

Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ARCHITECTS  
89 Main Street, 3<sup>rd</sup> Floor,  
Montpelier, VT 05602

UnApproved Minutes  
April 3, 2017

**Members present:** Jennifer Arbuckle, Chair; Matt Lutz, Liz Merrill, Keith Robinson, Frank Guillot and Beth Chenette

**Member(s) absent:** Ingrid Moulton Nichols

**Staff present:** Danielle Rubalcaba, Licensing Board Specialist and Carla Preston, Case Manager.

1. 10:05am Called to order by the chair.
2. **Approval of the Minutes of the February 6, 2017 meeting.** Liz Merrill made a motion to accept the minutes of the February 6, 2017 meeting. Matt Lutz seconded the motion. Motion passed unanimously.
3. **Case Manager Report** 1- pending Hearing, 1 – pending Charges and 1 – Pending an Investigation
4. **Hearings/Stipulations/Concluded Investigations:** None
5. **Licensing – Review the following applications for licensure**  
Keith Robinson made a motion to approve the following applicants for licensure. Frank Guillot seconded the motion. Motion passed unanimously.
  - O.H. Martin Berglund
  - William Heyer
  - Andrew Barnard
  - Riddhi Sanghvi
  - Lamberto Smigliano
  - James Younger
  - James Escobar
  - Christopher Young
  - Martin Finio
  - David D’Amore
  - Robert Alexander
  - Donnie Brewster
  - John Kamus
  - Harriette Sloane Mayor

The Board reviewed the following applicants to sit for the A.R.E. based upon successfully meeting the Vermont requirements. Frank Guillot made a motion to approve the applicants below. M. Lutz seconded the motion. Motion passed.

William Greelish  
Kenneth Workings

**Follow up:** Max Ballardo application is tabled until October 2, 2017 meeting.

6. **Discussion Items:**
  - NCARB Regional Summit overview by Chair Jennifer Arbuckle
  - AIA & Public Safety discussion regarding current codes and updates
  - Adding a rule regarding the amount of time an authorization to sit from the Office of Professional Regulation is valid for. Sending recommendation to general counsel for proposed rules.
7. **Adjourn.** There being no further business to attend to Chair J. Arbuckle adjourned the meeting at 11:25 a.m.

**2017 Meeting Dates**

June 5, 2017  
August 7, 2017  
October 2, 2017  
December 4, 2017