

Vermont Secretary of State
Office of Professional Regulation
BOARD OF ARCHITECTS
89 Main Street, 3rd Floor,
Montpelier, VT 05602

UnApproved Minutes
April 3, 2017

Members present: Jennifer Arbuckle, Chair; Matt Lutz, Liz Merrill, Keith Robinson, Frank Guillot and Beth Chenette

Member(s) absent: Ingrid Moulton Nichols

Staff present: Danielle Rubalcaba, Licensing Board Specialist and Carla Preston, Case Manager.

1. 10:05am Called to order by the chair.
2. **Approval of the Minutes of the February 6, 2017 meeting.** Liz Merrill made a motion to accept the minutes of the February 6, 2017 meeting. Matt Lutz seconded the motion. Motion passed unanimously.
3. **Case Manager Report** 1- pending Hearing, 1 – pending Charges and 1 – Pending an Investigation
4. **Hearings/Stipulations/Concluded Investigations:** None
5. **Licensing – Review the following applications for licensure**
Keith Robinson made a motion to approve the following applicants for licensure. Frank Guillot seconded the motion. Motion passed unanimously.
 - O.H. Martin Berglund
 - William Heyer
 - Andrew Barnard
 - Riddhi Sanghvi
 - Lamberto Smigliano
 - James Younger
 - James Escobar
 - Christopher Young
 - Martin Finio
 - David D’Amore
 - Robert Alexander
 - Donnie Brewster
 - John Kamus
 - Harriette Sloane Mayor

The Board reviewed the following applicants to sit for the A.R.E. based upon successfully meeting the Vermont requirements. Frank Guillot made a motion to approve the applicants below. M. Lutz seconded the motion. Motion passed.

William Greelish
Kenneth Workings

Follow up: Max Ballardo application is tabled until October 2, 2017 meeting.

6. **Discussion Items:**
 - NCARB Regional Summit overview by Chair Jennifer Arbuckle
 - AIA & Public Safety discussion regarding current codes and updates
 - Adding a rule regarding the amount of time an authorization to sit from the Office of Professional Regulation is valid for. Sending recommendation to general counsel for proposed rules.
7. **Adjourn.** There being no further business to attend to Chair J. Arbuckle adjourned the meeting at 11:25 a.m.

2017 Meeting Dates

June 5, 2017
August 7, 2017
October 2, 2017
December 4, 2017