

Town of
FLETCHER
Vermont



Annual Report 2003
Town & School District

ANNUAL REPORT

of the

TOWN
of
FLETCHER, VERMONT

For the Fiscal Year Ending
December 31, 2003

Town of Fletcher
215 Cambridge Road
Cambridge, VT 05444

Town Clerk's Office: (802) 849-6616
Fax: (802) 849-2500

Printed in accordance with the Vermont Statutes Annotated

Please bring this report to
Town Meeting on March 2, 2004
at 9:30 a.m.
Held at the Fletcher Elementary School

DEDICATION



This year we would like to honor Robert King for his many years of service to the town. Selectman, planning board member & chair, lister, fence viewer, town agent, and grand juror; Bob has done them all. First elected to the selectboard in 1972, Bob has continually held a town position every year except for a year and a half break after getting off the selectboard. This marks Bob's 27th year as a lister. Thank you Bob

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WARNING

The legal voters of the Town of Fletcher, Franklin County, State of Vermont, are hereby notified and warned to meet in the Fletcher Elementary School in said Fletcher on Tuesday, March 2, 2004 at 9:30 AM to act on the following articles:

Art. 1: Adoption of Robert's Rules of Order.

Art. 2: To elect a Moderator.

Art. 3: To act on the reports of the various officers of the Town contained in the current Town Report covering the fiscal year ending December 31, 2003.

Art. 4: Will the Town instruct the Auditors to have the Town Report printed in the usual manner.

Art. 5: Will the Town vote a budget to meet the expenses and liabilities of the Town and authorize the Select Board to set a tax rate sufficient to provide the same.

Art. 6: Will the Town authorize the Select Board to secure approximately \$86,000 in debt, at the market rate for municipal borrowers, to finance site renovation and construction of a new Town Garage facility at the Town Lot on Oustinoff Road.

Art. 7: To elect a Selectman for three (3) years.

Art. 8: To elect a Lister for three (3) years.

Art. 9: To elect an Auditor for three (3) years.

Art. 10: To elect a Grand Juror.

Art. 11: To elect a Town Agent and Conveyer of Lands.

Art. 12: To elect any other Town Officers to fill any Town Office which may be vacant at this time.

Art. 13: To authorize the Town Treasurer to receive all Real Estate and Personal Property Taxes through September 30, 2004.

Art. 14: Will the Town instruct the Select Board to borrow money to pay current expenses in anticipation of taxes.

Art. 15: To discuss any other business that may properly come before this meeting.

Art. 16: To adjourn.

Fletcher Select Board:

Keller Ashby, Chair Jim Ferguson Jon Bondy Terry Riggs Bill Holden

SUMMARY OF 2003 TOWN MEETING

March 4, 2003

Meeting was called to order at 9:30 AM by Barry Doolan, Moderator. State representative Richard Howrigan from Fairfield talked about State Zoning/Subdivision Laws and Statewide septic regulations. Representative Ron Allard talked about the Chittenden Tech Center, which would have an impact on BFA Fairfax.

Art. 1: Adoption of Robert's Rules of Order. Motion passed.

Art. 2: To elect a moderator. Barry Doolan elected as moderator.

Art. 3: To act on the reports of the various officers of the Town contained in the current Town report covering the fiscal year ending December 31, 2002. Question came up about what is CLA that was mentioned in the Select Board report. Carlton Ferguson explained what Common Level of Appraisal meant. The 2001 Town CLA was at 88% and now it is at 100%. This year we gain the School State Aid. Sales have come in higher than assessed value. Kelly Ashby explained that in the Select Board report the 5% and 90% were "flip flopped". Passed, voice vote.

Art. 4: The Town will instruct the Auditors to have the Town Report printed in the usual manner. Motion made to have the General Wage Scale for the School Employees that work by the hour. Amendment passed. Motion to include estimated cost of road equipment replacement schedule. Amendment passed as amended.

Art. 5: Will the Town vote a budget to meet the expenses and liabilities of the Town and authorize the Select Board to set a tax rate sufficient to provide the same. Q asked about the 14% salary increase for Assistant Clerk & Treas. Select Board wanted to give Gloria some paid Holidays after 19 years of service. Q asked, why School Treasurer Salary is in the Town Report. Elaine Sweet is the School District Treasurer and is paid for her services to the school. Motion to amend the Road Budget to be decreased to \$238,580. It was explained we saved money by hauling our own sand with the new truck. A third road crew person is included in the budget for this year. Voice vote on amendment failed. Q asked what 1 cent on the tax rate raises. \$6,800. The new grand list will increase in 2003. Tax rate will go up 4 cents. Q about donations on p. 27. They are for fire donations, county taxes and services town residents use. Q should Listers salary be decreased? Listers do all the measuring, issue new addresses, contact the state and the phone company. There are increased sales/transfers and additional building., 1/5th of the Town gets appraised every year. Listers salary did not decrease. Passed. Budget of \$622,882.00. Voice vote. Passed.

Art. 6: To elect a Selectman for three (3) years. Bill Holden elected for a 3-year term.

Art. 7: To elect a Selectman for three (3) years. Terry Riggs elected for a 3-year term.

Art. 8: To elect a Selectman for two (2) years. Jon Bondy elected for a 2-year term.

- Art. 9: To elect a Lister for threes (3) years. Carlton Ferguson elected Lister for 3 years.
- Art. 10: To elect an Auditor for three (3) years. Carol Johns elected Auditor for 3 years.
- Art. 11: To elect and Auditor for two (2) years. Rick Russell elected Auditor for 2 years.
- Art. 12: To elect a Constable for two (2) years. Orin Tilton elected Constable for 2 years.
- Art. 13: To elect an Animal Control Officer for two (2) years. Bill Stygles elected Animal Control Officer for 2 years.
- Art. 14: To elect a Grand Juror. Clair Dunn elected Grand Juror.
- Art. 15: To elect a Town Agent and Conveyor of Lands: Clair Dunn elected Town Agent and Conveyor of Lands.
- Art. 16: To elect any other Town Officers to fill any Town Office which may be vacant at this time. Passed over article.
- Art. 17: To authorize the Town Treasurer to receive all Real Estate and Personal Property Taxes through September 30, 2003. Article 17 passed.
- Art. 18: The Town will instruct the Select Board to borrow money to pay current expenses in anticipation of taxes. Voice vote Article 18 passed.
- Art. 19: Will the Town vote to proceed with Town Lot Improvements as presented at this meeting with funds from the Garage Fund. The Figures for a new town garage of 250K and other costs at this time are too expensive. Other places for the Town lot have been explored. The present Town lot is in a residential area. Monies would be coming out of the Garage fund. A fence there could cost \$16,000. It was moved to instruct the Select Board not to spend more than \$10,000 for Town Lot Improvements. It was asked that the figure be raised to \$15,000. It was asked if bathroom facilities could be added. Voice Vote on Article 19 as amended passed.
- Art. 20: Shall the residents of Fletcher support the following resolution to protect our farms, food and the environment: Whereas genetically engineered (GE) foods have been shown to cause long-term damage to the environment, the integrity of rural, family farm economies, and can have serious impacts on human health; whereas GE crops have been found to contaminate other crops through cross-pollination, and are stringently regulated in more than 30 countries; and whereas citizens throughout the United States are taking steps to address the problem of GE foods at the state and local levels, in response to the failure of Congress and federal regulatory agencies to adequately address this issue, the residents of Fletcher:

1. Call upon our elected officials to support the mandatory labeling by manufacturers and processors of all genetically engineered food and seeds, as well as a moratorium on the further growing of GE crops there is credible and independent scientific evidence that these problems are not harmful to our health, the environment, and the survival of family farms, and
2. Declare our support for legislation at the state and federal levels that will shift all liability from farmers to the commercial developers of GE technology for any damages resulting from the growing of GE crops, and
3. Declare our opposition to the planting of genetically engineered seeds in the Town, and resolve to actively discourage the planting of GE seeds, as a step toward making Vermont a GE-free planting zone by 2004 growing season.
Discussion. Voice Vote Article 20 passed.

Art. 21: To discuss any other business that may properly come before this meeting.
Request for New Town Officers to take their Oaths'. Jon Bondy has a web site for the town. Request for Fletcher to have own domain. Request for roads to get plowed earlier. Request for notations in the budget as explanations. Fairfax Rescue has applied for an AED for the Town Fletcher. Request for lunch and coffee to be served next year. Response: There are some peanut allergies so therefore no snacks. Voice Vote passed.

Art. 22: To adjourn. Meeting adjourned at 1:00 PM

Fletcher Trivia #1: What is the oldest building in Town?

TOWN OFFICERS

Position	Held By	Term Expires
Moderator:		
	Barry Doolan	2003
Town Clerk & Treasurer:		
	Elaine Sweet	2005
Assistant Town Clerk & Treasurer:		
	Gloria Brunette	Hired by Town Clerk
Select board:		
	Keller Ashby	2004
	James Ferguson	2005
	Terry Riggs	2006
	Jon Bondy	2005
	William Holden	2006
Listers:		
	Carlton Ferguson	2006
	Robert King	2005
	Debbie Lynch	2004
	Carol Johns (assisting)	
Auditors:		
	Michael Farmer	2005
	Carol Johns	2006
	Richard Russell	2004
Road Foreman:		
	Richard Charland	Hired by Select Board
Road Crew:		
	Thomas Kabusk	Hired by Select Board
1 st Constable:		
	Orin Tilton	2005
Animal Control Officer:		
	Bill Stygles	2005
Delinquent Tax Collector:		
	Fred Fletcher – 3 year term	2005
School Directors:		
	Jennifer Cary, Chairman	2006
	Barry Peterson	2004
	Dale Rock	2006
	Brent Farrell	2005
	Betsy Lesnikoski	2005
Town Grand Juror		
	Clair Dunn	2004
Town Agent & Conveyer of Lands:		
	Clair Dunn	2004
Justice of the Peace:		
	Lars Baris	2005
	David Clark	2005
	Frank Driscoll	2005
	Phil Ide	2005

Tammy Langlois	2005
Jan Hilborn	2005
Roger Dreher	2005
Fire Warden:	
Jim Ferguson – 5 year term	06-30-08
Health Officer:	
H. Carlton Ferguson	08-01-05
Town Service Officer:	
Deborah Lynch (appointed by State)	04-15-04
Fence Viewers:	
Craig Tinker	2004
Carlton Ferguson	2004
Pound Keeper:	
Bill Stygles	2005
Inspector of Lumber:	
Rick Russell	2004
Weigher of Coal:	
Gary Tinker	2004
Tree Warden:	
Betsy Lesnikoski	2004
Zoning Administrator:	
Bill O'Brien – resigned	
Maurice Rathbun	Hired October 15, 2003
Development Review Board as of June 1, 2002	
Suzanne Stritzler, Chair	06-17-04
Cheryl Vreeland	01-14-05
Eastman Root	06-01-04
Janet Young	06-01-04
Jan Hilborn	09-08-05
Ellen Holmes-Henry	03-24-05
Civil Defense Manager:	
Selectboard	
Planning Board:	
Margaret Kinne, Chair	10-30-06
Eastman Root	10-30-06
Suzanne Stritzler	01-08-04
Cheryl Vreeland	01-14-05
Randy Henninger	01-08-04
William O'Brien	01-08-04
Tara Baumeister	05-21-04
Northwest VT Solid Waste Management:	
David Clark	05-06-05
Regional Planning Commission:	
Vacant	
Lottery Commissioner:	Postponed indefinitely @ March 1999 Town Meeting

SELECT BOARD REPORT

The past year has been one of significant transition for the Select Board. Last March, you elected three new members to our Board, none of whom had previously held a public office in Fletcher: Jon Bondy, a self-employed software designer and consultant who enjoys kayaking, his exotic salt water aquariums and two very talkative parrots; Bill Holden, who despite commuting to his job as an Internet Operations Manager in Plattsburgh, manages to find time for two daughters and a host of farm animals; and Terry Riggs, long-time Fletcher resident and business owner known for his Percherons, his passion for sugaring and more recently, a home-based sawmill operation. Together with Keller Ashby and Jim Ferguson, our Board has a wealth of professional strengths and personal talents, and, we feel, fairly represents the diverse opinions and personalities of Fletcher's residents.

Our Town Road Crew also went through a major transition this past year. After serving for 10 years on Fletcher's Road Crew, most recently as Foreman, Joe Jutras retired last May. Joe will probably be most fondly remembered for the countless days he spent grading our roads, pipe dangling from his mouth and smoke billowing behind him. After a series of interviews, the Board promoted Rick Charland to the position of Road Foreman, and Tom Kabusk continued as a full-time Road Crew member. We quickly learned that Tom is an accomplished mechanic who can (and does) fix just about anything that breaks during the course of a day's work. His work ethic and expertise are great assets, and we're lucky to have him. Belatedly, please make him feel welcome.

Based on last year's success, we've brought on Dick Ryan as a part-time snowplow driver for the winter. With three drivers doing the morning plowing routes, our roads are cleared and sanded much earlier and more often. It also makes it possible for plowing to continue when the crew has to deal with a broken axle or a truck off the road. We hope you agree that this has been a worthwhile investment.

Jim Ferguson, our Road Commissioner, has spearheaded the Board's efforts to draw up a long-term road plan. We're getting organized to the point of planning (and hopefully following) a regular maintenance schedule for projects like ditching and paving for all town roads. To that end, Board members took a day-long tour of every town road last fall. While we came up with a rather long list of things that needed to be done – everything from grading potholes to culvert replacement and bridge repair – our impression was that our overall road system was in better shape than we had initially thought. Of course, there are always exceptions. These are at the top of our list to tackle when the weather permits.

One road-related maintenance issue that admittedly needs improvement is roadside mowing and brush cutting. Between road grading, maintaining and modifying our equipment and preparing to pave Buck Hollow Road, the Road Crew had its hands full last summer.

In light of our long (and continually growing) project list for the Crew this coming summer, we will most likely contract out for roadside maintenance services. Rest assured that we've recognized the problem and intend to make improvements.

The Buck Hollow Roadpaving project was one of our Board's greatest accomplishments last year. It had been on the town's agenda for more than a decade, but was continually bumped down on the priority list so paving funds could be allocated elsewhere. The completion of this project not only makes the roadway more uniform from town to town (the Fairfield and Fairfax sections were both already paved) but it also eliminates the need for the Crew to grade this remote section of road several times each year. Thanks to Rick and Tom for playing key roles in helping this undertaking flow so smoothly.

We've also spent a considerable amount of time refining the prior Board's proposal to build a new town garage at the Oustinoff Road Town Lot. With input from contractors, engineers, the State and other professionals, the Board has shaped a new proposal that we believe is financially and operationally both prudent and efficient. Among other things, the new facility will: Provide a reasonable amount of heated space for the Crew to work on our equipment (ever tried walking through the garage when the trucks are inside?); Make it possible to store trucks fully loaded with sand overnight so the Crew can hit the ground running first thing in the morning; Allow us to store our equipment "under cover," at the very least, rather than out in the elements. (Our town's equipment represents a big investment that we believe should be well taken care of); and finally, we'll be able to centralize the Road Crew's operations in one location, which will no doubt make their efforts much more efficient.

The budget we've prepared for 2004 proposes applying \$40,000 from the town's cash account (accumulated by virtue of our taking in more in tax revenue than we actually spent last year) plus the \$104,000 currently in the Garage Fund towards the new Town Garage project. We anticipate financing the remaining roughly \$86,000 with a municipal loan that has annual payments considerably lower than the \$15,000 that is allocated each year to the Garage Fund. In simpler terms, we can finance a new building without raising the tax rate and without depleting our entire Garage Fund.

We're on the brink of outgrowing the current garage building, and believe that our proposal represents a forward-thinking and fiscally responsible solution to what may eventually become an urgent problem. Our research has been diligent, and the project has the unanimous support of this Board. We strongly encourage you to read the detailed proposal on page 12 of this report and let us know what you think – either at our Public Meeting scheduled for Wednesday, Feb. 25 at 7 pm at the school, or at Town Meeting.

Some long hours were logged in putting together the town budget for calendar 2004, and we're happy to report that our proposed budget will require *no tax increase*. In fact, if the value of our Grand List increases in line with recent years, it's likely that we'll actually have a slight decrease in the town tax rate. We've made every attempt to be fiscally responsible in budgeting how your tax dollars will be spent, and the budget we've compiled has a lot of planning and forethought behind it. We hope you will support it.

We urge all of you to come to Town Meeting on March 2. It's a friendly forum where everyone's opinion is welcomed. Better yet, consider serving on a town Board. With every new voice, we take great strides in making Fletcher an even better place to be.

New Fletcher Town Garage

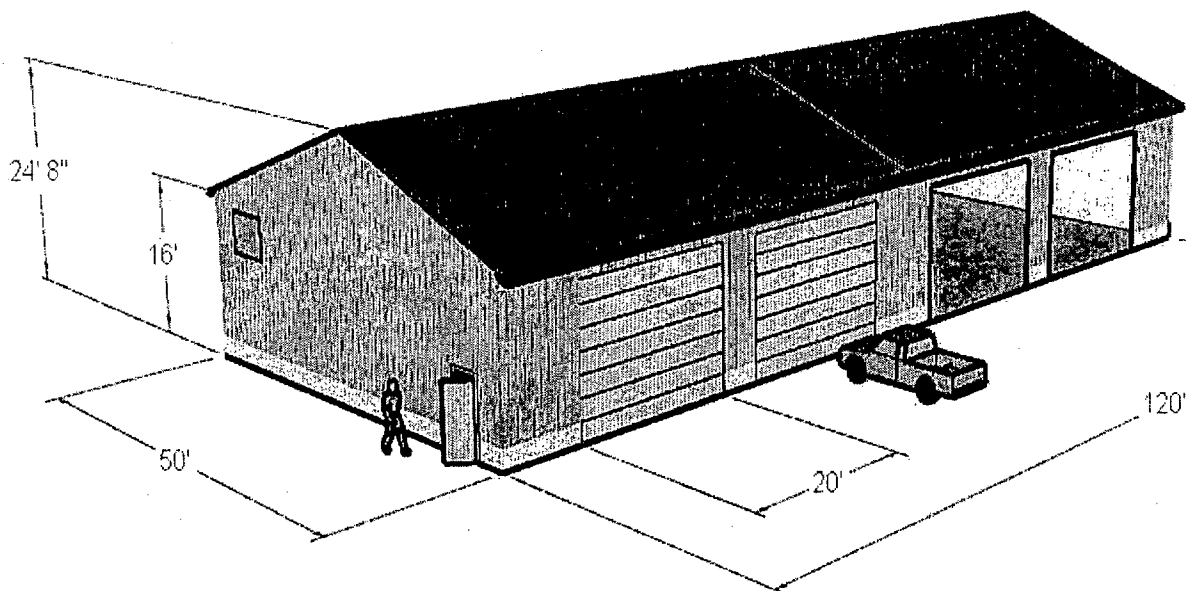
During 2003, the Selectboard refined the Town Garage design proposed by the 2002 Selectboard. The 2002 design, a 60 x 120 foot insulated and heated building with 6 garage bays, had an estimated cost of \$350,000 a year ago. That price seemed to be prohibitive at the time, and is doubtless higher now.

The new, and recommended, design is 50 x 120 feet, with half of the building insulated and heated, and the remainder enclosed but not heated. The heated half of the building has two large 20 foot garage doors, while the unheated half has two similar openings that can accept similar garage doors in the future. Each half can hold at least three large Town vehicles (trucks with snow plows, for example). The unheated side of the building is designed so that we can pour a slab and insulate and heat that half at a later date at minimal additional expense to the Town. Radiant slab heat is proposed as the heating system.

The proposed garage is estimated to cost the Town \$200,000 for the building with an additional \$30,000 required for site preparation. The total of \$230,000 is offset by the \$104,000 that the Town has already set aside in the Garage fund. The balance of \$126,000 must be paid for by the Town taking out a loan. This loan will be discussed and voted on at Town Meeting in March.

In 2003, the Town spent about \$60,000 less than we took in as tax revenues. We propose to apply \$40,000 of these funds towards the garage project, reducing the amount that needs to be borrowed considerably, while maintaining last year's tax rate. This would reduce the loan amount to \$86,000.

We expect the loan on the \$86,000 to be a standard 10 year municipal loan at an estimated interest rate of 2.7%, with monthly payments of \$825 (\$9,925/year). In previous years, the Town has set aside \$15,000 for the Garage Fund each year. If we apply this \$15,000 each year toward paying off the garage loan, we should be able to pay the entire loan off early, in 5 or 6 years, with no increase in the Town budget. After that, the \$15,000 can be applied to other necessary buildings (such as a salt shed) or the budget item can be discontinued. Everyone is welcome to attend the public informational meeting to be held Wednesday February 25th at the School at 7:00pm.



TAX RATE

In accordance with the vote at the Annual Town and School District Meetings 2003, the Select Board met on June 30, 2003, to set the tax rate. The following rates were set to raise the amounts necessary to operate the Town Administrative and Road Department for 2003 and the School Budget for the Fiscal Year 2003-2004.

GRAND LIST (1% of Listed Value)	School	\$711,144.13
	Town	\$711,399.13
	Rate	
School District Budget – Local	.699	\$497,089.98
State	1.003	\$713,277.23
Town, Highway & Discount Budget	.510	\$362,813.57
	2.212	\$1,573,180.78

Fletcher Trivia #2: Who is the oldest resident in Town?

STATEMENT OF TAXES RAISED

FISCAL YEAR ENDING DECEMBER 31, 2003

Taxes Assessed and Billed:

Town, Highway & Discount Fund (711,399.13 x .510)	\$ 362,813.57
School Fund (711,144.13 x 1.702)	<u>\$1,210,367.21</u>
Total Taxes Assessed and Billed	\$1,573,180.78

Taxes Collected and Accounted For:

School Fund	\$1,210,367.21
Town Administrative & Highway Fund	244,327.91
Discounts Allowed	46,155.69
Delinquent Taxes to Collector	71,418.98
To be Refunded due to State Appeal	906.92
Over/Short	<u>4.07</u>
GRAND TOTAL	\$1,573,180.78

Fletcher Trivia #3: Who has lived in Fletcher the longest?

LETTER OF TRANSMITTAL

PART I

To the Voters:

In accordance with the resolution passed by the voters in Town Meeting in 1976, we submit the budget recommendations for your consideration for the fiscal year January 1, 2004 to December 31, 2004.

SELECTBOARD

Keller Ashby
James Ferguson
Terry Riggs
Jon Bondy
William Holden

BUDGET COMMITTEE

Keller Ashby
James Ferguson
Terry Riggs
Jon Bondy
William Holden
Richard Charland
Elaine Sweet

PART II

The sums of money or rate percent on a dollar of the Grand-List of the Town are hereby appropriated for the purpose specified in the 2004 recommended Budgets. Such sums of money are hereinafter voted, unless otherwise designated, shall be available only during the fiscal year and if within such year an appropriation therefore is not lawfully utilized or if the same of any unexpected balance thereof remains in the Town Treasury at the end of each year, the same shall, unless otherwise specified by law, revert to the Town Treasury.

PART III

4% discount on all Property Taxes paid before July 31, 2004. Taxes to be paid to the Town Treasurer. All Property Taxes to be paid on or before September 30, 2004.

All delinquent taxes to bear interest at the rate of one (1) percent per month from due date plus 8% Collectors fee.

Fletcher Trivia #4: How many miles of maintained roads are in Town?

BALANCE SHEET

CURRENT ASSET ACCOUNTS	12/31/2003	12/31/2002
Chittenden Bank Checking Account	\$118,587.02	\$44,551.69
Equipment Account MMA	\$39,528.48	\$24,353.36
Garage Account MMA	\$104,010.82	\$88,464.16
Accounts Receivable Taxes		
Del Taxes Receivable 1994	\$0.00	\$434.42
Del Taxes Receivable 1995	\$0.00	\$347.60
Del Taxes Receivable 1996	\$0.00	\$382.36
Del Taxes Receivable 1997	\$0.00	\$327.06
Del Taxes Receivable 1998	\$0.00	\$308.10
Del Taxes Receivable 1999	\$0.00	\$373.60
Del Taxes Receivable 2000	\$0.00	\$836.47
Del Taxes Receivable 2001	\$0.00	\$4,696.94
Del Taxes Receivable 2002	\$3,930.32	\$50,748.64
Del Taxes Receivable 2003	\$31,806.63	
Total Del Taxes Receivable	\$35,736.95	\$58,455.19
Tax Sale	\$860.07	\$860.07
TOTAL CURRENT ASSETS	\$298,723.34	\$216,684.47
Accounts Payable	\$94.43	\$175.43
Note Payable '03 Mack	\$40,000.00	\$60,000.00
Health Insurance Payable	\$830.60	\$1,124.29
Dental Insurance Payable	\$40.02	\$135.71
Life Insurance Payable	\$6.00	\$0.00
Disability Insurance Pay	\$27.36	\$0.00
Tax Sale Redempt. Payable	\$20,223.70	\$5,598.34
TOTAL CURRENT LIABILITIES	\$61,222.11	\$67,033.77
FUND BALANCE-PRIOR YEARS	\$169,650.70	\$140,423.26
FUND BALANCE-CURRENT YEAR	\$67,850.53	\$9,227.44
TOTAL FUND BALANCE + LIABILITIES	\$298,723.34	\$216,684.47

BALANCE SHEET

FIXED ASSET ACCOUNTS

12/31/2003

12/31/2002

Highway Assets

85 Mack Truck	\$5,000.00	\$10,000.00
87 John Deere 544E Loader	\$25,000.00	\$35,000.00
92 Case 590 Backhoe	\$15,500.00	\$20,000.00
95 Mack Truck	\$22,000.00	\$28,000.00
98 Champion Grader	\$72,500.00	\$72,500.00
03 Mack Truck	\$100,000.00	\$110,000.00
Chloride Tank/Trailer	\$2,000.00	\$2,000.00
Computer Equip/Software	\$15,000.00	\$15,000.00
Culvert M/C Pressure Wash	\$1,500.00	\$2,700.00
Fuel Tank	\$3,000.00	\$3,000.00
Garage Building	\$33,089.00	\$33,089.00
Garage Equipment/Supplies/Tools	\$13,000.00	\$13,000.00
Garage/Sand Storage Site	\$60,000.00	\$60,000.00
Generator/Trailer	\$17,000.00	\$30,000.00
Total	<u>\$384,589.00</u>	<u>\$434,289.00</u>

Administrative Assets

Land Records	\$64,000.00	\$25,000.00
Other Office Equipment	\$9,500.00	\$9,500.00
Town Clerk Building	\$43,097.00	\$43,097.00
Total	<u>\$116,597.00</u>	<u>\$77,597.00</u>

Town Lands	<u>\$152,800.00</u>	<u>\$152,800.00</u>
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FUND BALANCE	\$653,986.00	\$664,686.00
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FUND BALANCE-PRIOR YEARS

FUND BALANCE-CURRENT YEAR

TOTAL FUND BALANCE + LIABILITIES	<u><u>\$653,986.00</u></u>	<u><u>\$664,686.00</u></u>
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Budget-Summary

	Budget 2003	Actual 2003	Budget 2004	Budget/Budget 2003/2004	Budget/Actual 2003/2003
REVENUES					
Cash carryover from previous year	\$44,550.00	\$44,551.69	\$118,580.00	166.17%	0.00%
Property Taxes 2003/2004	\$365,132.00	\$363,724.56	\$365,240.00	0.03%	-0.39%
State Current Use \$	\$26,000.00	\$37,358.00	\$35,000.00	34.62%	43.68%
Current Use W/D Penalty	\$0.00	\$1,542.10	\$0.00		
Delinquent Property Taxes	\$9,500.00	\$13,795.38	\$9,500.00	0.00%	45.21%
Highways	\$143,000.00	\$210,178.36	\$85,000.00	-40.56%	46.98%
Other Income	\$0.00	\$70.00	\$0.00	0.00%	0.00%
Copies Income	\$1,150.00	\$1,514.50	\$1,100.00	-4.35%	31.70%
Permits	\$2,650.00	\$3,150.00	\$2,650.00	0.00%	18.87%
Licenses	\$3,800.00	\$4,734.50	\$3,750.00	-1.32%	24.59%
Misc Income	\$24,550.00	\$33,342.25	\$23,450.00	-4.48%	35.81%
Bank Interest Income	\$4,500.00	\$3,225.87	\$2,500.00	-44.44%	-28.31%
TOTAL REVENUES + CASH	\$622,882.00	\$714,298.71	\$644,820.00	3.52%	14.68%
EXPENDITURES					
ADMINISTRATION					
Town Clerk & Treasurer	\$31,081.00	\$30,689.72	\$38,756.00	24.69%	-1.26%
School Treasurer	\$1,500.00	\$1,507.10	\$1,500.00	0.00%	0.47%
Asst Town Clerk & Treas	\$10,516.00	\$10,516.07	\$11,500.00	9.36%	0.00%
Development Review Board	\$2,522.00	\$2,221.52	\$7,748.00	207.22%	-11.91%
Planning Board	\$1,567.00	\$7,052.77	\$1,500.00	-4.28%	350.08%
Regional Planning Dues	\$1,000.00	\$967.00	\$967.00	-3.30%	-3.30%
Select Board	\$4,658.00	\$4,838.05	\$4,795.00	2.94%	3.87%
Health Officer	\$108.00	\$98.32	\$108.00	0.00%	-8.96%
Auditors	\$588.00	\$258.10	\$588.00	0.00%	-56.11%
Civil Board	\$1,130.00	\$131.51	\$1,130.00	0.00%	-88.36%
Listers	\$18,425.00	\$12,129.60	\$18,425.00	0.00%	-34.17%
E-911	\$2,200.00	\$1,095.11	\$1,677.00	-23.77%	-50.22%
Assessments/Contributions	\$30,700.00	\$27,573.98	\$33,050.00	7.65%	-10.18%
Animal Control Expense	\$890.00	\$380.48	\$1,015.00	14.04%	-57.25%
Constable	\$3,102.00	\$602.84	\$1,102.00	-64.47%	-80.57%
Marriage License Expense	\$100.00	\$150.00	\$150.00	50.00%	50.00%
Newsletter Expense	\$800.00	\$1,152.86	\$1,200.00	50.00%	44.11%
Green Up Day Expense	\$650.00	\$840.25	\$800.00	23.08%	29.27%
Dues	\$2,339.00	\$2,339.00	\$2,461.00	5.22%	0.00%
Administrative Exp Office	\$13,500.00	\$11,543.04	\$13,000.00	-3.70%	-14.50%
Utilities	\$3,610.00	\$3,484.31	\$3,700.00	2.49%	-3.48%
Town Office Building	\$0.00	\$0.00	\$2,500.00		
Insurance	\$4,464.00	\$4,661.30	\$4,931.00	10.46%	4.42%
Tax Collection Expense	\$54,500.00	\$61,180.46	\$59,500.00	9.17%	12.26%
Legal Fees	\$2,500.00	\$1,071.90	\$2,000.00	-20.00%	-57.12%
Bad Debt	\$0.00	\$200.00	\$0.00		
TOTAL ADMINISTRATION	\$192,450.00	\$186,685.29	\$214,103.00	11.25%	-3.00%

Budget-Summary

	Budget 2003	Actual 2003	Budget 2004	Budget/Budget 2003/2004	Budget/Actual 2003/2003
HIGHWAYS					
GARAGE Maintenance	\$1,600.00	\$1,570.08	\$1,600.00	0.00%	-1.87%
Employee Benefits	\$29,790.00	\$27,801.23	\$29,046.00	-2.50%	-6.68%
Equipment R&M: 03 MACK	\$30,900.00	\$28,821.39	\$29,093.00	-5.85%	-6.73%
Equipment R & M: 95 MACK	\$16,751.00	\$13,826.15	\$16,793.00	0.25%	-17.46%
Equipment R & M: 85 MACK	\$9,451.00	\$7,930.01	\$8,893.00	-5.90%	-16.09%
Equipment R & M: WHEEL LOADER	\$3,351.00	\$2,889.37	\$3,693.00	10.21%	-13.78%
Equipment R&M '93 JOHN DEERE BACKHOE	\$3,651.00	\$8,180.12	\$4,393.00	20.32%	124.05%
Equipment R & M: CULVERT MACHINE	\$300.00	\$386.76	\$300.00	0.00%	28.92%
GENERAL GARAGE EXPENSES	\$21,750.00	\$25,444.55	\$24,050.00	10.57%	16.99%
Equipment R&M: 98 CHAMPION GRADER	\$4,308.00	\$4,407.15	\$6,856.00	59.15%	2.30%
EQUIPMENT/GARAGE FUND	\$30,000.00	\$30,000.00	\$70,000.00	133.33%	0.00%
ROAD EXPENSES					
Winter Class II	\$32,560.00	\$29,357.93	\$34,150.00	4.88%	-9.83%
Winter Class III	\$63,260.00	\$57,303.40	\$64,200.00	1.49%	-9.42%
Summer Class II	\$115,590.00	\$131,222.73	\$63,350.00	-45.19%	13.52%
Summer Class III	\$65,090.00	\$44,667.63	\$57,800.00	-11.20%	-31.38%
Beaver Control	\$2,080.00	\$1,402.70	\$2,000.00	-3.85%	-32.56%
Construction	\$0.00	\$0.00	\$14,500.00		
TOTAL HIGHWAY EXPENSES	\$278,580.00	\$263,954.39	\$236,000.00	-15.28%	-5.25%
TOTAL EXPENDITURES	\$622,882.00	\$601,896.49	\$644,820.00	3.52%	-3.37%
SURPLUS/DEFICIT	\$0.00	\$112,402.22	\$0.00		

Budget-Detail

	Budget 2003	Actual 2003	Budget 2004	Budget/Budget 2003/2004	Budget/Actual 2003/2003	See Footnote
REVENUES						
1 Cash carryover from previous year	\$44,550.00	\$44,551.69	\$118,580.00	166.17%	0.00%	
2 Property Taxes 2003/2004	\$365,132.00	\$363,724.56	\$365,240.00	0.03%	-0.39%	
3 State Current Use \$	\$26,000.00	\$37,358.00	\$35,000.00	34.62%	43.68%	
4 Current Use W/D Penalty	\$0.00	\$1,542.10	\$0.00			
5						
6 Delinquent Property Taxes						
7 Warrants	\$3.00	\$2.80	\$3.00	0.00%	-6.67%	
8 8% Penalty	\$5,000.00	\$7,269.69	\$5,000.00	0.00%	45.39%	
9 1% Interest Del Taxes	\$2,000.00	\$3,735.77	\$2,000.00	0.00%	86.79%	
10 Attorneys Fees	\$1,675.00	\$1,267.49	\$1,675.00	0.00%	-24.33%	
11 Publications	\$620.00	\$1,237.50	\$620.00	0.00%	99.60%	
12 Postage/Reg Mail	\$100.00	\$162.13	\$100.00	0.00%	62.13%	
13 Levy of Writ/Rec of Levy	\$102.00	\$120.00	\$102.00	0.00%	17.65%	
14 Total	\$9,500.00	\$13,795.38	\$9,500.00	0.00%	45.21%	
15						
16 Highways						
17 State Aid	\$85,000.00	\$89,807.16	\$85,000.00	0.00%	5.66%	
18 VT Class II Roadway Program	\$56,000.00	\$81,600.00	\$0.00	-100.00%	45.71%	1
19 School Dist Snow Plowing	\$2,000.00	\$1,500.00	\$0.00	-100.00%	-25.00%	
20 Sale of Equipment	\$0.00	\$1,033.20	\$0.00	0.00%		2
21 St of Vt Plan. Bd Grant	\$0.00	\$6,238.00	\$0.00	0.00%		
22 Other Financing Source	\$0.00	\$0.00	\$0.00	0.00%		
23 Operating Transfers	\$0.00	\$30,000.00	\$0.00	0.00%		3
24 Total	\$143,000.00	\$210,178.36	\$85,000.00	-40.56%	46.98%	
25						
26 Other Income	\$0.00	\$70.00	\$0.00	0.00%	0.00%	
27						
28 Copies Income						
29 Copies	\$1,000.00	\$1,409.50	\$1,000.00	0.00%	40.95%	
30 FAX Fee	\$100.00	\$103.00	\$100.00	0.00%	3.00%	
31 E-911 Maps	\$50.00	\$2.00	\$0.00	-100.00%	-96.00%	
32 Total	\$1,150.00	\$1,514.50	\$1,100.00	-4.35%	31.70%	
33						
34 Permits						
35 Fleet	\$150.00	\$195.00	\$150.00	0.00%	30.00%	
36 Building/Waste Water	\$2,500.00	\$2,955.00	\$2,500.00	0.00%	18.20%	
37 Total	\$2,650.00	\$3,150.00	\$2,650.00	0.00%	18.87%	
38						
39 Licenses						
40 Dog	\$1,600.00	\$1,466.00	\$1,500.00	-6.25%	-8.38%	
41 Marriage\Civil Union	\$100.00	\$230.00	\$150.00	50.00%	130.00%	
42 Liquor	\$150.00	\$150.00	\$150.00	0.00%	0.00%	
43 Total	\$1,850.00	\$1,846.00	\$1,800.00	-2.70%	-0.22%	
44						
45 Misc Income						
46 Green Up Day	\$450.00	\$590.25	\$550.00	22.22%	31.17%	
47 Recordings	\$14,000.00	\$24,633.00	\$15,000.00	7.14%	75.95%	4
48 Search Time	\$300.00	\$530.00	\$400.00	33.33%	76.67%	
49 DRB/Plan Board	\$800.00	\$525.00	\$500.00	-37.50%	-34.38%	
50 School Admin Income	\$1,000.00	\$1,000.00	\$1,000.00	0.00%	0.00%	
51 School Treas Income	\$1,500.00	\$1,500.00	\$1,500.00	0.00%	0.00%	
52 State Reappraisal Costs	\$4,500.00	\$4,564.00	\$4,500.00	0.00%	1.42%	
53 Speed Enforcement Fines	\$2,000.00	\$0.00	\$0.00	-100.00%	-100.00%	
54 Total	\$24,550.00	\$33,342.25	\$23,450.00	-4.48%	35.81%	

55 Budget-Detail

	Budget 2003	Actual 2003	Budget 2004	Budget/Budget 2003/2004	Budget/Actual 2003/2003	See Footnote
56						
57 Bank Interest Income						
58 Sweep Account	\$4,500.00	\$2,504.09	\$2,500.00	-44.44%	-44.35%	
59 Equipment Account	\$0.00	\$175.12	\$0.00	0.00%		
60 Garage Account	\$0.00	\$546.66	\$0.00	0.00%		
61 Total	\$4,500.00	\$3,225.87	\$2,500.00	-44.44%	-28.31%	
62						
63						
64						
65 TOTAL REVENUES + CASH	\$622,882.00	\$714,298.71	\$644,820.00	3.52%	14.68%	
66						
67						
68						
69						
70						
71						
72						
73 EXPENDITURES						
74 ADMINISTRATION						
75 Town Clerk & Treasurer						
76 Town Clerk/Treas Salary	\$23,970.00	\$23,969.84	\$30,120.00	25.66%	0.00%	
77 FICA Expense	\$1,490.00	\$1,504.78	\$1,868.00	25.37%	0.99%	
78 MEDI Expense	\$350.00	\$352.00	\$437.00	24.86%	0.57%	
79 Health Insurance	\$3,760.00	\$3,310.49	\$4,520.00	20.21%	-11.96%	
80 Dental Insurance	\$300.00	\$255.74	\$310.00	3.33%	-14.75%	
81 Life Insurance	\$36.00	\$45.00	\$45.00	25.00%	25.00%	
82 Retirement	\$1,025.00	\$1,014.96	\$1,261.00	23.02%	-0.98%	
83 Disability Insurance	\$100.00	\$122.91	\$125.00	25.00%	22.91%	
84 Mileage	\$50.00	\$64.00	\$70.00	40.00%	28.00%	
85 Other	\$0.00	\$50.00	\$0.00			
86 Total	\$31,081.00	\$30,689.72	\$38,756.00	24.69%	-1.26%	
87						
88 School Treasurer						
89 School Treasurer Salary	\$1,400.00	\$1,400.00	\$1,400.00	0.00%	0.00%	
90 FICA Expense	\$80.00	\$86.80	\$80.00	0.00%	8.50%	
91 MEDI Expense	\$20.00	\$20.30	\$20.00	0.00%	1.50%	
92 Total	\$1,500.00	\$1,507.10	\$1,500.00	0.00%	0.47%	
93						
94 Asst Town Clerk & Treas						
95 Asst Town Clerk Salary	\$9,746.00	\$9,716.50	\$10,625.00	9.02%	-0.30%	
96 FICA Expense	\$605.00	\$602.48	\$660.00	9.09%	-0.42%	
97 MEDI Expense	\$145.00	\$140.89	\$155.00	6.90%	-2.83%	
98 Mileage	\$20.00	\$56.20	\$60.00	200.00%	181.00%	
99 Total	\$10,516.00	\$10,516.07	\$11,500.00	9.36%	0.00%	
100						
101 Development Review Board						
102 Zoning Admin Salary	\$1,200.00	\$1,532.00	\$6,200.00	416.67%	27.67%	
103 DRB Clerk Salary	\$350.00	\$189.35	\$300.00	-14.29%	-45.90%	
104 FICA Expense	\$97.00	\$106.69	\$403.00	315.46%	9.99%	
105 MEDI Expense	\$25.00	\$24.98	\$95.00	280.00%	-0.08%	
106 Postage	\$50.00	\$50.00	\$50.00	0.00%	0.00%	
107 Publications	\$300.00	\$188.00	\$200.00	-33.33%	-37.33%	
108 Legal	\$500.00	\$80.50	\$500.00	0.00%	-83.90%	
109 Other	\$0.00	\$50.00	\$0.00			
110 Total	\$2,522.00	\$2,221.52	\$7,748.00	207.22%	-11.91%	
111						

Budget-Detail

	Budget 2003	Actual 2003	Budget 2004	Budget/Budget 2003/2004	Budget/Actual 2003/2003	See Footnote
112 Planning Board						
113						
114 Planning Bd Clerk Salary	\$200.00	\$46.75	\$200.00	0.00%	-76.63%	
116 FICA Expense	\$13.00	\$37.29	\$40.00	207.69%	186.85%	
117 MEDI Expense	\$4.00	\$8.73	\$10.00	150.00%	118.25%	
118 Postage	\$50.00	\$0.00	\$50.00	0.00%	-100.00%	
119 Publications	\$300.00	\$119.36	\$200.00	-33.33%	-60.21%	
120 Mileage	\$0.00	\$48.00	\$0.00			
121 Other/Legal	\$1,000.00	\$6,792.64	\$1,000.00	0.00%	579.26%	2
122 Total	\$1,567.00	\$7,052.77	\$1,500.00	-4.28%	350.08%	
123						
124 Regional Planning Dues	\$1,000.00	\$967.00	\$967.00	-3.30%	-3.30%	
125						
126 Select Board						
127 Select Board Salary	\$3,000.00	\$3,000.00	\$3,000.00	0.00%	0.00%	
128 SelectBd Rd Admin Salary	\$500.00	\$500.00	\$500.00	0.00%	0.00%	
129 SelectBd Admin Salary	\$500.00	\$500.00	\$500.00	0.00%	0.00%	
130 FICA Expense	\$250.00	\$210.80	\$250.00	0.00%	-15.68%	
131 MEDI Expense	\$58.00	\$49.30	\$45.00	-22.41%	-15.00%	
132 Publications	\$200.00	\$520.95	\$400.00	100.00%	160.48%	
133 Mileage	\$50.00	\$0.00	\$50.00	0.00%	-100.00%	
134 Other	\$100.00	\$57.00	\$50.00	-50.00%	-43.00%	
135 Total	\$4,658.00	\$4,838.05	\$4,795.00	2.94%	3.87%	
136						
137 Health Officer						
138 Health Officer Salary	\$100.00	\$70.00	\$100.00	0.00%	-30.00%	
139 FICA Expense	\$6.00	\$22.94	\$6.00	0.00%	282.33%	
140 MEDI Expense	\$2.00	\$5.38	\$2.00	0.00%	169.00%	
141 Total	\$108.00	\$98.32	\$108.00	0.00%	-8.96%	
142						
143 Auditors						
144 Auditors Salary	\$500.00	\$239.75	\$500.00	0.00%	-52.05%	
145 FICA Expense	\$30.00	\$14.87	\$30.00	0.00%	-50.43%	
146 MEDI Expense	\$8.00	\$3.48	\$8.00	0.00%	-56.50%	
147 Mileage	\$50.00	\$0.00	\$50.00	0.00%	-100.00%	
148 Total	\$588.00	\$258.10	\$588.00	0.00%	-56.11%	
149						
150 Civil Board						
151 Civil Board Salary	\$1,000.00	\$78.50	\$1,000.00	0.00%	-92.15%	
152 FICA Expense	\$65.00	\$4.87	\$65.00	0.00%	-92.51%	
153 MEDI Expense	\$15.00	\$1.14	\$15.00	0.00%	-92.40%	
154 Mileage	\$50.00	\$7.00	\$50.00	0.00%	-86.00%	
155 Other	\$0.00	\$40.00	\$0.00			
156 Total	\$1,130.00	\$131.51	\$1,130.00	0.00%	-88.36%	
157						
158 Listers						
159 Listers Salary	\$15,000.00	\$10,500.00	\$15,000.00	0.00%	-30.00%	
160 FICA Expense	\$930.00	\$655.34	\$930.00	0.00%	-29.53%	
161 MEDI Expense	\$220.00	\$153.30	\$220.00	0.00%	-30.32%	
162 Supplies	\$200.00	\$392.14	\$200.00	0.00%	96.07%	
163 Postage	\$225.00	\$74.00	\$225.00	0.00%	-67.11%	
164 Publications	\$100.00	\$79.82	\$100.00	0.00%	-20.18%	
165 Mileage	\$200.00	\$0.00	\$200.00	0.00%	-100.00%	
166 Comp System/Computer Equi	\$1,000.00	\$70.00	\$1,000.00	0.00%	-93.00%	
167 Other/Software/Lic. Fee	\$550.00	\$205.00	\$550.00	0.00%	-62.73%	
168 Total	\$18,425.00	\$12,129.60	\$18,425.00	0.00%	-34.17%	

169 Budget-Detail

	Budget	Actual	Budget	Budget/Budget	Budget/Actual	See
170	2003	2003	2004	2003/2004	2003/2003	Footnote
171 E-911						
172 E-911 Salary	\$1,400.00	\$543.00	\$1,000.00	-28.57%	-61.21%	
173 FICA Expense	\$85.00	\$26.04	\$62.00	-27.06%	-69.36%	
174 MEDI Expense	\$15.00	\$6.11	\$15.00	0.00%	-59.27%	
175 Supplies/Postage	\$150.00	\$35.76	\$50.00	-66.67%	-76.16%	
176 Milage	\$50.00	\$6.08	\$50.00	0.00%	-87.84%	
177 Signs	\$500.00	\$478.12	\$500.00	0.00%	-4.38%	
178 Total	\$2,200.00	\$1,095.11	\$1,677.00	-23.77%	-50.22%	
179						
180 Assessments/Contributions						
181 Fire Protection-Cambridge	\$12,000.00	\$9,000.00	\$4,000.00	-66.67%	-25.00%	
182 Fire Protection-Fairfax	\$0.00	\$0.00	\$5,000.00			
183 FUMHA	\$1,500.00	\$1,500.00	\$1,500.00	0.00%	0.00%	
184 Fairfax Rescue	\$5,735.00	\$5,735.00	\$4,735.00	-17.44%	0.00%	
185 Cambridge Rescue	\$0.00	\$0.00	\$1,500.00			
186 AmCare Ambulance Service	\$0.00	\$0.00	\$4,000.00			
187 Franklin Co Home Health	\$1,645.00	\$1,645.00	\$1,645.00	0.00%	0.00%	
188 Champlain Valley AOA	\$350.00	\$350.00	\$400.00	14.29%	0.00%	
189 NW Counseling/Support Ser	\$300.00	\$300.00	\$300.00	0.00%	0.00%	
190 Franklin Cty Humane Soc	\$0.00	\$0.00	\$120.00			
191 Misc Social Services	\$150.00	\$127.47	\$300.00	100.00%	-15.02%	
192 Cemetery	\$100.00	\$0.00	\$500.00	400.00%	-100.00%	
193 Franklin County Tax	\$8,920.00	\$8,916.51	\$9,050.00	1.46%	-0.04%	
194 Total	\$30,700.00	\$27,573.98	\$33,050.00	7.65%	-10.18%	
195						
196 Animal Control Expense						
197 Animal Control Officer	\$150.00	\$95.00	\$150.00	0.00%	-36.67%	
198 FICA Expense	\$10.00	\$5.89	\$10.00	0.00%	-41.10%	
199 MEDI Expense	\$5.00	\$1.38	\$5.00	0.00%	-72.40%	
200 Legal	\$0.00	\$0.00	\$0.00			
201 Mileage	\$50.00	\$0.00	\$50.00	0.00%	-100.00%	
202 Kennel Fee	\$300.00	\$0.00	\$500.00	66.67%	-100.00%	
203 State Fee	\$275.00	\$183.00	\$200.00	-27.27%	-33.45%	
204 Other: Tags, Lic Etc	\$100.00	\$95.21	\$100.00	0.00%	-4.79%	
205 Total	\$890.00	\$380.48	\$1,015.00	14.04%	-57.25%	
206						
207 Constable						
208 Constable Salary	\$1,000.00	\$560.00	\$1,000.00	0.00%	-44.00%	
209 FICA Expense	\$62.00	\$34.72	\$62.00	0.00%	-44.00%	
210 MEDI Expense	\$15.00	\$8.12	\$15.00	0.00%	-45.87%	
211 Mileage	\$25.00	\$0.00	\$25.00	0.00%	-100.00%	
212 Sub-Contracted Speed Enforcement	\$2,000.00	\$0.00	\$0.00	-100.00%	-100.00%	
213 Total	\$3,102.00	\$602.84	\$1,102.00	-64.47%	-80.57%	
214						
215 Marriage License Expense	\$100.00	\$150.00	\$150.00	50.00%	50.00%	
216						
217 Newsletter Expense	\$800.00	\$1,152.86	\$1,200.00	50.00%	44.11%	
218						
219 Green Up Day Expense	\$650.00	\$840.25	\$800.00	23.08%	29.27%	
220						
221 Dues						
222 NWVSWD Dues	\$1,179.00	\$1,179.00	\$1,179.00	0.00%	0.00%	
223 VLCT Dues/Fair	\$1,140.00	\$1,120.00	\$1,242.00	8.95%	-1.75%	
224 NE Clerk/Treas Assoc Dues	\$20.00	\$40.00	\$40.00	100.00%	100.00%	
225 Total	\$2,339.00	\$2,339.00	\$2,461.00	5.22%	0.00%	

226 Budget-Detail

227	Budget 2003	Actual 2003	Budget 2004	Budget/Budget 2003/2004	Budget/Actual 2003/2003	See Footnote
228 Administrative Exp Office						
229 Supplies	\$1,500.00	\$1,356.92	\$1,500.00	0.00%	-9.54%	
230 Postage	\$1,600.00	\$1,470.00	\$1,600.00	0.00%	-8.13%	
231 Printing - Town Report	\$1,300.00	\$1,074.56	\$1,300.00	0.00%	-17.34%	
232 Bindery	\$1,000.00	\$13.00	\$1,000.00	0.00%	-98.70%	
233 Garbage Removal	\$100.00	\$59.56	\$100.00	0.00%	-40.44%	
234 Professional Services	\$1,500.00	\$1,395.00	\$1,500.00	0.00%	-7.00%	
235 Repairs and Maintenance	\$4,000.00	\$2,594.93	\$2,500.00	-37.50%	-35.13%	
236 Theft of 12/24/02	\$0.00	\$455.00	\$0.00			
237 Office Equip/Software	\$2,500.00	\$3,124.07	\$3,500.00	40.00%	24.96%	
238 Total	\$13,500.00	\$11,543.04	\$13,000.00	-3.70%	-14.50%	
239						
240 Utilities						
241 Telephone	\$1,900.00	\$1,635.35	\$1,700.00	-10.53%	-13.93%	
242 Heat	\$750.00	\$845.58	\$1,000.00	33.33%	12.74%	
243 Electricity	\$960.00	\$1,003.38	\$1,000.00	4.17%	4.52%	
244 Total	\$3,610.00	\$3,484.31	\$3,700.00	2.49%	-3.48%	
245						
246 Town Office Building						
247 Repairs/Maintenance(Roof)	\$0.00	\$0.00	\$2,500.00			
248 Total	\$0.00	\$0.00	\$2,500.00			
249						
250 Insurance						
251 Workmans Comp Insurance	\$270.00	\$267.10	\$300.00	11.11%	-1.07%	
252 Unemployment Insurance	\$31.00	\$30.54	\$31.00	0.00%	-1.48%	
253 Liability Insurance	\$4,163.00	\$4,363.66	\$4,600.00	10.50%	4.82%	
254 Total	\$4,464.00	\$4,661.30	\$4,931.00	10.46%	4.42%	
255						
256 Tax Collection Expense						
257 8% Collectors Fee	\$4,620.00	\$5,917.48	\$4,620.00	0.00%	28.08%	
258 FICA Expense	\$300.00	\$366.89	\$300.00	0.00%	22.30%	
259 MEDI Expense	\$80.00	\$85.81	\$80.00	0.00%	7.26%	
260 Refund Due to Tax Appeal	\$0.00	\$2,653.83	\$0.00			
261 Discounts on Taxes	\$45,000.00	\$46,155.69	\$50,000.00	11.11%	2.57%	
262 Delinq. Tax Coll. Fees	\$4,500.00	\$2,630.05	\$4,500.00	0.00%	-41.55%	
263 Tax Abatements	\$0.00	\$3,370.71	\$0.00			
264 Total	\$54,500.00	\$61,180.46	\$59,500.00	9.17%	12.26%	
265						
266 Legal Fees	\$2,500.00	\$1,071.90	\$2,000.00	-20.00%	-57.12%	
267						
268 Bad Debt	\$0.00	\$200.00	\$0.00			
269						
270 TOTAL ADMINISTRATION	\$192,450.00	\$186,685.29	\$214,103.00	11.25%	-3.00%	
271						
272 HIGHWAYS						
273 GARAGE Maintenance						
274 Wages - Foreman	\$800.00	\$792.00	\$800.00	0.00%	-1.00%	
275 Wages - Labor	\$800.00	\$772.00	\$800.00	0.00%	-3.50%	
276 Mileage - Foreman	\$0.00	\$6.08	\$0.00			
277 Mileage - Labor	\$0.00	\$0.00	\$0.00			
278 Total	\$1,600.00	\$1,570.08	\$1,600.00	0.00%	-1.87%	
279						
280						
281						
282						

283 Budget-Detail

284	Budget 2003	Actual 2003	Budget 2004	Budget/Budget 2003/2004	Budget/Actual 2003/2003	See Footnote
285 Employee Benefits						
286 FICA	\$5,690.00	\$5,478.22	\$6,200.00	8.96%	-3.72%	
287 MEDI	\$1,350.00	\$1,281.19	\$1,460.00	8.15%	-5.10%	
288 Health Insurance	\$10,200.00	\$9,632.00	\$9,030.00	-11.47%	-5.57%	
289 Dental Insurance	\$830.00	\$741.36	\$650.00	-21.69%	-10.68%	
290 Life Insurance	\$90.00	\$84.02	\$90.00	0.00%	-6.64%	
291 Retirement	\$3,670.00	\$3,384.98	\$4,016.00	9.43%	-7.77%	
292 Disability Insurance	\$300.00	\$260.32	\$300.00	0.00%	-13.23%	
293 Unemployment Insurance	\$600.00	\$579.98	\$600.00	0.00%	-3.34%	
294 Workmans Comp Insurance	\$5,100.00	\$5,074.90	\$5,700.00	11.76%	-0.49%	
295 Uniforms	\$1,960.00	\$1,284.26	\$1,000.00	-48.98%	-34.48%	
296 Total	\$29,790.00	\$27,801.23	\$29,046.00	-2.50%	-6.68%	
297						
298 Equipment R&M: 03 MACK						
299 Wages - Foreman	\$750.00	\$1,778.00	\$1,000.00	33.33%	137.07%	
300 Wages - Labor	\$450.00	\$1,410.50	\$800.00	77.78%	213.44%	
301 Insurance	\$500.00	\$500.00	\$493.00	-1.40%	0.00%	
302 Parts & Supplies	\$5,000.00	\$3,654.43	\$4,000.00	-20.00%	-26.91%	
303 Outside R & M	\$3,000.00	\$278.46	\$2,000.00	-33.33%	-90.72%	
304 Loan Interest	\$1,200.00	\$1,200.00	\$800.00	-33.33%	0.00%	
305 Loan Principal	\$20,000.00	\$20,000.00	\$20,000.00	0.00%	0.00%	
306 Total	\$30,900.00	\$28,821.39	\$29,093.00	-5.85%	-6.73%	
307						
308 Equipment R & M: 95 MACK						
309 Wages - Foreman	\$2,500.00	\$956.00	\$800.00	-68.00%	-61.76%	
310 Wages - Labor	\$800.00	\$2,503.25	\$2,500.00	212.50%	212.91%	
311 Insurance	\$451.00	\$451.00	\$493.00	9.31%	0.00%	
312 Parts & Supplies	\$10,000.00	\$5,915.90	\$10,000.00	0.00%	-40.84%	
313 Outside R & M	\$3,000.00	\$4,000.00	\$3,000.00	0.00%	33.33%	
314 Total	\$16,751.00	\$13,826.15	\$16,793.00	0.25%	-17.46%	
315						
316 Equipment R & M: 85 MACK						
317 Wages - Foreman	\$800.00	\$174.00	\$200.00	-75.00%	-78.25%	
318 Wages - Labor	\$1,200.00	\$1,276.00	\$1,200.00	0.00%	6.33%	
319 Insurance	\$451.00	\$451.00	\$493.00	9.31%	0.00%	
320 Parts & Supplies	\$4,000.00	\$3,029.01	\$4,000.00	0.00%	-24.27%	
321 Outside R & M	\$3,000.00	\$3,000.00	\$3,000.00	0.00%	0.00%	
322 Total	\$9,451.00	\$7,930.01	\$8,893.00	-5.90%	-16.09%	
323						
324 Equipment R & M: WHEEL LOADER						
325 Wages - Foreman	\$500.00	\$112.00	\$200.00	-60.00%	-77.60%	
326 Wages - Labor	\$400.00	\$1,102.00	\$1,000.00	150.00%	175.50%	
327 Insurance	\$451.00	\$451.00	\$493.00	9.31%	0.00%	
328 Parts & Supplies	\$1,000.00	\$1,224.37	\$1,000.00	0.00%	22.44%	
329 Outside R & M	\$1,000.00	\$0.00	\$1,000.00	0.00%	-100.00%	
330 Total	\$3,351.00	\$2,889.37	\$3,693.00	10.21%	-13.78%	
331						
332 Equipment R&M '93 JOHN DEERE BACKHOE						
333 Wages - Foreman	\$350.00	\$564.00	\$400.00	14.29%	61.14%	
334 Wages - Labor	\$350.00	\$2,050.00	\$1,000.00	185.71%	485.71%	
335 Insurance	\$451.00	\$451.00	\$493.00	9.31%	0.00%	
336 Parts & Supplies	\$2,000.00	\$4,327.08	\$2,000.00	0.00%	116.35%	
337 Outside R & M	\$500.00	\$788.04	\$500.00	0.00%	57.61%	
338 Total	\$3,651.00	\$8,180.12	\$4,393.00	20.32%	124.05%	
339						

Budget-Detail	Budget	Actual	Budget	Budget/Budget	Budget/Actual	See
	2003	2003	2004	2003/2004	2003/2003	Footnote
Equipment R & M: CULVERT MACHINE						
Wages - Foreman	\$50.00	\$0.00	\$50.00	0.00%	-100.00%	
Wages - Labor	\$50.00	\$0.00	\$50.00	0.00%	-100.00%	
Parts & Supplies	\$200.00	\$386.76	\$200.00	0.00%	93.38%	
Total	\$300.00	\$386.76	\$300.00	0.00%	28.92%	
GENERAL GARAGE EXPENSES						
Supplies	\$3,000.00	\$4,041.10	\$4,000.00	33.33%	34.70%	
Telephone	\$600.00	\$557.04	\$600.00	0.00%	-7.16%	
Garbage Removal	\$150.00	\$59.53	\$150.00	0.00%	-60.31%	
Heat	\$2,300.00	\$3,009.93	\$2,500.00	8.70%	30.87%	
Electricity	\$2,000.00	\$2,415.02	\$2,500.00	25.00%	20.75%	
Tools	\$500.00	\$545.63	\$500.00	0.00%	9.13%	
Diesel Fuel	\$12,000.00	\$13,256.46	\$12,000.00	0.00%	10.47%	
Road Signs	\$300.00	\$101.15	\$1,000.00	233.33%	-66.28%	
Chain Saws	\$100.00	\$277.33	\$300.00	200.00%	177.33%	
Town Lot Improvements	\$0.00	\$812.70	\$0.00			
Misc R & M	\$800.00	\$368.66	\$500.00	-37.50%	-53.92%	
Total	\$21,750.00	\$25,444.55	\$24,050.00	10.57%	16.99%	
Equipment R&M: 98 CHAMPION GRADER						
Wages - Foreman	\$500.00	\$352.00	\$300.00	-40.00%	-29.60%	
Wages - Labor	\$300.00	\$404.00	\$500.00	66.67%	34.67%	
Insurance	\$508.00	\$508.00	\$556.00	9.45%	0.00%	
Parts & Supplies	\$2,500.00	\$2,960.11	\$5,000.00	100.00%	18.40%	
Outside R & M	\$500.00	\$183.04	\$500.00	0.00%	-63.39%	
Total	\$4,308.00	\$4,407.15	\$6,856.00	59.15%	2.30%	
EQUIPMENT/GARAGE FUND						
Equipment Fund	\$15,000.00	\$15,000.00	\$15,000.00	0.00%	0.00%	
Garage Fund	\$15,000.00	\$15,000.00	\$55,000.00	266.67%	0.00%	5
Total	\$30,000.00	\$30,000.00	\$70,000.00	133.33%	0.00%	
ROAD EXPENSES						
Winter Class II						
Wages - Foreman	\$6,000.00	\$5,863.25	\$6,000.00	0.00%	-2.28%	
Wages - Labor	\$7,460.00	\$5,572.38	\$7,000.00	-6.17%	-25.30%	
Mileage	\$100.00	\$107.84	\$150.00	50.00%	7.84%	
Sand	\$11,000.00	\$5,396.77	\$9,000.00	-18.18%	-50.94%	
Salt	\$8,000.00	\$12,273.79	\$12,000.00	50.00%	53.42%	
Gravel	\$0.00	\$35.32	\$0.00			
Culverts	\$0.00	\$8.58	\$0.00			
Other	\$0.00	\$100.00	\$0.00			
Total	\$32,560.00	\$29,357.93	\$34,150.00	4.88%	-9.83%	
Winter Class III						
Wages - Foreman	\$13,000.00	\$15,387.75	\$13,000.00	0.00%	18.37%	
Wages - Labor	\$16,160.00	\$19,939.79	\$20,000.00	23.76%	23.39%	
Mileage	\$600.00	\$755.20	\$700.00	16.67%	25.87%	
Sand	\$23,000.00	\$10,065.78	\$18,000.00	-21.74%	-56.24%	
Salt	\$4,000.00	\$7,380.07	\$6,000.00	50.00%	84.50%	
Gravel	\$6,500.00	\$3,734.80	\$6,500.00	0.00%	-42.54%	
Culverts	\$0.00	\$35.01	\$0.00			
Other	\$0.00	\$5.00	\$0.00			
Total	\$63,260.00	\$57,303.40	\$64,200.00	1.49%	-9.42%	

397 Budget-Detail

	Budget 2003	Actual 2003	Budget 2004	Budget/Budget 2003/2004	Budget/Actual 2003/2003	See Footnote
398						
399 Summer Class II						
400 Wages - Foreman	\$1,000.00	\$2,408.00	\$1,000.00	0.00%	140.80%	
401 Wages - Labor	\$2,040.00	\$2,136.88	\$2,000.00	-1.96%	4.75%	
402 Mileage	\$100.00	\$144.32	\$150.00	50.00%	44.32%	
403 Gravel	\$3,500.00	\$2,016.00	\$3,500.00	0.00%	-42.40%	
404 Culverts	\$1,600.00	\$1,124.00	\$1,500.00	-6.25%	-29.75%	
405 Retreatment	\$102,000.00	\$121,142.81	\$50,000.00	-50.98%	18.77%	
406 Outside M/C	\$2,000.00	\$230.80	\$0.00	-100.00%	-88.46%	
407 Roadside Mowing	\$850.00	\$260.00	\$1,000.00	17.65%	-69.41%	
408 Ditching	\$0.00	\$0.00	\$1,000.00			
409 Brush Cutting	\$2,500.00	\$1,725.00	\$2,500.00	0.00%	-31.00%	
410 Guardrails	\$0.00	\$0.00	\$700.00			
411 Other	\$0.00	\$34.92	\$0.00			
412 Total	\$115,590.00	\$131,222.73	\$63,350.00	-45.19%	13.52%	
413						
414 Summer Class III						
415 Wages - Foreman	\$10,000.00	\$10,580.50	\$11,000.00	10.00%	5.81%	
416 Wages - Labor	\$11,840.00	\$8,182.25	\$14,000.00	18.24%	-30.89%	
417 Mileage	\$500.00	\$267.84	\$500.00	0.00%	-46.43%	
418 Gravel	\$21,000.00	\$13,619.27	\$12,000.00	-42.86%	-35.15%	
419 Chloride	\$6,500.00	\$7,040.00	\$7,000.00	7.69%	8.31%	
420 Culverts	\$2,800.00	\$3,882.84	\$3,000.00	7.14%	38.67%	
421 Fabric	\$0.00	\$0.00	\$0.00			
422 Outside M/C	\$600.00	\$0.00	\$0.00	-100.00%	-100.00%	
423 Roadside Mowing	\$850.00	\$512.00	\$1,000.00	17.65%	-39.76%	
424 Ditching	\$8,000.00	\$0.00	\$7,000.00	-12.50%	-100.00%	
425 Brush Cutting	\$3,000.00	\$473.00	\$1,000.00	-66.67%	-84.23%	
426 Guardrails	\$0.00	\$0.00	\$1,300.00			
427 Other	\$0.00	\$109.93	\$0.00			
428 Total	\$65,090.00	\$44,667.63	\$57,800.00	-11.20%	-31.38%	
429						
430 Beaver Control						
431 Wages - Foreman	\$400.00	\$724.50	\$700.00	75.00%	81.13%	
432 Wages - Labor	\$400.00	\$603.00	\$600.00	50.00%	50.75%	
433 Mileage	\$130.00	\$75.20	\$100.00	-23.08%	-42.15%	
434 Materials	\$600.00	\$0.00	\$600.00	0.00%	-100.00%	
435 Other	\$550.00	\$0.00	\$0.00	-100.00%	-100.00%	
436 Total	\$2,080.00	\$1,402.70	\$2,000.00	-3.85%	-32.56%	
437						
438 Construction						
439 Gravel	\$0.00	\$0.00	\$12,000.00			
440 Fabric	\$0.00	\$0.00	\$2,500.00			
441 Total	\$0.00	\$0.00	\$14,500.00			
442						
443 TOTAL HIGHWAY EXPENSES	\$278,580.00	\$263,954.39	\$236,000.00	-15.28%	-5.25%	
444						
445 TOTAL EXPENDITURES	\$622,882.00	\$601,896.49	\$644,820.00	3.52%	-3.37%	
446						
447 SURPLUS/DEFICIT	\$0.00	\$112,402.22	\$0.00			

CASH PROOF
12/31/2003

Revenues per Computer (NEMRC)	\$669,747.02	
Total Expenditures per report and NEMRC	<u>-\$601,896.49</u>	
Net revenues in excess of expenditures		\$67,850.53
Delinquent taxes receivable, beginning of the year	\$58,455.19	
Delinquent taxes receivable, end of the year	-\$35,736.95	
Tax sale receivable at the beginning of the year	\$860.07	
Tax sale receivable at the end of the year	<u>-\$860.07</u>	
Net increase in receivables not collected during the year		\$22,718.24
Liabilities at the beginning of the year	-\$7,003.77	
Liabilities at the end of the year excluding Note	<u>\$21,222.11</u>	
Net increase in liabilities during the year		\$14,218.34
Net increase (decrease) in total general fund cash for the year		<u>\$104,787.11</u>
Total General fund cash at January 1, 2002		<u>\$157,339.21</u>
Total General fund cash at December 31, 2002		<u><u>\$262,126.32</u></u>

FOOTNOTES FOR BUDGET-DETAIL

- 1: Class II road retreatment State Aid grant was received not budgeted for. Funds were spent on retreatment.
- 2: Planning Board received a grant to fund rewriting the Town Plan. Expense was incurred and recorded as Other/Legal" in the Planning Board Budget.
- 3: Operating Transfers is an internal accounting of transferring money from General Fund to the Garage and Equipment counts
- 4: Recording income is up due to the increased amount of mortgage refinancings.
- 5: See Page 12 for New Town Garage explanation

EQUIPMENT FUND

January 1, 2003	Beginning Balance	\$24,353.36
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Income:

2003 Interest Income	\$ 175.12
2003 Contribution approved at Town Meeting	\$15,000.00
Total 2003 Income	\$15,175.12

December 31, 2003	Ending Balance	\$39,528.48
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SUMMARY OF EQUIPMENT LOANS

2003 MACK LOAN

Balanced owed on 2% loan due State of Vermont 12/31/02	\$60,000.00
Repaid Principal June 30, 2003	\$20,000.00
Interest Paid June 30, 2003	\$ 1,200.00
December 31, 2003	\$40,000.00

CAPITAL PLAN

ROAD EQUIPMENT REPLACEMENT SCHEDULE

Equipment	Estimated Replacement Year	Cost
1985 Mack truck	2006	\$110,000
1986 John Deere loader	2004	\$110,000
1993 John Deere backhoe	2013	\$100,000
1995 Mack truck	2010	
1998 Champion road grader	2018	
2003 Mack truck	2018	

Fletcher Trivia #5: How many dairy cows are there in Town?

GARAGE FUND

January 1, 2003	Beginning Balance	\$88,464.16
Income:		
	2003 Interest Income	\$ 546.66
	2003 Contribution approved at Town Meeting	\$15,000.00
	2003 Loan repayment from General Fund	\$50,000.00
	Total 2003 Income	\$65,546.66
Expenses:		
	2003 Loan to General Fund	\$50,000.00
	Total 2003 Expenditures	\$50,000.00
December 31, 2003	Ending Balance	\$104,010.82

THE FLETCHER LOTTERY

January 1, 2003	Beginning Balance	\$1,423.88
Income:		
	2003 Interest Income	\$ 7.75
December 31, 2003 Balance		\$1,431.63

AUDITORS REPORT

We have examined the records of the Town Treasurer and the Tax Collector to the best of our ability. The Auditors do not have a set schedule, if there are questions, please feel free to contact any one of us at home or leave questions with the Town Treasurer.

This year's report has a few enhancements for easier reading and understanding. Please review the footnotes as they explain some of the financial information. These may answer some of your questions. Please refer to the line numbers when referring to the Budget-Detail Report during Town Meeting

New this year is the Fletcher Trivia. We will publish the answers in an upcoming Fletcher Newsletter if someone can answer the questions. Please leave answers at the Town Clerk's Office.

Thanks to Terry Krinsky for the centerfold map.

Town of Fletcher Auditors
Michael Farmer
Carol Johns
Rick Russell

LISTERS REPORT

The biggest change to the tax laws this year was Act 68, the state's new education finance law that was passed last spring. Act 68 requires that all town grand lists be split between homesteads (primary homes and all adjoining land) and nonresidential property (all other types of property). The Declaration of Vermont Homestead form HS-131 sent to you by the state relates to this new law. It must be returned by April 15, 2004 with the local School Property Account Number (SPAN) from your property tax bill. Act 68 set an initial property tax rate of \$1.10 per \$100 of valuation for homesteads and a fixed rate of \$1.59 for nonresidential property. The homestead rate is designed to change depending on the school budgets approved by local voters. The Legislature estimated the average homestead rate for 2003 would be approximately \$1.34. It is likely to be higher than \$1.34 by next year, due to rising school spending. This information came from the Vermont Property Owners Report, Volume 18, No 5. For more information about this change, you can visit website: <http://www.vermontproperty.com/newtaxrates.html>.

We have been entering computer sketches of all buildings in town and comparing these to our data records. In some cases appraisal changes were made. The Common Level of Appraisal (CLA) for Fletcher in 2003 was 96.3%, which is down from 2002's CLA of 105.01%. This indicates that property values continue to rise.

The Listers need to visit property owners with new additions or buildings. Due to the difficulty in scheduling appointments please call us at 849-6616. The Listers will be visiting properties where outdoor construction has been completed and inside access is not needed if we don't hear from you.

Fletcher Listers:

Robert J. King, Chairman
H. Carlton Ferguson
Deborah Lynch

Fletcher Trivia #6: Who owns the most land in town (acres)?

ZONING ADMINISTRATOR REPORT

The Zoning Administrator administers the Fletcher Zoning Regulations. No land development or building of any kind may be started within the Town of Fletcher without a building permit. Home occupations also need zoning permits. If you have a question about whether your proposed project needs a permit, please contact the Zoning Administrator at the Town Office (849-6616) between 6:30 PM-8:30 PM on Mondays and 10:00 AM to 12:00 noon on Wednesdays.

In addition to a zoning permit, a Certificate of Occupancy must be issued for any new home constructions before it is used. This certifies that the work for which the permit was issued was completed in accordance with the approved plans and specifications, and the requirements of the Zoning Regulations.

ANY NEW HOME CONSTRUCTIONS AFTER APRIL 27, 1998 MUST HAVE A CERTIFICATE OF OCCUPANCY IN ORDER TO SELL OR REFINANCE PROPERTY.

For Development Review Board projects you may also contact the Zoning Administrator for assistance.

Maurice Rathbun
Zoning Administrator

FEE SCHEDULE OF PERMITS

Adopted April 28, 2003

Building Permits	\$ 125
Accessory structures, Garages, Patios, Sheds, etc.	\$ 25
Wastewater disposal (separate from Building Permit)	\$ 35
Certificate of Occupancy	\$ 10
Certificate of Compliance/Change of Use	\$ 10
Access Approval (Public Hearing)	\$ 50
Boundary Line Adjustment	\$ 25
DR Board-Variance or Conditional Use (Public Hearing)	\$ 75
Subdivision Site Plan Review-includes Final Plat, no refunds	
Less than 3 lots	\$ 125
3 to 5 Lots	\$ 250
6 to 10 Lots	\$ 500
Over 10 Lots	\$1000

ZONING PERMITS ISSUED

A total of 52 Building Permits were issued, 12 Certificates of Occupancy, 2 Certificates of Compliance, 4 Development Review Board Access Permits (Class 4 Rds.), 2 DRB Conditional Use & 1 Sub-Division..

Permits granted are as follows:

Houses	15	\$1,875.00
Mobile Home – Temp.	1	25.00
Replace MH	1	25.00
Signs	2	50.00
Garage	10	250.00
Shop	3	75.00
Storage/Workspace	1	25.00
Shed	4	100.00
Decks	7	175.00
Additions	4	100.00
Roof	1	25.00
Porch	3	75.00
 Total for Building Permits	 52	 \$2,800.00
 Certificate of Compliance	 2	 35.00
Certificate of Occupancy	12	120.00
DRB Access Permits- Class		
4 Roads	4	200.00
DRB Conditional Use	2	150.00
DRB Sub-Division	1	125.00
 Total for 2003 Appeals etc.	 21	 \$ 630.00
 TOTAL 2003 BUILDING PERMITS & APPEALS ETC.		 \$3,430.00

Fletcher Trivia #7: How many building permits were issued in 2003 (if you can't answer this one you aren't trying)? How many in 1973?

PLANNING COMMISSION REPORT

The year 2003 was once again a busy time for the Planning Commission. Our focus was on two major projects; we continue to work on the updating of the Town Plan, and we interviewed and hired a new Zoning Administrator.

In June the Planning Commission recommended to the Selectboard that the town could benefit from having a part-time employee as Zoning Administrator. In this way, the ZA would be able to have regular office hours, making it easier for the townspeople who need information or who are going through the permit process. It would also mean that inspections and enforcement could be more consistent. The Selectboard approved our recommendation and so we began a search for a new ZA. Maurice Rathbun of Westford was hired in October, and we believe he is a valuable asset to the Town.

Our second major project is the update of the Town Plan. This is going well and we hope to finish it before the end of the year.

We continue to struggle with vacancies on the Planning Commission, as well as the Development Review Board, even with some members serving on both boards. If you could spare a few hours per month, and have an interest in the future of Fletcher, we would love to hear from you.

Other projects touched on this year were a Land Trust, the new State Sewage Regulations, and Affordable Housing. As always, we are receptive to any other ideas that you, the Citizens of Fletcher, would like to suggest.

Respectfully submitted,
Margaret W. Kinne, Chairman

DEVELOPMENT REVIEW BOARD REPORT

The Development Review Board had a productive and challenging second year, reviewing applications for four access approvals, two conditional uses, and one subdivision. We have become accustomed to working together as a Board and to the revised zoning regulations approved by the Town in October 2002.

In order to apply the zoning regulations in a fair and accurate manner each application requires the Board members' careful consideration. I'd like to take this opportunity to thank volunteers; we have been short one member for over a year.

Finally, welcome to Maurice Rathbun, our new Zoning Administrator. He is a quick study and has already made my job a bit easier.

Respectfully Submitted,
Suzanne Stritzler, Chair

DELINQUENT TAXES-PROPERTY OWNERS

	As of 10-01-03	As of 12-31-03
2002 DELINQUENT TAXES		
Berard, Leon & Rebecca	2027.13	2027.13
Ferguson, James	1555.52	1555.52
Wrazen, John A.	347.67	347.67
2003 DELINQUENT TAXES		
Battoe, Jacqueline	2908.78	*
Berard, Leon & Rebecca	2404.44	2404.44
Breault, Gilles	1070.61	1070.61
Broe, Gary	1654.58	1654.58
Courchaine, Mark A	692.36	692.36
Czyzewski, Vincent & Julie	2415.50	815.89
Ewing, Wendy	2537.16	*
Ferguson, James	3855.07	3855.07
Ferguson, James	276.54	276.54
Fregeau, Tim & Pamela	2606.11	*
Gaudette, David & Lisa	38.25	*
Gelineau, Leon & Rita	2236.33	2236.33
Haselton, Roger	1245.36	1245.36
Hipes, Mark & Roberta	3421.96	*
Hoagland, Devin & Amy	2065.41	1008.10
Jenness, Krystal	2847.59	1952.14
Kelly, Ricky & Brenda	1500.00	1500.00
King, Michael	6.64	*
King, Robert & Amy	2780.48	255.97
King, Robert & Amy	191.38	191.38
Ledoux, Albert	358.34	358.34
Leduc, Kerrie Ann	1176.61	*
Lemire, Robert	2607.95	*
Lemire, Robert	2866.75	*
Matthews, Fred B. & Carpenter, Judith A.	2068.94	2068.94
Matzner, Ronald & Barbara	1017.52	*
Meacham Estate c/o Arthur Heald	626.00	626.00
Mock, Diane	1656.79	*
Morse, Douglas K.	1291.81	*
Mossey, James Sr. & Mary	621.40	80.77
Northern Spy Land	1729.78	*
Ovitt, Kathleen A.	351.71	*
Pendris, Thomas C. & Michelle L.	1751.82	1751.82
Raymond, Roy & Sandra	2313.75	2313.75
Rooney, Richard	820.65	*
Rule, Michelle & Sven Osgood	4377.55	2659.63
Russell, Richard E.	4262.99	*
Stritzler, Suzanne	762.56	*
Sweet, Matthew	851.62	851.62

Twilley, Glenn & Terry	322.95	*
Witham, Robert W.	882.59	882.59
Wrazen, John A.	1944.35	1054.40
 TOTAL 2003	 71418.98	 31806.63
Total of all Delinquent Taxes 2003	75349.30	35736.95

Please note that some of the Delinquent Taxes were due to Tax Services not paying the Escrowed Taxes on time.

Payments with * were paid in 2003 and some receipts were deposited in January 2004.

GENERAL WAGE SCALE

Assistant Town Clerk & Treasurer	per hour	\$ 11.00
Auditors	per hour	\$ 7.00
Civil Board	per meeting	\$ 7.50
Civil Board-Town business	per day	\$ 25.00
Civil Board-Appeals	per hour	\$ 6.00
Constable	per hour	\$ 14.00
Delinquent Tax Collector		8% of taxes collected
Animal Control Officer	per hour first hour	\$ 14.00
	Subsequent hours	\$ 7.00
Health Officer	per inspection	\$ 10.00
Road Labor	per hour	\$ 14.00
Listers	per hour	\$ 10.00
Mileage reimbursement for Town business	per mile	\$ 00.32
Road Foreman	per hour	\$ 14.00
Road Crew	per hour	\$ 13.00
Road Commissioner	per year	\$500.00
Select Board-all members	per year	\$600.00
Select Board-Town Business	per hour	\$ 15.00
Select Board Clerk	per year	\$500.00
Town Clerk & Treasurer	per week	\$461.92
Zoning Administrator	per hour	\$ 12.00

Fletcher Trivia #8: What year was the current school built (original building)?

TOWN EMPLOYEES 2003 SUMMARY OF GROSS WAGES

ASHBY KELLER	\$ 1,100.00
BAKER MAURICE A	\$ 1,690.50
BARIS LARS	\$ 78.50
BONDY JON	\$ 600.00
BRANAGAN EDWARD	\$ 28.00
BRUNETTE GLORIA D	\$ 9,952.60
CHARLAND RICHARD P	\$ 35,589.05
FARMER MICHAEL K	\$ 187.25
FERGUSON H. CARLTON	\$ 7,360.00
FERGUSON JAMES	\$ 1,378.00
FLETCHER FRED	\$ 5,917.48
HOLDEN WILLIAM	\$ 600.00
JOHNS CAROL	\$ 392.50
JUTRAS SR JOSEPH R	\$ 17,610.00
KABUSK THOMAS L	\$ 31,360.00
KING ROBERT J.	\$ 120.00
LYNCH DEB	\$ 3,170.00
O'BRIEN, JR WILLIAM R.	\$ 950.00
RATHBUN MAURICE	\$ 582.00
RIGGS TERRY P	\$ 600.00
RYAN RICHARD	\$ 1,718.50
STYGLES WILLIAM	\$ 95.00
SWEET ELAINE C	\$ 25,439.84
SWEET KELLY R	\$ 84.00
THATCHER MARIA L	\$ 554.75
TILTON ORIN	\$ 560.00
 TOTAL OF GROSS SALARIES PAID	 \$147,717.97

Fletcher Trivia #9: How many former school buildings are still remaining?

VITAL STATISTICS 2003

BIRTHS

Name	Parents	Location	Date
Delaney Montana Werneke	Karrie Ann Sweet William E. Werneke	St. Albans, VT	01-22-03
Isabella Ruth Kreher	Erika Sweet Kreher Brian Michael Kreher	Burlington, VT	02-15-03
Taylor Paige Mitchell	Julie Lynn Mitchell Patrick John Gillilan	St. Albans, VT	02-15-03
Adam Matthew Degree	Ronda Lynn Degree Dean Craig Degree	Burlington, VT	02-24-03
Faith Logan Hoagland	Amy E. Hoagland Devin F. Hoagland	Morristown, VT	03-24-03
Jonah Robert Czeck	Heather L. Pilkington Andrew Robert Czeck	Morristown, VT	04-20-03
Alisha M. Czyzewski	Julie A. Czyzewski	Burlington, VT	05-29-03
Samantha K. Langlois	Tammy Jean Langlois Christopher Langlois	Burlington, VT	06-05-03
Makenna Ann Minor	Melissa Amy Minor Adam Thomas Minor	St. Albans, VT	06-27-03
Mollie Kate St. Pierre	Margaret A. St.Pierre Jason Robert St.Pierre	St. Albans, VT	07-11-03
Litza Isadore Mauck	Tisha Mesa Shull Entropy Duane Mauck	Morristown, VT	07-15-03
Dylan Andrew Edgerly	Pamela J. Russin Kelly A. Edgerly	Burlington, VT	08-01-03
Caitlin Rose Lapierre	Melanie Nedra Sise Kevin M. Lapierre	Burlington, VT	09-03-03
Lane William Stygles	Samantha L. Sweet Joseph Paul Stygles	Burlington, VT	09-05-03
Christina Carol Ashley	Diana Marie Williams Blaine R. Ashley	Burlington, VT	10-01-03
Bronwen M. Stobert	Samantha Jane Stobert Ian Paul Stobert	Burlington, VT	10-03-03

Fletcher Trivia #10: What year was the Fletcher Union Meeting House built? What organization built it?

MARRIAGES

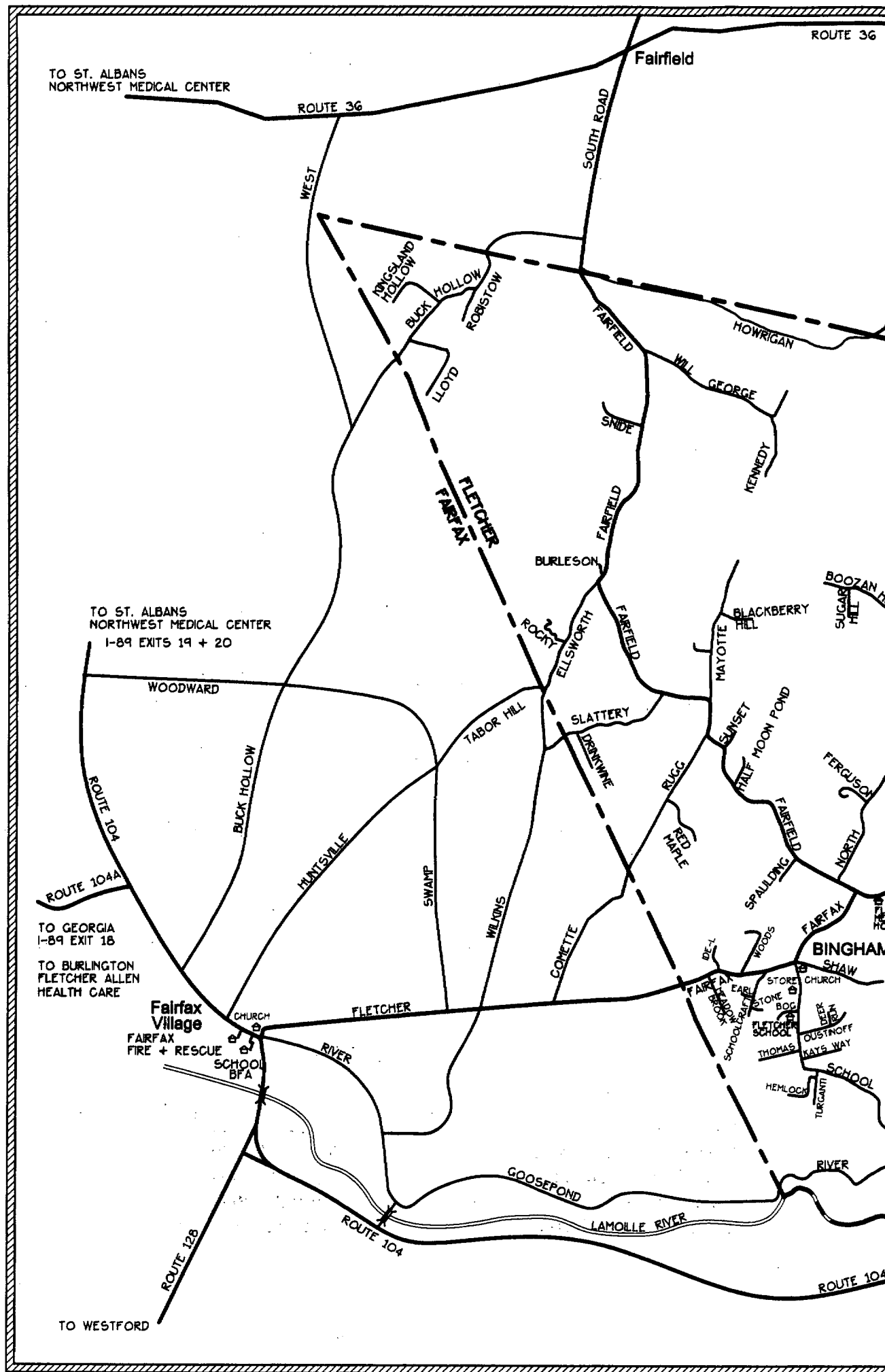
Bride Groom	Residence	Place of Marriage	Date
Craig Lyle Broe Candice Elyse Bryan	Fletcher, VT Fairfax, VT	Fletcher, VT	06-07-03
Gordan Charles Turner Jennifer Dodge Hall	Fletcher, VT Fletcher, VT	Cambridge, VT	06-28-03
Gregory N. McIntyre Rachel M. Keagins	Fletcher, VT Fletcher, VT	Underhill Center, VT	07-19-03
Charles M. Havreluk Amy Lynn Pigeon	Fletcher, VT Fletcher, VT	St. Albans, VT	08-02-03
Todd Michael Kennedy Amanda Kerstin Drake	New Hartford, NY New Hartford, NY	Stowe, VT	08-30-03
Travis Aaron Tremblay Jasmine Kay Paige	Fletcher, VT Fletcher, VT	Thetford, VT	09-06-03
Bradley W. Schwartz Jacqueline Carruthers	Fletcher, VT Fletcher, VT	Burlington, VT	09-26-03
Jamie Alan Wooster Mandy Lee Samson	Fletcher, VT Fletcher, VT	Fletcher, VT	10-04-03
Sean Matthew Audet Jennifer Joan Gillilan	Fletcher, VT Fletcher, VT	Fletcher, VT	10-11-03
David Mark Skillman Natalie Kay Kolifraith	Fletcher, VT Fletcher, VT	Burlington, VT	12-14-03

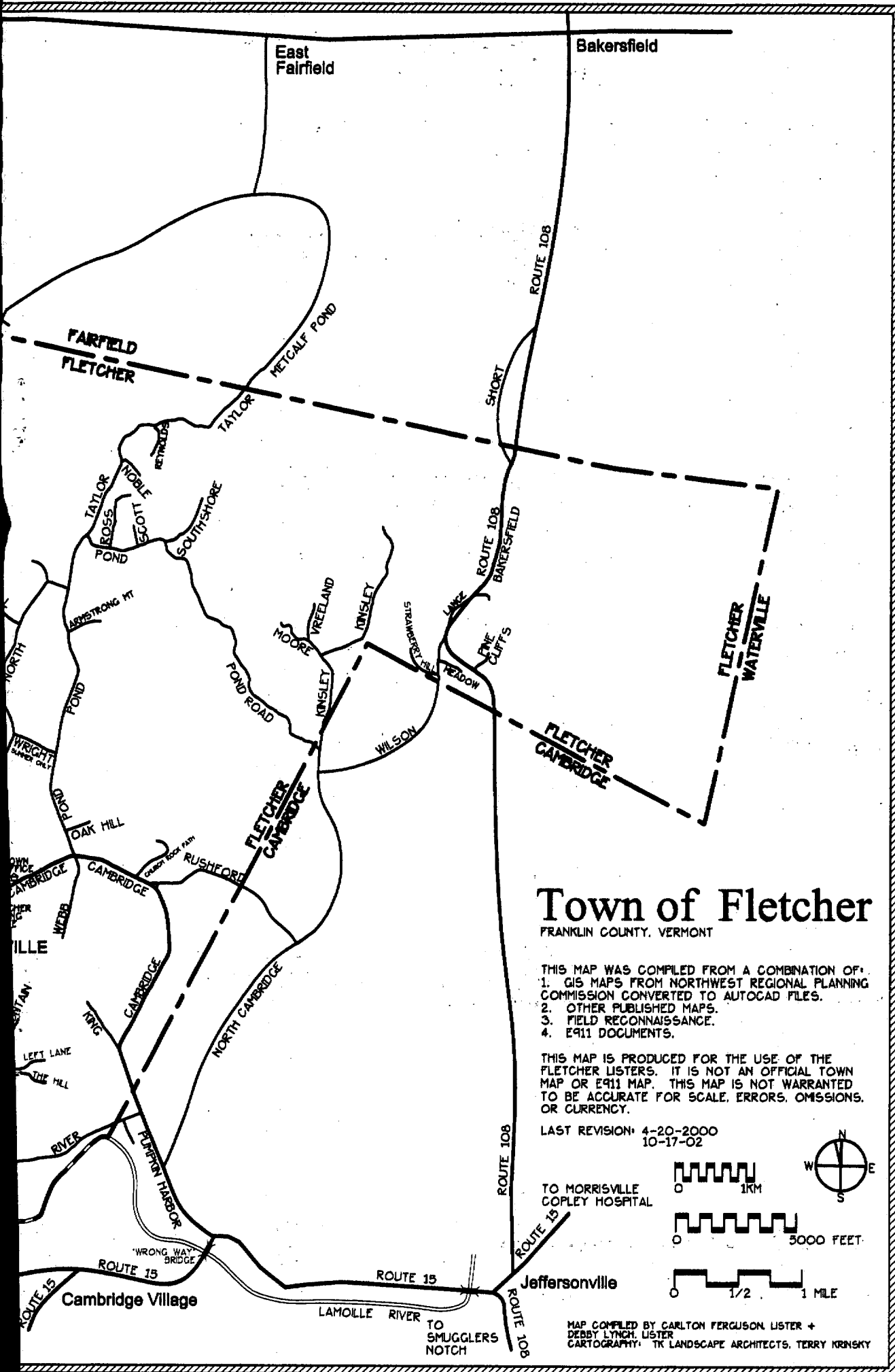
CIVIL UNIONS

Partner Partner	Residence	Place of Civil Union	Date
None			

DEATHS

Name	Date
Pauline Kelley	January 20, 2003
Frederick Donald Perkins	March 19, 2003
Jason Paul Daignault	April 20, 2003
Sean Michael Reynolds	April 20, 2003
Charles Dalton Machia	December 10, 2003





Town of Fletcher

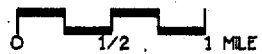
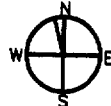
FRANKLIN COUNTY, VERMONT

THIS MAP WAS COMPILED FROM A COMBINATION OF:
1. GIS MAPS FROM NORTHWEST REGIONAL PLANNING COMMISSION CONVERTED TO AUTOCAD FILES.
2. OTHER PUBLISHED MAPS.
3. FIELD RECONNAISSANCE.
4. E911 DOCUMENTS.

THIS MAP IS PRODUCED FOR THE USE OF THE FLETCHER LISTERS. IT IS NOT AN OFFICIAL TOWN MAP OR E911 MAP. THIS MAP IS NOT WARRANTED TO BE ACCURATE FOR SCALE, ERRORS, OMISSIONS, OR CURRENCY.

LAST REVISION: 4-20-2000
10-17-02

TO MORRISVILLE
COPLY HOSPITAL



MAP COMPILED BY CARLTON FERGUSON, LISTER +
DEBBY LYNCH, LISTER
CARTOGRAPHY: TK LANDSCAPE ARCHITECTS, TERRY KRINSKY

DOG AND DOMESTIC PET ORDINANCE
SUMMARY – ADOPTED MAY 6, 1996

NO PERSON SHALL PERMIT A DOMESTIC PET OWNED BY THEM OR UNDER THEIR KEEPING OR CONTROL TO RUN AT LARGE WITHIN THE TOWN OF FLETCHER.

No person shall keep or harbor a domestic pet, which by frequent or habitual barking, howling or yelping, or in any other manner, disturbs the peace. On complaint by any Citizen of the Town of Fletcher, any pet, which becomes a nuisance, will be picked up by our Dog Catcher. The owner will be notified at once and he will be liable for all expenses, including care of the animal, the Dog Catcher fee, and any other expenses incurred.

Any pet left more than ten (10) days after proper notification will be disposed of by proper means.

Any dog picked up without a license tag will be kept no longer than necessary to make a reasonable effort to find the owner. The dog will then be disposed of.

A rabies vaccination is necessary for dogs 6 months or older and must have a Fletcher dog license.

For further information refer to the Town of Fletcher Ordinance for the control of dogs and domestic pets.

Selectboard:
Keller Ashby
James Ferguson
Jon Bondy
Terry Riggs
Bill Holden

DOG LICENCE

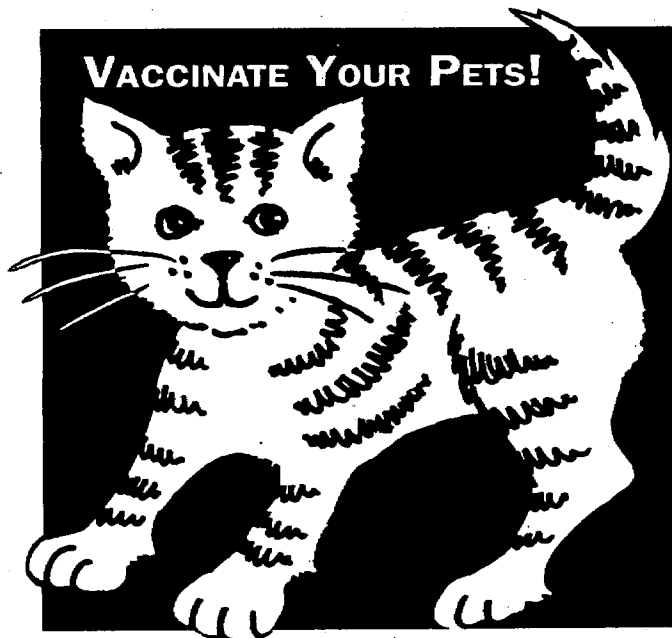
The dog license fees are due and payable at the Town Clerk's Office on or before April 1, 2004. The rabies certificates are required as well as paperwork for dogs that are neutered or spayed at the time of licensing. The fees are \$9.00 for regular and \$5.00 for spayed or neutered dogs. **A LATE FEE is applied after April 1, 2004**

Fletcher Trivia #11: How did Binghamville get it's name?

A MESSAGE FROM THE HEALTH OFFICER

RABIES ALERT

Rabies is a disease that can kill animals and people.



- * Vermont law requires rabies shots for all CATS and DOGS.
- * Rabies shots help protect pets and pet owners from rabies.
- * Enjoy wildlife from a safe distance. Remember, rabid animals have been found in all Vermont counties.



Questions? Call the Vermont Rabies Hotline
1-800-4-RABIES (472-2437)

Vermont Department of Health • Health Surveillance Division
P.O. Box 70, Burlington, VT 05402 • 863-7240 or 1-800-640-4374

Rabies are still a serious threat. Do not handle dead or sick wild animals with bare hands.

Fletcher has posted speed limits. With snow, ice, and even sanded roads, the laws of objects in motion take over. It is prudent to slow down when road conditions warrant.

If walking, jogging, or bicycling on the roads, **WEAR BRIGHT or REFLECTIVE CLOTHING.**

Respectfully,
H. Carlton Ferguson, Health Officer

Northwest Vermont Solid Waste Management District

Supervisor's Report 2003

The Northwest Vermont Solid Waste District continued to increase its direct services to the residents, organizations and businesses within member communities. NWSWD provides collections for hazardous waste, tires, bulky items and other special wastes. New events in 2003 included a one-day spring and two-day fall collections for used and obsolete computers, an additional hazardous waste collection event, and a special two-day hazardous waste collection event for small businesses and organizations. NWSWD also continues to offer ongoing collections of fluorescent light tubes and rechargeable batteries at the NWSWD office in St. Albans.

NWSWD continued its program of active enforcement of the Illegal Dumping and Burning Ordinance. In 2003 an enforcement officer was hired for the Grand Isle County area, while continuing active enforcement in Franklin County.

A new fee schedule, designed to increase participation at the District drop-off sites in general, and in recycling in particular, was implemented at the end of the year for all District run sites (including Fletcher's). The new schedule allows users who deposit their trash (\$2.50 per bag) to recycle for free.

- **Household Hazardous Waste Collections:** NWSWD expanded its program for the hazardous wastes collections in 2003. The total number of collection days increased from 12 to 15, including a special two-day small business waste event that attracted the participation of 30 local businesses. Below is a summary of the number events completed, the number of participants and the total costs.

Number of collection days:	15
Number of Towns with in-town collections:	11
Number of participating Towns:	14
Total Small Businesses (CEGs):	30

Total Cost for the year:	\$15,715.86(collection and disposal costs only)
Total participation rate:	487 households (see the breakdown below)
Total cost per household:	\$32.27
Estimate of Total Population Served:	4.75% (using estimated 10,247-hh units)

Amount of Waste Collected:

• Waste Oil:	1,485 gallons
• Drums of Waste (oil paint, flammables, etc...)	39 (55 gallon drums)
• Hazardous Wastes (acids, corrosives, mercury, etc.)	1149 lbs.
• Pesticides	352 lbs.
• Fluorescent light tubes	8,456 feet
• Propane Tanks	161 tanks
• Lead Acid Batteries (car batteries)	231 batteries

2003 Household Hazardous Waste Collections

Town	# of Participants	Town	# of Participants
Alburg	42	Montgomery	32
Bakersfield	22	No. Hero	32
Berkshire	16	Richford	31
Enosburg	26	Sheldon	20
Fairfield	13	St. Albans	96
Fletcher	14	South Hero	77
Isle La Motte	15		

Non-District Town (Paid for by the participating town)

Grand Isle	47		
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Hazardous Waste Collection Plans for 2004: NWSWD will provide a two-day event specifically for local small businesses and organizations. NWSWD is exploring the feasibility of rover style collections for oil, batteries, bulbs, and propane tanks and the siting of a permanent hazardous waste storage facility within the District.

- **Special Collections or Bulky Item days were held six times during Year 2003.**

Sites were located throughout the entire District so that we could reach as many residents as possible with these important and mostly free collections. Items taken at these sites were tires, appliances, scrap metal, furniture, and other large hard to dispose of items. The total cost for Special Collections in 2003 was \$24,265.58.

Plans for 2004: NWSWD plans to perform more regular tire collections and collections for appliances at a central location in order to reach more residents and receive a better disposal price. NWSWD will increase its use of the roll-off truck that was purchased in February of 2003, which should result in lower costs for special collections.

- **School Recycling:** NWSWD continues to provide recycling services to eight (8) schools. During 2003 NWSWD collected over 300,000 pounds of material from schools in Enosburg, Berkshire, Bakersfield, Richford and Montgomery.
- **Computer Collections:** During 2003 NWSWD conducted two large computer collection events. 7,475 pounds of computers and electronics were collected during these events. NWSWD hopes to create a permanent computer collection in the future.
- **Educational Outreach:** NWSWD contracts with the Association of Vermont Recyclers, an environmental education association, to provide theater programs and in-class programs to interested member schools. The programs provided cover a number of solid waste issues ranging from waste reduction to trash burning. During 2003, nine shows were presented to nine different schools. NWSWD also worked with St. Albans Elementary School to help establish a new recycling program and is working with Isle La Motte Elementary School to establish a similar program. NWSWD publishes one quarterly newsletter for schools and another for residential and business readers.

If you have any questions or comments about solid waste please feel free to contact me or call the NWSWMD office in St. Albans (524-5986).

David Clark, Fletcher Supervisor

NOTICE - FIRE PERMITS 2004

SECTION 7076 AND 7077 OF THE VERMONT STATUTES REVISION OF 1947, AS AMENDED REQUIRED THAT:

Fires kindled for the purpose of burning brush or for other lawful purpose shall be kindled only at such times and such conditions as will enable the parties starting them to keep them entirely under control. Except as provided in this section, a person shall not kindle or authorize another to kindle a fire in the open air for the purpose of burning brush, weeds, or grass, except where there is snow on the site, without first obtaining permission from the fire warden or deputy warden of the town, stating when and where such fire may be kindled. Whenever such permission is granted, such warden or state forester or his deputy, within twelve hours, shall issue a written permit for record purposes stating when and where such fire may be kindled. Such permission shall not be required for the kindling of a fire in a location, which is two hundred feet or more from any woodland, timberland or field containing **DRY GRASS** or other inflammable plant material contiguous to woodland. A person who violated a provision of the section shall be fined not more than \$200.00 or imprisoned not more than six months or both. Whenever the State Forester shall deem that the public safety of any town or portion of a town or this State does not require the protection provided in this section, he may cause the Town fire warden of any such town to post fire notices to that effect in not less than five conspicuous places. The provisions of this section will not apply whenever (1) such notices have been posted nor (2) to fires built in stone arches at the state recreational area; nor (3) to fires built in containers, used for burning brush, weeds or grass when conditions are deemed satisfactory to the town fire warden; nor (4) to areas within cities or villages maintaining a fire department.

Justices of the Peace shall have concurrent jurisdiction with municipal and county courts of offenses committed in violation of the provisions of this section.

The State Forester may, with the written approval of the fire governor, during periods of extreme fire hazards, notify town fire wardens that for a special period no brush burning permits shall be issued. The wardens shall not issue permits during the specified period.

James Ferguson
Fire Warden
849-6280

Jonathan Wood
State Forester

Fletcher Trivia #12: What is the maximum depth of Metcalf Pond?

FLETCHER UNION MEETING HOUSE ASSOCIATION

FUMHA (Fletcher Union Meeting House Association) is a non-profit organization formed to maintain the Meeting House (the old Grange Building) and host community activities. The building is a focal point for the community and is used for local meetings, club events, acting classes, dance lessons, weddings, private and public dances.

We are a small group who has fun meetings once a month. If you have been in the building recently you've seen many improvements. In 2004 we plan to insulate the walls so we can more economically heat the building.

If you have an interest in historical buildings or enjoy planning community events please attend. FUMHA meetings are at 7 PM on the 2nd Wednesday of the month. Our next meeting is March 10th; we would appreciate your help.

Thanks to all of Fletcher for your continuing support.

Officers

President – Ed Brannagan
Vice President – Brenda Laquer
Secretary – Peg Cootware
Treasurer – Annette Kalinoski
Keeper of the Keys – Lisa Rock

Board of Directors

Lisa Rock
Tara Tighe
Charles Tinker
Linda Young

FUMHA FINANCIAL REPORT

Checking Account Balance as of January 1, 2003	3,523.30
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INCOME

Hall Rentals	1,752.31
Dances and Rummage Sale	1,165.00
Donations	757.51
Town Donation	1,500.00
Interest	18.32

Total Income	5,193.14
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EXPENSES

Electrical	1,002.38
Fuel	1,236.95
Insurance	1,182.00
Cleaning/Lawn and Snow	226.80
Dance/Concert payments	225.00
Building Work and Supplies	1,298.48

Total Expenses	5,171.61
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Checking Account Balance as of 12-31-03	3,544.83
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Money Market Account Balance as of 01-01-03	4,805.63
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Interest Income - 2003	76.86	
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Total Money Market Account Balance on 12-31-2003	4,882.49
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Total Checking & MMA Balance on 12-31-2003	8,427.32
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Who's Who in Local Government

February 2002

President Teddy Roosevelt said, almost a century ago that *"Far and away the best prize that life offers is the chance to work hard at work worth doing."* When he included these words in his speech at the State Fair in Syracuse, New York in 1903 he could have been speaking of Vermont's many hardworking local officials. Nearly 5000 municipal officials in our 237 towns, nine cities and 45 villages, devote their free time to everything from hearing zoning disputes and writing land use plans to assessing the value of property in the town and collecting delinquent taxes. They serve for the chance to "work hard at work worth doing." Without them, our communities would not function and our system of self government would come to a standstill.

Serving in local office is a great way to give something back to your community. So why don't you take a turn? Here are the offices you can choose to from:

The Following Officials Are Elected At Town Meeting:

Moderator – Runs the Annual and Special Town/School Meeting. Should have a good sense of humor, be good at group process, and have experience following Roberts Rules of Order.

Town Clerk — Records, preserves and certifies the public records of the town, issues dog, marriage, civil union and hunting and fishing licenses and motor vehicle renewals. Runs the local elections, serves as clerk of the Board of Civil Authority, and hears tax abatement requests and tax appeals. Should have the patience of a saint and be a good ambassador for the town.

Town Treasurer - Keeps the town and school's accounts (unless a separate school treasurer is elected), invests money (with the approval of the legislative body,) keeps a record of the taxes voted and pays orders drawn on him or her. Should be very precise, detail oriented and good at math.

Selectboard members – General supervision and control over town, enacts ordinances, regulations and policies for town, oversees town property and personnel, prepares, presents and manages budget, oversees roads, including laying out, discontinuing and reclassifying roads, sits as local board of health, liquor control commission and sewer commission. Should know the town well, be able to understand all sides of complex issues, and have very thick skin.

Listers – Appraise property within the town for the purpose of property tax assessment. Should be able to be polite, yet firm, and not oversensitive to criticism.

Auditor – Review and audit all town accounts and prepare the annual town report. Should be very detail oriented. Good, clear writers are a plus.

Constable – In some towns the constable is the town's local law enforcement officer, with all powers of search, seizure and arrest within the town. In other towns the constable only has the power to serve civil process, assist the health officer in the discharge of his or her duties, destroy unlicensed dogs, kill injured deer, remove disorderly people from town meeting, and, if the First Constable, to collect taxes, if no tax collector is elected. Should be good at de-escalating and resolving conflicts.

Collector of Current Taxes - Collects the taxes for the town. In many towns this function is performed by the Treasurer or Town Manager. Should be detail oriented and good with numbers.

Collector of Delinquent Taxes – Collects delinquent taxes for the town. Should be good with numbers and also able to work with people who are in difficult circumstances. Should also have thick skin.

Grand Juror – Helps to prosecute criminal offenses that occur in the town by giving information to state and local law enforcement. (Generally not a very active position.)

Town Agent – The town agent used to prosecute and defend suits. The selectboard now have that authority. Thus, the Town Agent's duty consists merely of assisting when litigation is in progress at the request of the selectboard. (Generally not a very active position.)

Trustee of Public Funds – Manages, invests and reports on real and personal property held in trust by the town. This includes cemetery trust funds. Should like investing money.

Trustee of Public Money – Oversees "United States Public Money" received under the Act of 1836 held by the town. (It is unlikely any Vermont town still has these funds.)

Cemetery Commissioner – Responsible for the care and management of the town's cemeteries. If no cemetery commissioners are elected the Selectboard fulfills this role.

Patrolmen – Patrols town highways under the direction of the selectboard – if the town so orders. (Generally not an active position.)

Road Commissioners – Can be elected or appointed. Has no independent authority, but can assist the selectboard in overseeing town highways at the request of the board. Should have experience with town highways and be a good communicator.

Water Commissioners – Water commissioners supervise the town's water department by establishing water rates and all the rules and regulations for the control and operation of the department. Should be a good manager and detail oriented.

Planning Commissioners - Appointed unless town votes to elect. Duties include preparing a municipal plan, making recommendations on matters of land development, conservation, and preservation, and to participate in a regional planning program. Makes site plan and subdivision permit decisions unless there is a Development Review Board in town. Should have a good working knowledge of all aspects of the town and be able to listen to many sides of an issue.

The Following Local Officials are Appointed by the Legislative Body:

Municipal manager If the manager system has been adopted by the electorate, the town manager is the official administrator of the local government and general supervisor of the affairs of the town.

Zoning administrator Appointed by the planning commission with the approval of the selectboard. Approves or denies applications for zoning permits. Administers the municipal bylaws literally. Enforces regulations pertaining to the zoning ordinance.

Zoning board of adjustment or development review board members—Holds hearings and makes decisions on land use permit applications and appeals from decisions of the zoning administrator.

Regional Planning Commission Representative – Helps develop the regional plan and assess municipal land use plans.

Conservation Commission Members – Inventory, natural resources of a community and purchases and administers municipal lands for the purpose of conservation.

Health Officer - Appointed by the selectboard with the permission of the Commissioner of Health. Enforces the rules and regulations for the prevention and abatement of public health hazards.

Town Services Officer - Appointed on or before April 15th of each year. Assists individuals within the town who require emergency food, fuel or shelter assistance when the Vermont Department of Social Welfare is not available.

Agent to Convey Real Estate - Executes the deeds on behalf of the town.

Poundkeeper –Cares for the animals that are impounded within the town.

Town Energy Coordinator—Responsible for developing the town energy plan and conducting the town energy audit.

Town Forest Fire Warden - Appointed by the fire commissioner with the approval of the selectboard. Prevents forest fires in the town by enforcing the laws designed to prevent forest fires.

Chairperson for Civil Defense - responsible for the organization, administration and operation of the local committee that is formed for emergency management in the town or city. The emergency management chairperson is under the direct control of the selectboard but may coordinate his or her emergency management efforts with neighboring towns and cities and with the state emergency management division, and with the federal government.

Building Inspector and Deputy Inspector - Appointed only in towns that have adopted a building code. Performs inspections and enforces the local building code.

Fence Viewers – Three viewers are appointed by the selectboard each year. When called up they examine fences and other boundaries within the town.

Inspectors of Lumber – Appointed upon request to examine, measure, and classify the quality of lumber, shingles and wood sold within the town.

Weighers of Coal – Serves as a referee over weights of contested loads of coal.

Inspector of Wiring – Inspects electrical wiring in buildings on request of the selectboard.

ANNUAL REPORT

for the

TOWN OF FLETCHER SCHOOL DISTRICT

For the year ending June 30, 2003

**FLETCHER ELEMENTARY SCHOOL
340 SCHOOL ROAD
CAMBRIDGE, VT 05444**

Telephone: 849-6251

Fax: 849-6509

Printed in accordance with VSA.

Please bring this report to
Town School District Meeting
March 2, 2004
At 7:00 p.m.

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LEGAL WARNING 2004

Fletcher Town School District Annual Meeting

The legal voters of the Fletcher Town School District, Franklin County, State of Vermont, are hereby notified and warned to meet at Fletcher Elementary School in said Fletcher on **March 2, 2004 (Tuesday) at 7:00 PM** to act on the following articles:

- Article I** Adoption of Robert Rules of Order as indicated in T-1, section 562(1) of the Vermont Statutes Annotated.
- Article II** To elect a moderator for the School District Annual Meeting.
- Article III** To elect a School District Clerk for the School District Annual Meeting.
- Article IV** To hear and act upon the reports of the Fletcher School District.
- Article V** To elect from the legal voters from said school district, the following officers by ballot.
- *School Director for Three (3) Year Term*
- Article VI** To see if the voters of Fletcher School District will spend a sum of money necessary to support the public schools.
- Article VII** To see if the voters of Fletcher School District will direct 50% of the current school budget surplus into a capital fund to repair school roof.
- Article VIII** To conduct any other legal business that may come before the meeting.
- Article IX** To adjourn.

Approved by the Board of School Directors on January 8, 2004.

Jennifer Cary, Chair
Dale Rock
Brent Farrell
Betsy Lesnikoski
Barry Peterson

SUMMARY OF FLETCHER SCHOOL DISTRICT MEETING MINUTES 2003

The meeting was called to order at 7:02 PM by Barry Doolan

- Art. 1: Adoption of Robert's Rules of Order. Passed.
- Art. 2: To elect a moderator for School District Annual Meeting. Barry Doolan elected as moderator.
- Art. 3: To elect a School District Clerk for the School District Annual meeting. Jennifer Cary was elected as School District Clerk for the Annual meeting.
- Art. 4: To hear and act upon the reports of the Fletcher School District. A Q was posed on where E.L.F. monies were spent without an E.L.F. program. These funds are not spent, and are part of the prior year carry over. We are carrying this item again so we can try to start the program back up. School District Reports approved.
- Art. 5: To elect by ballot a School District Board Member to fill one remaining year of a three year term. Barry Peterson elected.
- Art. 6: To elect by ballot a School District Board Member for a three year term. Jennifer Cary elected.
- Art. 7: To elect by ballot a School District Board Member for a three year term. Dale Rock elected.
- Art. 8: Will the Fletcher School District spend a sum of money necessary for the support of public schools. Vote on a budget of \$2,175,365 passed.
- Art. 9: To see if the voters of the Fletcher School District will authorize the School Directors to raise the sum of \$15,000 to be placed in a building repair and maintenance fund. The old building was built in 1962 and replacement quotes for a roof range from \$35,000 to \$70,000. We need to accumulate this fund until we need it. Motion passed.
- Art. 10: To Adjourn. Meeting adjourned at 9:26 PM.

PRINCIPAL'S AND SCHOOL BOARD'S REPORT

The past year has been a rich and rewarding one for our school. By all measurements our students continue to improve their academic skills; the school climate is calm and very positive; and the faculty continues to perform as a highly professional and cooperative team. As your principal I am in a unique position to hear comments from visitors. Again and again, people remark about how welcoming and polite our students are and how our teachers are so dynamic and talented. Since education is a three legged stool (students, teachers and parents) the credit must be shared by everyone.

Contrary to our history of stable student populations, this year has seen a fluctuation in student enrollment. We currently have 129 preschool through 6th graders. That includes 21 preschoolers, 10 kindergarteners, 15 first graders, 10 second graders, 18 third graders, 25 fourth graders, 15 fifth graders and 15 sixth graders. There are 100 middle, high, and vocational school students bringing our total current enrollment to 229 students. Our kindergarten enrollment was less than projected. This allowed us to offer a morning session only. However, next years' projected kindergarten enrollment indicates the need to plan for two sessions.

The school staffing remained the same as last year except for additional time for our librarian. While there are 34 different adults working in the school, many serve on a part-time basis. This breaks down to 2.6 people in the principals office; 7.1 classroom teachers; 3.55 specialists (art, music, physical ed., remedial teachers); 1 librarian/technologist; 1 special educator; 1.6 cooks; 1 full-time custodian; and 5 instructional assistants. This totals 25.55 full-time equivalent staff members.

The school now delivers a standards based curriculum in reading, language arts and mathematics. These curricula were developed in conjunction with Fairfax and Georgia. We are also beginning to teach science units involving hands on experimentation. This is called inquiry based science and is in line with both state and federal standards.

Computer technology skills are vastly improved. Students as young as preschool aged are experiencing computer assisted learning. Our third through sixth graders are authoring power point presentations, using email and doing research over the internet. The mobile computer lab, which includes wireless connectivity, has helped foster a greater connection between the technology and more traditional disciplines.

Once again, Fletcher students performed very well on all assessments. A full report about our performance will be forthcoming, but at this point it is significant to note that 77% of our second graders met or exceeded the standards in reading comprehension. Our fourth graders exceeded both district and state scores in reading and writing, as measured by the new standards reference exams, and exceeded the state averages in mathematics. Our 5th graders far exceeded both state and district performance levels. It is important to remember that performing well on tests provide only limited perspective on student performance. We expect that each year will offer different results, since different groups of students are tested each year. However, for the past three years our overall trends are moving in a very positive direction.

We have made several improvements to the building. Most noteworthy has been a much needed retrofit of our lighting system. We have installed "smart" ballasts and energy efficient tubes and bulbs in the building. As a result, the school should realize several thousand dollars a year in savings on our energy bill. We have replaced carpet with tile in several rooms. The shed outside of the gym is being removed. We are hoping to re-roof the building in the summer of 2004, pending approval by the voters. As I write this report, we are experiencing a good old Vermont deep freeze, which brings to mind our heating system, which has some vintage parts dating back to 1960. We are battling our usual heating issues, and are exploring the cost to upgrade the system. Also, we have scheduled the installation of a water chlorination system and are planning to repaint the trim of the exterior this summer.

While the overall climate and performance of our school is very healthy, we do face several real challenges. Parent participation in FOFE (Friends of Fletcher Elementary) is down and our ELF Program (Environmental Learning for the Future) is still unable to generate enough parent volunteers to become viable. Likewise, our once thriving playgroup has generated little interest this year.

The other major challenge comes from our attempts to meet the new federal guidelines required by the No Child Left Behind legislation. Under this new law every sub-group in every school must eventually meet standards that are, as of yet undefined, or face "corrective action". This means that all special education students (regardless of his or her disability); all girls; all boys; all students on free or reduced lunch; and students from all ethnic groups will have to make continuous progress or the school will be labeled as a "failing school". Meeting the requirements of No Child Left Behind is sure to present both fiscal and organizational challenges, and we have yet to understand what the impact will be. We will strive to keep you informed as we enter this new learning curve and try to understand and implement this new law.

The state of our community school is sound. Our children are happy, healthy, and continue to learn and demonstrate competencies that continue to amaze us. They are performing well on assessments and demonstrating very positive social skills. Fletcher continues to be a wonderfully rich learning community. Our School Board meets regularly on the third Thursday of each month at 6:30 p.m. and welcome public input. As always, we also welcome you to stop in and witness our learning community in action.

Respectfully submitted,

Jeffrey Teitelbaum
Principal, Fletcher Elementary School

Jennifer Cary
Chair, Fletcher School Board

FLETCHER ELEMENTARY STAFF

PROFESSIONAL CONTRACTED STAFF

Principal	Jeffrey Teitelbaum		\$64,896.00
Preschool Teacher	Nancy Hurt	.8	\$20,555.00
Kindergarten Teacher	Amy Flaherty	.5	\$16,442.00
Grade 1 & 2	Denette Locke		\$31,691.00
Grade 1 & 2	Cathy O'Brien		\$37,657.00
Grade 3 & 4	Gail MacCallum		\$44,815.00
Grade 3 & 4	Tracey Murphy		\$31,691.00
Grade 5 & 6	Beverly Briggs		\$42,493.00
Grade 5 & 6	Lorrene Palermo		\$28,079.00
Special Education	Melissa Sargent-Minor		\$32,884.00
Early Intervention	Joann Osborne		\$34,109.00
Librarian/Technology	Stephanie Chase		\$28,143.00
Speech Pathologist	Anita Cohn	.5	\$22,424.00
Remedial Reading	Sam Dussault	.5	\$15,645.00
Physical Education	Douglas Young	.45	\$12,636.00
Art	Charles Guyette	.4	\$19,358.00
Music	Ralph Costanza	.2	\$ 6,835.00
Guidance	Ira Trombley	.2	\$ 6,835.00
Reading Recovery	Amy Flaherty	.5	\$16,442.00
Nurse	Meredith Roberts	.2	\$ 5,867.00

HOURLY STAFF

		RATE PER HOUR
Administrative Assistant	Sharon Tinker	15.74/hr
Bookkeeper	Sharon Tinker	15.74/hr
Office Assistant	Joanne Sheldon	.6 9.54/hr
Custodian	Emmett Parker	10.50/hr
Food Service Manager	Bev Holsopple	10.53/hr
Food Service Assistant	Bonnie Labrie	9.16/hr
Preschool Assistant	Pam Farmer	.5 9.46/hr
Student Assistant	Ruth Amato	.6 8.96/hr
Student Assistant	Deb Bolam	.5 8.11/hr
Student Assistant	Roger Dreher	9.41/hr
Student Assistant	Julie Hall	.3 8.11/hr
Student Assistant	Penny Kane	9.31/hr
Student Assistant	Roberta Machia	8.81/hr
Student Assistant	Jasmine Tremblay	8.21/hr
Student Assistant	Tammy Pidgeon	.4 8.96/hr

FLETCHER ELEMENTARY ASSETS & LIABILITIES

Current Assets on 12/31/03

Balances:

Chittenden Managed Balance Acc't	\$979,142.38
Chittenden Improvement of Grounds Fund	1,937.93
Charter One Bank Building Use Fund	6,822.00

TOTAL ASSETS \$987,902.31

Interest Earned on School Managed Checking Acc't 4,146.00

CURRENT LIABILITIES 12/31/03

Balance:

VT Municipal Bond Bank as of 01/01/03	\$240,000.00
Principal Paid	29,681.57
Saving Allocation	10,318.43
Interest Paid in 2003	\$17,769.60

Balance due on Bond on 12/31/03 \$200,000.00

CHITTENDEN BANK – FLETCHER IMPROVEMENT OF GROUNDS FUND

Balance as of 01/01/03 \$1,930.76

Interest Income 2003 \$7.17

Balance on 12/31/03 \$1,937.93

FLETCHER SCHOOL BUILDING USE FUND

Charter One Bank Balance as of 01/01/03 \$6,385.37

Income:

Birthday Party	\$ 30.00
Basketball	341.00
Interest	65.63

Total Income 436.63

Charter One Bank Balance as of 12/31/03 \$6,822.00

ELEMENTARY STUDENT ENROLLMENT 2002 – 2003

<u>CLASS</u>	<u>BOYS</u>	<u>GIRLS</u>	<u>TOTAL</u>
Pre-School	15	6	21
Kindergarten	3	7	10
Grade One	10	6	16
Grade Two	6	5	11
Grade Three	10	7	17
Grade Four	16	10	26
Grade Five	6	9	15
Grade Six	4	11	15
TOTALS	70	61	131

As of 1/08/04

TUITION STUDENT ENROLLMENT 2003 – 2004

SCHOOL	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Total
BFA-Fairfax	14	20	12	13	11	7	77
BFA-St. Albans						1	1
Essex			2	3	1	0.25	6.25
Essex Town School District	1						1
Lamoille Union High School	1						1
Mt. Mansfield		1				1	2
Vt. Common School		1		1			2
TOTAL TUITION STUDENTS	16	22	14	17	12	9.25	90.25

TECHNICAL CENTERS	Grade 9	Grade 10	Grade 11	Grade 12	Total
BFA-St. Albans Tech Center					0
Burlington Tech. Center			2		2
Essex Tech. Center		1	5	1.75	7.75
TOTAL TECH. STUDENTS		1	7	1.75	9.75

TOTAL STUDENTS	16	22	14	18	19	11	100
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TUITION RATES

BFA-Fairfax	\$7,995.00
BFA-St. Albans	\$8,146.00
Burlington	\$10,820.00
Essex	\$8,950.00
Essex Middle School	\$8,000.00
Essex Vocational	\$2,360.00
Lamoille Union High School	\$8,999.00
Mt. Mansfield	\$6,200.00
Vt. Common School	\$7,757.00

Telephone

849-6711
527-6404
864-8411
879-5579
878-8168
899-2008
865-8084

**FLETCHER TOWN SCHOOL DISTRICT
REVENUE PROPOSAL 2004-2005**

	Budget FY 2003	Actual FY 2003	Budget FY 2004	Budget FY 2005
FUND BALANCE (USED AS REVENUE)	54,700	0	45,000	116,363
PROPERTY TAXES (LOCAL GSSG)	406,903	657,613	457,799	0
LOCAL SHARE ABOVE BLOCK TAXES	690,505	413,589	715,631	0
HOMESTEAD REVENUE TO SCHOOL				784,762
EDUCATION SPENDING REVENUE FROM STATE				982,382
NON-RESIDENTIAL PROPERTY TAX REVENUE				94,035
INTEREST	10,000	5,138	7,000	5,000
FOOD SERVICE-STUDENTS-LUNCH	31,000	18,999	26,000	21,000
FOOD SERVICE-STUDENTS-BREAKFAST	0		0	0
FOOD SERVICE-ADULTS-LUNCH	0		0	0
FOOD SERVICE-ADULTS-BREAKFAST	0		0	0
MISCELLANEOUS	1,000	3,216	0	0
STATE SHARE GSSG	509,543	522,379	511,412	0
STATE SHARE ABOVE BLOCK	150,399	163,897	182,096	0
TRANSPORTATION REIMBURSEMENT	44,000	44,092	40,000	40,000
CAPITAL DEBT REIMBURSEMENT	0	0	0	0
SPECIAL EDUCATION BLOCK GRANT	60,900	60,894	62,686	62,152
SPECIAL EDUCATION REIMBURSEMENT	104,600	91,360	84,893	70,330
SPECIAL EDUCATION EXTRAORDINARY	0	0	0	0
EARLY ESSENTIAL EDUCATION GRANT	10,500	10,542	11,648	11,404
SPECIAL CARE & CUSTODY	0	0	0	0
SUCCESS BY SIX	4,500	9,159	4,200	4,500
EARLY EDUCATION INITIATIVE	7,000	7,488	0	6,500
STATE SCHOOL LUNCH MATCH	8,000	828	1,000	1,000
OTHER GRANTS STATE OF VERMONT	0	1,250	0	0
FEDERAL GRANTS	0	0	0	0
TITLE II GRANT Staff Development	0	38,412	0	25,647
TITLE IV GRANT Safe & Drug Free Schools	0	0	0	0
TITLE I GRANT Early Remedial Intervention	17,500	27,816	17,000	25,820
TITLE VI GRANT Inovative Teaching	0	0	0	0
TITLE VI GRANT Class Size Reduction	0	0	0	0
FEDERAL SCHOOL LUNCH	4,400	7,366	8,000	7,500
FEDERAL SCHOOL BREAKFAST	0	2,007	1,000	2,000
TOTAL GENERAL FUND REVENUES	2,115,450	2,086,045	2,175,365	2,260,395
ACT 68 SPECIAL PROGRAM REVENUES				26,569
GROSS ACT 68 REVENUES				2,286,964

**FLETCHER TOWN SCHOOL DISTRICT
EXPENDITURE PROPOSAL 2004-2005
EXPENDITURE SUMMARY**

	FY 2003 Budget	FY 2004 Budget	FY 2005 Budget	FY 2005 Variance	%-age
ELEMENTARY					
GENERAL INSTRUCTION	393,175	428,131	448,239	20,108	4.70%
COMPENSATORY EDUCATION/TITLE I	39,900	45,054	51,467	6,413	14.23%
ELEMENTARY SPECIAL EDUCATION	96,050	120,379	131,005	10,626	8.83%
SUCCESS BY SIX	4,200	4,200	4,200	0	0.00%
PRESCHOOL PROGRAM	27,550	29,953	43,290	13,337	44.53%
CO-CURRICULAR ACTIVITIES	1,700	1,700	0	(1,700)	-100.00%
GUIDANCE SERVICES	7,300	7,926	8,335	409	5.16%
HEALTH SERVICES	7,575	11,490	7,557	(3,933)	-34.23%
SPEECH SERVICES	22,250	23,002	34,397	11,395	49.54%
EDUCATION MEDIA SERVICES	41,675	36,624	39,323	2,699	7.37%
BOARD OF EDUCATION	6,800	6,775	8,600	1,825	26.94%
DISTRICT TREASURER	2,500	2,500	2,500	0	0.00%
MISCELLANEOUS FUNCTIONS	13,500	13,550	13,800	250	1.85%
SUPERVISORY UNION	27,650	29,378	30,112	734	2.50%
OFFICE OF THE PRINCIPAL	106,800	114,015	115,562	1,547	1.36%
FISCAL SERVICES	23,625	26,148	25,383	(765)	-2.93%
OPERATIONS & MAINTENANCE	109,275	107,492	116,885	9,393	8.74%
PUPIL TRANSPORTATION	94,800	96,533	100,427	3,894	4.03%
FOOD SERVICE	44,225	46,643	50,820	4,177	8.96%
DEBT SERVICE	69,625	68,869	48,884	(19,985)	-29.02%
PRIOR PERIOD ADJUSTMENT	0	0	0	0	
TOTAL ELEMENTARY	1,140,175	1,220,362	1,280,786	60,424	4.95%
SECONDARY					
SECONDARY TUITION	788,275	796,003	836,650	40,647	5.11%
SECONDARY SPECIAL ED	187,000	159,000	105,600	(53,400)	-33.58%
TOTAL SECONDARY	975,275	955,003	942,250	(12,753)	-1.34%
TOTAL EXPENDITURE BUDGET	2,115,450	2,175,365	2,223,036	47,671	2.19%
ACT 68 SPECIAL PROGRAM EXPENDITURES			26,569	26,569	
ACT 68 TECH CTR TUITION			37,359	37,359	
TOTAL EXPENDITURE BUDGET	2,115,450	2,175,365	2,286,964	111,599	5.13%
TOTAL REVENUES BUDGET	2,115,450	2,175,365	2,286,964	111,599	5.13%

FLETCHER TOWN SCHOOL DISTRICT

EXPENDITURE PROPOSAL 2004-2005

FY 2003 Budget	FY2003 Actual	FY 2004 Budget	FY 2005 Budget
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GENERAL INSTRUCTION

This category includes most elementary classroom instructional costs.

SALARY	271,650	303,002	294,200	305,750
SALARY/SUBS	6,000	8,292	6,000	8,000
SALARY/AIDES	1,200	3,348	0	5,057
GROUP HEALTH/DENTAL INSURANCE	34,734	36,487	39,366	38,564
SOCIAL SECURITY	21,016	24,070	22,506	24,389
GROUP LIFE INSURANCE/DISABILITY	2,065	2,321	2,000	2,375
DENTAL INSURANCE	4,800	0	5,250	1,707
WORKER'S COMPENSATION	645	2,009	2,009	1,225
UNEMPLOYMENT INSURANCE	520	309	500	330
HEALTH INSURANCE BUYOUT	1,320	2,320	800	2,320
MUNICIPAL RETIREMENT	0	0		253
COURSE REIMBURSEMENT	5,675	9,347	5,375	9,000
STUDENT TESTING	1,500	1,145	750	1,100
TECHNOLOGY CONTRACTED SER.	2,000	3,718	3,000	4,750
GENERAL REPAIRS & MAINTENANCE	0	0	0	0
COPIER/SERVICE CONTRACT	8,000	7,612	8,000	7,520
POSTAGE	200	180	250	300
TRAVEL	500	86	500	500
SUPPLIES	10,375	12,117	12,100	12,000
SNACKS				500
TEXTBOOKS	9,275	8,369	9,700	10,000
AUDIOVISUAL	1,475	997	1,500	1,500
EQUIPMENT	900	1,784	1,000	1,000
TECHNOLOGY EQUIPMENT/Computer Lab	8,000	8,317	12,000	8,800
FURNITURE	1,325	1,086	1,325	1,300
GENERAL INSTRUCTION	393,175	436,916	428,131	448,239

COMPENSATORY EDUCATION/TITLE I

Title I services are partially federally funded, these funds are reflected in the revenue section of the budget.

SALARY	29,500	30,836	32,884	34,900
GROUP HEALTH INSURANCE	5,542	5,855	6,715	9,799
DENTAL INSURANCE	750	0	750	0
SOCIAL SECURITY	2,241	2,400	2,516	4,016
GROUP LIFE INSURANCE/DISABILITY	295	295	295	443
BUYOUT				500
WORKER'S COMPENSATION	71	221	221	250
UNEMPLOYMENT INSURANCE	52	18	52	60
COURSE REIMBURSEMENT	625	235	721	500
SUPPLIES	175	283	200	250
TEXTBOOKS	650	570	700	750
AUDIOVISUAL	0	0	0	0
EQUIPMENT	0	0	0	0
COMPENSATORY ED/TITLE I	39,900	40,713	45,054	51,467

FLETCHER TOWN SCHOOL DISTRICT

EXPENDITURE PROPOSAL 2004-2005

FY 2003 Budget	FY2003 Actual	FY 2004 Budget	FY 2005 Budget
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ELEMENTARY SPECIAL EDUCATION

Special Education services include student's Individual Education Plans

and other services mandated by Federal law. Approximately 50% of expenditures are reimbursed.

SALARY	31,225	32,033	34,109	36,250
SUBSTITUTE	1,000	0	1,000	0
TUTORS	0	4,216	0	0
AIDES SALARIES	40,050	47,648	57,752	55,116
CLERICAL	0	0	0	0
GROUP HEALTH INSURANCE	7,428	7,503	9,003	9,799
HEALTH INSURANCE AIDES (SINGLE)	0	0	0	10,000
SOCIAL SECURITY	5,441	6,418	7,027	6,989
LIFE INSURANCE/DISABILITY	295	295	295	295
DENTAL INSURANCE	0	0	0	316
MUNICIPAL RETIREMENT	1,602	1,643	1,626	2,756
WORKER'S COMPENSATION	171	533	533	750
UNEMPLOYMENT INSURANCE	312	44	312	180
HEALTH INSURANCE BUYOUT	0	0	0	0
COURSE REIMBURSEMENT	625	1,234	721	753
CONTRACTED SERVICES	5,000	8,249	5,000	5,000
POSTAGE	200	200	200	200
MILEAGE REIMBURSEMENT	500	35	500	300
SUPPLIES	850	655	900	900
TEXTBOOKS	1,050	564	1,100	1,100
EQUIPMENT	300	37	300	300
SPECIAL EDUCATION	96,050	111,307	120,379	131,005

SUCCESS BY SIX

The state funded program prepares 0-6 year old children for pre-school and kindergarten.

SUCCESS BY SIX SALARY	3,800	1,169	3,800	3,800
SUCCESS BY SIX FICA	300	89	300	300
SUCCESS BY SIX CONT. SER.	75	0	75	75
PLAYGROUND GRANT	0	4,979	0	0
SUCCESS BY SIX SUPPLIES	25	2,690	25	25
SUCCESS BY SIX	4,200	8,927	4,200	4,200

PRESCHOOL PROGRAM

Serving 3 and 4 year old Fletcher children as they prepare for elementary school.

PRESCHOOL SALARY	17,250	17,269	18,844	21,509
WAGES PARA-PROFESSIONALS	6,275	6,742	6,872	9,606
PRESCHOOL HEALTH INS.	0	1,858	0	7,839
SOCIAL SECURITY	1,794	1,845	1,967	2,380
WORKER'S COMPENSATION	56	174	174	100
UNEMPLOYMENT INSURANCE	104	14	62	60
HEALTH INSURANCE BUYOUT	500	0	500	0
LIFE/DISABILITY INSURANCE	295	0	148	236
COURSE REIMBURSEMENT	325	0	361	360
PURCHASED SERVICES	0	129	0	0
SUPPLIES	500	1,198	525	250
TEXTBOOKS	150	0	150	350

FLETCHER TOWN SCHOOL DISTRICT

EXPENDITURE PROPOSAL 2004-2005

	FY 2003 Budget	FY2003 Actual	FY 2004 Budget	FY 2005 Budget
FURNITURE	100	0	125	450
AUDIOVISUAL	200	0	225	0
EQUIPMENT	0	177	0	0
FIELD TRIPS	0	0	0	150
PRESCHOOL PROGRAM	27,550	29,406	29,953	43,290
CO-CURRICULAR				
SUPPLIES	300	0	300	0
PROGRAM	1,400	0	1,400	0
CO-CURRICULAR ACTIVITIES	1,700	0	1,700	0
GUIDANCE SERVICES				
<i>This section provides for one day a week Guidance services.</i>				
SALARY	6,300	6,431	6,835	7,250
HEALTH INSURANCE	0	0	0	0
SOCIAL SECURITY	482	500	523	555
WORKER'S COMPENSATION	15	47	47	25
UNEMPLOYMENT INS.	52	4	52	30
HEALTH INSURANCE BUYOUT	200	100	200	200
COURSE REIMBURSEMENT	125	0	144	151
SUPPLIES	0	0	0	0
TEXTBOOKS	25	0	25	25
AUDIOVISUAL	100	0	100	100
GUIDANCE SERVICES	7,300	7,082	7,926	8,335
HEALTH SERVICES				
<i>This section provides for one day a week Health Services.</i>				
SALARY	6,200	4,474	6,809	6,000
HEALTH INSURANCE	0	62	3,417	0
SOCIAL SECURITY	483	355	521	459
WORKER'S COMP	15	47	47	25
UNEMPLOYMENT INS.	52	3	52	33
HEALTH INSURANCE BUYOUT	200	100	0	160
COURSE REIMBURSEMENT	125	130	144	170
CONTRACTED SERVICES	100	0	100	0
SUPPLIES	400	306	400	650
TEXTBOOKS	0	37	0	25
EQUIPMENT	0	80	0	0
DUES	0	0	0	35
HEALTH SERVICES	7,575	5,593	11,490	7,557
SPEECH SERVICES				
<i>Speech services are included in some IEPs. The costs are offset by a 50% reimbursement. Additional services are reflected in this proposal.</i>				
SALARY	13,300	21,136	15,625	28,500
HEALTH INSURANCE	1,762	286	3,417	2,231
SOCIAL SECURITY	1,016	1,617	1,195	2,180
LIFE INSURANCE	0	181	102	102
DENTAL INSURANCE	375	0	750	190

FLETCHER TOWN SCHOOL DISTRICT

EXPENDITURE PROPOSAL 2004-2005

	FY 2003 Budget	FY2003 Actual	FY 2004 Budget	FY 2005 Budget
WORKER'S COMP	32	100	100	63
UNEMPLOYMENT INS.	52	8	52	30
COURSE REIMBURSEMENT	313		361	452
CONTRACTED SERVICES	5,000	905	1,000	0
SUPPLIES	50	692	50	50
MILEAGE REIMBURSEMENT	0	36	0	0
TEXTBOOKS	350	388	350	50
EQUIPMENT	0	0	0	200
AUDIOVISUAL	0	0	0	100
TECHNOLOGY	0	0	0	250
SPEECH SERVICES	22,250	25,348	23,002	34,397

EDUCATION MEDIA SERVICES

Library and media services continue for 5 days per week.

LIBRARY/MEDIA SALARY	14,725	29,567	28,143	30,000
SALARY/SUBS	200	0	200	200
ED. MEDIA HEALTH INSURANCE	0	155	0	0
ED. MEDIA SOCIAL SECURITY	1,132	1,245	2,153	2,295
ED. MEDIA DISABILITY/LIFE INSURANCE	118	180	0	295
ED. MEDIA DENTAL INSURANCE	300	0	0	0
ED. MEDIA LIBRARY WORKER'S COMP	24	75	100	125
ED. MEDIA UNEMPLOYMENT INS.	52	9	31	30
ED. MEDIA INSURANCE BUYOUT	400	480	800	800
ED. MEDIA COURSE REIMBURSEMENT	250	619	721	753
ENRICHMENT AND TECH. AMMEND.	20,000	0	0	0
REPAIRS	100		100	100
POSTAGE	150	150	150	150
SUPPLIES	500	665	500	500
BOOKS	2,575	2,744	2,575	2,575
PERIODICALS	500	614	500	600
EQUIPMENT	200	205	200	250
AUDIOVISUAL	200	113	200	400
FURNITURE	250	213	250	250
EDUCATION MEDIA SERVICES	41,675	37,034	36,624	39,323

BOARD OF EDUCATION

BOARD EXP. & REMUNERATION	2,500	2,500	2,500	2,500
SALARY BOARD CLERK	50	50	50	50
BOARD SECRETARY	650	550	650	650
SOCIAL SECURITY	250	195	250	250
SCHOOL BOARD LIABILITY INS.	600	1,776	825	1,800
ADVERTISEMENTS	1,000	1,383	1,000	1,400
MILEAGE REIMBURSEMENT	250	0	0	0
DUES AND FEES	1,200	1,647	1,200	1,650
MISCELLANEOUS	300	129	300	300
BOARD OF EDUCATION	6,800	8,230	6,775	8,600

DISTRICT TREASURER

PURCHASED SERVICES	2,500	2,500	2,500	2,500
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FLETCHER TOWN SCHOOL DISTRICT EXPENDITURE PROPOSAL 2004-2005

	FY 2003 Budget	FY2003 Actual	FY 2004 Budget	FY 2005 Budget
DISTRICT TREASURER	2,500	2,500	2,500	2,500
MISCELLANEOUS FUNCTIONS				
LEGAL SERVICES	500	3,932	2,000	2,000
AUDIT SERVICES	2,000	1,700	2,100	2,100
NEGOTIATIONS SERVICES	2,000	0	0	0
PURCHASED BUSINESS SERVICE	9,000	9,000	9,450	9,700
MISCELLANEOUS FUNCTIONS	13,500	14,632	13,550	13,800
SUPERVISORY UNION				
SPED STUDENT SUPPORT SERVICES	5,975	5,860	5,829	5,975
SU MANAGEMENT/CURR DEVELOPMENT	21,675	21,750	23,549	24,138
SUPERVISORY UNION	27,650	27,610	29,378	30,112
OFFICE OF THE PRINCIPAL				
SALARY	62,400	64,896	64,896	67,492
CLERICAL	19,375	20,357	20,890	20,692
HEALTH INSURANCE	9,898	10,267	11,752	11,985
SOCIAL SECURITY	6,256	6,522	6,563	6,746
ALL TERM LIFE/DISABILITY	494	436	494	413
DENTAL INSURANCE	0	0	0	0
MUNICIPAL RETIREMENT	775	403	463	1,035
WORKER'S COMPENSATION	196	611	611	300
UNEMPLOYMENT INSURANCE	156	50	75	72
COURSE REIMBURSEMENT	900	1,420	721	753
REPAIRS	250	75	250	250
TELEPHONE	4,000	5,537	4,000	3,000
POSTAGE	600	739	600	750
TRAVEL	100	270	100	275
SUPPLIES	500	587	500	600
EQUIPMENT	300	495	1,500	500
DUES & FEES & MISC.	600	677	600	700
OFFICE OF THE PRINCIPAL	106,801	113,342	114,015	115,562
FISCAL SERVICES				
<i>These services include clerical and bookkeeping expenses associated with administering the financial affairs of the Fletcher School.</i>				
FISCAL SERVICES SALARY	15,400	15,159	17,376	18,210
FISCAL SERVICES HEALTH INS.	4,457	4,258	5,036	3,000
FISCAL SERVICES FICA	1,186	1,160	1,329	1,393
LIFE INSURANCE/DISABILITY	177	236	177	177
DENTAL INSURANCE	0	0	0	0
FISCAL SERVICES MUN RETIRE.	616	605	695	910
FISCAL SERVICES WORKER'S COMP	37	115	115	75
FISCAL SERVICES UNEMPLOY INS.	52	9	19	18
COURSE REIMBURSEMENT	300	95	0	0
NEMRC CONTRACT/PURCHASED SVCS	1,100	960	1,100	1,100
FISCAL SERVICES SUPPLIES	300	673	300	500
FISCAL SERVICES	23,625	23,270	26,148	25,383

FLETCHER TOWN SCHOOL DISTRICT

EXPENDITURE PROPOSAL 2004-2005

FY 2003 Budget	FY2003 Actual	FY 2004 Budget	FY 2005 Budget
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OPERATIONS & MAINTENANCE

SALARY	21,625	23,868	21,840	22,495
HEALTH INSURANCE	7,431	2,103	1,000	9,799
SOCIAL SECURITY	1,655	1,902	1,671	1,721
GROUP LIFE/DISABILITY	295	271	295	295
DENTAL INSURANCE	750	0	0	316
MUNICIPAL RETIREMENT	865	741	874	1,125
WORKER'S COMPENSATION	52	162	162	125
UNEMPLOYMENT INSURANCE	52	13	52	30
OPERATION OF CLASSROOM UNIT	4,550	0	2,600	0
GARBAGE REMOVAL	3,200	3,516	3,200	3,500
SNOW REMOVAL	1,500	1,500	2,000	2,000
FLOOR REPLACEMENT SCHEDULE	0	0	5,379	4,800
REPAIRS & MAINTENANCE	10,000	3,665	10,000	5,000
PROPERTY INSURANCE	2,200	1,841	2,000	2,000
LIABILITY INSURANCE	1,200	1,563	1,520	1,800
MILEAGE REIMBURSEMENT	200	380	200	380
CONTRACTED SERVICE (ANNUAL)	8,700	0	8,700	11,000
CONTRACTED ANNUAL WATER TEST.	1,000	1,287	1,000	1,400
CONTRACTED SERVICE	5,200	7,750	5,200	7,800
SUPPLIES	5,000	7,304	5,000	7,300
ELECTRICITY	22,400	20,330	22,400	22,500
FUEL OIL	10,400	8,653	11,400	10,500
EQUIPMENT--WATER TREATMENT	1,000	4,580	1,000	1,000
OPERATIONS & MAINTENANCE	109,275	91,429	107,492	116,885

PUPIL TRANSPORTATION

Busing services are provided for all students attending Fletcher Elementary School and BFA Fairfax.

TRANS. CONTRACTED SERVICE	93,000	92,875	94,733	96,627
HALL OF FAME TRIPS	0	0	0	0
FIELD TRIPS	1,800	3,842	1,800	3,800
PUPIL TRANSPORTATION	94,800	96,717	96,533	100,427

FOOD SERVICE

WAGES	22,900	23,409	24,997	27,764
SUBSTITUTE	500	414	500	500
SOCIAL SECURITY	1,750	1,822	1,912	2,265
MUNICIPAL RETIREMENT	916	930	1,000	1,481
WORKER'S COMPENSATION	55	171	171	250
UNEMPLOYMENT INSURANCE	104	14	62	60
REPAIRS	400	305	400	400
TRAVEL	100	0	100	100
FOOD	15,000	13,317	15,000	15,000
NON/FOOD	1,000	1,695	1,000	1,500
EQUIPMENT	1,500	0	1,500	1,500
FOOD SERVICE	44,225	42,077	46,643	50,820

BUILDING AND REPAIR ARTICLE

FLETCHER TOWN SCHOOL DISTRICT

EXPENDITURE PROPOSAL 2004-2005

	FY 2003 Budget	FY2003 Actual	FY 2004 Budget	FY 2005 Budget
ARTICLE	0	0	0	0
TOTAL ARTICLE	0	0	0	0
DEBT SERVICE				
<i>This section covers our Bond Debt Service.</i>				
INTEREST LONG TERM	19,625	19,180	18,869	8,884
PRINCIPAL LONG TERM	50,000	40,000	50,000	40,000
DEBT SERVICE	69,625	59,180	68,869	48,884
PRIOR PERIOD ADJUSTMENT				
PRIOR PERIOD ADJUSTMENT	0	1,686	0	0
PRIOR PERIOD ADJUSTMENT	0	1,686	0	0
TOTAL ELEMENTARY	1,140,175	1,182,999	1,220,360	1,280,786
(budget to budget increase)				
SECONDARY EDUCATION				
SECONDARY TUITION				
SECONDARY TUITION	727,275	699,970	756,544	793,100
TECH CENTER TUITION	61,000	36,367	39,459	43,550
TOTAL SECONDARY TUITION	788,275	736,337	796,003	836,650
SECONDARY SPECIAL ED				
SPECIAL ED PARA	0	0	0	0
PURCHASED SERVICES	44,000	4,733	44,000	5,500
TRANSPORTATION EXPENSE	25,000	9,752	25,000	9,800
TUITION	118,000	113,968	90,000	90,300
TOTAL SECONDARY SPECIAL ED	187,000	128,453	159,000	105,600
TOTAL SECONDARY	975,275	864,790	955,003	942,250
(budget to budget increase)				
TOTAL EXPENDITURE BUDGET	2,115,450	2,047,789	2,175,365	2,223,036
(budget to budget increase)				
ACT 68 GROSS BUDGET				
<i>Act 68 expenditures are fully funded through State and Federal Grants. The new law requires that the amounts be listed in the total school budget. They do not have an impact on taxes.</i>				
GRANT FUNDED PROGRAMS				26,569
TECH CENTER BASE TUITION PAYMENT				37,359
TOTAL ACT 68 EXPENDITURES				63,928
TOTAL ACT 68 GROSS BUDGET				2,286,964

PRELIMINARY

Three Prior Years Comparisons

ESTIMATES
ONLYDistrict: **Fletcher**
County: FranklinLEA: **077**
S.U.: Franklin West

Expenditures

	FY2002	FY2003	FY2004	FY2005	
Budget (local budget approved in prior years)	1,990,000	2,065,450	2,175,365	2,260,395	1.
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005	not applicable	not applicable	not applicable	37,359	2.
S.U. assessment (included in local budget)	26,532	27,650	29,378	30,112	3.
Deficit (if included in local budget)					4.
+ Block grant paid by State to tech center in prior years	27,186	36,958	40,961	not applicable	5.
+ 1. Separately warned article passed at town meeting	50,000	50,000	15,000	58,181	6.
+ 2. Separately warned article passed at town meeting	-	-	-	-	7.
+ 3. Separately warned article passed at town meeting	-	-	-	-	8.
- Act 144 Expenditures, (excluded from "Education Spending")	-	-	-	-	9.
	2,067,186	2,152,408	2,231,326	2,318,576	10.
Act 68 local adopted budget					
+ Union school or joint school district assessment	-	-	-	-	11.
+ Deficit if not included in budget or revenues	42,668	42,781	42,273	26,569	12.
+ Special programs expenditures (if not included in local budget)	2,109,854	2,195,189	2,273,599	2,345,145	13.
Gross Act 68 Budget					14.
Act 144 expenditures (if any - excluded from "Education Spending")	-	-	-	-	15.

Revenues

+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	270,400	358,100	308,427	399,216	16.
+ Capital debt aid	155	-	-	-	17.
+ Special program revenues (if not included in local budget)	42,668	42,781	42,273	26,569	18.
- Deficit if not included in budget or expenditures	-	-	-	-	19.
- Act 144 revenues	313,223	400,881	350,700	425,785	20.
					21.
- Fund raising (if any)	-	-	-	-	22.
Adjusted local revenues	313,223	400,881	350,700	425,785	23.

Education Spending (Act 68 definition)	1,796,631	1,794,308	1,922,899	1,919,360	24.
Equalized Pupils	221.47	218.64	214.70	211.41	25.
Education Spending per Equalized Pupil	8,112	8,207	8,956	9,079	26.
Excess Spending per Equalized Pupil (if any)	not applicable	not applicable	not applicable	not applicable	27.
Per pupil figure used for calculating District Adjustment	not applicable	not applicable	not applicable	9,079	28.
District spending adjustment (minimum of 100%)	not applicable	not applicable	not applicable	133.515%	29.
(\$9,079 / \$6,800)					
Anticipated homestead tax rate, equalized	not applicable	not applicable	not applicable	\$1,469	30.
(133.515% x \$1.10)					
Household Income Percentage for income sensitivity	not applicable	not applicable	not applicable	2.67%	31.
(133.515% x 2.0%)					

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

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DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
Fletcher School District

We have audited the accompanying general-purpose financial statements of Fletcher School District, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Fletcher School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In our opinion, except for the effects on the general-purpose financial statements of the omission described in the preceding paragraph, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Fletcher School District, Vermont, as of June 30, 2003, and the results of its operations for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 9, 2003 on our consideration of Fletcher School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Fletcher School District, Vermont taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of Fletcher School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, except for the effects on the general and capital projects funds of the omission described in the preceding paragraph, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Angolano & Company

Angolano & Company

Shelburne, Vermont

Firm Registration Number 92-0000141

September 9, 2003

Fletcher School District
Combined Balance Sheet
All Fund Types and Account Groups
June 30, 2003

EXHIBIT I

	Governmental Fund Types		Fiduciary Fund Type	Account Group	Totals (Memorandum Only)
	General Fund	Capital Project Fund	Agency Fund	General Long-Term Debt	
ASSETS:					
Current Assets:					
Cash and Equivalents	\$ 101,878	\$ 8,547	\$ 3,265		\$ 113,690
Accounts Receivable - State	46,046	15,000			61,046
Accounts Receivable - Supervisory Union	2,985				2,985
Accounts Receivable - Other LEAs	6,257				6,257
Due From Other Funds	12,634	-	-	-	12,634
Total Current Assets	<u>169,800</u>	<u>23,547</u>	<u>3,265</u>	<u>\$ -</u>	<u>196,612</u>
Other Assets:					
Amount to be Provided for:					
Retirement of Long-Term Debt	-	-	-	290,000	290,000
Total Other Assets	<u>-</u>	<u>-</u>	<u>-</u>	<u>290,000</u>	<u>290,000</u>
TOTAL ASSETS	<u>\$ 169,800</u>	<u>\$ 23,547</u>	<u>\$ 3,265</u>	<u>\$ 290,000</u>	<u>\$ 486,612</u>
LIABILITIES AND FUND EQUITY					
Liabilities:					
Accounts Payable - Town	\$ 131				\$ 131
Accounts Payable - Other LEAs	7,469				7,469
Accounts Payable - Other	837				837
Due To Other Funds		\$ 12,634			12,634
Amount Held for Agency Funds			\$ 3,265		3,265
Bond Payable	-	-	-	290,000	290,000
Total Liabilities	<u>8,437</u>	<u>12,634</u>	<u>3,265</u>	<u>290,000</u>	<u>314,336</u>
Fund Equity:					
Fund Balances:					
Unreserved	116,363				116,363
Reserved	45,000	10,913	-	-	55,913
Total Fund Equity	<u>161,363</u>	<u>10,913</u>	<u>-</u>	<u>-</u>	<u>172,276</u>
TOTAL LIABILITIES & FUND EQUITY	<u>\$ 169,800</u>	<u>\$ 23,547</u>	<u>\$ 3,265</u>	<u>\$ 290,000</u>	<u>\$ 486,612</u>

The accompanying notes are an integral part of these financial statements

Fletcher School District
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types
For The Year Ended June 30, 2003

EXHIBIT II

	General Fund	Capital Project Fund	Debt Service Fund	Totals (Memorandum Only)
REVENUES:				
Property Taxes	\$ 413,589			\$ 413,589
Investment Income	5,138	\$ 82		5,220
Fees		314		314
Miscellaneous	3,216			3,216
Lunch Program Sales	18,999			18,999
Private	1,250			1,250
State	1,568,252	15,000		1,583,252
Federal	75,601	-	-	75,601
TOTAL REVENUES	<u>2,086,045</u>	<u>15,396</u>	<u>\$ -</u>	<u>2,101,441</u>
EXPENDITURES:				
Direct Services	1,492,059			1,492,059
Support Services:				
Student	38,023			38,023
Instructional Staff	37,572			37,572
General Administration	52,972			52,972
Area Administration	113,342			113,342
Fiscal Services	23,270			23,270
Operation and Maintenance of Building	91,429			91,429
Transportation	96,717			96,717
Food Service	42,077			42,077
Construction		62,634		62,634
Debt Service:				
Interest Payment			19,180	19,180
Principal Payment			40,000	40,000
Other Outlays	1,766	-	-	1,766
TOTAL EXPENDITURES	<u>1,989,227</u>	<u>62,634</u>	<u>59,180</u>	<u>2,111,041</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	96,818	(47,238)	(59,180)	(9,600)
Other Financing Sources (Uses):				
Bond Proceeds		50,000		50,000
Transfers In (Out)	(59,180)	-	59,180	-
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	37,638	2,762	-	40,400
FUND BALANCE, JULY 1, 2002	<u>123,725</u>	<u>8,151</u>	<u>-</u>	<u>131,876</u>
FUND BALANCE, JUNE 30, 2003	<u>\$ 161,363</u>	<u>\$ 10,913</u>	<u>\$ -</u>	<u>\$ 172,276</u>

The accompanying notes are an integral part of these financial statements

FRANKLIN WEST SUPERVISORY UNION

Budget FY 2005

REVENUES

	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Budget FY - 2005
Carry Forward	3,591	-	10,000	10,000
Interest Earned	5,000	3,025	5,000	3,000
Miscellaneous Income	1,000	6,290	-	-
Grant Administration	98,987	102,361	93,724	93,000
Fairfax Assessment - Supt. & Curr. Coord.	144,091	144,091	274,418	286,700
Fletcher Assessment - Supt. & Curr. Coord.	21,750	21,750	-	-
Georgia Assessment - Supt. & Curr. Coord.	106,028	106,029	-	-
Fairfax Assessment - Student Support Service	38,823	38,823	67,926	64,267
Fletcher Assessment - Student Support Service	5,860	5,860	-	-
Georgia Assessment - Student Support Service	28,568	28,568	-	-
Fairfax School Psychologist	15,000	15,000	-	-
Georgia School Psychologist	7,600	7,600	-	-
TOTAL REVENUES	476,298	479,396	451,068	456,967

GENERAL FUND EXPENDITURES

2211 CURRICULAR COORDINATOR

	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Budget FY - 2005
110 Curricular Coordinator Salary	65,520	43,860	66,503	63,500
111 Comp Package	9,450	1,101	-	-
210 Insurances	-	14	10,969	12,827
220 Social Security	5,735	3,440	5,927	4,858
250 Workers' Compensation	65	197	100	370
260 Unemployment Compensation	26	8	26	10
270 Continuing Education	2,085	-	2,186	2,500
540 Advertising	-	2,824	-	-
580 Mileage Reimbursement	2,200	416	2,200	2,300
581 Conference Expenses	1,500	-	1,500	1,500
610 Supplies	-	87	-	-
730 Equipment	-	810	-	500
810 Professional Fees	600	525	600	600
TOTAL CURRICULAR COORDINATOR	87,181	53,282	90,011	88,965

2321 OFFICE OF THE SUPERINTENDENT

	Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Budget FY - 2005
110 Superintendent Salary	82,992	82,992	86,312	88,312
111 Comp Package	1,178	1,085	1,205	-
113 Administrative Asst. Salaries	28,944	24,023	28,685	36,109
117 School Board Secretary Salary	350	272	400	300
210 Insurances	10,227	11,838	13,236	15,540
211 Insurance Buy-Out	-	-	-	2,716
220 Social Security	8,590	8,254	8,828	9,749
240 Municipal Retirement	1,158	1,146	1,174	1,805
250 Workers' Compensation	130	1,026	200	723
260 Unemployment Compensation	51	13	51	15
270 Continuing Education	1,500	1,054	1,516	2,000
360 Legal Fees	-	2,302	250	1,250
370 Audit	3,000	2,100	3,000	3,000
420 Custodial Services	400	-	-	-
430 Maintenance/Support Contracts	1,500	2,194	-	400

FRANKLIN WEST SUPERVISORY UNION
Budget FY 2005

		Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Budget FY - 2005
440	Office Rent	7,900	7,776	-	-
520	Insurance/Bond/Liability	2,400	1,403	-	-
530	Telephone	2,400	1,364	-	-
531	Postage	700	307	-	-
540	Advertising	-	1,303	1,000	1,000
580	Travel	2,200	2,113	2,200	2,500
581	Conference Expenses	1,500	2,337	1,500	2,500
610	Supplies	2,000	1,526	-	-
615	Copier Expense	1,600	1,600	-	-
620	Utilities	3,000	1,752	-	-
730	Equipment	2,325	4,755	1,000	1,000
800	Taxes & Fees	1,200	1,015	-	-
810	Professional Fees	3,400	2,843	-	-
812	Membership Dues	-	189	3,400	3,200
890	Miscellaneous	300	40	200	200
891	Bank Charges	250	30	-	-
892	Future Plannning	-	-	-	-
TOTAL OFFICE OF THE SUPERINTENDENT		171,195	168,650	154,157	172,319
2420	STUDENT SUPPORT SERVICE				
110	Student Support Director Salary	65,520	65,520	68,141	70,141
111	Comp Package	9,450	9,540	10,969	-
113	Administrative Asst. Salaries	20,275	20,268	37,199	28,580
120	Idea B Student Support Salaries	7,500	7,500	-	-
210	Insurances	6,290	2,647	8,925	11,494
211	Insurance Buy-out	-	-	-	3,941
220	Social Security	7,860	7,611	8,898	7,854
240	Municipal Retirement	1,111	1,388	1,488	1,429
250	Workers' Compensation	130	794	250	573
260	Unemployment Compensation	51	11	64	15
270	Continuing Education	2,085	585	1,516	2,800
300	Computer Support	30,000	69,012	-	-
320	Purchase Psych Services	22,500	-	-	-
330	Idea B Purchase Psych Services	-	(3,898)	-	-
420	Custodial Services	600	-	-	-
430	Maintenance/Support Contracts	600	524	-	-
440	Office Rent	5,200	5,137	-	-
530	Telephone	950	1,276	-	-
531	Postage	750	93	-	-
580	Travel	4,800	2,347	4,300	2,500
581	Conference Expenses	1,000	783	1,000	1,500
610	Supplies	3,000	886	-	-
611	Copier Expense	1,600	1,067	-	-
620	Utilities	800	1,168	-	-
730	Equipment	1,200	1,380	2,200	2,000
731	Equipment	1,000	2,691	-	-
800	Taxes & Fees	800	727	-	-
810	Professional Fees	600	207	600	400
890	Miscellaneous	250	250	250	200
TOTAL STUDENT SUPPORT SERVICE		195,922	199,512	145,800	133,427

FRANKLIN WEST SUPERVISORY UNION
Budget FY 2005

		Budget FY - 2003	Actual FY - 2003	Budget FY - 2004	Budget FY - 2005
2520	BUSINESS SERVICES				
110	Business Office Salaries	-	-	16,380	20,000
210	Insurances	-	-	1,708	-
220	Social Security	-	-	1,253	1,530
240	Municipal Retirement	-	-	655	-
250	Workers' Compensation	-	-	50	116
260	Unemployment Compensation	-	-	26	10
300	Contracted Services	22,000	22,000	1,928	1,000
TOTAL BUSINESS SERVICES		22,000	22,000	22,000	22,656
2600	BUILDING EXPENSES				
110	Custodial Salaries	-	775	1,115	1,134
211	Insurance Buy-out	-	-	-	95
220	Social Security	-	59	85	94
250	Workers' Compensation	-	-	-	7
440	Rent	-	-	13,400	12,960
610	Supplies	-	33	-	150
620	Utilities	-	-	3,100	3,200
800	Property Taxes	-	-	2,000	2,200
TOTAL BUILDING EXPENSES		-	867	19,700	19,840
010-2321	SHARED OFFICE EXPENSES				
300	Computer Services	-	-	2,600	4,660
405	Common Office Expenses	-	-	4,000	5,100
520	Property/Liability Insurance	-	-	2,600	1,400
530	Phone Expenses	-	-	3,400	2,500
531	Postage	-	-	1,550	1,000
610	Supplies	-	-	5,000	5,000
891	Bank Charges	-	-	250	100
TOTAL SHARED OFFICE EXPENSES		-	-	19,400	19,760
TOTAL GENERAL FUND EXPENDITURES		476,298	444,311	451,068	456,967

FRANKLIN WEST SUPERVISORY UNION

Including INSURANCE BUY-OUTS

Fiscal Year
July 1, 2002-June 30, 2003

Employee	Gross Wages
Brinkmeyer, Donna	\$ 36,300.00
Chamberlain, Patricia	\$ 1,440.00
Daniels, Patricia	\$ 8,660.76
Dickerson, Melissa	\$ 50.00
Dickerson, Natasha	\$ 24,022.50
Fisher, Adrienne	\$ 75,059.92
Greene, Colleen Barker	\$ 38,959.83
Higgins, Philip	\$ 84,077.04
Klein, Gail	\$ 9,455.00
Riley, Nancy	\$ 49,992.98
Santee, Terri	\$ 775.00
Sawyer, Susan	\$ 29,668.00
Total	\$ 358,461.03

TOWN OF FLETCHER

**BULK RATE
U.S. POSTAGE
PAID
CAMBRIDGE, VT
05444
PERMIT NO. 4**

STATE OF VERMONT
DEPT OF LIBRARIES
111 STATE ST
MONTPELIER VT 05602

Town of Franklin, Vermont

and the

Franklin School District

2003 Annual Report

For the
Town Year Ending December 31, 2003
School Year Ending June 30, 2003

AUDITORS' ANNUAL REPORT

for the

TOWN OF FRANKLIN,
VERMONT

For the Year Ending
December 31, 2003

Printed by Authority

Repro Digital
566 Hercules Drive
Colchester, Vermont

*****Please Bring This Report to Town Meeting*****

AUDITORS' ANNUAL REPORT

for the

TOWN OF FRANKLIN,
VERMONT

For the Year Ending
December 31, 2003

Printed by Authority

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566 Hercules Drive
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*****Please Bring This Report to Town Meeting*****

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WARNING FOR ANNUAL TOWN MEETING AND SCHOOL DISTRICT MEETING

The legal voters of the Town of Franklin and the School District are hereby warned and notified to meet in the Franklin Elementary School on Tuesday, March 2, 2004 at ten o'clock in the forenoon to transact the following business:

1. To elect a moderator for the ensuing year.
2. To elect a town clerk for a three-year term.
3. To receive and act upon the reports of the several town officers.
4. To see if the town will vote the following items(each voted separately):
 - A. ARC of Northwestern Vermont - \$600
 - B. Club Respite - \$350
 - C. Franklin County Senior Center - \$1,000
 - D. Franklin County Court Diversion - \$50
 - E. Franklin County Humane Society - \$320
 - F. Green Up Vermont - \$100
 - G. MVU Substance Free Party - Donation
 - H. Northern Vermont Resource Conservation - \$50
 - I. Samaritan House - Donation
 - J. Vermont Association of the Blind - \$500
5. To see if the voters will appropriate \$57,000 for the ROW fund to be raised over a three-year period (2005, 2006 and 2007).
6. To see if the voters will vote an adequate sum of money to meet current expenses, deficit, and debt payment of the town as indicated in the proposed Municipal Budget.
7. To elect the following town officers:
 - A. One selectboard member for a term of three years. (by ballot)
 - B. One selectboard member for a term of two years. (by ballot)
 - C. One lister for a term of three years. (by ballot)
 - D. One auditor for a term of three years. (by ballot)
 - E. One auditor for a term of two years. (by ballot)
 - F. A trustee of public money.
 - G. A trustee of the Haston Library Fund.
 - H. Two Haston Library trustees for terms of three years.
 - I. A collector of delinquent taxes for a term of one year.
 - J. A constable for a term of one year.
 - K. A town agent to prosecute and defend suits in which the town is interested.
 - L. One or more grand jurors.
 - M. One representative to serve on the Franklin Homestead, Inc. Board of Directors for a term of three years.

RECESS REGULAR TOWN MEETING AND ENTER TOWN SCHOOL DISTRICT MEETING

8. To elect a moderator for the ensuing year.
9. To act upon the reports of the school directors.
10. Will the voters of the Franklin Town School District appropriate \$1,196,262 necessary for the support of the Franklin Elementary School for the school year beginning July 1, 2004 through June 30, 2005?

11. To elect one school director for the term of three (3) years.
12. Will the voters of the Franklin Town School District authorize the school directors to borrow money to pay the current expenditures in anticipation of taxes and to sign notes for that purpose?
13. To transact any other business legally authorized to be transacted, considered appropriate and necessary when met.

RECESS TOWN SCHOOL DISTRICT MEETING AND ENTER REGULAR TOWN MEETING

14. To see if the town will authorize the selectboard to borrow money in anticipation of taxes for the needs of the town.
15. To elect a person, or persons to act as cemetery commissioner(s) to care for the cemeteries in town where there is no one responsible to act in such a capacity.
16. To see if the voters will set the date of payment of property taxes paid to the treasurer, to be October 15, 2004 before 4:00 p.m.
17. To see if the town will vote to publish the names of all delinquent property taxpayers and amounts due and owed the town as of December 31, 2004.
18. To elect any town officers to fill any town office which may be vacant at this time.
19. To transact any other non-binding business thought proper when met.

Peter Kittell
Wayne Fiske
Pauline W. Gadbois
Richard Boudreau
Scott Choiniere
Franklin Selectboard

Jonathan Gates
Amie Choiniere
Timothy Magnant
Franklin School Directors

Read for record on January 26, 2004 at the Franklin Town Clerk's Office and is duly recorded.

ATTEST: Susan E. Clark, Town Clerk

PLEASE NOTE: Special accommodations will be made for all handicapped persons requesting an accommodation at least three (3) business days prior to the meeting. Please call 285-2101 for more information.

***** ABSTRACT OF MARCH 4, 2003 TOWN MEETING *****

Moderator, Hugh Gates, called the Town Meeting to order at 10:00 a.m. Mr. Gates read the opening statement of the Warning. Layperson, Debora Grennon gave the Invocation. The Pledge of Allegiance was recited. The Town Clerk declared the polls open for the Australian Balloting of the Missisquoi Valley Union High School #7 budget and school directors.

ARTICLE 1
ARTICLE 2
ARTICLE 3

Elected Hugh Gates as moderator for the ensuing year.
Accepted the reports of the town officers.
Voted the following items:
A. All Arts Council - \$500
B. ARC of Northwestern Vermont - \$0
C. Club Respite - \$0
D. Hazen's Notch Association - \$0
E. Northern Vermont Resource Association - \$0

ARTICLE 4
ARTICLE 5
ARTICLE 6
ARTICLE 7
ARTICLE 8

Approved \$298,000 for the Municipal Budget.
Approved \$34,000 for complete reappraisal.
Did **not** approve \$12,273 for Sheriff.
Approved \$16,150 for tax mapping.
Elected the following town officers:
A. Peter Kittell selectperson for three-year term.
B. Polly Gadbois selectperson for two-year term.
C. Robert Irish lister for three-year term.
D. Nancy Magnant auditor for three-year term.
E. Thomas Magnant trustee of public money for one year.
F. Kimberly Maynard trustee of Haston Library Fund for one year.
G. Nini Worman and Alyson Racine Haston Library Trustees for 3 years.
H. Johanna Crane-Godin delinquent tax collector for one year.
I. Burt Maynard constable for one year.
J. Howard Gates town agent for one year.
K. George Godin and Andre' Blouin grand jurors for one year.
L. Martha Jane Olmstead Franklin Homestead Board of Directors for three years.

RECESS REGULAR TOWN MEETING AND ENTER TOWN SCHOOL DISTRICT MEETING

ARTICLE 9
ARTICLE 10
ARTICLE 11
ARTICLE 12
ARTICLE 13
ARTICLE 14

Elected Hugh Gates as moderator for the ensuing year.
Accepted reports of school directors.
Appropriated \$1,144,702 for the FY 2003-2004 school budget.
Elected Jonathan Gates school director for a three-year term.
Authorized school directors to borrow money in anticipation of taxes.
No other business transacted.

RECESS TOWN SCHOOL DISTRICT MEETING AND ENTER REGULAR TOWN MEETING

ARTICLE 15
ARTICLE 16
ARTICLE 17
ARTICLE 18

Authorized the selectboard to borrow money in anticipation of taxes.
Elected Lucille & Merriman Lothian cemetery commissioners for one year.
Authorized the payment of taxes to be paid on October 15, 2003 before 4:00 p.m.
Voted to publish names of delinquent property taxpayers as of December 31, 2003.

ARTICLE 19
ARTICLE 20

No vacant offices to be filled.
Non-binding business: requested birth, death, marriage statistics in town report.

Adjourned at 2:30 p.m.

ELECTED TOWN OFFICERS

Moderator Hugh H. Gates
Town Clerk..... Susan E. Clark
Town Treasurer Lisa Larivee

SELECTBOARD

Richard E. Boudreau Term Expires 2004
Scott Choiniere Term Expires 2004
Wayne Fiske..... Term Expires 2005
Peter Kittell Term Expires 2006
Pauline W. Gadbois..... Term Expires 2006

LISTERS

Gilbert Dewing Term Expires 2004
Jean M. Richard..... Term Expires 2005
Robert Irish Term Expires 2006

FRANKLIN SCHOOL DIRECTORS

Amie Choiniere Term Expires 2004
Timothy Magnant..... Term Expires 2005
Jonathan Gates Term Expires 2006

MISSISQUOI VALLEY UNION #7 DIRECTORS

Christine Vaillancourt..... Term Expires 2004
Robin Blouin Term Expires 2005
Debra Welker..... Resigned
Cindy Metayer..... Appointed

AUDITORS

Debra Welker..... Term Expires 2004
Debra Martin..... Term Expires 2005
Nancy Magnant..... Term Expires 2006

TRUSTEE OF PUBLIC MONEY

Thomas Magnant..... Term Expires 2004

TRUSTEE OF HASTON LIBRARY FUND

Kimberly Gates Maynard Term Expires 2004

TOWN AGENT

Howard Gates Term Expires 2004

TOWN GRAND JURORS

George Godin Term Expires 2004

Andre' Blouin Term Expires 2004

CONSTABLE

Burt Maynard Term Expires 2004

DELINQUENT TAX COLLECTOR

Johanna Crane-Godin Term Expires 2004

CEMETERY COMMISSIONERS

Lucille & Merriman Lothian Term Expires 2004

HASTON LIBRARY TRUSTEES

Angela Clark Term Expires 2004

Terry Pierce Resigned

Starr Hill Bullis Appointed - 2004

Gerald Gates Term Expires 2005

Annette Vachon Appointed - 2005

Brent Reader Appointed/Resigned

Alyson Racine Term Expires 2006

Nini Worman Term Expires 2006

Karen Gates Member at Large

FRANKLIN HOMESTEAD, INC.

Mary Towle Gates Term Expires 2004

Elizabeth Rainville Term Expires 2005

Martha Jane Olmstead Term Expires 2006

JUSTICES OF THE PEACE

Philip N. Bouchard
Dorothy P. Lothian

Thomas Magnant

Gilbert Dewing
Kimberly G. Maynard

APPOINTED TOWN OFFICERS

PLANNING COMMISSION - 4 Year Term

Douglas Clark	Term Expires 2004
James Jewett	Term Expires 2004
Brenda Stanley	Resigned
Jay Denault	Term Expires 2004
John Giroux	Term Expires 2005
Kevin Thayer	Term Expires 2005
Richard Gadbois	Term Expires 2005
Jennifer Bright	Term Expires 2007
Clark Hubbard	Term Expires 2007
David Lucey	Term Expires 2007

ZONING BOARD OF ADJUSTMENT - 3 Year Term

Tom Faris	Resigned
Barbara Varin	Appointed
Larry Kempton	Term Expires 2004
Chris Wagner	Term Expires 2004
Carolyn Kittell	Term Expires 2005
Adrian Rainville	Term Expires 2005
Bruce Maitland	Term Expires 2006
John Cote	Term Expires 2006

ZONING ADMINISTRATOR

Darlene Marrier	Term Expires 2005
-----------------------	-------------------

OTHER OFFICERS

Town Service Officer	Cindy Samuelson
Health Officer	Rosemarie Haskins
Road Commissioner	Wayne Fiske
Road Foreman	Howard Vanslette
Fence Viewers	Douglas Clark
.....	Dennis Demar
.....	Adrian Rainville
Animal Control Officer	David Clark
Tree & Fire Warden	Burt Maynard
Keeper of Street Lights	Burt Maynard
Keeper of Town Clock	Cliff Bullis
Town Energy Coordinator	Bruce Maitland
Emergency Management Coordinator	Tim Sargeant
Inspector of Wood Shingles	Richard Boudreau
Weigher of Coal	Scott Choiniere
Regional Planning	Douglas Clark
.....	Richard Boudreau
E911 Coordinator	Tim Sargeant
.....	Larry Kempton

AUDITORS' REPORT

We the undersigned and duly elected auditors of the Town of Franklin, respectfully report that we have reviewed and approved, in accordance with the Vermont State Statutes, the accounts relating to the town, and these findings are shown in the reports herein.

The school accounts are audited by certified public accountants, Angolano & Company. This town report includes part of their report and figures taken from their report. The complete report from Angolano's is available for review at the Town Clerk's office. For purpose of division of duties, the auditors balance the school checkbooks monthly.

There is no cemetery report this year. Merriman and Lucille Lothian have served the town well but have decided to give up their positions as cemetery commissioners.

It should be noted that Sue Clark, our town clerk, has earned certification as a Certified Vermont Clerk from Vermont Municipal Clerks' & Treasurers' Association and as a Certified Municipal Clerk from the International Institute of Municipal Clerks.

We especially appreciate the cooperation and assistance we have had from Sue and Lisa in the office.

Respectfully submitted,
Debra Welker
Debra Martin
Nancy Magnant

SELECTBOARD'S REPORT

This year's report again begins with good news regarding Town Highway #3. Construction on the first phase of this project, which starts in front of the Haston Library and ends between the Benoit residence and the Magnant farm, will begin this spring! **IT'S TRUE!** This segment of the project will include paving, new sidewalks, curbs and the installation of storm drains. Some of the trees will be removed and replaced in other locations. This phase of the project will be completed by October.

The final necessity hearing for the second phase of this project was held on December 5, 2003, during which four interested parties requested site visits. These visits were conducted on January 6th, the concerns of all parties were addressed and the revised plans were accepted. The hearing reconvened on January 12th and necessity was declared. Rights of way will be purchased within the next few months and contractor bids will go out in December. The final phase of this project will be completed by 2006.

The west and south exterior portions of our Town Hall were painted this summer. We plan to do work on this important town building each year and not allow it to fall into a state of disrepair. Keep in mind, we encourage our residents to use the building for recreation, meetings and gatherings. This year's budget contains monies to move the handicap ramp and make other exterior improvements.

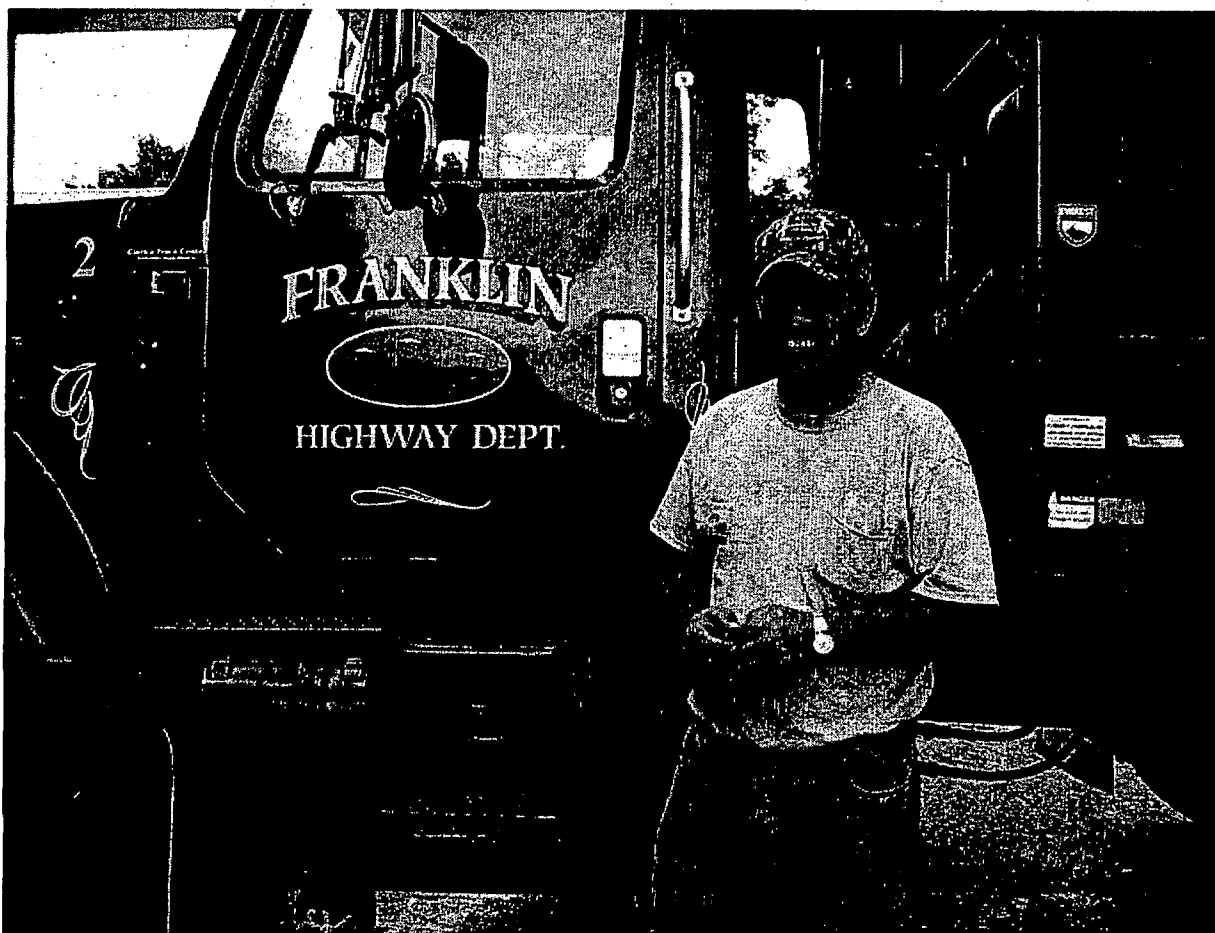
We were again awarded a grant this year for weed harvesting at Lake Carmi. This summer we plan to work in conjunction with the Lake Carmi Camper's Association to harvest in approved areas most crucial to our summer residents. Keep in mind that not all areas have received State approval for harvesting.

The selectboard is currently working on an updated solid waste plan. We have sent our plan to the state for review. The state will return the plan with their comments and we will make any necessary changes. We will then hold public meetings to discuss and adopt the new plan. This plan addresses all solid waste needs including recycling, garbage handling, public education, purchasing recycled products and used equipment and much more. This process occurs in ten year cycles when mandated by the State. The bulk of the cost for revising this plan is covered by grant funds applied for by the selectboard.

This year the dumpster, for use by Franklin residents only, will be available only during the month of May and September, in conjunction with Hazardous Household Waste Days. Repeated misuse of the dumpster has led to this decision. We encourage all Franklin residents to utilize both and remove unwanted items/materials from their homes. Keep in mind that a metal dumpster is available year round at Hodgdon Brothers in Swanton.

The board would like to congratulate Susan E. Clark for having attained the title of "Certified Municipal Clerk". This certification was a personal goal, not a requirement of the town or the Clerk's Association. Of the 246 town clerks in the State of Vermont, only 22 have attained this certification and the Town of Franklin should be most proud of Sue's accomplishment. Congratulations Sue.

Respectfully
submitted,
Peter Kittell, Chair
Polly Gadbois, Vice-chair
Wayne Fiske
Richard E. Boudreau
Scott Choiniere



It was with great reluctance that the board accepted the resignation of Ivan Elwood last September.

Ivan grew up in Franklin, attended Franklin schools and graduated from MVU in 1971. After school he worked in construction and for the St J & LC Railroad. In 1977, he married Shirley Fortin. In the Spring of 1981, he began working for the Enosburg Town Highway Department. On June 8, 1989, Ivan accepted a position with the Franklin Highway Department where he worked with Merriman Lothian until Merriman's retirement. Ivan's dedication and knowledge of the Franklin roadways made him a real asset to the Town.

Ivan is now pursuing his love of carpentry as a profession and his new hours allow him to spend more time with his wife Shirley, their 3 children, Stacey, Heather and Justin and his grandson, Dylan. Ivan also has more time to enjoy his favorite hobbies of hunting, fishing and 4 wheeling and we're sure he doesn't miss watching those weather reports in anticipation of a big storm. Don't be surprised, however, if you spot Ivan driving the snow plow during some of these storms as he's agreed to lend us a hand.

Thank you Ivan for your years of dedicated service to the Town of Franklin and we wish you all the best in your new endeavor.

ARTICLE 5 – Town Highway #3 Request

Although we're happy to report that this project is finally becoming a reality, we must come to the taxpayers with one final request. Following is a recap of the events, which have led us to this point.

In 1999, the Agency of Transportation estimated TH #3 right of way cost, which the Town had agreed to pay, at \$153,600. Based on that written estimate, final funds were appropriated in 2000 when we reached a sufficient fund balance. On December 31, 2003, we had \$158,058.38 in the ROW account.

We met with the Agency this past October and were advised that our portion of the actual ROW cost to date was \$118,578.06. This covered the first phase of this project as well as all ROW work done on the second phase. The Agency also provided us with their revised estimate of ROW cost for the remainder of the project; they estimated an additional \$225,000 would be required which, when added to the actual cost incurred to date, gave us an estimated project cost of \$343,578.06 or \$189,978.06 more than estimated by the Agency in their June, 1999 letter.

Following this meeting, we contacted Franklin District 5 Representative, John S. Winters, who serves on the House Transportation Committee, and together we reviewed the project from its inception. This project, which began some 30+ years ago, has certainly taken many different twists and turns. We've gone from a 50-MPH road with several base modifications to a 40-MPH road, which will basically be a paving job. This is not to imply that we won't get a good road; on the contrary, one has to only look to the Morses Line road that the State did in the 70's to confirm this statement. We will have a good road, just not the road initially planned.

Representative Winters then scheduled a meeting with Patricia McDonald, Transportation Secretary, and all facets of this project were discussed. The Secretary vowed to return to Montpelier and review the project in its entirety. On January 20th, 2004 representatives from the towns of Franklin and Highgate traveled to Montpelier where we met with Secretary McDonald, Representative Winters, Franklin Senator Donald E. Collins and representatives from the Agency. We were presented with a revised cost proposal of \$215,000 some 40% more than the original estimate of \$153,600. We have been assured by the Secretary of Transportation that our cost will not exceed this figure and we believe this is finally the end of a long, long road. This proposal, which had the approval of the Secretary, was basically a "take it or leave it" proposal as the Agency is now paying a total of \$272,600.79 in ROW on behalf of both towns.

This proposal means the Town of Franklin needs to raise approximately \$57,000 more than already in the ROW account. The Agency was ready to bill the Town of Franklin \$118,578.06 in actual costs already incurred. After consideration, we proposed the following to the Agency: actual costs of \$118,578.06 would not be billed and the Town of Franklin would agree to a revised total ROW cost of \$215,000, payable in 3 equal annual installments commencing in November, 2005, contingent upon voter approval. We were advised that these payments would be interest free. This proposal would ensure that no funds would be expended until the first phase of this project had been completed and we'd still have some leverage before the completion of the second phase that is due to be completed in 2006. Based on the current Grand List, this means an approximate 3.2 cent tax increase in the years 2005, 2006 and 2007. Keep in mind, however, that we are currently doing a reappraisal and that figure should, hopefully, be somewhat less. Bottom line is we need to raise approximately \$19,000 in each of those 3 years.

We urge you to support this Article which will allow this long awaited project to be completed. If you have any questions, please don't hesitate to contact any member of your board. We'd be happy to sit down with anyone who needs more information. Thank you for your consideration.

Franklin Selectboard

ROAD COMMISSIONER'S REPORT

The winter, thus far, has been a lot different than what we have seen in recent years. Three major snowstorms in December followed by a thaw made it a difficult task to keep the roads cleared. The highway crew has done a good job despite these conditions, and has kept up with changes in the weather.

The following summarizes the happenings and projects completed in 2003, and the outlook for this year:

Barnum Road - removed brush and trees near the road and cleaned out ditches. There is more ditch cleanout to be done this year before the road is graveled.

Square Road (School Street) - the section of road over the culvert near the school driveway was paved.

Riley Road - a section of this road was dug out and fabric put down in preparation for black top in the future.

Stanley Road - three sections were dug out and fabric put down. These sections were wet and spongy in the springtime, and this action will correct the problem. If the State of Vermont keeps us on track, this road will be black-topped this summer from the four corners at the State Park Road to the Berkshire town line.

Gore Road - brush was removed and ditches cleaned out near Doug Columb's residence.

Hanna Road - this road was repaved from Highgate/Franklin town line to Warren River's residence.

Town Garage Addition - a 16-ft. x 40-ft. addition was built on the north end of the garage for storage of tires, signs, etc. This will allow for a better working area in the garage as well as giving each truck its own bay.

Franklin/Highgate Road Project - delay in the start of this project is primarily due to the failure in the acquisition of the National Pollutant Discharge Elimination System Permit. Some preparatory work will begin this winter, and roadwork will begin in the spring, covering the section of the Hanna Road near Route 120 to the Magnant farm. The rest of the road will go out to bid this winter.

Howard Vaselette (Boy) - has been hired to fill the vacancy of road foreman. He previously worked for the Town of Highgate. He can be reached at the Town Garage.

Special thanks to Ivan, Ron, and Boy for their hard work. Thank you for your past support in passing the highway budget. Please check out Franklin's website: (www.franklinvermont.com), for updates on roads. Any roadway concerns can be phoned in to the Town Garage or to Wayne at his home.

Respectfully submitted,
Wayne A. Fiske, Road Commissioner

TOWN HEALTH OFFICER

Each year I am required, as health officer, to attend a training session organized by the district office of the Vermont Department of Health. The topic for 2003 was West Nile Virus. If anyone has any concerns with either the disease or the handling of dead birds, the District Office in St. Albans has information available and is happy to help. In past years, I was called upon to coordinate the transportation of dead birds to St. Albans. The Department of Health now asks that anyone reporting a dead bird call them directly. Their telephone number is 527-5583. If anyone has a problem contacting the Department of Health, I am glad to assist.

For your information, there were five dead bird reports from Franklin during 2003. One of those birds tested positive for West Nile virus. The reporting of dead birds has been very helpful to the Department of Health in tracking the disease.

For the eighth year in a row a rabies bait drop took place in August 2003. The bait drop does not wipe out rabies so it remains essential to have your animals vaccinated.

Respectfully submitted,
Rosemarie A. Haskins

PLANNING COMMISSION REPORT

2003 was a relatively uneventful year for the Commission. The new Zoning Ordinance and the first time ever Subdivision Ordinance which were both approved in November 2002 did what we thought they would do with a few exceptions which will be corrected in the future.

The regular meetings of the commission are held on the 2nd Tuesday of each month in the dining room at the Franklin Homestead. Meetings begin promptly at 7:00 p.m. We try our best to end them no later than 9:00 p.m. The commission is especially indebted to the following groups for helping to facilitate the work of the commission: Northwest Regional Planning Commission, and the Homestead Directors for allowing us to conduct our meetings in their facility and, most importantly, to the Selectboard and the people of Franklin for our budget which allows us to do our work.

We currently have a full slate of members but if you have an interest in serving on the Commission give your name to any member so you can be contacted should a vacancy occur.

In 2004 our primary project will be the submission to the Selectboard and voters of a Capital budget. That will be a first for Franklin.

Finally, and certainly not least important, we gained a new Zoning Administrator. Her name is Darlene Marrier and she has regular weekly office hours at the Town offices.

We wish our fellow Franklinites a happy and prosperous 2004.

Respectfully submitted,
*Jennifer Neville Bright, Douglas Clark, Richard Gadbois, John Giroux,
Clark Hubbard, James Jewett, Kevin Thayer, David Lucey, Jay Denault*

ZONING ADMINISTRATOR'S REPORT

The year 2003 was busy in the zoning office. Many hours were spent obtaining and relaying information to applicants regarding the state's new septic regulations.

During the year, 68 building/zoning permits were received for processing - 66 were issued, 2 were denied and referred to the Zoning Board of Adjustment. There were 14 Certificates of Compliance (subdivisions) issued, 1 was referred to the Planning Commission for approval.

The permits processed in 2003 were for:

9 new dwellings	7 additions	5 porches
2 new mobile homes	8 pools/decks	6 decks
1 camp	6 garages	14 sheds
2 agricultural exempt	1 barn	7 other

Also this year 24 Certificates of Occupancy were issued.

The Zoning Administrator is in the Town Office on Monday mornings from 10:00 a.m. until noon. Anyone who has a zoning question at another time can leave a message at (802) 285-2179 and your call will be returned.

Respectfully submitted,

Darlene C. Marrier
Zoning Administrator

ZONING BOARD OF ADJUSTMENT

The board submitted decisions on the following in 2003.

1. Variance from lakeshore setback - **Denied**
2. Conditional use for a home industry - **Denied**
3. Conditional use for a light industry - **Approved**
4. Appeal from a zoning administrator's decision - **Denied**
5. Conditional use for a tool shed addition of an existing business complex - **Approved**

Respectfully submitted,
Bruce Maitland
Chairman

ENHANCED 911 / EMERGENCY MANAGEMENT

2003 was a non-eventful year for 911 in the Town of Franklin. Cell phone providers are now bringing their systems into compliance with the state regulations, so no matter what type of phone you are making an E911 call from, there will be a locatable address available. Many residents are now using their location addresses and have found them to be useful to both delivery personnel and visitors. The fire department and ambulance service request that you please mark your residence with your address as required by the town's addressing ordinance. We still have a number of residences that are not in compliance with the addressing ordinance.

We still have the recurring problem of damage and disappearance of street signs through out the town. We ask that if you know where they might be that you please return them to the town garage (where no questions will be asked) to be placed back where they belong. We would further ask that if you notice a sign missing that you report it. To replace an entire unit (pole, sign and hardware) is over \$150.

For those residents who will be building structures that will require an Enhanced 911 address, we now require that you have a completed and selectboard or state approved driveway permit prior to an address being given. This is for both town and state roads. E911 is developing an addressing policy for private roads.

We have developed a Town Emergency Plan that meets the standards set forth by HSU/FEMA and the State Emergency Management Office. With the cooperation and assistance of the regional planning office, we continue to upgrade the Town Emergency Plan to better fit into the current state of the nation/world following the events of September 11, 2001.

It is hoped that, in the future, federal or state funding will become available so that we will be able to bring other town facilities up to Emergency Operation Center and/or shelter status. With the emergency generator at the town school, we have at least one facility available for emergency use if disaster strikes.

If you would like any more information on E911/Emergency Management or would like to see the current maps, please contact the town clerk or myself.

Respectfully submitted,
Timothy Sargeant

FRANKLIN HOMESTEAD, INC.

We continue to have citizens of Franklin ask us why this report is included in your Town Report. The reason is very simple. Article 9 of the March 6, 1990 Town Meeting asked the voters if they wished to elect representatives to serve on the Board of Directors of the newly formed non-profit corporation for the purpose of developing an elderly housing project in Franklin. The vote was yes and you then elected three directors, out of a total board of nine. The directors control the operation of this non-profit corporation to well serve our community, the residents of the two properties, the investors/owners of the two limited partnerships, and our employees. The directors devote their time and energy to this endeavor with no compensation.

FHI is the General Partner of the Franklin Housing L.P. (FHLP) which owns the Homestead property with 20 investors (limited partners). Housing Vermont Inc. (HVT) the General Partner of the Franklin Carriage House LP (FCHLP) which owns the Carriage House with one limited partner/investor. FHI is only the manager of this property, but does have first option to regain ownership of the property at the termination of FCHLP in about twelve years (2016).

Patsy M. Conder of Bakersfield is our property manager and is greatly loved and appreciated by the FHI board, the residents of the Homestead and Carriage House, and the devoted employees at those properties. Her phone numbers are 285-2914 and 2944. Patsy would welcome any inquiries from Franklin residents about full or part-time employment at the Carriage House or for volunteer work at either property with the residents. Nancy Bishop runs the Carriage House Meals Program, which also supplies the meals at the Homestead and our communities Meals-on-Wheels in cooperation with the Champlain Valley Agency on Aging. Her telephone is 285-2945.

There were two apartments vacated, and promptly refilled at the Homestead during 2003. FHLP ended the year financially with a cash surplus of \$4,076.

We are very pleased to report that the Carriage House reached full occupancy in September, and now has a waiting list of many potential future residents. Not much progress has been made towards becoming a licensed Assisted Living Residence (ALR). The ALR regulations have been completed/adopted, but the financial implications of changing our status are unknown and a concern to all. The Vermont Department of Aging & Disabilities (DAD) is undertaking a feasibility study for small ALR projects, and the Carriage House is their guinea pig. It is going to be a big challenge.

During 2003 FCHLP had a net cash flow loss of \$29,434. This is the third consecutive year of red ink, and it was primarily due to lack of occupants. We expect that going forward the Carriage House operations will be in the black. It is the intention of FHI to financially underwrite the FCHLP operations as long as we can afford it. We expect that the FHI loans to FCHLP will improve our financial position at termination of that partnership.

The minutes of the FHI board meetings are available for public review. The financial records of FHLP, FCHLP and FHI are also available for public review. We solicit your questions and comments about this report, our projects, and our goals to any board member.

Respectfully submitted,
Board of Directors

*Norbert Rainville, Mary Towle Gates, Elizabeth Rainville, Sarah Carpenter,
Martha Jane Olmstead, Gilbert Dewing, Joyce Wright, Agnes Mercier, and Hugh H. Gates*

HASTON LIBRARY REPORT

We begin this report by congratulating and thanking Brenda Stanley, our library director, for her unbelievable dedication, hard work and enthusiasm. Brenda received her Public Librarians' Certification from the Vermont Department of Libraries in May 2003. This was almost a year sooner than we expected, primarily due to Brenda's focus and persistence. Brenda continues to amaze us all with her insight and devotion to the Haston Library. We are fortunate to have her working with and for our community.

The Haston Library staff, board of trustees, and community have worked hard this past year and have won a number of grants. We were awarded the Freeman Foundation grant of \$5,000 for the second year in a row. With this money we were able to match Franklin Town funds to purchase and install a new air conditioner for the library area. We are excited to have a cooler area to work and play, during the summer months. We also applied for a grant through the United Way and received a new computer for the circulation desk.

Through the Franklin County early Childhood Advisory Council we received another \$5,000 grant to purchase parenting resources. We have purchased hundreds of new parenting books, magazines, videos and audio books. It is an impressive collection and an incredible addition to our current resources. Please come in and check them out.

The Haston Library would like to say thank you to the Franklin Telephone Company. They very generously donated \$5,000. We have used the money to purchase and replace miscellaneous items that always get overlooked due to other expenses. We also used the money to hire new performers for our summer storyhour program. This was an unexpected surprise and greatly appreciated.

The Board of Trustees and staff created a new Telephone Directory for Franklin. We sold ads for the book and published it ourselves to save on printing costs. We want to thank all the businesses who purchased ads. It was a long time coming, we hope it was worth the wait.

The Haston Library continues to provide many programs, new books, audio tapes and CD's, magazines, internet access and so much more for both adults and children. The Haston Library is growing by leaps and bounds and the following 7-year comparison helps to show just that. There were no computers available for patron use before 1997 and data was not recorded on programs offered before 1998.

YEAR	CIRCULATION	PATRON VISITS	COMPUTER USAGE	PROGRAMS OFFERED	PROGRAM ATTENDANCE
2003	6450	3945	1016	45	1278
2002	6440	4398	1150	67	1784
2001	4020	2906	369	44	628
2000	3670	2249	129	35	787
1999	4496	1758	15	35	632
1998	4968	1978	41	34	946
1997	4555	2324	11		

There are always new and exciting things happening at the Haston Library. Please stop by and get to know us, our community, and our world a little better. Thank you for another incredible year serving the town of Franklin.

Respectfully submitted,
The Haston Library Board of Trustees

HASTON LIBRARY FUND

Beginning Balance - January 1, 2003 \$ 10,000.00

INCOME:

Interest Income

4/15/2003 300.00
10/15/2003 300.00

Total Income/Beginning Balance \$ 10,600.00

EXPENSES:

Paid to Haston Library Treasurer:

600.00

Total Expenses

600.00

Ending Balance - December 31, 2002

FHLMC (Edward Jones Investment)

\$ 10,000.00

Total Expenses and Ending Balance

\$ 10,600.00

Respectfully submitted,

Kimberly Gates Maynard, Trustee of Haston Library Fund

HASTON LIBRARY TREASURER'S REPORT

1-Jan-03

Bank Balance \$ 6,849.29

INCOME:

Fund Raisers \$ 3,305.50

Town Funds 2,020.00

Haston Donations 200.50

Haston Library Fund 600.00

Grants:

Freeman Foundation 5,000.00

Parenting Resource 5,000.00

Miscellaneous 52.80

Total Income \$ 16,178.80

Total Income/Cash \$ 23,028.09

EXPENSES:

Juvenile Books \$ 806.63

Adult Books 947.75

Audio Books 96.05

Juvenile Magazines 36.95

Adult Magazines 40.95

Adult Videos 35.90

Juvenile Programs 489.00

Adult Programs 100.00

Cataloging/Processing 94.05

Interlibrary Loan Expenses 4.50

Professional Development 501.40

Professional Resources 234.95

Technology Items 178.17

Supplies 293.00

Postage 495.00

Shipping & Handling 97.30

Miscellaneous 1,587.18

Freeman Foundation Grant - Items 2,577.42

Parenting Resource Grant Items 3,651.07

Paul Post Young Adult - Items 526.77

Ellis Hull Memorial Directed Items 51.04

Total Expenses \$ 12,845.08

DECEMBER 31, 2003:

Bank Balance \$ 10,183.01

Total Expenses/Cash \$ 23,028.09

Respectfully submitted,
Gerald Gates, Treasurer

HASTON LIBRARY - EBEN RACINE MEMORIAL

January 1, 2003:

C. D. Beginning Balance	\$ 4,000.00
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Income:

Interest	\$ 71.24
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Total Beg. Bal. & Income	<u>\$ 4,071.24</u>
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Expenses:

Haston Library	\$ -
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December 31, 2003:

C.D. Ending Balance	\$ 4,071.24
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Total Expenses and Ending Balance	<u>\$ 4,071.24</u>
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Respectfully submitted,
Martha Magnant

LIBRARIAN'S REPORT

Book Circulation	5,421
Magazines	150
Cassettes	291
Video	588
Total	6,450

January 1, 2003 - Cash on Hand:	\$ 27.04
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RECEIPTS:

Conscience	51.00
Book Sales/Donations	45.40
Printing	28.25

Total Receipts/Cash on Hand	<u>\$ 151.69</u>
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EXPENSES:

Supplies	114.63
----------	--------

December 31, 2003 - Cash on Hand:	37.06
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Total Expenses/Cash on Hand	<u>\$ 151.69</u>
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NEW BOOKS ADDED:

Purchased with Library Funds	210
Gifts from friends	134
Memorials	5
Grants	229
Total	578

Respectfully submitted,
Brenda Stanley, Librarian

TOWN OF FRANKLIN
COMPARATIVE BALANCE SHEET

<u>ASSETS:</u>	<u>12/31/2002</u>	<u>12/31/2003</u>
Cash/Cash Equivalent - Municipal	68,957.97	124,417.91
Cash/Cash Equivalent - ROW	157,513.44	158,246.43
Cash/Cash Equivalent - Equipment	1,498.03	1,022.97
Cash/Cash Equivalent - Fire Truck		2,430.10
Accounts Receivable - Delinquent Taxes	19,315.85	15,080.19
Cash/Cash Equivalent - Library Window Refurbishing		1855.57
Total Assets	\$ <u>247,285.29</u>	\$ <u>303,053.17</u>
 <u>LIABILITIES/RESERVES:</u>		
Accounts Payable	\$ -	\$ 217.71
 <u>Reserves:</u>		
Surcharge Restoration	3,012.95	2,911.27
Historic Preservation Fund	95.42	95.42
Act 60 Reappraisal	26,345.00	31,871.00
2003 School Taxes Collected		6,146.43
Reappraisal		8,755.22
Tax Mapping		2,692.33
Total Liabilities/Reserves	\$ 29,453.37	\$ 41,241.83
 Fund Balance	 \$ 217,831.92	 \$ 261,811.34
Total Liabilities/Reserves/Fund Balance	\$ <u>247,285.29</u>	\$ <u>303,053.17</u>

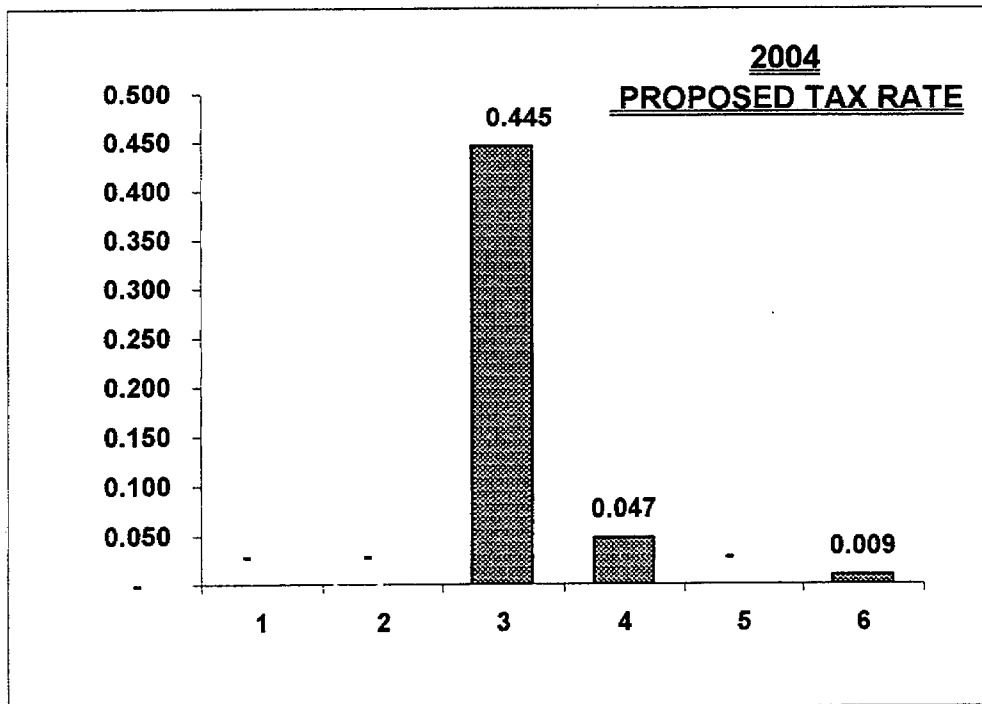
This Balance Sheet represents all town accounts. For town school district accounts, see school section of this report.

COMPARISON OF TAX RATES

	ACTUALS				PROPOSED
	2000	2001	2002	2003	2004
State Education Tax	1.167	1.120	1.180	1.256	**
Local School (K - 12)	0.368	0.380	0.430	0.401	**
Municipal	0.345	0.440	0.470	0.447	0.445
Fire Truck Bond	-	-	0.010	0.047	0.047
Reappraisal	-	-	-	0.051	-
Tax Mapping	-	-	-	0.009	0.009
Window Refurbishing	-	-	-	-	-
Sheriff	-	-	-	-	-
TAX RATE	\$ 1.88	\$ 1.94	\$ 2.09	\$ 2.21	\$ 0.501

** Due to Act 68 pending legislation, the proposed tax rate for the Education budget will be given at a later date.

Grand List Totals **\$ 625,024** **\$ 638,084** **\$ 660,617** **\$ 667,307**



- 1 - State Education Tax
- 2 - Local School (K-12)
- 3 - Municipal
- 4 - Fire Truck Bond
- 5 - Reappraisal
- 6 - Tax Mapping

2003 STATEMENT OF TAXES RAISED

GRAND LIST:	Values	Assessed/Billed @ \$ 1.81
Real Estate	\$ 667,507.00	\$ 1,208,187.67
Veterans Exemption	(200.00)	(362.00)
Grand List (Used to set Tax Rate)	\$ 667,307.00	\$ 1,207,825.67
Net Changes Errors & Omissions	960.00	1,737.60
Adjusted Totals	\$ 668,267.00	\$ 1,209,563.27

Tax Area	Tax Rate	Needed To Be Raised	Adjustments	Total To Be Billed
State Education Tax	\$ 1.256	\$ 837,636.00		\$ 838,137.59
Local Share Ed. Tax				
Municipal Tax	\$0.447	298,000.00		298,286.23
Fire Truck Bond	\$0.047	30,741.00		31,363.43
Tax Mapping	\$0.009	5,383.33		6,005.76
Reappraisal	\$0.051	34,000.00		34,032.66
Total	\$ 1.810	\$ 1,205,760.33		\$ 1,207,825.67

TAXES COLLECTED BY TREASURER:

State Education Tax	\$ 837,636.00
Local Education Tax - not yet billed	6,146.43
Municipal	234,139.88
Fire Truck Bond	30,741.00
Tax Mapping	5,383.33
Reappraisal	34,000.00
Total Collected	\$ 1,148,046.64
2003 Current Use Changes	1,884.21
Local Share Prepayments	\$ (6,146.43)
Refund to Error & Omissions	\$ (146.61)
Turned to Tax Collector	65,925.46
Total Taxes	\$ 1,209,563.27

MUNICIPAL BUDGET

	<u>'03 Budget</u>	<u>'03 Actual</u>	<u>Variance</u>	<u>2004 Budget</u>
<u>CASH/INCOME:</u>				
GENERAL				
Checking A/C	\$ 20,562.82	\$ 20,562.82	\$ -	\$ 20,116.80
Cash on Hand	19.81	19.81	-	3,373.24
Money Market A/C	32,345.03	32,345.03	-	63,209.29
Voted Taxes	108,746.01	46,770.10	(61,975.91)	
Prepmt of Local School Taxes		6,146.43	6,146.43	
St. of VT-40% of Hold Harmless	6,000.00	10,783.20	4,783.20	8,000.00
St. of Vermont-Various	-	14,549.00	14,549.00	
Delinquent Taxes	-	70,161.12	70,161.12	
Interest on Delinquent Taxes	1,500.00	1,934.23	434.23	1,500.00
Permits	4,000.00	4,645.00	645.00	4,000.00
Other Income	3,000.00	698.67	(2,301.33)	250.00
Licenses	1,800.00	2,334.00	534.00	2,000.00
Fees	12,500.00	20,170.95	7,670.95	12,500.00
Interest	300.00	328.42	28.42	200.00
Surcharge Restoration	1,000.00	2,735.00	1,735.00	1,000.00
Reappraisal Taxes	34,000.00	34,000.00	-	
Tax Mapping Taxes	5,383.33	5,383.33	-	
HIGHWAY				
Checking Account	\$ (26,599.56)	\$ (26,599.56)	\$ -	\$ (66.18)
Cash on Hand	-	-	-	
Savings Account	40,944.05	40,944.05	-	35,944.05
Voted Taxes	188,939.51	188,939.51	-	
State Aid to Highways	92,000.00	96,069.16	4,069.16	94,000.00
St. of VT-60% of Hold Harmless	7,800.00	16,174.80	8,374.80	10,000.00
Interest Income	500.00	535.84	35.84	400.00
Other Income	250.00	3,025.00	2,775.00	1,000.00
WEED HARVESTER				
Checking Account	\$ 1,685.82	\$ 1,685.82	\$ -	\$ 1,840.71
Savings Account	-	-	-	
Voted Taxes	314.48	314.48	-	
State of Vermont	2,500.00	3,219.00	719.00	2,500.00
Other Income	500.00	1,115.40	615.40	500.00
Total Cash/Income	\$ 539,991.30	\$ 598,990.61	\$ 58,999.31	\$ 262,267.91
<u>LIABILITIES/RESERVES:</u>				
1991 Historic Preservation Fund	\$ 95.42		\$ 95.42	\$ 95.42
St. of Vt. Act 60 Reappraisal	26,345.00		26,345.00	31,871.00
Surcharge Restoration	3,012.95	2,836.68	176.27	2,911.27
Reappraisal	34,000.00	25,244.78	8,755.22	8,755.22
Tax Mapping	5,383.33	2,691.00	2,692.33	2,692.33
Accrued Liability to Tax Collector				217.71
2003 Taxes Due to School				6,146.43
Window Replace Article	1,855.57	1,855.57		
Total Liabilities/Reserves	\$ 70,692.27	\$ 32,628.03	\$ 38,064.24	\$ 52,689.38
NET CASH-INC-LIAB-RES	\$ 469,299.03	\$ 566,362.58	\$ 97,063.55	\$ 209,578.53

Municipal Budget Cont.

<u>EXPENSES:</u>	<u>'03 Budget</u>	<u>'03 Actual</u>	<u>Variance</u>	<u>2004 Budget</u>
GENERAL				
Salaries	\$ 49,208.00	\$ 47,200.05	\$ 2,007.95	\$ 59,121.00
FICA/Medicare	4,453.00	4,017.01	435.99	5,135.00
Health Insurance	7,277.00	6,602.53	674.47	7,899.00
Office Expense	7,500.00	8,012.84	(512.84)	9,500.00
Library	16,596.00	15,865.88	730.12	18,411.00
Town Hall	11,000.00	11,926.59	(926.59)	6,600.00
Street Lights	3,400.00	3,510.83	(110.83)	3,600.00
Meetings	1,000.00	645.00	355.00	1,000.00
Tax Assessments	17,727.00	17,726.68	0.32	18,546.00
Insurance	7,480.00	6,140.70	1,339.30	8,595.00
Miscellaneous	5,500.00	5,807.41	(307.41)	3,500.00
Solid Waste	600.00	996.98	(396.98)	600.00
Legal Fees	2,500.00		2,500.00	2,500.00
Fire Department	16,000.00	16,000.00	-	16,000.00
Contracted Services	700.00	700.00	-	800.00
Planning Commission	1,925.00	1,459.08	465.92	1,725.00
Office/Library Building	7,000.00	6,347.81	652.19	8,500.00
Watershed Grant	600.00	600.00	-	600.00
Mileage Reimbursement	-	742.50	(742.50)	800.00
Total General :	160,466.00	154,301.89	6,164.11	173,432.00
HIGHWAY				
Salaries	\$ 68,049.00	\$ 65,764.66	\$ 2,284.34	\$ 67,937.00
FICA/Medicare/Pension	8,595.00	7,541.93	1,053.07	8,455.00
Health Insurance	3,703.00	3,268.84	434.16	11,754.00
Uniforms	1,200.00	557.81	642.19	624.00
Mileage Reimbursement	800.00	889.96	(89.96)	800.00
Shop & Tools	7,800.00	7,505.03	294.97	8,000.00
Gas & Fuel	15,000.00	9,189.51	5,810.49	15,000.00
Insurance	6,070.00	7,163.00	(1,093.00)	9,979.00
Repair & Maintenance	17,500.00	9,607.55	7,892.45	17,000.00
Equipment Rental	12,616.03	7,191.00	5,425.03	10,000.00
Culverts	1,500.00		1,500.00	-
Chloride	25,000.00	20,095.92	4,904.08	25,000.00
Sand/Salt	18,000.00	17,639.13	360.87	18,000.00
Gravel	25,000.00	26,945.38	(1,945.38)	40,000.00
Miscellaneous	3,000.00	10,894.52	(7,894.52)	6,600.00
ROW Fund	-		-	-
Equipment Fund	10,000.00	9,100.00	900.00	9,600.00
New Blacktop/Resurfacing	80,000.00	80,012.26	(12.26)	80,000.00
Total Highway:	303,833.03	283,366.50	20,466.53	328,749.00
WEED HARVESTER				
Weed Harvester	\$ 5,000.00	\$ 4,493.99	\$ 506.01	\$ 5,000.00
TOTAL EXPENSES	\$ 469,299.03	\$ 442,162.38	\$ 27,136.65	\$ 507,181.00
TO BE RAISED BY TAXES: \$	\$ 297,602.47			
SUGGESTED TAX RATE: \$	\$ 0.445			

BUDGET NARRATIVE

Expenses General:

Salaries: - Reflects salary increases for the Town Clerk, Town Treasurer and Selectboard; \$2,000 budgeted for Assistant Clerk/Treasurer; \$6,500 (additional \$2,000) budgeted for listers in anticipation of appeals and \$3,000 budgeted for BCA in anticipation of appeals. This line item also includes salaries for Zoning Administrator, Auditors, Constable, Health Officer and Animal Control Officer.

Insurance: Includes 20% increase less 5% co-pay by Town Clerk.

Town Hall: Includes monies to relocate handicap ramp to front of building and \$1,000 for matching grant funds for curtain preservation.

Tax Assessments: Includes **\$9,856** for Franklin County Court Assessment plus the following items which have been approved by the voters in each of the past 3 years: Champlain Valley Agency on Aging (**\$1,600**); Franklin County Industrial Dev Corp (**\$300**); Home Health Agency, Inc. (**\$1,870**); The Family Center (**\$250**); NW Unit for Special Investigations (**\$1,000**); Voices Against Violence (**\$400**); Franklin Alumni Association (**\$300**); **PLUS** those items listed in Article #4 not previously approved to be considered individually. **NOTE:** Last year you approved Champlain Valley Agency on Aging for **\$1,500**; NW Unit for Special Investigations for **\$500**.

Office Expense: Includes funds for a new computer for Town Clerk.

Office/Library Building: Includes \$2,000 for refinishing library floors, \$500 for 2 hot water heaters, \$1,500 for table and chairs and \$500 for repair of the library sign.

Expenses Highway:

Salaries: Includes wage increase for one highway employee and \$2,500 for third man needed for work on the Stanley Road.

FICA/Medicare/Pension: Includes pension costs. (Town matches employee's pre-tax contribution up to 5% of their annual salary)

Health Insurance: Includes coverage for both highway employees and a 20% premium increase less 5% employee co-pay.

Equipment Fund: Current year lease payment on truck (last payment due 2005).

New Blacktop/Resurfacing: Estimated cost for new paving

TREASURER'S REPORTS
MUNICIPAL FUND

	<u>General</u>	<u>Highway</u>	<u>Weed Harvester</u>	<u>Combined</u>
<u>JANUARY 1, 2003:</u>				
Invested Funds	\$ 32,345.03	\$ 40,944.05		\$ 73,289.08
Indebtedness				
<u>CASH:</u>				
Checking Account	20,562.82	(26,599.56)	1,685.82	(4,350.92)
Cash on Hand	19.81			19.81
Total Cash				\$ (4,331.11)
<u>INCOME:</u>				
2003 Property Taxes	46,770.10	188,939.51	314.48	236,024.09
2003S Property Taxes	6,146.43			6,146.43
Delinquent Taxes	70,161.12			70,161.12
Interest on Delinquent Taxes	1,934.23			1,934.23
8% Penalty	5,527.23			5,527.23
Reappraisal Taxes	34,000.00			34,000.00
Tax Mapping Taxes	5,383.33			5,383.33
State of Vermont:				
Hold Harmless	10,783.20	16,174.80		26,958.00
PILOT	1,674.00			1,674.00
Parks and Recreation	6,428.00			6,428.00
Reappraisal	5,526.00			5,526.00
Parcel Maintenance	921.00			921.00
Aid to Highways		96,069.16		96,069.16
Aquatic Nuisance			3,219.00	3,219.00
Borrowed Funds "R.O.W."		150,000.00		150,000.00
Permits	4,645.00			4,645.00
Fees	20,170.95			20,170.95
Surcharge Restoration	2,735.00			2,735.00
Dog Licenses	2,134.00			2,134.00
Liquor Licenses	200.00			200.00
Rental - Town Hall	35.00			35.00
Return of Investments	24,135.74	40,000.00		64,135.74
Interest on Investments	328.42	535.84		864.26
Miscellaneous	663.67	3,025.00	715.40	4,404.07
Mullen Lakeshore			400.00	400.00
Total Income	250,302.42	494,744.31	4,648.88	749,695.61
Total Cash/Income	\$ 270,729.48	\$ 468,300.32	\$ 6,334.70	\$ 745,364.50
<u>EXPENSES:</u>				
2002 Selectboard Orders Paid	247,239.44	468,366.50	4,493.99	720,099.93
<u>DECEMBER 31, 2003:</u>				
Checking Account	20,116.80	(66.18)	1,840.71	21,891.33
Cash on Hand	3,373.24			3,373.24
Total Cash/Expenses				\$ 745,364.50
Invested Funds	\$ 63,209.29	\$ 35,944.05		\$ 99,153.34
Accrued Liabilities	217.71			

EQUIPMENT FUND

JANUARY 1, 2003:

Money Market		\$	1,498.03
Interest 2002			5.14

INCOME:

As Voted - Highway Budget	\$	9,100.00	
Interest		16.70	
Total Income		\$	9,116.70
Total Income/Cash		\$	<u>10,619.87</u>

EXPENSES:

3rd Lease Payment 2000 Truck		9,598.12	
Total Expenses		\$	9,598.12

December 31, 2003:

Money Market		\$	1,021.75
Total Expenses/Cash		\$	<u>10,619.87</u>

ROW FUND

JANUARY 1, 2003:

Money Market Account		\$	157,513.44
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INCOME:

Repayment of Municipal Loan		150,000.00	
Interest		2,131.74	
Total Income		\$	152,131.74
Total Income/Cash		\$	<u>309,645.18</u>

EXPENSES:

Loan to Municipal Acct.	\$	150,000.00	
Postage		506.38	
Legal Fees		964.82	
Posting		115.60	
Total Expenses		\$	151,586.80

DECEMBER 31, 2003:

Money Market Account		\$	158,058.38
Total Expenses/Cash		\$	<u>309,645.18</u>

DOG LICENSES

Sex	#	Rate	Fees	State	Late Fees	Total Fees
Neutered	73	\$7.00	\$511.00	\$73.00	\$54.00	\$638.00
Spayed	102	7.00	707.00	102.00	72.00	881.00
Male	43	11.00	473.00	43.00	68.00	584.00
Female	17	11.00	187.00	17.00	16.00	220.00
Kennels	1	29.00		1.00	-	1.00
Licensed after Oct. 1st						
Spayed	2	3.00	6.00	2.00		8.00
Neutered	1	3.00	3.00	1.00		4.00
Male	1	5.00	5.00	1.00	-	6.00
Totals	240		\$1,892.00	\$240.00	\$210.00	\$2,342.00

Respectfully submitted,
Lisa Larivee, Treasurer

FRANKLIN WATERSHED COMMITTEE

The Franklin Watershed Committee worked with concerned farmers, conscientious campers, and caring property owners in the past year to better the water quality of Lake Carmi. Through septic tank pump-outs, nutrient management practices, and more public awareness, the lake is showing steady improvement. Algae blooms were minimal and localized over the summer, the lake remains a vibrant fishery, and the species of wildlife depending on the watershed for survival is increasing as evidenced by the growing number of eagles, ospreys, and herons observed during the soft water months.

We work closely with the Vermont Department of Environmental Conservation which assures us that our Total Minimum Daily Load study will happen any year now. Paul Stanley continues to do yeoman's work with the farms in the watershed, and both the Franklin Selectboard and Lake Carmi Camper's Association lend us their financial support. We are now part of a fledging program to link up with other watershed groups in northern Vermont to give us more legislative clout.

Other points of interest during the past year include the completion of a progressive sewage treatment facility at the state park where the new boat launch has eased some of the congestion at the north end launch. With cleaner water come more complaints of weed growth, weeds on the prop a steady reminder that our 10,000 year-old-lake is in the end run of eutrophication. Long-time FWC chairman Ray Hendrickson has been replaced by Chris O'Shea and Jennifer Bright has come on board as our coordinator. We meet the second Wednesday of every other month at the Franklin Homestead and are always looking for new ideas and energy.

Respectfully submitted,
Chris O'Shea, Chairman

FRANKLIN WATERSHED COMMITTEE

JANUARY 1, 2003:

Checking	\$	2,461.82
Money Market		1,761.09
Cash on Hand		604.50

INCOME:

Donations		
Town of Franklin	600.00	
Fish & Wildlife	1,400.00	
Interest	10.16	
Lake Carmi Campers Association	1,600.00	
Total Income	\$	<u>3,610.16</u>

Total Income/Cash	\$	<u>8,437.57</u>
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EXPENSES:

Chris O'Shea:		
Hours	\$	460.00
Mileage		55.80
Postage		37.00
Membership fee		10.00
Nutrient Program:		
Mike Benjamin Farm	602.50	
Towle Neighborhood Farm	363.00	
GIS Mapping Program	200.00	
Septic Program		
Pumping Septic Systems	950.00	
Copying	22.05	
Total Expenses	\$	2,700.35

DECEMBER 31, 2003:

Checking	\$	1,961.47
Cash on Hand		4.50
Money Market		<u>3,771.25</u>

Total Expenses/Cash	\$	<u>8,437.57</u>
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Respectfully submitted,
Pauline Favreau

DELINQUENT TAXES AS OF DECEMBER 31, 2003

<u>NAME</u>	<u>Total</u>	<u>2003</u>	<u>2002</u>	<u>1998-2001</u>
Bailey, Howard & Brenda	925.93	925.93		
Bartell, Rick	90.50	90.50		
Beda, Joanne	7.45	7.45		
Blodgett, Rodney	1,465.20	238.92	275.88	950.40
Brown, Dayton & Sandra	364.23	364.23		
Clark, Jeffrey	11.81	11.81		
Delorme, Bob & Theresa	0.46	0.46		
Domina, John	745.37	745.37		
Dunphy, Gerald & Carol	622.64	622.64		
Gordon, Jeffrey	432.59	432.59		
Kern, Norman & Denise	1,377.44	1,377.44		
Kittell, Robert	729.43	729.43		
Knowles, Scott & Penny	676.63	676.63		
Meyer, William	1,605.47	1,605.47		
Noel, Shane & Jamie	1,947.56	1,947.56		
Paquette, Rose	108.60	108.60		
Prokopchuk, Ann estate	27.41	27.41		
Rebello, Michael	596.81	596.81		
Sweet, Donald & Li	1,370.17	1,370.17		
Thompson, Phillip	912.02	912.02		
Ward, Pheobe	1,062.47	1,062.47		
Totals	\$ 15,080.19	\$ 13,853.91	\$ 275.88	\$ 950.40
Uncollected @ 12/31/02	\$ 19,315.85	-	\$ 18,365.45	\$ 950.40
To Tax Collector 10/15/2003	65,925.46	65,925.46		
Collected by Tax Collector	(70,161.12)	(52,071.55)	18,089.57	
Total Uncollected 12/31/03	\$ 15,080.19	\$ 13,853.91	\$ 275.88	\$ 950.40
 Interest Pd to General Fund	 \$ 1,934.23	 \$ 962.36	 \$ 971.87	 \$ -

Respectfully submitted,
Johanna Crane-Godin
Delinquent Tax Collector

SELECTBOARD'S ORDERS
GENERAL FUND

OFFICER'S SALARIES:

Selectboard:

Peter Kittell	\$	750.00	
Scott Choiniere		500.00	
Wayne Fiske		500.00	
Pauline W. Gadbois		500.00	
Richard E. Boudreau		500.00	

Town Clerk:

Susan E. Clark		21,150.00	
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Town Treasurer:

Lisa Larivee		12,911.80	
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Assistant:

Jean Richard		920.00	
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Auditors:

Nancy Magnant		753.75	
Debra Martin		783.75	
Debra Welker		806.25	

Listers:

Gilbert A. Dewing		1,260.00	
Robert Irish		1,188.75	
Jean Richard		1,593.75	

Zoning Officer:

Darlene Marrier		2,870.00	
William Rose		40.00	

Constable:

Burt Maynard		-	
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Health Officer:

Rosemarie A. Haskins		100.00	
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Animal Control Officer

David Clark		72.00	
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Total Officer's Salaries			\$	47,200.05
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FICA/MEDICARE:

Franklin Lamboille Bank/EFTPS			\$	3,610.80
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HEALTH INSURANCE:

Franklin School District - Susan Clark	\$	2,331.72		
Blue Cross Blue Shield	\$	4,270.81		
Total Insurance			\$	6,602.53

OFFICE EXPENSE:

A-1 Rubber Stamp Shop		9.20	
Business Essentials		69.54	
Buyer's Digest		244.80	

Office Expense Continued:

Deluxe Business Forms	146.74	
Franklin General Store	92.42	
Franklin Telephone Co., Inc.	718.13	
Joseph J. Marotti Co., Inc.	1,319.93	
Lisa Larivee	169.00	
LHS Associates Inc.	21.99	
NEMRC	732.50	
O.C. McCuin & Sons	41.47	
Office Qtrs	814.92	
Polly Gadbois	159.96	
Postmaster, Town of Franklin	1,298.48	
Schwaab, Inc.	34.05	
Staples (rebate)	(30.00)	
Susan Clark	158.42	
SymQuest Group Inc.	633.59	
Trend Business Forms, Inc.	67.50	
U.S. Postal Service	421.70	
Vermont Department of Health	8.50	
VLCT	1,100.00	
Misc rebates	(220.00)	
Total Office Expense		\$ 8,012.84

HASTON LIBRARY:

Benda Stanley	\$ 8,062.61	
Tanya Mitchinson	300.00	
Eva Fiske	162.50	
Melissa McKinstry	2,781.60	
Lynn Calderwood	331.25	
Patricia O'Shea	50.00	
FICA/Medicare	894.14	
Franklin Telephone Co., Inc.	782.28	
Haston Library	2,020.00	
Brenda Stanley, mileage	319.50	
Melissa McKinstry, mileage	162.00	
Total Haston Library		\$ 15,865.88

TOWN HALL:

Patti Corey	\$ 380.00	
FICA/Medicare	29.07	
Citizens Utilities	344.56	
D & M Fire & Safty Equipment	20.00	
D & M Pressure Washing	4,500.00	
David Barnum	25.00	
Green's Ace Hardware	411.15	
Caroline Kittell	510.00	
Seth Kittell	345.00	
O.C. McCuin & Sons	17.37	
Office Qtrs	14.94	
Paul Boudreau	1,359.00	
Polly Gadbois	166.54	
Richard Boudreau	1,260.00	

Town Hall Continued:

Sticks & Stuff	284.92		
Ultramar	2,259.04		
Total Town Hall		\$	11,926.59

STREET LIGHTS:

Citizens Utilities	\$	2,775.94	
VT Electric Co-operative		734.89	
Total Street Lights			\$ 3,510.83

TOWN MEETING/ELECTIONS:

Martha Jane Olmstead	\$	80.00	
Darlene Marrier		10.00	
Robert Irish		35.00	
Dorothy P. Lothian		20.00	
Monique Rainville		40.00	
Agnes Mercier		60.00	
Vermont Institute for Government		105.00	
VLCT		100.00	
VMCTA-Continuing Education		105.00	
Shirley Barnum		40.00	
Sarah Alberghini		50.00	
Total Town Meeting/Elections			\$ 645.00

TAX ASSESSMENTS:

All Arts Council of Franklin County	\$	500.00	
Champlain Valley Agency on Aging		1,500.00	
Franklin Alumni Association		300.00	
Franklin County Home Health		1,870.00	
Franklin County Industrial Dept.		300.00	
Franklin County Treasurer		10,606.68	
Northwest Unit for Special Investigation		500.00	
Northwestern Counseling & Support Serv.		1,500.00	
The Family Center		250.00	
Voices Against Violence		400.00	
Total Tax Assessments			\$ 17,726.68

INSURANCE:

Coburn Insurance	\$	115.70	
Town & Country Insurance Agency	\$	6,025.00	
Total Insurance			\$ 6,140.70

FIRE DEPARTMENT:

Franklin Fire Department - as voted			\$ 16,000.00
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SOLID WASTE:

Northwest Regional Planning Commission	\$	534.98	
Town of Highgate HHW Day		462.00	\$ 996.98

OFFICE/LIBRARY BUILDING:

Bruce Wetherby Waste & Trash Removal	220.00		
Citizens Utilities	1,260.04		
Patti Corey	570.00		
FICA/Medicare	43.61		
D & M Fire & Safety Equipment	20.00		
Franklin Fire District #1	480.00		
Hussmann Corp	2,000.00		
Life Safety Systems, Inc.	215.00		
Ultramar	1,539.16		
Total Office/Library Building		\$	6,347.81

CONTRACTED SERVICES:

Paul Greenwood		\$	700.00
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MILEAGE REIMBURSEMENT:

David Clark	\$	26.70	
Polly Gadbois	\$	33.60	
Gilbert Dewing	\$	57.90	
Lisa Larivee	\$	97.50	
Susan Clark	\$	526.80	
Total Mileage Reimbursement		\$	742.50

PLANNING COMMISSION:

Franklin Telephone	\$	406.33	
Northwest Regional Planning Commission		1,040.00	
Polly Gadbois		12.75	
Total Planning Commission		\$	1,459.08

MISCELLANEOUS:

Alpine Carpet & Upholstery	\$	90.00	
Abbey Restaurant		25.00	
Buyers Digest		124.80	
D & M Pressure Washing		240.00	
Franklin County Humane Society		150.00	
Franklin Historical Society		2,500.00	
IDS		95.46	
Vermont State Treasurer		241.00	
Wayne Fiske		35.00	
Peter Kittell		350.00	
Lisa Larivee		20.00	
Polly Gadbois		156.12	
North Country Press		1,379.00	
St. Albans Messenger		51.30	
Mark Larivee		322.73	
Service charges		27.00	
Total Miscellaneous		\$	5,807.41

SURCHARGE RESTORATION:

Joseph J. Marotti Co.	\$	2,551.12	
University Products, Inc		285.56	
Total Surcharge Restoration			\$ 2,836.68

REAPPRAISAL :

Salaries	\$	3,146.25	
FICA/MEDI	\$	240.70	
Appraisal Resource Group	\$	19,406.33	
Dell Marketing	\$	2,243.05	
Postmaster Town of Franklin	\$	103.50	
Robert Irish	\$	104.98	
Total Reappraisal			\$ 25,244.81

WATERSHED GRANT:

Franklin Watershed Committee-as budgeted			\$ 600.00
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TAX MAPPING:

Bruce Maitland			\$ 2,691.00
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WINDOW REFURBISHING:

Town of Franklin - open separate acct			\$ 1,855.57
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DELINQUENT TAX COLLECTOR:

Johanna Crane-Godin	\$	5,309.52	
FICA/Medicare		406.18	
Total Delinquent Tax Collector			\$ 5,715.70

INVESTED FUNDS:

Banknorth			\$ 55,000.00
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TOTAL ORDERS - General Fund			\$ <u>247,239.44</u>
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SUMMARY OF GENERAL FUND ORDERS

Officer's Salaries	\$	47,200.05
FICA/Medicare		3,610.80
Health Insurance		6,602.53
Office Expense		8,012.84
Haston Library		15,865.88
Town Hall		11,926.59
Street Lights		3,510.83
Town Meeting/Elections		645.00
Tax Assessments		17,726.68
Insurance		6,140.70
Fire Department		16,000.00
Solid Waste		996.98
Office/Library Building		6,347.81
Contracted Services		700.00
Planning Commission		1,459.08
Miscellaneous		5,807.41
Tax Refund		-
Watershed Grant		600.00
Delinquent Tax Collector		5,715.70
Surcharge Restoration		2,836.68
Reappraisal		25,244.81
Tax Mapping		2,691.00
Mileage Reimbursement		742.50
Window Refurbishing		1,855.57
Invested Funds		55,000.00
Total Selectboard Orders-General Fund	\$	247,239.44
 Accrued 8% Penalty to Del. Tax Collector		 <u>\$217.71</u>

SELECTBOARD'S ORDERS
HIGHWAY FUND

SALARIES:

Ivan Elwood, Road Foreman	\$	29,003.86	
Howard Vansette, Road Foreman		7,215.00	
Roland Lontine		28,930.80	
Mike Sartwell		315.00	
Wayne Fiske, Road Commissioner		300.00	
Total Salaries			\$ 65,764.66

FICA/MEDICARE:

Banknorth/EFTPS			\$ 5,031.01
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EMPLOYEE PENSION:

Orchard Trust Bank			\$ 2,510.92
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HEALTH INSURANCE:

Franklin School District - Roland Lontine	\$	1,186.48	
Blue Cross Blue Shield		2,082.36	
Total Insurance			\$ 3,268.84

UNIFORMS:

Unifirst			\$ 557.81
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MILEAGE REIMBURSEMENT:

Ivan Elwood	\$	327.68	
Roland Lontine		396.86	
David Kennison		31.62	
Howard Vansette		133.80	
Total Mileage Reimbursement			\$ 889.96

SHOP & TOOLS:

B & N Sales & Service	137.00
Enosburg Carquest	368.67
Bill Sanville Garage Door & Painting	659.00
Clark Communication	46.00
Clark's Truck Center	168.33
Citizens Utilities	535.60
D & M Fire & Sافت Equipment	46.00
Franklin General Store	37.77
Franklin Telephone Co., Inc.	462.05
Green Mt Electric Supply	163.56
Green's Ace Hardware	318.43
J & B International Trucks	23.48
James & Claudette Racine	10.47
Jeffords Steel of VT	601.93
Merriam-Graves Corp.	145.31

Shop & Tools Continued:

O.C. McCuin & Sons	326.50		
Polly Gadbois	42.62		
Rinkers Communications	156.11		
Scott Choiniere	217.33		
Sticks & Stuff	135.23		
Ultramar	2,823.99		
Winston Machia	79.65		
Total Shop & Tools		\$	7,505.03

INSURANCE:

Town & Country Insurance Agency		\$	7,163.00
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GAS & FUEL:

Byam's Quick Stop	\$	61.55	
Sunset View Farm		105.68	
Ultramar		8,921.12	
Dale Larose		95.04	
Dick Wright Ford		6.12	
Total Gas & Fuel			\$ 9,189.51

REPAIR & MAINTENANCE:

Enosburg Carquest	\$	521.54	
B & N Sales & Service		359.85	
Bousquet's		205.22	
Bowman Distribution		1,397.06	
Claremont Chemicals		60.01	
Clark's Truck Center		3,541.14	
George S. Wood, Inc.		312.30	
Howard P. Fairfield, Inc.		1,299.91	
J & B International Trucks		168.84	
McDermott's		61.61	
NAPA Auto Parts		174.45	
Nortrax Equipment Company		1,090.00	
Rene J Fournier		24.75	
Southworth-Milton		312.43	
Sticks & Stuff		68.44	
Dick Wright Ford		10.00	
Total Repair & Maintenance			\$ 9,607.55

EQUIPMENT RENTAL:

Lyle Richard		130.00	
Wright's Excavating, Inc.		6,922.00	
Mowing Unlimited		139.00	
Total Equipment Rental			\$ 7,191.00

CHLORIDE:

Innovative Municipal Products	\$	20,095.92
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SAND/SALT:

Cargill Inc. Salt Division	\$	7,146.39
Leach Family, Inc.		9,522.00
Barrett Trucking		970.74
Total Sand/Salt	\$	17,639.13

GRAVEL:

Leach Family, Inc.	\$	5,922.00
Shelburne Limestone Corporation		21,023.38
Total Gravel	\$	26,945.38

MISCELLANEOUS:

Jeff Clark's Plowing	\$	180.00
Buyer's Digest		123.28
Giddings Manufacturing Co., Inc.		3,438.06
O.C. McCuins		19.96
Jeffrey Kittell		1,500.00
Pike Industries		491.16
Perma-line Corp of New England		344.31
Polly Gadbois		164.93
St. Albans Messenger		247.20
State of Vermont/DMV		20.00
Sticks & Stuff		2,426.75
VLCT Municipal Law Center		150.00
Worksafe Traffic Control		555.12
Town of Berkshire		168.75
Richard Boudreau		387.00
Paul Boudreau		432.00
David Hager		246.00
Total Miscellaneous	\$	10,894.52

NEW BLACKTOP/RESURFACING:

Pike Industries, Inc.	\$	80,012.26
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EQUIPMENT FUND:**OTHER:**

Borrowed Funds R.O.W	\$	150,000.00
Invested Funds		35,000.00
Total Other	\$	185,000.00

TOTAL ORDERS - Highway Fund	\$	<u>468,366.50</u>
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SUMMARY OF HIGHWAY FUND ORDERS

Salaries	\$ 65,764.66
FICA/Medicare/Pension	7,541.93
Health Insurance	3,268.84
Uniforms	557.81
Mileage Reimbursement	889.96
Shop & Tools	7,505.03
Gas & Fuel	9,189.51
Insurance	7,163.00
Repair & Maintenance	9,607.55
Equipment Rental	7,191.00
Culverts	-
Chloride	20,095.92
Sand/Salt	17,639.13
Gravel	26,945.38
Miscellaneous	10,894.52
New Blacktop/Resurfacing	80,012.26
Equipment Fund	9,100.00
Guardrails	-
Other	185,000.00
Total Selectboard Orders-Highway	\$ 468,366.50

SELECTBOARD'S ORDERS WEED HARVESTER FUND

Seth Kittell, Operator	\$ 639.00
Dale Larose, Operator	2,079.00
FICA/Medicare	207.94
Richard Boudreau, Storage	600.00
Aquamarine	466.65
Andy Bonneau Machinery	21.00
Enosburg Carquest	2.45
Boat Headquarters	77.95
Mullen Lakeshore	400.00
Total Selectboard Orders-Weed Harvester	\$ 4,493.99

Respectfully submitted
Franklin Selectboard
Peter Kittell, Chairman
Polly Gadbois, Vice Chair
Wayne Fiske, Road Comm.
Richard Boudreau
Scott Choiniere

FRANKLIN FIRE DEPARTMENT TREASURER'S REPORT

	<u>Actuals</u>	<u>2003 Budget</u>	<u>2004 Budget</u>
<u>JANUARY 1, 2003:</u>			
Checking Account	\$ 859.53		
Money Market Account	28,051.60		
Memorial Account CD	3,336.78		
Truck Fund CD	12,268.90		
Total Beginning Cash	\$ 44,516.81		
<u>INCOME:</u>			
Interest	\$ 343.83		
Fund Raising	8,179.24		
Donations	270.50		
Jefford's Grant	1,766.00		
Miscellaneous	33.61		
Uncashed Check - Voided	61.11		
Town Voted Money	16,000.00		
Total Income	\$ 26,654.29		
Total Cash/Income	\$ 71,171.10		
<u>EXPENSES:</u>			
Fire Gear	\$ 1,614.87	\$ 2,000.00	\$ 2,000.00
Miscellaneous	575.37	725.00	725.00
Dues and Subscriptions	232.50	250.00	250.00
Hose and Accessories	1,268.21	2,245.00	2,245.00
Insurance	3,330.56	6,250.00	6,250.00
Radio Equipment	465.80	1,000.00	500.00
Repairs	84.00	1,110.00	1,110.00
Utilities	2,365.61	2,070.00	2,070.00
Truck Expense	15,337.95	1,500.00	2,250.00
Uniforms	64.15	-	-
Fundraisers	2,183.89	-	-
Training	229.62	500.00	500.00
Air Handler System		2,000.00	2,500.00
Office Expense		750.00	
Taxes (State & Federal)**	3,861.06		-
Total Expenses	\$ 31,613.59	\$ 20,400.00	\$ 20,400.00
<u>DECEMBER 31, 2003:</u>			
BankNorth - Checking	\$ 6,312.12		
Money Market Account	33,245.39		
Total Ending Cash	\$ 39,557.51		
Total Expenses/Cash	\$ 71,171.10		

Respectfully submitted,
Scott Choiniere

FRANKLIN FIRE DEPARTMENT REPORT

The Franklin Volunteer Fire Department responded to 29 calls in 2003.

Our new pumper truck has been in service since April 2003 and has been working flawlessly. Words cannot express how much our members appreciate the townspeople allowing us to purchase this truck. It has become a great source of pride for us and a huge morale booster.

A special thank you goes to Tim Sargeant for applying and receiving a grant for \$21,080.00 for the Franklin Fire Department. There was a very specific list, of equipment we could purchase with this money and we chose radio equipment and a thermal imaging camera. This camera is a very high tech piece of equipment, which detects heat sources. We have already used it to locate a missing person and to find the exact location of a fire. Patrick Allain has also been writing any and all grants that we are allowed to apply for. This is extremely time consuming and tedious and we appreciate his efforts.

Thanks to the local V.A.S.T. Club (Northwest Riders) we now have a rescue sled. This sled came with skis for winter use and it also came with a set of wheels so the sled can be used year round in case someone is injured off the beaten path.

The department welcomes our newest members: Mike Lawyer, Sara Tatro, Albert Gagne, Christina Carnes, and junior members, Paul Norcross and Kevin Fitzgerald. New members are always welcome, we meet every Monday night.

If you would like to have a controlled burn, please contact Burt Maynard our Forest Fire Warden for a permit.

Current Fire Department Members:

Brian Barnum – 34yrs
David Olmstead – 32yrs
Kim Gates Maynard – 14yrs
Jon Magnant – 12yrs
Howard Deuso – 7 yrs
Justin Rainville – 5 yrs
Ed Lewis - new
Albert Gagne – new
Kevin Fitzgerald – Jr. Member

Marshall Ploof – 34yrs
Hugh Gates – 27yrs
Mark Racine – 14yrs
Scott Choiniere – 12 yrs
Patrick Allain – 7 yrs
Clark Hubbard – 1 yr.
Mike Lawyer – new
Christina Carnes – new
David Covalinski - Fire Police

Philip Bouchard – 33 yrs
Kyle Lothian – 20 yrs
Burt Maynard – 14 yrs
Brian Sartwell – 10 yrs
Eddie Bouchard – 7 yrs
Janet Norcross – 1 yr.
Sara Tatro – new
Paul Norcross – Jr. Member

Dates to Remember

Sunday, March 7th – Annual Pancake Breakfast

Saturday, July 3rd – Fire & Rescue Chicken BBQ

Thank you for your continued support.

Respectfully submitted,
Kyle Lothian, Chief
Franklin Fire Department

**** Budget Narrative:** The taxes are from the profit the Franklin Fire Department made in 2002 and the estimated tax for 2003. The way the grants came in the expense was in 2001 and the income came in 2002. The corporation was formed in October of 2001. The Franklin Fire Department had a deficit in 2003 so we will be getting back the estimated taxes we have paid. Our 501c3 application is almost complete which will eliminate any future tax implication. Once the application has been approved we will hopefully be getting back all the taxes which have been paid.

VITAL STATISTICS

Last year at Town Meeting, many voters expressed a desire to see the births, deaths, and marriages listed individually. Due to my concern for privacy, safety, and identity issues, I have not published these statistics. If you would like a vital statistic published in the town report, you must come to the Town Clerk's Office and sign a request/release form.

2004

Births: 10 Males
10 Females

Marriages: 9

Deaths: 3 Females
4 Males

Civil Union: 0

VEHICLE REGISTRATION RENEWALS

The Town Clerk's Office is preparing to process preprinted computer generated "Vehicle Registration Renewals". Our target date is May 1, 2004. Only current or two month's expiration date renewals will be accepted. There will be a separate \$3.00 processing fee. We hope you will enjoy this new convenience.

HOUSEHOLD HAZARDOUS WASTE COLLECTION DAY

The Town of Franklin in cooperation with the Town of Highgate sponsors two Household Hazardous Waste Collections days each year at the Highgate Transfer Station. These events are open to all **Franklin** residents. Collection days will be **SATURDAY MAY 15, 2004** and **SATURDAY SEPTEMBER 18, 2004**.

If you are looking for information about recycling for Franklin residents, the Highgate Transfer Station has a guide listed on the next to the last page in the yellow pages of your telephone book.

ANNUAL REPORT

for the

FRANKLIN TOWN SCHOOL DISTRICT

2003 Fiscal Year
July 1, 2002 – June 30, 2003

Franklin Central School's Mission Statement

The mission of the Franklin Central School is to educate our children to become self-reliant and socially responsible individuals. They will respect themselves, their community, and the world around them. Ultimately, they will develop the skills and confidence to become life-long learners.

REPORT OF THE SUPERINTENDENT OF SCHOOLS

The children of our community and your school represent our greatest investment. Under the leadership of our Principal, Joyce Hakey, the Franklin Central School staff, students, parents, and Board of Directors are working collaboratively to make our school the best it can be and to create a positive and effective culture for learning and teaching.

The Franklin Northwest Supervisory Union Central Office continues to work closely with the elementary schools and high school especially in the area of curriculum. Melissa Stavola, the Director of Curriculum and Instruction, has worked with the instructional staff and administration in the area of action planning, grant applications, and teaching strategies. George Raynak, Technology Coordinator, spends many hours supporting technology, providing staff training, and advising the staff and administration. Dr. Jeff Benay, Director of Indian Education, has provided facilitation for several staff development activities as well as supporting teachers, parents, and the administration on establishing positive educational opportunities for a large number of students. Rebecca Hart, the Business Manager, administers many supervisory union fiscal services, which involve federal, state and local funding sources. The central office staff handles many personnel items including certification, credentials, finger printing and benefit information.

The FNWSU Central Office administers federal and state grants that support programs such as supplemental reading, student and program assessment, and curriculum development in science, language arts, foreign language, and math. Federal grants for Safe and Drug Free Schools supported many after school programs. Other federal and state funds are used to support library resources, mini-grants, and staff development. The Indian Education Program has assisted in funding cultural programs, curriculum development, mentoring, the learning center and programs in collaboration with institutions of higher education.

The total enrollment as of October 1, 2003 was 132 as follows: Kindergarten, 12; Grade 1, 18; Grade 2, 23; Grade 3, 23; Grade 4, 16; Grade 5, 19; Grade 6, 21.

The announced tuition rates for the 2004-2005 school year are \$6,351 for Grades 1-6, and \$3,175 for Kindergarten.

The Franklin Board of Directors and the Administration have developed a budget for the 2004-2005 school year that will provide an effective and challenging education for your students. The budget is fiscally responsible with most of the increase in the budget coming in increased costs for health benefits, contractual obligations, and special education costs. I urge you to attend the annual meeting and support this budget.

Respectfully submitted,

Dr. John J. McCarthy
Superintendent of Schools

PRINCIPAL'S REPORT

"Nothing great was ever achieved without enthusiasm." – Ralph Waldo Emerson

Last year was full of learning and excitement as the Franklin Central School staff and students continued to work toward high standards for performance. Goals of the school's action plan included inspiring a love of reading and building the foundation of life long learning; providing professional development in the area of writing effectiveness; providing for the implementation of the district math and science curriculum; increasing the integration of technology into the curriculum; and promoting a positive working and learning environment.

The emphasis on reading literacy at Franklin School is evident in our outstanding scores on the Developmental Reading Assessment (DRA) given in May to Grade 2 students. For the last six years, ninety percent and over (100% 2001-2003) of our second grade students achieved the standard or achieved it with honors. These results reflect the early attention to reading in Kindergarten through 2nd Grade and in our Reading Recovery Program. The results for our school on the New Standards Reference Exam (given in Grade 4), which measures student performance on the VT Framework of Standards for Math and Language Arts, were equally impressive. The results show Franklin School continuing to score significantly above the district and state scores. In math, the percentage of Franklin students achieving at or above the standard in skills, concepts and problem solving was 89%, 73% and 56% respectively. The state scores were 73%, 46%, and 41%. In Language Arts, the scores for Franklin were Reading Comprehension 94%, Reading Analysis and Interpretation 90%, Writing Effectiveness 84%, and Grammar and Usage 89%. State scores were 80%, 70%, 60%, and 62% in those areas. We were again named a Medallion School by the Vermont Business Roundtable based on our statewide assessment results (Gold Medallion School in 2002, Medallion School in 1999 also).

Additional highlights include the following: work done on the playground that included the painting of the wooden structure by the Eagle Scouts and the Playground Committee funding & installing new slides and basketball hoops & a new, grant funded, little children's play structure; the 2nd grade teaming with Mrs. Raynak's high school chemistry class to do inquiry-based science activities; 2nd grade – adult pen-pal program from January-June that culminated in a celebration at Georgia Farm House; the Book Buddy program for 5th and 1st grade; expansion of the bike safety program; record student participation in the Civic Oration contest; various writing and drawing contests; winning the Hannaford Bonus for bringing in the most School Dollars the 2nd year in a row; more integration of computers into curriculum; expansion of the poetry unit in 3rd grade; development of a handbook for paraeducators; performances by the MVU Master Singers and Vermont Symphony; the Senior Dinner with the "Fabulous Fifties" theme that 80 seniors attended; and Franklin Fire Department doing fire safety presentations and classes going through the mobile unit that everyone thought was so educational and fun!

Our staff participated in many activities to further their own education and professional development that have a direct positive impact on our students. Areas that staff received training included Reading Recovery; assessment; curriculum; writing effectiveness; technology; math and writing portfolios; and reading strategies. Also, multi-district in-service time allowed our teachers to collaborate with staff from other schools and share resources, learn new approaches to instruction, and to gain pertinent information about meeting standards.

Thank you to the PTO, Playground Committee, Success By Six, RIF Committee, Franklin Rec. & Activities Program, Franklin Fire & Rescue, Town Road Crew, Haston Library, and Modern Woodmen for all of their contributions. We also want to thank all of the volunteers who coach, assist with the different committees, help with the ski program, chaperone field trips, work in the classrooms, and just help out with whatever needs to be done! Parental and community involvement are critical factors in the success of our students and school –we are so appreciative of all you do - thank you!!

Respectfully submitted,
Joyce Hakey, Principal

REPORT OF THE FRANKLIN SCHOOL DISTRICT BOARD OF DIRECTORS

It is with pleasure that the Franklin School District Board of Directors reports to you on another year of excellence for Franklin Central School. Franklin continues to send well-educated and well-prepared students on to MVU. This is the result of hard work, dedication, and leadership of the entire community of faculty, staff, parents, students, and other community members.

Timothy Volk, chairman of the Vermont Business Round Table, wrote an op-ed article that appeared in an October issue of the Burlington Free Press. He outlined the characteristics of a successful school that produces students with exemplary performance. Franklin Central School exemplifies every one of the seven characteristics Volk mentioned in his article. The VBR felt the same way, naming Franklin a Medallion Quality School for the second year in a row. I would like to share with you some of these characteristics that make Franklin a success.

Strong leadership from our principal, teachers/support staff, and parents creates a safe, nurturing environment for student learning. Principal Joyce Hakey sees to it that the building is maintained properly, the teachers/support staff are given the opportunity for ongoing professional development, and that the curriculum aligns with the Vermont Framework of Standards. The teachers/support staff strives for improvement attending seminars and workshops year-round, and by taking college credit courses. It is the team effort of those working and volunteering at Franklin Central School that enables the students to be so successful.

We try to be proactive with our repair and maintenance schedule to maintain a safe, well run school. During the summer break, the two boilers in our heating system were separated. This allows them to run independent of one another. Now if one were to break down, the school could still remain open. New windows were installed in the Planning Room and Cafeteria. The money for this work was from an article approved at the March 2002 town meeting. Projects we will be considering for the near future include replacing the remaining original roof shingles, and resurfacing the school parking lot.

The financial support given to FCS by the community is the final stone in the strong foundation of our educational success. The Board, along with Ms. Hakey and Becky Hart, has worked through several drafts to finalize the FY '05 school budget. At the current time, the increase is around 3.75%. Health insurance costs, negotiated salary increases, and special education costs account for a major portion of the budget increase. The Board, Administration, and Central Office continue to explore alternative funding sources for the school to keep the cost to the taxpayer as low as possible.

The Board feels that the money and time our community invests in FCS continues to show an excellent return. This is evident by the high academic standards our students achieve. Please support this year's proposed budget to help us continue this standard of excellence.

*Respectfully submitted,
Jonathan Gates, Aimee Choiniere, and Timothy Magnant
Franklin School Directors*

FRANKLIN NORTHWEST SUPERVISORY UNION
2004-2005 Central Office Budget

	FY2003 Actuals	FY2004 Budget	FY2004 Anticipated	FY2005 Budget	Franklin Share
Expenses:					
Administration Salaries	\$283,165	\$306,543	\$298,943	\$308,533	\$16,599
Support Staff Salaries	\$36,865	\$43,194	\$41,481	\$45,660	\$2,457
Insurance Benefits	\$50,314	\$56,726	\$62,694	\$69,169	\$3,721
Other Benefits	\$7,627	\$11,867	\$10,867	\$10,985	\$591
Payroll Expense	\$26,901	\$28,646	\$28,947	\$29,734	\$1,600
Purchased Professional Services	\$4,505	\$3,550	\$6,800	\$3,550	\$191
Repair&Maintenance / Equipment Lease	\$7,161	\$8,100	\$8,100	\$8,100	\$436
Other Property Services	\$13,836	\$25,010	\$17,316	\$27,145	\$1,460
Office Expenses	\$12,490	\$12,000	\$12,000	\$12,500	\$673
Travel / Conference	\$10,785	\$10,500	\$10,500	\$10,000	\$538
Supplies	\$8,820	\$7,550	\$7,550	\$7,950	\$428
Equipment	\$2,773	\$3,000	\$3,000	\$4,000	\$215
Dues & Fees	\$3,613	\$4,000	\$4,008	\$3,900	\$210
Total Expense:	\$468,854	\$520,687	\$512,206	\$541,226	\$29,118

Revenues:				
Title I, II, IV, & VI funding	\$116,288	\$114,175	\$114,675	\$115,911
Grants	\$24,346	\$26,000	\$23,056	\$15,550
Other [Carryover, Interest Earnings, & Misc.]	\$25,607	\$19,625	\$46,000	\$31,500
Total Revenues:	\$166,241	\$159,800	\$183,731	\$162,961

FY2005 ASSESSMENT AMOUNT	<u>\$302,613</u>	<u>\$360,886</u>	<u>\$328,475</u>	<u>\$378,265</u>	<u>\$20,351</u>
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Underlined are amounts assessed during the year - any amount assessed in excess of amount necessary is incorporated in the following year's Carry forward amount.

FRANKLIN NORTHWEST SUPERVISORY UNION
2004-2005 Special Education Budget

	FY2003 Actuals	FY2004 Budget	FY2004 Anticipated	FY2005 Budget	Franklin Share
Expenses:					
Special Education Administration	\$59,021	\$61,116	\$61,116	\$63,465	\$4,633
Medicaid Clerk / Clerical Support	\$22,109	\$22,818	\$24,369	\$25,106	\$1,833
School Psychologists	\$124,405	\$128,840	\$118,225	\$132,169	\$9,648
Insurance Benefits	\$35,038	\$40,153	\$39,458	\$51,989	\$3,795
Payroll Expense	\$16,130	\$17,959	\$16,938	\$18,626	\$1,360
Municipal Retirement	\$884	\$1,141	\$1,218	\$1,255	\$92
Tuition Reimbursement	\$936	\$3,200	\$3,200	\$3,200	\$234
Purchased Professional Services	\$98	\$6,500	\$500	\$500	\$37
Office Expenses	\$3,166	\$4,250	\$4,250	\$4,250	\$310
Travel / Conference	\$4,000	\$5,300	\$5,300	\$5,300	\$387
Supplies	\$2,970	\$6,050	\$6,050	\$6,050	\$442
Equipment	\$0	\$4,000	\$4,000	\$4,000	\$292
Dues & Fees	\$188	\$750	\$750	\$750	\$55
Total Expense:	\$268,946	\$302,077	\$285,374	\$316,660	\$23,116

Revenues:					
Medicaid Reimbursement	\$16,937	\$18,143	\$18,143	\$19,344	\$1,412
IDEA-B Grant Reimbursement	\$76,620	\$81,353	\$81,353	\$85,181	\$6,218
Carry Forward from Prior Year	\$24,453	\$15,000	\$25,000	\$22,500	\$1,643
Total Revenues:	\$118,010	\$114,496	\$124,496	\$127,025	\$9,273

FY2005 ASSESSMENT AMOUNT	<u>\$150,936</u>	<u>\$187,581</u>	<u>\$160,878</u>	<u>\$189,635</u>	<u>\$13,843</u>
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Underlined are amounts assessed during the year - any amount assessed in excess of amount necessary is incorporated in the following year's Carry forward amount.

FRANKLIN NORTHWEST SUPERVISORY UNION
2004-2005 Local Early Childhood Program Budget

	FY2003	FY2004	FY2004	FY2005	Franklin
	Actuals	Budget	Anticipated	Budget	Share
Expenses:					
ECP Administration	\$31,138	\$32,246	\$27,674	\$34,407	\$3,647
Teachers' Salaries	\$133,227	\$122,160	\$128,529	\$154,226	\$16,348
Paraprofessionals' Salaries	\$27,310	\$58,044	\$53,416	\$52,923	\$5,610
Speech Pathologist Salary	\$34,951	\$37,884	\$37,171	\$40,411	\$4,284
ECP Secretary Salary	\$12,469	\$13,742	\$13,742	\$14,459	\$1,533
Insurance Benefits	\$26,744	\$39,918	\$37,316	\$51,307	\$5,439
Payroll Expense	\$18,472	\$22,054	\$23,576	\$24,596	\$2,607
Other Benefits	\$300	\$2,300	\$2,300	\$2,300	\$244
OT/PT Services	\$1,023	\$4,500	\$2,121	\$1,600	\$170
Purchased Prof. Services	\$3,517	\$1,950	\$3,289	\$4,200	\$445
Repair&Maintenance	\$1,989	\$2,000	\$2,000	\$2,100	\$223
Office Expenses	\$4,108	\$13,100	\$3,277	\$13,750	\$1,458
Student Tuition & Transportation	\$3,548	\$250	\$80	\$5,250	\$557
Travel / Conference	\$5,707	\$4,100	\$5,100	\$4,600	\$488
Supplies & Equipment	\$14,532	\$7,350	\$7,303	\$6,400	\$678
Total Expense:	\$319,034	\$361,599	\$346,894	\$412,529	\$43,728

Revenues:				
Preschool Tuition Receipts	\$8,211	\$4,800	\$4,800	\$4,800
Grant Funding	\$120,974	\$117,121	\$118,580	\$123,450
Carryover from Prior Year	\$25,195	\$17,075	\$25,000	\$20,000
Total Revenues:	\$154,380	\$138,996	\$148,380	\$148,250

FY2005 ASSESSMENT AMOUNT	\$164,654	\$222,603	\$198,514	\$264,279	\$28,014
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Underlined are amounts assessed during the year - any amount assessed in excess of amount necessary is incorporated in the following year's Carry forward amount.

**FRANKLIN NORTHWEST SUMMARY
TREASURER's REPORT
July 1, 2002 through June 30, 2003**

	Beginning Balance	FY2003		Ending Balance
		Receipts [7/1/02 - 6/30/03]	Expenses [7/1/02 - 6/30/03]	
Grants/Non-Local Revenues:				
Title I and Title I Supplemental Grants	\$53,422	\$419,837	\$456,612	\$16,647
Title IIA & D Grant(s) - Teacher Quality & Technology	\$23,450	\$316,579	\$323,658	\$16,371
Title IV Grant - DrugFree Schools	\$13,274	\$7,426	\$19,042	\$1,658
Title VI Grant - Innovative Programs	\$6,363	\$36,733	\$43,096	\$0
IDEA-B Grant	\$70,703	\$375,176	\$390,647	\$55,232
IDEA-B Preschool Grant	\$10,337	\$10,806	\$21,024	\$119
Success by Six Grant	\$15,452	\$194,335	\$195,873	\$13,914
Early Learning Opportunities Grant	\$0	\$290,000	\$289,641	\$359
Early Education Initiative Grant	\$0	\$59,768	\$59,768	\$0
FCECP Advisory Council	\$12,781	\$24,184	\$15,328	\$21,637
VT Council on Humanities	-\$19	\$3,500	\$5,489	-\$2,008
Prism Grant	\$760	\$29,944	\$22,037	\$8,667
Best Grant	\$0	\$9,880	\$11,297	-\$1,417
Alternative Assessment Grant	\$0	\$1,000	\$500	\$500
Indian Education Grant	\$19,181	\$138,513	\$157,693	\$1
Mentoring Program	\$16,320	\$23,180	\$16,991	\$22,509
Tobacco Grant	\$643	\$15,822	\$10,519	\$5,946
VT Kids Against Tobacco	\$0	\$1,000	\$704	\$296
Curriculum Council	-\$228	\$6,650	\$5,157	\$1,265
Standards Board	\$69	\$900	\$1,005	-\$36
Medicaid Reimbursements (school-based)	\$342,553	\$236,644	\$327,509	\$251,688
Medicaid Reimbursements (FNWSU)	\$37,983	\$26,294	\$23,382	\$40,895
EPSDT Reimbursements	\$60,341	\$50,105	\$56,124	\$54,322
Carnegie Grant	\$9,905	\$0	\$0	\$9,905
School-wide Improvement Grant (Highgate)	\$0	\$14,000	\$14,000	\$0
Character Education (SCOPE) Grant (Swanton)	\$0	\$71,353	\$71,353	\$0
Health Grant (MVUHS)	\$0	\$10,000	\$10,000	\$0
		\$202,821	\$178,368	
Central Office	\$104,571	\$492,508	\$468,854	\$128,225
Special Education	\$25,222	\$208,626	\$203,948	\$29,900
Early Childhood Program	\$34,911	\$249,943	\$234,952	\$49,902
	\$857,994	\$3,527,527	\$3,634,571	\$726,497

A copy of the Independent Audit for the fiscal year ending June 30, 2002, performed by Angolano & Co., may be obtained from the Superintendent of Schools' Office.

FRANKLIN TOWN SCHOOL SALARY SCHEDULE

Step	BA/BS	BA/BS+15	BA/BS+30	BA/BS+45	MA/MS	MA/MS+15	MA/MS+30
1	\$ 22,365	\$ 23,483	\$ 24,602	\$ 25,720	\$ 26,838	\$ 27,956	\$ 29,075
2	\$ 23,483	\$ 24,602	\$ 25,720	\$ 26,838	\$ 27,956	\$ 29,075	\$ 30,193
3	\$ 24,602	\$ 25,720	\$ 26,838	\$ 27,956	\$ 29,075	\$ 30,193	\$ 31,311
4	\$ 25,720	\$ 26,838	\$ 27,956	\$ 29,075	\$ 30,193	\$ 31,311	\$ 32,429
5	\$ 26,838	\$ 27,956	\$ 29,075	\$ 30,193	\$ 31,311	\$ 32,429	\$ 33,548
6	\$ 27,956	\$ 29,075	\$ 30,193	\$ 31,311	\$ 32,429	\$ 33,548	\$ 34,666
7	\$ 29,075	\$ 30,193	\$ 31,311	\$ 32,429	\$ 33,548	\$ 34,666	\$ 35,784
8	\$ 30,193	\$ 31,311	\$ 32,429	\$ 33,548	\$ 34,666	\$ 35,784	\$ 36,902
9	\$ 31,311	\$ 32,429	\$ 33,548	\$ 34,666	\$ 35,784	\$ 36,902	\$ 38,021
10	\$ 32,429	\$ 33,548	\$ 34,666	\$ 35,784	\$ 36,902	\$ 38,021	\$ 39,139
11	\$ 33,548	\$ 34,666	\$ 35,784	\$ 36,902	\$ 38,021	\$ 39,139	\$ 40,257
12	\$ 34,666	\$ 35,784	\$ 36,902	\$ 38,021	\$ 39,139	\$ 40,257	\$ 41,375
13		\$ 36,902	\$ 38,021	\$ 39,139	\$ 40,257	\$ 41,375	\$ 42,494
14		\$ 38,021	\$ 39,139	\$ 40,257	\$ 41,375	\$ 42,494	\$ 43,612
15			\$ 40,257	\$ 41,375	\$ 42,494	\$ 43,612	\$ 44,730
16							\$ 45,848

READING THE SALARY SCHEDULE

1. Locate the step on the left column (in the example, step 8)
2. Locate the level at the top (in the example, MA+15)
3. The point where the two intersect is the 2002-2003 salary (in the example, \$35,784)

Salary Ranges For Employees Not Subject To The Salary Scale

Administration/Treasurer	\$ 2,775	to	\$ 55,694
Paraprofessionals/Librarian	\$ 5,432	to	\$ 18,720
Custodian	\$ 1,524	to	\$ 24,400
Food Service	\$ 7,417	to	\$ 11,146

NOTE: Individual salary information is available, by request, at the Franklin Town Clerk's Office.

FRANKLIN TOWN SCHOOL STAFF

FY 03 - July 1, 2002 thru June 30, 2003

Department	Employee	FTE	Level	Step	Years of Service at Franklin
Teacher/Guidance/Nurse:					
Kindergarten	Sturgeon, Theresa	50	BS+45	15+	15
Kindergarten 2nd Session	Sturgeon, Theresa	50	BS+45	15+	15
Grade 1	Trainer, Brye	100	BA	3	2
Grade 2	Andersen, Sandra	100	MA+30	15+	25
Grade 3	Moore, Diane	100	MS+30	15+	29
Grade 4	Shepard, Valerie	100	BA+45	15+	21
Grade 5&6	Boucher, Deborah	100	BA+15	5	5
Grade 5&6	Therrien, Jason	100	BA	5	5
Special Ed.	Babinski, Jessica	100	MA	5	0
Physical Ed.	Dewing, Jennifer	40	BA	4	0
Guidance	Archambault, Elaine	40		1	1
Compensatory Ed.	Reader, Linda	50	BA+45	15+	20
Music	Allen, David	60	BA	11	0
Nurse .5	Forgues, Sally	50			0
Long Term Substitute	Stanley, Corinna				
Administration:					
Principal	Haakey, Joyce				
Admin. Assistant	Sartwell, Susan				
Treasurer	Larivee, Lisa				
Paraprofessional/Library:					
Librarian	Wilson, Nancy				
Instructional Assistant	Glidden, Daisy				
Spec. Ed. Paraprofessional	Mahoney, Katie				
Spec. Ed. Paraprofessional	Ashton, Constance				
Spec. Ed. Paraprofessional	Machia, Jessica				
Spec. Ed. Paraprofessional	Larivee, Nancy	Boyd, Sabrina			
Spec. Ed. Paraprofessional	Fiske, Eva	Legault, Monica			
Sp.Ed./Technology Para.	Ovitt, Kathy				
Custodial:					
Head Custodian	Rivers, Roy				
Part Time Custodian	Colman, Richard				
Part Time Custodian	Daignault, Amanda				
Food Services:					
Head Cook/Co-Agent	Bushey, Carolyn				
Cook/Co-Agent	Daignault, Amanda				

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

P. O. BOX 639
SHELBURNE, VERMONT 05482

TELEPHONE (802) 985-8992
(800) 540-8992
FAX (802) 985-9442

LOCATED AT:
2834 SHELBURNE ROAD

DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
Franklin School District

We have audited the accompanying general-purpose financial statements of Franklin School District, Vermont, as of and for the year ended June 30, 2003, as listed in the table of contents. These general-purpose financial statements are the responsibility of Franklin School District's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The general-purpose financial statements referred to above do not include the General Fixed Assets Account Group which should be included in order to conform with generally accepted accounting principles. The amount that should be recorded in the General Fixed Assets Account Group is not known.

The general-purpose financial statements referred to above do not include the fixed assets in its Proprietary Fund which should be included in order to conform with generally accepted accounting principles. Purchases of fixed assets are charged to current operations and are not depreciated over their estimated useful lives as required by generally accepted accounting principles. The amounts that should be recorded as fixed assets and charged as depreciation expense in the Proprietary Fund is not known.

In our opinion, except for the effects on the general-purpose financial statements of the omissions described in the preceding paragraphs, the general-purpose financial statements referred to above present fairly, in all material respects, the financial position of Franklin School District, Vermont, as of June 30, 2003, and the results of its operations and the cash flows of its proprietary fund type for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated September 4, 2003 on our consideration of Franklin School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Our audit was performed for the purpose of forming an opinion on the general-purpose financial statements of Franklin School District, Vermont taken as a whole. The combining and individual fund and account group financial statements and schedules listed in the table of contents are presented for purposes of additional analysis and are not a required part of the general-purpose financial statements of Franklin School District. Such information has been subjected to the auditing procedures applied in the audit of the general-purpose financial statements and, in our opinion, except for the effects on the general, special revenue, and capital projects funds of the omissions described in the preceding paragraphs, is fairly stated, in all material respects, in relation to the general-purpose financial statements taken as a whole.

Angolano & Company

Angolano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

September 4, 2003

Franklin Town School District
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types
For The Year Ended June 30, 2003

EXHIBIT II

	General Fund	Special Revenue Fund	Capital Project Fund	Debt Service Fund	Totals (Memorandum Only)
REVENUES:					
Property Taxes	\$ 288,946				\$ 288,946
Investment Income	2,871		\$ 472		3,343
Reimbursements	13,701				13,701
State	1,813,853	\$ 3,556			1,817,409
Federal	600	-	-	-	600
TOTAL REVENUES	<u>2,119,971</u>	<u>3,556</u>	<u>472</u>	<u>\$ -</u>	<u>2,123,999</u>
EXPENDITURES:					
Direct Services	1,565,140	3,556			1,568,696
Support Services:					
Students	54,106				54,106
Instructional Staff	36,143				36,143
General Administration	27,185				27,185
Area Administration	107,538				107,538
Fiscal Services	13,910				13,910
Operation and Maintenance of Building	103,749				103,749
Transportation	80,954				80,954
Construction Services			12,859		12,859
Debt Service:					
Principal Retirement				70,000	70,000
Interest Charges	-	-	-	47,281	47,281
TOTAL EXPENDITURES	<u>1,988,725</u>	<u>3,556</u>	<u>12,859</u>	<u>117,281</u>	<u>2,122,421</u>
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	131,246	-	(12,387)	(117,281)	1,578
OTHER FINANCING SOURCES (USES):					
Transfers In (Out)	(87,051)	-	(30,230)	117,281	-
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES	44,195	-	(42,617)	-	1,578
FUND BALANCES, JULY 1, 2002	<u>11,900</u>	<u>-</u>	<u>58,707</u>	<u>-</u>	<u>70,607</u>
FUND BALANCES, JUNE 30, 2003	<u>\$ 56,095</u>	<u>\$ -</u>	<u>\$ 16,090</u>	<u>\$ -</u>	<u>\$ 72,185</u>

The accompanying notes are an integral part of these financial statements

Franklin Town School District
Statement of Revenues, Expenses
and Changes in Retained Earnings
Proprietary Fund Type - Enterprise Fund
Food Program
For The Year Ended June 30, 2003

EXHIBIT IV

Operating Revenue:		
Sales	\$ 30,224	
Refunds	99	
Kitchen Use	25	
Miscellaneous	<u>311</u>	
Total Operating Revenue		\$ 30,659
Operating Expenses:		
Salaries and Benefits	24,214	
Repairs and Maintenance	523	
Rubbish Removal	769	
Storage and Delivery	576	
Internet Service	1,547	
Food and Supplies	21,327	
Utilities	369	
Equipment	570	
Other	957	
Commodities	<u>-</u>	
Total Operating Expenses		<u>50,852</u>
Operating Income (Loss)		(20,193)
Non-Operating Revenues:		
State Sources:		
Restricted Grants:		
Lunch Match	837	
Child Nutrition Breakfast	199	
Computer Grant	2,456	
Federal Sources:		
Restricted Grants:		
School Lunch Program	14,259	
School Breakfast Program	3,438	
Commodities	<u>-</u>	
Total Non-Operating Revenues		<u>21,189</u>
Net Income (Loss)		996
Retained Earnings, July 1, 2002		<u>8,547</u>
Retained Earnings, June 30, 2003		<u>\$ 9,543</u>

The accompanying notes are an integral part of these financial statements

Franklin Town School District
Statement of Cash Flows
Proprietary Fund Type - Enterprise Fund
Food Program
For The Year Ended June 30, 2003

EXHIBIT V

Cash Flows From Operating Activities:		
Net Income (Loss)	\$	996
Adjustments to Reconcile Net Income (Loss) to Net		
Cash Provided (Used) by Operating Activities:		
(Increase) Decrease in Accounts Receivable - State	\$	(525)
(Increase) Decrease in Accounts Receivable - Other		72
(Increase) Decrease in Inventory		31
Increase (Decrease) in Accounts Payable		<u>(1,000)</u>
Total Adjustments		<u>(1,422)</u>
Net Cash Provided (Used) by Operating Activities		(426)
Cash Flows From Investing Activities:		
None		-
Cash Flows From Financing Activities:		
None		<u>-</u>
Net Increase (Decrease) in Cash		(426)
Cash, July 1, 2002		<u>7,625</u>
Cash, June 30, 2003	\$	<u>7,199</u>

The accompanying notes are an integral part of these financial statements

FRANKLIN TOWN SCHOOL DISTRICT
AGENCY FUNDS
FOR THE YEAR ENDED JUNE 30, 2003

	Balance July 1, 2002	Receipts	Disbursements	Balance June 30, 2003
ASSETS:				
Cash - Library Fund	\$ 638	\$ 4,123	\$ 4,249	\$ 512
Cash - Childrens Fund	6,226	10,801	10,221	6,806
Total Assets	\$ 6,864	\$ 14,924	\$ 14,470	\$ 7,318
LIABILITIES:				
Amount Held for Agency Funds	\$ 6,864	\$ 14,924	\$ 14,470	\$ 7,318

FRANKLIN TOWN SCHOOL DISTRICT
COMBINED BALANCE SHEET
ALL GOVERNMENTAL FUND TYPES FOR THE YEAR ENDED JUNE 30, 2003

	6/30/2002	6/30/2003
ASSETS:		
Cash - General Fund	\$ 24,920	\$ 56,095
Cash - Special Revenue Fund	47	589
Cash - Capital Project Fund	58,707	16,090
Cash - Enterprise Fund	7,625	7,199
Cash - Agency Fund	6,864	7,318
Accounts Receivable - State-General Fund	-	-
Accounts Receivable - State-Enterprise Fund	792	1,317
Accounts Receivable - Other	214	142
Due From Other - Special Revenue Fund	-	-
Inventory	916	885
Retirement of Long-Term Debt	770,000	700,000
Total Assets:	\$ 870,085	\$ 789,635
LIABILITIES/FUND EQUITY:		
Accrued Expenses	11,398	-
Accounts Payable - General Fund	1,622	-
Accounts Payable - Enterprise Fund	1,000	-
Amount Held for Agency Funds	6,864	7,318
Due to Other Funds	-	-
Deferred Revenue	47	589
Bond Payable	770,000	700,000
Fund Balances, Reserved - Roof Project (Capital Project Fund)	-	16,090
Fund Balances, Reserved - FY 04	5,000	-
Fund Balances, Reserved - FY 05	6,900	6,900
Fund Balances, Unreserved	58,707	49,195
Retained Earnings	8,547	9,543
Total Liabilities/Fund Equity	\$ 870,085	\$ 789,635

FRANKLIN TOWN SCHOOL DISTRICT

Treasurer's Report

July 1, 2002 - June 30, 2003

Balance as of June 30, 2002	\$	13,521.40	
Unexpended PO's	\$	-	
Beginning Balance as of July 1, 2002			\$ 13,521.40

RECEIPTS:

State of VT State Education Taxes	\$	796,609.00	
State of VT Local Share Taxes	\$	288,946.00	
State of VT All Aid to Education	\$	1,017,243.85	
State of VT Hot Lunch	\$	18,208.06	
Interest Income	\$	2,870.35	
All other	\$	46,987.62	\$ 2,170,864.88
TOTAL BEGINNING BAL & RECEIPTS:			\$ 2,184,386.28

EXPENDITURES:

Regular Orders Paid	\$	1,110,967.52	
MVU Operational/Capital Budget	\$	996,659.88	
Hot Lunch Reimb.	\$	20,664.06	
Liabilities as of June 30, 2003	\$	-	
Ending Balance	\$	56,094.82	
TOTAL OF ENDING BAL. & EXPENDITURES:			\$ 2,184,386.28

Respectfully submitted,
Lisa Larivee, Treasurer

FRANKLIN SCHOOL DISTRICT **ROOF RENOVATION PROJECT**

July 1, 2002-June 30, 2003

Balance as of July 1, 2002	\$ 58,730.19
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Revenues:

Interest Earnings	\$449.30
Total Revenues Received to date -	\$449.30

Expenditures:

Transfer to School District General Fund	\$30,230.19
North Star Comm.(Telephone system upgrade)	\$7,359.43
DC Glass & Construction(window repair)	\$5,500.00
Total Expenditures	\$43,089.62

Balance on Hand, June 30, 2003	\$16,089.87
---------------------------------------	--------------------

Three Prior Years Comparisons

District: Franklin
County: Franklin

LEA: 078
S.U.: Franklin Northwest

Expenditures

82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005

Deficit (if included in local budget)

back grant paid by State to tech center in prior years

Concrete grant paved article passed at town meeting

Separately wanted article passed at town meeting

Separately named article passed at town meeting

Separately warned article passed at town meeting

Act 68 local adopted budget

Union school or joint school district assessment

deficit if not included in budget or revenues

Special programs expenditures (if not included in local budget)

Gross Act 68 Budget

ct 144 expenditures (if any - excluded from "Education Spending")

Revenues

revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)

Local level:

Capital debt and

pecial program revenues (if not included in local budget)

benefit if not included in budget or expenditures

Total revenues

fund raising (if any)

Adjusted local revenues

Education Spending (Act 68 definition)

Equalized Pupils

Education Spending per Equalized Pupil

Excess Spending per Equalized Pupil (if any)

Zero point figure used for calculating District Adjustment

District spending adjustment (minimum of 100%)
(\$7,804 / \$6,800)

Anticipated homestead tax rate, equalized
(114.765% x \$1.10)

Household Income Percentage for income sensitivity (114.765% x 2.0%)

FRANKLIN SCHOOL DISTRICT
FY2003 Expenditures, FY2004 Estimated Expenditures, and FY2005 Proposed School Budget

Funct/ Object	Description	FY2003		FY2004		FY2005	
		Budget	Actuals	Budget	Anticipated	Proposed	Budget Change
1100	INSTRUCTIONAL PROGRAMS:						
110	Teachers' Salaries	\$286,775	\$287,892	\$308,079	\$307,555	\$308,315	\$236
119	Aides' Salaries	\$9,019	\$11,953	\$13,832	\$12,512	\$13,759	(\$73)
120	Substitutes' Salaries	\$3,500	\$13,508	\$3,500	\$3,500	\$3,500	\$0
210	Health Insurance	\$31,229	\$35,632	\$44,911	\$46,947	\$56,473	\$11,562
210A	Expanded Medical/Dep.Care	\$300	\$469	\$300	\$360	\$420	\$120
210B	Dental Insurance	\$3,140	\$2,393	\$3,444	\$3,393	\$3,393	(\$51)
220	Social Security	\$22,896	\$23,993	\$24,894	\$24,581	\$24,906	\$12
250	Workers Compensation	\$1,496	\$2,121	\$2,115	\$2,900	\$2,605	\$490
260	Unemployment Compensation	\$0	\$0	\$0	\$1,334	\$0	\$0
300	Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0
430	Repair & Maintenance	\$125	\$72	\$1,100	\$1,092	\$1,243	\$143
610	Supplies	\$8,500	\$10,450	\$6,550	\$6,550	\$6,689	\$139
610.1	Testing Supplies [SAT-9]	\$500	\$0	\$500	\$500	\$500	\$0
610.2	PE Supplies	\$750	\$543	\$400	\$400	\$325	(\$75)
640	Books	\$2,500	\$2,419	\$1,100	\$1,100	\$712	(\$388)
640.1	Books - reference/periodicals	\$400	\$383	\$280	\$280	\$386	\$106
640.2	Books - consumable	\$1,000	\$886	\$1,050	\$1,050	\$776	(\$274)
650	Audiovisuals	\$600	\$202	\$200	\$200	\$206	\$6
660	Manipulatives	\$800	\$222	\$380	\$380	\$201	(\$179)
670	Computer Software	\$625	\$124	\$40	\$40	\$68	\$28
730	Equipment	\$1,700	\$684	\$1,050	\$1,213	\$3,258	\$2,208
	Subtotal - Instructional Prog.	\$375,855	\$393,946	\$413,725	\$415,887	\$427,735	\$14,010

Funct/ Object Description		FY2003 Budget		FY2003 Actuals		FY2004 Budget		FY2004 Anticipated		FY2005 Proposed		Budget Change	
1210 SPECIAL EDUCATION:													
110	Teachers' Salaries	\$32,119	\$31,311			\$33,240	\$33,240			\$34,348	\$1,108		
115	Paraprofessionals' Salaries	\$61,489	\$59,376			\$61,061	\$69,903			\$80,729	\$19,668		
119	Substitutes & Tutors' Salaries	\$6,000	\$4,414			\$7,500	\$7,500			\$7,500	\$0		
210	Health Insurance	\$10,087	\$16,654			\$22,116	\$18,092			\$19,854	(\$2,262)		
210B	Dental Insurance	\$507	\$451			\$507	\$507			\$507	\$0		
220	Social Security	\$7,620	\$7,316			\$7,788	\$8,516			\$9,377	\$1,589		
250	Workman's Compensation	\$498	\$662			\$662	\$905			\$981	\$319		
270	Course Reimbursement	\$800	\$0			\$800	\$800			\$0	(\$800)		
300	Purchased Prof. Services	\$500	\$0			\$500	\$500			\$500	\$0		
400	Purchased Property Services	\$0	\$0			\$0	\$0			\$0	\$0		
561	Tuition to Private Schools	\$52,000	\$26,177			\$18,000	\$38,276			\$22,500	\$4,500		
580	Travel	\$250	\$0			\$0	\$0			\$0	\$0		
610	Supplies	\$1,000	\$884			\$2,000	\$2,000			\$2,000	\$0		
640	Books	\$650	\$72			\$110	\$110			\$0	(\$110)		
670	Computer Software	\$65	\$0			\$0	\$0			\$0	\$0		
730	Equipment	\$200	\$0			\$300	\$300			\$500	\$200		
	Subtotal - Spec. Education	\$173,786	\$147,317			\$154,584	\$180,649			\$178,797	\$24,212		
1214 EARLY CHILDHOOD PROGRAM:													
331	Assessment	\$18,380	\$18,380			\$23,373	\$23,373			\$28,014	\$4,641		
	Subtotal - Early Childhood Prog.	\$18,380	\$18,380			\$23,373	\$23,373			\$28,014	\$4,641		

Funct/ Object	Description	FY2003 Budget	FY2003 Actuals	FY2004 Budget	FY2004 Anticipated	FY2005 Proposed	Budget Change
2120	GUIDANCE PROGRAM						
110	Salary, Counselor (.4FTE)	\$11,471	\$11,375	\$13,296	\$13,344	\$9,114	(\$4,182)
210	Health Insurance	\$3,564	\$3,489	\$4,018	\$2,287	\$1,859	(\$2,159)
210.1	Dental Insurance	\$203	\$203	\$203	\$203	\$203	\$0
220	Social Security	\$878	\$850	\$1,017	\$1,019	\$697	(\$320)
250	Workman's Compensation	\$57	\$84	\$86	\$116	\$73	(\$13)
300	Contracted Services	\$0	\$0	\$0	\$0	\$0	\$0
580	Travel/Mileage	\$75	\$0	\$0	\$0	\$0	\$0
610	Supplies	\$415	\$157	\$400	\$400	\$200	(\$200)
640	Books	\$125	\$0	\$90	\$90	\$0	(\$90)
	Subtotal - Guidance	\$16,788	\$16,158	\$19,110	\$17,459	\$12,146	(\$6,964)
2130	HEALTH SERVICES:						
110	Salary, Nurse (.5FTE)	\$11,012	\$18,000	\$16,190	\$15,400	\$13,241	(\$2,949)
210	Health Insurance	\$3,323	\$2,157	\$3,746	\$1,952	\$0	(\$3,746)
210.1	Dental Insurance	\$152	\$226	\$254	\$254	\$254	\$0
220	Social Security	\$842	\$1,096	\$1,238	\$1,115	\$1,013	(\$225)
250	Workman's Compensation	\$55	\$105	\$105	\$143	\$106	\$1
430	Repair & Maintenance	\$120	\$111	\$120	\$120	\$120	\$0
610	Supplies	\$740	\$440	\$745	\$745	\$715	(\$30)
730	Equipment	\$100	\$143	\$0	\$0	\$0	\$0
	Subtotal - Health Serv.	\$16,344	\$22,278	\$22,398	\$19,729	\$15,449	(\$6,949)
2150	SPEECH PATH. & AUDIOLOGY:						
300	Purchased Professional Services	\$11,000	\$15,746	\$15,000	\$15,000	\$15,000	\$0
610	Supplies	\$500	\$0	\$500	\$500	\$500	\$0
	Subtotal - Speech Pathology	\$11,500	\$15,746	\$15,500	\$15,500	\$15,500	\$0

Funct/ Object	Description	FY2003 Budget	FY2003 Actuals	FY2004 Budget	FY200 Anticipated	FY2005 Proposed	Budget Change
2213 INSTR. STAFF TRAINING:							
270	Course Reimbursement	\$4,000	\$5,619	\$5,500	\$5,500	\$5,500	\$0
270.1	Staff Development	\$2,500	\$95	\$0	\$0	\$0	\$0
	Subtotal - Staff Training	\$6,500	\$5,714	\$5,500	\$5,500	\$5,500	\$0
2222 LIBRARY SERVICES:							
110	Salary, Library Aide	\$14,972	\$15,283	\$16,548	\$16,716	\$18,000	\$1,452
210	Health Insurance	\$0	\$0	\$0	\$0	\$0	\$0
220	Social Security	\$1,145	\$1,169	\$1,266	\$1,279	\$1,377	\$111
250	Workman's Compensation	\$75	\$109	\$108	\$150	\$144	\$36
430	Repair & Maintenance	\$660	\$480	\$660	\$660	\$660	\$0
610	Supplies	\$300	\$234	\$300	\$300	\$250	(\$50)
640	Books & Periodicals	\$1,800	\$1,799	\$1,800	\$1,800	\$1,800	\$0
650	Audiovisuals	\$300	\$220	\$300	\$300	\$250	(\$50)
660	Manipulatives	\$100	\$91	\$0	\$0	\$0	\$0
670	Computer Software	\$200	\$0	\$0	\$0	\$0	\$0
730	Equipment	\$0	\$92	\$0	\$0	\$0	\$0
	Subtotal - Library	\$19,552	\$19,477	\$20,982	\$21,205	\$22,481	\$1,499
2225 SCHOOL-WIDE TECHNOLOGY							
110	Paraprofessional Salary	\$6,171	\$5,920	\$6,552	\$6,624	\$7,215	\$663
210	Health Insurance	\$0	\$0	\$0	\$0	\$0	\$0
220	Social Security	\$472	\$453	\$501	\$507	\$552	\$51
250	Workers Compensation	\$31	\$45	\$43	\$61	\$58	\$15
430	Repair & Maintenance	\$500	\$160	\$500	\$500	\$500	\$0
530	Telephone - GovNet	\$4,300	\$4,300	\$4,300	\$4,300	\$950	(\$3,350)
610	Supplies	\$500	\$114	\$500	\$500	\$500	\$0
670	Computer Software	\$200	\$0	\$200	\$200	\$200	\$0
910	Equipment	\$0	\$0	\$0	\$0	\$0	\$0
	Subtotal - School-Wide Technology	\$12,174	\$10,992	\$12,596	\$12,692	\$9,975	(\$2,621)

Funct/ Object	Description	FY2003		FY2004		FY2005	
		Budget	Actuals	Budget	Anticipated	Proposed	Budget Change
2310	BOARD OF EDUCATION:						
111	Board Salaries	\$1,200	\$1,200	\$1,200	\$1,200	\$1,200	\$0
220	Salary, Board Secretary	\$500	\$500	\$500	\$500	\$500	\$0
260	Social Security	\$130	\$130	\$130	\$130	\$130	\$0
330	Audit	\$1,900	\$1,400	\$1,900	\$1,900	\$2,000	\$100
360	Legal Services	\$2,500	\$3,768	\$500	\$500	\$1,500	\$1,000
540	Advertising/Printing	\$500	\$1,070	\$1,000	\$1,000	\$1,000	\$0
550	Printing/Binding Town Report	\$500	\$0	\$500	\$0	\$0	(\$500)
810	Dues [VSBA]	\$850	\$850	\$900	\$850	\$900	\$0
890	Miscellaneous	\$0	\$217	\$50	\$117	\$50	\$0
	Subtotal - Board of Educ.	\$8,080	\$9,135	\$6,680	\$6,197	\$7,280	\$600
2321	OFFICE OF THE SUPT:						
331	S. U. Assessment (Central Office)	\$18,050	\$18,050	\$19,849	\$19,849	\$20,351	\$502
	Subtotal - Supt's Office	\$18,050	\$18,050	\$19,849	\$19,849	\$20,351	\$502
2410	PRINCIPAL'S OFFICE:						
110	Salary, Principal	\$57,365	\$57,365	\$59,602	\$59,602	\$62,995	\$3,393
111	Salary, Secretary	\$16,492	\$15,921	\$16,492	\$16,492	\$18,228	\$1,736
210	Health Insurance	\$10,028	\$10,037	\$15,816	\$15,816	\$16,901	\$1,085
210B	Dental Insurance	\$507	\$507	\$507	\$507	\$507	\$0
210C	LongTerm Disability Insurance	\$250	\$115	\$250	\$250	\$250	\$0
220	Social Security	\$5,650	\$5,566	\$5,821	\$5,763	\$6,214	\$393
250	Workman's Compensation	\$369	\$498	\$495	\$681	\$650	\$155
430	Repair & Maintenance	\$3,050	\$2,298	\$943	\$943	\$1,100	\$157
530	Telephone	\$1,500	\$1,530	\$1,500	\$1,500	\$1,500	\$0
531	Postage	\$950	\$295	\$650	\$650	\$650	\$0
580	Conference/Travel	\$200	\$0	\$0	\$0	\$0	\$0
610	Supplies	\$1,200	\$1,227	\$1,050	\$1,227	\$1,300	\$250
670	Computer Software	\$0	\$0	\$0	\$0	\$0	\$0

Funct/ Object	Description	FY2003 Budget	FY2003 Actuals	FY2004 Budget	FY2004 Anticipated	FY2005 Proposed	Budget Change
2410	PRINCIPAL'S OFFICE:						
730	Equipment	\$0	\$0	\$0	\$0	\$0	\$0
810	Dues (VT Headmasters)	\$200	\$140	\$200	\$200	\$200	\$0
	Subtotal - Principal's Office	\$97,761	\$95,499	\$103,326	\$103,631	\$110,495	\$7,169
2420	OFFICE OF THE SUPT:						
331	S. U. Assessment (Special Educ.)	\$12,160	\$12,160	\$15,944	\$15,944	\$13,843	(\$2,101)
	Subtotal - Supt's Office	\$12,160	\$12,160	\$15,944	\$15,944	\$13,843	(\$2,101)
2520	FISCAL SERVICES:						
110	Salary, Bookkeeper	\$4,879	\$2,906	\$2,914	\$4,541	\$9,000	\$6,086
210	Health Insurance	\$6,646	\$8,796	\$10,044	\$8,839	\$5,452	(\$4,592)
220	Social Security	\$373	\$186	\$222	\$347	\$689	\$467
250	Workers Compensation	\$24	\$0	\$19	\$30	\$72	\$53
300	Contracted Services	\$480	\$480	\$480	\$480	\$480	\$0
420	Repair & Maintenance	\$350	\$0	\$350	\$350	\$350	\$0
531	Postage	\$170	\$222	\$170	\$170	\$200	\$30
610	Supplies	\$550	\$408	\$300	\$300	\$350	\$50
	Equipment	\$0	\$97	\$0	\$0	\$0	\$0
830	Interest on Current Loan	\$600	\$787	\$690	\$502	\$800	\$110
	Subtotal - Fiscal Services	\$14,072	\$13,882	\$15,189	\$15,559	\$17,393	\$2,204
2540	PLANT OPERATIONS:						
110	Custodians' Salaries	\$31,148	\$32,660	\$33,781	\$33,487	\$35,066	\$1,285
210	Health Insurance	\$6,646	\$6,648	\$7,908	\$7,908	\$8,679	\$771
220	Social Security	\$2,383	\$2,472	\$2,584	\$2,543	\$2,683	\$99
250	Workman's Compensation	\$934	\$1,354	\$1,351	\$4,885	\$2,455	\$1,104
400	Purchased Professional Services	\$4,700	\$5,444	\$0	\$631	\$0	\$0
411	Water & Sewer	\$1,200	\$1,272	\$1,050	\$1,050	\$1,050	\$0
421	Disposal Service	\$2,000	\$1,794	\$1,900	\$1,900	\$2,000	\$100

Func/ Object Description	FY2003 Budget	FY2003 Actuals	FY2004 Budget	FY2004 Anticipated	FY2005 Proposed	Budget Change
2540 PLANT OPERATIONS:						
430 Contracted Repair/Maintenance	\$6,900	\$9,761	\$8,735	\$8,735	\$9,730	\$995
490 Other Purchased Services	\$0	\$0	\$0	\$23	\$0	\$0
520 Property Insurance	\$3,000	\$3,019	\$3,321	\$3,824	\$4,398	\$1,077
610 Supplies	\$9,000	\$9,334	\$8,750	\$8,750	\$8,500	(\$250)
622 Electricity	\$16,450	\$20,160	\$16,450	\$19,000	\$19,500	\$3,050
624 Wood Chips	\$6,000	\$4,970	\$6,000	\$6,000	\$6,000	\$0
624 Fuel Oil	\$3,500	\$3,054	\$3,000	\$3,000	\$3,500	\$500
624.1 Gasoline (for snowblower & tractor)	\$400	\$94	\$325	\$250	\$250	(\$75)
700 Equipment	\$0	\$2,112	\$0	\$550	\$0	\$0
Subtotal - Plant Operation	\$94,261	\$104,148	\$95,155	\$102,536	\$103,811	\$8,656
2550 PUPIL TRANSPORTATION						
513 Contracted Service	\$70,602	\$72,342	\$75,000	\$75,000	\$78,000	\$3,000
513.01 ExtraCurricular Transportation	\$300	\$363	\$300	\$300	\$300	\$0
515 Special Education Transportation	\$13,500	\$8,249	\$6,500	\$11,630	\$6,500	\$0
Subtotal - Pupil Transportation	\$84,402	\$80,954	\$81,800	\$86,930	\$84,800	\$3,000
5100 DEBT SERVICE						
830 Interest	\$47,281	\$47,281	\$43,040	\$43,040	\$38,729	(\$4,311)
910 Principal	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$0
Subtotal - Debt Service	\$117,281	\$117,281	\$113,040	\$113,040	\$108,729	(\$4,311)
SubTotal - Franklin Elem. School	\$1,096,947	\$1,101,117	\$1,138,752	\$1,175,680	\$1,182,297	\$43,547

Funct/ Object Description	FY2003 Budget	FY2003 Actuals	FY2004 Budget	FY2004 Anticipated	FY2005 Proposed	Budget Change
1400 VOCATIONAL TUITION *** 565 Vocational Tuition Subtotal - Vocational Tuition	\$5,530 \$5,530	\$6,436 \$6,436	\$5,950 \$5,950	\$5,638 \$5,638	\$13,965 \$13,965	\$8,015 \$8,015
GRAND TOTAL	\$1,102,477	\$1,107,553	\$1,144,702	\$1,181,318	\$1,196,262	\$51,562

FRANKLIN TOWN SCHOOL DISTRICT TAX:

EXPENSES:

MVU Operational Budget - Franklin share	\$959,399	
MVU Capital Costs - roof renovation project	\$26,284	
MVU Special Article - \$25,000 roof maintenance fund	\$3,048	
MVU Special Article - \$225,000 boiler replac - 30% aid.	\$19,199	
Subtotal - Secondary Expenses	\$1,007,930	
Franklin Town School District Budget	\$1,196,262	
Total Expenses - K-12		<u>\$2,204,192</u>

PROJECTED REVENUES:

Interest Earnings	\$3,000	
Estimated Year End Carryover	\$0	
Projected Special Education Aid:		
Mainstream Block Grant	\$70,330	
Intensive Reimbursement-Est. Elem. Exp.	\$63,689	
Intensive Reimbursement - Est. H. S. Exp.	\$63,282	
EEE Grant	\$13,031	
Care & Custody	\$0	
Small Schools Grant	\$12,157	
Projected Transportation Reimbursement	<u>\$41,204</u>	
Subtotal - K-12 Revenues		<u>-\$266,693</u>
EDUCATION SPENDING K-12		<u>\$1,937,499</u>
Vocational Tuition	8,197	
LOCAL EDUCATION REVENUE		<u>\$1,929,302</u>

*** ESTIMATES ONLY ***

Equalized Pupils K12	248.26	
Spending per Equalized Pupil	\$7,804	
District Spending Adjustment (Spending divided by \$6800 block)	114.77%	
Equalized Tax Rate (\$1.10 base x spending adjustment)		\$1.262

Estimated Equalized Tax Rate	\$1.262
Est. Homestead Tax Rate based on current common Level of Appraisal*** (decreased to 82.88% of State Appraisal value from 87.39% in FY04 and 91.22% in FY03)	\$1.523

*** Current Act 68 legislation is presently under revision - actual tax rate may be lower or higher, depending on the action taken by the legislature during the current session. We will provide any available updates on Act 68 on or before Town Meeting.

NOTES OF INTEREST

TOWN CLERK'S OFFICE HOURS

Monday, Tuesday & Friday..... 9:00 am - 4:00 pm
Wednesday..... 9:00 am - noon
Thursday..... 9:00 am - 7:00 pm
Closed from 12:00 - 1:00 each day

HASTON LIBRARY HOURS

Tuesday..... 8:00 am – Noon & 3:00 pm – 7:00 pm
Wednesday..... 8:00 am – Noon
Thursday..... 9:00 am – Noon & 1:00 pm – 7:00 pm
Saturday..... 8:00 am – Noon
Trustee Meeting 3rd Tuesday of each month at 7:30 pm

SELECTBOARD MEETING

Second and fourth Monday of each month at 7:00 pm at the Haston Library.
Contact the Town Clerk if you wish to be on the agenda.

LOCAL SCHOOLBOARD MEETING

First Tuesday of each month at the Franklin Elementary School.
Contact the Principal if you wish to be on the agenda.

MVUHS DIRECTOR'S MEETING

First and third Thursday of each month at 7:00 pm at MVUHS.

DOG LICENSES

Due by April 1, 2003

Any dog six months of age and over must be licensed at the Town Clerk's Office and must show proof of current rabies vaccination at that time.

PROPERTY TAXES

Proposed property tax due date – October 15, 2004

NOTICE: New policy – All tax payments must be received by October 15th or will be considered delinquent. Postmarked checks or envelopes will not be accepted.

BUILDING PERMITS & SEPTIC DESIGN

Building applications and permits are necessary if you are doing construction of more than fifty square feet **or if you are changing the use.** Forms are available at Town Clerk's Office. Septic systems must be designed by a Certified Technician or Registered Engineer. **The design must be approved by the Selectboard** before work commences and **inspected by the Board of Health before covering.** A 48-hour notice is required.

PERMISSION TO BURN (REQUIRED)

Contact Burt Maynard, Town Fire Warden at 285-2022 for a permit.

GREEN MOUNTAIN PASSPORTS

Available for all residents over 62 (\$2.00 lifetime fee) - Forms at Town Clerk's Office.

OFFICIAL NOTICES

Published in the Buyer's Digest

IMPORTANT PHONE NUMBERS

Franklin Fire Department.....	285-6789
Franklin Rescue Service.....	285-6789
Vermont State Police	933-5555
Franklin County Sheriff's Department.....	524-2121
Northwestern Medical Center	524-5911
Poison Control Center	658-3456
Vermont Game Warden.....	524-5993
U.S. Border Patrol.....	868-3229

TOWN OFFICES

Franklin Town Clerk & Treasurer.....	285-2101
Haston Library	285-6505
Selectboard Chair	285-2206
School Board Chair.....	285-2272
Zoning Administrator.....	285-2179
Planning Commission Chair	933-2022
Board of Adjustment Chair	933-6255
Health Officer.....	933-5974
Animal Control Officer.....	285-2101
Town Garage.....	285-2180
Road Commissioner	285-6383

CHURCHES

Franklin United Church..... 285-6425
Catholic Rectory 933-8921

SCHOOLS

Franklin Elementary School..... 285-2100
MVUHS 868-7311
Northwest Supervisory Union 868-2441

FRANKLIN DISTRICT 6 REPRESENTATIVES

Albert Perry..... 848-7618
E-mail..... perryvt@together.net
Norman McAllister 285-6363
Representatives Number in Montpelier 800-322-5616

LAKE CARMi CAMPER'S ASSOCIATION

Richard Lang, President 285-6832

The Franklin Historical Society still has an ample supply of "A History of Franklin" books for sale for only \$20.

CONTACTS FOR THE TOWN OF FRANKLIN AND THE HASTON LIBRARY

Website – www.franklinvermont.com
E-mail Address – hastonlibrary@franklinvt.net

**TOWN CLERK'S OFFICE
P.O. BOX 82
FRANKLIN, VT 05457-0082**

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MONTPELIER, VT 05609**