

# Office of the Vermont Secretary of State Fiscal Year 2023 Proposed Budget



**James C. Condos**  
**Secretary of State**

## Our Mission Statement:

**Democracy that delivers! We are problem solvers.**

The Secretary of State's office promotes public trust and enables good government by:

- **Vermont State Archives and Records Administration (VSARA)**
  - Protecting, preserving, providing, and promoting
    - VT public records
    - VT's most precious documents – historic, archival, digital
- **Elections Division**
  - Preserving the integrity of Vermont's elections and access to the ballot
- **Corporations Division**
  - Providing the business community and the public with easy access to information about business registration and doing business in Vermont
- **Office of Professional Regulation (OPR)**
  - Protecting the health and safety of the public through streamlined, focused regulation of licensed professionals.
  - Protecting Vermonters through investigations and prosecutions of unethical, incompetent, or unprofessional practitioners.
- **Municipal & Civics Education**
  - Promoting and strengthening positive state-local interactions by providing information, assistance, and educational materials related to municipal and open government laws through Municipal Programs.



## Vermont State Archives & Records Administration

- **Administers a Statewide Records and Information Management Program for all public agencies.**
- **Directs public agencies on the life cycle management, retention, & disposition of public records and data.**
- **Manages three low-cost, secure repositories and systems for public records:**
  - **The State Records Center;**
  - **The State Archives;**
  - **The Digital State Archives – VT Re-tain.**



Photo credit: JEB WALLACE-BRODEUR

## Elections & Campaign Finance

- **Oversight of state and federal elections in collaboration with local election officials.**
- **Promote voter registration and participation.**
- **Administer on-line campaign finance and lobbyist disclosure laws.**



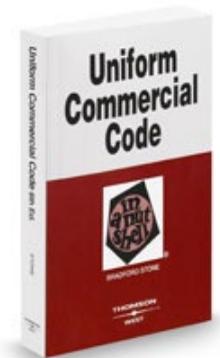
## Office of Professional Regulation

- Protects the public through the effective regulation of 50 profession types and 75,926 licensees in FY21 – a decrease of 3,063 licensees over FY20 totals.
- Investigates and prosecutes complaints of unlicensed or unprofessional conduct, 627 complaints in FY21.
- Assures licensing standards are current and promotes safe and effective practice.
- Adjusted to meet the needs of COVID pandemic – including profession specific guidance and emergency rules, temporary licensing, and emergency licensing.



## Corporations and Business Registration

- Profit and Non-Profit Business, trade name, trademark registrations.
- Annual/Bi-annual Report filing.
- UCC filing office for secured transactions.
- In FY21 we collected \$8.3 million in revenue and 59,900 business renewals.



## Municipal and Civics Education

- Provides information and education to local officials and members of the public regarding open government municipal matters.
- Municipal inquiries average >100 per month.
- Provides municipal handbooks and provides trainings.
- Promotes civic education and civic participation by citizens of all ages.



## Safe at Home

- Address confidentiality program provides client with a substitute mailing address for use when creating records with local and state agencies.
- Serves ~200 individuals by protecting individuals seeking to escape from actual or threatened domestic violence, human trafficking, sexual assault and stalking.
- Founding member of National Association of Confidential Address Programs (NACAP, [info@nacap.org](mailto:info@nacap.org)) in 2016.
- Vermont will host the sixth annual NACAP Conference, at their Board's request, in late September 2023.



## Temporary Officiant Program

- 18 V.S.A. § 5144a allows the Vermont Secretary of State to authorize individuals to officiate at specific marriages in Vermont. FY21 we collected \$157,000 in fees.

## Secretary of State Temporary Positions

Fiscal Year	# of State Temporaries	# of Kelly Temps	Total
2011	14	5	19
2012	12	3	15
2013	6	4	10
2014	4	3	7
2015	3	0	3
2016	3	0	3
2017	3	0	3
2018	2	0	2
2019	2	0	2
2020	2	0	2
2021	1	0	1

*2013 – 2021 includes one intern who works 5 hrs. weekly*

Overtime	Hours	Amount
FY14	680	24,892
FY15	591	19,517
FY16	668	35,178
FY17	600	21,595
FY18	1085	40,656
FY19	2252	77,796*
FY20	1120	45,851
FY21	902	8,404

*\*Overtime primarily NGLP implementation & IT Standby*

# Secretary of State Source & Use of Funds

Since FY14, we receive NO General funds (GF)

We have two State Funds:

**1) 21928 – SOS Service Fund is composed primarily of Corporations fees:**

Pays 100% of salary and benefits for VSARA's 19 FTE's; four positions in Elections; and 43% of Executive and Administrative Services staff and administration

The SOS Service Fund sweeps excess revenue at the end of each fiscal year to the GF.

FY23 Budget Pressures - The estimated FY23 budget is \$5,980,650 an increase of 9% due to:

- Salary and benefit contractual increases; and
- 20% Elections match of \$360,000 required for 2020 HAVA EAC Election Security Grant and HAVA Sec 251 Grant related to required tabulator purchase and election system upgrades.

**2) 21150 – OPR Fund:**

Per statute, cannot be used for costs outside of professional licensing. Funds 40 FTE's of OPR Division and 48% of Executive & Division of Administrative Services staff and administration. The OPR fund does not receive any revenue from the SOS Service Fund.

FY23 Budget Pressures - The estimated FY23 budget is \$7,049,622, a 2% decrease from FY22 due to: Decrease in contracting for Next Generation Licensing Platform (NGLP) enhancements, to reflect slow-down in spending. Additionally, revenue was decreased during the pandemic and expenses were increased.

# Secretary of State Source & Use of Funds Continued



## FEDERAL FUNDS:

### Elections:

#### HAVA EAC Funds –

- Per Federal law to be used for specific costs related to federal elections and security; and
- Spend-down on a large portion of the remaining grants will occur in FY'23 for election system upgrades and tabulator purchase.

#### 1) Title II, Sec. 251 – original grant (balance approximately \$2.77M – including interest earned):

- Planning for state/municipal election needs for the next 2-3 years. Majority of this remaining balance will be required for the tabulator purchase;
- Annual operating & maintenance costs on our comprehensive election management system, including our statewide voter checklist, candidate management, election results processing and reporting systems.
- Continued cyber security upgrades to system including enhanced “two-factor authorization” login process for the statewide voter checklist and election management system; and
- Funds one FTE in elections.

## Secretary of State Source & Use of Funds Continued

**2) Security Grant \$6,000,000, \$1,610,219 grant funds expended. Match requirements are being met as payments are made.**

- Security Grant provides 100% funding of fully ADA compatible Voter Accessibility Project, federally mandated, at a cost of \$1,282,650.00, from 1/16/2018, through 01/15/2023;
- Saving the state money versus the previous old antiquated analog system.
- Funds post-election audits for each November General Election;
- Ongoing cybersecurity penetration testing;
- Implemented two-factor authentication for all state and local users of the Vermont Election Management System;
- Produced and distributed an informational laminated poster on the accessible voting system for clerks to hang in their polling place;
- Accessible voting system training regionally to municipal officials; and
- Ongoing secure the human online cyber-security webinars for town and city clerks.

# Secretary of State Source & Use of Funds Continued

## OPR:

### Received from US Department of Labor (beginning FY19) for \$450K, over three years:

Currently the grant is continuing with a one-year no-cost extension.

The grant supports Vermont's analysis of relevant licensing criteria, potential portability issues, and whether licensing requirements are overly broad or burdensome.

Excessive licensing can create economic barriers for job seekers including veterans, military personnel and their families.

## VSARA:

### Received from National Historical Publications & Records for \$40K annually:

This grant improves public access to, and engagement with, Vermont historical records and encourage and facilitate collaborative efforts among Vermont historical records repositories.

# ARPA Related Funding

## ARPA (American Rescue Plan Act) FUNDING

**\$250,000 for a Business Portal system. The Secretary of State is coordinating with ACCD, the Dept of Taxes, and other agencies to create a one-stop-shop for businesses to register and conduct other state transactions. This funding is to finalize work on Phase I of this project, development of the site for new business formations.**



FY23 Department Request - Secretary of State	10000 General Fund	21928 Sec State Fund	21150 (OPR) Regulatory Fee Fund	21595 VSARA Public Records Fund	22005 Federal Revenue	22025 Federal (HAVA Sec 251) Fund	22065 Federal (HAVA EAC Security) Fund	TOTAL	NOTES:	
FY22 As Passed (no changes)	0	5,461,057	7,170,750	12,000	332,444	1,125,000	0	14,101,251		
FY22 BAA as directed by Dept. of Finance	0	0	0	0	0	0		0		
<b>FY23 Changes</b>										
<b>Personal Services:</b>									0	
Salary & Fringe Benefit		147,533	201,782		2,820	57,369		409,504	Salary & Benefit Increases (COLA, Step, Merit)	
Increase for Election System Upgrades		120,000				280,000		400,000		
Contract costs for VSARA		7,500						7,500	Maintenance/Service on equipment	
Printing/Mailing Gen Election Ballots						1,000,000		1,000,000		
Election Tabulator Upgrades		240,000					1,760,000	2,000,000	Tabulator Purchase Contract and Match	
(Reduction) for reduced NGLP system development expenditures			(615,000)					(615,000)	Approximate 20% reduction in contract spend to decrease annual spend (extends timeline)	
<b>Operating Expenses:</b>									-	
3% Increases to Internal Service Funds		4,560	5,090			954		10,604		
Gen Election Costs								-	Bi-annual General Election Approp.	
									-	
<b>Grants:</b>									-	
NSBCN - Nursing IT Support Costs			287,000					287,000	OPR	
API for Appraisers - IT Support Costs					100,000			100,000	OPR	
									-	
									-	
									-	
<b>FY23 Changes</b>	0	519,593	(121,128)	0	102,820	1,338,323	1,760,000	3,599,608		
<b>FY23 Total Request</b>	0	5,980,650	7,049,622	12,000	435,264	2,463,323	1,760,000	17,700,859		

**DEPARTMENT: SECRETARY OF STATE**

Programs	Financial Category	Financial Info						Authorized Positions (if available)	\$ Amounts granted out (if available)
		GF \$\$	TF \$\$	Spec F (incl tobacco) \$\$	Fed F \$\$	Total funds \$\$			
<b>VERMONT STATE ARCHIVES &amp; RECORDS ADMINISTRATION</b>									
This division advises and guides public agencies in records and information management; appraises and schedules public records so they are preserved only as long as they have a legal or administrative value; preserves and enhances access to the State government's archival records; and operates a secure record center for non-permanent and inactive agency records.	FY 2021 Actual expenditures			\$ 2,164,748	\$ 57,661	\$ 2,222,409	19	\$ -	
	FY 2022 estimated expenditures (including requested budget adjustments)			\$ 2,132,530	\$ 40,000	\$ 2,172,530	19	\$ -	
	FY 2023 Budget Request for Governor's Recommendation			\$ 2,039,000	\$ 40,000	\$ 2,079,000	19	\$ -	
<b>PROFESSIONAL REGULATION</b>									
The Office of Professional Regulation protects the public from unethical, incompetent or otherwise unprofessional behavior by licensed practitioners in the professions and occupations that are regulated through the Office; to protect the public from practitioners in these fields who are unauthorized to practice; and to ensure equity in licensing, regulation and discipline by fairly and responsibly administering the rules and statutes pertaining to these professions and	FY 2021 Actual expenditures			\$ 7,862,472	\$ 150,462	\$ 8,012,934	39	\$ -	
	FY 2022 estimated expenditures (including requested budget adjustments)			\$ 6,462,605	\$ 238,064	\$ 6,700,669	39	\$ -	
	FY 2023 Budget Request for Governor's Recommendation			\$ 7,055,241	\$ 292,444	\$ 7,347,685	40	\$ -	
<b>CORPORATIONS</b>									
This division administers state law with respect to the registration and maintenance of foreign and domestic corporations, partnerships, limited liability companies, and sole proprietorships doing business in Vermont. Furthermore, the division acts as the State repository for trademarks and trade names registrations, and Uniform Commercial Code liens and related filings. The Director of Corporations is also Director of Administrative Services (.5).	FY 2021 Actual expenditures			\$ 1,256,267	\$ -	\$ 1,256,267	5	\$ -	
	FY 2022 estimated expenditures (including requested budget adjustments)			\$ 1,463,885		\$ 1,463,885	5	\$ -	
	FY 2023 Budget Request for Governor's Recommendation			\$ 1,328,000		\$ 1,328,000	5	\$ -	
<b>GENERAL ELECTION</b>									
Municipal general election expense.	FY 2021 Actual expenditures	\$ -				\$ -	0	\$ -	
	FY 2022 estimated expenditures (including requested budget adjustments)	\$ -				\$ -	0	\$ -	
	FY 2023 Budget Request for Governor's Recommendation				\$1,000,000.00	\$ 1,000,000	0	\$ -	
<b>BIZ PORTAL STATEWIDE ERP INITIATIVE</b>									
The Vermont Business Portal will provide a front-end User Interface to the customer that allows for application filing, running custom reports, viewing requirements, making payments, and single signon that integrates with internal systems. The Portal will provide back-end user interface to the employees of the State that allows for data sharing across agencies, routing documents, signing documents, and running custom reports.	FY 2021 Actual expenditures	\$ -				\$ -	0	\$ -	
	FY 2022 estimated expenditures (including requested budget adjustments)	\$ -			\$ -	\$ -	0	\$ -	
	FY 2023 Budget Request for Governor's Recommendation	\$ -		\$ -	\$ -	\$ -	0	\$ -	

<b>ELECTIONS &amp; CAMPAIGN FINANCE</b>								
This division provides administration and support for the orderly conduct of elections, administers the campaign finance and lobbyist disclosure laws, and provides public education to encourage the participation of all citizens of voting age in the Vermont elections process.	FY 2021 Actual expenditures			\$ 1,424,235	\$ 2,078,688	\$ 3,502,923	5	\$ -
	FY 2022 estimated expenditures (including requested budget adjustments)			\$ 1,249,035	\$ 791,646	\$ 2,040,681	5	\$ -
	FY 2023 Budget Request for Governor's Recommendation			\$ 1,632,000	\$ 3,326,143	\$ 4,958,143	6	\$ -
<b>MUNICIPAL &amp; CIVICS EDUCATION</b>								
This program provides advice and assistance to municipal officials and promotes civics education.	FY 2021 Actual expenditures			\$ -		\$ -	0	\$ -
	FY 2022 estimated expenditures (including requested budget adjustments)			\$ 6,600		\$ 6,600	0	\$ -
	FY 2023 Budget Request for Governor's Recommendation			\$ -		\$ -	0	\$ -
<b>SAFE AT HOME</b>								
This address confidentiality program helps victims of domestic violence, sexual assault, and stalking by providing a substitute address to be used when creating or updating records with state or local government agencies.	FY 2021 Actual expenditures			\$ 16,764		\$ 16,764	0	\$ -
	FY 2022 estimated expenditures (including requested budget adjustments)			\$ 28,560		\$ 28,560	0	\$ -
	FY 2023 Budget Request for Governor's Recommendation			\$ 18,650		\$ 18,650	0	\$ -
<b>SOS Administration</b>								
Secretary of State, Deputy Secretary of State, General Counsel, Executive Assistant. Division of Administrative Services (Information Technology, Budget & Finance, AP/AR, Expenses, Business Office, Purchasing, Facilities, Continuity of Operations, Temporary Official Registration, Reception).	FY 2021 Actual expenditures			\$ 872,495	\$ 182,262	\$ 1,054,757	13	\$ -
	FY 2022 estimated expenditures (including requested budget adjustments)			\$ 1,281,115	\$ 50,580	\$ 1,331,695	13	\$ -
	FY 2023 Budget Request for Governor's Recommendation			\$ 969,381	\$ -	\$ 969,381	13	\$ -
<b>FY 2021 Actuals</b>		\$ -	\$ -	\$ 13,596,981	\$ 2,469,073	\$ 16,066,054	0.00	\$ -
<b>FY 2022 Estimated As Passed &amp; FY21 BAA</b>		\$ -	\$ -	\$ 12,624,330	\$ 1,120,290	\$ 13,744,620	0.00	\$ -
<b>FY 2023 Budget Request</b>		\$ -	\$ -	\$ 13,042,272	\$ 4,658,587	\$ 17,700,859	0.00	\$ -

<b>SOS Services Fund 21928 Revenue</b>	<b>FY 17</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>	<b>TOTAL FY17-FY21</b>
Projected Sweep (FY17, FY18, FY19, FY20, FY21)	1,866,069	2,149,364	2,607,923	2,032,817	2,156,633	<b>10,812,806</b>
Plus FY18 Department of Finance transfer out of APPROP on 12/16/17		281,364				<b>281,364</b>
Actual Revenue after FY appropriation	2,989,432	2,278,520	2,953,939	2,796,617	2,681,515	<b>13,567,093</b>
<b>Total Excess Revenue (Actual less Estimated)</b>	<b>1,123,363</b>	<b>129,156</b>	<b>346,016</b>	<b>763,810</b>	<b>524,882</b>	<b>3,715,382</b>
Less: FY18 End of Year Balance after sweep used for FY19 Primary & General overage, and Corporations system enhancements due to statute revision; Blockchain (40K), Data Broker (60K), and Amusement Rides; AND FY19 carryforward to FY20				-146,016		-146,016
<b>Total ACTUAL Excess Sweep FY16-FY20 transferred: FY19 \$200K requested for Biz Portal FY20</b>	<b>1,123,363</b>	<b>129,156</b>	<b>200,000</b>	<b>763,810</b>	<b><u>524,882</u></b>	<b>2,741,211</b>

	<b><u>FY22</u></b>	<b><u>FY23</u></b>
Projected EOY Revenue Sweep	2,156,633	1,685,250

Report ID: VTPB-07\_GOV REC  
 Run Date: 01/26/2022  
 Run Time: 08:50 AM

**State of Vermont**  
**FY2023 Governor's Recommended Budget: Detail Report**

Organization: 2230010000 - Secretary of State

**Budget Object Group: 1. PERSONAL SERVICES**

<b>Salaries and Wages</b>		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Classified Employees	500000	5,382,221	4,475,058	4,475,058	4,764,720	289,662	6.5%
Exempt	500010	0	965,452	965,452	945,151	(20,301)	-2.1%
Overtime	500060	10,731	0	0	0	0	0.0%
Shift Differential	500070	2,766	0	0	0	0	0.0%
<b>Total: Salaries and Wages</b>		<b>5,395,718</b>	<b>5,440,510</b>	<b>5,440,510</b>	<b>5,709,871</b>	<b>269,361</b>	<b>5.0%</b>

<b>Fringe Benefits</b>		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
FICA - Classified Employees	501000	393,494	342,343	342,343	364,506	22,163	6.5%
FICA - Exempt	501010	0	73,856	73,856	72,300	(1,556)	-2.1%
Health Ins - Classified Empl	501500	1,057,271	917,838	917,838	1,144,130	226,292	24.7%
Health Ins - Exempt	501510	0	133,444	133,444	177,403	43,959	32.9%
Retirement - Classified Empl	502000	1,121,139	957,669	957,669	1,215,007	257,338	26.9%
Retirement - Exempt	502010	0	184,861	184,861	208,217	23,356	12.6%
Dental - Classified Employees	502500	60,697	53,497	53,497	57,151	3,654	6.8%
Dental - Exempt	502510	0	6,686	6,686	7,677	991	14.8%
Life Ins - Classified Empl	503000	18,030	15,352	15,352	20,017	4,665	30.4%
Life Ins - Exempt	503010	0	3,421	3,421	3,915	494	14.4%
LTD - Classified Employees	503500	2,607	1,726	1,726	1,931	205	11.9%

State of Vermont

FY2023 Governor's Recommended Budget: Detail Report

Organization: 2230010000 - Secretary of State

Fringe Benefits		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
LTD - Exempt	503510	0	2,222	2,222	1,589	(633)	-28.5%
EAP - Classified Empl	504000	2,370	2,144	2,144	2,277	133	6.2%
EAP - Exempt	504010	0	352	352	396	44	12.5%
Employee Tuition Costs	504530	3,992	0	0	0	0	0.0%
Workers Comp - Ins Premium	505200	66,339	77,552	77,552	89,238	11,686	15.1%
Unemployment Compensation	505500	5,130	6,000	6,000	6,000	0	0.0%
<b>Total: Fringe Benefits</b>		<b>2,731,069</b>	<b>2,778,963</b>	<b>2,778,963</b>	<b>3,371,754</b>	<b>592,791</b>	<b>21.3%</b>

Contracted and 3rd Party Service		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Contr & 3Rd Party - Legal	507200	29,986	55,677	55,677	55,677	0	0.0%
Contr&3Rd Pty-Appr/Engineering	507300	17	0	0	0	0	0.0%
Contr&3Rd Pty-Educ & Training	507350	217	0	0	0	0	0.0%
Contr&3Rd Pty-Physical Health	507500	0	0	0	0	0	0.0%
IT Contracts - Servers	507543	0	4,962	4,962	4,962	0	0.0%
Contr&3Rd Pty - Info Tech	507550	0	16,539	16,539	16,539	0	0.0%
Creative/Development-Web	507562	(1,453)	0	0	0	0	0.0%
Advertising/Marketing-Other	507563	0	0	0	0	0	0.0%
IT Contracts - Application Development	507565	3,042,690	502,481	502,481	441,991	(60,490)	-12.0%
IT Contracts - Application Support	507566	0	244,407	244,407	244,407	0	0.0%
IT Contracts - Data Network	507567	0	0	0	0	0	0.0%
Other Contr and 3Rd Pty Serv	507600	118,422	1,235,000	1,235,000	3,034,027	1,799,027	145.7%
Data Processing - Sis	507645	0	0	0	0	0	0.0%

State of Vermont

FY2023 Governor's Recommended Budget: Detail Report

Organization: 2230010000 - Secretary of State

Contracted and 3rd Party Service		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
<b>Total: Contracted and 3rd Party Service</b>		3,189,880	2,059,066	2,059,066	3,797,603	1,738,537	84.4%

PerDiem and Other Personal Services		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Catamount Health Assessment	505700	841	1,500	1,500	1,500	0	0.0%
Per Diem	506000	19,326	305,654	305,654	305,654	0	0.0%
Other Pers Serv	506200	18,745	146,500	146,500	146,500	0	0.0%
Depositions	506210	0	1,000	1,000	1,000	0	0.0%
Transcripts	506220	325	2,000	2,000	2,000	0	0.0%
<b>Total: PerDiem and Other Personal Services</b>		39,237	456,654	456,654	456,654	0	0.0%
<b>Total: 1. PERSONAL SERVICES</b>		<b>11,355,904</b>	<b>10,735,193</b>	<b>10,735,193</b>	<b>13,335,882</b>	<b>2,600,689</b>	<b>24.2%</b>

**Budget Object Group: 2. OPERATING**

Equipment		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Other Equipment	522400	46,926	185,143	185,143	185,143	0	0.0%
Office Equipment	522410	0	0	0	0	0	0.0%

State of Vermont

FY2023 Governor's Recommended Budget: Detail Report

Organization: 2230010000 - Secretary of State

Equipment		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Safety Supplies & Equipment	522440	0	0	0	0	0	0.0%
Furniture & Fixtures	522700	0	4,000	4,000	4,000	0	0.0%
<b>Total: Equipment</b>		<b>46,926</b>	<b>189,143</b>	<b>189,143</b>	<b>189,143</b>	<b>0</b>	<b>0.0%</b>

IT/Telecom Services and Equipment		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Software-License-ApplicaSupprt	516551	40,935	155,309	155,309	155,309	0	0.0%
Software-License-ApplicaDevel	516552	114	0	0	0	0	0.0%
Software-License-IT ServicDesk	516553	0	2,000	2,000	2,000	0	0.0%
Software-License-Security	516554	190,245	65,666	65,666	65,666	0	0.0%
Software-License-Servers	516557	0	0	0	0	0	0.0%
Software-License-DeskLaptop PC	516559	0	0	0	0	0	0.0%
Communications	516600	1,926	0	0	0	0	0.0%
ADS VOIP Expense	516605	0	0	0	0	0	0.0%
Internet	516620	3,092	3,133	3,133	3,133	0	0.0%
Voice Network - Connectivity	516628	10,272	7,550	7,550	7,550	0	0.0%
Telecom-Telephone Services	516652	18,455	13,027	13,027	13,027	0	0.0%
Telecom-Conf Calling Services	516658	3,716	726	726	726	0	0.0%
ADS Enterp App Supp SOV Emp Exp	516660	59,017	0	0	0	0	0.0%
ADS App Support SOV Emp Exp	516661	0	0	0	0	0	0.0%
ADS Hosting Charges	516663	0	65,970	65,970	65,970	0	0.0%
ADS Security SOV Employee Exp.	516665	0	0	0	0	0	0.0%
ADS EA SOV Employee Expense	516667	4,532	0	0	0	0	0.0%

Report ID: VTPB-07\_GOV REC  
 Run Date: 01/26/2022  
 Run Time: 08:50 AM

**State of Vermont**  
**FY2023 Governor's Recommended Budget: Detail Report**

Organization: 2230010000 - Secretary of State

IT/Telecom Services and Equipment		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
It Intsvccost-Vision/Isdassess	516671	81,292	80,154	80,154	79,719	(435)	-0.5%
ADS Centrex Exp.	516672	4,733	28,750	28,750	28,750	0	0.0%
ADS PM SOV Employee Expense	516683	108,922	9,593	9,593	9,593	0	0.0%
ADS Allocation Exp.	516685	100,642	95,491	95,491	97,673	2,182	2.3%
Software as a Service	519085	253,685	128,950	128,950	128,950	0	0.0%
Hw - Computer Peripherals	522201	4,219	52,115	52,115	52,115	0	0.0%
Hardware - Desktop & Laptop Pc	522216	8,843	20,000	20,000	20,000	0	0.0%
Hw - Printers,Copiers,Scanners	522217	0	13,000	13,000	13,000	0	0.0%
Sw-Mainframe Environment	522228	37,500	3,100	3,100	3,100	0	0.0%
Hw-Mobile&Portable 2 Way Radio	522252	1,020	0	0	0	0	0.0%
Hw-Personal Mobile Devices	522258	0	0	0	0	0	0.0%
Hardware - Application Support	522270	46,200	0	0	0	0	0.0%
Hardware - Security	522272	12,925	0	0	0	0	0.0%
Hardware - Data Network	522273	2,280	0	0	0	0	0.0%
Hardware Servers	522275	0	0	0	0	0	0.0%
Hardware - Storage	522276	0	0	0	0	0	0.0%
Hardware - Voice Network	522277	0	0	0	0	0	0.0%
Software-Application Development	522283	0	22,345	22,345	22,345	0	0.0%
Software - Application Support	522284	0	0	0	0	0	0.0%
Software - Data Network	522285	287,046	251,022	251,022	251,022	0	0.0%
Software - Desktop	522286	0	0	0	0	0	0.0%
Software-IT Service Desk	522287	0	0	0	0	0	0.0%
Software - Storage	522290	410,505	295,000	295,000	295,000	0	0.0%
<b>Total: IT/Telecom Services and Equipment</b>		<b>1,692,116</b>	<b>1,312,901</b>	<b>1,312,901</b>	<b>1,314,648</b>	<b>1,747</b>	<b>0.1%</b>

State of Vermont

FY2023 Governor's Recommended Budget: Detail Report

Organization: 2230010000 - Secretary of State

		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
<b>IT Repair and Maintenance Services</b>							
Description	Code						
Repair & Maint - Office Tech	513010	5,548	4,079	4,079	4,079	0	0.0%
Hardware-Rep&Maint-Mainframe	513030	11,950	0	0	0	0	0.0%
Hardware-Rep&Maint-Servers	513031	0	0	0	0	0	0.0%
Hardware-Rep&Maint-DataNetwork	513034	0	0	0	0	0	0.0%
Software-Rep&Maint-ApplicaSupp	513050	345,619	14,096	14,096	14,096	0	0.0%
<b>Total: IT Repair and Maintenance Services</b>		<b>363,116</b>	<b>18,175</b>	<b>18,175</b>	<b>18,175</b>	<b>0</b>	<b>0.0%</b>

		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
<b>Other Operating Expenses</b>							
Description	Code						
Accreditation/Certification	516575	54,250	0	0	0	0	0.0%
Single Audit Allocation	523620	5,485	6,137	6,137	6,137	0	0.0%
Registration & Identification	523640	0	0	0	0	0	0.0%
Claims/Small Claims	523840	7,345	0	0	0	0	0.0%
Bank Service Charges	524000	337,705	170,000	170,000	170,000	0	0.0%
<b>Total: Other Operating Expenses</b>		<b>404,785</b>	<b>176,137</b>	<b>176,137</b>	<b>176,137</b>	<b>0</b>	<b>0.0%</b>

		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
<b>Other Rental</b>							
Description	Code						
Rental of Equipment & Vehicles	514500	2,176	0	0	0	0	0.0%

State of Vermont

FY2023 Governor's Recommended Budget: Detail Report

Organization: 2230010000 - Secretary of State

Other Rental		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Rental - Auto	514550	68,005	60,800	60,800	60,800	0	0.0%
Rental - Office Equipment	514650	4,325	12,700	12,700	12,700	0	0.0%
Rental - Other	515000	596	0	0	0	0	0.0%
<b>Total: Other Rental</b>		<b>75,102</b>	<b>73,500</b>	<b>73,500</b>	<b>73,500</b>	<b>0</b>	<b>0.0%</b>

Other Purchased Services		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Insurance Other Than Empl Bene	516000	2,307	2,019	2,019	6,008	3,989	197.6%
Insurance - General Liability	516010	19,354	21,891	21,891	33,544	11,653	53.2%
Dues	516500	83,121	59,000	59,000	59,000	0	0.0%
Licenses	516550	2,034	1,500	1,500	1,500	0	0.0%
Advertising-Tv	516811	311,476	0	0	0	0	0.0%
Advertising-Print	516813	50,148	76,800	76,800	76,800	0	0.0%
Advertising-Web	516814	3,000	0	0	0	0	0.0%
Advertising - Job Vacancies	516820	988	662	662	662	0	0.0%
Sponsorships	516872	200	0	0	0	0	0.0%
Printing and Binding	517000	459,666	239,390	239,390	1,239,390	1,000,000	417.7%
Photocopying	517020	2,347	1,500	1,500	1,500	0	0.0%
Registration For Meetings&Conf	517100	3,594	11,575	11,575	11,575	0	0.0%
Training - Info Tech	517110	0	10,525	10,525	10,525	0	0.0%
Empl Train & Background Checks	517120	0	0	0	0	0	0.0%
Postage	517200	1,318,191	16,100	16,100	16,100	0	0.0%
Postage - Bgs Postal Svcs Only	517205	(56,520)	30,000	30,000	30,000	0	0.0%

State of Vermont

FY2023 Governor's Recommended Budget: Detail Report

Organization: 2230010000 - Secretary of State

Other Purchased Services		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Freight & Express Mail	517300	183,603	16,500	16,500	16,500	0	0.0%
Instate Conf, Meetings, Etc	517400	0	97,016	97,016	97,016	0	0.0%
Catering-Meals-Cost	517410	248	21,500	21,500	21,500	0	0.0%
Outside Conf, Meetings, Etc	517500	0	0	0	0	0	0.0%
Witnesses	518355	2,650	2,500	2,500	2,500	0	0.0%
Other Purchased Services	519000	188,563	28,000	28,000	28,000	0	0.0%
Human Resources Services	519006	55,012	49,568	49,568	63,864	14,296	28.8%
Security Services	519025	0	0	0	0	0	0.0%
Moving State Agencies	519040	0	15,000	15,000	15,000	0	0.0%
<b>Total: Other Purchased Services</b>		<b>2,629,982</b>	<b>701,046</b>	<b>701,046</b>	<b>1,730,984</b>	<b>1,029,938</b>	<b>146.9%</b>

Property and Maintenance		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Disposal	510200	510	0	0	0	0	0.0%
Recycling	510220	15,615	16,900	16,900	16,900	0	0.0%
Rep&Maint-Grds & Constr Equip	512400	1,740	3,000	3,000	3,000	0	0.0%
Repair&Maint-Postage Meters	513102	768	0	0	0	0	0.0%
Other Repair & Maint Serv	513200	12	11,000	11,000	11,000	0	0.0%
Urban Collector	522900	0	0	0	0	0	0.0%
<b>Total: Property and Maintenance</b>		<b>18,645</b>	<b>30,900</b>	<b>30,900</b>	<b>30,900</b>	<b>0</b>	<b>0.0%</b>

State of Vermont

FY2023 Governor's Recommended Budget: Detail Report

Organization: 2230010000 - Secretary of State

Property Rental		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Rent Land & Bldgs-Office Space	514000	368,215	250,000	250,000	250,000	0	0.0%
Rent Land&Bldgs-Non-Office	514010	89	0	0	0	0	0.0%
Fee-For-Space Charge	515010	394,072	417,032	417,032	384,266	(32,766)	-7.9%
<b>Total: Property Rental</b>		<b>762,375</b>	<b>667,032</b>	<b>667,032</b>	<b>634,266</b>	<b>(32,766)</b>	<b>-4.9%</b>

Supplies		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Office Supplies	520000	14,669	37,500	37,500	37,500	0	0.0%
Stationary & Envelopes	520015	135,172	6,000	6,000	6,000	0	0.0%
Gasoline	520110	3,276	900	900	900	0	0.0%
Other General Supplies	520500	297,778	8,600	8,600	8,600	0	0.0%
Ammunition, New, All Types	520501	0	700	700	700	0	0.0%
It & Data Processing Supplies	520510	0	0	0	0	0	0.0%
Work Boots & Shoes	520521	350	350	350	350	0	0.0%
Fire, Protection & Safety	520590	170	1,000	1,000	1,000	0	0.0%
Food	520700	291	500	500	500	0	0.0%
Water	520712	56	606	606	606	0	0.0%
Heating Oil #1 - Kerosene	521210	0	0	0	0	0	0.0%
Books&Periodicals-Library/Educ	521500	1,123	3,125	3,125	3,125	0	0.0%
Subscriptions	521510	7,715	4,500	4,500	4,500	0	0.0%
Other Books & Periodicals	521520	0	0	0	0	0	0.0%
Paper Products	521820	13	0	0	0	0	0.0%
Kitchenware	521855	0	0	0	0	0	0.0%

State of Vermont

FY2023 Governor's Recommended Budget: Detail Report

Organization: 2230010000 - Secretary of State

Supplies		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
<b>Total: Supplies</b>		460,614	63,781	63,781	63,781	0	0.0%

Travel		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Travel-Inst-Auto Mileage-Emp	518000	4,691	11,000	11,000	11,000	0	0.0%
Travel-Inst-Other Transp-Emp	518010	652	0	0	0	0	0.0%
Travel-Inst-Meals-Emp	518020	0	250	250	250	0	0.0%
Travel-Inst-Lodging-Emp	518030	0	9,677	9,677	9,677	0	0.0%
Travel-Inst-Incidentals-Emp	518040	0	0	0	0	0	0.0%
Travel-Inst-Auto Mileage-Nonemp	518300	0	54,030	54,030	54,030	0	0.0%
Travel-Inst-Other Trans-Nonemp	518310	0	0	0	0	0	0.0%
Travel-Inst-Meals-Nonemp	518320	0	18,000	18,000	18,000	0	0.0%
Travel-Inst-Lodging-Nonemp	518330	0	0	0	0	0	0.0%
Travel-Inst-Incidentals-Nonemp	518340	0	0	0	0	0	0.0%
Travel-Outst-Auto Mileage-Emp	518500	287	0	0	0	0	0.0%
Travel-Outst-Other Trans-Emp	518510	(304)	15,043	15,043	15,043	0	0.0%
Travel-Outst-Meals-Emp	518520	0	1,248	1,248	1,248	0	0.0%
Travel-Outst-Lodging-Emp	518530	0	12,579	12,579	12,579	0	0.0%
Travel-Outst-Incidentals-Emp	518540	0	516	516	516	0	0.0%
Travel-Outst-Automileage-Nonemp	518700	0	100	100	100	0	0.0%
Travel-Outst-Other Trans-Nonemp	518710	0	5,000	5,000	5,000	0	0.0%
Travel-Outst-Meals-Nonemp	518720	0	500	500	500	0	0.0%
Travel-Outst-Lodging-Nonemp	518730	0	5,000	5,000	5,000	0	0.0%

State of Vermont

FY2023 Governor's Recommended Budget: Detail Report

Organization: 2230010000 - Secretary of State

Travel		FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Description	Code						
Trvl-Outst-Incidentals-Nonemp	518740	0	500	500	500	0	0.0%
<b>Total: Travel</b>		<b>5,326</b>	<b>133,443</b>	<b>133,443</b>	<b>133,443</b>	<b>0</b>	<b>0.0%</b>

<b>Total: 2. OPERATING</b>	<b>6,458,987</b>	<b>3,366,058</b>	<b>3,366,058</b>	<b>4,364,977</b>	<b>998,919</b>	<b>29.7%</b>
----------------------------	------------------	------------------	------------------	------------------	----------------	--------------

<b>Total Expenditures</b>	<b>17,814,891</b>	<b>14,101,251</b>	<b>14,101,251</b>	<b>17,700,859</b>	<b>3,599,608</b>	<b>25.5%</b>
---------------------------	-------------------	-------------------	-------------------	-------------------	------------------	--------------

Fund Name	Fund Code	FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Prof Regulatory Fee Fund	21150	8,932,124	7,170,750	7,170,750	7,049,622	(121,128)	-1.7%
Public Records Special Fund	21595	0	12,000	12,000	12,000	0	0.0%
SOS-Services Fund	21928	5,981,374	5,461,057	5,461,057	5,980,650	519,593	9.5%
Federal Revenue Fund	22005	208,124	332,444	332,444	435,264	102,820	30.9%
Fed Election Reform HAVA 2002	22025	693,421	1,125,000	1,125,000	2,463,323	1,338,323	119.0%
Coronavirus Relief Fund	22045	415,785	0	0	0	0	0.0%
2020 HAVA EAC	22065	203,678	0	0	1,760,000	1,760,000	100.0%
HAVA CARES 2020	22070	1,380,385	0	0	0	0	0.0%
<b>Funds Total</b>		<b>17,814,891</b>	<b>14,101,251</b>	<b>14,101,251</b>	<b>17,700,859</b>	<b>3,599,608</b>	<b>25.5%</b>

Position Count	81
FTE Total	81.00

Report ID: VTPB-11\_GOV REC  
 Run Date: 01/26/2022  
 Run Time: 08:55 AM

**State of Vermont**  
**FY2023 Governor's Recommended Budget: Rollup Report**

**Organization: 2230010000 - Secretary of State**

**Budget Object Group: 1. PERSONAL SERVICES**

Budget Object Rollup Name	FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Salaries and Wages	5,395,718	5,440,510	5,440,510	5,709,871	269,361	5.0%
Fringe Benefits	2,731,069	2,778,963	2,778,963	3,371,754	592,791	21.3%
Contracted and 3rd Party Service	3,189,880	2,059,066	2,059,066	3,797,603	1,738,537	84.4%
PerDiem and Other Personal Services	39,237	456,654	456,654	456,654	0	0.0%
<b>Budget Object Group Total: 1. PERSONAL SERVICES</b>	<b>11,355,904</b>	<b>10,735,193</b>	<b>10,735,193</b>	<b>13,335,882</b>	<b>2,600,689</b>	<b>24.2%</b>

**Budget Object Group: 2. OPERATING**

Budget Object Rollup Name	FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Equipment	46,926	189,143	189,143	189,143	0	0.0%
IT/Telecom Services and Equipment	1,692,116	1,312,901	1,312,901	1,314,648	1,747	0.1%
IT Repair and Maintenance Services	363,116	18,175	18,175	18,175	0	0.0%
Other Operating Expenses	404,785	176,137	176,137	176,137	0	0.0%
Other Rental	75,102	73,500	73,500	73,500	0	0.0%
Other Purchased Services	2,629,982	701,046	701,046	1,730,984	1,029,938	146.9%
Property and Maintenance	18,645	30,900	30,900	30,900	0	0.0%
Property Rental	762,375	667,032	667,032	634,266	(32,766)	-4.9%
Supplies	460,614	63,781	63,781	63,781	0	0.0%
Travel	5,326	133,443	133,443	133,443	0	0.0%
<b>Budget Object Group Total: 2. OPERATING</b>	<b>6,458,987</b>	<b>3,366,058</b>	<b>3,366,058</b>	<b>4,364,977</b>	<b>998,919</b>	<b>29.7%</b>

<b>Total Expenditures</b>	<b>17,814,891</b>	<b>14,101,251</b>	<b>14,101,251</b>	<b>17,700,859</b>	<b>3,599,608</b>	<b>25.5%</b>
---------------------------	-------------------	-------------------	-------------------	-------------------	------------------	--------------

Report ID: VTPB-11\_GOV REC  
 Run Date: 01/26/2022  
 Run Time: 08:55 AM

**State of Vermont**  
**FY2023 Governor's Recommended Budget: Rollup Report**

Organization: 2230010000 - Secretary of State

Fund Name	FY2021 Actuals	FY2022 Original As Passed Budget	FY2022 Governor's BAA Recommended Budget	FY2023 Governor's Recommended Budget	Difference Between FY2023 Governor's Recommend and FY2022 As Passed	Percent Change FY2023 Governor's Recommend and FY2022 As Passed
Special Fund	14,913,498	12,643,807	12,643,807	13,042,272	398,465	3.2%
Coronavirus Relief Fund	415,785	0	0	0	0	0.0%
Federal Funds	2,485,607	1,457,444	1,457,444	4,658,587	3,201,143	219.6%
<b>Funds Total</b>	<b>17,814,891</b>	<b>14,101,251</b>	<b>14,101,251</b>	<b>17,700,859</b>	<b>3,599,608</b>	<b>25.5%</b>

Position Count	81
FTE Total	81

Report ID: VTPB-14-POSITION\_SUMMARY

Run Date: 1/26/22

Run Time: 9:06 AM

**State of Vermont**  
**FY2023 Governor's Recommended Budget**  
**Position Summary Report**

**2230010000-Secretary of State**

Position Number	Classification	FTE	Count	Gross Salary	State Benefits	Federally Mandated	Total
210001	058400 - IT Manager I	1.00	1	73,986	38,596	5,660	118,242
210002	055000 - Licensing Administrator I	1.00	1	66,206	36,574	5,065	107,845
210003	055000 - Licensing Administrator I	1.00	1	50,357	39,379	3,852	93,588
210004	482700 - Business Services Spec II	1.00	1	62,670	26,104	4,795	93,569
210005	070500 - State Archivist	1.00	1	109,741	55,004	8,395	173,140
210008	089420 - Administrative Srvc Dir IV	1.00	1	106,100	54,053	8,117	168,270
210010	070000 - Elections Administrator III	1.00	1	79,518	30,798	6,083	116,399
210012	089270 - Administrative Srvc Mngr II	1.00	1	74,465	29,609	5,696	109,770
210013	089250 - Administrative Srvc Cord IV	1.00	1	63,960	35,989	4,893	104,842
210014	482700 - Business Services Spec II	1.00	1	56,930	24,925	4,355	86,210
210015	050660 - Chief Licensing Administrator	1.00	1	87,131	48,941	6,665	142,737
210016	055000 - Licensing Administrator I	1.00	1	50,357	32,200	3,852	86,409
210017	055000 - Licensing Administrator I	1.00	1	47,091	32,637	3,603	83,331
210018	160300 - IT Specialist IV	1.00	1	72,093	18,778	5,514	96,385
210020	055000 - Licensing Administrator I	1.00	1	59,197	34,454	4,528	98,179
210021	086701 - LB Investigator - Civil	1.00	1	70,554	37,703	5,397	113,654
210023	055000 - Licensing Administrator I	1.00	1	53,747	24,098	4,111	81,956
210024	404400 - Nursing Board Executive Office	1.00	1	94,744	51,080	7,248	153,072
210025	915700 - Director Office Profess Reg	1.00	1	92,518	44,525	7,078	144,121
210026	080300 - Records/Info Management Sp IV	1.00	1	71,178	38,941	5,445	115,564
210027	055000 - Licensing Administrator I	1.00	1	60,861	35,184	4,655	100,700
210028	037000 - Lic Bd Chief Investigator	1.00	1	84,614	48,287	6,473	139,374
210029	008900 - Project Director	1.00	1	84,323	32,047	6,451	122,821
210030	086700 - LB Investigator Law Enforcemnt	1.00	1	70,554	19,230	5,397	95,181
210032	089230 - Administrative Srvc Cord II	1.00	1	49,796	39,233	3,810	92,839

**State of Vermont**  
**FY2023 Governor's Recommended Budget**  
**Position Summary Report**

Position Number	Classification	FTE	Count	Gross Salary	State Benefits	Federally Mandated	Total
210033	050500 - Licensing Administrator II	1.00	1	70,242	37,623	5,374	113,239
210034	050600 - Licensing Administrator III	1.00	1	67,787	43,912	5,186	116,885
210036	086700 - LB Investigator Law Enforcemnt	1.00	1	55,931	34,950	4,279	95,160
210039	089260 - Administrative Srvc Mng I	1.00	1	76,960	45,911	5,888	128,759
210042	055000 - Licensing Administrator I	1.00	1	50,357	23,216	3,852	77,425
210045	086700 - LB Investigator Law Enforcemnt	1.00	1	78,832	46,783	6,031	131,646
210046	077300 - Dir Campaign Finance&Elections	1.00	1	102,523	52,601	7,843	162,967
210047	089270 - Administrative Srvc Mng II	1.00	1	76,960	46,297	5,888	129,145
210048	089280 - Administrative Srvc Mng III	1.00	1	76,669	30,058	5,866	112,593
210050	058900 - IT Manager II	1.00	1	96,033	25,536	7,346	128,915
210052	027401 - Licensing Board Invest Coord	1.00	1	76,960	39,370	5,888	122,218
210053	089240 - Administrative Srvc Cord III	1.00	1	60,195	41,938	4,605	106,738
210055	089510 - Lobbyist System Administrator	1.00	1	66,373	43,544	5,077	114,994
210056	080000 - Records/Info Management Spec I	1.00	1	55,037	24,433	4,210	83,680
210057	086600 - Licensing Board Inspector	1.00	1	59,842	16,446	4,578	80,866
210058	089060 - Financial Administrator II	1.00	1	52,707	34,108	4,033	90,848
210059	055000 - Licensing Administrator I	1.00	1	57,325	33,977	4,385	95,687
210065	080200 - Records/Info Management Sp III	1.00	1	74,464	45,647	5,697	125,808
210070	079800 - Archivist II	1.00	1	65,998	43,447	5,049	114,494
210071	089230 - Administrative Srvc Cord II	1.00	1	58,760	34,637	4,495	97,892
210072	002800 - Records/Info Management Tech 3	1.00	1	68,224	27,862	5,219	101,305
210073	002600 - Records/Info Management Tech I	1.00	1	54,725	24,352	4,187	83,264
210074	002600 - Records/Info Management Tech I	1.00	1	42,890	21,275	3,281	67,446
210075	002600 - Records/Info Management Tech I	1.00	1	45,739	38,178	3,499	87,416
210076	080100 - Records/Info Management Spe II	1.00	1	55,931	34,950	4,279	95,160
210077	100300 - IT Systems Developer IV	1.00	1	76,398	29,988	5,845	112,231
210078	079800 - Archivist II	1.00	1	68,266	37,109	5,222	110,597
210079	086701 - LB Investigator - Civil	1.00	1	68,266	18,294	5,222	91,782
210081	089500 - Elections Administrator II	1.00	1	63,960	42,916	4,893	111,769
210082	478100 - Business Process Manager	1.00	1	81,973	40,673	6,271	128,917

Report ID: VTPB-14-POSITION\_SUMMARY

Run Date: 1/26/22

Run Time: 9:06 AM

State of Vermont

FY2023 Governor's Recommended Budget  
Position Summary Report

Position Number	Classification	FTE	Count	Gross Salary	State Benefits	Federally Mandated	Total
210083	482700 - Business Services Spec II	1.00	1	58,760	41,270	4,495	104,525
210084	915710 - Assistant Director OPR	1.00	1	93,122	50,655	7,124	150,901
210085	854010 - Senior Planner/Policy Analyst	1.00	1	67,787	27,409	5,186	100,382
210086	086800 - Licensing Board Inspect Coord	1.00	1	70,075	17,902	5,361	93,338
210087	089400 - Administrative Svcs Dir II	1.00	1	87,110	48,935	6,664	142,709
210088	080100 - Records/Info Management Spe II	1.00	1	59,842	41,846	4,578	106,266
210089	080200 - Records/Info Management Sp III	1.00	1	65,395	27,127	5,003	97,525
210090	055000 - Licensing Administrator I	1.00	1	52,042	23,655	3,982	79,679
210091	004700 - Program Technician I	1.00	1	44,283	21,637	3,388	69,308
210092	089290 - Administrative Svcs Dir I	1.00	1	81,578	31,334	6,241	119,153
210093	404200 - Pharmacy Board Executive Offic	1.00	1	97,510	44,877	7,460	149,847
210094	050600 - Licensing Administrator III	1.00	1	67,787	43,912	5,186	116,885
210095	050500 - Licensing Administrator II	1.00	1	56,451	24,801	4,319	85,571
210096	086701 - LB Investigator - Civil	1.00	1	63,960	26,753	4,893	95,606
217001	90020P - Secretary Of State	1.00	1	121,576	24,310	9,300	155,186
217002	90490D - Deputy Secretary Of State	1.00	1	117,602	57,062	8,996	183,660
217003	95250E - Executive Assistant	1.00	1	79,830	20,923	6,107	106,860
217004	95870E - General Counsel I	1.00	1	99,549	52,337	7,615	159,501
217005	91570E - Dir Professional Regulation	1.00	1	104,603	11,715	8,002	124,320
217007	95869E - Staff Attorney IV	1.00	1	99,382	45,366	7,603	152,351
217010	95867E - Staff Attorney II	1.00	1	79,206	47,014	6,059	132,279
217011	95869E - Staff Attorney IV	1.00	1	93,954	50,873	7,187	152,014
217012	95869E - Staff Attorney IV	1.00	1	90,230	23,646	6,902	120,778
217013	91590X - Private Secretary	1.00	1	59,219	25,323	4,529	89,071
217014	95868E - Staff Attorney III	1.00	1	0	20,314	0	20,314
217015	95866E - Staff Attorney I	1.00	1	0	20,314	0	20,314
<b>Total</b>		<b>81.00</b>	<b>81</b>	<b>5,709,871</b>	<b>2,839,710</b>	<b>436,806</b>	<b>8,986,387</b>

Fund Code	Fund Name	FTE	Count	Gross Salary	State Benefits	Federally Mandated	Total
-----------	-----------	-----	-------	--------------	----------------	--------------------	-------

Report ID: VTPB-14-POSITION\_SUMMARY

Run Date: 1/26/22

Run Time: 9:06 AM

**State of Vermont**  
**FY2023 Governor's Recommended Budget**  
**Position Summary Report**

Fund Code	Fund Name	FTE	Count	Gross Salary	State Benefits	Federally Mandated	Total
21150	Prof Regulatory Fee Fund	51.00	45	3,129,216	1,539,331	239,386	4,907,933
21928	SOS-Services Fund	29.00	34	2,428,487	1,221,675	185,781	3,835,943
22025	Fed Election Reform HAVA 2002	1.00	2	152,168	78,704	11,639	242,511
<b>Total</b>		<b>81.00</b>	<b>81</b>	<b>5,709,871</b>	<b>2,839,710</b>	<b>436,806</b>	<b>8,986,387</b>

Note: Numbers may not sum to total due to rounding.

Report ID: VTPB-24-FED\_RECEIPTS

Run Date: 1/26/2022

Run Time: 9:07 AM

State of Vermont  
FY2023 Governor's Recommended Budget  
Federal Receipts Inventory Report



**2230010000 - Secretary of State**

Budget Request Code	Fund	Justification	Budgeted Amount
12343	22005	NHPRC Grant - CFDA 89.003	\$40,000
12343	22005	ASC Grant - CFDA 38.006	\$109,120
12343	22005	DOL Grant - CFDA 17.207	\$286,144
12343	22065	HAVA EAC Security - CFDA 90.404	\$1,760,000
12343	22025	HAVA EAC Sec 251 - CFDA 90.401	\$2,463,323
		<b>Total</b>	<b>\$4,658,587</b>

Report ID: VTPB-23-IDT

Run Date: 1/26/2022

Run Time: 9:08 AM

State of Vermont  
FY2023 Governor's Recommended Budget  
Interdepartmental Transfers Inventory Report



Budget Request Code	Fund	Justification	Budgeted Amount
<b>Total</b>			