

**Office of Professional Regulation**  
**Real Estate Commission**  
Corner of State and Main in the City Center  
89 Main Street  
3<sup>rd</sup> Floor  
Montpelier, VT 05602

**Agenda**  
**October 22, 2015 – 9:15 AM**

**1. 8:30 Education Committee**

**2. 9:15 Commission Meeting**

**3. Approval of September 24, 2015 Minutes**

**4. Case Manager's Report**

Number of Active Licensees as of October 14, 2015

|                                   |      |
|-----------------------------------|------|
| Brokers:                          | 1047 |
| Salespersons:                     | 1128 |
| Brokerage Firms - Main Offices:   | 564  |
| Brokerage Firms - Branch Offices: | 77   |

**5. 9:30 Disciplinary Procedures: Hearings/Dismissals/Stipulations**

- a. 2014-532 – Nicholas R. Lizotte - Hearing
- b. 2013-659 Victoria Lehman – Default Order  
2013-660 NeighborCity  
2013-661 American Home Realty Network

**6. Old Business:**

- a. Inspectors and sign/advertising violations
- b. 2015 Calendar, Initiatives, and Priorities
  - Agency and the Mandatory Consumer Information Disclosure - completing the draft Administrative Rules
  - Education Process - completing policy and moving to a contracted position for review
  - Inspection Program - focus on "notice of violation" process
- c. AMP test review for pending Administrative Rules changes
- d. Licensee ability to transition from a Broker back to a Salesperson

**7. New Business:**

- a. Administrative Rules and next steps

**8. Public Comment**

**9. Adjournment**

**Next Scheduled Meeting – November 19, 2015**

## Real Estate Education Committee

### Courses for review

| Provider/Title   | Requested<br># of<br>Hours | Renewal? | Approved | Approved<br># of<br>Hours | Denied | Comments          |
|--|----------------------------|----------|----------|---------------------------|--------|-------------------|
| <b>NH Association of Realtors</b>                          |                            |          |          |                           |        |                   |
| 1. Real Estate & Ethics – The only Way to Conduct Business | 4                          | No       |          |                           |        |                   |
| <b>McKissock LP</b>  |                            |          |          |                           |        |                   |
| 2. The New FHA Handbook for Real Estate Professionals      | 4                          | No       |          |                           |        |                   |
| 3. Technology, Relationships and the Digital Consumer      | 4                          | No       |          |                           |        |                   |
| <b>Vermont Realtors</b>                                    |                            |          |          |                           |        |                   |
| 4. NAR Code of Ethics                                      | 3                          | Yes      |          |                           |        |                   |
| 5. NAR Safety Matters: Safe Business = Smart Business      | 3                          | No       |          |                           |        |                   |
| <b>Jonathan D. Weidman Esq</b>                             |                            |          |          |                           |        |                   |
| 6. Easements & Right of Way “ Law School for Realtors”     | 3                          | No       |          |                           |        |                   |
| <b>McKissock LP</b>  |                            |          |          |                           |        |                   |
| 7. 2014-2106 Renewal Cycle – Mandatory Course              | 4                          | No       |          |                           |        |                   |
| 8. Know the Code: Your Guide to Commercial Real Estate     | 3                          | No       |          |                           |        | Previously tabled |
| 9. Fair Housing  | 4                          | Yes      |          |                           |        | Previously tabled |
| 10. Preparing a Listing Agreement and in Depth Look        | 4                          | No       |          |                           |        | Previously tabled |
| <b>The American CE Institute</b>                           |                            |          |          |                           |        |                   |
| 11. The Purchase Reverse Mortgage                          | 3                          | No       |          |                           |        |                   |
| <b>Time Permitting</b>                                     |                            |          |          |                           |        |                   |
| <b>Vermont Realtors</b>                                    |                            |          |          |                           |        |                   |
| 12. Getting to the Heart of the Transaction                | 2/2                        | No       |          |                           |        |                   |
| 13. VT Real Estate Law Day 2015                            | 3/3                        | No       |          |                           |        |                   |
| 14. VT Shoreland Protection Act                            | 2/2                        | No       |          |                           |        |                   |