 23, 2003	Gladys Leah Baker
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### **Burial Permits**

June 8, 2003	Lucy G. Powell
June 29, 2003	Shirley K. Boylan
August 15, 2003	Frank George Lewis

## TOWN PROPERTY

### **Pittsfield First Response Squad**

1987 Chevy Suburban Vehicle	\$ 4,172.00
Communications	
Pagers	2,000.00
Radios	6,000.00
Medical Equipment	6,400.00
General Equipment	733.60

### **Cemetery**

Husquvarna Mower (1)	
Lawn Boy Mower (1)	
Shenandoah Trimmer (2)	
2 gal. Gas Cans (2)	
Restored Lawn Boy Mower (1)	\$ 800.00

### **Park**

John Deere 430 Tractor Mower	\$ 8,500.00
Lawn Boy Push Mower	40.00

### **Pittsfield Historical Society**

File Cabinets (3)	
Storage Cabinet	
Television and Cart	
VCR	
Display Case (2)	
Display Shelves (3)	
Camcorder & Tripod	
Chair Caddy	
PA System	\$ 1,400.00

### **Pittsfield Volunteer Fire Department**

Firehouse	\$ 107,400.00
1995 International/E One Pumper with a 1,000 gallon tank & 1,000 gpm pump	117,736.00
1990 Ford F800 truck with 2,200 gallon stainless steel tank with 6" quick dump	26,000.00
1979 GMC Pickup with 200 gallon water tank & 250 gpm pump	6,800.00
Motorola mobile radios (2)	1,450.00
Motorola portable radios (4)	2,170.00
Base radio and 24 pagers	9,600.00
Miscellaneous - other fire fighting equipment	15,000.00

## **Town Property continued**

### **Roger Clark Memorial Library**

VT Castings Park Bench  
Shelf units and dividers  
Metal desk, arm chair, desk chair  
48" table (1) with chairs (10)  
Children's tables (2) with chairs (10)  
Stereo player, speakers, headphones, table  
Ladder, fan, stepstool, tables  
Clock, flags on standards  
Drapes (3 pair)  
Bell and Howell projector and screen  
Tape player and tapes  
Paperback revolving rack  
Insulated file cabinet  
Electric typewriter  
Electric broom  
Metal/Wooden shelves  
Approx. 3,780 books, plus paperbacks  
computer

\$ 15,175.00

### **Highway Department**

1981 John Deere Front-end loader  
Husqvarna 350 Chainsaw  
Expendable Items-Chains, 2 CB Radios, handtools, etc  
1979 John Deere Model 570A Grader with snow wing  
1997 International 4900 with plow and sander  
1999 Ford F-450 Dump Truck with plow  
New Idea Spreader  
Road Rake  
Pressure Washer  
2.5 Yard Stainless Steel Sander  
Air Compressor  
Culvert Thawer

\$ 26,000.00  
225.00  
3,000.00  
30,000.00  
46,490.00  
41,910.00  
500.00  
1,749.00  
700.00  
4,000.00  
500.00  
300.00

### **Other Town Property**

Band Stand  
Byam Lot  
Town Hall Building  
Town Hall Contents  
Town Office & Library Building  
Town Office & Library Contents  
Town Office Computer Equipment  
Town Garage Building  
Town Garage Contents  
Town Garage Land  
Sand Shed  
Land, rear of Town Hall (3 acres)

\$ 15,000.00  
2,000.00  
101,800.00  
5,000.00  
112,500.00  
20,000.00  
6,000.00  
48,200.00  
3,000.00  
15,000.00  
30,000.00  
30,000.00

## PITTSFIELD VOLUNTEER FIRE DEPARTMENT

2003 was a quiet year for the Pittsfield Volunteer Fire Department with only 15 calls of which 11 were automobile accidents and rescue type calls. In the spring of 2003, it was discovered that the tank on the tanker truck was in a sad state of disrepair. The mounting frame (which was hidden by fiberglass shrouding) was completely rusted out. Prices were obtained for a new tank; but at \$35,000.00 to \$40,000.00, it was not a viable option. We contacted a tank repair specialist, and they rebuilt the entire tank at a cost of under \$7,000.00.

We applied for a grant through FEMA and Homeland Security in the spring of 2003. The fire department received \$9,788.00. This money will be used to purchase a new portable pump, turnout gear, and assorted tools.

In other news, the Mount Wilcox Water Association donated all their assets, including spring rights, to the fire department. We will be using the overflow to keep the fire pond full year-round, giving us a good supply of water.

I would like to take the opportunity to thank all the people who made our fund-raisers a success. We really appreciate it! As you may or may not know, the money we get from the Town budget just about covers our general operating expenses. The fire department relies heavily on donations and fund-raising events for equipment purchases, upgrades, and repairs.

Please remember to check your smoke/carbon monoxide detector batteries and have a safe and happy 2004.

Respectfully submitted,  
Pittsfield Volunteer Fire Department  
David H. Colton  
Fire Chief



*"Thunder in morning sailors take  
warning. Thunder at night  
sailors delight."*

**PITTSFIELD VOLUNTEER FIRE DEPARTMENT**  
**2003 Financial Statement**

**Mascoma Savings Bank - Checking**

BEGINNING BALANCE, January 1, 2003	\$13,144.17
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**INCOME:**

Donations	\$ 200.00
2003 General Fund	10,000.00
Fund Raisers	4,642.32
Transfer from CD (for tank on truck)	<u>7,500.00</u>
Total Receipts	\$ 22,342.32

**EXPENSES:**

Heating Fuel/Maintenance	\$ 1,892.40
Auto Fuel/Maintenance	8,801.58
CVPS	676.86
Phones/Pagers	1,438.05
Insurance	3,257.00
Refreshments/Picnic	178.92
Supplies/Equipment	203.40
Contributions	825.00
Miscellaneous (Fishing Derby)	42.91
Dues (Rutland County Mutual Aid)	200.00
Building Maintenance	297.97
Postage	167.75
Fund Raiser Expense	<u>750.00</u>
Total Disbursements	\$18,731.84

ENDING BALANCE, December 31, 2003	\$16,754.65
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**Mascoma Savings Bank - 40009362**

Beginning Balance January 1, 2003	\$ 275.17
Interest	\$ 1.41
Ending Balance December 31, 2003	\$ 276.58

**Mascoma Savings Bank - 68005436 (Truck CD)**

Beginning Balance January 1, 2003	\$14,204.07
Interest	\$ 150.23
Transfer to Checking (For Tank)	\$7,500.00
Ending Balance December 31, 2002	\$6,854.30

**PITTSFIELD VOLUNTEER FIRE DEPARTMENT**  
**PROPOSED BUDGET FOR 2004**

Office Expenses	\$ 100.00
Gas, Oil , etc. - Trucks	300.00
Utilities	2,000.00
Insurance	3,500.00
Communications	1,800.00
Repairs and Maintenance	400.00
New Equipment	<u>1,900.00</u>
Total	\$ 10,000.00



The Cemetery Commissioners, the Women's Alliance and volunteers plant trees in the lower cemetery to help stabilize the river bank.

## **Pittsfield First Response Squad Annual Report 2003**

In the past year our Fast Squad has diminished in membership. We have lost two members and are now four volunteer members. As always, we welcome any new volunteers. We can arrange for training at White River Valley Ambulance for anyone interested in joining.

Our recently donated response vehicle from Norwalk Hospital in Connecticut is now road worthy and a big improvement over the previous vehicle.

We are continuing to update our emergency equipment for the town's residents and visitors. This year we plan to purchase a pull behind rescue sled which may be used for accidents that may occur in the woods or any area that may be easily accessed by a snowmobile or ATV. Another goal we have is to set up rescue sites where DHART (Dartmouth Hitchcock Air Rescue Team) can land safely in Pittsfield in the event of a severe medical emergency. We are planning to purchase some special lighting for this purpose.

Thanks again for the support of the Pittsfield Volunteer Fire Department who continue to back us up. Sometimes they start the vehicle and are always there for traffic control and aid in motor vehicle accidents.

Thank you Pittsfield for supporting your First Response Squad.

Respectfully submitted,  
Karen Marion



*"When water flows over  
the anchor ice,  
it precedes a thaw."*



## **PITTSFIELD FIRST RESPONSE SQUAD**

### **Proposed Budget for 2003**

Office Expenses	\$ 150.00
Gas, Oil, etc.	150.00
Insurance	860.00
Vehicle Maintenance/Repairs	1,000.00
Communications Equipment	1,500.00
Medical Equipment/Supplies	1,000.00
Training/Recertification	<u>500.00</u>
Total:	\$ 5,160.00
 PFRS Requests	 \$ 5,000.00

## **PITTSFIELD FIRST RESPONSE SQUAD**

### **2003 Financial Statement**

#### **Charter One**

#### **Money Market 491-002895-8**

Beginning Balance, January 1, 2003 \$ 10,481.10

#### **RECEIPTS:**

Interest	\$ 83.47
General Fund Disbursement	6,000.00
Donations	<u>502.50</u>
Total Receipts	\$ 6,585.97

#### **DISBURSEMENTS:**

Insurance	\$ 1,370.00
Fuel	50.00
Equipment	225.96
Postage	14.80
Maintenance - Vehicle	3,639.37
Supplies - Medical	922.64
Reimbursement - Tuition	<u>625.00</u>
Total Disbursements	\$ 6,847.77

Ending Balance, December 31, 2003 \$ 10,219.30

# **TRUSTEE OF PUBLIC FUNDS** **2003 Report**

## **Chittenden Bank Acct. # 25-45-06435-5**

Beginning Balance January 1, 2003		\$ 5,860.07
Receipts:		
Interest from Chittenden Bank	\$ 40.60	
Dividends from Putnam Fund	465.52	
Perpetual Care - Deposits	250.00	
Expenses:		
Dividends to Cemetery Fund	631.18	
Bank Fee	9.05	
Ending Balance December 31, 2003		\$ 5,975.96

## **Randolph National Bank Acct. # 927156**

Beginning Balance January 1, 2003		\$ 584.10
Receipts:		
Dividends - Sofield Scholarship Fund	\$ 195.23	
Expenses:		
2002 Scholarship Award	116.00	
Purchase of Plaque	90.00	
Ending Balance December 31, 2003		\$ 573.33

## **Putnam Fund Acct. # A01-03-6006919-BBB-1**

Fund Share Value as of January 1, 2003	\$ 19,572.91
Share Price = \$14.80	
Share Balance = 1,322.494	
Fund Share Value as of December 31, 2003	\$ 22,455.95
Share Price = \$16.98	
Share Balance = 1,322.494	

## **Putnam Fund Acct. # A52-1-03-0227163-BBCF**

Jean Colver Sofield Scholarship Fund	
Fund Share Value as of January 1, 2003	\$ 19,593.36
Share Price = \$13.95	
Share Balance = 1,404.542	
Fund Share Value as of December 31, 2003	\$ 24,509.26
Share Price = \$17.45	
Share Balance = 1,404.542	

Respectfully Submitted,  
Henry Hotchkiss

## ENHANCED 911 PROGRAM

The statewide 911 program is based on the exact location of the driveway of a house or business with the measurement of the distance from the driveway to the start of the road, or as is the case for Route 100, from the town line. This was originally done with the use of the global positioning satellite program.

The Town Listers have now adopted the 911 number as the primary identification for each parcel in Pittsfield. In order to extend the program to empty lots, or wooded tracts, the Listers made 911 assignments that identify the parcel in conformity with the GPS 911 program that was in place. These additional numbers are approximations. When a house is built on an empty lot it is probable that the assigned 911 number will NOT properly identify the new drive way for that house. The new home owner should contact the 911 Coordinator for an exact 911 number as soon as the location of the new drive is determined.

As it has been since the implementation of the program the glaring remaining deficiency is the lack of visible 911 numbers for many of the structures in town. The town, and the State 911 Board, strongly recommend that proper 911 numbers be put in place which may easily be seen day or night. Your life, or well being, or that of a family member or visitor on your property, may be put at risk with the lack of that visible number.

Respectfully submitted,  
Don Flynn  
Enhanced 911 Coordinator



*"There's enough blue  
to patch  
a Dutchman's britches."*

## PITTSFIELD HISTORICAL SOCIETY, INC.

Our first meeting of the year was held on March 17, 2003

This year we re-painted the Liberty Pole. We want to thank everyone who helped on this project.

We celebrated Memorial Day on May 26, 2003 with a parade and ceremony at the Cemetery followed by the re-dedication of the Liberty Pole and a program and luncheon at the Town Hall. The Whitcomb Junior/Senior band of Bethel played.

John Barrows was speaker for the re-dedication and Alice Martin sang "God Bless America." Our guest speaker for the program was Brett Denny, a member of our Historical Society. Rev. Ron Sherwin gave the invocation. Other participants were John Barrows - oration, Carl Oertel - poems, Patty Haskins - music, and the chorus - Carrie Coughenour, Ron Coughenour, Louella Giddings, Hope Martin, Carol McCandless, Joanne Mills, Ron Sherwin and Sue Sherwin.

We had the Old Time Fiddlers for a concert and Harold Luce came for two square dances.

Earl Davis gave a slide show of "Old Time Pittsfield."

Dave Lacy of Green Mountain Forest came and gave a talk and showed slides on an archeology project for children in the Chittenden area.

John and Thelma Barrows were in charge of our exhibit at the Vermont History Expo in Tunbridge in June. The theme was "History of our Church." They also took that exhibit to the Mini Expo in Stockbridge.

We will take another exhibit to the Vermont History Expo in June 2004.

Submitted by,  
Lettie Fifield  
Secretary



*"Make hay while  
the sun shines."*

**PITTSFIELD HISTORICAL SOCIETY, INC.**

**January 1 to December 31, 2003**

**Factory Point National Bank  
Checking Account # 14-118-3675**

Beginning Balance: \$ 1,595.59

Receipts:

Donations	\$ 110.00
Memorial Day	218.50
Concerts & Dances	330.00
Memberships	24.00
Sale of Cards	6.00
Town of Pittsfield	<u>800.00</u>
Total	\$ 1,488.50

Disbursements:

Memberships	\$ 35.00
Supplies	95.23
Liberty Pole	407.69
Postage	58.87
Donations	389.00
1927 Flood Books	<u>90.00</u>
Total	\$ 1,075.79

Ending Balance: \$ 2,008.30

**Merchants Bank Acct. #32051732**

Beginning Balance \$ 1,338.01

Interest \$ 4.92

Ending Balance: \$ 1,342.93

**Merchants Bank Acct. # 32031189**

Beginning Balance \$ 1,812.37

Deposits \$ 488.60

Interest \$ 9.45

Ending Balance: \$ 2,310.42

Submitted by

Lettie Fifield

Secretary/Treasurer

## ROGER CLARK MEMORIAL LIBRARY

### Annual Report - 2003

This year the Library loaned out 427 books, tapes and magazines and 26 inter-library requests were filled. We purchased and/or received as donations 90 books.

The Alberta E. Fairbrother award went to Shawn Jarecki.

We hope that you will continue to support the Library and stop by on Tuesday night 6:00 to 8:00 P.M. to check out a book or just visit.  
Respectfully submitted,

Respectfully submitted,

Kristin Camp	2004
Jean Steele	2005
Susie Martin, Chair	2006
Sandra Begin	2007
Meghan Charlebois	2008



Volunteers finish planting trees in the cemetery following the April 2002 flooding that took place along the West Branch of the Tweed River.

# **ROGER CLARK MEMORIAL LIBRARY** **2003 Financial Statement**

Beginning Balance:			\$ 1,535.69
Receipts:	Taxes	\$ 350.00	
	CD Interest	<u>30.11</u>	
Disbursements:	Books	\$ 500.68	
	Postage	32.73	
	Misc	<u>14.94</u>	
Ending Balance:			\$ 1,367.45
<b>Zilpah Ranney Trust C.D.#5402137</b>			<b>\$ 1,000.00</b>
Beginning Balance:			
	Interest earned	\$ 30.11	
	Interest disbursed	30.11	\$ 1,000.00
Ending Balance:			
<b>Ruth P. Jutson Trust C.D.#5755347</b>			<b>\$ 1,000.00</b>
Beginning Balance:			
	Interest earned	\$ 25.08	
Ending Balance:			\$ 1,025.08
<b>Alberta E. Fairbrother Mem. Award</b>			<b>\$ 3,482.86</b>
Beginning Balance:			
Receipts: Interest	\$ 104.96		
Disbursements:			
Award & Gift	525.00		
Ending Balance:			\$ 3,062.82



*"Why buy the cow  
if you can get the milk  
for free."*

## GREATER PITTSFIELD WOMEN'S ALLIANCE

### Annual Report

The Pittsfield Women's Alliance had a busy and productive 2003. The recipient of our \$500.00 community service scholarship went to Hannah Colton. Congratulations Hannah for a job well done!

We again held our annual bazaar in the fall, which was a great success. Our quilt this year was called "Americana Spinwheels." Thank you to Susie Martin, Steph Colton, Judy Manley, Arline Drugonis, Joanne Mills, Deb Picarello, Sarah Flynn, and Jane Roberts for all the hard work on the quilt. Thanks to Joanne's daughter Katie, and her grand-daughter Taylor for giving us some special help. The quilt went to Killington to our lucky winner.

The Women's Alliance will once again offer free baby-sitting to anyone who needs it for the Town Meeting in March. Please try to attend.

This year the club donated \$200.00 to buy pine trees to plant on the river bank in the lower part of the cemetery. The bank was washed out during the flood of 2002. Thank you to Mel and Chuck Colton for digging the holes to plant the trees. The club also donated \$250.00 toward fixing the side door on the Town Hall.

We again filled baskets with cookies and other goodies to deliver around town to some special people. Thank you everyone who helped make the cookies. Our annual Christmas dinner was held at the Swiss Farm Inn in Pittsfield. Even though it was a very slippery night we had a great turnout. The food was delicious, and Roger and Joyce did a great job. Thank you both.

Thank you to everyone in the Pittsfield community for helping us with our food table and cookies and everything else when we need it! If you would like to join us at any time, please call Deb Picarello at 746-8331 or Steph Colton at 746-8348 for more information.

Respectfully Submitted,  
Deb Picarello



*"When snow goes out with  
the sun you are in for  
a long dry summer."*



## CENTRAL VERMONT COMMUNITY ACTION COUNCIL

### Report to the Citizens of Pittsfield

Since 1965, Central Vermont Community Action has served low-income residents of Lamoille, Orange, and Washington counties and nine communities in Windsor, Addison, and Rutland counties. CVCA's programs and services are designed to help families work toward better lives and to improve the overall quality of life in their communities. This year, CVCAC worked with nearly 9,000 individuals in 4,700 households through our Child Care Food Program, Head Start/Early Head Start, Community Economic Development programs, Family/Community Support services, Welfare to Work programming, Weatherization assistance, Emergency Fuel, and Community Action Motors.

In our most recently completed program year, Central Vermont Community Action helped 5 individuals in 3 Pittsfield families with emergency assistance and comprehensive program services designed to teach important skills and help people access the resources they need to build better futures

Here are some CVCAC program statistics for Pittsfield:

- 2 households (including 4 family members) received emergency assistance with food, shelter, Crisis Fuel and other basic needs.
- 1 household received weatherization assistance to help lower fuel bills an average 20% - the equivalent of 70 gallons of fuel oil or 105 gallons of propane.

195 US RT. 302 \* Berlin, Barre, VT 05641  
(802) 479-1053 or (800) 639-1053 Fax: (802) 479-5353



*"Nothing colder  
than a  
horse barn."*

## **CENTRAL VERMONT COUNCIL ON AGING**

**Report of Services to the Town of Pittsfield**

**October 1, 2002- September 30, 2003**

The Central Vermont Council on Aging is a private, not for profit organization that supports elders to remain independent as long as possible in their own homes and communities. We use federal, state and local funds to provide a variety of programs and services for elders, either directly or under contract with local groups and organizations.

Services include case management, information and referral, community and home delivered meals, senior center services, transportation and a number of volunteer opportunities for people of all ages.

The Case Manager for the Town of Pittsfield is Kathryn Schenkman. Case Managers are trained to assess needs and create a care plan for individuals that includes public, private and volunteer resources.

The Council on Aging contracts with Quintown Senior Center for the provision of community and home delivered meals for seniors. Noontime meals are served Mon., Wed., and Fri. at the Hancock Town Hall. Home delivered meals are also delivered to the homes of elders who cannot get out to the mealsite.

Transportation is provided under contract with local transportation authority. Under this agreement, rides are provided to elders to get to and from mealsites, medical appointments and shopping.

Other services such as legal assistance, health insurance information, and referrals to other agencies can be provided by calling the senior helpline at 1-800-642-5119.

We appreciate the support for programs and services for Central Vermont elders from the Town of Pittsfield. Please call us for more information or assistance.

Sincerely,  
Charles W. Castle  
Executive Director

30 Washington Street \* Barre, VT 05641  
(802) 479-0531 \* FAX (802) 479-4235  
Information and Assistance 1-800-642-5119  
EMAIL: CVCOA@SOVER.NET

## **GEORGE D. AIKEN RESOURCE CONSERVATION & DEVELOPMENT COUNCIL REPORT**

The George D. Aiken Resource Conservation and Development Council (RC&D) has been "making things happen" for towns with natural resource conservation and rural development projects over the past year. We are here to serve our community. We coordinate and facilitate assistance to town governments, school districts, fire departments and non-profit groups in the six southern Vermont counties. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the U.S. Department of Agriculture but private sources make up most of our budget. The Council is a self-supporting 501 (c)(3) nonprofit organization. Highlights of our work in the six counties in 2003 include:

- 14 towns received funding to improve water quality and upgrade backroads
- Two towns received complete water supply plans identifying all potential useable water sources for fire fighting in the town
- 16 towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires
- 6 towns received Jeffords fire safety grants to purchase personal protective gear for firefighters
- Numerous farmers received technical and marketing assistance with agritourism ventures
- 5 Farmers received grants to support agritourism on their farms
- 10 towns received assistance from a consultant to help them prepare for an ISO (Insurance Service Office) evaluation. Towns are given a rating from 1 to 10 by the ISO and many insurance companies use that rating to set their rates. If a town can lower their ISO rating, it may lead to lower insurance costs for businesses and residents in that town.
- We continue to serve as the fiscal agent for the White River Partnership and Connecticut River Birding Trail.
- Teams of high school students from throughout the area participated in the Vermont Envirothon

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields. We currently have funding available for low interest loans (3.0—5.0%) to develop agritourism ventures on farms. Do you have a project or program that could use some assistance "to make it happen"? Over the years the George D. Aiken RC&D Council has helped many communities and organizations on a variety of projects. We work on a request basis, so the first step is up to you, giving us a call. For information and free consultation call Kenneth Hafner our RCD&D Coordinator at (802) 728-9526 or email: kennethhafner@vt.usda.gov.

## **"GREEN UP" VERMONT**

**Green Up Day, May 1, 2004**

Thirty-three years strong, Green Up Day is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is the not-for-profit 501(c)(3) organization that promotes litter-free communities by supporting Green UP Day, civic pride and education.

Well over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags, collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged wide spread promotional support in excess of \$25,000.

The success of Green Up for Vermont depends upon two essential ingredients. One is the combined efforts of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique Vermont tradition of annually taking care of our beautiful landscape and promoting civic pride so our children grow up with Green Up.

Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population, to keep Green Up growing in Vermont.



"Green Up" Vermont volunteers, David Hooks, Gary Mayer and Kelly Ziegler pick up their bags in preparation for "greening up" Pittsfield.

## **PARK HOUSE COMMUNITY CARE**

Park House (Rochester Community Care Home, Inc.), a not-for profit organization, has been providing top quality, affordable housing for the older members of our community since 1991, when Selectboards and other interested community people from the five towns of Rochester, Stockbridge, Granville, Hancock and Pittsfield, joined together to look into the possibility of locating a shared housing facility for elders in the valley. That group applied for, and was ultimately awarded, a Community Development Block Grant and other grants from the Vermont Housing Conservation Board that enabled the Park House project to proceed with a renovation of the old Rochester Inn.

Directives of the grants guarantee that rents for eligible elders who wish to live at Park House will remain perpetually affordable, and that approved income guidelines must be followed in admitting residents. Section 8 housing subsidies are available through the Vermont State Housing Authority to help those individuals who are income eligible.

Park House is a particularly valuable resource to the valley, providing:

- exceptionally fine, reasonably priced housing that allows elders to live and remain actively involved in the community.
- opportunities for school children, through planned programs, to interact with older members of the community
- employment and volunteer opportunities for both young people and adults
- a successful, not-for-profit business that consciously utilizes the services of local businesses(stores, contractors, utilities), helping to stimulate the economy of the valley
- a first-rate, multi-use community center for concerts, plays, meetings, classes, special events and dinners

We have enjoyed a very special relationship with the Pittsfield community that has been supportive of the Park House project since it's inception. Presently, Susie Martin, David Hunt and Alison Crayhon serve as board members, volunteering hours cooking, house sitting, organizing resident activities, working on a variety of fundraising events, offering wise guidance in management of Park House, and just being good friends to the special group of residents who live there. Longtime Pittsfield resident Alice Martin was welcomed to Park House last May, and has quickly become an enthusiastic, active resident, taking advantage of all that Park House offers.

Respectfully,  
Judith G. Pierce, Executive Director

Park House Community Care \* 16 Park Row \* Rochester VT 05767-5000 \*  
(802) 767-3416

## **QUIN-TOWN CENTER FOR SENIOR CITIZENS 2003**

Quin-Town Center for Senior Citizens, located in the Hancock Town Hall, operates on Mondays, Wednesdays, and Fridays, serving the towns of Rochester, Granville, Hancock, Stockbridge and Pittsfield.

Nutritious dinners are furnished to those who attend the Center's events, and the area's "meals on Wheels" program also operates out of Quin-Town. This past year, 3,451 lunches were served on-site, and 4,737 home delivered meals were prepared by the Center, for a total of 8,188 during the past fiscal year.

The Center provides a fun and educational balance of activities prior to each meal. Health topics are presented monthly, mostly through Gifford Outreach, and state and national organizations frequently deliver talks about senior issues.

Fully funded grants from the Vermont Council on the Humanities enable lively historical presentations at the Center, and other talks and displays about the past are well attended.

Musical and dance entertainment is provided frequently, and the Center often holds special events, complete with games and decorations, to celebrate various cultures and holidays.

Granville, Hancock and Rochester school students, plus area home-schooled pupils, contribute to the livelihood of the Center, and many area residents, businesses and groups share their talents, hobbies and areas of expertise with our seniors.

Three picnics were held this past summer at Texas Falls, and the Quin-Town group enjoyed a mini field trip to Michael Egan's glass blowing shop in Granville. A major field trip to Indian Head Resort in the White Mountains, as well as cruises on Lake Champlain and Lake George were well attended by many area seniors. A fall foliage tour to southern Vermont was enjoyed, too.

Quin-Town was able to streamline much paperwork, thanks to the purchase of a computer and printer, facilitated by grants from area financial institutions. Additional "Meals on Wheels" equipment, necessitated by the expansion of that program, was also procured via the same sources.

Thanks to the generous support of volunteers, businesses, donors, organizations and the townships served, Quin-Town Center for Senior Citizens continues to flourish, contributing quality to the lives of this ever-growing segment of the population.

Respectfully submitted by Holly Brown, Site Manager

P.O. Box 113, Hancock, VT 05748, (802) 767-3763

## **RUTLAND COUNTY WOMEN'S NETWORK AND SHELTER**

### **Annual Report 2003**

The Rutland County Women's Network and Shelter is a non-profit agency working within Rutland county to provide safety and support services to victims of domestic violence and sexual assault. We have been in Rutland County for almost 25 years serving men, women and children who live in danger.

This year the shelter has been constantly busy. In addition to people who needed immediate housing for safety, we gave counseling and other support services to well over 3400 people. We assist people with counseling, support groups, help with relocation, are available on a 24 hour crisis line for domestic violence and rape, assist with family court advocacy, and other services necessary to keep families safe.

The families, volunteers and staff of the shelter thank the voters of Pittsfield for their continued support of our program. Because of your consistent support we are able to continue to provide a safe haven for those survivors of domestic violence from your town.

Sincerely, Rebecca Roguen, Assistant Director

PO Box 313 \* Rutland, VT 05702

**Crisis - (802) 775-3232**

**Business - (802) 775-6788**



Kelly and Jackson Ziegler on "Green Up" day - Mission Accomplished!

## RUTLAND MENTAL HEALTH SERVICES

### 2003

In the year 2003, 27 towns in Rutland County supported the work of Rutland Mental Health Services through town giving. Our agency is committed to providing quality services regardless of an individual's ability to pay. The generous support of towns such as Pittsfield assures that quality services are available for their families, friends and neighbors. Town giving dollars support services which include:

- Individual Counseling for Children, Adults and Families
- Substance Abuse Treatment Services
- Emergency/Crisis Services

During fiscal 2003, Rutland Mental Health Services provided services to 1 Pittsfield resident.\* We value our partnership with the Town of Pittsfield in providing these much needed services and thank you for your continued support.

Mark G. Monson  
President and Chief Executive Officer

\* The above statistics reflect a change in data collection in compliance with the State of Vermont reporting requirements. Please contact Rutland Mental Health Services if you have any questions.



*"When stones  
start to sweat  
it is going  
to rain."*



## **RUTLAND WEST NEIGHBORHOOD HOUSING SERVICES**

### **Annual Report 2003**

Rutland West Neighborhood Housing Services, Inc. is changing the look of neighborhoods throughout Rutland County. This year the consortium of towns serviced by Rutland West has grown to include 26 towns, three of which are in Addison County.

With the Vermont Community Development grant of \$375,000 from the years 2002-2003 almost completed and our new grant of \$375,000 just beginning, the work of the rehab construction department continues at an industrious rate. The rehab department assisted 37 families from Rutland County thus far this year addressing health and safety issues in homes. Families interested in applying for help are encouraged to call Rutland West.

88 families from Rutland County, who attended the Home Buyer Education class were counted among the list of 39 new homeowners in 2003. The Home Buyer Education classes are now offered in West Rutland, Middlebury and Bennington. Call Rutland West for a schedule and to register.

The Emergency Shelter Program at Rutland West assists those in crisis with housing arrangements or utility bills. Our shelter fund assisted 110 families in Rutland County this year. Grand funds are received from the Vermont Office of Economic Opportunity, Department of Mental Health, Federal Emergency Management Agency, as well as other generous donations from special benefactors.

Another point of major interest for the consortium of towns is the upcoming move of Rutland West to a new building across the street from our current office. Beginning in 2002 into 2003, a tremendous effort was made to coordinate funds to buy and renovate the historic Kazon building on Marble Street in West Rutland. This building will provide much needed, expanded office space for Rutland West. The second story of the Kazon building will be renovated into affordable apartments. We hope to move into the new office space in March of 2004. The apartments will be available for rent later in 2004.

We welcome participation from residents of Pittsfield, if you would like to volunteer your time for one of our committees, call me at 438-2303 or stop by our office located at 71 Marble Street in West Rutland.

Together we can build strong communities!

Respectfully,  
Ludy Biddle  
Executive Director

71 Marble Street, PO Box 541, West Rutland, VT 05777  
Tel: (802) 438-2303 Fax: (802) 438-5338 [rwnhs@vermontel.net](mailto:rwnhs@vermontel.net)

## **THE ALLIANCE SOLID WASTE MANAGEMENT PROGRAM**

The Towns of Bethel and Royalton continue to own an improved 22 acre site on Waterman Road in Royalton which has been used to provide local waste management services for a group of area towns. Now eight in number: Barnard, Bethel, Granville, Hancock, Pittsfield, Stockbridge, Rochester and Royalton. The "Alliance" program provides each of the member towns a means of offering to it's citizens an organized and formal plan for management of all hazardous wastes, special wastes, recyclables and trash, in compliance with Vermont law.

Two household hazardous waste collection events were held in 2003, these being available to citizens of the member Towns to dispose of practically any hazardous wastes at no cost, the only materials not accepted being explosives and radioactive material. The collection events can also be used by businesses, on a fee basis, if appointments are made in advance to ensure that adequate holding equipment is on site to keep such wastes secure. In 2003 the following materials were collected: a total of 22 fifty-five gallon drums containing aggregate quantities of antifreeze, motor oil, other automotive wastes, paints, solvents, stains, strippers, batteries, pesticides, and cleaning compounds, 3 pounds of "mercury added" products, and 3,084 linear feet of fluorescent lamps.

The "Swap Shop" remained a popular component of the facility. No inventory is kept of materials exchanged through the shop, but the public is encouraged to use this facility to help minimize the amount of reusable going to the transfer station for disposal. The public is asked to help monitor the materials left off, and if article(s) are not taken by someone in a reasonable time, the donor should take responsibility for disposing of them in the trash.

Recycling continues to be practiced diligently by the member Towns, but we are reminded that there is still room for improvement. There is no fee charged for most recyclables in order to encourage citizens to use this means of getting rid of acceptable materials. In the past year the following quantities were collected and shipped from the facility: (all measured in tons) glass: 105.5, aluminum cans: 2.23, steel cans: 28.49, PET plastic: 8.69, HDPE plastic: 16.17, boxboard: 10.77, corrugated cardboard: 320, magazines and junk mail: 95.57, white ledger paper: 2.36, and newspaper: 60.14, (a total of nearly 650 tons.) Other materials are collected and recycled, but a small fee is assessed due to the requirement for special handling of those materials: used motor oil, antifreeze, tires, scrap metals and clean wood. Recycling is MANDATORY as well as a condition of membership in the Alliance program; it is also the responsible thing to do.

As a last resort, materials which can not be reused or recycled must be disposed of, and the facility's transfer station provided aggregation, loading and shipping services for a total of 7,322 tons of solid waste. It is a program objective to reduce this volume by fostering a greater understanding in the public's mind of the need to purchase only necessary quantities, use up

### **The Alliance Solid Waste Management continued**

purchased materials, and recycle/reuse all that is practical. To further assist in the reduction of the quantity of disposed wastes, the program is studying the possibility of collecting used electronic apparatus for recycling and implementing a composting component in the array of services offered at the facility.

Since the 22 acre site also harbors the former landfill which served the area Towns, groundwater is regularly monitored through test wells created for this purpose. The "capping" of the former landfill with a layer of impervious clay has resulted in steadily improving test results. The likelihood of contaminants causing off-site impacts appears to be diminishing as time goes by.

The program had to apply for "Recertification" of its facility in 2003, the present five year certification expiring in May of 2004. This is essentially a "license to operate" issued by the Vermont Agency of Natural Resources. The application for recertification requires a focused evaluation of the methods and means being used to operate the facility and establishes parameters on all operations. Copies of the application are available for public review at the Town Office of each member Town.

The State of Vermont developed a new State-level solid waste implementation plan which was made effective in 2002. Towns and solid waste districts were required by State law to develop new plans also, which could address all elements of solid waste management as were addressed within the State's own plan. In the future, reports on progress in meeting objectives under these plans will have to be filed with the Agency every two years. Developing a new "Solid Waste Implementation Plan" (SWIP) for the Alliance Towns has been a paramount task. A draft submittal was made as required in April 2003, and a follow up submittal in response to Agency comments and questions was made in December 2003. Assistance in performing this work was provided by the Johnson Company of Montpelier, Vermont, and financial assistance was provided by a grant from the Agency in the amount of \$6,082.09. Each of the Alliance Towns will need to hold two public hearing regarding the SWIP, and Selectboards will then need to decide if the SWIP is appropriate for adoption by each Town as its stated plan for managing the solid waste stream. The SWIP is an ambitious plan, and sets forth a number of new initiatives as well as committing to enforcement of existing laws governing recycling, illegal dumping and burning. Copies of the "Solid Waste Implementation Plan" are available for public review at the Town Office of each Alliance member Town. Questions or suggestions can be directed to Delbert Cloud, Agent for the Solid Waste Program, at 134 South Main Street, Bethel, Vermont 05032 (234-9340).

## **TWO RIVERS - OTTAUQUECHEE REGIONAL COMMISSION**

### **2003 Year-End Report**

During 2003, the Regional Commission continued to provide technical expertise and resources for municipal officials as well as advocating for members' needs with the State Legislature and with state and federal agencies. We function as staff for many of our towns and most of our work is initiated at the request of Selectboards, Planning Commissions and other Town officials. Major accomplishments for this past year included:

**Regional and Local Transportation Planning** - The Commission's Transportation Advisory Committee (TAC) worked with member municipalities on numerous local transportation projects. Two River's staff wrote many successful Transportation Enhancement Grants and assisted our towns in procuring design engineers, process requisitions for payment and organize public meetings for local input - Two Rivers helped projects get built. This office also helped communities as they worked their way through the environmental permitting process on transportation projects.

**Local Technical Assistance** - Over the past year, we provided advice and support to town officials on a wide range of activities. This included grant writing and administration, assistance on town plan revisions, ordinance development, GIS mapping, transportation planning, and Act 250 development review. The TRORC Region once again received the largest share of municipal planning grants statewide. This has allowed our towns to conduct the planning necessary to respond to the changes in state and federal requirements.

**Emergency Planning Activities** - The Regional Commission's emergency management planning program continued to be funded in part by FEMA and the Department of Homeland Security. Projects focused on all-hazards planning associated with natural and man-made disasters. Our staff helped write and coordinate many of the \$800,000 First Responder Grants for safety equipment received by our towns.

**Economic Development Planning** - In 2003, the Regional Commission continued working on a \$200,000 Environmental Protection Agency grant to assess the level of contamination on many sites throughout our region. Once the level of contamination is known, the Regional Commission will help towns locate funding sources for clean-up. Additional federal dollars are being sought to continue this program. In addition, TRORC spent considerable time obtaining and maintaining the eligibility of our Region for federal economic development administration money. This resulted in over \$800,000 for the town of Randolph.

We value your support and look forward to serving you in the coming year. Please contact us if you have any questions.

Peter G. Gregory, AICP, Executive Director  
William B. Emmons, III, Chairperson, Pomfret

The King Farm, Woodstock, VT 05091 (802) 457-3188  
FAX: (802) 457-4728

## **VERMONT CENTER FOR INDEPENDENT LIVING ANNUAL REPORT**

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services for living more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 30, 2003, VCIL responded to 1,974 requests from individuals, agencies and community groups for information and referrals on a broad range of subjects related to living with a disability. We provided one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities; provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member; we provided over 340 individuals with personal assistance and/or assistive technology; provided communications equipment to 87 deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to 533 Vermonters through VCIL's Meals On Wheels program for individuals under 60 with disabilities (including one resident of Fairlee).

VCIL's main office is located in downtown Montpelier with three smaller regional offices in Bennington, Brattleboro and Burlington. The Montpelier office houses our resource library and our toll-free information line, which provides answers to disability related questions from every Vermont community. Our locally based Peer Advocacy Counselors are available to people with disabilities in every municipality in Vermont.

During FY 2003, VCIL provided direct services Vermonters throughout the state, utilizing the following services/programs:

1. Information & Referral
2. Home And Community Access program
3. Meals on Wheels (people with disabilities under the age of 60)
4. Peer Advocacy Counseling
5. Vermont Telecommunications Equipment Distribution Program
6. Sue Williams Freedom Fund

To learn more about VCIL, please call us toll-free at 1-800-639-1522.

## VERMONT COALITION OF MUNICIPALITIES

### Annual Report 2003

**The organization to substantially reform Act 60 and reduce the reliance on the property tax to fund education is not over.** Despite the recent enactment of Act 60 reform, we believe the promise of lower property taxes will be short term.

We contend that in July of 2004, when this new law goes into effect, the property taxes will be a good deal higher than estimated and will continue to rise rapidly over the next two years. When the rising tax impact is felt, the pressure to reform the statewide property tax system will greatly increase.

In a letter to all legislators in May of 2003, we stated the following reasons for our opposition to the changes in the reform legislation because it still retained many of the onerous features that were a part of Act 60 such as:

- **Over-dependence on the property tax to fund education;**
- **Reliance on a flawed property valuation and equalization system;**
- **Rapidly rising property values, which under the Common Level of Appraisal (CLA) system, increase tax rates;**
- **A system based on tax rate instead of tax burden;**
- **Lack of cost controls over rising education costs; and**
- **Tax policy inhibiting economic development and job creation.**

As noted above, there continue to be serious problems with the state system of financing education. **The Coalition intends to continue to be an organized force fighting for property tax relief. In the coming year we also intend to monitor closely the studies on cost containment and grand list issues established by law.**

**We will also work through the legislature and the administration to correct the inequities in the education equalization system and the problems caused in the way property values are determined.**

Vermont Coalition of Municipalities, 63 Lakeshore Road, Ludlow, Vermont 05149. For information: (802) 228-7601



*"Anchor ice forming,  
weather is  
warming."*

## VERMONT DEPARTMENT OF HEALTH

### Annual Report for the Town of Pittsfield

The Vermont Department of Health works to protect and promote the health of all citizens. The following are some of the essential services available to residents of Pittsfield.

- **Bioterrorism - Emergency preparedness:** The Vermont Department of Health is actively working with local, state and federal agencies to assure a rapid and effective response to bioterrorism and other public health threats or emergencies. Local health department response may include: finding and identifying disease early; investigating the source of the disease; providing accurate and timely information to the public and health professionals; and collaborating with other agencies during biological, environmental or weather events. The Rutland District Office has become a contributing member of the LEPC (Local Emergency Planning Committee) for the Rutland Region. In the past year we have established ties with many of the emergency response agencies. We have provided training to town health officers, worked closely with the Rutland Regional Medical Center to increase active surveillance, and participated with local and statewide partners in a table top exercise on October 3, 2003. This exercise tested our ability to interact correctly in the event of a regional emergency incident.
- **The Special Supplemental Food and Nutrition Program for Women, Infants and Children:** "WIC" assures a steady supply of nutritious foods to eligible individuals during pregnancy and early childhood. The average value of foods provided is \$35.00 per person per month. During 2002, 11 women, infants and young children living in Pittsfield received foods as well as health screening and nutrition through this program.
- **West Nile Virus Surveillance:** West Nile Virus first appeared in the U.S. in New York City in 1999 and has become very well established in nearly all states. Birds, some mammals and people can get WNV from the bite of an infected mosquito. The Vermont Departments of Health and Agriculture conduct surveillance for WNV each year from June until cold weather limits mosquito activity in the fall. As of October 21, 2003: 76 birds and 3 horses have tested positive for WNV. Three human cases of WNV have been confirmed in the state. In Rutland County from June 12 - October 17, 2003, 88 dead birds were reported, 61 were tested, and 7 birds were found to be infected with WNV. There were no human or equine cases reported for this same time period for Rutland County.

If you would like more information about these efforts, or if you have a health concern, please call the Vermont Department of Health Rutland District Office at 786-5811. Please visit our website at [www.healthyvermonters.info](http://www.healthyvermonters.info) for *Healthy Vermonters 2010*, our state's blueprint for improving public health, news releases; other publications and reports; and general public health information.

Mary Lou Bolt, District Director VT Dept. of Health, Rutland District Office

## VERMONT LEAGUE OF CITIES AND TOWNS

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed officials lead these governments. VLCT provides the following services to its member cities and towns to serve and strengthen the ability of these officials to provide quality services at affordable levels of taxation:

- **Advocacy representation before the State legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens.** VLCT is a leader in the education finance debate and in securing revenues town highway and bridge maintenance programs.
- **Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities.** In the past year, we have responded to over 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered almost 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's *Weekly Legislative Report* to municipal officials each week during the legislative session.
- **Purchasing opportunities to provide needed services at the lowest cost.** These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to our employees. The value of VLCT PACIF to all our members was made painfully clear this year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was placed in receivership by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit our website at: [www.vlct.org](http://www.vlct.org).



**VISITING NURSE ALLIANCE  
OF VERMONT AND NEW HAMPSHIRE, INC.  
Report to the Town of Pittsfield**

The Visiting Nurse Alliance is like the local police and fire departments - a strategic part of the community's safety net - with services that must be continuously available to anyone in need. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

We value the continued partnership with the Town of Pittsfield to help us meet our resident's home care, hospice and family health needs. Town funding accomplishes the following:

- Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury, recovery from surgery or accidents, disability, whether for short - term or chronic illness. For many such patients, many are addressing multiple medical, emotional and social issues at the same time.
- Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. More and more patients want to be at home during their end of life, and through hospice they have that control.
- Provides community wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require high-tech health care; and children who grow and learn through play groups that offer interaction with other children.

The VNA provided the following services this past year ( July 1, 2003 through June 30, 2003)

Skilled Nursing	346	<i>Orange County Parent</i>	
Physical Therapy	67	<i>Child Center</i>	
Occupational Therapy	4	Families	2
Medical Social Worker	3	Children	2
Home Health Aide	180		
Homemaker	106		
<b>Total Visits</b>	<b>706</b>		

On behalf of the people we serve in your community, thank you for your continued confidence.

Respectfully submitted,  
Susan H. Larman, BSN, MBA  
President and Chief Executive Officer

46 So. Main Street \* White River Jct., VT 05001

## **WHITE RIVER VALLEY AMBULANCE**

### **2003 Annual Town Report**

White River Valley Ambulance service was named Ambulance Service of the Year at the Vermont EMS Conference held in Burlington in April of 2003. The service has the honor of having its name engraved on a plaque that hangs in the offices of the Vermont Department of Health in Burlington. Governor Douglas was on hand at the conferences and spoke to conference attendees.

Also honored was WRVA paramedic, Eric Hebert. Eric was named the Paramedic of the Year at the EMS Conference. Additional WRVA employees receiving awards were Jeff Cochran and Jason Osborne. Both employees received a scholarship towards continuing education in emergency medicine.

The service applied for and received over \$90,000 in Homeland Security money this year. Due to the magnitude of grant money available we were able to replace all three of our cardiac monitor/defibrillators with 12 lead technology, purchase airbags and other rescue equipment, purchase additional paramedic equipment and upgrade mobile and portable radios. These equipment purchases allow for a decrease in the equipment reserve line item for the 2004 budget.

A grant was also received from the Mascoma Savings Bank Foundation towards the purchase of a Ski Doo snowmobile which compliments our rescue sled and trailer donated by local snowmobile clubs. This allows for an immediate response to snowmobile emergencies; an important asset in our area which is heavily populated with VAST trails. Local clubs have also contributed towards the purchase.

The ambulance service continues to hold first aid and CPR courses for community members, businesses, daycares and local fire departments. Presentations were held at area schools to help familiarize the children with what to expect in an emergency and who will come to help them. This allows children to look at the ambulance and equipment in a relaxed and fun fashion. The goal of the program is to make an emergency situation less traumatic to the child and to gain their trust when an emergency situation arises. Visits to local senior centers and daycares were also scheduled. An EMT course was held in the spring with approximately 20 graduates.

The department, along with Vermont Ambulance District #8, aided in the distribution and training of all area fire departments and the Randolph Police Department in the use of Automatic External Defibrillators (AED's). Each fire department in the service area and the Randolph Police Department is now carrying an AED in their vehicles and will respond to cardiac arrest calls. This early intervention will save precious minutes and allow for more positive outcomes for our patients, especially in the outlying areas such as Pittsfield and Brookfield. We thank them for their civic mindedness and their community support.

Call volume has increased by 27%. Calls to the eight communities served are as follows: Barnard 27, Bethel 167, Braintree 61, Brookfield 43, Granville 3, Pittsfield 21, Randolph 917,, and Stockbridge 39. The service responded to 118 requests for mutual aid.

Sincerely,

Amy B. Estey, Administrator

White River Valley Ambulance, Inc., 3190 Pleasant St., Bethel, VT 05032  
(802) 234-6800 website: [whiterivervalleyambulance.org](http://whiterivervalleyambulance.org)

## PITTSFIELD SCHOOL DISTRICT WARNING

The citizens of Pittsfield who are legal voters in the Pittsfield Town School District are hereby warned and notified to meet at the Pittsfield Town Hall on Tuesday, March 2, 2004 to transact business:

**Article 1.** To elect a Moderator for the year ensuing.

**Article 2.** To hear and act upon the Auditor's report.

**Article 3.** To see if the Pittsfield School District will vote to pay taxes in the same manner as the Town.

**Article 4.** To hear reports of the School Directors.

**Article 5.** To see if the Pittsfield School District will appropriate a sum of money to provide education for the 2004-2005 school year.

**RECOMMENDED: \$582,111**

**Article 6.** To elect a School Director for a one year term.

**Article 7.** To elect a School Director for a three year term

**Article 7.** To do any other proper and necessary business.

Dated at Pittsfield, Vermont this 29th day of January 2004

Pittsfield School Board

Marsha Hopkins

2004

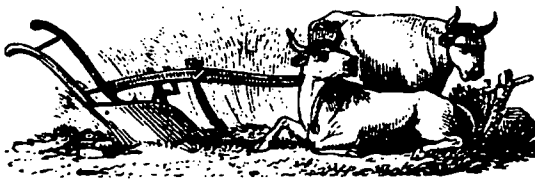
Henry Hotchkiss

2006

Received for record this 30th day of January, 2004 at 9AM

Attest: Patricia S. Haskins, Town Clerk

Any individuals needing special accommodations can contact the Town Clerk's Office at least two weeks prior to the Town Meeting.



*"When the cows  
are all lying  
down it is going to rain. When they are  
all lying down facing the same direction  
it is going to be a really bad storm."*

## **PITTSFIELD SCHOOL DIRECTORS REPORT**

The Pittsfield School District together with the other districts forming the Windsor Northwest Supervisory have been working on positive curriculum changes, sharing of resources, and strategies to meet the new federal standards. The Supervisory Union is stronger and more united than in years prior. Those of us who attend regular meetings would like to thank everyone's efforts which have made us a more effective Union.

The Pittsfield School Board has worked very hard this year; participating in the Superintendent Search Committee and Transportation Committee, reviewing policy and attending meetings. The Board is once again looking for a dedicated member to fill a Director's position. Anyone wishing to run for a School Director's term is welcome and may have his or her name submitted on town meeting day.

The Pittsfield School District has been experiencing steady student enrollment over the past few years while other areas have seen dramatic decreases in population. We are currently graduating one of our larger classes from the 12<sup>th</sup> grade and enrolling one of our larger entry level classes. Tuition costs overall appear to be down due to the shift of students at the elementary level as opposed to the secondary level. This steady student enrollment leads to the conclusion that people find Pittsfield a desirable place to reside.

The overall budget for the 04-05 school year has decreased approximately 3½% due to the aforementioned shift in student population and a decrease in our Special Education and Central Office Assessment. The effects of this decrease are unknown regarding Act 68 and related amendments pending in the House.

The Jean Colver Sofield Scholarship will be awarded again this spring to a deserving graduating high school senior who is planning on furthering their education. All interested applicants should contact the School Board prior to May 1, 2004 for eligibility requirements.

Respectfully Submitted,  
Marsha Hopkins 2004  
Henry Hotchkiss 2006

## TUITION STUDENT REQUIREMENTS

It is required by the Pittsfield School Board that any new resident intending to send his/her child to an elementary or secondary school, needs to notify the Pittsfield School Board prior to enrollment. Any changes in current resident students enrollment must also be communicated to the School Board.

- 100% Tuition payment will be made for accredited and recognized public schools.
- 0% Tuition payment will be made for any sectarian schools.
- A percentage of Tuition payment will be calculated according to policy for any recognized and accredited private school.

A copy of the Pittsfield School Board Policy can be obtained from School Board members Marsha Hopkins or Henry Hotchkiss.



*"Don't plant  
your corn  
until you can  
sleep  
bare a--."*

## **SUPERINTENDENT'S MESSAGE**

The thrust of the activities in the Supervisory Union this past year has been to begin the process of writing and articulating a unified curriculum in language arts. This activity will provide a frame-work for teachers to use in grades kindergarten through grade twelve. The process will also develop a comprehensive action plan and assessment for all students. This continuum will provide students with similar skills and allow students to move within the Union without loss of skills. Under the leadership of the part-time Curriculum Coordinator, staff members from all five towns were included in the curriculum study teams. The team members attended workshops on curriculum development and worked many hours on developing the curriculum model. The curriculum document not only provides an important resource for the teaching staff, but it also begins the process of meeting the mandates of the federal, "No Child Left Behind" Act.

The major impact of the new federal mandates will take effect during the 2005-2006 school year. These unfunded mandates will require a major increase in the local school budgets, or current programs will need to be curtailed. It is important for Board members and the community to take the time during the 2004-2005 school year to understand what the requirements are, and how they will affect their school district. The federal law has established the mandates and the timeline for their implementation.

The Board of School Directors and the Administration has made every effort to prepare a budget for the 2004-2005 school year that reflects the requirements of state and federal mandates and the resources of the local school district. As of this date, we are unable to determine the impact of Act 68, on the revenues for the 2004-2005 school year. We hope this information will be available at the Annual Meeting.

I have enjoyed my two years as Interim Superintendent for the Windsor Northwest Supervisory Union. I would like to express my thanks to the staff, Administration, and Board members for their help and support. The strength of this Supervisory Union is the high quality of the employees.

Respectfully submitted,  
Bernard J. Ellis, Ed.D.

**PITTSFIELD SCHOOL DISTRICT  
ANNUAL TOWN MEETING  
MINUTES, MARCH 4, 2003**

**Article 1. To elect a Moderator for the coming year.**

Ron opened the floor for nominations for Moderator. A motion to nominate Ron Coughenour as Moderator, seconded. Motion to close nominations, seconded. All in favor. Motion passed. Patricia Haskins swore in Ron as Moderator.

**Article 2. To hear and act upon the Auditor's Report.**

Ron asked the floor if they would make a motion to accept the Auditor's Report. Sandy Begin made a motion to accept the report. Seconded by Pat Fuster. All in favor. Motion carried.

**Article 3. To see if the Pittsfield School District will vote to pay taxes in the same manner as the Town.**

Motion made to pay taxes in the same manner as the town. Motion seconded. All in favor. Motion carried.

**Article 4. To hear reports of the School Directors.**

Judy Manley made a motion to accept reports of the School Directors. Seconded by Sandy Begin. Ron asked if there were any questions (discussions) for the School Directors. Sandy Begin asked, "anything to tell us"?

Marsha Hopkins explained that Dr. Bernard Ellis has replaced Tom O'Brien as Superintendent of the school district. Bernie Ellis is acting as interim -superintendent originally staying for one year. He has agreed to stay an additional year to follow through with the many changes being put in place.

A) Technology - Computers: improving communication within the WNWSU.

B) Centralizing Costs: bring down costs in WNWSU.

C) The Committee: Forming a committee that will study the

"Changes in population of in the WNWSU". The student enrollment is decreasing, costs remain the same, less money coming from the state of Vermont. These are examples of subjects that have to be addressed.

Question: Can't you get it across to the superintendent to have a school delay instead of a cancellation?

Marsha explained that school delays/cancellations were a judgment call. Safety and the weather has a part in these decisions. Marsha can bring this up at the next supervisory meeting, but it is the superintendent's call. Oliver Jakob, Business Manager for WNWSU explained that Bernie is on the phone at 4 A.M. to 5 A.M. to make that call. Marsha reminded everyone that there are many different schools within the WNWSU to consider, not just the schools your children attend.

Ron asked if there were any other questions (discussions) on this article to accept the report of the school directors. All in favor. Motion carried.

## **School Board Minutes continued**

**Article 5. To see if the Pittsfield School District will appropriate a sum of money to provide education for the 2003-2004 school year. Recommended \$595,056.00**

Motion made to accept. Seconded. Marsha Hopkins made a motion to amend the amount to \$602,298.00. Sandy Begin asked why it is needed to amend the recommended amount? Marsha explained that the total student count changed and new tuition amounts were announced, after the school budget was submitted to the Town. The changes resulted in the Elementary tuition to decrease, and the Secondary tuition to increase. Marsha explained that we do make a change every year after Tuition Announcements. We are a full tuition town, our student count is never 100%. There are always students moving in/out of the town at all times, resulting in constant school budget adjustments.

Ron asked if there were any other questions (discussions). Henry Hotchkiss seconded the motion to amend the recommended amount to \$602,298.00. Vote taken. All in favor. Motion carried.

**Article 6. To elect a School Director for a two year term.**

Ron opened up nominations. Henry Hotchkiss made a motion to elect Stacey Veilleux. Sandy Begin seconded. Motion to close nominations. All in favor. Motion carried.

**Article 7. To elect a School Director for a three year term.**

Ron opened up nominations. Sandy Begin made a motion to elect Henry Hotchkiss. Mark Begin seconded. Motion to close nominations. All in favor. Motion carried.

**Article 8. To do any proper and necessary business.**

Marsha Hopkins announced that the Pittsfield Education Foundation still exists. The Foundation will be sending letters soon.

Marsha has talked to Hull Maynard about an article explaining legislation that would increase state wide property tax to \$1.38, then require each town to raise the balance of money to cover the school budget. Marsha estimated that it will be 2005 before the State of Vermont acts on this legislation.

Marsha and Patricia Haskins both explained that as a result of the Pittsfield Education Foundation the tax cost would be \$00.37 compared to \$00.72 per \$100.00 of property assessment.

Marsha asked the parents of new Pittsfield students to contact the School Directors. This would simplify the school budget process.

Sandy Begin made a motion to adjourn the Pittsfield School District meeting for the year 2003. Seconded by Suana Bicek. All in favor. Motion carried.



# PITTSFIELD SCHOOL DISTRICT TREASURER'S REPORT

Fiscal Year Ended June 30, 2003

## Statement of Changes in Fund Balance

Fund Balance, June 30, 2003	
Checking - Mascoma	\$ (264.29)
Money Management - Mascoma	<u>49,028.51</u>
	\$ 48,764.22
Beginning Balance, July 1, 2002	\$ 40,928.20
Revenue for FY 2002-2003	539,776.49
Expenses for FY 2002-2003	<u>(531,940.47)</u>
Ending Balance, June 30, 2003	\$ 48,764.22
Change in Fund Balance	\$ 7,836.02

## Statement of Receipts and Expenses

### Receipts

Essential Early Education Grant	\$ 1,527.00
Green Mountain National Forest	6,661.23
Town of Pittsfield General Fund (taxes)	353,043.00
Interest Income	1,694.56
Mainstream Block Grant	18,259.00
SPED Intrnsv/Extra Reimbursement	-1,533.77
Transportation Match	26,603.00
Interfund Transfers	5,106.62
Miscellaneous- MVCS Tuition refund	815.85
Pittsfield Education Foundation	<u>127,600.00</u>
(Receipts)Total	539,776.49

### Expenses

Transportation Contract	\$ 40,410.54
Supervisory Union Assessment	8,366.00
Special Education Assessment	28,197.00
EEE Grant	1,527.00
Tax Expense	91.82
FICA Social Security	74.40
FICA Medicare	17.42
School Board Salaries	1,200.00
Audit	600.00
Dues - Vermont School Board Assoc.	250.00
Miscellaneous-workshop registration	35.00
Interfund Transfer	5,106.62
Billbacks SPED other	2,800.00
Insurance	<u>751.00</u>
(Expenses) Subtotal	\$ 89,334.98

**Pittsfield School District Treasurer's Report, continued**

Elementary Tuition	#students	Rate		
Woodstock	1	6950.00	\$	6,950.00
Sherburne	16	7205.00		115,280.00
Stockbridge	3/1 par	7144/2859		24,291.06
Bridge School	2	6143.08		12,286.16
Mtn. View Com.	1	6690.00		6690.00
Rochester	1/1 par	6,000/2500		<u>8,500.00</u>
(Elem.Ed.Subtotal)			\$	173,997.22
Secondary Tuition				
Bethel	6/1 par	7000/3500	\$	45,500.00
Woodstock	4/8/U.C.	8030/8098/15085		111,989.76
Sharon Academy	2/3	7757/7503		38,023.00
Rochester	2/1 par	7884/2650		18,418.00
Rutland Public	4/par	5550/4063		26,263.51
Rutland Town	2	6,540.00		13,080.00
Phillips Exeter	1	7577.00		7,577.00
Vermont Academy	1	7,757.00		<u>7,757.00</u>
(Second.Ed.)Subtotal			\$	268,608.27
<b>(Expenses) Total</b>				<b>\$531,940.47</b>

**STATEMENT OF SCHOOL INDEBTEDNESS**

**As of June 30, 2003**

**The Pittsfield School District has no outstanding bonds  
or long-term indebtedness.**

**PITTSFIELD TOWN SCHOOL DISTRICT**  
**2004-2005 Projected Revenues**

Source	2001-2002 Budget	2001-2002 Actual	2002-2003 Budget	2002-2003 Actual	2003-2004 Budget	2004-2005 Proposed	
<b>Total School District Budget</b>	<b>543,269</b>	<b>520,067</b>	<b>548,749</b>	<b>537,020</b>	<b>602,298</b>	<b>582,111</b>	<b>-3.47%</b>
<b>Revenues:</b>							
1500 Interest Income	3,000	2,380	6,000	1,694	6,000	2,500	
1900 Miscellaneous	0	0	0	1,529	0	0	
1920 Donations \ Contributions	<u>0</u>	<u>175,147</u>	<u>0</u>	<u>127,600</u>	<u>0</u>	<u>0</u>	
<b>Total Local Revenues</b>	<b>3,000</b>	<b>177,527</b>	<b>6,000</b>	<b>130,823</b>	<b>6,000</b>	<b>2,500</b>	<b>-58.33%</b>
3150 Transportation Aid	24,750	36,351	22,995	24,023	22,000	16,885	
3152 Extraordinary Transportation	0	0	0	2,888	0	0	
3201 SPED Mainstream Block Grt	15,775	15,775	18,259	18,259	19,059	18,038	
3203 SPED Gen'l/Extraordinary	8,118	5,726	781	698	661	6,753	
3204 EEE Block Grant	1,798	1,704	1,524	1,527	1,998	2,104	
9999 Green Mountain Forest	<u>5,000</u>	<u>6,882</u>	<u>6,000</u>	<u>6,661</u>	<u>6,000</u>	<u>6,000</u>	
<b>Total State Revenues</b>	<b>55,441</b>	<b>66,438</b>	<b>49,559</b>	<b>54,056</b>	<b>49,718</b>	<b>49,780</b>	<b>0.12%</b>
add: Fund Balance - Beginning	(20,000)	(9,234)	10,000	40,928	10,000	50,000	
<b>Grand Total Revenues</b> (Local, State & Fund Balance)	<b>38,441</b>	<b>234,731</b>	<b>65,559</b>	<b>225,807</b>	<b>65,718</b>	<b>102,280</b>	<b>55.63%</b>
<b>Education Spending (Local)</b> (Budget - Revenues = Tax Dollars))	<b>504,828</b>	<b>326,264</b>	<b>483,190</b>	<b>353,043</b>	<b>536,580</b>	<b>479,831</b>	<b>-10.58%</b>
<hr/>							
Revenues: Local Revenues	3,000	177,527	6,000	130,823	6,000	2,500	
State Revenues	55,441	66,438	49,559	54,056	49,718	49,780	
Education Spending	<u>504,828</u>	<u>326,264</u>	<u>483,190</u>	<u>353,043</u>	<u>536,580</u>	<u>479,831</u>	
	563,269	570,229	538,749	537,922	592,298	532,111	
Less: School District Budget	<u>543,269</u>	520,067	548,749	537,020	602,298	582,111	
<b>=Current Yr Excess (Deficit)</b>	<b>20,000</b>	<b>50,162</b>	<b>(10,000)</b>	<b>902</b>	<b>(10,000)</b>	<b>(50,000)</b>	
add: Fund Balance - Beginning	<u>(20,000)</u>	<u>(9,234)</u>	<u>10,000</u>	<u>40,928</u>	<u>10,000</u>	<u>50,000</u>	
<b>= Fund Balance - Ending</b>	<b>0</b>	<b>40,928</b>	<b>0</b>	<b>41,830</b>	<b>0</b>	<b>0</b>	

The Estimated Total Education Spending figure for the FY 2003-2004 Budget has been corrected.

<b>PITTSFIELD TOWN SCHOOL DISTRICT</b> <b>2004-2005 Budget Proposal</b>
--

Account Description	2001-2002 Budget	2001-2002 Actual	2002-2003 Budget	2002-2003 Actual	2003-2004 Budget	2004-2005 Proposed	
<b>1110 Instructional Services-Elementary</b>							
560 Elementary Tuition	178,373	194,036	203,022	185,761	215,570	228,410	5.96%
<b>1130 Instructional Services-Secondary</b>							
560 Tuition 7-12	266,725	233,511	262,978	268,608	283,672	251,779	
Prior Year Expenditures	0	8,917	0	0	0	0	
<b>**Total Function 1130**</b>	<b>266,725</b>	<b>242,428</b>	<b>262,978</b>	<b>268,608</b>	<b>283,672</b>	<b>251,779</b>	<b>-11.24%</b>
<b>2310 Board of Education</b>							
100 Stipends-Board of Education	1,050	1,050	1,050	1,050	1,050	1,050	
220 FICA	80	80	80	80	80	0	
330 Audit	600	600	600	0	600	0	
330 Fiscal Services	162	447	162	0	162	200	
522 Liability Insurance				0	0	1,413	
523 Fidelity Bond	0	315	0	751	0	0	
540 Advertising	25	53	25	0	25	25	
600 Supplies	25	424	25	0	25	25	
810 Dues and Fees	220	639	220	285	220	300	
<b>Total Function 2310**</b>	<b>2,162</b>	<b>3,608</b>	<b>2,162</b>	<b>2,166</b>	<b>2,162</b>	<b>3,013</b>	<b>39.36%</b>
<b>2313 Office of the Treasurer</b>							
110 Stipend - Treasurer				150		162	
220 FICA-Treasurer				11		0	
<b>Total Function 2313**</b>				<b>161</b>		<b>162</b>	
<b>2321 Office of the Superintendent</b>							
331 SU Assessment	8,040	8,040	8,366	8,366	8,339	6,957	
331 SPED Assessment	31,171	30,091	28,197	28,197	46,240	33,986	
331 EEE Block Grant	1,798	1,798	1,524	1,527	1,998	2,104	
<b>Total Function 2321**</b>	<b>41,009</b>	<b>39,929</b>	<b>38,087</b>	<b>38,090</b>	<b>56,577</b>	<b>43,047</b>	<b>-23.91%</b>
<b>2550 Fiscal Services</b>							
330 Audit				600		700	
<b>2700 Student Transportation Services</b>							
330 Contracted Bus Services	55,000	40,028	42,500	43,201	44,317	55,000	24.11%
<b>5110 Debt Service</b>							
830 Interest Payment	0	39	0	0	0	0	
<b>5200 Adjustments to State</b>							
100-900 Misc Prior Year				3,197			
<b>TOTAL</b>	<b>543,269</b>	<b>520,067</b>	<b>548,749</b>	<b>541,784</b>	<b>602,298</b>	<b>582,111</b>	<b>-3.35%</b>

\* The SPED Assessment for FY 2004 was overstated by \$3,191. Budgeted assessment for FY 2004 should have been \$4,3049.

The proposed budget includes the creation of the functions for Office of the Treasurer and Fiscal Services, as prescribed in Handbook II of the State Financial Accounting Code.

**Pittsfield School District  
2004-2005  
Anticipated Tuition Expense**

<b>Grade</b>	<b># of Students</b>	<b>School</b>	<b>Tuition Rate @</b>	<b>Total Tuition</b>	<b>Total/Grade</b>
K	7	Sherburne	\$7,718	\$54,026	
	1	Stockbridge	\$7,519	\$7,519	
					<b>\$61,545</b>
1	3	Sherburne	\$7,718	\$23,154	
	1	Barstow	\$7,643	\$7,643	
					<b>\$30,797</b>
2	1	Bridge School	\$6,489	\$6,489	
	4	Sherburne	\$7,718	\$30,872	
					<b>\$37,361</b>
3	2	Sherburne	\$7,718	\$15,436	
	2	Stockbridge	\$7,519	\$15,038	
					<b>\$30,474</b>
4	6	Sherburne	\$7,718	\$46,308	
					<b>\$46,308</b>
6	2	Sherburne	\$7,718	\$15,436	
	1	Bridge School	\$6,489	\$6,489	
					<b>\$21,925</b>
<b>Elementary</b>	<b>30</b>	<b>Subtotal</b>			<b>\$228,410</b>
7	2	Woodstock	\$9,392	\$18,784	
	1	Rochester	\$8,446	\$8,446	
					<b>\$27,230</b>
8	1	Rochester	\$8,446	\$8,446	
	1	Whitcomb	\$8,034	\$8,034	
	1	Woodstock	\$9,392	\$9,392	
					<b>\$25,872</b>
9	1	Rutland City	\$7,622	\$7,622	
	1	Sharon Academy	\$8,481	\$8,481	
	2	Woodstock	\$9,425	\$18,850	
	2	Whitcomb	\$8,034	\$16,068	
	1	Rochester	\$8,446	\$8,446	
					<b>\$59,467</b>
10	1	Rutland City	\$7,622	\$7,622	
	1	Rochester	\$8,446	\$8,446	
	1	Sharon Academy	\$8,481	\$8,481	
	1	Whitcomb	\$8,034	\$8,034	
	2	Woodstock	\$9,425	\$18,850	
					<b>\$51,433</b>
11	2	Woodstock	\$9,425	\$18,850	
	1	Rutland City	\$7,622	\$7,622	
	1	Whitcomb	\$8,034	\$8,034	
					<b>\$34,506</b>
12	3	Woodstock	\$9,425	\$28,275	
	1	Sharon Academy	\$8,481	\$8,481	
	1	Whitcomb	\$8,034	\$8,034	
	1	Philips Exeter	\$8,481	\$8,481	
					<b>\$53,271</b>
<b>Secondary</b>	<b>29</b>	<b>Subtotal</b>			<b>\$251,779</b>
<b>Total</b>	<b>59</b>	<b>Total</b>			<b>\$480,189</b>

# Three Prior Years Comparisons

PRELIMINARY

District: **Pittsfield**  
County: **Rutland**

LEA: **153**  
S.U.: **Windsor Northwest**

## Expenditures

**Budget** (local budget approved in prior years)  
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005  
S.U. assessment (included in local budget)  
Deficit (if included in local budget)

- + Block grant paid by State to tech center in prior years
- + 1. Separately warned article passed at town meeting
- + 2. Separately warned article passed at town meeting
- + 3. Separately warned article passed at town meeting
- Act 144 Expenditures, (excluded from "Education Spending")

### Act 68 local adopted budget

- + Union school or joint school district assessment
- + Deficit if not included in budget or revenues
- + Special programs expenditures (if not included in local budget)

### Gross Act 68 Budget

Act 144 expenditures (if any - excluded from "Education Spending")

## Revenues

- + Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)
- + Capital debt aid
- + Special program revenues (if not included in local budget)
- Deficit if not included in budget or expenditures
- Act 144 revenues
- Fund raising (if any)

### Total revenues

### Adjusted local revenues

### Education Spending (Act 68 definition)

Equalized Pupils

### Education Spending per Equalized Pupil

Excess Spending per Equalized Pupil (if any)

Per pupil figure used for calculating District Adjustment

District spending adjustment (minimum of 100%)  
(\$7,971 / \$6,800)

Anticipated homestead tax rate, equalized  
(117.221% x \$1.10)

Household Income Percentage for income sensitivity  
(117.221% x 2.0%)

	FY2002	FY2003	FY2004	FY2005
1.	543,269	548,749	602,298	583,911
2.	not applicable	not applicable	not applicable	not applicable
3.	41,009	38,087	56,577	43,047
4.	-	-	-	not applicable
5.	-	-	-	not applicable
6.	-	-	-	not applicable
7.	-	-	-	not applicable
8.	-	-	-	not applicable
9.	-	-	-	not applicable
10.	543,269	548,749	602,298	583,911
11.	-	-	-	-
12.	-	-	-	-
13.	-	-	-	-
14.	543,269	548,749	602,298	583,911
15.	-	-	-	-
16.	217,005	203,634	65,718	102,280
17.	-	-	-	-
18.	-	-	-	-
19.	-	-	-	-
20.	-	-	-	-
21.	217,005	203,634	65,718	102,280
22.	178,564	138,075	-	-
23.	38,441	65,559	65,718	102,280
24.	504,828	483,190	536,580	481,631
25.	60.61	64.79	62.61	60.42
26.	8,329	7,458	8,570	7,971
27.	not applicable	not applicable	not applicable	not applicable
28.	not applicable	not applicable	not applicable	not applicable
29.	not applicable	not applicable	not applicable	not applicable
30.	not applicable	not applicable	not applicable	not applicable
31.	not applicable	not applicable	not applicable	not applicable

**WINDSOR NORTHWEST SUPERVISORY UNION**  
**Office of the Superintendent**  
**2004-2005 Proposed Budget**

Description		2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed
<b>SUPERINTENDENT'S OFFICE</b>							
2313	100 Salary-Treasurer	711	739	761	761	785	872
	220 FICA-Treasurer	0	57	0	58	0	0
	<b>Total Function 2313</b>	<b>711</b>	<b>796</b>	<b>761</b>	<b>819</b>	<b>785</b>	<b>872</b>
2321	100 Salary-Superintendent	78,175	83,349	81,302	76,302	76,302	89,000
	110 Salary-Secretary	36,207	29,908	30,805	25,577	24,075	26,894
	115 Salary-Office Asst	0	0	0	50	4,120	2,631
	115 Salary-SU Clerk	0	300	600	0	0	0
	210 Health Insurance	11,239	12,835	13,992	8,001	13,392	26,614
	220 FICA	8,861	8,645	8,680	7,776	7,994	9,067
	250 Worker's Comp	3,037	11,122	3,500	0	12,000	9,000
	270 Tuition Reimburse	500	654	750	35	750	750
	280 Dental	676	727	814	346	518	1,036
	290 Disability	0	2,769	0	3,279	750	804
	310 Staff Inservice	0	0	250	0	0	0
	360 Legal Fees	450	203	5,000	1,481	2,500	7,500
	420 Office Cleaning/Trash	1,460	2,110	2,000	2,224	2,000	3,964
	430 Repair/Maintenance	5,492	6,261	6,000	4,929	3,500	1,000
	441 Office Rent	10,500	16,170	15,650	17,148	19,000	21,500
	522 Property/Liability Ins	4,834	4,988	6,000	9,495	5,500	5,800
	530 Telephone	3,450	6,413	6,000	10,854	6,180	5,000
	530 Postage	5,240	4,231	5,500	5,559	5,000	5,250
	540 Advertising	418	481	600	1,910	1,500	2,500
	580 Prof Meetings\Inservice	448	272	1,000	6,979	1,000	1,000
	580 Travel-Superintendent	4,000	4,000	4,000	5,296	5,000	2,400
	580 Travel-Secretary	84	402	125	0	125	0
	600 Supplies	5,116	6,460	6,300	10,266	7,300	7,500
	640 Books/Periodicals	611	381	750	800	250	250
	670 Computer Software	0	433	0	30,114	500	7,000
	700 Equipment	698	5,055	2,500	305	0	0
	810 Dues and Fees	2,534	2,859	3,000	2,957	2,500	3,100
	890 Miscellaneous	0	142	0		5,000	0
	<b>Total Function 2321</b>	<b>184,030</b>	<b>211,170</b>	<b>205,118</b>	<b>231,683</b>	<b>206,756</b>	<b>239,560</b>
<b>SUPPORT SERVICES - SCHOOL ADMINISTRATION</b>							
2400	580 Travel - Interschool Mail						1,200
	<b>Total Function 2400</b>						1,200

**WINDSOR NORTHWEST SUPERVISORY UNION**  
**Office of the Superintendent**  
**2004-2005 Proposed Budget**

Description		2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed
<b>FISCAL SERVICES</b>							
2520	100 Salary-Business Mgr	46,340	48,194	49,640	57,240	55,250	54,000
	110 Salary-Business Staff	29,960	31,395	20,468	40,694	23,580	29,351
	115 Salary - Temporary He	0	0	0	7,231	0	30,000
	210 Health Insurance	14,511	16,571	12,000	20,017	21,492	25,002
	220 FICA	5,387	5,995	5,363	7,492	6,031	6,285
	260 Unemployment			0	1,834	0	2,500
	280 Dental	921	909	773	1,097	1,080	972
	330 Section 125 Admin	2,318	2,415	3,000	1,440	3,000	3,000
	330 Contracted Services	0	7,994	0	1,380	0	2,000
	370 Audit	2,100	2,100	2,100	2,100	2,500	2,500
	580 Prof Meetings	0	0	0	75	0	500
	580 Travel-Business Off	1,861	1,505	2,100	1,453	2,100	2,400
	810 Dues and Fees	975	1,314	500	1,133	1,000	500
	<b>Total Function 2520</b>	<b>104,373</b>	<b>118,392</b>	<b>95,944</b>	<b>143,186</b>	<b>116,033</b>	<b>159,010</b>
<b>DEBT SERVICE</b>							
5100	830 Interest - Long Term Debt						150
	910 Principal - Long Term Debt						1,350
	<b>Total Function 5100</b>						<b>1,500</b>
<b>Total Superintendent's Office</b>		<b>289,114</b>	<b>330,358</b>	<b>301,823</b>	<b>375,688</b>	<b>323,574</b>	<b>402,142</b>



*"Starts fine,  
lasts a long time."*



# WINDSOR NORTHWEST SUPERVISORY UNION

## Special Education

### 2004-2005 Proposed Budget

Description		2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed
<b>SPECIAL EDUCATION</b>							
<b>SPED Instruction</b>							
1200	100 Salary-SPED Professic	272,598	311,385	336,657	322,934	332,831	330,999
	110 Salary-SPED Paraprof	207,392	230,059	252,459	248,153	287,027	307,543
	120 Substitutes	13,630	5,916	8,288	18,049	7,500	18,050
	210 Health Insurance	79,124	79,660	104,167	95,107	116,667	123,626
	220 FICA	37,016	41,074	45,701	44,627	49,730	50,228
	260 Unemployment	865	214	1,500	0	1,500	1,500
	270 Tuition Reimburse	7,371	6,941	8,100	13,285	8,100	14,285
	280 Dental	2,918	2,544	3,663	2,176	3,750	3,552
	290 Disability	0	0	1,400	0	1,400	1,600
	320 Inservice	552	1,531	2,940	1,344	2,500	3,000
	330 Contracted Services	0	0	0	0	0	0
	430 Repair/Maintenance	207	269	250	262	250	250
	540 Advertising	2,476	1,602	980	9,421	1,000	4,000
	580 Travel	7,120	6,677	5,300	8,261	8,000	8,500
	600 Supplies	5,133	4,672	4,675	3,111	4,500	7,000
	640 Books/Periodicals	739	1,382	1,400	1,815	500	500
	670 Computer Software	439	702	1,175	108	1,200	1,000
	700 Equipment	2,267	1,106	425	1,111	0	0
	810 Dues and Fees	54	639	0	499	0	0
	<b>Total Function 1200</b>	<b>639,901</b>	<b>696,373</b>	<b>779,081</b>	<b>770,263</b>	<b>826,455</b>	<b>875,633</b>
<b>SPED Related Services</b>							
2100	100 Reading Tutor (OG)	21,203	20,666	22,051	21,519	22,714	0
	100 Summer Services	10,291	16,886	11,652	16,839	15,000	18,150
	210 Health Insurance	2,860	3,266	3,560	3,559	3,984	0
	220 FICA	1,622	1,581	1,687	1,646	1,737	0
	220 FICA-Summer Service:	711	1,148	891	1,286	1,148	1,368
	330 Contracted Services	41,072	54,154	54,809	65,796	57,860	78,702
	330 OT/PT	46,986	42,459	54,620	54,494	41,960	56,980
	330 Adaptive PE	1,898	950	3,600	1,640	5,000	3,600
	330 Psych Consult	14,039	8,160	17,760	20,906	20,000	15,000
	330 Psych Testing	48,371	49,679	49,300	59,832	42,500	65,000
	330 Psych Counseling	54,986	78,510	79,200	62,457	87,340	66,550
	330 Vision Services	0	0	500	3,171	500	500
	330 Extra Ordinary Costs	0	0	0	95,924	0	0
	330 Excess Costs	0	0	0	45,557	0	0
	430 Repair/Maintenance	0	0	0	0	100	100
	561 Tuition Payments	235,396	211,621	218,246	110,931	227,937	422,652
	810 Dues and Fees	0	0	0	0	0	0
	<b>Total Function 2100</b>	<b>479,435</b>	<b>489,080</b>	<b>517,876</b>	<b>565,557</b>	<b>527,780</b>	<b>728,602</b>

# WINDSOR NORTHWEST SUPERVISORY UNION

## Special Education 2004-2005 Proposed Budget

Description		2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed
<b>SPED Speech Services</b>							
2150	100 Salary-SLP	65,800	68,389	69,821	50,749	77,905	76,847
	210 Health Insurance	10,146	13,347	11,954	5,657	15,768	12,058
	220 FICA	4,902	5,074	5,341	3,498	5,960	5,809
	270 Tuition Reimburse	135	180	3,309	0	4,420	4,164
	280 Dental	633	727	692	418	714	710
	330 Contracted Services	5,303	3,423	7,500	1,066	5,000	19,060
	330 Hearing Consultant	500	1,450	7,200	2,923	2,000	5,000
	580 Travel	894	786	715	961	700	1,506
	600 Supplies (SLP)	701	1,008	865	73	1,450	2,250
	610 Supplies (Artic)	351	0	0	0	0	0
	670 Computer Software	0	0	330	175	400	200
	700 Equipment	0	0	159	0	0	0
	<b>Total Function 2150</b>	<b>89,365</b>	<b>94,384</b>	<b>107,886</b>	<b>65,520</b>	<b>114,317</b>	<b>127,604</b>

### SPED Support Services Administration

2420	100 Salary-SPED Coordin	52,067	58,534	56,315	52,411	63,341	66,413
	115 Salary-Records Clerk	11,873	12,587	12,719	20,338	16,480	14,640
	210 Health Insurance	10,923	12,476	13,598	12,076	10,704	13,007
	220 FICA	4,692	5,326	5,281	5,155	6,106	6,201
	270 Tuition Reimburse	0	176	850	1,255	1,000	2,082
	280 Dental	544	545	590	1,165	720	888
	320 Inservice	57	13	300	153	300	300
	580 Travel	919	1,951	1,800	728	1,800	1,350
	600 Supplies	14	0	250	0	250	250
	640 Books/Periodicals	159	0	500	269	500	500
	700 Equipment	0	0	0	0	0	0
	810 Dues and Fees	441	656	500	499	500	500
	<b>Total Function 2420</b>	<b>81,689</b>	<b>92,264</b>	<b>92,704</b>	<b>94,049</b>	<b>101,701</b>	<b>106,131</b>

### Student Transportation

2700	330 Student Transportation	30,640	31,279	30,995	29,413	48,147	60,691
	<b>Total Function 2700</b>	<b>30,640</b>	<b>31,279</b>	<b>30,995</b>	<b>29,413</b>	<b>48,147</b>	<b>60,691</b>

<b>TOTAL SPECIAL EDUCATION</b>	<b>1,321,030</b>	<b>1,403,380</b>	<b>1,528,542</b>	<b>1,524,802</b>	<b>1,618,400</b>	<b>1,898,661</b>
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SUMMARY							
	2000-01 Actual	2001-02 Actual	2002-03 Budget	2002-03 Actual	2003-04 Budget	2004-05 Proposed	
SPED Instruction	639,901	696,373	779,081	770,263	826,455	875,633	5.95%
SPED Related Service	479,435	489,080	517,876	565,557	527,780	728,602	38.05%
SPED Speech	89,365	94,384	107,886	65,520	114,317	127,604	11.62%
SPED Support Admin	81,689	92,264	92,704	94,049	101,701	106,131	4.36%
SPED Student Transp	30,640	31,279	30,995	29,413	48,147	60,691	26.05%
TOTALS	1,321,030	1,403,380	1,528,542	1,524,802	1,618,400	1,898,661	17.32%

**WINDSOR NORTHWEST SUPERVISORY UNION**  
**2004 - 2005 Proposed Budget**  
**ASSESSMENTS**

**ADMINISTRATION**

TOWN	2003-2004			2004-2005				
	ADM	% ADM	FY03	ADM	% ADM	FY04	\$ +/-	% +/-
BETHEL	330.92	43.83%	141,824	318.60	42.43%	170,629	28,805	20.31%
GRANVILLE	48.80	6.46%	20,914	63.00	8.39%	33,740	12,826	61.33%
HANCOCK	46.40	6.15%	19,886	54.88	7.30%	29,356	9,470	47.62%
PITTSFIELD	18.60	2.46%	7,972	13.00	1.73%	6,957	(1,015)	-12.73%
ROCHESTER	210.40	27.87%	90,172	202.00	26.92%	108,257	18,085	20.06%
STOCKBRIDGE	99.88	13.23%	42,806	99.39	13.23%	53,203	10,397	24.29%
<b>TOTALS</b>	<b>755.00</b>	<b>100.00%</b>	<b>323,574</b>	<b>750.87</b>	<b>100.00%</b>	<b>402,142</b>	<b>78,568</b>	<b>24.28%</b>

TOWN	2004-2005		
	ADM %	CC %	SPED %
BETHEL	42.43%	49.54%	45.99%
GRANVILLE	8.39%	6.42%	7.40%
HANCOCK	7.30%	6.42%	6.86%
PITTSFIELD	1.73%	1.83%	1.79%
ROCHESTER	26.92%	25.69%	26.30%
STOCKBRIDGE	13.23%	10.09%	11.66%
<b>TOTALS</b>	<b>100.00%</b>	<b>100.00%</b>	<b>100.00%</b>

2004-2005 Proposed SPED Expenditures	\$1,898,661
2004-2005 Estimated SPED Revenues	\$1,011,634
2004-2005 Estimated Net Assessment	\$ 887,027

<b>SPED EST. Revenues</b>	<b>1,011,634</b>
Mainstream Block Grant	253,410
General/Intensive	718,445
Extraordinary	39,779

Est SPED Revenues based on DOE Preliminary Revenue Projections of 12/03

**SPECIAL EDUCATION**

TOWN	2003-2004				2004-2005					
	ADM	CC	SPED %	FY04	ADM	CC	SPED %	FY05	\$ +/-	% +/-
BETHEL	330.92	51	46.20%	747,701	318.60	54	45.99%	873,194	125,493	16.78%
GRANVILLE	48.80	10	7.99%	129,310	63.00	7	7.40%	140,500	11,190	8.65%
HANCOCK	46.40	5	5.45%	88,203	54.88	7	6.86%	130,248	42,045	47.67%
PITTSFIELD	18.60	3	2.66%	43,049	13.00	2	1.79%	33,986	(9,063)	-21.05%
ROCHESTER	210.40	24	25.37%	410,588	202.00	28	26.30%	499,347	88,759	21.62%
STOCKBRIDGE	99.88	12	12.33%	199,549	99.39	11	11.66%	221,383	21,834	10.94%
<b>TOTALS</b>	<b>755.00</b>	<b>105</b>	<b>100.00%</b>	<b>1,618,400</b>	<b>750.87</b>	<b>109</b>	<b>100.00%</b>	<b>1,898,658</b>	<b>280,258</b>	<b>17.32%</b>

ADM = Average Daily Membership (enrollment) for first 40 days of the 2003-2004 school year

CC = Child count for SPED Services as of December 1, 2003

SPED % = average of ADM % and CC% used for assessment allocations

The Special Education Assessment for FY2004 has been corrected.

\*\*\* The Special Education Assessment for FY 2004 has been corrected.

**RECYCLING OF TRASH**  
**(Pickup 2nd Monday of each month)**

- 1 **GLASS**...three kinds, clear, dark brown and green. Metal and plastic covers and rings which were part of the cap must be removed. Paper labels may be left in place. Glass should be rinsed clean. Not acceptable in this category: plate glass, light bulbs, cookware, drinking glasses or ceramics.
- 2 **NEWSPAPERS**...should be placed in paper grocery bags. Dry newsprint only, with glossy inserts. No other kind of paper is acceptable in this category.
- 3 **OFFICE PAPER**...white only, such as computer paper, envelopes (without plastic windows) & white lined paper.
- 4 **MAGAZINE/JUNK MAIL/MIXED PAPER**...Includes magazines, catalogs, (staples OK), "post-it" notes, envelopes with windows, school construction paper, manila envelopes and file folders, NCR paper, glossy newspaper inserts, wrapping paper, coupons, sweepstakes entries and other "no obvious value mail", telephone books. Not acceptable in this category: rubber bands, paper clips, paper bags, plastic bags, corrugated cardboard or boxboard.
- 5 **BOXBOARD**...includes cereal, cracker, cookie, cake mix, cookie mix, pasta, shoe boxes, paper towel and tissue cores. Please flatten boxes to conserve space. Not acceptable in this category: junk mail, magazines, liners in boxes, metal or plastic pieces, beer & soda boxes, milk & juice cartons, paper bags, plastic bags, corrugated cardboard.
- 6 **CORRUGATED CARDBOARD & PAPER BAGS ONLY**... needs to be DRY.
- 7 **ALUMINUM**...all aluminum (soda, beer and cat food) cans, baking trays, foil, lawn chair frames, aluminum siding, etc. Remove foreign materials such as food, non aluminum hardware, plastic & wood.
- 8 **STEEL/TIN CANS**...includes vegetable, fruit, juice and maple syrup cans, lids from frozen juice containers. Please rinse clean. Note: to make identifying aluminum from steel/tin easy, use a magnet. It will stick to steel/tin and not to aluminum.
- 9 **COLORLED PLASTIC CONTAINERS**...only colored plastic bottles that have #2 HDPE recycling symbol on bottom and have narrow threaded necks (laundry detergent, household cleaners, and shampoo bottles). Please rinse containers & remove caps. Not acceptable in this category: car care product containers such as oil, dry gas or anti-freeze.
- 10 **PLASTIC MILK JUGS**...only milk, water and cider jugs that have #2 HDPE recycling symbol on bottom of containers. Rinse well and remove caps. Flatten to save space. Keep separate from colored plastic containers.
- 11 **PLASTIC #1 PET**...includes anything that has the #1 PET recycling symbol on the container's bottom, any color as long as it can be seen through.
- 12 **USED MOTOR OIL**...Place in separate containers and label.

\*Items 2, 3, 4, 5, 6 **must** be in **separate** bags/boxes

Pittsfield homeowners are responsible for informing their guests and renters of this recycling plan for Pittsfield.

## PROPERTY TAX APPEAL TIMETABLE

Preparation of the Grand List, property tax appeal and grievance are all regulated by Title 32 of Vermont Statutes Annotated. Following is the timetable for completion of each task.

### MUNICIPALITIES WITH POPULATIONS OF LESS THAN 5,000

<u>GRAND LIST PREPARATION TASK</u>	<u>DATE BY WHICH TASK MUST BE COMPLETED</u>
Assessment Date	April 1
Last Day for Listers to lodge Individual List Abstracts with the Town Clerk. (32 V.S.A. § 4111 (d))	June 4
Last day for Change of Appraisal Notices to be sent. Listers notify owners whose appraisal value has been altered of the time and place of grievance hearing. (32 V.S.A. § 4111(e))	June 4
Last day for grievances to be filed by taxpayers (above date + 14 days) and last day for listers to BEGIN grievance hearings. (32 V.S.A. § 4111(c and g))	June 19
Last day for listers to HOLD grievance hearings. (32 V.S.A. § 4221)	July 2
Last day for listers to mail results of grievance. (32 V.S.A. § 4221) *	July 9
Last day for Listers to lodge Grand List with the Town Clerk. (32 V.S.A. § 4151)	July 25
Last day for taxpayer to file an appeal to the Board of Civil Authority.	**
Last day for the Board of Civil Authority to begin	***
* Results must be mailed within seven days of close of hearings.	
** Fourteen days from date of mailing of result of grievance.	
*** Fourteen days after last date allowed for filing a notice of appeal.	

## **TOWN COMPENDIUM**

A compendium of Old, New and Useful Information

**Pittsfield Town Charter ~ 1781 ~** In Testimony whereof I have hereunto Set my Hand and caused the Seal of this State to be affixed this Twenty ninth Day of July Anno Domini One thousand Seven hundred Eighty one. And in the fifth year of our Independence - Thos. Chittenden

### **US Census Population Returns ~**

**1840 Census ~** Total population ~ 615

**2000 Census ~** Total population ~ 427

**1850 - 1860 ~** The Pittsfield Band was active during these years. It was disbanded because of the Civil War.

**1906 ~** Glen Tozier and Harold Green started hunting at 4 A. M. on October 22, the first day of the open season. Before 9 A.M. they secured both a bear and a deer.

**1975 ~** The Liberty Pole dedication was celebrated with cannon fire with soldiers dressed in period costumes.

**Voter Checklist ~** The Town's current checklist has 302 registered voters.

**Dog Licenses ~** Dogs must be licensed by April 1st. After April 1st an additional late fee is charged. Rabies shots must be kept up to date and the certificate filed with the Town Clerk.

**Property Taxes Due ~** 1st installment due on or before August 15 each year and 2nd installment due on or before November 15 each year.

**Refuse Collection ~** Every Monday

**Recycling ~** 2nd Monday of every month

**Bethel-Royalton Transfer and Recycling Station ~** Open Tuesday, Thursday, and Saturday 8 AM to 3 PM. For fees or directions call 763-2232 or 234-9340.

**Quin-Town Center for Seniors ~** Our residents are eligible for the various services it provides such as meals at the center, home delivered meals, transportation and advocate services. Phone 767-3763

**Flood Plain Management ~** To promote proper flood plain management and also be accepted into the National Flood Insurance Program, the Town of Pittsfield adopted in March 1979, a Flood Hazard Area Zoning Bylaw. Please contact the zoning administrator before building or working within a flood plain area.



PLEASE CUT OUT AND LOCATE NEAR PHONE

## **THE NUMBER TO CALL IN AN EMERGENCY IS**

**FIRE  
POLICE  
AMBULANCE**

**9-1-1**

**VT Poison Center 1-877-658-3456**

### **HOSPITALS**

Gifford Memorial	1-802-728-4441
Rutland Regional	775-7111
Dartmouth Hitchcock	1-603-646-5000

### **TOWN OFFICE**

Clerk & Treasurer ~ Patricia S. Haskins ~ 746-8170  
Hours: Tuesdays 12 noon to 6:00 PM  
Wednesdays and Thursdays 9:00 AM to 3:00 PM  
Copier available

### **TOWN GARAGE**

Road Commissioner ~ George Deblon ~ 746-8406

### **ROGER CLARK MEMORIAL LIBRARY**

Hours are Tuesdays 6:00 PM to 8:00 PM  
Phone 746-8170

### **REGULAR MEETINGS**

#### **Selectboard**

1st and 3rd Tuesday of each month  
Town Clerk's Office at 6:00 PM  
unless otherwise posted

#### **School Board**

2nd Wednesday of each month  
Selectboard Meeting Room at 6:00 PM

#### **Library Trustees**

Quarterly at the Roger Clark Memorial Library

#### **Game Warden - VT Fish & Game**

Don Isabelle - contact through the Rutland State Police 773-9101

#### **Fire Warden - Burn Permits**

Ray Colton - Contact at Colton Enterprises 746-8033

AUDITORS  
Pittsfield, VT 05762

Vermont Dept. of Libraries  
Attn: Patricia Klinck  
109 State Street  
Montpelier, VT 056090601

Please bring this report to Town Meeting, March 2, 2004