

**OFFICE OF PROFESSIONAL REGULATION
NATIONAL LIFE BUILDING, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
September 12, 2011**

1. Call to Order:

The meeting was called to order at 9:03 AM by Ellen Leff, Chair; Board Members present: Alan Weiss, John Todd, Deborah Swartz, Sandra Norton, Kenneth Bush, Jeanine Carr; Board members absent: William White, Deann Welch, Donarae Metcalf; Staff members present: Linda Davidson – Executive Director, Nancy Morin - Administrative Assistant, Elizabeth Hansen - Nursing Program Manager, Jennifer Silverwood, Licensing Specialist, Larry Novins, Board Attorney, Lauren Hibbert and Chad Bonanni - Prosecuting Attorneys, Stephanie Beard, Law Student; Others present: Lucy Gordon, Melissa Palana, Melissa Folsom and Vince Franke

2. Changes and Additions to the Agenda:

There were no changes to the agenda.

Old Business:

- A. Weiss updated the Board on the 100th Anniversary reception that would be held at Central Vermont Hospital. A. Weiss introduced Vince Franke, from Peregrine Production who will be producing a DVD on the Board of Nursing to commemorate the 100th anniversary.
- L. Davidson introduced Jennifer Silverwood, Licensing Specialist, who works for OPR and the Nursing Board.

3. Approval of Minutes:

A. Weiss moved to approve the minutes of the August 8, 2011 with corrections as noted. K. Bush recused. **Pass**

4. Administration, Education, Practice, Licensure

Executive Director's Report: L. Davidson gave an overview of the written Executive Director's Report and related documents provided in the Board meeting packet. L. Davidson reported:

- L. Davidson acknowledged all the hard work that nurses and Vermonter's had done in the wake of Hurricane Irene.
- Trisha Abrahms has accepted the position as Case Manager and will be starting October 3, 2011. T. Abrahms will be invited to come to the October 10, 2011 Board meeting for introductions. L. Davidson continues to act as interim case manager. Chelsea Smith, who is a Kelly Temp working with the Board of Nursing is returning to school, but is able to continue with us for 12 hours per week. OPR has hired Sherry Saunders, from Kelly Temp to work 29.5 hours. Both Chelsea and Sherry will be working in the International Nursing program.

- The Board of Nursing 100th Anniversary Ad Hoc Committee met on August 17, 2011. Regional receptions are planned for Castleton College (Sue Farrell – host) on October 25, 2011; St. Johnsbury (Veronica Hychalk – host) on October 28, 2011; and UVM in Burlington at the Evidence Based Practice Conference in November (date forthcoming.) Peregrine Productions has been retained to produce a DVD documenting the 100th Anniversary of the Board of Nursing and the history of nursing regulation in Vermont. The DVD will be available for use in Board of Nursing outreach programs and by professional organizations
- The Data Integrity Project is now focusing on uploading discipline onto the website and continues to submit accurate data to NURSYS that has been missing. This project continues to be on schedule.
- The Blue Ribbon Commission on Nursing convened by Governor Shumlin to explore Vermont's response to nursing in relation to the IOM report on "The Future of Nursing" is underway in choosing candidates for this committee. There are many interested parties with excellent backgrounds and skills being considered.
- In response to Hurricane Irene, emergency nursing licenses have been issued for nurses from other states that have come to Vermont to help. The staff continues to prepare for the upcoming LPN renewal cycle.
- The LNA Medication Administration Delegation Stakeholder Workgroup met on August 15, 2011. The Workgroup continued discussion of requirements of LNAs who would be entering this field as well as program criteria and types of medications they may administer. This group will continue to meet monthly until November 2011.
- As of August 31, 2011 there are 207 open cases 73 follow-up cases and 7 Alternative Program participants.

A. Approval of thank you letter to be sent to the Board member's employer – The Board reviewed the letter and will communicate with L. Davidson with any suggestions and their employer contact information.

B. Elections of Board Officers: E. Leff moved to elect D. Swartz as Board Secretary. **Pass**

K. Bush moved to elect J. Carr as Board Vice-Chair. **Pass**

J. Carr moved to elect E. Leff as Board Chair. **Pass**

C. Nursing Education Committee Report: J. Carr reported that the Education Committee met on August 9, 2011. The Committee reviewed progress reports received from the Nursing Schools that were required to submit the reports. S. Boyer, D. Metcalf and Valerie McCarthy have agreed to be reappointed to the Committee. J. Carr reported that the LNA Ad-Hoc Committee had worked very hard on LNA Standards.

- Standard-Setting Recommendations for Nursing Assistant Education Competency Testing and Licensing Qualifications – J. Carr moved to approve the Standard-Setting Recommendations for Nursing Assistant Education competency Testing and Licensing Qualifications.

Pass

**D. Nursing Assistant Education Program
New Programs: Request for Approval**

- **River Bend Career & Technology Center (Day Program)** – J. Todd moved to approve the River Bend Career and Technology Center (Day Program) with recommendations and a one-year post-approval site visit. **Pass**

Program Re-approval: Request for approval

- **Genesis Mountain View** – J. Todd moved to approve the Genesis Mountain View program with recommendations for the biennium 2011-2013 **Pass**
- **Burlington Health and Rehabilitation** – J. Todd moved to approve the Burlington Health and Rehabilitation with recommendations for the biennium 2011-2013 **Pass**

G. Nursing Practice Committee – The Nursing Practice Committee met on September 7, 2011. The Committee reviewed position statements on “Obligations of Nurses Holding Multiple Licenses” and “Obligations of Licensees Who Work in a Position That Does Not Require Nursing Licensure”. Both of these position statements will come to the Board in October 2011. The Practice Committee continues to work on “The Role of the LPN in IV Therapy.” The Practice Committee is creating a position statement for “Fitness for Work.”

H. APRN Sub Committee Report: L. Davidson reported that the APRN Sub-committee met on Wednesday, August 24, 2011. It was the first time this sub-committee met as the “Sub-committee of the Board” as opposed to the “APRN Advisory Committee.” The APRNs welcomed Dr. Robert Hayward to the sub-committee. Dr. Hayward is an OB/GYN at Fletcher Allen Health Care. The focus of this meeting was introductions, creating an accurate participant list and a discussion of how the revisions of the Administrative Rules affected the Board of Nursing office. A majority of the meeting focused on quality assurance and specifically the quality assurance requirements in the revised Administrative Rules. The sub-committee will be looking at a variety of examples of this requirement and creating a document for the website to act as a guide for APRNs in drafting their practice guidelines. There was discussion of practice guidelines and if they are necessary to protect the public or if another type of document providing adequate information about the APRN’s scope of practice and credentials would be better. The APRN Sub-committee meets the fourth Wednesday every 3rd month at the National Life Building from 9 am – noon. L. Davidson reported that Mark Greene, CRNA has resigned from the sub-committee due to work commitments. Deborah Norris, APRN will be appointed to the APRN Sub-Committee

I. Public Comments: There were no public comments.

5 Disciplinary Proceedings:

2010-513 Melissa Palana was present. J. Carr moved to go into deliberative session at 10:08 a.m. **Pass**
The meeting resumed at 10:17 a.m. The Board while in deliberative session voted to dismiss the charges. The Board will issue a written decision.

- 2009-499 Renee Trombley was not present. J. Carr moved to go into deliberative session at 10:45 a.m. **Pass.**
The meeting resumed at 11:05 a.m. The Board while in deliberative session moved to not accept the Stipulation and Consent Order and send it back to the Investigative Team.
- 2010-1 Tammy Jo Hall was not present. J. Carr moved to approve the Stipulation and Consent Order and **INACTIVE-CONDITION** the license of Registered Nurse **Tammy Jo Hall.** **Pass**
- 2010-75 Audrey Marsh was not present. S. Norton moved to approve the Stipulation and Consent Order and **WARN** the license of Licensed Nursing Assistant **Audrey Marsh.** **Pass**
- M2009-238 Theresa Bruno was not present. D. Swartz moved to approve the Stipulation and Consent Order and **MODIFY THE CONDITIONS** on the license of Licensed Practical Nurse **Theresa Bruno.** **Pass**

Closing Reports:

K. Bush moved to recommend that the following complaints be concluded without charges:

- 2010-455 Ken Bush recused
- 2010-360 Ken Bush recused
- 2010-412 Ken Bush recused
- 2010-411 Ken Bush recused
- 2009-356 Ken Bush recused
- 2010-6 Ken Bush recused
- 2010-455 Ken Bush recused
- 2009-500
- 2011-146 Deb Swartz
- 2011-55 Deb Swartz and E. Leff recused
- 2011-81 Deb Swartz
- 2010-654 Deb Swartz
- 2010-648 Deb Swartz
- 2010-350 Deb Swartz
- 2010-401 Deb Swartz
- 2011-109 Deb Swartz
- 2010-245 John Todd recused
- 2010-512 John Todd and E. Leff recused
- 2010-511 John Todd and E. Leff recused
- 2010-222 John Todd recused
- 2010-212 John Todd recused
- 2010-415 John Todd recused
- 2011-373 John Todd recused
- 2010-397 J. Carr recused
- 2010-235 J. Carr recused
- 2011-469 J. Carr recused
- 2011-76 E. Leff recused

6. **Other Business:**

- Substance Use Disorder: E. Leff discussed with the Board the basis of changes that may be coming in future alternative program stipulations. E. Leff reviewed with the Board chapters from the 2011 NCSBN Substance Use Disorder Manual.

7. **Adjournment:** K. Bush moved to adjourn the meeting at 12:15 p.m. **Pass**

Minutes recorded by: Nancy Morin, Administrative Assistant
Draft minutes reviewed by: Linda Davidson, Executive Director
Date minutes approved by Vermont Board of Nursing: