

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
89 Main St., 3rd Floor
Montpelier, VT 05620-3402
UNAPPROVED MINUTES
Meeting of October 6, 2014

1. The meeting was called to order at 9:08 AM by Chairman Arbuckle.

Members present: Jennifer Arbuckle; Chair, Keith Robinson; Secretary, Liz Merrill, Beth Chenette and Frank Guillot

OPR Staff: Danielle Rubalcaba; Licensing Board Specialist, Colin Benjamin; Board Counsel, Carla Preston; Case Manager, Chris Winters; Director, Terry Gray; Licensing Administrator, Gabriel Gilman; Prosecuting Attorney, and Annika Green; Prosecuting Attorney

Guests: Frank Donato, Milford Cushman,

2. Chairman Arbuckle called for approval of the Minutes of the August 8, 2014 meeting. Motion made by L. Merrill. Motion seconded by K. Robinson. Motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is nine (9); (3) three is ready for I-Team Meeting, (2) two pending hearing, (2) two pending investigation, (1) one is on hold, and (1) one is pending charges.

Stipulation & Consent Orders

2013-324 A motion was made by Ed Wolfstein to approve this stipulation and consent order. Motion seconded by Liz. Merrill. Ingrid Moulton Nichols was absent. Frank Guillot recused. Motion passed unanimously.

Memorandum of Understanding

2011-502 A motion to accept this memorandum of understanding was made by Chairman Arbuckle. Motion seconded by Beth Chenette. Ingrid Moulton Nichols was absent. Ed Wolfstein recused. Motion passed unanimously.

4. **Applicants for Licensure:**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, Endorsement application, or having met Vermont's requirements by reinstatement. A Motion was made to approve the following applicants for licensure was made by Frank Guillot. The motion was seconded by Keith Robinson and the motion carried.

Vawn Edele, Endorsement
Carl Krebs, NCARB
Gerald Noe, NCARB
Elizabeth Wilson, NCARB
Timothy Scott Rawlings, NCARB
Richard Charney, NCARB
Gabriel Stadecker, NCARB
Scott Dutton, NCARB
Gregory Alexander, NCARB
Murray Beynon, NCARB
Tolya Stonorov, Completed A.R.E
Willie Wong, NCARB
Jeff Winter, NCARB
Dean Brookie, NCARB

Applications that require further review:

Jeanice Sherman (Need official exam results)

Ada Andrew Maurer (Current NCARB/license verification)

Adam Pelkey (Need current VT Application)

6. New Business

- Director Chris Winters gave a brief overview of the Board of Architecture's budget.
- NECARB Fall Meeting: November 8th, Norwich, VT
- NCARB MB/MBE Conference: October 31st-November 1st, Indianapolis, IN

7. Adjournment

Meeting adjourned at 1:20pm by Chairman Arbuckle.

Next Scheduled Meetings:

December 1, 2014

Respectfully submitted,

Danielle Rubalcaba

Licensing Board Specialist

Office of Professional Regulation