



Board of Land Surveyors

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402
Tel. (802) 828-5434 website: <https://sos.vermont.gov/opr/>

Minutes

**Tuesday, June 21, 2022
Via Microsoft Teams**

1. The meeting was called to order at 9:03 a.m.

Members present via Microsoft Teams: Joseph Flynn, L.S., Chair; Joseph Nalette, L.S., Vice-Chair; John Diebold, L.S., Secretary; Seth Kittredge, L.S.; and Daniel Coane. Absent: Evelyn Wetzel.

OPR Personnel present via Microsoft Teams: Kassandra Diederich, Esq., Staff Attorney; Lauren Layman, Esq., Staff Attorney; and Kara Shangraw, Licensing Administrator II.

2. The Chair called for approval of the Minutes of the December 21st meeting. Mr. Coane made a motion, seconded by Mr. Nalette, to approve the Minutes of the December 21, 2021 meeting as presented. Motion passed.

3. **Disciplinary Matters:**

4. **Topics for Discussion:**

5. **Applications / (See Appendix A):**

Board member Nalette gave his report to the Board on the portfolio for Timothy Morris, Mr. Nalette recommends approval of Mr. Morris's portfolio. Based on the discussion, Mr. Flynn made a motion, seconded by Mr. Diebold, to approve Timothy Morris's portfolio. Motion passed unanimously.

6. **Continuing Education Courses for Review:**

"Multiple CEU requests" submitted by Heather Schultz, with NYSAPLS, requesting multiple hours of continuing education credit. Based on the information submitted, Mr. Kittredge made a motion, seconded by Mr. Nalette, to approve the courses. Motion passed. The provider will be notified.

"Multiple CEU requests" submitted by Jackie Vincent, with McKissock 100% Education, requesting multiple hours of continuing education credit. Based on the information submitted, Mr. Kittredge made a motion, seconded by Mr. Nalette, to approve the courses. Motion passed. The provider will be notified.

"VSLs Fall Conference" submitted by Kelly Cochrane-Collar, with the VSLs, requesting 8 hours of continuing education credit. Based on the information submitted, Mr. Kittredge made a motion, seconded by Mr. Nalette, to approve the courses. Motion passed. The provider will be notified.

7. Administrative Updates:

Joseph Flynn made the following motion, I move to enter into executive session to discuss the land surveyor state jurisprudence licensing exam pursuant to the authority granted in 1 V.S.A. 313(a)(6), as test questions to administer a license as exempt from public disclosure under the Vermont Public Records Act, 1 V.S.A. 317(b)(8)., seconded by John Diebold, to go into executive session at 9:55 a.m.; and out of executive session at 10:30 a.m. by Mr. Diebold and Mr. Flynn.

8. Other Business:

9. Correspondence:

10. Public Comment:

11. There being no further business, the meeting adjourned at 10:39 a.m.

Respectfully submitted,

Kara Shangraw, Licensing Administrator II

Next Scheduled Meeting – Tuesday, August 9, 2022.
Please check the office [website](#) for updates

Appendix A

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	

Name of Board Member Assigned		Seth Kittredge
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	Portfolio approved License issued June 21, 2022

Name of Board Member Assigned		John Diebold
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date