

143rd ANNUAL REPORT

For Fiscal Year

JULY 01, 2003 – JUNE 30, 2004

**Town of
CASTLETON, VERMONT**



CRYSTAL BEACH BRIDGE

IMPORTANT TELEPHONE NUMBERS

FIRE - POLICE - RESCUE EMERGENCIES --- dial 9-1-1

Municipal Offices: 468-5319
Town Manager
Town Clerk
Tax Dept.
Listers
Health Officer
Accounting
Police (non-emergency)
Zoning Administrator

Town Garage 468-2459
Transfer Station 468-3005
Wastewater Treatment Facility 468-5315
Elementary School 468-5624
Village School 468-2203
Castleton Free Library 458-5574

E-mail: Castown @ Shoreham.net (Mun. Office)
Casclerk @ Shoreham.net (Town Clerk)
Castleton@Tax.State.VT.US (Listers)

BUSINESS HOURS

TOWN OFFICE HOURS

8:00 A.M. - 4:00 P.M.
Monday - Friday

TRANSFER STATION HOURS

8:00 A.M. - 4:00 P.M.
Tuesday - Thursday - Saturday
Closed Holidays
Summer Hours - as posted

We Recycle.

TOWN CLERK'S HOURS

8:00 A.M. - 12:00 P.M.
1:00 P.M. - 4:00 P.M.
Monday - Friday

LIBRARY HOURS

Monday 3:00 P.M. - 8:00 P.M.
Tuesday 2:00 P.M. - 6:00 P.M.
Wednesday 2:00 P.M. - 6:00 P.M.
Thursday 3:00 P.M. - 8:00 P.M.
Friday 10:00 A.M. - 6:00 P.M.
Saturday 10:00 A.M. - NOON

COVER CREDIT

Appreciation is expressed to Michael & Marie Lucaino & Family of Poultney for their donation of the walk bridge located over Sucker Brook at Crystal Beach.

Appreciation also goes out to Eric Peltier who erected the gazebo at Crystal Beach for his Eagle Scout Project.

DEDICATION



MARYANN JAKUBOWSKI

This Annual Report of the Town of Castleton is dedicated to MARYANN JAKUBOWSKI, a long serving, faithful employee and good citizen.

Her family (Ducharme) came to Castleton when she was a very young girl, growing up on a farm on the East Hubbardton Road. The family bought the "station" on the east end of Main Street. MaryAnn and her husband, Val, built their home just west of that property in 1968. From that well kept home they raised two sons, Mike and Bill, and now have two grandchildren. She was educated in the Castleton school system and Fair Haven High School. From the birth of their first child she dedicated her time until 1973 raising her family.

MaryAnn drove school bus from 1973 to 1977, was an officer of the PTO and room mother in the school system. In 1977 she took the full time job in the Town Office as secretary, then to the tax collection department where she presently serves as Secretary to the Tax Collector. She has also coordinated the production of all the town reports during her position with the town, several of which have won awards. MaryAnn has served in her job function with at least 11 town managers. MaryAnn is a charter member of the Castleton First Responders, serving 14 years to present as Assistant Field Chief. She was awarded Vermont EMT-Basic of the year for 2002. She has served 12 years on the Castleton Cemetery Association, been active in her church, an RSVP Bone Builders Trainer, and served in many volunteer capacities thru the years. She also has been tax collector for Fire District # 1 for 32 years.

Always helpful to the citizens, both in her job and volunteer involvements, quick to help others, her dedication and faithfulness to any endeavor she undertakes is truly awesome. These characteristics make her well worthy of this dedication. We thank you MaryAnn, for being you.

IN MEMORY OF



Photo courtesy of the Rutland Herald

THOMAS E. EVANOIKA

1944 – 2004

JEROME M. GRADY

1930 - 2004

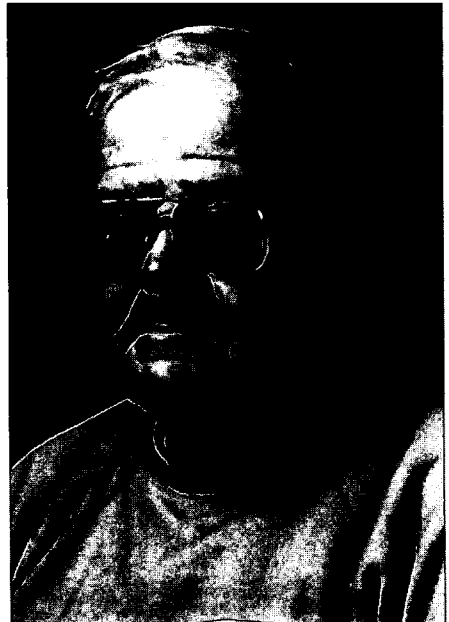


TABLE OF CONTENTS

Important Telephone Numbers, Business Hours
Inside Front Cover

Dedication	
In Memory Of	
Table of Contents	
Elected Town Officials	2
Titled Positions	2
Warning - Castleton Town Meeting	4
Select Board Report	6

MUNICIPAL DEPARTMENTS AND ORGANIZATIONS

Board of Listers	7
Castleton First Responders	7
Castleton Free Library	8
Cemetery Overviews	8
Development Review Board	9
Emergency Management Department	9
Fire Warden	9
Green Up Committee	10
Planning Commission	10
Police Department	10
Recreation Commission	11
Town Clerk's Report & Vital Statistics	12
Tree Warden	15
Volunteer Fire Department	15
Wastewater Treatment Facility	16
Zoning Administrator	16

FINANCIAL REPORTS AND STATEMENTS

Auditor's Certification	17
Castleton Cemetery Association	17
Independent Auditor's Statement	19
Comparative Budget Review for FY 2005-2006	20
Financial Comparison - General Fund	22
Comparative Budget Report of Miscellaneous Revenues - General Fund	23
Comparative Budget Report Detail - Sewer Fund	24
Comparative Budget Report Detail - Library Fund	25
Salary, Wage and Benefits Schedule	26
Treasurer's Report	27
Tax & Sewer Collection Summary	28
Grand List Categories	29
Tax Rate Calculation 2004-2005	29
Trustees of Public Fund	30

CASTLETON TOWN SCHOOL DISTRICT

Warning - Castleton Town School District	33
Minutes of Town School District Meeting & Election March 1 & March 2, 2004	34
School Board Report	35
Superintendent's Report	36
Senior Awards	41
Castleton Village School Graduates	41
Castleton Town School District - School Directors	42
Castleton Town School District - Personnel Information	43

FINANCIAL REPORTS AND STATEMENTS - CASTLETON SCHOOL DISTRICT

Independent Auditors' Report	44
Combined Balance Sheet	46
Combined Statement of Revenues, Expenditures & Changes in Fund Balances	47
Fund Balance Report	48
School Indebtedness - Schedule of Maturities	48
Itemized Expenditure Statement	49
Three Prior Years Comparison	52
2005-2006 Budget - Financial Summary	53

ADDISON-RUTLAND SUPERVISORY UNION

Independent's Auditors' Report	58
2005-2006 Budget - Financial Summary	60
State Special Ed Funds-Block Grants	64
State Essential Early Ed Funds-Block Grants	64

INFORMATION

Permits To Be Obtained	65
General Information	66
Dates To Remember & Meetings	

Inside Back Cover

ELECTED TOWN OFFICIALS

(Name, Term, Expiration)

AUDITORS (3)

Christopher Cresci	3 Years	2006
Roy Lewis	3 Years	2007

CLERK

Ellen LaFleche-Christian	3 Years	2006
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CONSTABLES

(1st) Silas Loomis	2 Years	2005
(2nd) Roy Litchfield	2 Years	2006

GRAND JUROR

Russell Penka	1 Year	2005
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LIBRARY TRUSTEES (5)

Richard Diehl	5 Years	2009
Deborah Rosmus	5 Years	2008
Thomas Kearns	5 Years	2005
John Klein	5 Years	2007
Tina Rampone	5 Years	2006

LISTERS (3)

Dawn Czachor	3 Years	2007
April Morse	3 Years	2006
Nancy Trudo	3 Years	2005

MODERATOR

John D. Burke	1 Year	2005
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SCHOOL DIRECTORS

Castleton (5)

Stanley Curran	3 Years	2005
Ralph Young	1 Year	2005
	Apptd.	
Mark Rampone	3 Years	2006
Christine Smith	1 Year	2005
Keith Alexander	3 Years	2007
	Apptd.	

Castleton/Hubbardton Union (7)

Robert Casey	3 Years	2005
Stan Curran	3 Years	2006
Mark Rampone	3 Years	2006
Ralph Young	3 Years	2005
	Apptd.	
Joan Brown	3 Years	2007
	Apptd.	
Jennifer Smith	3 Years	2007
	Apptd.	
Joseph Mark	3 Years	2007
	Apptd.	

F.H.U.H.S. (4)

Mary Ann Bronson	3 Years	2005
Charles Brown	3 Years	2006
F. (Pete) DeCarolis	3 Years	2005

Russ Penka	3 Years	2006
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SELECTMEN (5)

Joseph Bruno, Jr.	3 Years	2005
Jim Leamy	1 Year	2005
Robert Spaulding	1 Year	2005
Thomas Ettori	3 Years	2006
C. William Mulholland	3 Years	2007

All Selectmen serve as members of the Board of Civil Authority & Board of Abatement of Taxes.

TOWN AGENT

John Liccardi	1 Year	2005
	Apptd.	

TREASURER

Ellen Huntley	3 Years	2006
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TRUSTEES OF PUBLIC FUNDS (3)

John W. Rehlen	3 Years	2007
Frank Williamson	3 Years	2005

JUSTICES OF THE PEACE (12)

Eleanor Anderson	Beverly Mayo
Marilyn Auer	David Rogers
Charles Brown	Deborah Rosmus
Walter Ducharme	Janice Rousse
Barbara Forest	James Thomas
Alfred Kosloffsky	Ralph Young

All Justices serve as members of the Board of Civil Authority & Board of Abatement of Taxes.

TITLED POSITIONS

(Name, Term)

ANIMAL CONTROL OFFICER

EMERGENCY MGMT COORDINATOR

Paul Davoren	2005
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FIRE CHIEF

Kerry Fowler	2005
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FOREST FIRE WARDEN

Heath Goyette	2005
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HEALTH OFFICERS

Joseph Bruno (Deputy)	2005
James P. Leamy	2005

HIGHWAY SUPERVISOR

LIBRARIANS

Megaera Fitch	Employee
Janet Jones	Employee

PLANNING COMMISSION (5)

Claude LaPerle	2005
Scott Lobdell	2005
John Lord	2007
Beverly Mayo	2006
James Thomas	2006

POLICE CHIEF

Gary Boutin	Employee
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RCSWD REPRESENTATIVES

Chris Cresci	2005
Robert Spaulding, Alt.	2005

RECREATION COMMISSION (9)

(Three Years)

Mark Brown	2005
Martha Clifford	2007
John Durfee	2006
Gordon Godfrey Jr.	2006
Heather Houle	2007
Mary McIntyre	2006
Alan Sulik	2006

ROAD COMMISSIONER

Beverly G. Davidson	Employee
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**RUTLAND REGIONAL PLANNING
COMMISSION REPRESENTATIVES**

Helen Steele (Alt)	2005
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**RUTLAND REGIONAL TRANSPORTATION
COUNCIL REPRESENTATIVES**

Patrick Eagan	2005
Thomas Ettori	2005

TAX COLLECTOR

Beverly G. Davidson	Employee
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TOWN MANAGER

Beverly G. Davidson	Employee
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TOWN SERVICE OFFICER

Ellen LaFleche-Christian	2005
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**RUTLAND WEST NEIGHBORHOOD
HOUSING REPRESENTATIVE**

Marlene Cenate	2005
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**REGIONAL AMBULANCE SERVICE
REPRESENTATIVE**

Nicole Fabian	2005
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TRANSFER STATION SUPERVISOR

Joseph Root	Employee
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TREE WARDEN

Chris Immel	2005
Jeffrey Freeman (Asst.)	2005

**WASTEWATER TREATMENT FACILITY
SUPERVISOR**

Edward Tracey	Employee
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ZONING ADMINISTRATOR

William Martinez	Employee
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DEVELOPMENT REVIEW BOARD(5)

Gordon Chader	2007
James Thomas	2006
Robert Cross	2005
Beverly Mayo	2005
John Lord	2007

WARNING

Castleton Town Meeting

The legal voters of the Town of Castleton, in the county of Rutland, and the State of Vermont, are hereby warned to meet at the **Florence A. Black Science Center Auditorium at Castleton State College** in the Town of Castleton on Monday, February 28, 2005 at 7:00 pm to act on Articles 1 through 5: and on the first Tuesday in March, being March 1, 2005 at 8:00 am at the **Castleton Village School** in said Town to vote by Australian Ballot on Articles 6 through 26. Polls close at 7:00 pm on March 1, 2005.

Article 1. Shall the Town accept the Town Report as printed?

Article 2. Shall the Town authorize payment of real and personal property taxes to the town treasurer in four (4) installments, with the dates for payment being August 31, November 30, February 28 (29 in leap year) and May 31?

Article 3. Shall the Town authorize the Selectmen to borrow money in anticipation of taxes?

Article 4. Shall the Town at this meeting discuss the proposed Selectmen's budget for the expenses for the ensuing year?

Article 5. To act upon any business, which may properly come before this meeting?

THE FOLLOWING ARTICLES WILL BE VOTED
ON MARCH 1, 2005, BY AUSTRALIAN BALLOT
(ARTICLES 6 - 26).

Article 6. To elect all Town Officers as required by law?

Article 7. Shall the Town appropriate the sum of \$621,795 for Highway, less anticipated revenues of \$147,600? (Includes Highway and Town Mechanic).

Article 8. Shall the Town appropriate the sum of \$443,668 for General Government Operations, less anticipated revenues of \$254,950? (Included in this are Legislating, Ordinances & Proceedings, Managing Municipalities, Conducting Elections, Collection/Custody/Disbursement of Funds,

Accounting, Auditing, Tax Listing, Tax Collecting, Document Recording Issuing, Legal Services, Municipal Planning & Zoning, General Government Buildings, General Government Equipment and County Tax).

Article 9. Shall the Town appropriate the Sum of \$360,506 for Public Safety, less anticipated revenues of \$174,088?(Included in this are Health Regulating, Animal Control, Constables and Transfer Station).

Article 10. Shall the Town appropriate the sum of \$346,705 for Emergency Services, less anticipated revenues of \$21,000? (Included in this are Police, Emergency Medical Services (CFR/RAS), Fire, Emergency Management and Prevention/Control of Forest Fires).

Article 11. Shall the Town appropriate the sum of \$167,672, for Public Works less anticipated revenues of \$22,255? (Included in this are Town Land, Historic Cemeteries, Hillside Cemetery, Recreation, Concerts on the Green, Memorial Day Decorations, Library and Tree Warden).

Article 12. Shall the \$20,000 realized from the sale of the crusher from the Highway Department be deposited in the Highway Department Capital Reserve Fund for the purpose of future capital equipment purchases?

Article 13. Shall the Town authorize the Selectmen to borrow up to \$100,000 interest free from unallocated monies in care of the Trustees of Public Funds in the event a cash shortfall occurs?

Article 14. Shall the Town approve the Bomoseen Grange #273, a non-profit organization, request for tax exemption?

Article 15. Shall the Town, if Article 14 is approved pursuant to 32 VSA §3840, exempt in whole the Bomoseen Grange #273 from taxation for a period of five (5) years?

Article 16. Shall the Town appropriate the sum of \$525 for the support of Retired & Senior Volunteer Program? (Not included in the budget)

Article 17. Shall the Town appropriate the sum of \$300 for the support of the Vermont Green Up, Inc? (Not included in the budget).

Article 18. Shall the Town of Castleton appropriate the sum of \$1,800 to support the Neighborworks® of Western Vermont (formerly Rutland West Neighborhood Housing Services, Inc.)? (Not included in the budget).

Article 19. Shall the Town appropriate the sum of \$6,720 for the support of Rutland Area Visiting Nurses & Hospice? (\$550 to support Rutland Area Hospice & \$6,170 to support RAVNAH Home & Community Health Services). (Not included in the budget)

Article 20. Shall the Town appropriate the sum of \$2,000 for the support of Southwestern Vermont Council on Aging? (Not included in the budget).

Article 21. Shall the Town appropriate the sum of \$2,500 for the support of Association for Retarded Citizens-Rutland Area, d/b/a ARC-Rutland Area? (Not included in the budget)

Article 22. Shall the Town appropriate the sum of \$1,000 for the support of the Vermont Association for the Blind & Visually Impaired? (Not included in the budget).

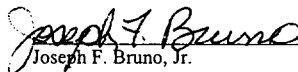
Article 23. Shall the Town appropriate the sum of \$3,950 for the support of Rutland Mental Health Services (formerly Rutland Area Community Services)? (Not included in the budget).

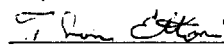
Article 24. Shall the Town, pursuant to 32 VSA §3840 and beginning with this current year, exempt in whole the non-income producing property owned by the Castleton Historical Society from taxation for a period of five (5) years?


Article 25. Shall all the non-income producing real property owned by the Castleton Community Seniors, Inc. be exempt from taxation, pursuant to 32 VSA §3832(7)?

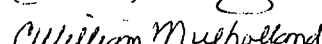
Article 26. Shall the Town appropriate the sum of \$21,000 for the support of the Castleton Community Seniors, Inc. for the operation of the Old Homestead Community Center? (Not included in the budget)

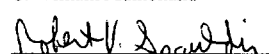
Approved by the Select Board at Castleton, Vermont this 26th day of January 2005.


Joseph F. Bruno, Jr.


Thomas E. Ettori


James P. Leamy


C. William Mulholland


Robert V. Spaulding

SELECT BOARD

SELECT BOARD REPORT

The Select Board wishes to acknowledge all the people who have contributed their time and effort to the various boards, committees and commissions during the year. Your involvement helps keep the town budget down.

A special **"Thank You"** to your employees at the Town Garage who pulled together and worked as a team as we search for a new Highway Foreman. They did a super job being a man short.

As you can see by the cover of this Town Report, a new bridge was installed across Sucker Brook at Crystal Beach. The bridge was donated to the Town by Michael & Marie Luciano & Family of Poultney. The Board also would like to recognize Graham Trudo and Joe Bruno for finding the bridge and the work they did to make it happen.

Our appreciation to the 11 members of the Board of Civil Authority for their many hours of work on the reappraisal appeals. During a 30-day period, the board made over 60 site visits and attended over 20 meetings. We would like to especially acknowledge and thank Debbie Rosmus who went above and beyond the call of duty.

We waited to the last minute to do this report in hope of saying we have a new Union Contract with our Town employees but at the last minute they decided not to ratify it. At the present time our non-union employees are paying 20% of their Health Insurance.

For those of you who have not had a chance to meet our new Town Manager, you will have an opportunity at the Annual Town Meeting on February 28th.

Thomas Ettori, Chairman
James Leamy, Vice Chairman
Joseph Bruno, Jr.
C. William Mulholland
Robert Spaulding

SELECT BOARD

MUNICIPAL DEPARTMENTS AND ORGANIZATIONS

BOARD OF LISTERS

The Listing Department has finally finished with the reappraisal for the 2004-2005 tax year. We would like to thank everyone for his or her cooperation. We would especially like to thank New England Municipal Consultants for the very difficult task they accomplished.

As a result of the reappraisal, the Board of Listers held 479 grievances. The Board of Civil Authority held 182, at which the Listers defended their values. There are 52 State appeals; 49 continuing on to the state appraiser, and 3 to the Superior Court of Appeals.

The State of Vermont has certified our reappraisal, which has brought us into compliance. The Town now consists of 2,544 parcels of property. Castleton continues to grow by leaps and bounds as we have over 200 permit visits to make this year.

The Board of Listers has joined together with the Zoning Administrator, Bill Martinez, and Planning Commission Chair, Jim Thomas; to revise our 24-year-old tax maps. Completion of this project will enable us to update the maps on a yearly basis. Once again, we will be asking for everyone's cooperation. If you have a copy of a survey that has not been recorded with the town, recording it at this time would greatly assist our mapping project.

We would also like to remind Town residents to file their HS-131 form (homestead declaration) by April 15th to ensure that they receive the residential tax rate.

Respectfully submitted,
April Morse, Chairman
Dawn Czachor
Nancy Trudo

CASTLETON FIRST RESPONDERS

Castleton First Responders (CFR) is a volunteer organization, part of Regional Ambulance

Service (RAS). CFR is made up of Castleton residents and Castleton State College students. We provide the early treatment, which stabilizes and readies the patient for transport when RAS arrives. This helps RAS to provide advanced treatment and transport the patient to the hospital more rapidly. CFR also provides training and education to the public, working with the boy and girl scouts, snowmobile club and other groups.

During FY 03-04, CFR responded to help others in town 316 times. Our response time is approximately 4 - 6 minutes. The use of the E911 system is a great help to us to identify where the emergency exists. However, we often have trouble finding the location due to lack of house numbers. Please install your 911 locatable address number where it can be readily seen from the road. If you don't know your number, call the Castleton Town Office at (802) 468-5319.

A used utility trailer was purchased recently to house our emergency management equipment for responding to off-road emergencies, fires, fire drills and mass casualty situations. This trailer will be a great asset to the departments because the equipment needed is housed all in one place and readily accessible at our fire station.

CFR applied for and was awarded a Homeland Security Grant in the amount of \$ 2,578.27 for purchasing medical supplies and equipment.

Our team membership is low at this time and additional help is needed. If you would like to help, please call 468-5319 ext. 216 or 773-1746. We provide all necessary training and equipment.

We would like to thank Castleton Police Department, Castleton Fire Department, Vermont State Police, and Constables for their dependable and rapid response. Their help and presence is of great assistance to us. We also would like to thank all those who have donated time and money to help us during the year.

The residents, town officers and employees have continued to support us in our important work and we want to thank them. We remain ready to serve you.

Respectfully submitted,
Paul Davoren, Field Chief
MaryAnn Jakubowski,
Asst. Field Chief

CASTLETON FREE LIBRARY

By the time this report goes to print, Phase I of our Renovation/Expansion Project will be complete. The downstairs level will be reopened and fully operational again, with structural upgrades, rewiring, and a fully accessible bathroom, a small meeting room, storage space, and a redesigned Children's Room with more sunlight. While the bulk of the renovation work was done in the summer '04, the planning and fundraising occurred in FY 03-04. Phase I was made possible by a \$59,572 grant from the Vermont Public Library Foundation funded by the Freeman Foundation.

This work and the continuing progress toward our building addition also could not have been possible without enormous volunteer time and efforts by members of the Help Us Grow (HUG) Capital Campaign Committee; the Neshobe Gala Subcommittee; the individuals who boxed and carried all the books, shelves, furniture, etc. from the Children's Room; and the many organizations, businesses and individuals who sponsored events and made cash donations (including the CVS 7th/8th grade Student Council, the FHUHS National Honor Society, the PTO, the Castleton Woman's Club, Hubbardton Forge and the Donchain Foundation). These efforts are ongoing, and we hope to inspire you and your group to join us. Please visit the library with your questions and vision!

In spite of the extra activities, we were able to maintain library services at nearly full level, circulation 10,612 adult library materials and 8,460 children's books/AV materials to our 2,424 registered patrons. We made deliveries to individuals, school classes, and day care providers (please call us at 468-5574 if you need outreach service), and we circulated 306 interlibrary loan materials. Patrons used all public access computers daily for research, email, or recreation, and we had to add an older PC to the network to help meet demand (we now have four public terminals). Volunteers logged over 30 hours each week helping to provide these services, and we are very grateful to Castleton State College for providing us with an outstanding work-study student.

Programs in FY 03-04 included six weeks of VT Summer Reading Program with average attendance of 20 children and 10 adults each time (evenings with a food theme including a

Topsy-Turvy Night during which tables were upside down, clothing was backwards, and dessert came first), year-round weekly Family Story Hour, American Reads programs three times a week (an after school literacy program partnering CSC students with 1st & 2nd graders), our annual Community Holiday Open House, and adult programs on renewable energy, poetry, sports writing, chocolate, and Irish Music. We also continued our partnerships with Vermont Adult Learning, which provides 1:1 tutoring, GED preparation and small classes for adults; and with Rutland County Parent-Child Center, providing Playgroup. Other community organizations often met in the library (e.g. Head Start, Girl Scouts) - please call us to schedule space for your group.

We offer sincere thanks to everyone who believes in community, cultural programming, the power of literature, lifelong learning and the exchange of ideas, all of which make our library such an exciting place!

TRUSTEES:

John Klein (Chairman)
Richard Diehl
Tom Kearns
Tina Rampone
Debbie Rosmus

LIBRARIANS:

Jan Jones (Director)
Meg Fitch

CAMPAIGN:

Lynsie Johnson
(Chairman)

CEMETERY OVERVIEWERS

We were reappointed by the Selectmen in March 2004, and are continuing the projects stated in 2003:

The project to fence the Old Burying Ground in the Village is in progress and the boundaries are being confirmed.

Volunteers have hacked out sumacs, grapevines, honeysuckle, and briars which are taking over the Crystal Beach Cemetery. Volunteers and the Town Crew cleared up brush and the Fire Department burned the debris along Route 30. Thank you to all.

In April we asked Shawn Holden, of Holden's Cemetery Maintenance, for an estimate for the Crystal Beach Cemetery gravestone restoration work. His estimate was \$1,950. This work includes: straighten all monuments and put into rows, glue and pin all broken stones, fill large

areas that have sunken. One large stone is so badly broken that it will have to be removed to his shop for repair and replaced when finished. We hired Mr. Holden to do the work and the project is on going.

The other early burial sites include private or family plots which were abandoned and put into the care of the town under VT Statutes Chapter 121, Section 5321. We urge neighbors near these little gravesites to help keep them clear by voluntarily cutting the brush once or twice a year. You may contact us by calling Claire Burditt at 468-5761, Charlie Brown at 468-2297, or Ken Flowers at 468-5830.

Respectfully submitted,
**Claire Burditt for the
Cemetery Overviewers**

DEVELOPMENT REVIEW BOARD

The Development Review Board (DRB) is a new board for Castleton. It replaces the ZBA (Zoning Board of Adjustment) and takes the site review and subdivision review functions of the Planning Commission. The idea is that you have only one board to deal with for building permits. The hearings are "on the record" and if appealed no additional testimony may be given.

The board meets on the first and third Tuesdays if needed. The board members for the first year were Robert Cross, Walter Ducharme, Gordon Chader (Alternate), John Lord, Beverly Mayo and James Thomas. Any decision requires three votes. The alternate participates in all discussions but only votes if a member is absent or has a conflict of interest.

The board has been very busy in its first year.

Respectfully submitted,

**James Thomas
Chairman**

EMERGENCY MANAGEMENT DEPARTMENT

The Emergency Management Department is responsible for maintaining the Emergency

Management Plan. The plan coordinates all local, regional and state agencies, which might be involved in a large-scale emergency. The plan is updated yearly and all departments receive the update with correct personnel, phone numbers and contact points.

This year our department was involved in a large scale training exercise involving all town departments, regional and state agencies and other towns in the area. Federal funds will be used to offset costs to the town.

We would like to thank all the town officers and agencies for their continued cooperation.

Respectfully submitted,
**Paul L. Davoren
Coordinator**

FIRE WARDEN

The Castleton Fire Department responded to 3 calls, which were classified as wild land fires during the fiscal year. One call was a small grass fire that began when sparks got away from a burn pit. The second was an incident where a fire from a permitted burn rekindled on its own several days later and burned roughly an acre of land. The last call was mutual aid to Fair Haven.

With the wet spring and summer, the fire hazard was moderate. Everything was green and damp. Minimal opportunities for fires were available. The Fire Warden budget remained at \$700.00. Of this money \$390.00 went to buy forest fire fighting equipment. The remaining money was returned to the town general fund.

Just a reminder to the community: It only takes a brief phone call to obtain a fire permit. It saves the fire department time and money as there will not be a need to dispatch firefighters for controlled burns.

There were only 92 burning permits issued during the 2003-2004 fiscal year. This is down from the 98 issued during the previous year. I believe it is only a portion of the actual burning being done. Please note that you may not burn paper, cardboard, or trash at any time even in a barrel. Under Vermont law, it is illegal to burn anything except for natural untreated wood, brush, and leaves. If there is no snow on site all burning requires a permit from the forest fire

warden. Failure to comply could result in a citation.

Please contact the Forest Fire Warden, Heath Goyette, at (802) 265-3046 to obtain a permit 24 hours in advance. You will need to leave your name, address, and the date(s) you intend to burn in order for the permit to be issued.

My first year as Fire Warden has been enjoyable. I would like to thank Kerry Fowler for his continued guidance during the transition process. I would also like to thank the volunteers of the Castleton Fire Department for their hard work and dedication. Without their help, my position would prove to be much more difficult. A final note of thanks to the members of the community who were responsible enough to call for necessary burning permits when needed.

Respectfully submitted,
Heath Goyette
Fire Warden

GREEN UP COMMITTEE

During the early days of May many Castleton families and individuals took to the highways and by-ways of our community to collect the trash and garbage that had accumulated through the winter. All of us thank these dedicated persons for their service to the community. The persons who live along these highways have adopted most of the town roadways. Not only is this their community service but it is also a learning experience in environmental ecology for the whole family. Children become aware of the carelessness of those who litter and, hopefully, they will be more alert to their responsibility to keep their environment clean.

You can also help with this worthwhile project. Please call the Town Office, (802) 468-5319, to volunteer to take a short stretch of highway.

The reward for all of us is to see and enjoy the beauty of spring – without the trash left by careless, thoughtless litterers who travel our roadways. Perhaps this message will reach them and cause them to think before they litter.

Respectfully submitted,
Eleanor Anderson
Chairman

PLANNING COMMISSION

Since the formation of the DRB, the Planning Commission's main function is planning. We have been working on a zoning update since the passing of the new Town Plan. The state Legislature passes a total rewrite of the zoning chapter of state law. Although we had almost finished the rewrite we now must go back and revise everything in light of the new changes. Some definitions were changed such as the number of persons in group homes that are considered as a single-family residence. Other changes include affordable housing, interstate interchanges, and "mother-in-law" apartments.

We have decided to use the parcel map for delineation of zoning districts (instead of pin to pin descriptions or a distance from the center of the road). The final rewrite, therefore, will also be dependent on the Listers update of the tax maps.

The board for the last year was Claude LaPerle, Scott Lobdell, John Lord, Beverly Mayo, and James Thomas.

Respectfully submitted,
James Thomas
Chairman

POLICE DEPARTMENT

To the Citizens of the Town of Castleton:

It is with pleasure that I submit my first annual report as your Chief of Police. As in previous years, the Castleton Police Department continues to see a transition in officers. Gary Boutin has recently stepped down as your Chief of Police, but will remain with the Castleton Police Department as a part-time officer. He is a valuable asset to the Department and the Town of Castleton. I am sure that his presence as Chief will be missed.

Officer Blake Cushing has joined the department as a full-time officer. He was formerly with the Rutland County Sheriff's Department where his assignment was as School Resource Officer assigned to the Fair Haven Union High School. The Castleton Police Department welcomes Officer Cushing to our roster.

The past year has also seen the addition of special officers Stephen Dechen and Jim Fuller as part-time officers. Officer Dechen is a Deputy with the Rutland County Sheriff's Department and Officer Fuller is Director of Public Safety at Castleton State College. Officer Fuller is also a retired Lieutenant, having served with the Jacksonville, Florida Police Department. I am sure these two officers will be an asset to the Castleton Police Department.

During the past year, officers of your Department responded to 881 calls for service. As in previous years the majority of these calls required only minimal intervention by the police department. The remaining calls however resulted in 139 criminal arrests, requiring many man-hours of time conducting investigations and completing paperwork.

Castleton Police Department continues to be aggressive in the enforcement of motor vehicle and alcohol related incidents. Your officers issued 552 tickets for various traffic and alcohol related offenses and 26 arrests for DUI. The message to people using our roadways is that the Castleton Police Department is committed to making your community a safe place to live. Remember, if you must drink, don't drive. Part of our success for enforcement in the area of motor vehicle law during the previous year was due to a Governor's Highway Safety Grant, which allowed for additional patrols. The Castleton Police Department has been awarded a similar grant for the upcoming year, which will assist us in our efforts.

As your Police Chief, I can assure you that the officers of the Castleton Police Department are dedicated to providing you, our customers, and the best police protection our time and resources will allow. We need your eyes, ears and information to keep Castleton a safe place to live.

In closing I would like to thank the following people who have supported the efforts of the Castleton Police Department: The Board of Selectmen, Town Manager Beverly Davidson, Castleton Town Office Staff, First Constable Silas Loomis, the Castleton First Responders, Castleton Fire Department, Vermont State Police and Fair Haven Police Department.

The personnel serving your community as members of the Castleton Police Department are: Officers Dennis Coughlin and Blake Cushing,

Special Officers Dale Kerber, Scott Stevens, Aron McNeil, Stephen Dechen, Jim Fuller and Gary Boutin. A special thank you to Allison Harvey, our administrative secretary, for always going the 'extra mile' to help us out.

Respectfully submitted,
Bruce W. Sherwin
Police Chief

RECREATION COMMISSION

As always, I would like to say **THANK YOU** to all the volunteer coaches and involved parents who make our youth sports program possible. Time is a very valuable commodity and these dedicated parents **MAKE** the time to ensure that healthy and safe activities are available for Castleton's youth. We couldn't do it without you!

Summer programming was heavily attended again this season. The boys and girls participated in soccer, softball, and baseball. Starting as young five years old and continuing through high school summer sports is always a choice to keep busy and active.

After many years Crystal Beach now has a footbridge across Sucker Brook. This is the first phase in making the adjacent land to the park usable. The Commission would like to thank all those who donated their time and their ideas to make this happen. The Commission would also like to thank Eagle Scout, Eric Peltier, for the beautiful gazebo that he donated to Crystal Beach as his community service project. It is a great addition to the park and is a popular gathering place for a variety of purposes.

Our "Teen Night" programs were held again at C.S.C. over the school year. These have proved to be very popular with the town's 6th, 7th and 8th graders. Teen night provides a safe place for our young people to gather to socialize. It is great to have C.S.C. willing to be a partner in the recreation offerings.

Respectfully submitted,
Martha Francis-Clifford
Chair

TOWN CLERK

Citizens of the Town of Castleton:

Following is the report of the Town Clerk for year ending June 30, 2004:

FY 2003-2004 Revenue generated by the Town Clerk's Office was \$66,015.50.

LAND RECORDS

3,801 Pages of land records were received and recorded by this office. The cost of recording land records is \$7.00 per page. This fee is set by state statute.

VAULT RESEARCH

737 people signed into the Town Clerk's vault to research land records and vital records. The vault is open to the public from 8:00 a.m. until 12:00 p.m. and 1:00 p.m. until 4:00 p.m. Monday through Friday at \$2.00 per hour.

VITAL RECORDS:

Certified copies of Castleton Town Vital Records are available at \$7.00 for each copy. These may be obtained by stopping into our office or by mail. If you stop in, it only takes a few minutes to receive a certified copy.

LICENSES:

This office issued the following licenses for the current licensing period:

- 11 First Class Liquor Licenses
- 10 Second Class Liquor Licenses
- 11 Tobacco Licenses

DOG LICENSES:

474 dog licenses were issued to date. I begin issuing dog licenses the first week in January of each year. All dogs 6 months or older must be licensed. The deadline for licensing dogs throughout Vermont is April 1st of each year. After April 1st dogs must still be licensed but there is a penalty fee in addition to the regular license fee.

DOG LICENSE FEES:

On or Before April 1st:

Spayed or Neutered Dogs	\$ 11.00
Un-Spayed or Un-Neutered Dogs	\$ 15.00

After April 1st:

Spayed or Neutered Dogs	\$ 13.00
Un-Spayed or Un-Neutered Dogs	\$ 19.00

To license a dog in Vermont you must provide the Clerk with an original Rabies Certificate and if the dog has been spayed or neutered, a Spaying or Neutering Certificate must be provided as well. Dogs can also be licensed through the mail by sending the certificates and payment to this office.

MOTOR VEHICLE REGISTRATION RENEWALS:

269 Motor Vehicle Registration Renewals were processed. To renew your registration stop by this office with your renewal form, renewal fee (check or money order) and \$3.00 processing fees.

PASSPORTS:

40 Passports were handled this year. To process a passport please bring the completed form, certified birth certificate, photo identification, passport photos and applicable fees to the office. Please allow for up to 20 minutes processing time for each passport.

HUNTING & FISHING LICENSES:

75 Hunting and Fishing Licenses were issued. Hunting Vermont and Fishing Vermont Maps and Rules Books can be picked up free of charge during normal office hours.

ELECTIONS:

Changing your voting address or registering to vote:

If you are registered to vote in the town of Castleton and have moved to a new address within the town, you may change your voting address over the phone by calling 468-5319 ext. 214. If you have moved here from another town or state you can stop by the office up to 10 days before any election and register to vote.

TOWN CLERK'S VITAL STATISTICS

Due to the laws regarding adoption and legitimization of children and the Town's liability exposure, the births will no longer be published in the Town Report. Anyone is welcome to view the birth records in the Town Clerk's Office if they would like to.

MARRIAGES - JULY 1, 2003 - JUNE 30, 2004

GROOM & RESIDENCE	BRIDE & RESIDENCE	DATE	PLACE
Jones, Gene; Castleton	Cousineau, Louise; Castleton	07/12/03	West Rutland
McCuen, James; Castleton	Callnan, Linda; Castleton	07/19/03	Montpelier
Cimma, Robert; New York	Reitmire, Margaret; New York	07/22/03	Castleton
Goodwin, George; Castleton	Crosby, Barbara; Castleton	07/26/03	Rutland
Kuehn, Jonathan; Castleton	Church, Amanda; Castleton	08/02/03	Fair Haven
Crossen, Thomas III; Connecticut	Nielsen, Leslie; New York	08/29/03	Castleton
Oberg, Carlton; Castleton	Rose, Jessica; Castleton	09/13/03	Castleton
Stevenson, Adam; Castleton	Jacoby, Kristin; Castleton	09/17/03	Middletown Springs
Peltier, William; Castleton	Anderson, Elizabeth; Shoreham	09/26/03	Benson
Januszka, Michael; New Jersey	Romatowski, Dana; New Jersey	09/27/03	Castleton
Maliniak, Michael; Castleton	Broege, Phyllis; Castleton	01/05/04	Castleton
Black Wolf, Stephen; Rutland	Foley, Sandra; Castleton	02/23/04	Rutland
Liccardi, John; Castleton	Aliferis, F. Diane; Castleton	02/28/04	Wallingford
Willoughby, Jason; Massachusetts	Gershon, Livia; Massachusetts	03/07/04	Castleton
Boutwell, Todd; Castleton	Carpenter, Nedra; Castleton	03/13/04	Rutland
Fowler, Kerry; Castleton	Cyr, Susan; Castleton	03/20/04	Castleton
Colm, Claus; Castleton	Pratt, Joan; Castleton	04/08/04	Castleton
Pease, Duane; Castleton	Arthurs, Kimberly; Castleton	04/24/04	White River Junction
Lynch, John; Castleton	Harper, Rachael; Castleton	05/08/04	Castleton
Desimone, Gary; Connecticut	Hensley, Kimberly; New York	05/22/04	Brandon
Koch, Edward Sr.; New York	McBride, Donna; Castleton	06/11/04	Castleton
Landry, Trevor; Castleton	Westgate, Dawn; Massachusetts	06/18/04	Castleton
Fininen, William; New York	McHale, Molly; New York	06/26/04	Castleton

TOWN CLERK'S VITAL STATISTICS CIVIL UNIONS - JULY 1, 2003 - JUNE 30, 2004

PARTY A & RESIDENCE	PARTY B & RESIDENCE	DATE	PLACE
Place, Audrey; Castleton	Fenton, Kelly; Castleton	09/14/03	Hubbardton
Raymond, Carol; Castleton	McKenna, Linda; Castleton	02/28/04	Castleton
Caviness, Melissa; Virginia	Demone, Katherine; Castleton	05/14/04	Poultney

**TOWN CLERK'S VITAL STATISTICS
DEATHS - JULY 1, 2003 - JUNE 30, 2004**

NAME	SEX	AGE	DATE	PLACE OF DEATH	RESIDENCE
Eagan, Joseph	M	84	08/03/03	Castleton	Castleton
Gilbert, Robert Sr.	M	55	08/14/03	Castleton	Rutland
Webster, Glenda	F	69	08/16/03	Rutland	Castleton
Magwire, Nethelia	F	90	08/31/03	Rutland	Castleton
Bellew, Shirley	F	81	09/13/03	Rutland	Castleton
Colvin, Marguerite	F	87	09/20/03	Castleton	Castleton
Scott, Patricia	F	75	09/28/03	Rutland	Castleton
Wood, Marion	F	95	09/28/03	Castleton	Castleton
Lewry, Donald	M	73	10/13/03	Rutland	Castleton
Mead, Frederick Sr.	M	60	10/15/03	Rutland	Castleton
Erb, Doris	F	90	10/19/03	Rutland	Castleton
Lowell, King Sr.	M	74	10/20/03	Castleton	Castleton
Maytas, James	M	45	10/24/03	Rutland	Castleton
Sorrell, Leonard	M	83	11/01/03	Castleton	Castleton
Sherman, Jeannette	F	93	11/28/03	Rutland	Castleton
Cervantes, Dorothy	F	88	12/05/03	Castleton	Castleton
LaFountain, Eugene	M	73	12/14/03	Rutland	Castleton
Burns, George	M	73	12/22/03	Rutland	Castleton
Barrett, Mary	F	94	01/03/04	Rutland	Castleton
Sheloski, Henry	M	83	01/19/04	Rutland	Castleton
Borcky, Eleanor	F	86	01/22/04	Castleton	Castleton
Hagenlocher, Suzanne	F	70	02/02/04	Castleton	Castleton
Grady, Jerome	M	73	02/06/04	Rutland	Castleton
Sheloski, Eleanor	F	89	01/31/04	Rutland	Castleton
Houle, Mildred	F	91	03/06/04	Rutland	Castleton
Trepanier, William Jr.	M	43	03/13/04	Rutland	Castleton
Corbeels, Jody	F	48	03/18/04	Rutland	Castleton
Godfrey, Anna	F	82	03/22/04	Rutland	Castleton
James, William	M	94	03/29/04	Castleton	Castleton
Champagne, Dean	M	42	04/01/04	Castleton	Castleton
Mock, Mary	F	79	04/04/04	Rutland	Castleton
Van Wyck, Florence	F	76	04/26/04	Castleton	Castleton
Lewis, Howard	M	83	05/27/04	Rutland	Castleton
Fay, Grace	F	91	05/21/04	Rutland	Castleton
Lamb, Carmen	M	78	06/07/04	Castleton	Castleton
Barone, Irene	F	83	06/07/04	Rutland	Castleton
Hillyer, Margaret	F	49	06/11/04	Rutland	Castleton
Evanoika, Thomas	M	60	06/17/04	Castleton	Castleton

TREE WARDEN

This year started with the planting of 31 trees purchased with money gained by the sale of Liberty Elms grown by Jeff Freeman. The trees were planted both in town and at Crystal Beach. Planting helpers were Martin Doran, Jesse Churchill, and Forest Immel. **THANK YOU!** All the trees survived the winter fine.

In November, I put out a stump-grinding bid and awarded Norm Brown of B & H Enterprises the job. He did a great job.

In February, I helped Kevin Eagan remove a Box Elder between the Library and the Town School. Now that area is clean of weeds and brush and looks great with its stone wall.

In November, I attended the Urban Forestry Technical Workshop in Randolph. In April, I attended the Annual Tree Warden's meeting also in Randolph. Both of these events are a great source of information for tree wardens and I am very glad I can attend them.

I was busy in July dealing with a willow that had fallen into the brook. Through this experience I am gaining knowledge by how to work with an ever-changing town structure. I'm seeing a gradual improvement in the management of the Crystal Beach tree population.

In May a group of arboretas volunteered their services to the town and pruned 21 large willows, 1 large cottonwood, and 2 maples at Crystal Beach. We were the first town to receive this help. Thanks to Mike Fallis for organizing this service.

In June I put out a tree removal/prune list to bid on. I had to put the list out twice. The Select Board now requires me to have all the wood removed from the town right-of-way. Anyone wanting firewood from trees cut down on town right-of-ways or town land must contact me through the Town Office at 468-5319. The tree removal/prune list was awarded to Vaillancourt Tree Service and the work was done in September of 2004.

Respectfully submitted,
Chris Immel
Tree Warden

VOLUNTEER FIRE DEPARTMENT

The Fire Department responded to 95 calls this year. Some of the higher categories were 25 auto accidents, 12 structures fires, 8 false alarms or smoke detectors going off, 6 wires down, and 12 wild land type fire calls.

We also responded to 8 mutual aid calls to our neighboring fire departments and they also responded to Castleton to aid our department with equipment and manpower whenever we needed their help.

The department currently has 22 members. In house and state offered training is continuing. The annual inspection of the air packs, pumpers and other equipment was completed this year, and all equipment passed inspections.

Thank you to Woodard Marine for the donation of a house to be burned for interior fire fighting training.

The Fire Department took delivery of our quick attack truck in February of 2004. After training with this truck and the equipment, we put the truck in service. The department is very satisfied with the truck's performance on the fire ground.

In all Vermont and United States volunteer services new members are needed. Our department needs members too. Please stop at the fire station any Wednesday evenings to pick up an application or just get some information about the fire department.

This will be my last report as your Fire Chief; I will retire as chief in January of 2005. I will remain on the fire department as a member. I have served as chief for 4.5 years and I have enjoyed it all. I don't know who will take over as chief at the January election. I hope he receives all the support I did. **THANK YOU.**

Respectfully submitted,
Kerry Fowler
Fire Chief

WASTEWATER TREATMENT FACILITY

The Town of Castleton Wastewater Treatment Facility has consistently treated a daily average flow of 320,000 gallons per day of raw wastewater consistently meeting and exceeding all State NPDES discharge permit requirements. No violations of the NPDES discharge permit have been experienced. The WWTF, with minimal staffing, has effectively as well as efficiently managed and maintained this complex facility and its entire collection system staying well within budget and actually showing a surplus this fiscal year. This is an accomplishment that the entire community can be proud of given the fact that this facility and its entire collection system operates 24 hours per day, 7 days per week including holidays, 365 days per year with on-call staffing for emergency situations outside the normal work day.

Excessive flows caused by inflow, primarily from sump pumps, have been handled without incident due to the versatility of the facility and the knowledge and expertise of the staff. Although these excessive flows create unnecessary costs by means of plant capacity, electrical consumption, wear and tear on equipment and pumping systems as well as alarm situations that require on-call overtime expenses. Sump pumps are prohibited by ordinance and should be separated from the WWTF system. Each user of the system can help reduce this expense by eliminating such discharges.

Alarm calls and emergency call-ins are handled routinely by the certified operators at the facility. These alarms and emergencies occur at all times of the day and night and are handled as soon as possible. Automatic dialers have aided in quick response times on some of the larger pumping stations. The collection system consists of ten large pumping stations as well as sixty-two grinder stations. The installation of auto dialers on all these stations is impossible. Public reporting of any alarms is very important for a quick response. Should anyone experience a problem or notice an alarm it should be immediately reported to the emergency paper number listed below. Your cooperation in this effort is greatly appreciated.

As is usual, the staff at the Wastewater Treatment Facility extends an invitation to any interested parties to tour this fine facility. Please feel free to call ahead for an appointment so that we may schedule our workload to accommodate your visit.

Respectfully submitted,
Edward Tracey
Richard Hodyl

**24 HOUR EMERGENCY RESPONSE
NUMBER 773-5549**

ZONING ADMINISTRATOR

This has been a year in transition. We have gone from a shared position that was being carried out by the Town Manager to a person solely dedicated to the position of Zoning Administrator, albeit on a part-time basis. This allows for prompt approval of complying applications, more timely referrals to the Development Review Board (DRB) and the opportunity to suggest regulatory changes to the Planning Commission (PC).

Working with the DRB and PC, the goal of the Zoning Office is to encourage reasonable growth while complying with sound environmental principles.

Progress is being made to bring non-complying uses and structures into compliance with existing regulations and by-laws. Each parcel in the town will be tracked in an effort to measure impacts and thereby limiting the degree of non-conformity.

The Zoning Office is open for business between hours of 8 AM and 1 PM, except Wednesday. All residents and taxpayers are invited to come in and review their projects and together we can try to find an easier, less costly method to accomplish your goal.

Respectfully submitted,
William Martinez
Zoning Administrator

FINANCIAL REPORTS AND STATEMENTS

AUDITOR'S CERTIFICATION

We certify that the financial statement of the Castleton Cemetery Association is in accordance with the books and disbursements for the twelve-month period, beginning January 1, 2004 and ending December 31, 2004. The respective balances in the bank statements are correct as stated.

Dated this 18th day of January, 2005.

Signed: _____

Christopher Cresci

Roy Lewis

AUDITORS

CASTLETON CEMETERY ASSOCIATION

January 1, 2004 – December 31, 2004

Beginning Balance – CHECKING ACCOUNT - 01/01/04

\$ 4,099.92

RECEIPTS:

Sale of Lots & Perpetual Care	\$ 7,310.00
Markers	390.00
Burials	5,725.00
Interest:	
Trustees of Public Funds	1,908.82
Bank	18.08
Town Appropriation	6,000.00
IRS Refund	10.03
Transfer from Sinking Fund	<u>20,620.20</u>
Total Revenues	\$ 41,982.13

Castleton Cemetery Association (Con't)

EXPENDITURES:

Personnel Expenses	\$ 16,796.90
Operating Expenses	9,021.11
Office Expenses	164.99
Insurance	1,253.00
Professional Services	2,699.00
Trustees of Public Funds – 50% of Lot Sales	3,972.50
Service Charge – Bank	10.00
Misc.-Building-Mower-Perp. Care	<u>10,053.69</u>
	43,971.19
Less Stop Payment Check '03	<u>37.78</u>
	\$ 43,933.41

Ending Balance – CHECKING ACCOUNT - 12/31/04 **\$ 2,148.64**

Beginning Balance – SAVINGS ACCOUNT "SINKING FUND" - 01/01/04 **\$11,572.83**

RECEIPTS:

Yearly Interest	\$ 134.28
"Gift" Deposit	44,453.55
Deposit 25% of Lot Sales	421.25

EXPENDITURES:

Transfers to Checking Account	\$ 20,620.20
Service Charges	15.00

Ending Balance - SAVINGS ACCOUNT "SINKING FUND" - 12/31/04 **\$35,946.71**

The following are members of the Board of Directors of the Castleton Cemetery Association who regularly attend meetings and act on the business of the Association:

James Britt, 1 st President	Robert Barber
Bruce Milo, 2 nd Vice President	Patrick Eagan
Charlie Perry, Sexton	Michael Galvin
Mike Eagan, Asst. Sexton	Frances Grey
Martin Kelly, Treasurer	Richard Hall, Sr.
Joseph Grey, Lot Sales & Asst. Treasurer	Lois Ladd

We held seven (7) meetings during the season for the cemetery. It is through the efforts of our trustees and employees that the Castleton Cemetery is maintained in a very appropriate condition.

Thank you for your kind comments and support.

Respectfully submitted,
John D. Burke, President

Roderic A. Sherman & Company, P.C.

Certified Public Accountants

26 State Street

P.O. Box 957

Montpelier, Vermont 05601-0957

Member: AICPA

Vt. Society of CPAs

Vt. Reg. #190

Telephone: (802) 229-5777

Fax: (802) 229-5778

February 2, 2005

Board of Selectmen
Town of Castleton, Vermont
P.O. Box 727
Castleton, Vermont 05735

Dear Board Member:

We have audited the basic financial statements of the Town of Castleton, Vermont as of and for the year ended June 30, 2004, and issued our report thereon dated October 12, 2004. The auditor's report and financial statements will be available for public inspection at the Castleton Town offices after February 18, 2005.

Sincerely,

RODERIC A. SHERMAN & COMPANY



Roderic A. Sherman, CPA, ChFC

TOWN OF CASTLETON COMPARATIVE BUDGET REVIEW FOR FY 2005-2006				
Department	Budget FY 03-04	Actual FY 03-04	Budget FY 04-05 as approved	Budget FY 04-05 w/salary & ben increases
LEGISLATING	14,347.00	11,447.52	14,574.00	14,674.00
ORDINANCES & PROCEEDINGS	4,900.00	2,197.16	3,600.00	3,600.00
MANAGING MUNICIPALITIES	66,654.00	76,738.48	66,654.00	68,389.00
CONDUCTING ELECTIONS	5,195.00	4,668.91	8,473.00	8,473.00
COLLECT,CUST.,DISB FUNDS	32,639.00	32,284.28	32,639.00	33,909.00
ACCOUNTING	42,863.00	43,024.67	42,926.00	45,874.00
AUDITING	6,180.00	6,180.00	7,000.00	7,000.00
TAX LISTING	17,067.00	9,818.35	34,733.00	34,733.00
TAX COLLECTING	30,063.00	28,881.53	31,213.00	30,972.00
DOCUMENT RECORDING/ISSUE	43,480.00	45,581.39	44,716.00	47,110.00
LEGAL SERVICES	12,000.00	11,303.79	12,000.00	12,000.00
MUNICIPAL PLANNING	8,081.00	5,835.43	0.00	0.00
MUNICIPAL PLANNING/ZONING	8,871.00	8,909.84	24,815.00	24,815.00
GEN GOVERNMENT BUILDINGS	15,800.00	15,127.24	15,800.00	15,800.00
GEN. GOVERNMENT EQUIPMENT	15,344.00	17,103.91	10,944.00	10,944.00
POLICE DEPARTMENT	196,000.00	177,931.22	196,977.00	197,862.00
EMERGENCY MEDICAL SVCS.	31,420.00	30,386.77	30,816.00	30,816.00
VOLUNTEER FIRE DEPARTMENT	75,025.00	80,247.72	85,426.00	85,426.00
EMERGENCY MANAGEMENT	1,400.00	1,525.52	1,616.00	1,616.00
HIGHWAY	441,811.00	503,682.16	445,921.00	458,804.00
TOWN MECHANIC	87,952.00	85,918.06	128,692.00	131,396.00
TOWN LANDS	650.00	318.11	4,650.00	4,650.00
HISTORICAL CEMETERIES	2,000.00	2,000.00	2,000.00	2,000.00
HILLSIDE CEMETERY	6,000.00	6,000.00	6,000.00	6,000.00
HEALTH,EDU & SOC SERVICES	36,685.00	36,685.00	32,995.00	32,995.00
HEALTH REG & INSPECTING	2,476.00	1,703.04	2,421.00	2,421.00
ANIMAL CONTROL	5,102.00	3,582.37	4,215.00	4,215.00
CONSTABLES	12,714.00	11,305.93	16,099.00	16,099.00
TRANSFER STATION	304,481.00	297,718.29	310,241.00	316,840.00
RECREATION	40,605.00	72,723.00	49,323.00	49,323.00
SUMMER CONCERT	6,175.00	13,269.00	14,725.00	14,725.00
HOLIDAY DECORATIONS	625.00	421.25	675.00	675.00
LIBRARY ADMINISTRATION	73,500.00	73,500.00	73,774.00	77,589.00
PREV/CONTROL FOREST FIRES	700.00	390.00	700.00	700.00
TREE WARDEN	6,297.00	5,449.13	6,500.00	6,500.00
WEED HARVESTING DEPT.	0.00	0.00	0.00	0.00
OTHER GOVERNMENT	31,034.00	31,034.11	32,870.00	32,870.00
GROSS EXPENDITURES	1,686,136.00	1,755,073.65	1,796,723.00	1,831,615.00
Less: Soc. Svcs	-36,685.00	-36,685.00	-32,995.00	-32,995.00
EXPENDITURES NET OF SOC SVC	1,649,451.00	1,718,388.65	1,763,728.00	1,798,620.00

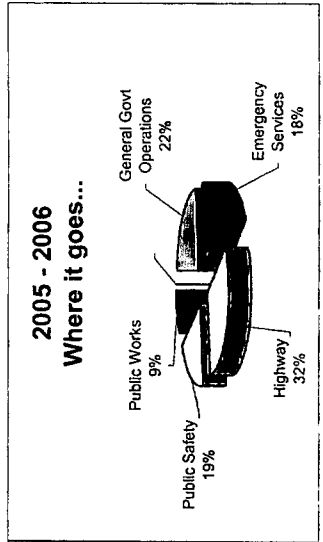
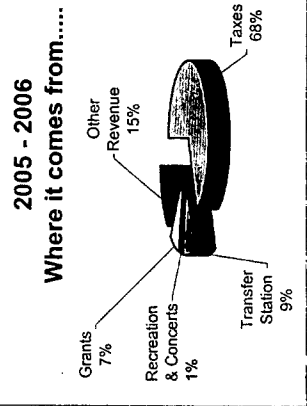
Budget FY 05-06	% Change proposed FY05-06 to approved FY04-05	% Change proposed FY05-06 to FY04-05 w/sal & ben inc.	Note / Comments:	Offsetting Misc Revenue estimate
13,331.00	-8.52%			
2,785.00	-22.63%			2,000.00
99,594.00	49.41%		Salary adjustment for TM position & customary PR & benefit increases	14,400.00
5,590.00	-34.02%		Only 1 election	
34,807.00	6.64%		Customary PR & benefit increases	28,200.00
50,685.00	18.07%		Salary adjustment for Accountant position & customary benefit increases	
7,500.00	7.14%		GASB 34 requirements 2nd 1/2	
36,079.00	3.87%		W/C & needed supplies-toner	2,450.00
31,962.00	2.39%		Customary PR & benefit increases but Refunds/Abatements reduced	140,000.00
49,166.00	9.95%		Salary adjustment for TC position & customary benefit increases	57,800.00
12,000.00	0.00%			
0.00	0.00%			
27,496.00	10.80%		Increase hrs (from 2.5 to 6) for sect'y assistance	10,100.00
19,199.00	21.51%		Increase htg oil & ins, maintenance brickwork new postage meter (required changes) & computer/printer for Accountant	
14,324.00	30.88%		Customary PR & benefit increases, vehicle ins & fuel	21,000.00
228,019.00	15.75%		Electric for storage/"ofc" site @ Comm Ctr	
30,925.00	0.35%		Add sect'y assist, incr fuel & htg cost, but reduce by tank removal in 04-05	
85,402.00	-0.02%			
1,116.00	-30.94%			
492,824.00	10.52%		Customary PR & benefit increases & moving 2nd Roust to Hwy from Swr (50%), htg oil, vehicle ins & fuel, replace heater(s)	147,600.00
128,971.00	0.22%		Customary PR & benefit increases, but reduce by dump box replacement TK#6 in 04-05	
4,650.00	0.00%		Pay for survey of dockspace area from "Lake related" Sinking Fund?	
2,000.00	0.00%			
6,500.00	8.33%			
0.00	-100.00%		Petitioned & voter approved	
2,421.00	0.00%			500.00
4,846.00	14.97%		\$650 incr for educ. Would suggest on a reimbursement basis, 1/12 of cost for each month of svc as ACO	
16,099.00	0.00%			100.00
337,140.00	8.67%		Customary PR & benefit increases & moving 2nd Roust to Hwy from Swr (50%), vehicle ins & fuel	173,488.00
52,402.00	6.24%		CB requests hrly rate incr for returning maint person, incr gate hrs during the week, repairs, tree maint (BOS)/BOS CUT \$3000ADD'TL. 12/06	9,180.00
16,075.00	9.16%		Request from voters would remain @ \$3000. Any increase in spending would come from donations.	13,075.00
600.00	-11.11%			
79,060.00	7.16%		Customary PR & benefit increases, ins & htg (\$543) Wilo Land pump, incr hrs. If srvc were needed, this amount would not come close to meeting actual.	
1,243.00	77.57%		(TW did not submit a budget, prepared by TA.)	
6,385.00	-1.76%			
0.00	0.00%			
39,150.00	19.10%		Incr due to change in Grand List value, rate is same. If overall county value increases, TOC share may drop.	
1,940,346.00			F/T employee med ins co-pay increased to 20%.	
1,940,346.00	10.01%	7.88%	TOTAL OFFSETTING REVENUE EST.	619,893.00
	176,618.00	141,726.00		
	Increase	Increase		

Town of Castleton
Financial Comparison
General Fund
For Informational Purposes Only

	BUDGET 2007/2003	ACTUAL 2002/2003	BUDGET 2003/2004	ACTUAL 2003/2004	BUDGET 2004/2005	PROJECTED 2004/2005	PROPOSED BUDGET 2005/2006
Balance July 1 surplus (deficit)							
Add: Revenues	64,269	180,703	64,043	211,041	0	148,167	29,433
Less: Expenditures	1,574,205	1,818,447	1,622,162	1,892,189	1,791,731	1,745,731	1,950,708
Prior year adjustments	-1,639,655	-1,588,104	-1,686,136	-1,755,074	-1,791,723	-1,864,465	-1,880,141
Balance June 30 surplus (deficit)	-1,181	211,041	69	148,167	6	29,433	0

Town Budget	1,584,770	1,649,451	1,758,728	1,940,348
Footbridge	18,000			18,795
Social Services	16,885	16,885	12,995	21,000
Old Homestead Comm Ctr	20,000	20,000	1,791,723	1,880,141
Less: Other Revenues	1,639,655	1,686,136	-576,823	-569,853
Interest & Penalties	-455,315	-502,291	-50,000	-50,000
Sale proceeds-weed harvesters/Town vote	-52,000	-55,000	-20,000	
Total Expenditures	1,132,340	1,128,845	1,144,800	1,350,248
Total Expenditures less Other Revenues Int & Penalty	1,132,340	1,128,845	1,144,800	1,350,248
Amount of prior yrs' surplus used to buy down tax rate	-64,269	-64,043		-29,433
Subtotal	1,068,071	1,064,802	1,144,800	1,330,815
Amount to be Raised by Taxes	1,068,071	1,064,802	1,144,800	1,330,815
Municipal Tax Rate	0.5423	0.5286	0.3168	0.3682

Note: The projected tax rate is based on many assumptions.



COMPARATIVE BUDGET REPORT OF MISCELLANEOUS REVENUES
GENERAL FUND

DESCRIPTION	2002-2003		2003-2004		2004-2005		2005-2006
	BUDGET	ACTUAL	BUDGET	ACTUAL	BUDGET	6 MOS ACTUAL	PROPOSED BUDGET
STATE OF VERMONT PILOT PROGRAM	50,000	61,577	101,966	102,055	95,784	94,962	95,000
STATE OF VERMONT CURRENT USE/STATE PROP	15,000	20,551	18,000	20,750	20,000	21,653	20,000
INTEREST & PENALTIES	52,440	47,337	55,000	50,796	50,000	12,461	50,000
TOWN CLERK FEES	36,600	56,740	42,150	66,016	56,500	21,558	57,800
ON-SITE SYSTEMS	400	680	500	655	500	480	500
MISC FEES - POLICE DEPT.	25,000	21,302	25,000	16,560	22,000	9,277	20,000
MISC FEES - CONSTABLES	100	0	100	0	100	23	100
MISC FEES - GENERAL GOV'T.	1,600	1,062	500	1,859	500	817	1,000
MISC FEES - HIGHWAY DEPT.	250	2,833	250	3,030	250	3,185	250
SALE OF SURPLUS LANDS/EQPMT	0	0	0	0	0	0	0
ZONING FEES	3,800	5,748	3,800	6,919	10,000	7,328	10,100
STATE GRANT - POLICE	2,500	1,026	0	0	1,000	0	1,000
STATE GRANT - ACT 60 ASSIST	0	2,450	0	2,460	2,450	0	2,450
STATE GRANT - GRAND LIST MAINT/REAPPRAISAL	0	0	0	0	0	0	0
STATE GRANT/AIDE - HIGHWAYS	125,000	131,060	125,000	130,936	137,364	34,341	137,350
TRANSFER STATION	150,000	146,404	145,350	154,556	167,500	146,448	173,488
RECREATION PROGRAMS	7,890	5,598	5,100	7,138	6,300	8,204	9,180
CONCERT ON THE GREEN	4,175	7,679	4,175	11,269	11,725	8,656	13,075
COPIER CHARGES	500	250	150	289	150	511	200
SEWER ADMINISTRATION FEES	10,000	10,000	10,000	10,000	10,000	2,500	10,000
RAILROAD REVENUES	500	1,125	750	1,216	1,000	0	1,200
INTEREST & DIVIDENDS	8,000	5,772	5,500	3,127	5,000	1,133	3,200
REFUNDS	2,000	5,350	2,000	10,260	2,000	0	2,000
RENTAL INCOME	0	4,284	0	0	0	0	0
CSD BUS GARAGE FEES	10,000	10,000	10,000	10,000	10,000	10,000	10,000
OTHER INCOME FROM SCHOOLS	2,000	2,385	2,000	2,009	2,000	0	2,000
SHORTAGE/OVERAGE	0	40	0	55	0	-32	0
INS CLAIMS	0	838	0	0	0	0	0
GIFTS & DONATIONS	0	0	0	0	0	0	0
TOTAL MISC. REVENUES	507,755	552,092	557,291	611,952	612,123	383,504	619,893

Town of Castleton
Comparative Budget Report
Sewer Fund

	Budget 2003-2004	Actual 2003-2004	Budget 2004-2005	6 Months Actual 2004-2005	Proposed Budget 2005-2006	% Change
<u>SEWER PLANT EXPENDITURES</u>						
Personal Services	107,675	94,888	107,675	43,601	80,714	-25.04%
Hwy Dept Support Svcs	300	1,054	500	568	500	0.00%
Health Insurance	18,346	23,301	18,346	7,644	13,681	-25.43%
Retirement	5,384	4,791	5,384	2,195	4,036	-25.04%
Unemployment	960	1,034	960	505	640	-33.33%
Fica Expense	8,237	7,266	8,237	3,337	6,175	-25.03%
Workers Comp	3,543	3,671	3,543	0	3,253	-8.19%
Life Insurance	908	857	908	438	908	0.00%
Uniforms	2,625	2,706	2,624	1,117	2,766	5.41%
Office Supplies	850	1,200	1,200	864	1,200	0.00%
Operating Supplies	6,900	5,574	6,900	2,934	8,500	23.19%
Fuel Sewer Plant	1,940	2,382	2,500	523	3,750	50.00%
Chemical Supplies	7,140	7,142	7,140	3,495	7,740	8.40%
Repair & Main. Supplies	14,800	17,121	12,900	11,247	6,500	-49.61%
Small Tools & Equipment	1,250	3,355	1,250	739	1,250	0.00%
Advertising	250	69	250	39	250	0.00%
Telephone	4,080	2,444	3,000	1,045	3,000	0.00%
Postage	500	491	500	265	500	0.00%
Paging Service	0	451	600	200	480	-20.00%
Dues, Subs, Meetings	400	568	400	0	500	25.00%
Insurance	9,000	10,624	9,000	0	11,155	23.94%
Other Purchased Services	19,600	17,553	19,600	5,000	20,300	3.57%
Laboratory Testing Svc.	4,225	5,382	7,225	2,316	7,425	2.77%
Refunds & Abatements	0	6,552	0	0	0	0.00%
Sludge Management	5,587	0	2,976	0	9,500	219.22%
Sludge Engineering Svc	1,000	2,909	1,000	0	1,000	0.00%
Sludge Other Purch Svc	34,140	30,190	24,614	17,566	25,616	4.07%
Sludge Oper. Supplies	4,874	4,255	4,800	1,670	4,800	0.00%
Rental of Equipment	200	190	200	194	200	0.00%
Repair and Maintenance	4,000	10,619	5,000	789	10,000	100.00%
Licenses, Fees, Assmnts	420	0	420	1,284	1,320	214.29%
Travel & Transport	3,000	681	1,000	92	1,000	0.00%
Utilities	75,000	69,090	80,320	25,826	80,320	0.00%
Improvements to Buildings	0	0	1,750	0	1,500	-14.29%
Improv. other than Build.	10,000	0	0	0	5,000	100.00%
Machinery & Equipment	9,349	2,177	11,599	0	0	-100.00%
Principal Payments	74,000	74,000	77,000	0	80,000	3.90%
Interest expense	838	838	0	0	0	0.00%
Sewer Sinking Fund	0	0	10,000	5,000	10,000	0.00%
Total Sewer Fund	441,321	415,427	441,321	140,494	415,479	-5.86%

Town of Castleton
Comparative Budget Report
Library Fund

	Budget 2003-2004	Actual 2003-2004	Budget 2004-2005	6 Months Actual 2004-2005	Proposed Budget 2005-2006	% Change
<u>LIBRARY EXPENDITURES</u>						
Librarian Salary	15,066	15,909	15,066	8,106	17,447	15.80%
Library Director	16,717	16,740	16,717	8,399	18,392	10.02%
Substitute Salary	2,000	3,521	2,000	1,516	2,001	0.50%
Employee Benefits	2,907	3,132	2,907	874	3,950	35.88%
Fica Expense	2,584	2,637	2,584	1,308	2,895	12.04%
Office Supplies	1,000	442	1,000	0	750	-25.00%
Operating Supplies	500	565	1,000	0	750	-25.00%
Fuel	2,100	1,964	2,000	0	2,500	25.00%
Adult Materials	7,000	6,272	7,000	0	7,000	0.00%
Childrens Materials	5,000	5,526	5,000	0	5,000	0.00%
Magazines	700	730	700	0	700	0.00%
Software	1,750	640	1,000	0	1,000	0.00%
Repairs and Maintenance	426	514	450	0	450	0.00%
Advertising	0	743	0	0	0	0.00%
Telephone	1,650	741	1,500	180	800	-46.67%
Postage	550	873	550	0	800	45.45%
Dues, Subs and Meetings	450	228	450	0	350	-22.22%
Magazines	0	0	0	0	0	0.00%
Insurance	1,500	1,771	1,500	0	1,800	20.00%
Other Purchased Services	3,300	3,634	4,000	0	5,460	36.50%
Prof Services\Programs	1,000	1,201	1,000	0	1,000	0.00%
Repairs and Maint. Bldg.	1,500	1,702	2,500	0	1,500	-40.00%
Travel and Transportation	400	437	400	0	400	0.00%
Electricity	1,600	1,754	1,650	0	1,800	9.09%
Sewer Charges	300	318	300	0	315	5.00%
Machinery and Equipment	3,500	505	2,500	0	2,000	-20.00%
Total Library Fund	73,500	72,499	73,774	20,382	79,060	7.17%

SALARY, WAGE & BENEFIT SCHEDULE
AS OF JUNE 30, 2004

NAME	POSITION		YRS	RATE OF PAY	WAGES PAID	FICA 7.65%	PENSION	HEALTH BENEFITS	TOTAL COST
ADLER, MICHELLE E	CRYSTAL BEACH GATE/MAINT	T		7.75	1,908.15	145.97			2,054.12
BATEASE, JULIE M	CRYSTAL BEACH MAINT	T		7.75	1,421.90	108.78			1,530.68
BEEZUP, MARK W	POLICE OFFICER (RET)	U		14.30	2,781.35	212.77	139.07	317.50	3,450.69
BOUTIN, GARY J	POLICE CHIEF	S	2	36,000.00	35,300.19	2,700.48	1,765.01	758.16	40,523.82
BROWN, EMILY E	CRYSTAL BEACH GATE SUB	T		7.25	72.50	5.55			78.05
CHURCH, RICHARD	ANIMAL CONTROL OFFICER(RET)	H		10.92	1,389.57	106.30			1,495.87
CLIFFORD, MARTHA J	REC COMM CHAIR	S		1,000.00	1,000.00	76.50			1,076.50
COLM, CLAUS	ZONING BD OF ADJUSTMENT(RET)	S		5/mtg	55.00	4.21			59.21
COMBS, MELANIE J	ACCOUNTANT	S	8	25,832.00	25,831.83	1,937.05	1,291.59	10,782.06	39,842.53
COUGHLIN, DENNIS G	POLICE OFFICER	U		12.57	26,975.30	2,049.99	1,348.77	2,758.97	33,133.03
CZACHOR, DAWN M	LISTER	H		10.66	1,415.00	108.25			1,523.25
DAVIDSON, BEVERLY G	TOWN MGR/ZONING ADMIN(RET)	S	5	38,246.00	44,109.99	3,369.25	2,205.50	1,063.00	50,747.74
DECHEN, STEPHEN J	P/T POLICE OFFICER	H		11.00	379.50	29.03			408.53
DECKER III, CLARENCE J	HIGHWAY SUPERVISOR(RET)	S	6	33,765.00	33,956.00	2,597.63	1,697.80	8,781.78	47,033.21
DEMPSTER, CALLEN J	CRYSTAL BEACH MAINT	T		7.25	1,613.13	123.40			1,736.53
DOOLITTLE, LAWRENCE R	CRYSTAL BEACH MAINT(RET)	T		7.25	1,377.50	105.38			1,482.88
ETTORI, BARBARA O	LISTER(RET)	H	2	10.00	1,515.00	115.90			1,630.90
ETTORI, THOMAS E	SELECT BOARD	S		500.00	500.00	38.25			538.25
FITCH, MEGAEVA V	ASST LIBRARIAN	H	13	12.79	15,450.42	1,052.80		1,811.58	18,314.80
FOWLER, KERRY W	HWY DRIVER SUB	T		10.61	344.83	26.38			371.21
GALVIN, THERESE	LIBRARY SUB	T		7.00	224.00	17.14			241.14
GATES, BROOKE R	LIBRARY SUB	T		7.00	726.25	55.56			781.81
GOYETTE, HEATH C	HWY MAINT/EQPT OPER.	U	7	12.77	28,355.96	2,138.11	1,417.80	8,380.60	40,292.47
GREY, SARA C	ASST TOWN CLERK	H	4	9.88	96.75	76.25			1,073.00
GRIFFIS, THERESA M	TS PERMIT SALES	T		7.00	728.00	55.69			783.69
HARVEY, ALLISON	SECTY - POLICE	U	4	8.66	5,620.44	418.77		4,011.81	9,751.02
HODYL, RICHARD	WWTP ASST OPER	U	15	13.13	36,129.18	2,732.76	1,806.46	8,380.60	49,049.00
HOULE, HEATHER J	REC COMM DIRECTOR	S		900.00	900.00	68.85			968.85
HUNTLEY, ELLEN	TREASURER	S	11	9,906.00	9,898.16	741.91			10,440.07
IMMEL, CHRISTOPHER A	TREE WARDEN	H	2	15.00	1,690.00	129.29			1,819.29
JAKUBOWSKI, MARYANN	SECTY-TAX COLLECTOR	U	26	14.16	30,318.33	2,288.23	1,515.92	8,380.60	42,503.08
JONES, JANET L	LIBRARIAN	H	14	12.96	16,794.24	1,284.76			18,079.00
KELLER, TIMOTHY	ZONING BD OF ADJUSTMENT(RET)	S		5/mtg	55.00	4.21			59.21
KENT, ROBERT	HWY MAINT/EQPT OPER.	U	11	12.96	29,115.62	2,188.26	1,455.78	10,782.06	43,541.72
KERBER, DALE H	P/T POLICE OFFICER	H	4	11.00	3,982.00	304.62			4,286.62
LAFLECHE-CHRISTIAN, ELLEN P	TOWN CLERK	S	4	25,462.00	25,461.83	1,913.47	1,273.09	8,348.48	36,996.87
LEAMY, JAMES	HEALTH OFCR	S	14	1,000.00	1,000.00	76.50			1,076.50
LEAMY, JAMES	SELECT BOARD	S		500.00	500.00	38.25			538.25
LITCHFIELD, ROY L	2ND CONSTABLE	H		11.00	462.00	35.34			497.34
LOOMIS, SILAS R	1ST CONSTABLE	H		12.50	7,131.25	545.54			7,676.79
LOWELL, JR KING	ZONING BD OF ADJUSTMENT(RET)	S		5/mtg	55.00	4.21			59.21
MADGWICK, JAMES W	CB MAINT SUB	T		6.50	105.13	8.04			113.17
MARCELL, PHIL H	ZONING BD OF ADJUSTMENT(RET)	S		5/mtg	5.00	0.38			5.38
MARR, DAVID E	LIBRARY SUB	T		7.00	28.00	2.14			30.14
MARR, IVY M	LIBRARY SUB	T		7.00	362.25	27.71			389.96
MARR, ZOE W	LIBRARY SUB	T		7.00	1,333.50	102.01			1,435.51
MARTINEZ, W. WILLIAM	ZONING ADMINISTRATOR	S		300.00/wk	900.00	68.85			968.85
MCNEIL, ARON C	P/T POLICE OFFICER	H		11.00	3,168.00	242.35			3,410.35
MORSE, APRIL E	LISTER	H	1	10.66	5,180.50	396.31			5,576.81
MULHOLLAND, C. WILLIAM	SELECT BOARD	S		500.00	355.00	27.16			382.16
NAVIN, RUTH A	LIBRARY SUB	T		7.00	612.50	46.86			659.36
POTTER, JILL M	SECTY-TWN MGR	H	11	9.00	13,408.50	1,003.99	670.43	477.64	15,560.56
PRITCHARD, THOMAS	HWY MAINT/EQPT OPER	U	11	12.96	28,760.77	2,172.98	1,438.04	8,380.60	40,752.39
ROOT, JOSEPH E	TRANSFER STATION OPER	U	6	11.64	25,162.77	1,893.83	1,258.14	8,380.60	36,695.34
SCHICKLER, PETER A	PLANNING COMM (RET)	S		5/mtg	50.00	3.83			53.83
SHEPARD, ELIZABETH C	SELECTPERSON(RET)	S		500.00	145.00	11.09			156.09
SHERWIN, BRUCE W	F/T to P/T POLICE OFFICER	U/H	1	13.87/11.00	29,665.30	2,251.60	1,483.27	6,429.31	39,829.48
SPAULDING, ROBER V	SELECT BOARD	S		500.00	500.00	38.25			538.25
STEINKE, LARINA M	LIBRARY SUB	T		7.00	217.00	16.80			233.80
STEVENS, SCOTT A	P/T POLICE OFFICER	H	5	11.00	5,021.50	384.14			5,405.64
STONE, JESSICA L	TS PERMIT SALES	T		7.50	401.25	30.70			431.95
THOMAS, JAMES E	ZONING BD OF ADJUSTMENT	S		5/mtg	110.00	8.42			118.42
TRACEY, EDWARD	WWTP SUPERVISOR	U	10	15.58	43,367.00	3,302.39	2,168.35	3,393.97	52,231.71
TRUDO, NANCY L	LISTER	H	1	10.66	5,218.50	399.22			5,617.72
WARD, ROBERT B	TOWN MECHANIC	U	4	14.30	31,931.94	2,403.71	1,596.60	10,782.06	46,714.31
WILLIAMS, COLIN A	ROUSTABOUT SWR/TS/HWY	U	2	8.53	18,977.31	1,412.68	948.87	10,782.06	32,120.91
WILLIAMS, JENNIFER R	TS PERMIT SALES	T		7.50	1,042.75	79.77			1,122.52
WILLIAMS JR, STEPHEN J	TS MAINT	T		6.75	43.88	3.36			47.24
WILLIAMS SR, STEPHEN J	ROUSTABOUT TS/HWY	U	3	8.82	20,054.81	1,495.11	1,002.74	10,782.06	33,334.72
TOTAL SALARIES, WAGES, & BENEFITS					633,469.33	47,565.04	26,483.20	133,965.50	841,483.07
NOTE: U = Union Employee S = Salaried Employee H = Hourly Position T = Temporary Position									

TREASURER'S REPORT

OPERATING ACCOUNT

Cash On Hand and In Banks 7/1/03		\$ 438,226.59
Plus Receipts 7/1/03 – 6/30/04	6,523,757.08	
Plus Deposits In Transit	30,035.95	
TOTAL CASH AVAILABLE		\$6,992,019.62
Less Expenditures 7/1/03 – 6/30/04	(6,693,379.13)	
Cash On Hand and In Banks 6/30/04		\$ 298,640.49

SINKING FUND

Cash In Banks 7/1/03		\$ 399,223.90
Plus Receipts 7/1/03 – 6/30/04	173,407.42	
TOTAL CASH AVAILABLE		\$ 572,631.32
Less Expenditures 7/1/03 – 6/30/04	(139,699.42)	
CASH IN BANKS 6/30/04		\$ 432,931.90

Ellen L. Huntley
Treasurer

TAX & SEWER COLLECTION SUMMARY

CURRENT REAL ESTATE & PERSONAL PROPERTY

Original Amount Billed \$5,306,436.96

Adjustments:

Additions	1,847.36
Deletions	<u>(5,705.72)</u>

Adjusted Total Amount to Collect \$5,302,578.60

Collections (5,112,125.76)

Advance Payments (10,748.15)

Small Balance Adjustments (8.63)

Total Outstanding Delinquent Taxes as of 6/30/04 \$179,696.06

DELINQUENT REAL ESTATE & PERSONAL PROPERTY

For Collection 07/01/03 \$202,032.41

Adjustments:

Abatements	<u>(3,821.91)</u>
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Adjusted Total Amount to Collect \$198,210.50

Small Balance Adjustments (0.95)

Collections (189,556.17)

Total Outstanding Delinquent Taxes as of 6/30/04 \$8,653.38

TOTAL OUTSTANDING TAXES AS OF 06/30/04 \$188,349.44

CURRENT SEWER

Original Amount Billed \$335,553.75

Adjustments:

Additions	82,357.34
Deletions	<u>(4,144.66)</u>

Adjusted Total Amount to Collect \$413,766.43

Small Balance Adjustment (5.62)

Collections (387,667.58)

Total Outstanding Current Sewer as of 06/30/04 \$26,093.23

DELINQUENT SEWER

For Collection 07/01/03 \$22,203.43

Adjustments:

Additions	0.00
Deletions	<u>(5,468.18)</u>

Adjusted Total Amount to Collect \$16,735.25

Small Balance Adjustments (0.01)

Collections (14,937.53)

Total Outstanding Delinquent Sewer as of 06/30/04 \$1,797.71

TOTAL OUTSTANDING SEWER AS OF 06/30/04 \$27,890.94

GRAND LIST CATEGORIES

The following is a breakdown by categories of the 2004/2005 Grand List as of April 1, 2004:

	Number of Parcels	Grand List Value
Residential I	1,060	166,492,397
Residential II	202	40,756,212
Mobile Homes-U	106	2,097,400
Mobile Homes-L	60	4,415,400
Vacation I	387	88,559,900
Vacation II	36	6,593,817
Commercial	108	24,913,536
Commercial Apts	14	4,591,800
Industrial	0	0
Utilities-E	3	3,428,700
Utilities-O	2	111,200
Farm	15	2,952,585
Other	0	0
Woodland	24	1,746,245
Miscellaneous	<u>431</u>	<u>14,661,606</u>
TOTALS	2,448	361,320,798

There are 93 non-tax parcels.

Filed with State on 9/29/04.

TAX RATE CALCULATION 2004 - 2005						Total Town
	School			Total	Total	+ Homestead
	Town	Homestead	Non-residential	Town + Homestead	Town + Non-residential	+ Non-residential
Amount to be raised by taxes	1,144,900	1,694,929	2,673,687	2,839,829	3,818,587	5,513,516.17
Municipal & Education Grand List (@ 08/12/04)	3,613,975.98	1,533,872.14	2,081,500.55			
Tax Rate = $\frac{\text{Amt to be raised by taxes}}{\text{Grand List}}$	0.31680	1.10500	1.28450			
(rounded)	0.3168	1.105	1.2845	1.4218	1.60130	
Grand List	3,613,975.98	1,533,872.14	2,081,500.55			
x Tax Rate	0.3168	1.105	1.2845	1.4218	1.6013	
Total to be raised by taxes (rounded)	1,144,907.59	1,694,928.71	2,673,687.46	2,839,836.31	3,818,595.05	
Variance (due to rounding)	7.59	0.00	0.00	7.59	7.59	

Note: Above information was valid as of the date the original 2004-2005 tax bills were generated.

Due to the reappraisal, changes have occurred since that time.

TRUSTEES OF PUBLIC FUNDS

I. DETAIL OF COMPONENT FUNDS:

	<u>Fund Balance</u> <u>6/30/03</u>	<u>Component</u> <u>Deposits</u>	<u>Component</u> <u>Withdrawal</u>	<u>Interest</u> <u>Credited</u>	<u>Interest</u> <u>Withdrawn</u>	<u>Fund Balance</u> <u>6/30/04</u>
BENEFITS:						
Town of Castleton (unallocated)	\$212,770.54		(11,503.92)	4,128.05		205,394.67
Castleton Free Library	15,318.83			307.91		15,626.74
Library -- Hugh Cook Fund	127,926.04			2,571.31		130,497.35
Cemetery Association	91,059.46	4,330.00		1,908.82		97,298.28
Total in Components	447,074.87	4,330.00	(11,503.92)	8,916.09	0	448,817.04
Total in Reserve	1,932.09			(178.18)		1,753.91
TOTAL ASSETS	\$449,006.96	4,330.00	(11,503.92)	8,737.91	0	450,570.95

II. FUND PERFORMANCE:

Book Value of Securities, 6/30/03	\$410,647.59					
1 Mutual Fund SOLD			(201,882.01)			
Gain/Loss Over Book			(1,131.13)			
Book Value of Securities, 6/30/04						\$207,634.45
Cash and Equivalents:						
Certificates of Deposit, 6/30/03	\$	0				
Certificates of Deposit, 6/30/04						\$200,000.00
Money Market Account, 6/30/03	\$38,357.65					
New Component Funds				4,330.00		
Interest & Dividends Deposited				235.32		
Transfer Interest from Brokerage Account				9,636.45		
Subtotal Receipts				14,201.77		
Brokerage Account, 6/30/03	\$1.72					
Putnam Mutual Fund Shares Sold				204,244.58		
Interest & Dividends Deposited				9,641.72		
Subtotal Receipts				213,886.30		
TOTAL RECEIPTS					228,088.07	
Money Market Account						
Component Principal Withdrawn			(11,503.92)			
Subtotal Withdrawals			(11,503.92)			
Balance, 6/30/04						\$41,055.50
Brokerage Account						
Certificates of Deposit (4) BOT			(200,000.00)			
Deferred Sales Charge on mutual fund shares			(2,362.57)			
Postage Expense, brokerage transfer of CD's			(8.00)			
Transfer Interest to Money Market Account			(9,636.45)			
Subtotal Withdrawals			(212,007.02)			
Balance, 6/30/04						\$1,881.00
TOTAL WITHDRAWALS				(223,510.94)		
TOTAL ASSETS, 6/30/03	\$449,006.96					
TOTAL ASSETS, 6/30/04						\$450,570.95

TRUSTEES:

John W. Rehlen
Frank S. Williamson

CASTLETON

TOWN

SCHOOL DISTRICT

WARNING

Castleton Town School District Meeting

March 1, 2005

The legal voters of the Town School District of the Town of Castleton, in the County of Rutland and State of Vermont, are hereby warned to meet at the Florence Black Science Center Auditorium at Castleton State College in Castleton, Vermont on February 28, 2005 at 7:00 P.M. to transact the following business:

- Article 1. To act on the report of the Town School District Officers.
- Article 2. To establish salaries as budgeted and payment of other school related expenses for the Directors and other elected Officers of the Town School District.
- Article 3. To see if the Town School District will authorize the School Directors to borrow money to meet the current expenses of the District until funds can be realized from the State of Vermont.
- Article 4. To have presented by the Board of Directors their estimates of the expenses for the ensuing year. This is a public informational hearing regarding the budget and other articles (6 through 12).
- Article 5. To transact any other business that may lawfully come before the meeting.

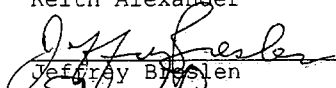
The meeting will then be adjourned to March 1, 2005, for the purpose of voting by Australian ballot at the Castleton Village School on the remaining articles (6 through 12).

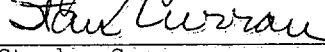
- Article 6. To elect two School Directors for a term of one year each; and one School Director for the remaining two years of a three year term; and one School Director for a term of three years, to the Castleton Town School Board.
- Article 7. To elect three School Directors, each for the remaining two years of a three year term to the Castleton/Hubbardton Union School Board; and elect two School Directors for a term of three years each to the Castleton/Hubbardton Union School Board.
- Article 8. To elect two School Directors, each for a three-year term to the Fair Haven Union High School Board.

- Article 9. To see if the Town School District will vote scholarship(s) totaling \$1,500 to a worthy Castleton student(s) seeking further education after completing high school.
- Article 10. To see if the Town School District will vote scholarship(s) totaling \$1,500 to a worthy Castleton student(s) seeking further education after completing high school - this scholarship to be titled the Athleen Wells Memorial Scholarship.
- Article 11. To see if the Town School District will authorize the Board of Directors to reserve an amount of \$27,500 in a special reserve fund to be utilized by the Board for the sole purpose of defraying the cost of purchasing a school bus whenever the Board deems it necessary.
- Article 12. Shall the voters of the Castleton Town School District appropriate \$497,470. necessary for the support of its schools for the year beginning July 1, 2005?

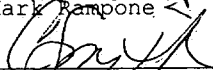
Dated at Fair Haven, Vermont this 18th day of January, 2005.


Keith Alexander


Jeffrey Breslen


Stanley Curran


Mark Rampone


Cristine Smith

SCHOOL DIRECTORS

NOTE: Ballot boxes will be open at 8:00 A.M. and will close at 7:00 P.M. on Tuesday, March 1, 2005.

**MINUTES
TOWN SCHOOL DISTRICT MEETING
MARCH 1 & 2, 2004**

The legal voters of the Town School District of the Town of Castleton, in the County of Rutland and State of Vermont, met as warned at the Castleton Village School on March 1, 2003 and transacted the following business:

The meeting was called to order at 7:00 P.M. by Moderator John D. Burke.

ARTICLE 1: (REPORT OF OFFICERS) Motion was made by Ken Flowers and seconded to accept the report as printed. Motion voted on and so carried.

ARTICLE 2: (SALARIES) Motion made by Ellen Huntley and seconded to establish salaries as budgeted and payment of other related expenses for the Directors and other elected Officers of the Town School District. Motion voted on and so carried.

ARTICLE 3: (BORROW MONEY) Motion made by Jim Thomas and seconded to borrow money to meet the current expenses of the District until funds can be realized from the State of Vermont. Motion voted on and so carried.

ARTICLE 4: (DISCUSS EXPENSES) Motion made by Ken Flowers to discuss budget (articles 6 through 12). Motion seconded, voted on and so carried.

DISCUSSION OF THE FOLLOWING ARTICLES ARE ON TAPE IN THE TOWN OFFICE.

ARTICLE 9: (\$1,500 SCHOLARSHIP)

Results: YES 551 NO 95 So voted

ARTICLE 10: (ATHLEEN WELL \$1,500 MEMORIAL SCHOLARSHIP)

Results: YES 538 NO 106 So voted

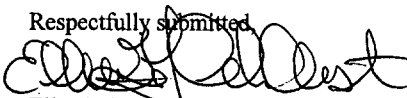
ARTICLE 11: (BUS PURCHASE RESERVE FUND \$27,500)

Results: YES 453 NO 179 So voted

ARTICLE 12: (BUDGET 2004 - 2005 \$469,150)

Results: YES 434 NO 207 So voted

Respectfully submitted,


Ellen P. LaFlesche-Christian, Clerk

SCHOOL BOARD REPORT

The Castleton Town School Board directs the transportation and special education needs of the town's resident school age children. For the 2005-2006 school year, the board has proposed a budget of \$497,470.

The town is the owner of twelve regular buses and two handicapped accessible vans. Mrs. Judy Ouellette coordinates our drivers and bus routes. Mr. Kelly Bissette is our mechanic and maintains the busses. The busses are maintained and based at the Castleton Town Garage. From within our budget, a yearly rent is paid to the Town of Castleton to offset the use of the garage facilities. Currently, seven buses have more than 110,000 miles and three have more than 130,000 miles on them. An average of 6,500 miles are put on each bus per year.

Castleton Elementary School will begin an all day Kindergarten program for the 2005-2006 school year. This full day program has in turn reduced our transportation expenditures within the coming year's budget due to the elimination of the noon bus run.

We continue to award two town scholarships in the amount of \$1,500. each. These awards are given to selected students who pursue further education beyond high school.

We present a separate article asking for \$27,500. to be put into a reserved fund toward the purchase of new busses when needed. The reserve fund balance currently stands at \$47,350.

Our goal is to continue to best serve the town taxpayers. We strive for the necessary balance to efficiently serve the taxpayers and the safety of our students. We welcome residents to attend and participate in our monthly meetings. Meetings are held the first Wednesday of every month, beginning at 6:30 p.m. The location rotates between the Castleton Elementary School one month and the Village School the next month. We are open to comments, criticisms, questions, and suggestions at any time.

Respectfully submitted,

Keith Alexander, Chair
Jeffrey Breslen
Stanley Curran
Mark Rampone
Cristine Smith

SUPERINTENDENT'S REPORT

2004 – 2005

Addison-Rutland Supervisory Union continues its efforts to support the District's Mission and Vision.

District Mission Statement

The Addison-Rutland Supervisory Union, in partnership with the wider community, exists to provide a supportive educational community that is physically, emotionally, and intellectually safe for all learners and staff members. The ARSU community exists to foster high standards, diversity, individual and collaborative accomplishment, meaningful inquiry, life-long learning, citizenship and self-sufficiency. ARSU is committed to creating a learning community that has high expectations for every student and supports all students as they master more challenging curricula.

District Vision

1. School and Community Partnerships – In order to strengthen and to nurture an even closer relationship with its community, the Addison-Rutland Supervisory Union seeks to develop:
 - Adult literacy programs that foster adult access to knowledge and fiction
 - Close relationships with ARSU families
 - Support services for parents, families and students
 - Students who become productive and prideful citizens in their community
 - A public preschool
2. School Culture – ARSU strives to be a district composed of schools whose culture supports students in making healthy choices about their lives as human beings and learners. As a result, ARSU supports programs that:
 - Encourage students to have fun and be passionate about life without abusing substances or making unhealthy choices
 - Respect the role of a highly informed disciplined citizen in a democratic society
 - Celebrate active learning and holds students and staff accountable via exhibitions of student achievement
 - Focus on initiatives that are consistent with the district mission and vision
3. Technology – ARSU is committed to being up-to-date with contemporary educational technology. Specifically, ARSU seeks to develop or integrate:
 - Technology into district curriculum
 - Congruency among its administrative software
 - Continued technology training to the district
 - Assistive technologies throughout the district
4. Curriculum – A model school district must provide challenging, state-of-the-art curricular, evaluative, and instructional practices. A model school must create a set of learning goals and objectives that is supportive and embraced by faculty, staff, students and community. These learning goals must include:
 - Teaching students to respect and understand others around the world

- Providing career opportunities/paths for every student
- Strong reading and communication programs and diverse learning opportunities
- A variety of assessment tools that are matched to the assessment need and that will inform instructional practice
- Service learning and citizenship opportunities for students
- Ample opportunities for remediation for all students
- The skills and dispositions necessary for success
- A continuum of services for students and their families

5. Professional Development – To become a learning community, ARSU faculty must:

- Be given the opportunity to develop professionally as a group
- Become informed about the best practices and recent research results
- Become informed about student needs and accommodations
- Be consistently evaluated in an informative and supportive fashion
- Be involved in all aspects of a student's academic life

No Child Left Behind

No Child Left behind is Federal legislation signed into law on 1/8/02. It has very specific requirements for our schools and consists of four major tenets.

Accountability: NCLB is designed to change the culture of America's schools by closing the achievement gap, offering more flexibility, giving parents more options, and teaching students based on what works. Under the act's accountability provisions, states must describe how they will close the achievement gap and make sure all students, including those who are disadvantaged, achieve academic proficiency. They must produce annual state and school district report cards that inform parents and communities about state and school progress. Schools that do not make progress must provide supplemental services, such as tutoring or after-school assistance; take corrective actions; and, if still not making adequate yearly progress after five years, make dramatic changes to the way the school is run.

More Local Flexibility: Through program consolidation and new flexibility, NCLB allows communities and school districts greater discretion in using federal funds while demanding accountability for how taxpayer money is spent.

Focusing Resources on Proven Educational Methods: NCLB focuses educational dollars on proven, research-based approaches that will most help children to learn particularly in the areas of reading, mathematics, science, English fluency, and on teacher qualifications.

Expanded Choices for Parents: NCLB enhances options for parents with children in schools identified as needing improvement.

The NCLB Act is designed to help all students meet high academic standards by requiring that states create annual assessments that measure what children know and can do in reading and math. These tests, based on challenging state standards, will allow parents, educators, administrators, policymakers, and the general public to track the performance of every school in the nation. Data will be disaggregated for students by poverty levels, race, ethnicities,

disabilities, and limited English proficiencies to ensure that no child – regardless of his or her background – is left behind.

The Addison-Rutland Supervisory Union is committed to helping all children achieve state standards and to using different types of data to help make decisions that improve student and school performance. Through the use of data-driven decision-making, the Supervisory Union will be able to make comparisons and to develop goals that more clearly identify our strengths and weaknesses, a vital ingredient in efforts to improve teaching and learning. In addition, the decision-making process will allow us to focus on the following important components of effective school improvement:

- Changing Beliefs and Attitudes That All Children Can Learn
- Professional Opportunities
- Interventions and Curricular Decisions
- Using Data to Create School Improvement Plans and to Assess Programs
- Allocating District Resources

We continue to focus our efforts on assessment as part of the Federal No Child Left Behind Act. The Act requires public schools to test students in grades 3 through 8. The State of Vermont is piloting a new test this year called NECAP, which was given in the fall to all Vermont students in grades 3 through 8. This test will become the State's new assessment beginning in school year 2005-2006.

Grade Level Expectations

In the spring of 2004, the State of Vermont formally revised the state standards to what is referred to as Grade Level Expectations (or GLEs). These are standards in reading, mathematics, writing, non-native language, health, physical education, information technology, history, science, arts, and social sciences, for grades Kindergarten through 8 and one grade in high school. These were developed by the State of Vermont to meet the requirements of the No Child Left Behind Act (NCLBA) for test development. The GLE's provide guidance for local curriculum, instruction, and assessment towards the goal of improving instruction and learning.

Mentoring

Forty-nine educators are participating in a new formal mentoring program this year. The goals of the program are to:

1. Create a structured mentoring system for professional staff in their first two years of employment;
2. Reduce new teachers' feelings of isolation, improve teacher performance, increase new-teacher retention and satisfaction, and encourage openness and dialogue between teachers of all levels;
3. Create an "integrated professional culture" with characteristics such as frequent and meaningful interactions, higher expectations for increased teacher contribution to their school's learning community, curriculum guidance, collaborative lesson planning, and peer observation;
4. Continue to increase educator quality which is essential for achieving desired learning outcomes, as required by Vermont and Federal law and regulations.

This structured program trains, orients, assists, and supports a teacher who is new to the profession, the school, or to their teaching assignment. The focus is on the one-to-one mentoring relationships that pair a new teacher with a more experienced colleague. A vision of good teaching is the key element which promotes continuous self-assessment, reflection, and professional growth in relation to standards for what educators and their students should know and be able to do.

Literacy Project

The Addison-Rutland Supervisory Union has thirty EEE – 4th grade educators participating in the Literacy Showcase Schools Project for the 2004-2005 school year. The project is an initiative between the Stern Center for Language and Learning, the Vermont Department of Education, the Freeman Foundation, and Vermont schools. It is a comprehensive professional development program using research-based best reading practice and extensive coaching to allow schools to strengthen their reading programs to assure literacy for all.

Supervision and Evaluation

The Addison-Rutland Supervisory Union is piloting a new teacher supervision and evaluation system this year. The purpose of the new process is to improve instruction and professional development so that teachers can demonstrate improved student performance. The process enables teachers to connect their work directly to the five Standards for Vermont Educators: Learning, Professional Knowledge, Colleagueship, Advocacy, and Accountability.

The intent of the supervision and evaluation process is to go beyond traditional formal observations, in order to have a clear picture of what goes on in classrooms on a regular basis. Through the use of multiple forms of data, trends and patterns over time should be identified. The strength of this new system lies in its ability to focus attention on the importance of teaching and learning for students and teachers; to provide the means and incentive for quality assurance, based on legitimate teaching standards; and to serve as a catalyst for encouraging, supporting, and emphasizing professional knowledge and student outcomes through focused, collaborative activities.

Harassment and Bullying

In response to new legislation in regards to harassment and bullying, the Supervisory Union has been working on policies and procedures for each school and has developed a handbook for administrators on "Guidelines for Investigation of Complaints of Harassment, Bullying, and/or Hazing". The handbook offers a formal and consistent approach to all investigations, while each school continues to work on promoting a positive school environment where all students and employees feel safe and welcome.

Improving Student Achievement

The Addison-Rutland Supervisory Union tries to ensure student success in a variety of ways. Across the Supervisory Union, we are working on:

- *Assessing all students in a variety of ways

- *Sustained and early reading success for all students
- *Aligning instruction with the way questions are asked, as students continue to improve their comprehension, writing, and problem-solving skills.
- *Providing professional opportunities based on student needs at system and building levels
- *Incorporating Grade Expectations
- *Conducting testing data review/analysis of state, local and national assessments
- *The use of scientifically-based research assessments to give the most accurate picture of each student
- *Providing intensive mentoring for new faculty
- *Incorporating embedded professional development to include modeling in classrooms and extensive training throughout the year
- *Expanding parental involvement opportunities to support student achievement
- *Writing strategic school-wide plans focusing on standards-based instruction and assessment to increase academic performance

For detailed information regarding assessments administered in the Addison-Rutland Supervisory Union, please refer to the *State of the District Report - 2004*. This report is currently available from the Superintendent's Office located at:

49 Main Street
 Fair Haven, Vermont 05743
 Telephone: 1-802-265-4905

Awards

We commend and congratulate the following recipients of this year's special awards. Linda Heitkamp and Susan Cornell each received the UVM Outstanding Teacher Award. Ann Ellis, Lori Kramer, Roxanne Steves, Mary Gunn, and Kyle Ruby each received the ARSU Outstanding Teacher Award. The Castleton Sense of Place Team and the Orwell VMI Teachers each received the ARSU Executive Award. Colleen Hutchins, Cathy Alger, Tom Neumann, Suzanne Jakab, and Mary Sanderson, each received the ARSU Instructional Assistant Award. Fair Haven Grade School's Student Support Team, Dave Abbott, Randy Bowen, Tia Poalino, and Sheri Nichols, all received the ARSU Special Service Award. Pam Lamoureux, Jane Kupferer, Linda Genier, and Judy Edelstein, each received the ARSU Substitute of the Year Award. Frances LaPlaca was nominated for Vermont Teacher of the Year.

Respectfully submitted,

Ronald C. Ryan
 Superintendent of Schools

Benson – Castleton – Fair Haven – Fair Haven Union High – Hubbardton – Orwell – West Haven

ADDISON-RUTLAND SUPERVISORY UNION

49 Main Street

Fair Haven, Vermont 05743-1094

Phone (802) 265 – 4905

Fax (802) 265 – 2158

Ronald C. Ryan, Superintendent
Kristin H. Benway, Director of Special Services

Wendy M. Savery, Assistant Superintendent
Laura Z. Jakubowski, Business Manager

We congratulate the following recipients of the 2003-2004 scholarships.

Castleton Town Scholarship

Jessica Lewis \$1,000.00

Athleen Wells Memorial Scholarship

Sara Gilbert \$1,000.00



Castleton Village School Graduates

CASTLETON TOWN SCHOOL DISTRICT

SCHOOL DIRECTORS

Keith Alexander, Chair

Jeffrey Breslen

Stanley Curran

Mark Rampone

Cristine Smith

Castleton students at Fair Haven Union High School (10/15/04):

Grade 9	51
Grade 10	52
Grade 11	53
Grade 12	<u>43</u>
Total	199

Note: For information regarding Castleton students attending Castleton/Hubbardton Union Schools, see the Castleton/Hubbardton Union Annual Report.

CASTLETON TOWN SCHOOL DISTRICT

PERSONNEL INFORMATION
2003-2004

BUS DRIVERS

NAME	HOURLY RATE	TOTAL HOURS	SALARY	FICA	RETIRE	TOTAL
BRUNO, BARBARA	13.06	748	9,769	747	-	10,516
EAGAN, MICHAEL	13.06	1280	16,713	1,279	669	18,660
KOONITSKY, DENNIS	13.06	428	5,596	428	-	6,024
MONETTE, THERESA	13.06	1211	15,813	1,210	633	17,655
MOYER, ALLEN	13.06	295	3,853	295	-	4,148
OUELLETTE, JUDITH	13.06	1357	17,728	1,356	709	19,793
PERRY, SANDRA	13.06	1040	13,582	1,039	-	14,621
PRITCHARD, KATHRYN	13.06	798	10,422	797	-	11,219
PROCTOR, CHARLES	13.06	400	5,224	400	-	5,624
STEVENS, PAULINE	13.06	795	10,380	794	-	11,174

BUS MECHANIC

BISSETTE, KELLY	17.60	2234	39,326	3,008	1573	43,907
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HEALTH INSURANCE:

BOARD ALSO INCURRED TOTAL HEALTH INSURANCE/BUY OUT FOR ALL ELIGIBLE EMPLOYEES IN THE AMOUNT OF \$38,154
BOARD SHARE OF A SINGLE PLAN = \$4,279 A TWO PERSON PLAN = \$8,437 A FAMILY PLAN = \$11,345

BUY OUT \$1,500.00

ANGOLANO & COMPANY
CERTIFIED PUBLIC ACCOUNTANTS

P. O. BOX 639
SHELburnE, VERMONT 05482

TELEPHONE (802) 985-8992
(800) 540-8992
FAX (802) 985-9442

LOCATED AT:
2834 SHELburnE ROAD

DAVID H. ANGOLANO, CPA
HEATHER L. ANGOLANO, CPA
DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
Castleton School District

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Castleton School District, Vermont, as of and for the year ended June 30, 2004, which collectively comprise the School District's basic financial statements as listed in the table of contents. We have also audited the financial statements of each of the School District's nonmajor governmental and fiduciary funds presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2004, as listed in the table of contents. These financial statements are the responsibility of Castleton School District's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Castleton School District, Vermont, as of June 30, 2004, in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each nonmajor governmental and fiduciary fund of Castleton School District, as of June 30, 2004, in conformity with accounting principles generally accepted in the United States of America.

As described in Note 1, the School District has implemented a new financial reporting model, as required by the provisions of GASB Statement No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments*, as of June 30, 2004.

In accordance with *Government Auditing Standards*, we have also issued our report dated August 5, 2004 on our consideration of Castleton School District's internal control over financial

reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

The Management's Discussion and Analysis and budgetary comparison information on page 4 and 22 through 25 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Castleton School District's basic financial statements. The introductory section, combining and individual nonmajor fund financial statements, and statistical tables are presented for purposes of additional analysis and are not a required part of the basic financial statements. The combining and individual nonmajor fund financial statements have been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole. The introductory section and statistical tables have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on them.

Angolano & Company

Angolano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

August 5, 2004

Castleton School District
Combined Balance Sheet
All Fund Types - Fund Base
June 30, 2004

EXHIBIT III

	<u>Governmental Fund Types</u>		Totals
	General Fund	Capital Project Fund	(Memorandum Only)
ASSETS:			
Current Assets:			
Cash	\$ 50,846	\$ 19,851	\$ 70,697
Accounts Receivable - State	41,667		41,667
Accounts Receivable - Other	16,064	-	16,064
Total Current Assets	<u>108,577</u>	<u>19,851</u>	<u>128,428</u>
TOTAL ASSETS	<u>\$ 108,577</u>	<u>\$ 19,851</u>	<u>\$ 128,428</u>
LIABILITIES AND FUND EQUITY:			
Liabilities:			
Accounts Payable - State	\$ 17,987		\$ 17,987
Accounts Payable - Other	60,000	-	60,000
Total Liabilities	<u>77,987</u>	<u>\$ -</u>	<u>77,987</u>
Fund Equity:			
Fund Balances:			
Unreserved	(1,923)		(1,923)
Reserved	32,513	19,851	52,364
Total Fund Equity	<u>30,590</u>	<u>19,851</u>	<u>50,441</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 108,577</u>	<u>\$ 19,851</u>	<u>\$ 128,428</u>

The accompanying notes are an integral part of these financial statements

Castleton School District
Combined Statement of Revenues, Expenditures
and Changes in Fund Balances
All Governmental Fund Types
For The Year Ended June 30, 2004

EXHIBIT IV

	General Fund	Capital Project Fund	Totals (Memorandum Only)
REVENUES:			
Local Taxes	\$ 1,168,801		\$ 1,168,801
Local Taxes - Education Fund	80,786		80,786
Transportation	45,917		45,917
Investment Income	1,725	\$ 188	1,913
Sale/Compensation	3,376		3,376
State	4,289,056		4,289,056
Federal	8,713	-	8,713
	<u>5,598,374</u>	<u>188</u>	<u>5,598,562</u>
TOTAL REVENUES			
EXPENDITURES:			
Direct Services	5,194,849		5,194,849
Support Services:			
Students	164		164
General Administration	8,040		8,040
Area Administration	500		500
Fiscal Services	3,024		3,024
Transportation	363,872		363,872
Other Outlays	82,673	-	82,673
	<u>5,653,122</u>	<u>-</u>	<u>5,653,122</u>
TOTAL EXPENDITURES			
EXCESS OF REVENUES OVER (UNDER) EXPENDITURES	(54,748)	188	(54,560)
OTHER FINANCING SOURCES (USES):			
Transfers In	50,000	(50,000)	-
Transfers Out	(19,082)	19,082	-
	<u>(23,830)</u>	<u>(30,730)</u>	<u>(54,560)</u>
EXCESS OF REVENUES AND OTHER SOURCES OVER (UNDER) EXPENDITURES AND OTHER USES			
	(23,830)	(30,730)	(54,560)
FUND BALANCES, JULY 1, 2003	<u>54,420</u>	<u>50,581</u>	<u>105,001</u>
FUND BALANCES, JUNE 30, 2004	<u>\$ 30,590</u>	<u>\$ 19,851</u>	<u>\$ 50,441</u>

The accompanying notes are an integral part of these financial statements

FUND BALANCE REPORT

School District of Castleton as of June 30, 2004

Fund balance as of July 1, 2003	\$ 54,419
Total receipts	<u>5,565,702</u>
Total receipts and balance	5,620,121
Total expenditures	<u>5,589,531</u>
Fund balance as of June 30, 2004	\$ 30,590

Checking account balance	\$ 50,846
Accounts receivable	57,731
Accounts payable	<u>(77,987)</u>
Total fund balance	\$ 30,590

Ellen L. Huntley
Treasurer

School Indebtedness-Schedule of Maturities

The Castleton Town School district has no debt.

The Castleton/Hubbardton Union School District Indebtedness-Schedule of Maturities will be included in their own annual report.

**CASTLETON SCHOOL DISTRICT
ITEMIZED EXPENDITURES
FOR FISCAL YEAR ENDING JUNE 30, 2004**

	EXPENDITURES	BALANCE
BOARD OF EDUCATION		
RECORDING SECRETARY	392.54	
BOARD SALARIES	1,100.00	
SOCIAL SECURITY	87.98	
INSURANCE(UMBRELLA/LIABILITY)	3,614.97	
DUES & FEES	250.00	
ADVERTISING	263.80	
OTHER	50.00	
TOTAL BOARD OF EDUCATION		<u>5,759.29</u>
AUDIT		
ANGOLANO & COMPANY		<u>1,200.00</u>
LEGAL FEES		
RYAN SMITH & CARBINE		<u>66.00</u>
FISCAL SERVICES		
TREASURER STIPEND	200.00	
SOCIAL SECURITY	15.30	
PRINTING/BALLOTS/BINDING	1,823.59	
CENSUS	500.00	
TOTAL FISCAL SERVICES		<u>2,538.89</u>
TRANSPORTATION		
BUS DRIVER SALARIES		
BISSETTE, KELLY	39,325.84	
BRUNO, BARBARA	9,768.88	
ERWIN, MICHAEL	430.21	
KOONITSKY, DENNIS	5,596.21	
MONETTE, THERESA	15,134.32	
MOYER, ALLEN	3,852.70	
OUELLETTE, JUDITH	17,728.38	
PERRY, SANDRA	13,582.40	
PRITCHARD, KATHRYN	10,421.88	
PROCTOR, CHARLES	5,224.00	
STEVENS, PAULINE	10,380.48	
SUBSTITUTES	4,861.17	
TOTAL SALARIES	<u>136,306.47</u>	
BENEFITS		
HEALTH INSURANCE	28,218.00	
SOCIAL SECURITY	10,580.42	
RETIREMENT	2,887.54	
WORKER'S COMPENSATION	10,956.82	
UNEMPLOYMENT COMPENSATION	134.00	
OTHER BENEFITS	2,332.00	
TOTAL BENEFITS	<u>55,108.78</u>	
TOTAL SALARIES AND BENEFITS		<u>191,415.25</u>

TRANSPORTATION EXPENSES

INSURANCES - BUSES	8,474.83
- TOOLS	164.40
BUS GARAGE PHONE	1,085.54
TRAVEL	1,400.96
BUS GARAGE RENT	10,000.00
UNIFORMS	900.30
ELECTRICITY	1,732.77
FUEL	17,697.64
DRUG/ALCOHOL TESTING	580.00

PARTS

B & B	135.00
Bruce's Welding	120.00
Bus Parts Warehouse	24.39
CBS Trucks	195.00
Charlebois Truck Parts	25.39
Duane Carrera	998.00
Edgerton, Jack	388.75
Fair Haven Auto Supply	5.05
Formula Ford	2,166.21
G.Stone Motors	1,158.59
Gilmore Home Center	191.57
IBF Solutions	323.12
Kimball West	164.47
OEC Corp.	292.03
Portland Harmon Autoglass	168.10
RC Allen Communications	750.00
Ray Beane Inc.	1,499.93
Rousse Tire	474.68
Royal Glass	9.56
Seward Sales & Service	2,393.93
Silent Witness	653.28
Smith's Auto Center	1,107.64
Thomas Built Buses of VT	155.45
Traverse, Frances	9.64
Turunen Truck	4,108.39
Unifirst Corp	107.18
Unity School Bus Parts	928.12
Westside Napa	3,185.56
White River Paper	28.28
Young's Spring, Inc.	372.89

EQUIPMENT

Seward Sales & Service	58,418.00
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TOTAL TRANSPORTATION EXPENSES & EQUIPMENT

122,594.64**SCHOLARSHIPS**

Gilbert, Sara	1,000.00
Lewis, Jessica	1,000.00

TOTAL SCHOLARSHIPS

2,000.00

CASTLETON/HUBBARDTON ASSESSMENT3,311,270.00**FAIR HAVEN UNION HIGH SCHOOL ASSESSMENT**1,687,438.00**SPECIAL EDUCATION PROGRAMS**

TUITION VERMONT ACH.CENTER	76,859.00
TRAVEL	560.34
OT/PT SERVICES	164.20
BUS DRIVER SALARY	17,392.52
SOCIAL SECURITY	1,330.52
HEALTH INSURANCE	8,436.36
RETIREMENT	695.70
PUPIL TRANSPORTATION	22,007.35

TOTAL SPECIAL EDUCATION PROGRAMS127,445.99**ESSENTIAL EARLY EDUCATIONS COSTS**82,069.00**VOCATIONAL TUITION**36,652.90**TRANSFER TO BUS FUND**19,082.00**TOTAL EXPENDITURES CASTLETON TOWN SCHOOL DISTRICT**5,589,531.96

District: **Castleton**
County: **Rutland**

LEA: **042**
S.U.: **Addison - Rutland**

Expenditures

1. Budget (total budget, excluding special programs reported in line 3, full tech expenditures, and any Act 144 expenditures)
2. Block grant paid by State to tech center in prior years under Act 60
3. Special revenue program expenditures (federal dollars, restricted grants, etc.)
4. Locally adopted or warned budget

5. Separately warned article passed at town meeting
6. Separately warned article passed at town meeting
7. Separately warned article passed at town meeting
8. Separately warned article passed at town meeting
9. Separately warned article passed at town meeting

Act 68 locally adopted or warned budget

10. Union school or joint school district assessment
11. Separately warned article passed at union school district meeting
12. Separately warned article passed at union school district meeting
13. Prior deficit reduction if not included in budgets
14. S.U. assessment (included in local budget) - informational data
15. Prior deficit reduction (if included in local budget) - informational data

Gross Act 68 Budget

Revenues

15. Local revenues (categorical grants, donations, tuition, surplus, etc., including local Act 144 tax revenues)
16. Capital debt aid
17. Special program revenues (if not included in local budget; included in FY2006)
18. Prior deficit reduction if included in revenues
19. Fund raising (if any)

Total revenues

Adjusted local revenues

Education Spending (Act 68 definition)

Equalized Pupils

Education Spending per Equalized Pupil

25. Excess Spending per Equalized Pupil over threshold (if any)
26. Per pupil figure used for calculating District Adjustment

The projected base education spending amount of \$6,975 is subject to Legislative approval.

District spending adjustment (minimum of 60%) (\$6,975 / \$6,975)

Anticipated homestead tax rate, equalized (138.77% x \$1.02)

Common Level of Appraisal (CLA)

Estimated homestead tax rate, actual (\$1.418 / 104.35%)

Household Income Percentage for income sensitivity (138.77% x 1.85%)

CASTLETON TOWN SCHOOL DISTRICT
2005-2006 BUDGET

FINANCIAL SUMMARY

	2005-2006 Budget	2004-2005 Anticipated	2004-2005 Budget	2003-2004 Actual
Balance, July 1	45,000.00	30,590.00	20,000.00	54,420.00
Add: Revenue	6,373,160.00	5,928,879.00	5,844,951.00	5,565,701.96
Total Balance + Revenue	6,418,160.00	5,959,469.00	5,864,951.00	5,620,121.96
Less: Expenditures	6,418,160.00	5,906,358.00	5,864,951.00	5,589,531.96
Balance, June 30	0.00	53,111.00	0.00	30,590.00

ACCOUNT	R E V E N U E			
	Revenues Estimates Only			
1110 Local Tax	0.00	0.00	0.00	1,168,801.00
1150 Local Spend Tax to Ed Fund	0.00	0.00	0.00	80,786.00
1420 Transportation LEA	40,000.00	40,000.00	33,340.00	45,917.15
1510 Interest	10,000.00	10,000.00	1,000.00	1,726.10
1920 Donation	0.00	0.00	0.00	0.00
1980 Prior Year	0.00	0.00	0.00	0.00
1990 Misc Other	0.00	0.00	0.00	0.00
3110 Ed Spending Owed to District	5,445,020.00	5,054,244.00	5,058,042.00	3,526,612.00
3110 Base ED amt Tech FTE	63,715.00	66,082.00	62,284.00	0.00
3115 Revenue From Ed. Fund	0.00	0.00	0.00	0.00
3115 Payment To Ed. Fund	0.00	0.00	0.00	0.00
3150 Transportation Aid	133,200.00	124,293.00	120,000.00	(80,786.00)
3160 Debt Service Aid	0.00	0.00	0.00	123,269.00
3201 Block Grant	169,306.00	168,670.00	168,670.00	18,909.00
3202 Intiative Costs	478,000.00	435,000.00	390,000.00	171,072.00
3203 Extraordinary Costs	0.00	0.00	0.00	0.00
3204 EEE Block Grant	24,849.00	22,090.00	22,090.00	23,376.00
3205 State Placed Students	9,070.00	8,500.00	6,525.00	9,486.00
4343 EEE School Renovation	0.00	0.00	0.00	8,713.00
5200 Fund Transfer	0.00	0.00	0.00	50,000.00
5400 Prior Yr	0.00	0.00	(17,000.00)	(1,887.00)
5300 Sale/Compensation for Loss	0.00	0.00	0.00	3,375.71
TOTAL REVENUE	6,373,160.00	5,928,879.00	5,844,951.00	5,565,701.96

EXPENDITURES

ACCOUNT	2005-2006 Budget	2004-2005 Anticipated	2004-2005 Budget	2003-2004 Actual
2311 BOARD OF EDUCATION				
114 Board Minutes	400.00	350.00	350.00	392.54
119 Board Salaries	1,100.00	1,100.00	1,100.00	1,100.00
220 Social Security	115.00	110.00	110.00	87.98
522 Liability Insurance	500.00	455.00	1,370.00	1,191.45
522 Umbrella Insurance	300.00	260.00	2,800.00	2,423.52
540 Advertising	500.00	500.00	500.00	263.80
590 Other	100.00	100.00	100.00	50.00
810 Dues & Fees	250.00	250.00	250.00	250.00
2311 TOTAL BOARD OF ED.	3,265.00	3,125.00	6,580.00	5,759.29
2313 TREASURER	215.00	215.00	215.00	215.30
2315 LEGAL FEES	1,000.00	1,500.00	1,500.00	66.00
2490 CENSUS	540.00	540.00	540.00	500.00
2523 CURRENT INTEREST	10,000.00	12,100.00	1,500.00	0.00
2526 AUDIT SERVICE	1,550.00	1,410.00	1,410.00	1,200.00
2574 PRINTING	2,000.00	1,000.00	1,000.00	1,823.59
2711 TRANSPORTATION				
117 Driver Salaries	144,655.00	151,670.00	151,790.00	148,837.82
127 Substitutes	4,000.00	3,500.00	3,500.00	4,861.17
210 Health Insurance	37,185.00	40,230.00	42,155.00	36,654.36
220 FICA	11,555.00	11,995.00	11,995.00	11,910.94
240 Retirement	4,085.00	3,555.00	3,556.00	3,583.24
250 Workmen's Comp.	11,100.00	10,080.00	12,470.00	10,956.82
260 Unemployment Comp.	500.00	185.00	500.00	134.00
290 Other Benefits	2,000.00	2,000.00	1,500.00	2,332.00
330 Driver Drug/Aich Test	600.00	600.00	1,100.00	580.00
430 Permit Underground Tank	0.00	0.00	0.00	0.00
442 Bus Rental	0.00	0.00	0.00	0.00
511 SPED Pupil Transportation	22,500.00	18,000.00	12,000.00	22,007.35
523 Tool Insurance	0.00	0.00	200.00	164.40
524 Bus Insurance	5,000.00	4,415.00	10,000.00	8,474.83

E X P E N D I T U R E S

	2005-2006 Budget	2004-2005 Anticipated	2004-2005 Budget	2003-2004 Actual
TRANSPORTATION (CONT)				
530 Telephone	1,200.00	1,200.00	1,200.00	1,085.54
580 Travel	1,500.00	1,500.00	1,500.00	1,400.96
590 Town Garage	15,000.00	10,000.00	10,000.00	10,000.00
610 Parts	20,000.00	18,500.00	18,500.00	22,140.20
611 Uniforms	1,100.00	1,100.00	1,100.00	900.30
622 Electricity	2,500.00	2,500.00	2,500.00	1,732.77
626 Fuel	20,000.00	12,000.00	12,000.00	17,697.64
730 Bus	0.00	0.00	0.00	58,418.00
733 Equipment	0.00	0.00	0.00	0.00
2711 TOTAL TRANSPORT:	304,480.00	293,030.00	297,566.00	363,872.34
5300 TRANSFER TO BUS FUND	0.00	27,500.00	27,500.00	19,082.00
1100 INSTRUCTION				
560 Union #42 Assessment	3,826,855.00	3,434,610.00	3,434,610.00	3,311,270.00
560 Union #16 Assessment	1,999,680.00	1,845,611.00	1,845,611.00	1,687,438.00
1100 TOTAL INSTRUCTION	5,826,535.00	5,280,221.00	5,280,221.00	4,998,708.00
2390 SCHOLARSHIP	0.00	3,000.00	3,000.00	2,000.00
1200 SPECIAL EDUCATION				
310 Prof. Services	2,500.00	2,500.00	2,500.00	0.00
565 Tuition	70,000.00	87,000.00	52,000.00	76,859.00
580 Travel	1,000.00	1,000.00	1,000.00	560.34
610 Supplies	0.00	0.00	0.00	0.00
1200 TOTAL SPECIAL ED.	73,500.00	90,500.00	55,500.00	77,419.34
2136 OT/PT Services	500.00	500.00	500.00	164.20
2150 Speech Services	500.00	500.00	500.00	0.00

E X P E N D I T U R E S

	2005-2006 Budget	2004-2005 Anticipated	2004-2005 Budget	2003-2004 Actual
1214 EEE ASSESSMENT	<u>94,155.00</u>	<u>85,080.00</u>	<u>85,080.00</u>	<u>82,069.00</u>
1300 Vocational Tuition	36,205.00	40,055.00	40,055.00	36,652.90
1300 Base ED Amt Tech FTE	<u>63,715.00</u>	<u>66,082.00</u>	<u>62,284.00</u>	<u>0.00</u>
TOTAL VOCATIONAL TUITION	<u>99,920.00</u>	<u>106,137.00</u>	<u>102,339.00</u>	<u>36,652.90</u>
TOTAL EXPENDITURES	<u>6,418,160.00</u>	<u>5,906,358.00</u>	<u>5,864,951.00</u>	<u>5,589,531.96</u>

ADDISON-RUTLAND

SUPERVISORY

UNION

ANGOLANO & COMPANY

CERTIFIED PUBLIC ACCOUNTANTS

P. O. BOX 639
SHELBURNE, VERMONT 05482

LOCATED AT:
2834 SHELBURNE ROAD

TELEPHONE (802) 985-8992

(800) 540-8992

FAX (802) 985-9442

DAVID H. ANGOLANO, CPA

HEATHER L. ANGOLANO, CPA

DAVID J. ANGOLANO

Independent Auditors' Report

To The School Board
Addison Rutland Supervisory Union

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Addison Rutland Supervisory Union, Vermont, as of and for the year ended June 30, 2004, which collectively comprise the Supervisory Union's basic financial statements as listed in the table of contents. We have also audited the financial statements of each of the Supervisory Union's nonmajor governmental and fiduciary funds presented as supplementary information in the accompanying combining and individual fund financial statements as of and for the year ended June 30, 2004, as listed in the table of contents. These financial statements are the responsibility of Addison Rutland Supervisory Union's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and the significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Addison Rutland Supervisory Union, Vermont, as of June 30, 2004, in conformity with accounting principles generally accepted in the United States of America. In addition, in our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of each nonmajor governmental and fiduciary fund of Addison Rutland Supervisory Union, as of June 30, 2004, in conformity with accounting principles generally accepted in the United States of America.

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Angelano & Company

Angelano & Company
Shelburne, Vermont
Firm Registration Number 92-0000141

August 6, 2004

ADDISON-RUTLAND SUPERVISORY UNION 2005-2006 BUDGET

FINANCIAL SUMMARY

	2005-2006 Budget	2004-2005 Anticipated	2004-2005 Budget	2003-2004 Actual
Balance, July 1	0.00			
Add: Revenue		\$0.00	\$0.00	\$0.00
Total Balance+Revenue	765,590.00	720,270.00	720,270.00	711,921.49
Less: Expenditures	765,590.00	720,270.00	720,270.00	711,921.49
Balance, June 30	<u>\$0.00</u>	<u>\$2,060.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

ACCOUNT

	R E V E N U E			
1500 Interest	0.00	2,000.00	2,000.00	1,204.05
1931 Benson Assessment	55,908.00	51,469.00	51,469.00	47,334.00
1931 Cast/Hubb Assessment	177,485.00	165,370.00	165,370.00	177,767.45
1931 Fair Haven Assessment	160,238.00	154,546.00	154,546.00	149,957.00
1931 FHHS Assessment	201,510.00	194,887.00	194,887.00	192,195.00
1931 Orwell Assessment	54,086.00	50,784.00	50,784.00	49,333.00
1931 West Haven Assessment	5,970.00	5,970.00	5,970.00	5,795.99
1932 Sp. Ed. Assmt. Benson	3,820.00	4,044.00	4,044.00	3,529.00
1932 Sp. Ed. Assmt. C/H	12,127.00	12,950.00	12,950.00	13,269.00
1941 Sp. Ed. Assmt. F.H.	10,949.00	12,116.00	12,116.00	11,197.00
1932 Sp. Ed. Assm't FHHS	13,880.00	15,403.00	15,403.00	14,463.00
1932 Sp. Ed. Assmt. Orwell	3,695.00	3,971.00	3,971.00	3,677.00
1932 Sp. Ed. Assmt. W.H.	740.00	740.00	740.00	740.00
1960 Sale of Asset	0.00	0.00	0.00	0.00
1980 Prior Year	0.00	0.00	0.00	0.00
4226 Leap (IDEA B)	65,182.00	46,020.00	46,020.00	41,460.00
5900 Insurance Claim Reimb	0.00	0.00	0.00	0.00
TOTAL REVENUE	<u>765,590.00</u>	<u>720,270.00</u>	<u>720,270.00</u>	<u>711,921.49</u>

EXPENDITURES

	2005-2006 Budget	2004-2005 Anticipated	2004-2005 Budget	2003-2004 Actual
2213 Professional Development	1,500.00	1,500.00	2,000.00	230.00
2225 COMPUTER SERVICES				
330 Contract Service/Training	1,500.00	1,500.00	2,500.00	847.65
430 Service Contract	1,500.00	2,000.00	2,000.00	1,158.00
580 Travel	0.00	0.00	250.00	0.00
610 Supplies	4,500.00	4,000.00	4,000.00	4,613.15
650 Software	500.00	1,000.00	1,000.00	0.00
730 Equipment	3,000.00	2,500.00	3,500.00	3,663.39
2225 TOTAL COMPUTER SERVICES	11,000.00	11,000.00	13,250.00	10,282.19
2311 BOARD OF EDUCATION				
522 Liability Insurance	750.00	655.00	2,350.00	2,046.30
522 Umbrella Insurance	410.00	350.00	1,080.00	940.76
540 Advertising	3,000.00	3,000.00	3,000.00	3,824.40
580 Travel	1,200.00	1,500.00	1,500.00	990.00
590 Other	200.00	200.00	200.00	150.00
2311 TOTAL BOARD OF EDUCATION	5,560.00	5,705.00	8,130.00	7,951.46
2312 BOARD SECRETARY				
114 Salary	800.00	800.00	800.00	675.00
220 Social Security	60.00	60.00	60.00	51.67
2312 TOTAL BOARD SECRETARY	860.00	860.00	860.00	726.67
2315 LEGAL FEES	1,000.00	2,000.00	2,000.00	672.75
2321 GENERAL ADMINISTRATION				
110 Superintendent	95,400.00	90,000.00	90,000.00	86,999.90
110 Assistant Superintendent	80,290.00	75,745.00	75,745.00	72,140.12
110 Business Manager	58,430.00	55,125.00	55,125.00	52,499.98
110 Staff Salaries	132,140.00	123,850.00	124,800.00	116,734.28
120 Sub Salary	1,000.00	2,000.00	1,000.00	0.00
210 Health Insurance	80,885.00	73,150.00	74,695.00	64,429.14
220 Social Security	28,300.00	26,715.00	26,755.00	25,226.71

EXPENDITURES

	2005-2006 Budget	2004-2005 Anticipated	2004-2005 Budget	2003-2004 Actual
2321 GENERAL ADMIN. (cont.)				
240 Retirement	9,530.00	8,950.00	8,995.00	8,462.02
250 Workers Compensation	5,800.00	5,400.00	4,500.00	3,929.15
260 Unemployment Comp.	2,000.00	1,800.00	2,100.00	2,025.00
290 Other Benefits	2,695.00	2,450.00	2,570.00	2,232.00
290 Awards	1,500.00	1,700.00	1,700.00	996.74
290 Section 125 Plan	400.00	400.00	250.00	385.00
290 District Bus Physicals	300.00	200.00	200.00	271.66
441 Rent	18,600.00	18,600.00	18,600.00	19,800.00
530 Postage	9,000.00	8,500.00	8,000.00	8,363.79
530 Telephone	5,300.00	5,000.00	5,000.00	5,165.21
580 Travel	4,000.00	3,500.00	3,500.00	3,829.09
610 Supplies	8,500.00	8,500.00	8,500.00	8,583.82
640 Books & Periodicals	550.00	500.00	500.00	549.50
733 Equipment	2,500.00	2,500.00	2,500.00	7,073.45
810 Dues & Fees	4,000.00	4,180.00	4,000.00	4,014.00
2321 TOTAL GENERAL ADMINISTRATION	551,120.00	518,765.00	519,035.00	493,710.56
2574 Printing	900.00	900.00	900.00	551.83
2520 FISCAL SERVICES				
310 Audit	3,000.00	2,850.00	2,850.00	2,300.00
320 Fixed Assets	550.00	525.00	525.00	525.00
2520 TOTAL FISCAL SERVICES	3,550.00	3,375.00	3,375.00	2,825.00
2542 BUILDING SERVICES				
116 Custodial Salary	0.00	0.00	0.00	265.14
220 Social Security	0.00	0.00	0.00	20.28
240 Retirement	0.00	0.00	0.00	0.00
330 Contract Services	0.00	0.00	0.00	3,289.16
330 Cleaning Services	5,500.00	5,200.00	5,200.00	3,840.00
411 Water/Sewage	250.00	500.00	500.00	209.63
421 Rubbish Removal	300.00	500.00	1,200.00	275.00
450 Construction Costs	0.00	0.00	0.00	35,486.64
521 Property Insurance	230.00	200.00	350.00	443.92
610 Supplies	500.00	500.00	500.00	516.72
622 Electricity	3,500.00	4,000.00	4,000.00	2,995.23
624 Oil	2,500.00	3,000.00	3,000.00	1,505.68
730 Equipment	500.00	500.00	500.00	151.46
2542 TOTAL BUILDING SERVICES	13,280.00	14,400.00	15,250.00	48,998.86

EXPENDITURES

	2005-2006 Budget	2004-2005 Anticipated	2004-2005 Budget	2003-2004 Actual
2640 UPKEEP OF EQUIPMENT				
430 Equipment Repair	2,700.00	2,500.00	3,000.00	2,691.81
430 Copier/Maintenance	4,800.00	4,500.00	4,000.00	4,898.15
2640 TOTAL UPKEEP OF EQUIPMENT	<u>7,500.00</u>	<u>7,000.00</u>	<u>7,000.00</u>	<u>7,379.96</u>
1100 STUDENT SUPPLIES	400.00	400.00	400.00	432.23
2225 DISTRICT TECHNOLOGY COORD.				
110 Salary	49,735.00	45,215.00	45,215.00	43,059.90
110 Sub	0.00	0.00	0.00	120.00
210 Health Insurance	15,220.00	12,450.00	13,050.00	11,345.28
220 Social Security	3,805.00	3,460.00	3,460.00	3,206.92
240 Retirement	2,490.00	2,260.00	2,260.00	2,153.04
530 Cell Phone	700.00	550.00	550.00	691.04
580 Travel	2,000.00	2,500.00	2,500.00	1,706.55
610 Supplies	300.00	300.00	300.00	309.76
640 Books	0.00	0.00	0.00	0.00
670 Software	0.00	0.00	0.00	0.00
733 Equipment	0.00	0.00	0.00	0.00
2225 TOTAL TECHNOLOGY COORD	<u>74,250.00</u>	<u>66,735.00</u>	<u>67,335.00</u>	<u>62,592.49</u>
2390 SCHOLARSHIP	1,000.00	1,000.00	1,000.00	1,000.00
2420 SPECIAL SERVICES DIRECTOR				
110 Salary	69,560.00	65,625.00	65,625.00	62,500.10
210 Health Insurance	15,220.00	10,300.00	5,465.00	4,441.88
220 Social Security	5,320.00	5,020.00	5,020.00	4,726.80
610 Supplies	0.00	0.00	0.00	0.00
2420 TOTAL SPEC. SERVICES DIR.	<u>90,100.00</u>	<u>80,945.00</u>	<u>76,110.00</u>	<u>71,668.78</u>
1420 DISTRICT 7th & 8th FOOTBALL				
119 Coaches Salaries	1,700.00	1,700.00	1,700.00	1500.00
119 Officials	360.00	360.00	360.00	240.00
220 Social Security	160.00	160.00	160.00	114.75
430 Repairs	200.00	200.00	200.00	0.00
610 Supplies	350.00	345.00	345.00	330.70
1420 TOTAL FOOTBALL PROG	<u>2,770</u>	<u>2,765.00</u>	<u>2,765.00</u>	<u>2185.45</u>
2720 FOOTBALL TRANSPORTATION				
127 Drivers Salaries	800.00	800.00	800.00	713.26
220 Social Security	0.00	60.00	60.00	0.00
2720 TOTAL TRANSPORTATION	<u>800</u>	<u>860.00</u>	<u>860.00</u>	<u>713.26</u>
TOTAL EXPENDITURES	<u>765,590.00</u>	<u>718,210.00</u>	<u>720,270.00</u>	<u>711,921.49</u>

**STATE SPECIAL EDUCATION FUNDS
BLOCK GRANTS**

	<u>2003-2004</u>	<u>2004-2005</u>	<u>Estimated 2005-2006</u>
Benson	49,954	54,883	60,535
Castleton	171,072	168,669	169,306
Fair Haven	151,492	165,514	163,895
Hubbardton	35,602	35,350	37,451
Orwell	65,110	66,949	69,827
West Haven	<u>12,152</u>	<u>12,079</u>	<u>10,495</u>
Totals	485,382	503,444	511,509

**STATE ESSENTIAL EARLY EDUCATION FUNDS
BLOCK GRANTS**

	<u>2003-2004</u>	<u>2004-2005</u>	<u>Estimated 2005-2006</u>
Benson	9,808	11,257	8,398
Castleton	23,375	22,093	24,849
Fair Haven	20,220	22,569	25,512
Hubbardton	6,405	5,218	5,525
Orwell	10,610	11,648	10,387
West Haven	<u>1,200</u>	<u>631</u>	<u>663</u>
Totals	71,475	73,416	75,334

PERMITS TO BE OBTAINED

TYPE

LOCATION

LICENSES:

Dog License
Hunting/Fishing
Liquor/Tobacco
Marriage
Passport

Town Office/Town Clerk
Town Office/Town Clerk
Town Office/Town Clerk
Town Office/Town Clerk
Town Office/Town Clerk

RENEWALS:

Motor Vehicle Registrations

Town Office/Town Clerk

PASSES:

Town Beach – Crystal Beach
Trash/Recycling

Crystal Beach
Transfer Station

PERMITS:

Building - Zoning/Subdivision
Burning Permit
Highway Right-of-Way
Municipal Sewer Allocation
Municipal Sewage Disposal
On-Site Septage
Parade Permit
School Building/Grounds Usage
Water Connection – Municipal

Town Office/Zoning Administrator
Forest Fire Warden
Town Office/Highway Foreman
Town Office /WWTF Supervisor
Town Office/WWTF Supervisor
Town Office/Health Officer
Town Office/Police Dept.
Elementary & Village Schools
Castleton Fire District # 1
Castleton Fire District # 3

GENERAL INFORMATION

1. **Population** – 4,367 (2000 Census) **Registered Voters** – 2,605

2. **Area** – 26,688 acres **Chartered** – September 22, 1761
 38 square miles

3. **Roads** - Class I – 1.096 miles 81.51 total miles of roads in the town.
 II – 17.86 miles 76.63 total traveled roads in town.
 III – 36.020 miles 53.88 miles are maintained by town.
 IV – 4.880 miles (Class II and III)
 State Hwy – 21.649 miles

4. **Fiscal Year 2004/2005 Budgets:**

Town Budget	\$ 1,758,728
Sewer Budget	\$ 441,321
School Budgets – Castleton Town of Castleton	\$ 499,650
Castleton/Hubbardton Union	\$ 3,519,690
FHUHS Assessment(Castleton Share)	\$ 1,845,611

5. **Town Manager Form of Government:**

Board of Selectmen	5
Development Review Board	5
Planning Commission	5
Recreation Commission	9

6. **School Enrollment:**

Castleton Schools - Total enrollment	450
(EEE, K-8)	Castleton 381
	Hubbardton 64
	Other (tuition) 5
F.H.U.H.S. (9-12)	Total enrollment 587
	Castleton 198

7. **Town does have:** Town Plan
 Zoning Regulations
 Subdivision Regulations

8. **Secondary Wastewater Treatment Facility**

9. **Castleton Fire District # 1** – provides water & street lighting within village limits.

10. **Castleton Fire District # 2** – provides street lighting in the Hydeville area.

11. **Castleton Fire District # 3** – provides water in the Castleton Corners area.

12. **Lake Bomoseen and Glen Lake** within town limits.

13. **Bomoseen State Park** within town limits.

14. **Crystal Beach** – town owned and operated on Lake Bomoseen.

15. **Dewey Field** – town owned and operated recreation area.

16. **Castleton State College**

DATES TO REMEMBER

- | | |
|-------------------------|---|
| February 21 | Last day to register to vote for March 1st election at Town Clerk's office from 8:00 A.M. – 12:00 Noon. |
| February 28 | Final due date for the 3 rd quarter of the 2004/2005 taxes. |
| February 28 | Business portion of Town & School District Meeting 7:00 P.M. at C.S.C. |
| March 1 | Election of Town & School, District Officers and Budget Vote 8:00 A.M. to 7:00 P.M. at the Village School. |
| March 12 | Rabies Clinic & Registration of Dogs at the Town Garage on Staso Road from 10:00 A.M. - 12:00 Noon. Rabies shots are also available for cats. |
| March 31 | Final due date of the 2 nd half of the 2004/2005 sewer service charges. |
| April 1 | Last day to register dogs without 50% penalty charge. |
| April 1 | Base date for setting appraisal value and determining ownership for real estate property. |
| May 1 | Last day for Listers to receive application for tax exemption due to Veteran's Exemption Eligibility Statements. |
| May 31 | Final due date of the 4 th quarter of the 2004/2005 taxes. |
| June 4 | Castleton Woman's Club Flea Market on "The Green". |
| July 4 | Governor's Institute on the Arts Parade. |
| August 3 & 4 | Lion's Club Auction on "The Green". |
| August 31 | Final due date of the 1 st quarter of the 2005/2006 taxes. |
| September 30 | Final due date of the 1 st half of the 2005/2006 sewer service charges. |
| November 30 | Final due date for the 2 nd quarter of the 2005/2006 taxes. |

MEETINGS

BOARD OF SELECTMEN

1st & 4th Mondays
7:00 P.M.

RECREATION COMMISSION

1st Tuesdays of each month
6:30 P.M. at the Castleton
Elementary School

PLANNING COMMISSION

1st & 3rd Wednesdays
of each month at 7:30 P.M.

ZONING BOARD OF ADJUSTMENT

2nd & 4th Tuesdays of each month
at 7:00 P.M. as warned.

**MEETING PLACE TO BE ANNOUNCED ON THE POSTED AGENDA
SPECIAL MEETINGS – AGENDA POSTED IN TOWN MANAGER/TOWN CLERK OFFICES**

CASTLETON TOWN CLERK
P.O. Box 127
Castleton, VT 05735

State Dept of Libraries
109 State Street
Montpelier VT 05609-0601

