

Vermont Secretary of State  
Office of Professional Regulation  
**BOARD OF PUBLIC ACCOUNTANCY**  
**JUNE 28, 2005**  
**MINUTES**

**1. The meeting was called to order at 9:10 a.m.**

Members Present: Jeffrey A. Graham, CPA, RPA, Chairman; Pamela J. Douglass, CPA, Vice Chair and Claire LaVoie, CPA, Secretary. Absent: Lee M. Spivey, Jr., CPA and Cairn Cross, Public Member.

OPR Staff Present: Carla Preston, Unit Administrator and Patty Skinner, Administrative Assistant.

Others Present: Karl Anderson, Esq. and Elizabeth Campbell

**2. The Chair called for approval of the Minutes of the May 31, 2005 meeting. Ms. Douglass made a motion, seconded by Ms. LaVoie, to approve the Minutes of the May 31, 2005 meeting as presented. Motion passed unanimously.**

**3. Hearings/Stipulations for Review.**

Elizabeth Campbell and her Attorney, Karl Anderson, attended the meeting. They were notified that since the Respondent did answer the charges, although late, the default hearing was cancelled. The hearing will be rescheduled at some point in the future.

The Board answered Ms. Campbell's questions concerning continuing professional education credits.

**4. The Board reviewed and discussed the following applications for licensure:**

- a. Ms. Douglass made a motion, seconded by Ms. LaVoie, to approve the following applicants for licensure based on their completed applications. Motion passed unanimously.

**Lindsey Donovan – Examination**

**Lisa Locke – Score Transfer**

**Kathryn Richardson – Endorsement** (subject to submittal of additional CPE)

**Tracy Lee Thomas – Endorsement** (subject to submittal of additional CPE)

**Anima Popli - Endorsement**

- b. The Board reviewed the applications listed below and noted that documents were either missing or unacceptable to complete their applications. Applicants will be notified of the Board's findings.

**Robert Anderson** – Endorsement – The Board reviewed Mr. Anderson's application, but was unable to approve it as submitted. Before Mr. Anderson's personal license can be issued his firm, Anderson & French, must also be registered. Verification of his New Hampshire licensure is also needed.

**Kenneth Goodrow** – Endorsement – The Board reviewed Mr. Goodrow's application, but was unable to approve it as submitted. Since New Hampshire's educational requirements are equivalent or greater than the Vermont's, the Board

will waive submittal of transcripts. Mr. Goodrow must meet Vermont's requirements with regard to CPEs, thus he needs four hours of ethics with AICPA Code of Conduct and Vermont accountancy statutes and rules. He must complete Vermont's continuing education form for reporting CPEs so that the Board can identify live, self-study, etc.

**Laurie L. Harris** – Endorsement - The Board reviewed Ms. Harris's application, but was unable to approve it as submitted. Ms. Harris must provide evidence of her having taken the required eight hours of ethics (AICPA) along with verification of her Rhode Island licensure.

**Paul M. Ramos** – Endorsement – The Board reviewed Mr. Ramos's application, but was unable to approve it as submitted. Mr. Ramos does not meet the five of ten, thus must submit evidence of his experience, including evidence of his having met the 500/200 rule. He must also complete Vermont's continuing education form for reporting CPEs so that the Board can identify live, self-study, etc.

**Savitri Van Sluytman** – Endorsement – The Board reviewed Ms. Van Sluytman's application, but was unable to approve it as submitted. Ms. Van Sluytman must reactivate her New York license in order to endorse to Vermont.

## **5. NASBA Correspondence**

- a. NASBA Online Quickpolls were completed by the Board.
- b. The Board reviewed and noted the letter from Renata M. Sos – NASBA Education Committee – regarding the Exposure Draft.
- c. The Board reviewed and noted the letter from Stuart H. Morris, P.A., Board Chair – Oregon State Board regarding the Oregon Board unanimously opposing the Proposed Revision to the Uniform Accountancy Act Rules 5-1 and 5-2.

## **6. Miscellaneous Correspondence**

- a. The Board reviewed and discussed the letter from Jennifer Lathrop, CPA requesting approval of a 40 hour course for CPE credits. She will be notified of the Board's findings.
- b. The Board reviewed the Email from Joseph Smith regarding whether a CPA from another state needs to notify or obtain licensure when entering our state to perform expert witness services. Mr. Smith will be advised that licensure in this situation would be required.
- c. The Board reviewed the Application for Licensure on the Basis of Endorsement. Several changes were identified. The revisions will be made and presented to the Board at its next meeting.

## **7. Public Comments**

## **8. Other Business Introduced by the Board**

## **9. There being no further business, the Board adjourned at 1:50 p.m.**

