

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF BARBERS AND COSMETOLOGISTS  
APPROVED MINUTES  
July 16, 2012**

1. The meeting was called to order at 9:05 a.m.

Board Members Present: Madonna Commo, Chair; Ruth Comeau, Vice-Chair; Donna Hendee, Secretary; Jon Somes; and Judith Wernecke

OPR Staff Present: Colin Benjamin, Board Counsel; Lauren Hibbert, State Prosecuting Attorney; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the June 18<sup>th</sup> meeting. Ms. Wernecke, made a motion, seconded by Ms. Comeau, to approve the Minutes of the June 18, 2012 meeting as presented. Motion passed unanimously.

3. **Case Manager's Report/Follow-Up**

Ms. Preston made her Case Manager's report, there are currently 53 pending cases.

4. **Hearings/Stipulations**

The Board reviewed the *Stipulation and Consent Order* in the matters of 2011-333 & 2011-332 (Thien Hoai Nguyen & My Kim Nails). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Commo made a motion, seconded by Ms. Hendee, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0. Ms. Comeau, Investigative Team member abstained from the Hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matter of 2011-809 (Chelsea C. Palchak). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Hendee made a motion, seconded by Mr. Somes, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0. Ms. Comeau, Investigative Team member abstained from the Hearing and vote.

The Board reviewed the *Stipulation and Consent Order* in the matters of 2011-617 & 2011-616 (Trang My Nguyen & Excellent Nails by Trang). The Respondent was not present. Lauren Hibbert, Prosecuting Attorney was present for the State. Attorney Benjamin presided for the Board. Based on the information submitted, Ms. Hendee made a motion, seconded by Ms. Comeau, to accept the *Stipulation and Consent Order* as presented. Motion passed 4-0. Ms. Commo, Investigative Team member abstained from the Hearing and vote.

**5. Reports/Guests**

**6. Correspondence**

The Board reviewed the June 18, 2012 letter and information from Lois Cook, requesting approval to take the Vermont Jurisprudence examination. Ms. Comeau made a motion, seconded by Mr. Somes to allow Ms. Cook to take the Jurisprudence examination. Motion passed unanimously.

**7. Public Comment**

**8.** There being no other business, the meeting adjourned at 10:10 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Board Specialist