

# Town of Westfield, Vermont

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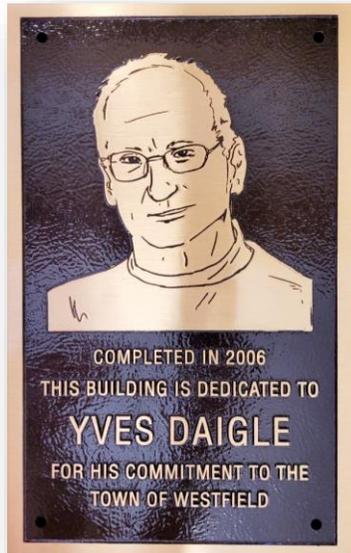
## Annual Town & School Report



For the Year Ending

December 31, 2022





## About the Cover: by LaDonna Dunn, Town Report Editor

It's hard to believe it's been over a year since we lost our friend, Yves Daigle. On the one-year anniversary of his passing, September 7, 2022, there was a tree dedication on the Westfield Common for Yves.

Yves was a long-time supervisor with the Northeast Kingdom Waste Management District (NEKWMD). Shortly after Yves' passing, the Executive Director of NEKWMD, Paul Tomasi, contacted the Town asking if the District could plant a tree honoring Yves. The Selectboard thought it would be fitting to plant a balsam tree on the Common that could be decorated each year for one of Yves favorite activities, Caroling on the Common. The top and middle pictures on the cover show the tree planting, as well as the decorated tree on the evening of the 2022 Caroling on the Common. All enjoyed the beauty of that little tree during the holidays, as they will for years to come. A special thank you to the NEKWMD!

At the tree dedication, the Selectboard also unveiled the plaque to the left, which now hangs in the lobby of the Town Office. Yves was larger than life in Westfield, playing a big role in building the Town Office building. The next time you're at the office, please admire the plaque, as well as the beautiful finish carpentry woodworking and cabinetry Yves contributed to the office. He is remembered daily with funny little stories and most certainly is missed. We were pleased to honor Yves with these small tokens of our appreciation.

The other cover photo shows our most recent Selectboard members spanning back 50 plus years. Left to right they are Yves Daigle, Richard Degre, Jacques Couture, and Anne Lazor. On any given day, the Selectboard has challenging decisions to make on behalf of Westfield's citizens. While local government strives to be as transparent as possible, it is hard to imagine all the decisions that need to be made daily. I am blessed and thankful to work with these dedicated individuals who look out for all or our best interests, while striving to keep taxes low and providing the best possible roads, buildings, and services.

## Special Thanks:

We'd like to thank some special people who served on various boards in town and have recently retired from their positions. It takes many people to keep a municipality functioning. We thank each of you for the special qualities and perspectives you brought to your positions. We also thank you and your families for the time you invested to serve our community. Your contributions are appreciated.

- Anne Lazor, Selectboard
- Kevin Amyot, Westfield Town School District Board
- Rita Petzoldt, Westfield School Treasurer

If you are interested in serving on a Town Board, please contact a Selectboard member or the Town Clerk for details. We will do our best to match you with your area of interest.

As the saying goes, many hands make light work!

We were saddened to lose these friends and neighbors during 2022:  
Rebecca Carpenter; Charles Richard Smith; Laurent Cote; Anne Cote;  
Marjorie Paxman; and Wendy Taylor.\*

*Rest in Peace Friends.*

*\*In the case of out of state deaths, the Town Clerk is not notified.  
Apologies for any names which may have been left out.*



## 2023 DATES TO REMEMBER

- **February 28<sup>th</sup>: Westfield Town School Board Informational Meeting** at 6 p.m. via Google Meets. The link will be available at [www.westfield.vt.gov](http://www.westfield.vt.gov).
- **March 7<sup>th</sup>: Town/School In-Person Meeting & Australian Ballot Election (some school articles)** at the Westfield Community Center. Australian ballot polling hours are 9:00 a.m.-7:00 p.m. **In-person Town/School Meeting begins at 10 a.m.** Vote early/absentee ballot (in person or by mail) by contacting the Town Clerk's office. **For everyone's safety, please wear a mask.**
- **All Wednesdays in March: Curbside Rabies Clinic at the Animal Doctor**, 10 a.m. – 12 p.m., 56 Eastern Ave., Newport Ctr., Open to all communities. Dog/cat rabies/distemper vaccinations or Lepto-\$20/shot. Bring previous vaccination record.
- **Late March-Early April: Public Hearing for Zoning Bylaw Revisions.** Date to be determined and announced with flyers at the Recycling Center.
- **Saturday, March 25<sup>th</sup>: Rabies Clinic offered by Dr. Susan Nelson** at the Derby Line Fire Department, 9 am – Noon. Bring previous vaccination record.
- **April 3<sup>rd</sup>: Dog Licenses** are due by 4 p.m. at the Town Clerk's Office, 38 School St. After April 3<sup>rd</sup> fees increase by 50%.
- **May 6<sup>th</sup>: Green Up Day** bags are available at the Town Clerk's Office and at the Westfield Recycling Center.
- **June 17<sup>th</sup>: Household Hazardous Waste Day** at the **Jay Transfer Station 9 a.m.-Noon.** For more details visit <http://westfield.vt.gov/recycling-center/>.
- **October 10<sup>th</sup>: Property Taxes** are due by 4 p.m. Property taxes must be paid in full at the Town Clerk's office by 4 p.m. to avoid an 8% delinquent penalty. Postmarks are not accepted. Please allow adequate mailing time to avoid a penalty.
- **Caroling on the Common early December.** Fun for all with caroling, bonfire, visit from Santa and goodies. Date TBA.

## USEFUL TOWN INFORMATION

**TOWN OFFICE** ♦ **Mailing Address:** 38 School St., Westfield, VT 05874 ♦ **Telephone:** 802-744-2484 ♦ **Fax:** 802-744-6224

**Town Clerk's Office Hours:** Monday-Thursday 8:00 a.m. to 4:00 p.m.

**Email Address:** [townofwestfield@comcast.net](mailto:townofwestfield@comcast.net)

**Website:** [www.westfield.vt.gov](http://www.westfield.vt.gov) ♦ **Social Media:** Like us on Facebook at *Town of Westfield, Vermont*

**Town Clerk:** LaDonna Dunn ♦ **Assistant Town Clerk:** Karen Blais

**Town Treasurer:** Lisa Deslandes ♦ **Hours:** Wednesday 8 a.m. to 4 p.m. & by appointment)

**Listers & Zoning Administrators Hours:** By appointment

**HITCHCOCK MEMORIAL MUSEUM & LIBRARY** ♦ 1252 VT Route 100, Westfield, VT 05874

**Librarian:** MaryLee Daigle ♦ **Telephone:** 802-744-8258 ♦ **Email address:** [hitchcockmemorial8258@gmail.com](mailto:hitchcockmemorial8258@gmail.com)

**Hours:** Tuesday & Thursday: 1:00 p.m.-6:00 p.m.

**SELECTBOARD MEETINGS** ♦ The Selectboard meets at 5:00 p.m. the third Monday of each month at the Westfield Town Office. They also hold special warned meetings as needed. Agendas/Minutes are posted at the Town Clerk's office, the Westfield General Store, the Westfield Recycling Center (outdoor bulletin board) and can be viewed online at <https://westfield.vt.gov/meeting-minutesagendas/>.

**PROPERTY TAXES** ♦ **2023 property taxes are due Tuesday, October 10<sup>th</sup>** by 4:00 p.m. at the Town Clerk/Treasurers Office, 38 School Street, Westfield, VT 05874. *ALL taxes received after 4 p.m. on October 10, 2023, either in person OR by mail will be considered delinquent and are subject to delinquent penalties. Postmarks are not accepted.* Tax bills are mailed in July. Please make checks payable to: Town of Westfield and include the property's parcel ID in the memo section of the check. Checks may also be placed in the secure drop box to the left of the Town Office door 24/7 or pay taxes online at <https://westfield.vt.gov/property-taxes/>. Look for the MuniPay logo.

**COMMUNITY CENTER** ♦ The Community Center, 59 North Hill Rd., is available to rent for music events, tournaments, parties, meetings, and exercise/dance groups. Fees: Residents \$75 (plus a \$100 refundable security deposit); Non-residents \$100 (plus a \$100 refundable security deposit); Kitchen usage adds \$50; Exercise groups \$30. Contact LaDonna at the Town Clerk's Office for reservations, 744-2484 or visit the Town website at <http://westfield.vt.gov> and click on the Community Center page for more information.

**RECYCLING CENTER** ♦ The Recycling Center is open every Saturday morning from 8 a.m. until Noon. All recyclables are free to dispose of. See the Westfield Recycling and Waste Disposal Guide on pages 33-34 for a complete list of recyclables as well as not accepted recyclables. See the Westfield Recycling Center Fee Chart on page 32 for trash and tire disposal fees. Fees for disposing of large trash items such as furniture, mattresses, recliners, and desks are negotiated with the Recycling Attendant on duty. The Recycling Center is located at the Westfield Town Garage, 757 VT Route 100. Steel and compost may be disposed of 24/7. Please DO NOT remove items from the steel bin. Steel is sold to help offset Recycling Center costs. **TRASH MAY ONLY BE DISPOSED OF ON SATURDAY MORNINGS.** Surveillance cameras in use 24/7. Call the Town Office at 802-744-2484 with questions.

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**TOWN  
MEETING**

The Westfield Town School Board will hold an Informational Meeting on Tuesday, February 28, 2023, at 6:00 p.m. The meeting will be a Google Meets, on-line meeting. The link for the meeting will be made available. This meeting shall constitute the Public Informational Hearing required by 17 V.S.A. §2680(G).

**WARNING FOR IN-PERSON  
ANNUAL WESTFIELD TOWN MEETING AND WESTFIELD TOWN SCHOOL DISTRICT MEETING  
MARCH 7, 2023 - 10 a.m.**

The legal voters of the Town of Westfield and the legal voters of the Westfield Town School District are hereby notified and warned to meet (in-person) at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 7, 2023, at 10:00 A.M. to transact the following business:

**WESTFIELD TOWN SCHOOL DISTRICT ANNUAL MEETING:**

- Article 1.** To elect a moderator for a term of one-year.
- Article 2.** To elect one Westfield Town School District Board Member for a term of three-years.
- Article 3.** To elect a Union School Board Director to fill the remaining one-year of a three-year unexpired term.
- Article 4.** Shall the voters of the Westfield Town School District appropriate the sum of \$1,979,596 to defray the expenses and liabilities for the Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$648,810? **(Paper ballot to be commingled with Jay)**
- Article 5.** Shall the voters of the Westfield Town School District approve the school board to expend \$664,688 which is the amount the school board has determined to be necessary for the ensuing fiscal year?

• **Articles 6 through 9 voted by Australian ballot:** Australian ballot items are voted on at the Westfield Community Center, 59 North Hill Road, throughout the day on Tuesday, March 7, 2023. The polls open at 9:00 A.M. and close at 7:00 P.M. Early or absentee ballots are available by contacting the Town Clerk at 802-744-2484.

- **Article 6** To elect a Jay/Westfield Joint School Treasurer for the school year 2023-2024. **(Australian ballot to be commingled with Jay)**
- **Article 7.** To elect a Westfield Town School District Treasurer for the school year 2023-2024. **(Australian ballot)**
- **Article 8.** Shall the voters of the North Country Union High School District approve the school board to expend \$19,475,500, which is the amount the school board has determined to be necessary for the ensuing fiscal year? **(Australian ballot)**
- **Article 9.** Shall the voters of the North Country Union Junior High School District approve the school board to expend \$6,211,900, which is the amount the school board has determined to be necessary for the ensuing fiscal year? **(Australian ballot)**

**Article 10.** To transact any other non-binding business which may legally come before this meeting.

**Article 11.** To adjourn.

*(continued)*

**FOLLOWING A SHORT BREAK, TOWN MEETING WILL CONVENE**

**TOWN MEETING:**

**Article 1.** To elect a moderator for a term of one-year.

**Article 2.** To hear the reports of the Town Officers.

**Article 3.** To elect all necessary town officials required by law.

- a. 1<sup>st</sup> Constable One-year term
- b. 2<sup>nd</sup> Constable One-year term
- c. Delinquent Tax Collector One-year term
- d. Lister Three-year term
- e. Selectperson Three-year term
- f. Library Trustee One-year term
- g. Library Trustee Two-year term
- h. Library Trustee Three-year term
- i. Library Trustee Four-year term
- j. Library Trustee Five-year term

**Article 4.** Shall the voters approve **\$60,343.77** for the following appropriations?

- a. **\$500** to American Red Cross (pg. 39)
- b. **\$250** to Big Heavy World (pg. 40)
- c. **\$100** to Felines & Friends Foundation (pg. 41)
- d. **\$1,200** to Green Mountain Farm-to-School, Inc. (pg. 44)
- e. **\$50** to Green Up Vermont (pg. 45)
- f. **\$250** to Jay Focus Group & the Jay Focus Group Children's Halloween Party (pg. 47)
- g. **\$500** to Jay Area Food Shelf (pg. 46)
- h. **\$250** to Jay Peak Post No. 28-American Legion (pg. 48)
- i. **\$300** to Missisquoi River Basin Association (pg. 49)
- j. **\$4,000** to Montgomery Fire Department (pg. 42)
- k. **\$100** to North Country Friends of the Vermont Symphony Orchestra (pg. 60)
- l. **\$300** to Northeast Kingdom Council on Aging (pg. 50)
- m. **\$1,072** to Northeast Kingdom Human Services (NKHS) (pg. 51)
- n. **\$250** to Northeast Kingdom Learning Services (NEKLS) (pg. 52)
- o. **\$700** to Old Stone House Museum (Orleans County Historical Society) (pg. 53)
- p. **\$500** to Orleans County Citizen Advocacy (OCCA) (pg. 53)
- q. **\$500** to Orleans County Fair Association (pg. 54)
- r. **\$15,602** to Orleans County Sheriff's Department (pg. 54-55)
- s. **\$2,500** to Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. (pg. 56)
- t. **\$500** to Pope Memorial Frontier Animal Shelter, Inc. (pg. 56)
- u. **\$600** to Rural Community Transportation, Inc. (RCT) (pg. 57)
- v. **\$500** to Troy and Area Lions Club to run the Westfield Senior Meal Site (pg. 48)
- w. **\$28,974.77** to Troy Fire Department (pg. 43)
- x. **\$400** to Umbrella (pg. 57-58)
- y. **\$95** to Vermont Center for Independent Living (VCIL) (pg. 58)
- z. **\$250** to Vermont Family Network (pg. 59)
- aa. **\$100** to Vermont Rural Fire Protection Task Force-Vermont Assoc. of Conservation Dist. (pg. 59)

(continued)

- Article 5.** Shall the voters approve general government fund expenditures of \$353,628, of which \$171,594 shall be raised by non-tax revenues and \$182,034 shall be raised by municipal taxes? *This amount does not include appropriations.*
- Article 6.** Shall the voters approve highway fund expenditures of \$481,056, of which \$140,620 shall be raised by non-tax revenues and \$340,436 shall be raised by municipal taxes?
- Article 7.** Shall the voters authorize the Treasurer, pursuant to 32 V.S.A. §4791, to collect current taxes?
- Article 8.** Shall the voters authorize payment of real property taxes on October 10, 2023, by physical delivery to the tax collector before 4 p.m. on that date?
- Article 9.** To transact any other non-binding business which may legally come before this meeting.
- Article 10.** To adjourn.

Dated at Westfield, Vermont this 1<sup>st</sup> day of February 2023.

Signed by: **Selectboard Members:** Jacques Couture, Chair; Anne Lazor, Vice Chair; and Richard Degre  
**Westfield School Board Members:** Kevin Amyot, Chair; Nicole Dunn; and Andrew Emery

Received for Recording: February 1, 2023 at 8:15 a.m.

Attest: LaDonna Dunn, Town Clerk

*View the signed version of the document at the Town Clerk's Office or at [www.westfield.vt.gov/town-meeting](http://www.westfield.vt.gov/town-meeting).*

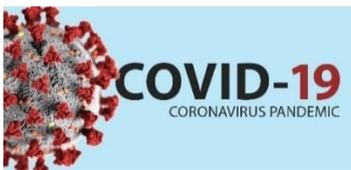
### **A few words about the March 7, 2023 Town & School Australian ballot elections**

Early/absentee ballots are available up until 4 p.m. on Monday, March 6, 2023, for Town & School Australian ballot voting. Call or email the Town Clerk's office (802) 744-2484 to request an absentee ballot. If you request a ballot for another person, state law requires the ballot be mailed to the voter. Please call enough in advance to allow for mailing time on both ends. Ballots must be returned by mail or in the drop box at the Town Clerk's office by 4 p.m. on March 6<sup>th</sup> or returned to the polls no later than 7 p.m. on March 7<sup>th</sup> for your vote to be counted.



**Visit [www.westfield.vt.gov](http://www.westfield.vt.gov) to view the sample ballot.**

**THERE WILL BE AN IN-PERSON TOWN & SCHOOL MEETING WITH FLOOR VOTING (see Warning on pages 4-6) ON MARCH 7, 2023, STARTING AT 10:00 A.M. AT THE WESTFIELD COMMUNITY CENTER, 59 North Hill Road in Westfield.**  
*To protect yourself and others, mask wearing is appreciated.*



**A bit of history: The Covid-19 Pandemic reared its ugly head shortly after Town Meeting Day 2020. In response to the concerns posed by Covid, the 2021 Vermont Legislature began with the immediate passage of ACT 162. This bill allowed a legislative body to vote to use the Australian ballot method of voting for any Town Meeting (Annual or Special) during 2021 and 2022**

**The following pages, 7-10, are the record of how the Town of Westfield voted during the continuing Covid-19 Pandemic during 2022. The 2021 and 2022 Town and School Meetings were the first times in the history of Westfield in-person meetings were not held to vote (from the floor) for Town and School Officers, general fund, highway and school budgets, appropriations, and public questions. To chronicle this process the election results will be documented on the actual warning rather than the usual minutes that are transcribed from an in-person Town Meeting.**

**The Town and the Westfield School District both held the required Informational Meetings where citizens could ask questions about the articles being voted upon. Another first, these meetings were held electronically. The minutes from the Informational Meetings are recorded following the election results on the following pages.**

The Westfield Town School Board will hold an Informational Meeting on Monday, February 28, 2022, at 6:00 p.m. The meeting will be a Google Meets, on-line meeting. The link for the meeting will be made available. This meeting shall constitute the Public Informational Meeting required by 17 V.S.A. §2680(G).

Visit the Westfield municipal website at [www.westfield.vt.gov](http://www.westfield.vt.gov) for login credentials closer to the Informational Meeting dates or call the Town Clerk's Office for assistance • 802-744-2484.

The Town of Westfield will hold an online Informational Meeting on Tuesday, February 22, 2022, at 6:00 p.m. via Zoom (computer or phone-in options available). This meeting shall constitute the Public Informational Meeting required by 17 V.S.A. §2680(G).

## WARNING WITH ELECTION RESULTS

### TOWN OF WESTFIELD ANNUAL TOWN MEETING AND ANNUAL SCHOOL MEETING MARCH 1, 2022

All voting was by Australian ballot, due to the continuing Covid-19 pandemic.

**Polls Open from 9 a.m. until 7 p.m.**

**at the Westfield Community Center, 59 North Hill Rd. (at School St.)**

Absentee ballots are available through 4 p.m. on Monday, February 28, 2022, by calling the Town Clerk's Office at 802-744-2484 or email [townofwestfield@comcast.net](mailto:townofwestfield@comcast.net).

Early voting is available at the Westfield Town Clerk's Office, Mon. – Thurs. 8 a.m. – 4 p.m.

The legal voters of the Town of Westfield and the legal voters of the Westfield Town School District are hereby notified and warned to meet at the Westfield Community Center, 59 North Hill Road, on Tuesday, March 1, 2022, beginning at 9 a.m. (polls open) until 7 p.m. (polls close) to transact the following business by Australian ballot: (NO in-person Town & School Annual Meeting in 2022 due to Covid-19)

#### **WESTFIELD TOWN SCHOOL DISTRICT - voting all Articles by Australian ballot for 2022:**

- Article 1.** To elect a Westfield School District Moderator for a term of one-year.  
**Pat Saguì re-elected** 76 votes; 0 write-ins; 0 blanks
- Article 2.** To elect one Westfield Town School District Board Member for a term of three-years  
**Andrew Emery elected** 26 votes; 6 other write-ins; 44 blanks; 1 spoiled
- Article 3.** To elect a Union School Board Director to fill the remaining two-years of a three-year expired term. **Position remains vacant**
- Article 4.** Shall the voters of the Westfield Town School District appropriate the sum of \$1,866,750 to defray the expenses and liabilities for the Jay/Westfield Joint Elementary School for the ensuing year with a net assessment to the town of \$606,712? **(to be commingled with Jay)**  
Westfield: 70 Yes; 7 No; 1 Blank. Jay: 16 Yes; 2 No. **PASSED**
- Article 5.** Shall the voters of the Westfield Town School District approve the school board to expend \$619,330 which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$15,991 per equalized pupil. This projected spending per equalized pupil is 5.64% higher than spending for the current year.  
65 votes; 12 No; 1 Blank. **PASSED**
- Article 6.** To elect a Jay/Westfield Joint School Treasurer for the school year 2022-23. **(to be commingled with Jay)**  
Westfield: Tara Morse re-elected; Westfield: 73 Votes; 5 Blank.  
Jay: Tara Morse re-elected 47 Votes; 3 Blank; 1 Spoiled

- Article 7.** To elect a Westfield Town School District Treasurer for the school year 2022-2023.  
**Rita Petzoldt re-elected** 73 Votes; 5 blanks
- Article 8.** Shall the voters of the North Country Union High School District approve the school board to expend \$18,442,500, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$17,752 per equalized pupil. This projected spending per equalized pupil is 6.54% higher than spending for the current year.  
 54 Yes; 23 No; 1 Blank **PASSED**
- Article 9.** Shall the voters of the North Country Union High School District approve the Board of School Directors to place \$381,000 of undesignated FY2021 fund balance from the general fund operations in the Capital Improvement Reserve fund? These funds are intended to offset future capital improvements to the facility.  
 64 Yes; 13 No; 1 Blank **PASSED**
- Article 10.** Shall the voters of the North Country Union High School District approve the Board of School Directors to place \$30,000 of undesignated FY2021 fund balance from the general fund operations in the Technology Reserve fund?  
 63 Yes; 14 No; 1 Blank **PASSED**
- Article 11.** Shall the voters of the North Country Union Junior High School District approve the school board to expend \$5,698,400, which is the amount the school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of \$18,715 per equalized pupil. This projected spending per equalized pupil is 10.84% higher than spending for the current year.  
 54 Yes; 23 No; 1 Blank **PASSED**

**TOWN ANNUAL MEETING: Voting by Australian ballot in 2022; no in-person Town Meeting;**

- Article 1.** To elect a Town Moderator for a term of one year.  
**Pat Saqui re-elected** 78 Votes
- Article 2.** To elect a 1<sup>st</sup> Constable for a term of one year.  
**John Hamelin re-elected** 70 Votes; 1 Write in; 5 Blanks; 1 spoiled
- Article 3.** To elect a 2<sup>nd</sup> Constable for a term of one year.  
**Mike Piper re-elected** 74 Votes; 3 Blank; 1 spoiled
- Article 4.** To elect a Delinquent Tax Collector for a term of one year.  
**Joyce Crawford re-elected** 74 Votes; 1 Write in; 3 Blank
- Article 5.** To elect a Lister for a term of three years.  
**Shelley Martin re-elected** 65 Votes; 1 Write in; 11 Blank; 1 spoiled
- Article 6.** To elect a Selectboard Member for a term of three years.  
**Jacques Couture re-elected** 69 Votes; Shelley Martin 9 Votes
- Article 7.** To elect a Town Treasurer to fill the remaining two-years of a three-year unexpired term.  
**Lisa Deslandes Newly elected** 77 Votes; 1 Blank
- Article 8.** Shall the town authorize the elimination of the office of Town Auditor, with future audits to be provided by a public accountant licensed in the State in accordance with 17 V.S.A. 2651b(a)? 59 Yes; 16 No; 3 Blanks---**PASSED**

- Article 9.** Shall the voters of the Town of Westfield appropriate \$250 to American Legion-Jay Peak Post #28?  
66 Yes; 11 No; 1 Blank--- **PASSED**
- Article 10.** Shall the voters of the Town of Westfield appropriate \$500 to American Red Cross?  
73 Yes; 4 No; 1 Blank--- **PASSED**
- Article 11.** Shall the voters of the Town of Westfield appropriate \$250 to Big Heavy World?  
27 Yes; 44 No; 7 Blanks--- **DEFEATED**
- Article 12.** Shall the voters of the Town of Westfield appropriate \$100 to Felines & Friends Foundation?  
53 Yes; 23 No; 2 Blanks--- **PASSED**
- Article 13.** Shall the voters of the Town of Westfield appropriate \$900 to Green Mountain Farm-to-School?  
62 Yes; 14 No; 2 Blanks--- **PASSED**
- Article 14.** Shall the voters of the Town of Westfield appropriate \$50 to Green Up Vermont?  
64 Yes; 9 No; 5 Blanks--- **PASSED**
- Article 15.** Shall the voters of the Town of Westfield appropriate \$500 to Jay Area Food Shelf?  
70 Yes; 6 No; 2 Blanks--- **PASSED**
- Article 16.** Shall the voters of the Town of Westfield appropriate \$200 to Jay Focus Group?  
59 Yes; 16 No; 3 Blanks--- **PASSED**
- Article 17.** Shall the voters of the Town of Westfield appropriate \$300 to Missisquoi River Basin Assoc.?  
62 Yes; 15 No; 1 Blank--- **PASSED**
- Article 18.** Shall the voters of the Town of Westfield appropriate \$34,294 to Missisquoi Valley Ambulance Service, Inc.? 69 Yes; 8 No; 1 Blank--- **PASSED**
- Article 19.** Shall the voters of the Town of Westfield appropriate \$4,000 to Montgomery Fire Dept.?  
70 Yes; 7 No; 1 Blank--- **PASSED**
- Article 20.** Shall the voters of the Town of Westfield appropriate \$300 to Northeast Kingdom Council on Aging? 65 Yes; 12 No; 1 Blank--- **PASSED**
- Article 21.** Shall the voters of the Town of Westfield appropriate \$1,072 to Northeast Kingdom Human Services (NKHS)? 60 Yes; 15 No; 3 Blanks--- **PASSED**
- Article 22.** Shall the voters of the Town of Westfield appropriate \$200 to Northeast Kingdom Learning Services (NEKLS)? 58 Yes; 18 No; 2 Blanks--- **PASSED**
- Article 23.** Shall the voters of the Town of Westfield appropriate \$700 to Old Stone House Museum (Orleans County Historical Society)? 55 Yes; 22 No; 1 Blank--- **PASSED**
- Article 24.** Shall the voters of the Town of Westfield appropriate \$500 to Orleans County Citizen Advocacy (OCCA)? 52 Yes; 23 No; 3 Blanks **PASSED**
- Article 25.** Shall the voters of the Town of Westfield appropriate \$500 to Orleans County Fair Assoc.?  
39 Yes; 34 No; 5 Blanks--- **PASSED**

- Article 26.** Shall the voters of the Town of Westfield appropriate \$14,822.40 to Orleans County Sheriff's Department? 55 Yes; 19 No; 4 Blanks--- **PASSED**
- Article 27.** Shall the voters of the Town of Westfield appropriate \$2,500 to Orleans Essex VNA & Hospice, Inc.? 64 Yes; 9 No; 5 Blanks--- **PASSED**
- Article 28.** Shall the voters of the Town of Westfield appropriate \$500 to Pope Memorial Frontier Animal Shelter, Inc.? 54 Yes; 19 No; 5 Blanks--- **PASSED**
- Article 29.** Shall the voters of the Town of Westfield appropriate \$600 to Rural Community Transportation, Inc. (RCT)?  
63 Yes; 10 No; 5 Blanks--- **PASSED**
- Article 30.** Shall the voters of the Town of Westfield appropriate \$1,000 to the Troy and Area Lions Club (Senior Mealsite)?  
69 Yes; 5 No; 4 Blanks--- **PASSED**
- Article 31.** Shall the voters of the Town of Westfield appropriate \$28,974.77 to Troy Volunteer Fire Department, Inc.?  
72 Yes; 2 No; 4 Blanks--- **PASSED**
- Article 32.** Shall the voters of the Town of Westfield appropriate \$400 to Umbrella?  
45 Yes; 26 No; 7 Blanks--- **PASSED**
- Article 33.** Shall the voters of the Town of Westfield appropriate \$95 to Vermont Center for Independent Living (VCIL)?  
57 Yes; 15 No; 6 Blanks--- **PASSED**
- Article 34.** Shall the voters of the Town of Westfield appropriate \$250 to Vermont Family Network?  
50 Yes; 22 No; 6 Blanks--- **PASSED**
- Article 35.** Shall the voters of the Town of Westfield appropriate \$100 to Vermont Rural Fire Protection Task Force (RFP) - Vt. Assoc. of Conservation Districts (VACD)?  
61 Yes; 12 No; 5 Blanks--- **PASSED**
- Article 36.** Shall the voters of the Town of Westfield appropriate the sum of \$100 as an appropriation to the SymphonyKids programs of the Vermont Symphony Orchestra?  
55 Yes; 19 No; 4 Blanks--- **PASSED**
- Article 37.** Shall the voters approve general government fund expenditures of \$302,721.75, of which \$149,605.39 shall be raised by non-tax revenues and \$153,116.36 shall be raised by municipal taxes? The proposed 2022 budget is up 9.89% from the proposed budget of 2021. Note: Appropriations are not included in the above general government fund expenditures. Voter approved appropriations will be added as presented in the Selectboards budget in the Town Report. 63 Yes; 9 No; 6 Blanks--- **PASSED**
- Article 38.** Shall the voters approve highway fund expenditures of \$475,233, of which \$83,020 shall be raised by non-tax revenues and \$392,213 shall be raised by municipal taxes? The proposed 2022 budget is up 5.32% from the proposed budget of 2021.  
61 Yes; 11 No; 6 Blanks--- **PASSED**

I certify the above Election Results are a true and accurate report of the Australian ballot election held on March 1, 2022, for the Town of Westfield Annual Meeting and the Annual Westfield School District Meeting.  
Attest: LaDonna Dunn, Town Clerk

**WESTFIELD SCHOOL BOARD  
INFORMATIONAL BUDGET MINUTES  
February 28, 2022-Remote Meeting**

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**Board Members in Attendance:** Kevin Amyot (Chair), Niki Dunn

**Community Members in Attendance:** Jacques Couture (Selectboard), LaDonna Dunn (Town Clerk), April Touchette (NCSU Business Manager), Meghan Wayland (Chronicle), Mike Courson, Andrew Emery,

- I. At 6:01 PM the Westfield School Board Informational Budget meeting was brought to order by Kevin Amyot.
- II. There were no additions to the agenda.
- III. FY23 Westfield School Budget – Kevin Amyot gave a quick overview of the Westfield School Budget. Grant Revenue for Westfield was up this year as were expenses, mostly due to increases in wages and healthcare benefits which are negotiated at the Supervisory Union level.
  - a. Kevin gave a quick update on the search for a principal at the Jay/ Westfield School for the 2022-2023 school year. The committee has met already, and the first candidate is being interviewed this Thursday.
- IV. FY23 Jay/ Westfield School Budget – Kevin explained that the overall school budget is up about \$93,000 with only about \$28,000 of that being within the boards control.
  - a. Meghan Wayland had a question regarding Equalized Pupil costs being up this year when last year it was down. April Touchette explained that the per pupil cost this year is up 5.64% and the tax rate is 1.3364 which is 3.34 cents less than last year. This is due to the Dollar Yield, which is up from last year, about \$1620 more per equalized pupil. The Dollar Yield is a number that the state sets each year. They are still waiting for the state legislature to finalize this year's Dollar Yield number. Meghan asked if these numbers and the wording are in the town report and April let her know that they are.
- V. Other Business
  - a. Andrew Emery is running for the open position on the Westfield School Board. He is a write in candidate and will need at least 5 votes to win. There is also an open seat on the Jr High/ High School Board with nobody currently running for the position.
- VI. Adjourn: Niki Dunn moved to adjourn the meeting at 6:11pm. Kevin Amyot seconded.

**Meetings:**

Westfield Board Mtg

**Day:**

Tuesday, March 8<sup>th</sup>

**Time:**

6:00 PM

**Location:**

Jay/ Westfield Elem School

Respectfully submitted,  
Niki Dunn

**TOWN OF WESTFIELD**  
**INFORMATIONAL MEETING MINUTES**  
**February 22, 2022 @ 6 p.m.**  
**Electronic Meeting Held Via Zoom**

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The meeting was brought to order by Jacques Couture at 6 pm.

Pat Sagui began by letting everyone know that the meeting was being recorded. Since all articles were being voted on through Australian ballot there would not be any changing of numbers at this meeting, it is only for questions and information.

Town officials present were Selectboard members Jacques Couture and Richard Degre, Town Clerk LaDonna Dunn and Treasurer Lisa Deslandes, as well as meeting moderator Pat Sagui.

Pat explained how the meeting would work and how the public could participate. She explained that this is also a Selectboard meeting and there would be other business conducted after going through all the articles.

Pat read articles 1-5 with no comments or questions asked.

Article 6 – To elect a Selectboard member for a term of three years. Jacques Couture explained that his term is up but that he would be running for the position again. He also noted that Shelley Martin was also running for the position and offered her a chance to speak. She was not present at the meeting. Jacques said he has been on the Selectboard for 44 years and he loves the town, and he is happy to continue serving on the board if re-elected.

Article 7 – To elect a Town Treasurer to fill the remaining two years of a three-year unexpired term. Lisa Deslandes is running for the position and is currently doing the duties of the Town Treasurer. She started out as the Assistant Town Treasurer and was happy to step into the role as Town Treasurer when appointed by the Selectboard.

Article 8 - Shall the town authorize the elimination of the office of Town Auditor, with future audits to be provided by a public accountant licensed in the State in accordance with 17 V.S.A. 2651b(a)? Jacques explained that there is currently no one running for the auditor positions. Kay Courson had been doing the job for about 20 years and had decided it was time to step down, as did Karen O'Donnell. To switch to an auditing firm, Vermont law states that it needs to be voted on by the town first. LaDonna explained that if the article was voted down then it would fall on the Selectboard to appoint auditors until the next town meeting where they could put the auditor positions back on the warning or try to vote again on using an outside auditor. If it passes, then it does not need to be voted on every year. As far as cost, Jacques said that there is \$1,200 budgeted for the auditor positions each year and LaDonna has asked around to see what other towns are paying and conservatively it could be around \$10,000 per year to use an outside auditor. Richard thought it would be closer to \$15,000 per year. Meghan Wayland from The Chronicle newspaper asked if the town's volunteer auditors receive any type of pay. Jacques explained that they get paid by the hour and that is what the \$1200 is budgeted for each year and that is for three people to do the work.

Pat explained that the rest of the articles are all appropriations and that there is an explanation for each appropriation in the town report. LaDonna noted that Lynn from the OEVNA and a representative from Missisquoi Valley Ambulance were available in the meeting for questions.

Pat read articles 9-17 with no comments or questions asked.

Article 18 - Shall the voters of the Town of Westfield appropriate \$34,294 to Missisquoi Valley Ambulance Service, Inc.? Kristina Young was in attendance as a representative of Missisquoi Valley Ambulance. Jacques thought it would be good to have Kristina explain why the appropriation was higher this year. She explained one reason for the increase was due to payroll changes. Raises in pay and pay for on-call personnel for the full 24 hours not just during the daytime. This was done in hopes of retaining current personnel and hopefully attracting new personnel. Jacques thanked the ambulance service for opening their meetings over the past year to Selectboard members. He also noted that they have done a good job paying down an IRS debt left to them by the previous administration, which was around \$100,000 and is now down to around \$60,000. Once they get the bill paid off, they can get their 501C3 non-profit status back and will be able to qualify for grants.

Pat read articles 19-26 with no comments or questions asked.

Article 27 - Shall the voters of the Town of Westfield appropriate \$2,500 to Orleans Essex VNA & Hospice, Inc.? Lynn Limoges from OEVNA was present to answer questions. There were none and she was thanked for attending.

Pat read articles 28-34 with no comments or questions asked.

Article 35 - Shall the voters of the Town of Westfield appropriate \$100 to Vermont Rural Fire Protection Task Force (RFP) - Vt. Assoc. of Conservation Districts (VACD)? Richard and Jacques explained that they receive grants through the VACD, including three this past year.

Pat read article 36 with no comments or questions asked.

Article 37 - Shall the voters approve general government fund expenditures of \$302,721.75, of which \$149,605.39 shall be raised by non-tax revenues and \$153,116.36 shall be raised by municipal taxes? The proposed 2022 budget is up 9.89% from the proposed budget of 2021. Note: Appropriations are not included in the above general government fund expenditures. Voter approved appropriations will be added as presented in the Selectboards budget in the Town Report. Jacques spoke regarding a typo in the 2021 actual column of the budget, recycling expense, for \$14,200. This line-item amount was incorrectly doubled. This cost was for the building of a concrete pad and wall for the dumpster at the recycling center and was only \$7,100. This does not affect the current budget figures. Jacques then spoke regarding the current budget numbers and noted that they try to keep the budget as low as they can without cutting any corners. He also thanked LaDonna and Lisa for the time they put into working on the budget. Richard noted a couple building improvement projects that increased the budget including the library roof and a building at the cemetery.

Pat read article 38 with no comments or questions.

LaDonna wanted to thank Normand Piette for helping to install the Christmas lights on the Town Common. His name was accidentally left out of the town thank you section in the Town Report. She also informed everyone that there is an opening for the Selectboard Clerk. She will be stepping down from this position. The position entails taking minutes for the Selectboard meetings and doing other work with the Selectboard over time with training. She is also looking for someone to be an assistant clerk one day a week, possibly someone who is interested in becoming Town Clerk one day. This position needs to be filled by a Westfield resident. Pat inquired as to the requirements of the Selectboard Clerk. LaDonna explained that the board meets once a month, and it takes about an hour to type up each page of minutes. That is a paid position.

Pat opened the floor for any thoughts or questions regarding ARPA funds. Jacques spoke initially about what the ARPA funds are. It is Covid money that each town received, Westfield getting \$148,566.23 over two years. No decisions have been made on what to do with the money yet, and no process on how to spend the funds has been determined. The Selectboard is open to suggestions from the community. One of the ideas being discussed is digitizing the town records. LaDonna explained that all the records would need to be scanned in order to be accessed digitally. During the covid shutdown it was difficult for people to come into the Town Clerks office to go through the vault and find the records they need. This would also help with less people physically touching the records. Each book costs around \$300 and to restore a book is \$3200. The town would still receive \$1 per page for copies, even if the records were digitized. The initial cost to start this process would be around \$50,000. The vault records go back to 1801. Richard would like to have Informational Meetings and get input from the townspeople before any of this money is spent.

Pat reminded everyone that the School Informational Meeting is February 28<sup>th</sup> at 6pm, through Google Meets. LaDonna let everyone know that the link is on the town website and on Facebook. Andrew Emery will be the write-in candidate for the Westfield School Board position. He was unable to be at the meeting tonight but will be at the School Informational Meeting. He will need five votes to win as he is a write-in.

Jacques thanked everyone for attending and thanked LaDonna and Lisa for all their work on the budgets and the town report. He also thanked Pat for being the moderator as well as all the Town Officers and everyone who has stepped up to help at the Recycling Center.

Richard motioned to adjourn the meeting at 6:48, Jacques seconded.

Respectfully submitted,

Niki Dunn  
Selectboard Clerk

**TOWN OF WESTFIELD**  
**TOWN OFFICER PHONE LIST**  
 ♦ **Sorted Alphabetically by Office** ♦

Town Officer	Term Expires	Phone Number
<b><u>Auditors</u></b> ♦ Voters passed Article 8 by Australian ballot on March 1, 2022, eliminating the office of Town Auditor, with future audits to be provided by a public accountant licensed in the State in accordance with 17 V.S.A. 2651b(a).		
<b><u>Constables</u></b> ♦ elected for a term of 1 year		
Jerry Bouchard, Jr.-1 <sup>st</sup> Constable	2023	752-7661
Mike Piper-2 <sup>nd</sup> Constable	2023	744-6304
<b><u>Delinquent Tax Collector</u></b> ♦ elected for a term of 1 year		
Joyce Crawford	2023	744-8085
<b><u>E 9-1-1 Coordinator</u></b> ♦ appointed by Selectboard		
Scott Dunn		673-3521
<b><u>Emergency Management Coordinator</u></b> ♦ appointed by Selectboard		
Dan Backus		744-6827
<b><u>Fire Warden</u></b> ♦ appointed by Selectboard		
Jim Crawford		744-8085
<b><u>Health Officer</u></b> ♦ appointed by State Health Commissioner		
Shelley Martin		595-1888
<b><u>Justices of the Peace</u></b> ♦ elected for a term of 2 years ♦ also Board of Civil Authority Members		
Joyce Crawford	2025	744-8085
Yvan LaPlume	2025	744-9927
Anne Lazor	2025	744-6855
Michael Piper	2025	744-6304
Pat Sagui	2025	744-2345
<b><u>Librarian</u></b> ♦ appointed by Selectboard		
MaryLee Daigle		744-8258
<b><u>Listers</u></b> ♦ elected for a term of 3 years ♦ also Board of Abatement Members		
Danny Young	2023	744-6122
Scott Dunn	2024	673-3521
Shelley Martin	2025	595-1888
<b><u>Moderator</u></b> ♦ elected for a term of 1 year		
Pat Sagui	2023	744-2345

<b>Town Officer</b>	<b>Term Expires</b>	<b>Phone Number</b>
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**Planning Commission** ♦ appointed by Selectboard ♦ also Board of Adjustment Members

Brian Dunn		744-2441
Kitty Edwards		323-3704
Ellen Fox		355-9853
Loren Petzoldt, Vice Chair		744-6532
Pat Sagui, Chair		744-2345

**Road Commissioner** ♦ appointed by Selectboard

Eric Kennison		744-6457 or 673-5648 ♦ cell
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**School Director - North Country Union High School** ♦ elected for a term of 3 years

Vacant Position \*

**School Directors - Westfield School Board** ♦ elected for a term of 3 years

Kevin Amyot	2023	744-6230
Nicole Dunn	2024	673-4861
Andrew Emery	2025	203-767-0216

**School Treasurers** ♦ elected for a term of 1 year

Tara Morse ♦ Jay-Westfield Joint School	2023	988-2996
Rita Petzoldt ♦ Westfield Town School District	2023	744-6532

**Selectboard** ♦ elected for a term of 3 years ♦ also serve as Library Trustees, Cemetery Commissioners, Town Service Officers, Tree Wardens & Board of Civil Authority Members

Anne Lazor ♦ Vice Chair	2023	744-6855
Richard Degre	2024	744-2427
Jacques Couture ♦ Chair	2025	744-2733

**Town Clerk** ♦ elected for a term of 3 years ♦ also Board of Civil Authority Member

LaDonna Dunn	2024	744-2484 or 673-9001 ♦ cell
Karen Blais ♦ Assistant Town Clerk (Appointed by Clerk)		744-2484

**Town Treasurer** ♦ elected for a term of 3 years ♦ also Board of Abatement Member

Lisa Deslandes	2024	744-2484
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**Zoning Administrator (ZA)** ♦ appointed by Selectboard

Will Young		715-3077
Andrew Emery (Assistant ZA)		

\* Those interested in being considered for a vacant Officer position should submit a Letter of Interest to the Town Clerk marked, Attention: Selectboard. Please submit via mail, drop box at the Clerk's office or email to [townofwestfield@comcast.net](mailto:townofwestfield@comcast.net).

We welcome your participation!



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## STATEMENT OF DELINQUENT TAXES FOR 2022

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Delinquent Taxes to Tax Collector	\$ 78,437.37
Total Adjustments (State Payments)	(\$ 0.00)
Grand Total to Tax Collector	\$ 78,437.37
Total Collected in 2022	(\$ 64,948.79)
Total Abated	(\$ 0.00)
<b>GRAND TOTAL OF UNCOLLECTED TAXES</b>	<b><u>\$ 13,488.58</u></b>

Respectfully submitted,

Joyce Crawford  
Delinquent Tax Collector

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## TREASURER'S REPORT FOR 2022

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Voters passed Article 8 by Australian ballot at the March 1, 2022, Town Meeting election, eliminating the office of Town Auditor. Future audits will now be provided by a public accountant licensed in the State in accordance with 17 V.S.A. 2651b(a). I'm happy to inform you that the governmental audit services for the Town of Westfield will be conducted by Telling & Hillman P.C., located in Middlebury, Vermont. Telling & Hillman, P.C. find that March 2023 will be a good time to perform the audit for calendar year 2022. If all goes well, we will have their report available for public viewing by April 30, 2023. We plan to post the audit findings on the town website at [www.westfield.vt.gov](http://www.westfield.vt.gov) for viewing or you may request a copy by calling the Town Office at 802-744-2484.

It has been a pleasure to work on behalf of our community as your Town Treasurer for the past year. I look forward to meeting more of you in 2023.

Sincerely,

Lisa Deslandes  
Treasurer

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## STATEMENT OF TOWN INVESTMENTS- Calendar Year 2022

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**2022 INVESTMENT SUMMARY:** The Town of Westfield currently has investments with Edward Jones, North Country Federal Credit Union and Community National Bank.

The North Country Federal Credit Union CD will mature in April 2026. The Community National Bank CD's will mature 1/7/26. All figures were taken from December 2022 bank statements.

The total investment value is noted as \$264,755.40. See the chart on the next page for the breakdown of investment.

Investment Name	Balance 2020	Balance 2021	Change 2022	Balance 2022
<b>EDWARD JONES</b>				
North Hill Cemetery CD	\$12,363.27	\$12,084.59	(\$70.96)	\$12,013.63
Westfield Cemetery CD	\$31,933.03	\$31,213.24	(\$183.29)	\$31,029.95
Grader Fund	\$48,636.89	\$47,359.26	(\$278.10)	\$47,081.16
Grader Fund	\$5,464.45	\$5,263.90	(\$347.35)	\$4,916.55
Library Fund	\$58,525.61	\$67,632.58	(\$7,079.03)	\$60,553.55
Money Market	\$4,397.77	\$6,823.65	(\$40.07)	\$6,783.58
<b>TOTAL BALANCE</b>	<b>\$161,321.02</b>	<b>\$170,377.22</b>	<b>(\$7,998.80)</b>	<b>\$162,378.42</b>
<b>NORTH COUNTRY CREDIT UNION</b>				
Reappraisal CD #2187 Matures 4/15/2026	\$4,344.49	\$4,483.37	\$33.60	\$ 4,516.97
Regular Share		\$102.40	\$0.15	\$102.55
Checking debit card #70	\$488.35	\$500.00	(\$253.38)	\$246.62
Savings #25	\$59.79	\$64.41	0.08	\$60.49
<b>TOTAL BALANCE</b>	<b>\$4,892.62</b>	<b>\$5,146.18</b>	<b>(219.55)</b>	<b>\$4,926.63</b>
<b>COMMUNITY NATIONAL BANK 12/31/20</b>				
Unexpected Expense Matures 1/7/26 #731578370	\$10,000.00	\$12,962.42	\$10,087.62	\$23,050.04
Grader Fund 1 Matures 1/7/26 #731579170	\$7,500.00	\$15,046.81	\$8,100.56	\$23,147.37
Reappraisal Fund Matures 1/7/26 #731580570	\$5,000.00	\$5,031.21	\$4,012.32	\$9,043.53
Good Neighbor Fund Matures 1/7/26 #731581370	\$10,000.00	\$41,926.16	\$283.25	\$42,209.41
<b>TOTAL BALANCE</b>	<b>\$32,500.00</b>	<b>\$74,966.60</b>	<b>\$14,265.40</b>	<b>\$97,450.35</b>
<b>TOTAL TOWN INVESTMENT</b>	<b>\$198,713.65</b>	<b>\$250,490.00</b>	<b>\$14,265.40</b>	<b>\$264,755.40</b>

**TOWN OF WESTFIELD**  
**COMPARATIVE BUDGET REPORT-GENERAL GOVERNMENT (pgs. 18-21)**

Account	Budget FY22	Actual FY22	Budget FY23	
<b>1-6 GENERAL GOVERNMENT FUND REVENUE</b>				
<b>1-6-01 TAX RELATED - GEN. GOVT. REVENUE</b>				
1-6-01-01.01	Property Taxes -Current	\$247,074.53	\$219,316.61	\$0.00
1-6-01-02.00	Delinquent Taxes Collected	\$15,666.08	\$15,666.00	\$13,488.58
1-6-01-03.00	Delinquent Tax Interest	\$1,000.00	\$1,075.67	\$1,000.00
1-6-01-04.00	Delinquent Penalties	\$1,259.31	\$5,333.18	\$6,000.00
<b>Total TAX RELATED-GEN. GOVT REVENUE</b>		<b>\$264,999.92</b>	<b>\$241,391.46</b>	<b>\$20,488.58</b>
<b>1-6-02 STATE OF VERMONT REVENUE</b>				
1-6-02-01.00	Land Use / Hold Harmless	\$32,000.00	\$41,830.00	\$40,000.00
1-6-02-02.00	Pilot - ANR & State Garage	\$24,000.00	\$28,200.87	\$28,000.00
1-6-02-04.00	Reappraisal - State Money	\$4,000.00	\$3,978.00	\$4,000.00
1-6-02-05.00	Equalization Study Money	\$475.00	\$468.00	\$475.00
<b>Total STATE OF VERMONT REVENUE</b>		<b>\$60,475.00</b>	<b>\$74,476.87</b>	<b>\$72,475.00</b>
<b>1-6-03 CLERKS OFFICE REVENUE</b>				
1-6-03-01.00	Recording Fees	\$7,000.00	\$8,369.00	\$7,000.00
1-6-03-02.00	Copies	\$1,000.00	\$1,021.45	\$1,000.00
1-6-03-03.00	Animal License	\$1,400.00	\$1,710.00	\$1,500.00
1-6-03-04.00	Liquor License	\$70.00	\$70.00	\$70.00
1-6-03-06.00	DMV Fees	\$60.00	\$75.00	\$60.00
1-6-03-07.00	Zoning Permits	\$1,000.00	\$1,350.00	\$1,000.00
1-6-03-08.00	Cemetery Lot Sales	\$1,000.00	\$1,100.00	\$1,000.00
1-6-03-09.00	Marriage License	\$150.00	\$610.00	\$150.00
1-6-03-10.00	Vault Fees	\$250.00	\$230.00	\$250.00
1-6-03-11.00	Restore. Fund Collected	\$2,500.00	\$2,904.00	\$2,500.00
<b>Total CLERKS OFFICE REVENUE</b>		<b>\$14,430.00</b>	<b>\$17,439.45</b>	<b>\$14,530.00</b>
<b>1-6-09 MISCELLANEOUS REVENUE</b>				
1-6-09-01.00	Interest on Bank Accounts	\$2,300.00	\$1,821.62	\$16,000.00
1-6-09-02.00	Good Neighbor Fund - Wind	\$10,000.00	\$10,000.00	\$8,250.00
1-6-09-05.00	Misc. Revenue	\$0.00	\$1,376.89	\$0.00
1-6-09-99.00	Edward Jones Investment Inter.	\$0.00	\$18,860.47	\$0.00
<b>Total MISCELLANEOUS REVENUE</b>		<b>\$12,300.00</b>	<b>\$32,058.98</b>	<b>\$24,250.00</b>
<b>1-6-40 COMMUNITY CENTER</b>				
1-6-40-01.01	Community Center Rent	\$450.00	\$1,150.00	\$750.00
<b>Total COMMUNITY CENTER REVENUE</b>		<b>\$450.00</b>	<b>\$1,150.00</b>	<b>\$750.00</b>
<b>1-6-45 LIBRARY REVENUE</b>				
1-6-45-01.02	Library - Donations	\$0.00	\$200.00	\$100.00
1-6-45-01.03	Library - Copies	\$25.00	\$0.00	\$0.00
1-6-45-04.05	Library Investment Fund-Transfer In	\$6,000.00	\$0.00	\$0.00
<b>Total LIBRARY REVENUE</b>		<b>\$6,025.00</b>	<b>\$200.00</b>	<b>\$100.00</b>
<b>1-6-50 RECYCLING REVENUE</b>				
1-6-50-01.00	Recycling Revenue-Trash Fees	\$35,000.00	\$36,284.81	\$35,000.00

Account		Budget FY22	Actual FY22	Budget FY23
1-6-50-01.01	Tire Revenue	\$1,500.00	\$1,771.50	\$2,000.00
1-6-50-01.03	Steel Revenue	\$500.00	\$1,146.10	\$1,000.00
1-6-50-01.04	Cans Income	\$1,000.00	\$1,173.55	\$1,000.00
<b>Total RECYCLING REVENUE</b>		<b>\$38,000.00</b>	<b>\$40,375.96</b>	<b>\$39,000.00</b>
<b>TOTAL REVENUES-GENERAL GOVT. FUND</b>		<b>\$396,679.92</b>	<b>\$407,092.72</b>	<b>\$171,593.58</b>

### 1-7 GENERAL GOVERNMENT EXPENSES

#### 1-7-10 PAYROLL EXPENSE

1-7-10-10.02	Selectboard	\$5,000.00	\$5,000.00	\$5,000.00
1-7-10-10.03	Town Clerk	\$40,500.00	\$36,154.00	\$45,000.00
1-7-10-10.04	Treasurer	\$16,500.00	\$11,558.89	\$20,558.00
1-7-10-10.05	Office Assistant	\$13,000.00	\$10,152.24	\$18,750.00
1-7-10-10.06	Listers	\$10,000.00	\$11,157.87	\$12,000.00
1-7-10-10.07	Auditors	\$1,200.00	\$315.00	\$0.00
1-7-10-10.08	Election Officials	\$1,500.00	\$2,502.04	\$1,500.00
1-7-10-10.09	Delinquent Tax Collector	\$7,000.00	\$5,984.04	\$6,000.00
1-7-10-10.10	Constables	\$750.00	\$900.00	\$750.00
1-7-10-10.20	Zoning Administrator	\$750.00	\$1,522.67	\$1,100.00
1-7-10-11.00	FICA/Medicare Expense	\$7,800.00	\$8,843.26	\$10,000.00
1-7-10-12.00	VMERS Expense	\$2,733.75	\$2,940.74	\$2,925.00
1-7-10-12.01	U. I. Tax Exp.	\$1,500.00	\$644.91	\$700.00
1-7-10-13.00	911 Coordinator Payroll	\$500.00	\$255.00	\$300.00
1-7-10-14.00	Planning Commission	\$2,000.00	\$1,575.00	\$1,000.00
1-7-10-15.00	Health Officer	\$325.00	\$0.00	\$200.00
1-7-10-16.00	Assistant Treasurer	\$3,000.00	\$0.00	\$1,000.00
1-7-10-17.00	Zoning Bylaw Consultant	\$0.00	\$1,845.00	\$2,000.00
<b>Total PAYROLL EXPENSE</b>		<b>\$114,058.75</b>	<b>\$101,350.66</b>	<b>\$128,783.00</b>

#### 1-7-15 TOWN OFFICE EXPENSE

1-7-15-20.00	Town Office - Supplies	\$2,000.00	\$1,704.16	\$2,000.00
1-7-15-20.01	Town Office - Postage	\$1,000.00	\$963.60	\$1,000.00
1-7-15-21.00	Town Office - Equipment Maintenance	\$1,350.00	\$1,618.62	\$1,500.00
1-7-15-23.00	Zoom Expense	\$150.00	\$179.88	\$200.00
1-7-15-30.00	Town Office - Electricity	\$1,500.00	\$1,056.82	\$1,500.00
1-7-15-31.00	Town Office - Heat	\$1,500.00	\$1,475.59	\$2,000.00
1-7-15-32.00	Town Office - Telephone	\$3,000.00	\$3,180.03	\$3,500.00
1-7-15-33.00	Town Office - Water	\$480.00	\$480.00	\$480.00
1-7-15-34.00	Preserve Town Records	\$0.00	\$1,163.06	\$3,000.00
1-7-15-35.00	NEMRC	\$10,000.00	\$3,452.52	\$0.00
1-7-15-35.02	NEMRC - Cloud Expenses	\$240.00	\$0.00	\$240.00
1-7-15-35.03	NEMRC - Disaster Recovery Expense	\$1,300.00	\$778.99	\$1,000.00
1-7-15-35.04	NEMRC - Annual Support	\$5,200.00	\$5,530.45	\$6,000.00
1-7-15-36.00	Town Office - Maintenance	\$4,000.00	\$4,060.23	\$4,000.00
1-7-15-37.00	Town Office - Marr. License Fee to State	\$120.00	\$550.00	\$240.00
1-7-15-39.00	Town Office - Animal License Expense	\$700.00	\$839.69	\$850.00
<b>Total TOWN OFFICE EXPENSE</b>		<b>\$32,540.00</b>	<b>\$27,033.64</b>	<b>\$27,510.00</b>

#### 1-7-20 GENERAL EXPENSES

1-7-20-29.00	Accountants Auditors	\$0.00	\$0.00	\$7,900.00
1-7-20-30.00	Electric Street/Common	\$4,000.00	\$4,073.91	\$4,500.00
1-7-20-42.00	Member. Dues & Subscriptions.	\$3,000.00	\$3,699.98	\$3,600.00
1-7-20-42.01	Ambulance Serv.-Newport Ambulance	\$0.00	\$0.00	\$40,000.00

<b>Account</b>		<b>Budget FY22</b>	<b>Actual FY22</b>	<b>Budget FY23</b>
1-7-20-43.00	Employee Training	\$1,300.00	\$811.00	\$1,300.00
1-7-20-46.01	Legal Fees	\$500.00	\$60.00	\$1,000.00
1-7-20-47.01	Mileage Reimbursement	\$200.00	\$373.68	\$200.00
1-7-20-48.01	Property & Casualty Insurance	\$11,932.00	\$10,413.50	\$11,000.00
1-7-20-48.02	Workman's Comp Insurance	\$4,324.00	\$2,311.25	\$2,500.00
1-7-20-50.00	Supplies for Town	\$0.00	\$0.00	\$200.00
1-7-20-62.01	North Hill Cemetery	\$2,000.00	\$1,100.02	\$1,200.00
1-7-20-62.02	Westfield Cemetery	\$4,000.00	\$6,372.78	\$4,000.00
1-7-20-71.00	County Taxes	\$11,000.00	\$10,751.82	\$11,000.00
1-7-20-72.00	Advertising	\$300.00	\$138.00	\$200.00
1-7-20-74.00	Transfer to Good Neighbor Fund-CD	\$10,000.00	\$10,000.00	\$8,250.00
1-7-20-80.00	Medical Insurance Expense	\$7,777.00	\$7,909.06	\$9,500.00
1-7-20-81.00	Print Town Report	\$850.00	\$753.45	\$900.00
1-7-20-95.00	Lister's Expense	\$0.00	\$265.00	\$300.00
1-7-20-95.03	Transfer out-Reappraisal	\$4,000.00	\$3,978.00	\$4,000.00
1-7-20-98.00	Maps	\$1,000.00	\$1,000.00	\$1,000.00
1-7-20-99.00	Unexpected Expense	\$10,000.00	\$10,000.00	\$0.00
<b>Total GENERAL EXPENSES</b>		<b>\$76,183.00</b>	<b>\$74,011.45</b>	<b>\$112,550.00</b>
<b>1-7-30 PLAYGROUND EXPENSE</b>				
1-7-30-20.00	Playground Maintenance	\$600.00	\$1,182.50	\$1,300.00
<b>Total PLAYGROUND EXPENSE</b>		<b>\$600.00</b>	<b>\$1,182.50</b>	<b>\$1,300.00</b>
<b>1-7-40 COMMUNITY CENTER EXPENSE</b>				
1-7-40-30.00	C.C. - Electricity	\$1,500.00	\$1,258.43	\$1,500.00
1-7-40-31.00	C.C. - Heat	\$3,500.00	\$4,575.79	\$5,000.00
1-7-40-32.00	C.C. - Telephone	\$600.00	\$837.16	\$730.00
1-7-40-33.00	C.C. - Water	\$480.00	\$600.00	\$480.00
1-7-40-34.00	C.C. - Supplies	\$200.00	\$106.82	\$200.00
1-7-40-35.00	C.C. - Gas	\$500.00	\$912.21	\$1,000.00
1-7-40-62.00	C.C. - Maintenance	\$6,000.00	\$9,437.69	\$8,500.00
<b>Total COMMUNITY CENTER EXPENSE</b>		<b>\$12,780.00</b>	<b>\$17,728.10</b>	<b>\$17,410.00</b>
<b>1-7-45 LIBRARY EXPENSE</b>				
1-7-45-10.11	Librarian Payroll	\$8,000.00	\$8,455.13	\$9,000.00
1-7-45-19.00	Library - Books Purchases	\$700.00	\$0.00	\$700.00
1-7-45-20.00	Library - Supplies	\$300.00	\$408.35	\$425.00
1-7-45-30.00	Library - Electricity	\$800.00	\$647.15	\$800.00
1-7-45-31.00	Library - Heat	\$3,500.00	\$4,205.02	\$4,500.00
1-7-45-32.00	Library - Telephone	\$650.00	\$684.83	\$650.00
1-7-45-33.00	Library - Programs	\$500.00	\$355.48	\$500.00
1-7-45-62.00	Library - Maintenance	\$2,000.00	\$2,153.72	\$2,000.00
1-7-45-63.00	Library - Training	\$500.00	\$0.00	\$500.00
1-7-45-64.00	Library Cap. Improvement	\$6,000.00	\$0.00	\$0.00
<b>Total LIBRARY EXPENSE</b>		<b>\$22,950.00</b>	<b>\$16,909.68</b>	<b>\$19,075.00</b>
<b>1-7-50 RECYCLING</b>				
1-7-50-10.00	Recycling Expenses	\$20,000.00	\$21,681.20	\$25,000.00
1-7-50-10.14	Recycling Payroll	\$13,000.00	\$9,294.59	\$14,500.00
1-7-50-10.15	Tire Expense	\$3,500.00	\$2,793.00	\$3,500.00
1-7-50-10.17	Recycling Supplies	\$100.00	\$5.30	\$0.00

Account		Budget FY22	Actual FY22	Budget FY23
1-7-50-10.19	Recycling Pick-Up Fees	\$3,500.00	\$3,380.50	\$3,500.00
1-7-50-10.20	Recycling Membership Fee	\$510.00	\$448.56	\$500.00
1-7-50-10.22	Recycling Capital Improvement	\$3,000.00	\$2,676.00	\$0.00
<b>Total RECYCLING EXPENSE</b>		<b>\$43,610.00</b>	<b>\$40,279.15</b>	<b>\$47,000.00</b>
<b>Total EXPENSES-GENERAL GOVERNMENT</b>		<b>\$302,721.75</b>	<b>\$278,495.18</b>	<b>\$353,628.00</b>

**1-8-95 APPROPRIATIONS**

1-8-95-95.01	Fire Protection-Troy	\$28,974.77	\$28,974.77	\$28,974.77
1-8-95-95.02	Fire Protection-Montgomery	\$4,000.00	\$4,000.00	\$4,000.00
1-8-95-95.03	Orleans Country Sheriff	\$14,822.40	\$11,161.80	\$15,602.00
1-8-95-95.04	Missisquoi Valley Ambulance	\$34,294.00	\$34,294.00	\$0.00
1-8-95-95.05	Orleans Essex VNA	\$2,500.00	\$2,500.00	\$2,500.00
1-8-95-95.06	Am. Leg. Jay Peak Post #28	\$250.00	\$250.00	\$250.00
1-8-95-95.07	American Red Cross	\$500.00	\$500.00	\$500.00
1-8-95-95.08	NEK Council on Aging	\$300.00	\$300.00	\$300.00
1-8-95-95.09	Felines & Friends Foundation	\$100.00	\$100.00	\$100.00
1-8-95-95.10	Green Mt. Farm to School	\$900.00	\$900.00	\$1,200.00
1-8-95-95.11	Green Up Vermont	\$50.00	\$50.00	\$50.00
1-8-95-95.13	Jay Food Shelf	\$500.00	\$500.00	\$500.00
1-8-95-95.15	Jay Focus Group & Halloween Party	\$200.00	\$200.00	\$250.00
1-8-95-95.16	Missisquoi River Basin Assoc.	\$300.00	\$300.00	\$300.00
1-8-95-95.17	No. Co. Friends of VT Symphony Orch.	\$100.00	\$100.00	\$100.00
1-8-95-95.19	NEK Human Services	\$1,072.00	\$1,072.00	\$1,072.00
1-8-95-95.20	NEK Learning Services	\$200.00	\$200.00	\$250.00
1-8-95-95.21	Orleans Co. Citizen Advocacy	\$500.00	\$500.00	\$500.00
1-8-95-95.22	Pope Mem. Front. Animal Shelter	\$500.00	\$500.00	\$500.00
1-8-95-95.23	Old Stone House Museum	\$700.00	\$700.00	\$700.00
1-8-95-95.24	Rural Comm. Transport. RCT	\$600.00	\$600.00	\$600.00
1-8-95-95.25	Troy & Area Lions Club-Mealsite	\$1,000.00	\$1,000.00	\$500.00
1-8-95-95.26	Umbrella	\$400.00	\$400.00	\$400.00
1-8-95-95.27	VT Center for Independ. Living	\$95.00	\$95.00	\$95.00
1-8-95-95.28	VT Rural Fire Prot. Task Force	\$100.00	\$100.00	\$100.00
1-8-95-95.29	Orleans Co. Fair Assoc.	\$500.00	\$500.00	\$500.00
1-8-95-95.30	Big Heavy World	\$250.00	\$0.00	\$250.00
1-8-95-95.31	VT Family Network	\$250.00	\$250.00	\$250.00
<b>Total APPROPRIATION EXPENSE</b>		<b>\$93,958.17</b>	<b>\$90,047.57</b>	<b>\$60,343.77</b>

**TOTAL EXPENDITURES-GEN. GOVT. including APPROPRIATIONS**

**\$396,679.92      \$368,542.75      \$413,971.77**

**NET                                      \$0.00      \$38,549.97      (\$242,378.19)**



## TOWN OF WESTFIELD

### **COMPARATIVE BUDGET REPORT-HIGHWAY FUND (pgs. 22-23)**

Account	Budget FY22	Actual FY22	Budget FY23
<b>2-6 REVENUE-HIGHWAY FUND</b>			
<b>2-6-01 PROPERTY TAX REVENUE</b>			
2-6-01-01.00     Property Taxes	\$392,213.00	\$392,213.00	\$340,435.70
<b>Total PROPERTY TAX REVENUE</b>	<b>\$392,213.00</b>	<b>\$392,213.00</b>	<b>\$340,435.70</b>
<b>2-6-02 HIGHWAY REVENUE</b>			
2-6-02-01.00     State Aid To Highways	\$53,000.00	\$57,433.56	\$57,000.00
2-6-02-02.00     Road Fines	\$1,000.00	\$583.00	\$600.00
2-6-03-01.00     Overweight Permits	\$200.00	\$230.00	\$200.00
2-6-03-12.00     Better Roads Grant RTE 58	\$0.00	\$0.00	\$15,048.00
2-6-03-13.00     NVDA Grants-In-Aid	\$7,820.00	\$7,820.00	\$12,500.00
2-6-03-14.00     Better Roads Grant Buck Hill/Rte. 100	\$16,000.00	\$0.00	\$16,000.00
2-6-10-16.00     Wild and Scenic Grant	\$5,000.00	\$5,000.00	\$10,000.00
2-6-10-16.01     Misc. Highway Revenues	\$0.00	\$1,800.00	\$1,200.00
2-6-10-18.00     Carryover from Previous Year	\$0.00	\$0.00	\$28,072.30
<b>TOTAL REVENUES-HIGHWAY FUND</b>	<b>\$475,233.00</b>	<b>\$465,079.56</b>	<b>\$481,056.00</b>
<b>2-7 HIGHWAY EXPENSES</b>			
<b>2-7-10 HIGHWAY PAYROLL EXPENSE</b>			
2-7-10-10.01     Payroll	\$33,888.00	\$35,579.84	\$42,000.00
2-7-10-11.00     FICA/Medicare Expense	\$2,593.00	\$2,332.14	\$3,150.00
2-7-10-12.00     VMERS Expense	\$2,067.00	\$2,605.51	\$2,650.00
2-7-10-13.00     Hwy Medical Insurance Expense	\$7,777.00	\$9,205.92	\$9,316.00
2-7-10-14.00     Unemployment Expense	\$338.00	\$133.07	\$450.00
<b>Total HIGHWAY PAYROLL EXPENSE</b>	<b>\$46,663.00</b>	<b>\$49,856.48</b>	<b>\$57,566.00</b>
<b>2-7-15 TOWN GARAGE EXPENSE</b>			
2-7-15-20.00     Town Garage - Supplies	\$250.00	\$0.00	\$250.00
2-7-15-30.00     Town Garage - Electricity	\$1,600.00	\$1,359.05	\$1,600.00
2-7-15-31.00     Town Garage - Heat	\$4,000.00	\$3,945.63	\$5,000.00
2-7-15-33.00     Town Garage - Water	\$480.00	\$480.00	\$480.00
2-7-15-98.00     Town Garage - Capital Improvement	\$7,500.00	\$4,961.23	\$2,500.00
2-7-15-99.00     Town Garage - Maintenance	\$1,500.00	\$2,753.03	\$1,500.00
<b>Total TOWN GARAGE EXPENSE</b>	<b>\$15,330.00</b>	<b>\$13,498.94</b>	<b>\$11,330.00</b>
<b>2-7-20 GENERAL HIGHWAY EXPENSE</b>			
2-7-20-54.00     Grader Expenses	\$6,000.00	\$8,472.37	\$8,000.00
2-7-20-59.00     MRGP Permit	\$740.00	\$500.00	\$500.00
2-7-20-95.02     Transfer To Grader Reserve	\$8,000.00	\$8,000.00	\$8,000.00
2-7-20-99.00     Misc. Expenditures	\$0.00	\$78.22	\$0.00
<b>Total GENERAL HIGHWAY EXPENSE</b>	<b>\$14,740.00</b>	<b>\$17,050.59</b>	<b>\$16,500.00</b>

Account		Budget FY22	Actual FY22	Budget FY23
<b>2-7-25 ROAD MAINTENANCE</b>				
2-7-25-45.00	Hired Equipment	\$213,200.00	\$176,664.84	\$245,000.00
2-7-25-55.01	Gravel & Sand	\$41,100.00	\$43,256.50	\$56,100.00
2-7-25-55.03	Salt	\$8,000.00	\$9,407.04	\$8,000.00
2-7-25-55.05	Paving	\$60,000.00	\$64,187.09	\$30,000.00
2-7-25-55.06	Chloride & Calcium	\$8,000.00	\$0.00	\$8,000.00
2-7-25-56.00	Culverts	\$4,000.00	\$2,852.00	\$4,000.00
2-7-25-57.00	Road Signs	\$500.00	\$187.78	\$500.00
2-7-25-57.01	Radar Speed Sign Maintenance	\$500.00	\$162.50	\$500.00
2-7-25-58.00	Guard Rails	\$1,000.00	\$0.00	\$1,000.00
2-7-25-63.00	Balance Rock Road	\$30,000.00	\$16,553.50	\$0.00
<b>Total ROAD MAINTENANCE</b>		<b>\$366,300.00</b>	<b>\$313,271.25</b>	<b>\$353,100.00</b>
<b>2-7-27 HIGHWAY GRANT EXPENSES</b>				
2-7-27-02.00	Better Roads Grant RTE 58	\$0.00	\$0.00	\$18,810.00
2-7-27-09.00	Better Roads Grant Buck Hill/Rte. 100	\$20,000.00	\$37,830.00	\$0.00
2-7-27-10.00	Grants-in-Aid / NVDA	\$6,700.00	\$0.00	\$13,750.00
2-7-27-26.00	Wild & Scenic Grant Expense	\$5,500.00	\$5,500.00	\$10,000.00
<b>Total HIGHWAY GRANT EXPENSES</b>		<b>\$32,200.00</b>	<b>\$43,330.00</b>	<b>\$42,560.00</b>
<b>TOTAL EXPENDITURES-HIGHWAY FUND</b>		<b>\$475,233.00</b>	<b>\$437,007.26</b>	<b>\$481,056.00</b>
<b>NET</b>		<b>\$0.00</b>	<b>\$28,072.30</b>	<b>\$0.00</b>



**FOR EVERYONES SAFETY:** The Road Crew does their best to avoid causing damage to personal property, but despite their best efforts, sometimes items within the town highway right-of-way get damaged, either by snow removal or other highway maintenance equipment. Please be aware, the town is not responsible for damages obtained within the 49 ½ foot right-of-way. Also be advised, that placing objects such as vehicles, fences, trees, signs, etc. within these boundaries can cause the objects to be removed at the owner's expense.

**SATURDAY MORNINGS AT RECYCLING—A FRIENDLY REMINDER:** For everyone's safety, please do not park in front of the garage doors at the Town Garage on Saturday mornings during recycling. The road crew is working hard to keep our roads clear. The road crew needs to be able to move their equipment in and out of the garages. It's a challenge to see those little cars when backing out of the bays and maneuvering around the sand pile and parking lot.

**THANK YOU FROM THE ROAD CREW !!**

# REPORTS FROM TOWN BOARDS & AGENCIES (Non-Appropriation)

## SELECTBOARD REPORT; 2022, a year in review and a look forward to 2023 by Jacques Couture, Board Chair

The lingering effect of Covid led us to the decision to not hold an in-person Town Meeting in March of 2022.



In September of 2022, there was a memorial balsam Christmas tree planted at the Town Common in honor of long time Westfield Selectboard and all-around citizen, Yves Daigle. The tree was donated by the Northeast Kingdom Solid Waste Management District. It was a nice opportunity for our citizens to gather and enjoy some time together.



In early December there was another gathering at the Common to enjoy a warm bonfire, some Holiday Season caroling, warm beverages, donuts and cookies. Santa even made an appearance on a fire truck! Close to 100 people showed up. It seemed good to return to a fun tradition that has been going on for many years prior to Covid!



This year, we will be holding an in-person Town Meeting where we're looking forward to returning to doing Town business in a public session where citizens can listen to reports and make comments or ask questions.

Our Planning Commission led by Chairperson Pat Sagui has been hard at work getting our Town Plan and Zoning Bylaw updated. This has been a long process of many meetings and hard work. They deserve much thanks for their dedication to this process.

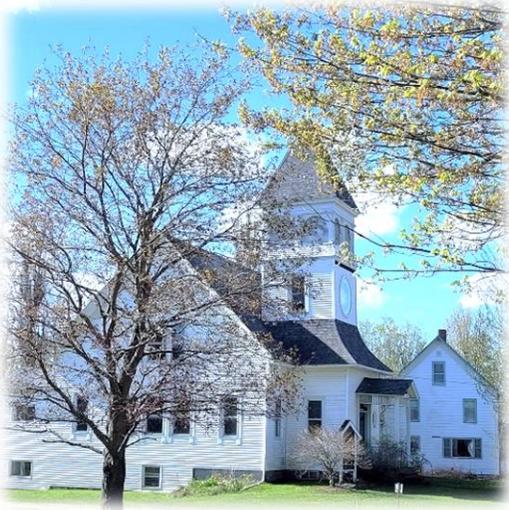
This year, for the first time, Westfield is hiring a professional auditing firm to review the Town finances. Over the years it has become more difficult to find volunteers to serve as Town auditors. Many of our neighboring Towns are also now using professional auditing firms as well.

ARPA: Westfield has received \$148,000 in ARPA funds. One use that the Selectboard and the Town Clerk has suggested is to digitize our Town Records. That is estimated to cost over \$50,000. Other allowed uses include maintenance of Town owned buildings. Westfield currently owns 4 buildings: The Hitchcock Museum and Library, the Community Center, the Town Office, and the Town Garage/Recycling Center. We're committed to keeping these buildings in good condition with annual maintenance budgeted. The Community Center needs outside painting and some window upgrades. The Library/Museum is very close to needing a roofing restoration, probably in the \$20,000 range. We think doing these items without having to raise our maintenance budgets at taxpayer expense would make good sense.



The Town of Westfield has been approached by a representative of the Westfield Congregational Church, making an offer to donate the Church building to the Town.

These are some of the things the Selectboard will consider when deciding if we are willing to accept their offer:



### PRO'S:

- Preserving a town historic building
- Possible location for music events or other rental options
- Selling property with proceeds to be used for other historic town buildings

### CON'S:

- Continual cost of upkeep: heating, electricity, general maintenance, etc.
- Lack of parking
- Additional cost to town to bring up to code to insure

Special thanks to our Town Clerk, LaDonna Dunn, Assistant Town Clerk, Karen Blais, and Treasurer, Lisa Deslandes, for

keeping the Westfield Town Office and Finances in good order.

Thanks also to our Road Foreman, Eric Kennison, and his crew for continuing a long tradition of keeping our roads in tip top condition.

Additional thanks to all other elected and appointed officials & volunteers who do their part, be it big or small, to make Westfield a town we can be proud of.

Recycling continues to see increased participation. We're proud to say that it is just about financially self-sustaining. In December we were able to add Styrofoam to the list of recyclables we accept at no charge.



The Selectboard continues to work hard to come up with an annual budget that provides for the cost of running the Town while keeping the taxpayers in mind. (We are also taxpayers!) Our Town is affected, as all other businesses, with inflation, including rising fuel and other costs. Our challenge is to find a good balance, providing necessary services and Town-owned building maintenance at the most reasonable cost possible.

The Selectboards of all four Towns served by Missisquoi Valley Ambulance Service (MVAS) have made the decision to move our coverage to Newport Ambulance Service (NAS). This was not an easy decision, but one which we believe will best serve the long-term needs of our communities. As of press time, details were being finalized. We plan to provide a complete update at Town Meeting. Many thanks go to the members of MVAS for their many years of dedicated service. You have our gratitude.



In closing, I would like to express thanks to my fellow board members, Anne Lazor and Richard Degre for their dedication and support. Their love for this Town is evident in everything they do! Anne, who has been experiencing ongoing health issues has decided to not seek another term. She has been a very valuable board member for several years and will be missed. Westfield voters will have the opportunity to elect a new Selectboard member at Town Meeting.

## ZONING ADMINISTRATOR'S REPORT

The Zoning bylaws can be found on the municipal website <http://westfield.vt.gov/ordinances-bylaws/>. Projects requiring Zoning permits include, but are not limited to:

- ◆ Construction ◆ New Driveways ◆ New or Replacement Well/Septic System
- ◆ Land Subdivision ◆ Ponds

For questions, contact Will Young at (802) 715-3077;  
 email: [westfieldzoning@gmail.com](mailto:westfieldzoning@gmail.com); or visit the Permits and Fees page  
<http://westfield.vt.gov/permits/> for more zoning information and applications.



Respectfully submitted,

Will Young  
 Zoning Administrator

Permit #	Application Date	Applicant	Location	Permit for:	Approved/ Denied
2022-01	1/3/22	Provost	VT Route 242	Addition, Change to Duplex	Approved
2022-02	2/10/22	Lazor/Hutson	Buck Hill Road	Boundary Line Adjustment	Approved
2022-03	3/25/22	Veilleux	VT Route 100	Garage	Approved
2022-04	3/31/22	Tanguay	VT Route 100	Self-Storage Building	Approved
2022-05	4/6/22	Vincent	Balance Rock Road	Single Family Home	Approved
2022-06	5/1/22	Emery	Kettle Farm Road	Subdivide 5 acres, House	Approved
2022-07	5/5/22	Johnson	VT Route 100	Sugar House Addition	Exempt
2022-08	5/23/22	Monastery	VT Route 100	Garden Shed	Approved
2022-09	6/2/22	Tetreault	Loop Road	Attached Garage	Approved
2022-10	6/13/22	Hamelin	North Hill Road	New Home	Approved
2022-11	6/23/22	Salmon	Ballground Road	Blacksmith Shop	Approved
2022-12	6/22/22	Butterworks Farm	Trumpass Road	Solar Barn	Exempt
2022-13	6/27/22	Sweda/Watts	Loop Road	Patio and Deck	Approved
2022-14	7/5/22	Mahoney	Sniderbrook Rd	Well	Approved
2022-15	7/18/22	Pombo	Ballground Road	Well	Approved
2022-16	7/19/22	Day	Evergreen Lane	Replace House	Approved
2022-17	7/27/22	Breault	North Hill Road	Delivery Entrance	Approved
2022-18	8/2/22	Morrisette	Buck Hill Road	Set Mobile Home	Approved
2022-19	8/9/22	Landry	School Street	Storage Shed	Approved
2022-20	8/25/22	Pombo	Ballground Road	Goat Shed	Exempt
2022-21	8/29/22	Usheroff	Karnten Road	Garage	Approved
2022-22	9/2/22	Grace	North Hill Road	Lawn Tractor Shed	Approved
2022-23	9/29/22	Dunn	VT Route 100	Shed, Garage 2 bedrooms	Approved
2022-24	10/11/22	Hornsby	VT Route 100	Dog Fence	Approved
2022-25	10/11/22	Monastery	VT Rout 100	Greenhouse	Exempt
2022-26	10/18/22	Lazor	Trumpass Road	Mobil Home on Slab	Approved
2022-27	11/2/22	VanBenthuyusan	Fisher Road	Porch	Approved
2022-28	11/2/22	Lazor	Trumpass Road	Carport	Approved
2022-29	12/2/22	Laplante	Buck Hill Road	Storage Shed	Approved
2022-30	12/13/22	Gosselin	VT Route 100	4 Structures	Approved

# PLANNING COMMISSION 2022 ANNUAL REPORT

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In 2022 the Planning Commission met 13 times, and largely devoted its time to Zoning Bylaw revisions begun in 2020. A technical writer familiar with Vermont Statute and small-town zoning is assisting the Planning Commission to: draft proposed Zoning Bylaw revisions; and provide expertise to ensure the Bylaw aligns with state statute, regional goals, the Town Plan, and emerging land use concerns and opportunities.

In June, we participated in a Zoom regional panel discussion on Village Center Designation. Our presentation focus was the town-wide housing assessment, aided by our Village Center Designation, that supported converting the former Scenic View Community Center into apartments.

## 2023 Work Plan

### Flood Hazard and other Mitigation Updates

Bylaw revisions will include new requirements and flood maps from Vermont Agency of Natural Resources (ANR) and the Federal Emergency Management Agency (FEMA) to ensure Westfield's ongoing participation in the National Flood Insurance Program.

The Town will work with NVDA to finalize Local Hazards Mitigation Plan updates. An approved plan ensures Westfield landowners are eligible for funds to mitigate risks before they occur (e.g. upsize culverts). Funds are available for hazards other than flooding, such as: ice, invasive plants, drought, extreme heat/cold.

### Your Guide to Westfield Zoning

This new document will help landowners seeking permits understand the steps in the process, and the rights of parties (e.g. applicant, abutters). It will include a visual schematic of the permitting process.

### Village District sewer hookup survey and report to Selectboard

In the next few months the Planning Commission will request input via a survey on whether to hook up village properties to the Troy Waste Water Treatment Plant (WWTP). The reasons for this investigation are:

- there is currently one-time federal funding for this work
- aging septic systems, and the village's high-water table increase risk from more intense rain events
- the cost to replace systems and siting issues with small lots can lower property values.

### Zoning Bylaw Revisions and Adoption

The Planning Commission will continue updating the Zoning Bylaw to add new statutory requirements and best practices for low population rural towns:

- Align the Bylaw with the Town Plan
- Ensure the Bylaw supports economic development under Westfield's Village Center Designation.
- Make the Bylaw more user-friendly. These changes include, but are not limited to: standardizing terminology, clarifying confusing language, and emerging issues such as housing density, tiny houses, accessory dwellings, accessory use requirements, hazard mitigation.
- As required by statute, the Planning Commission and the Selectboard warn separate Public Hearings to provide residents, non-resident landowners and abutting municipalities. opportunity to comment on the proposed revisions. Comment options include provisions to submit comments electronically or in hard copy.
- **2023 estimated timeline for adoption note:** *Hearings may be by Zoom and/or have a Zoom option.*
  - March – issue proposed Bylaw revisions with summary report of changes
  - April – Planning Commission Public Hearing to present draft, take comments and questions
  - May – Selectboard Public Hearing to present draft, take comments and questions
  - To Be Warned at a Selectboard Meeting – Selectboard adopts amended Bylaw

**Town Plan Update Schedule.** The next scheduled review of the Town Plan will occur during 2026, with a timeline to ensure it can be re-adopted in January 2027. Previously, the State mandated town plans be updated and re-adopted every five years. That timeframe was recently extended to eight years.

The Planning Commission appreciates and thanks the Selectboard, Town Clerk, LaDonna Dunn, and Zoning Administrator, Will Young, for their support and suggestions to amend the Bylaw. Special thanks to NVDA, and Alison Low, NVDA Senior Planner, for guidance and expertise.

Respectfully submitted by Pat Sagui, Chair, Westfield Planning Commission  
Loren Petzoldt, Vice Chair; Ellen Fox, Secretary; Brian Dunn; Kitty Edwards

## LISTERS' REPORT 2022

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The third year of Covid has had a large impact on property values in Westfield, as it has in all of Vermont. Some homes have sold at nearly double their assessed value, while some sales of bare land were as low as one half of their assessed value. The impact of these changes in Westfield would be a potential mandate, per state law, to perform another reappraisal much sooner than expected.

Our new CLA is 88.89% and falling, while our COD is 17.92% and rising. If the CLA falls below 85%, or COD rises above 20%, current state law requires a town wide reappraisal. The 2021 CLA was 97.01% and the COD was 8.11%. We are in imminent danger of being ordered to reappraise next year.

The CLA is a measure of how the average sale prices compare to Grand List assessments. The COD is a measure of how fairly distributed the property tax is throughout the town. A high COD means many taxpayers are paying more than their fair share and many are paying less than their fair share. Per 32 V.S.A. § 4041a, once a reappraisal is triggered, the Town must reappraise even if the triggering factor falls back into compliance.

In Vermont, all property is subject to a statewide education property tax to pay for the State's schools. There are two education tax rates: homestead and nonhomestead. Bills may show one or both rates. If you filed a Homestead Declaration (HS-122) this year and have no business or rental use, your bill will show only the homestead education rate. If you filed the HS-122 and you have business and/or rental use, your bill should show both the homestead and nonhomestead rates based on the relative percentage of homestead and business or rental use. If the property is not your primary residence, you cannot declare it as your homestead. Your bill will show only the nonhomestead rate.



The Homestead Declaration form (HS-122) must be filed each year by every Vermont resident whose property meets the definition of a homestead. A Vermont homestead is the principal dwelling and up to 2 acres of land surrounding the dwelling, owned by a resident individual as of April 1<sup>st</sup> and occupied as a person's domicile. The Vermont Department of Taxes must annually receive a Homestead Declaration (Form HS-122) on or before April 15<sup>th</sup>. Homeowners need to comply with this deadline even when requesting an extension to file their Vermont State Income Tax. No extension is granted for filing a Homestead Declaration. Unfortunately, if a Homestead Declaration is filed late, there is a penalty.

The State also requires you to declare (on your Homestead Declaration) if more than 25% of your home's floor space is used for business or if any floor space is rented. If an outbuilding (sheds, garages, farm building, shops, etc.) is located on your property and is used for business or is rented, it is also necessary to declare such. If the business ceases to exist for any reason, you need not declare this in subsequent years. However, informing the Listers of such a change may assist them in keeping your current assessment accurate.

Do not forget, if you have more than one property in Westfield make sure to use the SPAN (School Parcel Account Number) that is assigned to your Homestead parcel. If your Homestead straddles two or more towns, you need to file Homestead Declarations for each town the property is located in using the correct SPAN.

For further information, refer to the Vermont Department of Taxes website: <http://tax.vermont.gov>

The town is currently on an annual tax map update schedule, rather than biennial as in the past.

The Tax Maps represent and give a visual interpretation of all the deeds and surveys filed with the Town land records. The acreage on the Tax Maps should be the same as in the Grand List. During the map updating process, the Listers try to identify any parcels where the acreage on the Tax Map does not match the acreage in the Grand List. The goal is for an accurate description and assessment of all parcels.

Respectfully submitted,

**Westfield Listers:**

Danny Young  
Scott Dunn  
Shelley Martin

# TOWN CLERK'S REPORT

## 2022 Vital Statistics



Births: 2

Deaths: 6

Marriages: 10  
(Wow...a record for me!)

If you need a certified copy of a birth, death or marriage license, a written application is now required by the state for identity protection. Contact the Town Clerk for more details.

Regrettably privacy and identity theft concerns have led to the omission of printed names from this report.

### Did you know these services are available at the Town Clerk's Office, Monday through Thursday 8 am to 4 pm?

- **Marriage Licenses:** Issuing, recording & making certified copies.
  - **Birth Certificates:** Recording & issuing certified copies.
  - **Death Certificates:** Recording & issuing certified copies.
  - **Land Records:** Recording/copies of deeds, property transfers, mortgages, zoning permits & trusts.
  - **Vault time:** Assist property owners, realtors, lawyers, appraisers & title searchers with land record searches, tax maps, tax bills & Lister cards.
  - **Notary Services:** Free. Please bring identification. Please do not sign your documents before your arrival to the office.
  - **DMV Renewals & Literature:** Issuing of temporary registration stickers for vehicles, trailers, four wheelers, boats and snowmobiles. You must have the white renewal form from DMV for our office to assist you. Check or Money Order required. Please no cash for DMV fees. There is a \$3 administrative fee payable to the Town.
  - **Dog Licenses:** Issue licenses for dogs 6 months or older with current rabies vaccination and proof of spay/neuter by April 1 each year.
- **Property Taxes:** Pay your taxes by mail, in person or deposit them in the secure locked drop box next to the front door at the Town Clerk's office by 4:00 p.m. Tuesday, October 10, 2023, to avoid penalties. Checks or money orders are the preferred method of payment. You can also pay by credit card or e-check on the municipal website at [www.westfield.vt.gov](http://www.westfield.vt.gov). Look for the MuniPay logo on the homepage.
  - **Community Center Rental:** Rental applications are available at the Clerk's Office & the Town Website.
  - **Assist other municipal departments such as:** Selectboard, Treasurer, Zoning Administrator, Listers, Planning Commission, Constables, Health Officer, Justices of the Peace, Emergency Management, Auditor, Delinquent Tax Collector, Librarian and School Board.
  - **Elections:** Responsible for all Federal, State and Local elections for the Town of Westfield. Vote by absentee/early ballot for every election or vote early at the Town Clerk's office prior to Election Day.
  - **Green Mountain Passport Card:** Those eligible for this program are 62 years or over, a Veteran of the uniformed services, a Vermont resident and a resident of the municipality where the application is submitted. The \$2 lifetime fee admits the applicant to all Vermont State Historic sites and day-use pass to Vermont State Parks.
  - **Sales of Cemetery Plots:** There are still many plots for sale at the picturesque North Hill Cemetery. The Westfield Cemetery is closed to sales. Prices: Single plot 4' x 10' \$400 for residents, \$800 for nonresidents. Corner stones are an additional \$250. There is also an additional charge payable to the Sexton for preparing the plot at the time of the burial.

**More About Dog Licenses:** Dog license time is just around the corner. April 3, 2023, by 4 p.m. is the licensing deadline to avoid penalty. Please check your dog's vaccination records early to make sure Fluffy does not require a rabies vaccination before the April 3<sup>rd</sup> deadline. There will be a **Rabies Clinic (for dogs and cats) every Wednesday in March at the Animal Doctor**, 10 a.m. to 12 p.m., 56 Eastern Avenue, Newport Center. This is a curbside service Rabies Clinic. For those needing a Saturday Rabies Clinic, please mark your calendar for **Saturday, March 25<sup>th</sup>** at the Derby Line Fire Department, 9 am – Noon, offered by Dr. Susan Nelson. Bring previous vaccination records to either clinic. For your convenience, you may mail a check or put your payment in the drop box next to the office front door (38 School Street) and your license and tag will be mailed to you. Dog license fees are: Spayed/Neutered \$9; Unaltered \$13 until 4 p.m. on April 3<sup>rd</sup>. After April 3<sup>rd</sup> fees increase to Spayed/Neutered \$11 and Unaltered \$17.



We are a phone call (802) 744-2484 or email away [townofwestfield@comcast.net](mailto:townofwestfield@comcast.net). Be well.

LaDonna Dunn, Town Clerk  
Karen Blais, Assistant Town Clerk

## HITCHCOCK MEMORIAL MUSEUM & LIBRARY

1252 VT Route 100 ♦ Westfield, VT 05874 ♦ 802-744-8258

Tuesday & Thursday Hours: 1 p.m. to 6 p.m.

Free wifi access both inside and outside the building ♦ No password required

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Due to Covid restrictions being lifted, the library was able this past year to return to normal hours of business. Also, we could once again host the Jay-Westfield after school program and offer activities such as tree trimming, cookie decorating, and special guest Steve Myott, who did storytelling and a mask demonstration for children. We also hosted our annual pumpkin carving party and three craft-making sessions.

Again this year, the library has attracted new patrons, young and old. It has become something of a community hub where people can discuss books, movies, and ideas and get to know each other.



As always, those of you have not visited the library recently are encouraged to come by and share in the library community, as well as visit the museum with its historical items and extensive collections of exotic and native animals, rocks, butterflies and much more. The library also has free internet, two computers for public use and, of course, hundreds of books and movies to lend out.

The downstairs of the building is available for group activities or events.

Thank you once again to the Jay Focus Group for its donation to the library's Halloween activities.

Suggestions and recommendations for other services the community would like to see the library offer are welcome.



Sincerely ~ MaryLee Daigle, Librarian

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## Every Solution Starts Somewhere.



**VERMONT 2-1-1** is a valuable 3-digit phone number to remember for information about health, community, and human services in your community and throughout the state. At Vermont 2-1-1, callers will speak with specialists who problem solve and make referrals to the appropriate local and state government programs and services, or community-based organizations, support groups, and other valuable resources as needed.

### Dialing 2-1-1:

- is a local call from anywhere in Vermont for accurate, updated information from a database of over 850 agencies and organizations
  - provides free, confidential telephone assistance 24 hours a day, 7 days a week
  - enables live translation services for non-English speakers
  - provides access for persons who have special needs
  - provides the ability to transfer emergency calls to 9-1-1 when necessary
-

**WESTFIELD FIRE DISTRICT #1**  
1365 VT Route 100 ♦ Westfield, VT 05874

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TO: Westfield Fire District #1- Members

DATE: January 13, 2023

The following is provided as a breakdown of all items contained on the Westfield Fire District #1 financial reports for the period of 1 December 2021 through 30 November 2022.

**Assets**

Parcel ID 06-001-21 Property on North Hill – as listed on the Town of Westfield Grand List Tax Year 2020. The town changed the appraisal to \$133,100.00.

Balance Savings and Checking – \$69,520.30

**Balance Sheet**

**Total Liabilities and Equity:**

\$65,419.65 a decrease of \$10,130.75 from last years \$75,550.40.

**Profit & Loss**

Significant items.

Income from fees at \$25,576.00 water bills paid by users.

The Professional Fees Accounting of \$50.00 was paid to a representative of the Community National Bank for auditing the books in January 2022. The reports are on file, there were no errors found or corrective actions to be taken.

Total expenses from Profit and Loss statement are \$24,772.28.

This amount makes up the real operating cost of the system as detailed on the statement. Equipment, materials, insurance, office supplies, postage, water testing, repairs, snow plowing, lawn mowing, electric, gas, phone, permit to operate.

**Income by Customer Summary**

The report shows all customers and amounts paid for the year of the report totaling \$25,576.00.

**Expense by Vendor Summary**

Most vendors listed are normal expenses for the system.

Daniel McAvinney \$969.75, Rick Danforth \$905.00, Kelly Bouchard \$600.00, these payments are for reimbursements or additional time; Upgrade Project supervision, mowing, or reimbursed purchases etc., beyond normal duties which are compensated at \$12.50 per hour.

**A/R Aging Summary**

There are six accounts on the A/R Aging Summary (Overdue Accounts). The total amount of \$5,664.31 compares to \$5,710.31 at the end of 2021.

Overdue notices are sent out monthly, late fees of 10% are now added soon after the bill is 30 days old.

**Proposed Budget**

The 2023 Proposed budget is \$23,489.00; adjusted for current costs of the line items.

As noted at the bottom of the proposed budget the Income projection is \$25,920.00 based on all accounts paying and paying on time.

This report is respectfully submitted as a full accounting of the current financial standing of the Westfield Fire District #1 for the period of 1 December 2021 to 30 November 2022. If at any time, any member of the Fire District desires to see records of the system they will be made available for review. If you have comments or questions, please call me at 744-4039.

Kelly Bouchard

Treasurer/Tax Collector  
Prudential Committee

# NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT (NEKWMD)

224 Church St. ♦ P.O. Box 1075 ♦ Lyndonville, VT 05851 ♦ 802-626-3532 or 1-800-734-4602

## EXECUTIVE COMMITTEE REPORT

The NEKWMD finished 2022 by processing less recycling compared to 2021 – 2,579 tons in 2022 compared to 2,952 tons in 2021. While most commodities showed decreases of about 40 tons, compostable material led the decline in commodities with a drop of 182 tons compared to 2021. Scrap metal and battery tonnages were nearly identical in 2021 and 2022. Recycling markets were very strong for nearly all of 2022 but took a dramatic drop in the last quarter.

The District ended 2022 with a surplus of \$5,604.53. Revenues in 2022 were 6.63% above projections, while expenses were 5.98% above projections. The District continued to benefit from the after effects of the pandemic through elevated commodity prices. Surcharge revenue was the primary driver for strong revenues in 2022. Some fees used to generate revenues will increase headed into 2023. The reintroduction of employer sponsored health insurance and an inflation rate of over 7% are the drivers of these increases in 2023. The per capita assessment will increase from \$0.84/person to \$1.06/person, and the surcharge will increase a dollar from \$24.99/ton to \$25.99/ton. Hauling fees and fees for tire management will remain unchanged in 2023.

There were no additions or subtractions to the District membership in 2022. We continue to serve the largest geographical area and largest number of towns (49) in the State. Our population served is 3rd in the state behind only the Chittenden Solid Waste District and the Central Vermont Solid Waste Management District.

The NEKWMD is entering 2022 with a proposed budget of \$846,615.50 – an increase of 4.6% compared to 2021.

The NEKWMD was staffed by nine full-time and two part-time employees in 2022. Each of the member Towns is entitled to representation by at least one Supervisor. The Board of Supervisors is the principal authority over the NEKWMD and the primary means of contact with the member towns. The Board of Supervisors meets monthly with the District's Executive Director to set the direction of NEKWMD policy.

Since the surcharge on trash is based on the amount of waste produced, members have a clear opportunity to control their waste management costs. Costs can decrease as waste generation rates decrease and recycling rates increase.

We would like to express our appreciation to our able staff for their continuing commitment to our mission. The 47,600 residents of 49 Towns throughout the Northeast Kingdom can be assured that the NEKWMD will continue to address their waste management concerns in a timely and environmentally sound fashion.

## NEKWMD Executive Committee

### WESTFIELD RECYCLING CENTER TRASH AND TIRE DISPOSAL FEE SCHEDULE

Located at the Westfield Town Garage: 757 VT Route 100

Hours: Saturday 8 a.m. until Noon

Trash & tires may ONLY be disposed of during Recycling Center regular business hours.

24/7  
CAMERA  
SECURITY

#### TRASH DISPOSAL PRICING

(effective March 1, 2020)

13 Gallon White Trash Bag....	\$2.50/bag
30 Gallon Trash Bag.....	\$4.00/bag
50 Gallon Trash Bag.....	\$5.00/bag

Large trash items such as couches, chairs, mattresses, box springs and furniture are accepted with price negotiated by Recycling Attendant. Check before dumping. Reminder: 24/7 Surveillance



#### TIRE DISPOSAL PRICING

- 14" – 15" tires without rims... \$5/ea.
- 16" – 18" tires without rims... \$7.50/ea.
- 19" – 20" tires without rims... \$8/ea.
- 14" – 20" with rims... \$10/ea.

Sorry, no longer accepting tires from commercial accounts.



SEE PAGE 33 FOR A LISTING OF ACCEPTED RECYCLABLES

# 2023 Westfield Recycling and Waste Disposal Guide

757 VT Rt 100. Saturday, 8:00am – 12:00pm

<b>↓ SORT ITEMS ↓</b> <b>RECYCLING MUST BE CLEAN AND DRY</b>	
<p style="text-align: center;"><b><u>MIXED PAPER</u></b></p> <p>Newspapers, catalogs, telephone books, glossy inserts, paperback books, colored &amp; white paper, wrapping paper and junk mail. Any color or type of paper.  <b>NO brown Kraft bags, boxboard, coffee cups, ice cream cartons, or metallic wrapping paper.</b></p>	<p style="text-align: center;"><b><u>CORRUGATED CARDBOARD, BOXBOARD, &amp; BROWN KRAFT BAGS</u></b></p> <p>FLATTEN BOXES. All Cardboard and Boxboard food packaging. Remove excess tape. Staples are OK.  <b>NO wax-coated cardboard, cardboard soiled with food, coffee cups, ice cream cartons, or Styrofoam.</b></p>
<p style="text-align: center;"><b><u>TIN CANS</u></b></p> <p>Labels are OK. Flattening not required. Separate from aluminum cans. Tin is magnetic.  <b>*MUST BE RINSED*</b></p>	<p style="text-align: center;"><b><u>ALUMINUM CANS, FOIL AND FOOD TRAYS</u></b></p> <p>Labels OK. Flattening not required.  <b>NO snack bags, candy wrappers, coffee bags.</b>  <b>*MUST BE RINSED*</b></p>
<p style="text-align: center;"><b><u>GLASS BOTTLES &amp; JARS</u></b></p> <p>*Rinse, Remove Lids (recycle with tin) *  <b>NO porcelain, Pyrex, windows, crystal, light bulbs, lids, metal or wood.</b></p>	<p style="text-align: center;"><b><u>BATTERIES</u></b></p> <p>All types including primary and rechargeable batteries. Please bag similar types together and bag damaged batteries separately.</p>
<p><b><u>PLASTIC CONTAINERS #1 – #4 &amp; #5 Food Containers</u></b>  <b>REMOVE CAPS / MAX. SIZE- 2 Gallons / NO BLACK PLASTIC / *MUST BE RINSED*</b></p> <p>Includes food containers, health/beauty product, and cleaner containers. #5 included <i>if it's a food container</i>.  <b>NO plastic bags or films, black plastic, screw-top caps, motor oil bottles, pesticide bottles, vinyl siding, toys, CD cases, VHS tapes, Styrofoam, syringes, or medical devices.</b></p>	

## ADDITIONAL ACCEPTED MATERIALS:

- FOOD SCRAPS:** All food scraps, including meat, bones, dairy. **Remove PLU stickers. No plastics, metals, paper.**
- #6 PLASTIC FOAM (STYROFOAM):** #6 Expanded Polystyrene Foam. Any color, any size. Must be rigid, dry, clean.
- SCRAP METAL:** Metal appliances (stoves, washer/dryer, dishwasher), grills, water tanks, microwaves, metal roofing, pots and pans, bicycles. Any item that is mostly metal included. No fridges, freezers, A/Cs, dehumidifiers.
- ELECTRONICS:** TVs, computers (incl. mouse/keyboard/speakers), computer printers, radio/stereos, gaming systems, telephones, fax machines.
- HOUSEHOLD TRASH:** Trash accepted at transfer station, \$2.50/15 gallon bag, \$4.00/30 gallon, \$5.00/contractor bag. Residents can also contract with private haulers for curbside collection, find our Licensed Hauler List at <http://www.nekwmd.org/pdf/haulerlist.pdf>.
- SPECIAL WASTES:** Oil, oil filters, automotive batteries, hard-cover books, fluorescent bulbs. Tires (fees apply).
- HOUSEHOLD HAZARDOUS WASTE: BY APPOINTMENT ONLY,** Monday – Friday, May to October in Lyndonville, and special events throughout the District June – September. Call for details.

**In addition to services provided at this location, district residents have access to disposal services at the Lyndonville Recycling Center, 224 Church St, Lyndonville.**

Recycling, Food Scraps, Scrap Metal, E-waste, Waste Oil, Batteries, Fluorescent Bulbs, Freon-Containing Appliances (Refrigerators, Freezers, A/C units, and Dehumidifiers), Stump Dump, all free of charge, and Tire Disposal, fees apply, available at the Lyndonville Recycling Center.

IF YOU HAVE ANY QUESTIONS – CONTACT THE NORTHEAST KINGDOM WASTE MANAGEMENT DISTRICT (802) 626-3532 or (800) 734-4602. [www.nekwmd.org](http://www.nekwmd.org), e-mail [outreach@nekwmd.org](mailto:outreach@nekwmd.org)



# 2023 List of Common Items NOT ACCEPTED for Recycling

Please dispose of the following items in the trash unless otherwise stated.  
IF YOU HAVE ANY QUESTIONS ABOUT SAFELY AND PROPERLY DISPOSING OF A  
MATERIAL– CONTACT THE NORTHEAST KINGDOM  
WASTE MANAGEMENT DISTRICT

(802) 626-3532 or (800) 734-4602. [www.nekwmd.org](http://www.nekwmd.org), e-mail [outreach@nekwmd.org](mailto:outreach@nekwmd.org)

## Unacceptable Plastics

Any **black** plastic containers

Screw-top Caps

Motor oil, gas containers

Pesticide containers

Styrofoam of any kind

Planting pots and trays

Plastic furniture

Plastic Toys

Coffee Makers

Coat hangers

Vinyl Siding

Maple Tubing

CDs, DVDs, VHS, and cases

Water line pipes and plastic tubing of any size

**Hard, rigid plastic** (if it shatters, it's not accepted)

## Unacceptable Plastic Bags and Films

Any type

## Unacceptable Aluminum

Chip Bags, Snack Wrappers, Pop tart Wrappers

Aluminum Flashing (recycle with scrap metal)

Coffee Bags

## Unacceptable Tin

Recycle these with Scrap Metal

Frying Pans

Large Pieces of Metal

Nails, Screws, Fasteners

Any tin that is a non-food container

## Unacceptable Cardboard

Pringles containers

Milk and Juice Cartons of any kind

Ice cream and waxy or plastic frozen food boxes

Cardboard with metallic interior

Single-use coffee cups

Soiled Cardboard

Waxy Cardboard

## Unacceptable Paper

Kraft brown paper bags (recycle with cardboard)

White or Brown Boxboard (recycle with cardboard)

Shiny, glossy, or metallic papers

Paper plates, cups, bowls

Single-use cups

Napkins, paper towels, tissue paper

## Unacceptable Glass

Crystal

Incandescent light bulbs

Automotive lights

Pyrex

Porcelain

## Unacceptable Food Scraps

PLU Stickers (sticks on fruits, vegetables)

“Biodegradable” bags, cutlery, bowls, plates

Food utensils

Plates, bowls, cups

Plastic bags

Styrofoam

Keurig cups

# **NORTHEASTERN VERMONT DEVELOPMENT ASSOCIATION (NVDA)**

36 Eastern Ave., Suite 1, P.O. Box 630 ♦ St. Johnsbury, VT 05819-0630

Phone: 802-748-5181 ♦ Fax: 802-748-1223

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To the Voters of Westfield:

The Northeastern Vermont Development Association (NVDA) has long been a regional advocate for stronger communities and vibrant local economies. As a combined regional planning and economic development organization, we are uniquely suited to effectively serve the municipalities and businesses of the Northeast Kingdom.

This year, we are again requesting annual dues from our member communities. These funds are critical, as they allow us to provide direct technical assistance to the 50+ municipalities and the many businesses in our region. Municipal contributions also allow us to leverage additional state and federal funds that benefit our region.

While local governance becomes more complex, our staff remains available to assist your community. Throughout 2022, we continued helping local government and businesses navigate the ongoing challenges resulting from the pandemic, including pursuing new opportunities to aid in regional recovery. We continued assisting communities and businesses with ARPA funding and other state and federal recovery resources. Our regular services continued as well, including:

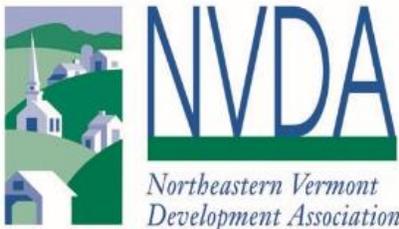
- Land use planning & regulation;
- Transportation studies and project planning;
- Digital mapping and GIS services;
- Grant writing and administration;
- Direct business support, referrals, and lending to employers in our region;
- Energy planning and water quality planning to help communities meet evolving statutory requirements;
- Planning for natural hazards and local emergency response;
- Brownfield assessments and remediation assistance;
- Economic development activities to grow and strengthen businesses in our region;
- Training for local officials.

How have we served your community? In 2022 NVDA staff assisted the Town of Westfield on zoning issues. We also provided traffic counts for your town and assisted with emergency planning.

Municipal contributions to NVDA have remained the same since 2016. This year, however, the NVDA Board has approved the first of three small adjustments that will occur over a five-year period to lessen the impact on municipal budgets. In 2023, dues will increase to \$0.85 per capita (from \$0.75), with a maximum of \$3,965 and a minimum of \$565. We take great pride in serving the communities and businesses of the NEK. This additional contribution allows us to continue providing a high level of professional service. We take pride in keeping communities aware of new opportunities through our e-newsletter and social media. Contact us at [tgonyaw@nvda.net](mailto:tgonyaw@nvda.net) to receive our e-newsletter and like us on Facebook.

Sincerely,

David Snedeker  
Executive Director



## VERMONT LEAGUE OF CITIES AND TOWNS (VLCT)

89 Main Street, Suite 4 ♦ Montpelier, VT 05602

Phone: 802-229-9111 ♦ Fax: 802-229-2211

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*Serving and Strengthening Vermont Local Government*



The Vermont League of Cities and Towns (VLCT) is a nonprofit, nonpartisan organization, owned by its member municipalities, with a mission to serve and strengthen Vermont local government. It is directed by a 13-member Board of Directors elected by the membership and comprising municipal officials from across the state.

**Member Benefits** - All 247 Vermont cities and towns are members of VLCT, as are 142 other municipal entities that include villages, solid waste districts, regional planning commissions, and fire districts. Members have exclusive access to a wide range of specialized benefits, expertise, and services, including:

- **Legal and technical assistance**, including prompt responses to member questions that often involve how to comply with state and federal requirements. During the past year, staff responded to thousands of member questions and published guidance, templates, research reports, and FAQs. In 2022, VLCT began offering additional government finance training and consulting services and launched the new Federal Funding Assistance Program (FFAP). FFAP offers communities advice on complying with federal rules surrounding pandemic funding, provides direction and insight on accessing billions of dollars in federal infrastructure funding, and provides input to state leaders on designing and implementing grant programs for municipalities.
- **Trainings and timely communications on topics of specific concern to officials** who carry out their duties required by state law. The League provided training via webinars, onsite classes, and during the hallmark annual event, Town Fair, the largest gathering of municipal officials in the state. VLCT's Equity Committee also published an online equity toolkit that assists municipalities in centering the work of justice, diversity, equity, inclusion and belonging in their decision making, policies, practices, and programs.
- **Representation before the state legislature, state agencies, and the federal government**, ensuring that municipal voices are heard collectively and as a single, united voice. VLCT's recent legislative efforts have helped provide cities and towns additional resources to respond to the pandemic, address road and bridge repair, tackle cybersecurity, improve housing and economic growth, promote renewable energy, provide emergency medical services, address equity and inclusion, and ensure the quality of our drinking water. Specific success in 2022 includes securing \$45 million in funding to help municipalities make energy improvements in their buildings, securing \$250,000 for VLCT's Federal Funding Assistance Program, increasing Municipal Planning Grants to \$870,000, securing \$250,000 for the Vermont Office of Racial Equity to launch the Inclusion, Diversity, Equity, Action, Leadership Program, and increasing municipal authorities in statute. Members are also represented at the federal level to Vermont's Congressional delegation and through our partner, the National League of Cities.
- **Access to insurance programs.** The Property and Casualty Intermunicipal Fund (PACIF) provides comprehensive and cost-effective property, liability, and workers' compensation insurance coverage, programs, and services that protect the assets of your community. The VLCT Unemployment Insurance Trust provides unemployment insurance at stable pricing. VLCT also provides members with the option to purchase life, disability, dental, and vision insurance products at a competitive price. All the programs offer coverage and products that members need and ask for, help Vermont municipalities stretch their budgets, and are only available to VLCT members.

Members are welcome to contact VLCT anytime to ask questions and to access resources to help them carry out the important work of local government. To learn more about the Vermont League of Cities and Towns, visit [vlct.org](http://vlct.org). Recent audited financial statements are available at [vlct.org/AuditReports](http://vlct.org/AuditReports).

# 2022 ANNUAL REPORT



NEK Broadband had a successful and busy year. Construction continued throughout 2022, and customers in Concord, Waterford, and Lunenburg were connected to our fiber-optic internet network! We prepared multiple grant applications, received significant funding from a multitude of sources, and were able to procure and purchase a majority of the materials needed to continue construction throughout our district.

## PREPARING FOR CONSTRUCTION

- We purchased over 700 miles of fiber optic cable.
- More than \$2 million in hardware and equipment was ordered.
- We submitted the necessary applications to eight electric and communication utility companies, giving us access to more than 12,000 utility poles spread over 500 miles of roadways in 24 towns. We are now able to prepare these poles for installation.

## BUDGET SUMMARY

2022 Budget to Actual (Projected)			2023 Proposed Budget	
NEK BROADBAND	BUDGET	ACTUAL (Projected)		
Administrative Grant Revenue	\$494,750	\$762,985	Projected Surplus from 2022	\$145,016
Operations Revenue	\$203,000	\$49,138	Administrative Grant Revenue	\$2,252,719
Capital Grant Revenue	\$29,005,250	\$5,585,444	Operations Revenue	\$747,767
<b>Total Cash In</b>	<b>\$28,703,000</b>	<b>\$6,377,567</b>	Capital Grant Revenue	\$28,785,288
Administrative Cost	\$494,750	\$617,969	<b>Total Cash In</b>	<b>\$31,930,789</b>
Operational Cost	\$215,900	\$97,353	Administrative Cost	\$1,347,193
Construction Cost	\$25,705,000	\$5,565,444	Operational Cost	\$586,801
<b>Total Cash Out</b>	<b>\$26,415,650</b>	<b>\$6,280,766</b>	Construction Cost	\$28,785,288
Annual Net Cash Flow	\$403,134	\$96,801	<b>Total Cash Out</b>	<b>\$31,219,081</b>
<b>Increase in Capital Assets</b>	<b>\$25,705,000</b>	<b>\$5,565,444</b>	Annual Net Cash Flow	\$711,707
			<b>Increase in Capital Assets</b>	<b>\$28,785,288</b>

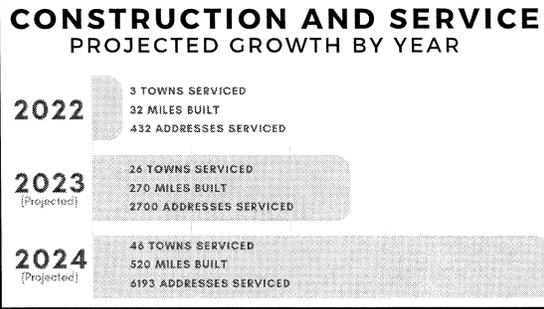


## GRANTS & FINANCING

- This year, the Vermont Community Broadband Board (VCBB) approved \$8,023,915 in Pre-Construction Grants and \$20,865,889 in Construction Grants.
- We secured American Rescue Plan Act (ARPA) Fiscal Recovery Funds from 13 towns, totaling \$941,750 plus an added \$941,750 in matching funds from the VCBB.
- We secured and completed a USDA Rural Business Development Grant to build seven miles, serving 90 premises.

## BUILDING CAPACITY

- We hired three full-time employees in 2022, and are in the process of hiring additional staff.
- Contracts have been finalized with all major construction and operations companies.
- We secured warehouses in both Saint Johnsbury and Brighton.



**432**   
**SERVICE AVAILABILITY**  
 OUR SERVICE IS AVAILABLE TO 432 ADDRESSES IN CONCORD, WATERFORD, AND LUNENBURG.

**36**   
**MILES BUILT**  
 IN 2022, WE BUILT 36 MILES OF OUR NETWORK THROUGHOUT THE NEK BROADBAND DISTRICT.

## ABOUT NEK BROADBAND

We are a Communications Union District (CUD), a municipal entity representing our 51 member communities in Caledonia, Essex, and Orleans counties, plus Wolcott in Lamoille County. Our district is building high-speed broadband internet infrastructure for underserved communities in the Northeast Kingdom of Vermont.

## SIGN UP FOR UPDATES

To order our service, get updates, or sign up for our newsletter, fill out the form at [get.nekbroadband.org](http://get.nekbroadband.org).

# UPPER MISSISQUOI & TROUT RIVERS (UMATR)

## Wild and Scenic Committee

2839 VT Route 105 ♦ East Berkshire, VT 05447

Phone: 802-393-0076 ♦ Email: [info@vtwsr.org](mailto:info@vtwsr.org)

Website: [www.umatrwildandscenic.org](http://www.umatrwildandscenic.org)

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Dear Residents of Westfield,

The Upper Missisquoi and Trout Rivers (UMATR) Wild & Scenic Committee strives to protect, enhance, and encourage enjoyment of our beautiful rivers. Designated as Wild and Scenic in 2014, 46.1 miles of the Upper Missisquoi and Trout Rivers in Westfield, Troy, North Troy, Richford, Berkshire, Enosburgh, Enosburg Falls, and Montgomery are protected. Our Committee is made up of appointed representatives from each of these 8 municipalities, as well as our great partners. If you or someone you know is interested in representing your town in the important decisions we make (such as what projects to fund with our dollars!), please let us know!

As we began our return to 'normal' this year, UMATR is proud to report on the many things we accomplished during 2022. We were able to provide 14 fun events throughout our region, reaching ~260 participants. We also undertook three riverbank-related projects, two of which were in Westfield! As you may know, we strive to make access to our rivers more available – but with that comes a responsibility to maintain and ensure these access points are being used appropriately. This year, the access point on Lane Road was being abused, and UMATR worked with the landowner to improve that spot. Watch for more permanent signage at this location next year – and please respect the landowners who allow us to put these structures in place! UMATR also participated in a habitat survey from this location downstream into Troy, during a canoe trip with an expert who helped us learn what to look for when identifying possible wood turtle habitat. This endangered species has few records in our region, but there is good potential for them to occur along our river.

During 2022, we also supported 11 great community-led grant projects in our region with \$54,374 in grant funds. Westfield has been a steadfast partner for our Town Infrastructure grants, and \$5,000 of those funds were granted for a culvert replacement on Loop Rd. We are so pleased to partner with our towns to simultaneously improve necessary infrastructure while also protecting or improving our rivers. We are delighted to have increased funds for Town Infrastructure projects in 2023 and are pleased to once again partner with Westfield on another Loop Road project.

Watch for our upcoming events in 2023 – we'd love to see you out on one of our County Forester-led snowshoes, online at our virtual webinars, or at the Open House for our new office space in March. Visit our website ([umatrwildandscenic.org](http://umatrwildandscenic.org)) and join our mailing list to stay up-to-date with all our activities.

Respectfully submitted by your representative  
to the W&S Committee:

Jacques Couture  
and our Executive Director, Lindsey Wight.

**Please contact us with any questions or  
comments ([info@vtwsr.org](mailto:info@vtwsr.org)).**



*The Lane Rd access consists of a graveled path and a set of wooden steps that are installed each spring and removed each fall. This access can be found on Lane Rd, just about a half mile off Loop Rd where it connects to Route 100 north of the Westfield Village Green.*

# APPROPRIATION REPORTS

## AMERICAN RED CROSS (Requesting \$500)

32 N. Prospect Street ♦ Burlington, VT 05401 ♦ 1-800-464-6692 ♦ On the web: [www.redcross.org/nhvt](http://www.redcross.org/nhvt)

As we look ahead to the new year, we take a moment to reflect on our profound gratitude to the municipal partners who help us deliver our lifesaving mission in our community. With your support, we are able to ensure the health, safety, and preparedness of our friends and neighbors throughout Northern New England.

Last year, our staff and volunteer workforce provided an array of services throughout the region:

- We made 576 homes safer by installing smoke detectors and educating families about fire safety and prevention through our Home Fire Campaign.
- Trained 34,765 people in first aid, CPR, and water safety skills. (training data for county level)
- We collected over 132,000 units of blood. Hospitals throughout Northern New England depend on the American Red Cross for these collections.
- In our region, over 3,900 service members, veterans, and their families received supportive services through our Service to the Armed Forces department.

Your American Red Cross remains committed to providing relief and support. We do this with the help of our incredible volunteers and donors, including you, our friends in Westfield. This year, we respectfully request a municipal appropriation of \$500.00. These funds will directly benefit individuals and families right here in our region, who benefit from our unique services at no cost.

For more information about the work we've been doing in your area, please refer to the attached Service Delivery sheet for Orleans County. If you have any questions, please call us at 1-800- 464-6692 or [supportnne@redcross.org](mailto:supportnne@redcross.org).

Warmly,  
Lauren Jordan  
Development Coordinator

### WESTFIELD BLOOD DRIVES At the Westfield Community Center 59 North Hill Road (at School Street)

Visit <https://www.redcross.org/give-blood.html> to sign up for our local Blood Drives.

#### Dates scheduled for 2023:

- March 13<sup>th</sup> – 12:30 p.m. to 5 p.m.
- June 5<sup>th</sup> – 1 p.m. to 5:30 p.m.
- September 18<sup>th</sup> – 1 p.m. to 5:30 p.m.
- December 4<sup>th</sup> – 12:30 p.m. to 5 p.m.

*Sponsored by Troy and Area Lions Club &  
Troy Council 7943 Knights of Columbus.*



**Call Sue Scott for more information:  
802-744-2433.**

## **BIG HEAVY WORLD FOUNDATION, INC. (Requesting \$250)**

P.O. Box 428 ♦ Burlington, VT 05402-0428

802-373-2890 ♦ On the Web: [www.bigheavyworld.com](http://www.bigheavyworld.com); email: [jim@bigheavyworld.com](mailto:jim@bigheavyworld.com)

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In Big Heavy World's 26th year we are continuing to engage diverse young Vermonters in the real-world work of preserving and promoting Vermont-made music. It's fulfilling to describe this work, and to hope that you find it to be a benefit to the residents of your town, whose participation in these resources is free and open to participation by your local music sector and artists. Your consideration of \$250.00 is appreciated, deeply.

Big Heavy World's mission is to preserve the historical record of music originating in Vermont; to create economic opportunity for Vermont's musicians and the industries vital to them; to develop community among Vermont musicians and their patrons; and to accomplish this mission in a substance-free environment that empowers and educates youth.

Our most recent projects include a USDA-supported map-based directory of Vermont's music sector; the intake of thousands of Vermont album art images into the national Digital Public Library of America initiative with thanks to Middlebury College; and a mobile exhibit of one of regional blues legend Big Joe Burrell's saxophones now scheduling into libraries across the state and the State House with support from Vermont Humanities. With Digital Infrastructure support from the state via the Vermont Arts Council we distributed ninety USB microphones to public libraries and are now creating a Vermont-specific on-demand music licensing platform to create a whole new revenue source for artists. In June we worked with two international fellows of the U.S. State Department's Young Leaders of the Americas Initiative, creating strategies for promoting our documentary film and upgrading how we accomplish community outreach. Our weekly live broadcast of interviews and performances by Vermont artists, Rocket Shop, has hosted more than 700 bands and attracted a large podcast audience, too.

We are in the middle of establishing a LoLa node with IMLS support that allows latency-free connections between musicians in gigabit cities like Burlington and Chattanooga, allowing distant musicians to collaboratively create music as though they are in the same room. We're virtualizing our tiny museum of Vermont music history; continuing work on our documentary film about 242 Main, Vermont's historic teen-led cultural space; and with support from the BCA Community Fund and the Vermont Children's Trust we will be helping young adults define new teen-led performance space for themselves and host all-ages shows while also visiting college campuses. We are expanding our museum exhibits in new directions, with a 2022-2023 focus on pursuing artifacts that highlight the contributions of women and LGBTQ musicians in Vermont history; and we are seeking community partners to host our large music archive and expand our museum physically for wider audiences. We're looking forward to a trade mission to the UK in May of next year and continue to program and present professional development events for local artists and peer organizations. Our advocacy to ensure all artforms are treated fairly in Burlington and Vermont continues, as well as our effort to ensure that arts organizations and community broadcasters of all sizes are treated fairly by Federal and state resource providers.

We are successful with engaging young people in service to their community in situations that give them professional skills because our programs are so diverse. We operate a 'hyper-local' community radio station that automates Vermont-made music between the shows that are hosted by local DJs. Our archive of Vermont music holds more than 5,000 recordings and is becoming accessible to other library systems through our open source Omeka catalog platform. Every year we coordinate Vermont's participation in the international Make Music Day festival that builds community across Vermont while celebrating music in neighborhoods and downtowns; there were performances in 30 Vermont towns this year. We are headquarters to the Chittenden Zone of the Vermont Creative Network. More about all of this can be found at [bigheavyworld.com](http://bigheavyworld.com).

Our overhead needs of \$30,000 are modest and having that base covered makes all our programs possible, and more. Our work has been supported in recent years by the National Endowment for the Arts; the Lake Champlain Basin Program; the City Council of Burlington; Burlington City Arts; the USDA; AARP; IBM; and others. In 2020 an international jury honored Big Heavy World with a 'Best Global Music Office Award.' Being a grassroots organization, we are thrifty. We've been working for decades to grow toward being a world-class community-builder that contributes to Vermont's cultural reputation while empowering young adults with education and ties to their community. Our annual budget is enclosed. It is aspirational; we look forward to transforming into having paid staff that expands our ability to accomplish our goals and provide more mentorship. Thank you for so thoughtfully considering support of our work; it means a lot to feel welcome to reach out.

Sincerely,

James Lockridge, Executive Director



**FELINES & FRIENDS FOUNDATION (Requesting \$100)**

P.O. Box 1316 ♦ Newport, VT 05855

802-323-4793

On the Web: [www.FFFVT.org](http://www.FFFVT.org)

Felines and Friends Foundation strives to stabilize barn cat colonies and greatly reduce the number of free-roaming cats in the Northeast Kingdom (and beyond) through Trap-Neuter-Return (TNR), with the goals of improving the health and welfare of cats, minimizing the negative impacts on people and wildlife, reducing the number of cats/kittens entering local shelters.

We humanely trap, spay/neuter and vaccinate for rabies un-owned or loosely-owned cats in neighborhoods and on farms for FREE. When possible, we also assist low-income residents with free cat spay/neuter services and request a small donation to cover the cost of vaccines. Many cats we service are re-homed through regional animal shelters and local adoptions; others are returned to caretakers or owners to live a better life but with reduced nuisance behaviors.

Since Felines and Friends Foundation began on April 1, 2013, we have spayed/neutered and vaccinated over 3,500 cats mostly in Orleans County, including more than 70 in Westfield. The approximate expense per each cat is \$75 for a total value of service to date to Westfield of \$5,200. We've also done extensive work in the surrounding towns of Lowell, Jay, Troy, North Troy and Newport Town.

We are seeking an appropriation of \$100 to continue this work in 2023. Thank you for your consideration, and continued support.

Toni Rushlow  
President



**Westfield Demographics  
Some Fun Facts from 2022**

- **First recorded land records:** 1802
- **Registered voters:** 482
- **Size of Town:** 40.1 square miles
- **Miles of roads:** 22.73
- **Homesteads:** 186
- **CLA:** 88.89



- **Population:** 534 (2020 Census)
- **Registered Dogs:** 162
- **Taxable parcels:** 450
- **Number of pages recorded in land records:** 819
- **COD:** 17.72

**05874**

# FIRE DEPARTMENTS

## **MONTGOMERY FIRE DEPARTMENT (Requesting \$4,000)**

P.O. Box 356 ♦ Montgomery Center, VT 05471  
Fire Station Phone: 802-326-4555 or Emergency: 911

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### **State of The Fire Department 2022**

In 2022 Montgomery Fire and First Response teams reported to a total of 62 calls. For the first time in nine years our call volume has decreased! After seeing the call volume only increase over the years this was a welcome break for our first responders and great news for our community.

In October we visited the Montgomery Elementary School for our National Fire Prevention week in person after being unable to visit for three years. The kids enthusiastically participated in fire prevention week and our team members couldn't be more proud to serve and educate them about fire safety. The theme for this year was "Fire won't wait-plan your escape!" with each child sent home with homework for their parents and Home Fire Escape Plan worksheets.

The 4<sup>th</sup> of July brought out the whole community for the parade and music once again. The Department sold out with 400 chicken dinners making for a very successful chicken BBQ! Thank you to everyone who loves our chicken!

Montgomery Fire and First Response still maintains a roster of seventeen members who are ready to serve our community in times of need. We would like to remind everyone to keep your chimney pipes cleaned and never burn paper, trash, or cardboard. Have your heating appliances inspected and keep CO/Smoke Alarms in tip top shape!

Thank you,

Doug Kopacz, Chief Montgomery Fire Department



### **Total Call Response:**

Fire- 4  
Motor Vehicle Fire-0  
Motor Vehicle Collision-16  
Wildland Fire-4  
Alarms- 5  
Gas Leaks- 3  
Search & Rescue- 0  
Medical/Agency Assist- 30

**TROY VOLUNTEER FIRE DEPARTMENT, INC. (Requesting \$28,974.77)**

P.O. Box 51 ♦ Troy, VT 05868

Fire Station Phone: 802-744-2231 or Emergency: 911

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The Troy Volunteer Fire Department strives to provide top notch fire and emergency services for the residents in the Town of Westfield and to any visitors that are passing through that may need our services. In 2022 we responded to 44 emergency incidents.

Our membership continues to be solid with 34 trained members. We currently operate with 4 pieces of fire/apparatus. Our primary Engine is a 1999 Spartan pumper. A 2000 105' Seagrave Tower/Ladder. A 2005 E-One Pumper/Tanker and lastly a 1997 Pierce Heavy Rescue. State and regional trainings were held in 2022 after a stint of trainings being discontinued during the pandemic. Members took advantage of attending those trainings as well as some that we were offered to take part in in Canada. We continue to hold training and exercises "in house". These are great opportunities for our members to stay in tune with new and changing times. It also gives us the opportunity to make sure our equipment is in excellent operating condition.

In response to a high percentage of our calls being motor vehicle accidents, we recently purchased additional Jaws of Life rescue tools to help us better our needs in these emergency situations. We continue to update our members personal protective equipment which is currently averaging \$3800.00 per firefighter for a jacket, pants, boots and updated helmets. In addition, we also continue to purchase new SCBA air cylinders to replace our outdated cylinders. Everything in the fire service is extremely expensive therefore we budget money each year to make these necessary upgrades as they are needed.

We want to report that our switch from Vermont State Police Dispatch to Newport PD has been a very positive change. While VSP did a good job, Newport PD has and continues to provide a great service. Having a local dispatch center is extremely beneficial to everyone.

We want to again take a moment and ask all of our residents to help us out with clearing branches and trees in your driveways so we can access your properties in the event of a fire or emergency situation. Our trucks are large and the extra clearance would help ensure our quick response to the scene.

For the year of 2023, we are asking for the same amount of \$28,974.77 as we requested last year for funding.

As always, we would like to thank our community for the continued support and donations we receive throughout the year. It is greatly appreciated.

Bobby Jacobs,  
Chief Troy Fire Department



**GREEN MOUNTAIN FARM-TO-SCHOOL, INC. (Requesting \$1,200)**

115 Second Street ♦ Newport, VT 05855

802-334-2044

On the Web: [www.gmfts.org](http://www.gmfts.org)

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Dear Town of Westfield residents,

Green Mountain Farm-to-School (GMFTS) is a non-profit organization providing local food and nutrition education to over 10,000 students at schools across Northern Vermont. Since it was founded in 2008, GMFTS has distributed over \$3 million worth of local food to partners around the state, served over 20,000 free meals to children, and produced over 30,000 pounds of fresh produce for school cafeterias. These efforts have increased food accessibility and security for community members, promoted healthy eating, and strengthened our local food economy.

**GMFTS's work with Jay Westfield Joint Elementary School in the 2021/2022 school year:** In the last year, GMFTS worked with students, school partners and community members to grow 102 lbs. of fruits and vegetables in the Jay Westfield school garden. This produce was then served to students in the school cafeteria or provided to community members in need during the summer months. Through our Farm Direct program, we delivered \$3,721 worth of local produce to the Jay Westfield school, benefiting both the students and our region's farmers. GMFTS also facilitated 27 nutrition and agriculture workshops for students and hosted monthly taste tests where students made and sampled recipes highlighting local foods. To further enhance the school garden program, in 2022 GMFTS wrote and received a grant for \$3,000 to fund the purchase of a greenhouse for the school. Our team began installing the foundation this past fall and will be helping to build the greenhouse in the spring of 2023, alongside school partners and community members.

**Major accomplishments of GMFTS in 2022:**

- While school was in session, our Farm-to-School coordinators reached 2,412 students and provided 282 in-school workshops and 27 field trips to teach students about local food systems and healthy eating choices. School gardens produced 2,178 lbs. of food, valued at \$5,138, all donated to cafeterias, food shelves, and our Lunchbox program.

- The Lunchbox, a summer meal site and mobile learning kitchen, hit the road for its 10th year. The program serves NEK families by providing free, healthy meals to those 18 and under and affordable meals for adults. In the summer of 2022, 4,000 free meals were provided to children.

-Our Market Basket project distributed 50 coolers of free garden produce, local milk, and eggs to community members in need in the NEK in the summer of 2022.

- Distributed \$542,938 worth of local food (a 15% increase from last year) from 51 farms and producers to 116 schools, retailers, restaurants, food shelves, and other institutions through our food hub, Green Mountain Farm Direct.

- As part of the Everyone Eats initiative, we delivered 130 free meals per week directly to 65 migrant farmworkers located at 10 different farms in Orleans County and served as a distribution hub for sites across the NEK, including Troy, Newport and St. Johnsbury.

We are deeply grateful for the support from Westfield in the past. Thank you for your consideration and please reach out if you have any questions or need additional information.

Sincerely,

Catherine Cusack  
Executive Director



**Programs to connect schools and farms  
through food and education.**

**GREEN UP VERMONT (Requesting \$50)**

P.O. Box 1191 ♦ Montpelier, VT 05601-1191

802-229-4586 or 1-800-974-3259

Email: [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) ♦ On the Web: [www.greenupvermont.org](http://www.greenupvermont.org)



**GREEN UP VERMONT**  
[www.greenupvermont.org](http://www.greenupvermont.org)

**Green Up Day**  
**May 6, 2023**



**Green Up Day on May 7, 2022** was a wonderful success thanks to 19,141 volunteers statewide who participated on Green Up Day. The infographic shows that all your hard work to beautify Vermont is crucial and that it makes where we get to live, work, and play, a truly special place. As one of Vermont's favorite unofficial holidays, it is imperative for today and future generations to build pride, awareness, and stewardship for a clean Vermont environment, as well as keep residents civically engaged.

Support from your municipality is essential to our program. Funds help pay for Green Up Day supplies, promotional outreach, and educational resources including activity books, contests for kids, and a \$1,000 scholarship. We are requesting level funding again for Green Up Day 2023.

Green Up Vermont initiatives are year-round for further our impact with waste reduction initiatives, additional clean-up efforts, and educational programs.

Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride, and community engagement.

**Thank you for your support of this crucial program that takes care of all our cities and towns.**

Your donations make a huge impact and can be made on Line 23 of the Vermont State Income Tax Form or anytime online at [www.greenupvermont.org](http://www.greenupvermont.org).

Visit our website, like us on Facebook (@greenupvermont), and follow us on Instagram (greenupvermont). [greenup@greenupvermont.org](mailto:greenup@greenupvermont.org) 802-522-7245

## JAY AREA FOOD SHELF (Requesting \$500)

1036 VT Route 242 ♦ Jay, VT 05859  
802-988-2996

Sincere thanks to the voters of Westfield for the voted appropriation at Town Meeting 2022. A very special thanks to everyone who donated time, food, and money to the food shelf. With the continued support & generosity from area community members, the food shelf can continue to serve many people in the area when they need a little help.

For information, whether you qualify for the food shelf program or the USDA Commodities, please visit the food shelf site in the Jay Municipal Building on Thursday during operation hours of 9 am to noon or email [kim.lucier1961@gmail.com](mailto:kim.lucier1961@gmail.com).

For those who wish to make a donation of money, you can do so by sending a check to Jay Area Food Shelf, c/o Jay Town Clerk's Office, 1036 VT RTE 242, Jay, VT 05859 or online via PayPal thru the Jay Focus Group: [www.jayfocusgp.com](http://www.jayfocusgp.com).

Thanks to all who helped make the program a success. A special thanks to Berry Creek Farm for the 2022 season in kind donations. Many thanks to those individuals/businesses/organizations who did food drives and/or donated food directly to the Food Shelf and to the many individuals/businesses/organizations for their generous donations, which included Vermont Food Bank, Rozelle Inc, Intershack, Jay Focus Group, Hannaford, Susan Cole, and the towns of Westfield, Jay, and Troy.

Thanks to your help, in 2022 The Jay Area Food Shelf served approximately 225 households in the towns of Jay, Lowell, North Troy, Troy & Westfield.

Kim Lucier, Director



EXERCISE  
GROUP

### **ARTHRITIS FOUNDATION EXERCISE PROGRAM**

**FREE** exercise class to help prevent or reverse osteoporosis

**New Participants:** Due to Covid-19 challenges, please call before first session to make sure there is room in the group.

**Offered Every Tuesday 9 a.m. – 10:30 a.m. and/or Thursday 10:30 a.m. – 11:45 a.m. at the Westfield Community Center, 59 North Hill Road (at School Street).**

**Thursday classes are followed by the optional Community Meal (see page 48).**

**Classes** consist of a variety of exercises to improve balance and increase strength. Participants start out using very light weights which are gradually increased as strength develops (weights provided). Retired and Senior Volunteer Program (RSVP) has implemented over 100 classes across the state.

**Benefits:** Increase bone density, which decreases chances of fractures; improve balance; increase strength; increase energy and feeling of well-being; and it's FUN!

**Contact: Maureen McGuire at: (802) 673-9978 or email: [mamcguire77@gmail.com](mailto:mamcguire77@gmail.com) for more information.**

## **JAY FOCUS GROUP (Requesting \$250)**

On the Web: [www.jayvt.com](http://www.jayvt.com)

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The Jay Focus Group, a 501 ©3 Non-Profit serving the needs of Orleans County, requests an appropriation of \$250.00 towards operating expenses from the Town of Westfield

The Jay Focus Group is thankful for the continued support of the Town of Westfield.

The Jay Focus Group serves the greater Jay area & Orleans County by raising funds through events, fundraisers and donations. In 2022, we were able to distribute \$12,000. to organizations and individuals with Scholarships, Grants, Annual Donations to Orleans County Organizations and Special Needs.

Organizations that we sponsored in 2022 included Jay Community Recreational Centre, Jay Area Food Shelf, BBBSNEK VT, Joshua House, Jay Peak Hope on the Slopes, Orleans County Snowmobile Safety Course, Green Mtn Farm to School, Newport Rotary Club as well as Knights of Columbus Coats for Kids. In 2022, \$6385 in Grants & Scholarships were distributed that included Town of Troy Skate Rink, United Christian Academy, Leach Public Library, Troy PTSA, Scholarships for Continuing Education and Camps. An anonymous donation for scholarships will enable us to substantially increase our annual scholarship distribution in 2023.

We are working on new & creative FUNdraisers for 2023. Our 3rd Annual Super Tag Sale was very successful and netted us \$6000. People so generously cleaned out their basements and attics and donated to our cause. Kellie Flanders and all of her tag sale team cannot thank them and those who attended this event enough for their generosity. We collaborated with The Jay Community Recreational Centre for Jay Oktoberfest. Our Cow Plop raised \$1800 for our Scholarship Fund. The two Cow Plop winners were incredibly generous this year by giving back their share of \$1800 to The Jay Focus Group, Jay Area Food Shelf, Jay Community Recreational Centre and special needs. Once again, we were delighted to sponsor Halloween activities in Westfield and Jay; continue our Annual Town of Jay Tree Lighting, Caroling & Santa & Mrs. Santa visit thanks to Kathy & Bill DiCarlo & elves; while elves Deb Talty & Denise Rossignol once again spearheaded the Jay Area Food Shelf "Gifts for Kids" program as well as Operation Backpack. A special thank you to Kim Lucier for her commitment to the Jay Area Food Shelf as well as the JFG Food Shelf Committee – Denny Lyster, Sally Rivard, Shannon Escalante, Peggy Loux and LaDonna Dunn.

Our 2022 Hometown Holiday Decorating Challenge for Jay, Westfield, North Troy/Troy Residents was so very popular and created a lot of community spirit, as was Pat Sanders & Kellie Flanders' intention.

Please do visit [www.jayfocusgp.com](http://www.jayfocusgp.com) for updates on 2023 events:

- Leprechaun Romp on the Jay Community Recreational Centre, March 11 thru March 19
- Annual Easter Egg Hunt on the Jay Community Recreational Centre, Sat., April 8
- New FUNdraiser(s). Dates & Info TBA
- 8<sup>th</sup> Annual Jay Oktoberfest benefits the Jay Community Recreational Centre & Jay Focus Group, Oct 7
- Holiday Home Decorating Contest, Date TBA
- Annual Town of Jay Tree Lighting/Caroling/Santa Visit, Date TBA

Do you have ideas for events/fundraising, have experience writing grants, are willing to help find sponsors and/or sponsor our events, are willing to help at an event or have an organization in need?

Please do contact us for information: email [jayfocusgp@gmail.com](mailto:jayfocusgp@gmail.com), visit [www.jayfocusgp.com](http://www.jayfocusgp.com)

Our volunteers are the heart and soul of our organization. We are continually humbled by and appreciate the scope and generosity of our Sponsors: Individuals, Local Businesses, Foundations and Corporations. We all feel blessed to be part of this great organization, and the great Northeast Kingdom. Like us on Facebook.

Respectively submitted by:

Peggy Loux (Executive Director and Treasurer)  
Sally Rivard (President)



**JAY PEAK POST NO. 28, INC.**  
**AMERICAN LEGION (Requesting \$250)**

254 Dominion Avenue ♦ North Troy, VT 05859-9701  
802-487-9116

First on behalf of Jay Peak Post #28 members, (Legionnaires, Auxiliary and Sons of the American Legion) we wish to thank you for your support of the American Legion. The appropriated funds provide the means for the Post to purchase flags and markers for replacement near a veteran's headstone in neighboring cemeteries. We also rely on these funds to replace American service flags that fly at the Post flag park, support Memorial Day Observances, and defray operational costs.



In Appreciation,  
John Hurlburt



**MEAL SITE (Requesting \$500)**  
**TROY AND AREA LIONS CLUB**

Community Center: 59 North Hill Road ♦ Westfield, VT 05874  
802-744-6839 (Denny Lyster) ♦ 802-744-5466 Community Center Phone

The Westfield meal site continues to provide nourishing dinners to our community and surrounding towns. On average 24 folks sit down for a meal and enjoy socializing with their neighbors. Several take dinners out to give to family and friends, making an average total of 35 meals served. The social atmosphere begins early with the card players and continues after the meal with bingo.

We are blessed by having Berry Creek Farm supply us with fresh fruits and vegetables starting in May and, this year, continuing into the winter months. We thank them, and their supporters, for their generosity. This, together with a small appropriation from the town, is how we are able maintain our donation request at four dollars.

This program works because of our volunteer cooks and helpers. We lose some snowbirds in the winter but thankfully the missing slots somehow get filled. Anyone who thinks they might want to help we encourage you stop in and we'll give you a tour, and just maybe put you to work. You will find it rewarding.

**2023 Household Hazardous  
Waste Collection Schedule**

SATURDAY, MAY 13 8:00 a.m. – 1:00 p.m. Corinth Transfer Station  
SATURDAY, MAY 20 8:00 a.m. – 1:00 p.m. Waterford Transfer Station  
WEDNESDAY, MAY 24 12:00 p.m. – 3:00 p.m. Glover Transfer Station  
SATURDAY, JUNE 3 9:00 a.m. – 1:00 p.m. Derby Recycling Center  
SATURDAY, JUNE 17 9:00 a.m. – 12:00 p.m. Jay Transfer Station  
SATURDAY, JULY 15 8:00 a.m. – 12:00 p.m. Maidstone 1342 Rte. 102  
SATURDAY, AUGUST 5 8:00 a.m. – 12:00 p.m. Cabot Recycling Center  
SATURDAY, AUGUST 19 8:00 a.m. – 1:00 p.m. Westmore Transfer Station

SATURDAY, SEPT. 16 8:00 a.m. – 3:00 p.m. Lyndon Recycling Center



Visit the Westfield Municipal Website Recycling page at <https://westfield.vt.gov/recycling-center/> or the Northeast Kingdom Waste Management website at <https://www.nekwmd.org/> to view acceptable items. For information on these events and others, contact the Northeast Kingdom Waste Management District at (802) 626-3532, 800-734-4602, by e-mail at [progmgr@nekwmd.org](mailto:progmgr@nekwmd.org).

## MISSISQUOI RIVER BASIN ASSOCIATION (Requesting \$300)

2839 VT Route 105 ♦ East Berkshire, VT 05447

802-393-0076

Email: lindsey@mrba.com ♦ Website: www.mrbavt.com

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This year, the Missisquoi River Basin Association (MRBA) celebrated 25 years working to protect and improve water quality! As a non-profit organization, we succeed in our mission to identify and address issues that affect water quality in the Missisquoi River and its tributaries thanks to our dedicated volunteers – which include school groups, teachers, paddlers, and farmers, to name just a few.

### MRBA Projects and Programs:

**Ecological restoration, streambank stabilization, and river clean-up efforts:** During 2022, as in most years, MRBA volunteers assisted with tree plantings (an additional 1300 trees were planted along streams and the river during 2022!), helped pull trash from our riverbanks, and assisted with our continued study of non-chemical ways to combat Japanese knotweed.

**Water quality sampling:** MRBA staff and volunteers collected water quality samples from 10 locations within our watershed during 2022; this includes 3 sites in Westfield, assessing the health of 2 streams, and the impact of a landowner-led water quality improvement project.

**Assisting farmers and landowners:** In addition to implementing projects (tree plantings, bank stabilizations, water bars, combating invasive species), we also conducted several site assessments this year. These are designed to help landowners understand what water may be doing on their property, and some ways to mitigate or improve their relationship with runoff.

**Educational programs:** We love providing hands-on educational opportunities to students through our watershed model, rainfall simulator, and Bugworks program. In 2022, we were pleased to help bring back Lake Lessons, a half-day water-focused field trip for area 4<sup>th</sup> graders; we also are assisting in a year-long educational experience, called Winds, Waves, and Variables, for several of our watershed schools.

We respectfully request the Town's support of MRBA through a \$300 donation so that we may continue to serve our community with these programs. Your appropriation will help us continue to provide programs, assist landowners, and will help us grow our team so that we may better serve our watershed towns.

Your support of our organization in past years is so greatly appreciated and the funds have been put to good use. We thank you very much for your consideration of our 2023 request.

Sincerely,

John Little  
MRBA President



**NORTHEAST KINGDOM COMMUNITY ACTION, INC.–NEKCA**

71 Seymour Lane ♦ Newport, VT 05855  
802-334-8224

*NEKCA Administrative Office: P.O. Box 346, 70 Main Street ♦ Newport, VT 05855*

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NEKCA thanked the Town of Westfield voters for their past appropriation funding. They are not requesting an appropriation for 2023.

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**NORTHEAST KINGDOM COUNCIL ON AGING (Requesting \$300)**

481 Summer Street, Suite 101 ♦ St. Johnsbury, VT 05819

Phone: 802-748-5182; Fax: 802-748-6622 or email: [info@nekcouncil.org](mailto:info@nekcouncil.org)

On the Web: [www.nekcouncil.org](http://www.nekcouncil.org)

Local Office: 5452 US Route 5, Suite A ♦ Newport, VT 05855 ♦ 802-334-2190

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For over 44 years, the Northeast Kingdom Council on Aging has been a valued and trusted resource for older Vermonters to age independently, their way. Our mission is to deliver the person-centered support necessary for our older Vermonters to sustain their independence and live well in their communities.

Our valuable services include a Helpline, Medicare counseling and Bootcamp, specially-trained staff who help people develop long-range planning as they age, exercise and mobility programs, family and caregiver support programs and grants, case management for those who need a bit more support with aging in place, as well as assistance in applying for fuel, food, and pharmacy programs.

Our nutrition programs partially fund 14 meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal Aid, we provide solutions for the complex challenges people face while living in a rural community. In addition, our work is supplemented by over 320 volunteers who serve as home-delivered meal drivers, wellness program leaders, friends who make neighborly check-in phone calls, and home-based caregivers.

Our service area extends across the entire Northeast Kingdom, all Caledonia, Essex, and Orleans counties. During this past year, 29 residents of Westfield used the services of our organization to meet their needs. People called our Helpline for assistance with caregiving and programs such as 3SquaresVT, Medicaid and Medicare, our e-learning portals Trualta and GetSetUp, fuel assistance, and transportation, among other services. Our website [www.nekcouncil.org](http://www.nekcouncil.org) provides information on many of our programs and services.

We sincerely thank the residents of Westfield for your continued support to make a difference in the lives of your residents who are often the most vulnerable. As a private non-profit, we are able to remain independent and put the focus on our clients who need unbiased assistance.

If you have a friend or family member who may benefit from our services, please contact us. We're just a phone call away at the Helpline: 800-642-5119 or (802) 748-5182.

In gratitude,

Meg Burmeister  
Executive Director

The staff at the NEK Council on Aging wish to extend a special note of thanks to all the residents of the towns that supported us with an appropriation or donation during the COVID-19 pandemic. Requests for our services increased substantially and we remain grateful for the support of all our friends in the Northeast Kingdom as we continue to help our elders to remain healthy and safe.

## **NORTHEAST KINGDOM HUMAN SERVICES-NKHS (Requesting \$1,072)**

181 Crawford Road – Derby, P. O. Box 724, Newport, VT 05855 ♦ 802-334-6744 or 800-696-4979

2225 Portland Street, P. O. Box 368, St. Johnsbury, VT 05819 ♦ 802-748-3181 or 800-649-0118

Emergency Crisis Line 802-334-6744 – 24 hours a day/7 days a week

On the Web: [www.nkhs.org](http://www.nkhs.org)

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### **Town of Westfield Annual Summary Report**

Thank you **Town of Westfield** voters, for your appropriation support at your Town Meetings. Annual appropriations are a vital funding source to provide needed services to residents who cannot otherwise afford care. The 2023 appropriation request of **\$1072** is the same amount voted on at the 2022 Town Meeting. This represents 1.11% of appropriation requests from 48 towns. We offer supportive confidential program services for Emergency/Crisis Services, mental health, addiction, and/or developmental/intellectual disabilities. Our mission is to empower individuals, families, and communities by promoting hope, healing, and support.

#### **Summary Activity Report July 1, 2021 through June 30, 2022:**

- **2887** individuals of all ages in our service area utilized support services.
- **17** individuals **from the Town of Westfield** accessed supportive care at NKHS.
- Employees provided **over 94 hours** of community consultation, education, and outreach in community meetings, events, and trainings in NKHS offices, area schools, and businesses at no cost to participants. We offered QPR (Question, Persuade, and Refer) suicide awareness and prevention trainings, Youth Mental Health First Aid, and other educational opportunities to at least 200 Northeast Kingdom community members.
- **552** total dedicated professional employees, **3 from the Town of Westfield**, support community members in the Derby or St. Johnsbury offices, the satellite office in Hardwick, telehealth, in homes, in schools, and throughout Northeast Kingdom communities.

Good mental health is important for everyone. As a Designated Agency serving the Vermont's system of care, NKHS has a responsibility for assuring that a comprehensive range of services are available regardless of an individual's ability to pay. A sliding fee scale is available for those in financial need. Northeast Kingdom Human Services is asking the Town of Westfield voters to consider helping neighbors, family members, and friends receive the supports they need to live a happy, fulfilling life and be an active and contributing member in your community.

**Thank you so much for your support!**

Respectfully submitted,

Kelsey Stavseth, Executive Director  
Board of Directors  
Northeast Kingdom Human Services, Inc.



**NORTHEAST KINGDOM LEARNING SERVICES, INC.-NEKLS (Requesting \$250)**

55 Seymour Lane, Suite 11 ♦ Newport, VT 05855

Phone: 802-334-6532 ♦ Fax: 802-334-6555

Email: [info@neklsvt.org](mailto:info@neklsvt.org) ♦ On the Web: [www.NEKLSVT.org](http://www.NEKLSVT.org)

*Northeast Kingdom Learning Services, Inc. began with one woman, Eva Warner, teaching area residents to read at their kitchen table. It is so much more today!*

*Thank you for your continued support of our services.*

*Your support makes a difference in the lives of your neighbors, friends, and families!*

*It is our mission to inspire and empower learners, birth and beyond.*

**THRIVING INTO THE FUTURE**

2022/2023 brings us new hope. Despite the fact that the last few years have been difficult, our Ready, Set, Grow Child Care Center has been able to provide childcare services for 80 parents, with a staff of 23 serving 64 children. Our HSCP has provided over 4831 educational student hours in the tri-county area this year, and, due to the ongoing conflict in their nation, we now have 15 Ukrainians in our ESOL program.

**Adult Education and Literacy Programs (AEL)**

In addition to HSCP and GED services, our teachers provide math, reading, writing, computer literacy, as well as job skill development, and support students who are transitioning to college or work.

**227      10831**

Students served    Hours served  
During Covid-19

**READY, SET, GROW  
CHILD CARE CENTER**

Licensed for **98** children and providing care year round for infants (6 weeks old) to school-age children (up to age 12). RSG Child Center recently earned 5 STARS in Vermont's Child Care Rating System.

**K-12 Tutorial Program**

Our tutors provide one-one and group instruction to K-12 students at a number of locations including area libraries and Town Halls.

**63**

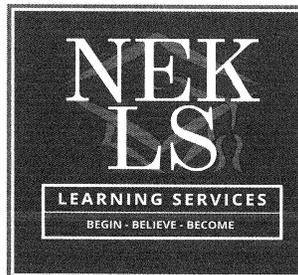
K-12 students in the tri-county region  
During Covid -19

**High School Completion Program (HSCP)**

HSCP collaborates with local high schools to provide a path to a high school diploma for anyone 16 or older.

**55**

high school diplomas were awarded, in partnership with area high schools.  
During Covid-19



READY..SET..GROW  
CHILD CARE CENTER  
Newport, Vermont

**English Speaking Other Languages (ESOL)**

NEKLS teaches English as a second or other language to students from around the world who have settled in the NEK.

**5**

students served in 2021 coming from Brazil, China, Nepal and more

**Administrative Offices**  
(802) 334-6532  
**Canaan Learning Center**  
(802)266-3933  
**Island Pond Learning Center**  
(802)723-4261  
**Newport Learning Center**  
(802) 334-2839  
**St Johnsbury Learning Center**  
(802)748-5624

"Like" us on Facebook @ **NEKLSVT**  
[www.neklsvt.org](http://www.neklsvt.org)

Please contact us at  
**1-844-GO NEKLS (466-3557)** or at  
[info@neklsvt.org](mailto:info@neklsvt.org) if you or someone you know has need for our services.

**READY, SET, GROW  
CHILD CARE CENTER**

RSG Child Care Center also serves as a training facility for students interested in working in the field of early childhood education. We have successfully run a Step Up to

Childcare course that takes participants through all of the required training for working in the field of childcare, as well as learning about and building on their own character strengths, growth mindsets, and workplace skills.

## THE OLD STONE HOUSE MUSEUM & HISTORIC VILLAGE (Requesting \$700)

### Orleans County Historical Society, Inc.

109 Old Stone House Road ♦ Orleans, VT 05860 ♦ 802-754-2022

Email: [information@oldstonehousemuseum.org](mailto:information@oldstonehousemuseum.org) ♦ On the Web: [www.oldstonehousemuseum.org](http://www.oldstonehousemuseum.org)

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The mission of the Orleans County Historical Society, Inc. (doing business as the Old Stone House Museum & Historic Village) is to share the unique history of Orleans County through preservation, education and inspiration. We are proud to have loyally served your community for over 100 years.

**Preservation:** Since 1915, the Old Stone House Museum & Historic Village has worked to preserve the rich history of your county and region. The Historic Village cares for eight historically significant buildings and sixty acres of farmland. The community is welcome to engage year-round with the Historic Village. Free public amenities include the educational walking trail, Prospect Hill and self-guided Village walking tour. Our archives hold a remarkable collection of paintings, clothing, tools, photographs, diaries, maps and letters that illustrate aspects of the region's past. We celebrate the life and work of African American Alexander Lucius Twilight each year and especially each September on the day designated 'Alexander Twilight Day' by the Vermont legislature.

**Education:** Over thirty educational programs are offered to local youth and families throughout the year. Programs highlight the heritage arts, crafts, themes and skills common in 19th century Orleans County and which remain relevant today. Educational programs are always affordable and are further customized for low-income households. We are thrilled to announce that our educational programs will expand into local schools in 2023! We also provide guided tours to over one thousand guests of the museum each season. People come away from tours with a deep understanding of important local history and the way Orleans County helped shape the early years of our state and country.

**Inspiration:** Our organization offers more than ten seasonal events on the museum's property. Each season's events inspire the community to engage with local history through a whole host of fun and accessible opportunities. Many of the events offered are totally FREE to the public. From the 100-year-old Old Stone House Day to the popular and fun Twilight Stars Party; from exhibit openings to the Historic Village Halloween Walk, the public comes out in droves to enjoy the historic spaces, stories and fun celebrated each year.



Without your support, we couldn't do this important work. **An Orleans County without the Old Stone House Museum & Historic Village would be a community without its own history and without all the opportunities the museum provides to share, celebrate, preserve and cherish the stories and spaces that make Orleans County home.** Thank you for helping us keep your local history alive.

Sincerely,  
Molly Veysey, Executive Director

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## ORLEANS COUNTY CITIZEN ADVOCACY-OCCA (Requesting \$500)

P.O. Box 1058 ♦ Newport, VT 05855  
802-673-2515 (Sandi White, Executive Director)



Orleans County Citizen Advocacy (OCCA) was founded in 1988 to promote friendships between individuals with developmental disabilities and community volunteers. Through one-to-one matches, we help our members build empowering relationships where each person is respected, included, and heard.

In the last few years, in order to address challenges of isolation and loneliness brought on by the covid pandemic, we have attempted to increase meaningful opportunities for community inclusion by offering a variety of in-person and online activities. However, we continue to face obstacles to meeting the diverse unmet needs of people with disabilities in our communities.

To address these needs, OCCA has begun a brand-new program to create a "hotline" for anyone in Orleans County with developmental disabilities (or their caregivers) to call for help. Our goal is to assist people who may fall through the cracks between what private and public support networks provide. We intend to get the hotline up and running in the beginning of 2023 with a robust publicity campaign. We will periodically evaluate and adjust our program to ensure effectiveness. We encourage anyone who is interested in volunteering for any of our programs to contact us.

Since its inception, OCCA has continued to function without any federal or state funding. We have a small budget and low overhead. Our activities are funded through town appropriations, donations, and small grants. All appropriations stay in Orleans County and directly impact and benefit our neighbors.

We thank Westfield voters for your past support, and once again are asking for an appropriation of \$500.

Best Wishes,  
Rich Ossias and Ann Stannard, Co-Chairs, OCCA Board of Directors

*"Our Mission is to create and support relationships between community volunteers and individuals with intellectual and developmental disabilities so that all are heard, empowered and fully included in the community. We strive to engage all members in opportunities that enhance quality of life."*

**ORLEANS COUNTY FAIR ASSOCIATION (Requesting \$500)**

278 Roaring Brook Rd. ♦ P.O. Box 580 ♦ Barton, VT 05822

Phone: 802-525-3555 (Shelia Martin, Director/Treasurer)

Email: [ocftreas@gmail.com](mailto:ocftreas@gmail.com) ♦ On the Web: [www.orleanscountyfair.net](http://www.orleanscountyfair.net)

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The Orleans County Fair Association is proud to have served this community by hosting the Orleans County Fair since 1867, 156 years this year!

We are a non-profit organization with all the typical struggles being experienced in today's society. Our long-term success has come from old fashioned Northeast Kingdom pride and determination as well as reliance on the creativity of our volunteer members.

The OCFA is recognizing the need to maintain our wonderful traditions and history as well as seek and implement new ideas with an adjusted business plan. Roaring Brook Park is an expansive venue which in recent years has been helping to celebrate Memorial Day and 4th of July festivities as well as many other local celebrations. I'm sure most of you have attended the grounds at one time or other in the past. Our continued goal is to invite your return to the park and to introduce you to our new and exciting plans!

This past year we used our donations to maintain our grounds and replacing tables and chairs in our floral hall area. We are also working on funding to assist us with making our barn area better and the area of the barns to allow more exhibitors and spectators to enjoy the area. Our on-going efforts to maintain the 150-year traditions and to include modern entertainment and experiences brings us to you for a little help.

We are seeking an appropriation in the amount of \$500 toward these efforts. Any other amount would be wonderful. It is also our pledge to you that we will apply any funds received in an important and meaningful way and that we will report back to you next March on specifically how your contribution was utilized.

Thank you for your support,

Sincerely,  
Shelia Martin, Director/Treasurer



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**ORLEANS COUNTY SHERIFF'S DEPARTMENT (Requesting \$15,602)**

P.O. Box 355 ♦ Newport, VT 05855

Phone: 802-334-3333 ♦ **Emergencies: 911**

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The Orleans County Sheriff's Department has been honored to provide the Town of **Westfield** with patrol services this past year. The enclosed chart shows the total incidents, total arrests and traffic violations for your town from January 1<sup>st</sup>, 2022 through December 30<sup>th</sup>, 2022.

The Orleans County Sheriff's Department has had the opportunity to work this past year with the United States Marshal's, ATF (Alcohol, Tobacco & Firearms), DEA (Department of Drug Enforcement Agency), United States Border Protection/Customs, Homeland Security Investigations, Vermont Drug Task Force, Newport Police Department and Vermont State Police in an effort to make our community a safer place to live and a pleasurable place to come and visit. We will continue to work with our Federal and Local partners to continue with the effort to fight back against violence occurring within our community.

The Orleans County Sheriff's Department continues to be supplemented by the Newport Police Department for dispatching services for nights and weekends. We all continue to be very pleased with the level of service that has been afforded to this department and the towns we serve.

The Orleans County Sheriff's Department participates in the Governor Highway Safety Program and look forward to providing the added coverage to our community in 2023.

The Orleans County Sheriff's Department currently has a Deputy assigned to Lake Region Union High School as their School Resource Officer. Deputy Morrill has done extremely well in the position and has built wonderful relationships with students, staff and families.

*(continued next page)*



We continue to work in partnership with the Newport Restorative Justice Board to maintain a “Drug Take-back” box in our lobby at the Sheriff’s Department. The Department has collected approximately 220 lbs of prescriptions in 2022. We also participate with Wal-Mart and Kinney Drugs in Derby on National Drug Take Back Day. Each year this program, in cooperation with the DEA, is responsible for getting hundreds of pounds of drugs out of medicine cabinets and off the street and properly disposed of by incineration.

In December the Sheriff’s Department celebrated the 15<sup>th</sup> anniversary of “Operation Santa”. We received generous, overwhelming support from many local area businesses and community members. **Thank you!** The program helped bring a happy holiday season to over **311** children in our community. We want to once again thank our own Tammy Lacourse who works tirelessly all year to make this a success. If you know of a family or child (children) in need throughout the year with clothing or other needs please contact your school to let them know, if not please contact the Orleans County Sheriff’s Department to see if we can help.

Respectfully submitted,  
 Sheriff Jennifer L. Harlow

**Town of Westfield - Total Incident Report**

Nature of Incident	Total Incidents
Agency Assist	2
Background Investigation	1
Citizen Assist	2
Civil Process	15
Directed Patrol	5
Motor Vehicle Complaint	1
Service of Paperwork	1
Sex Offender Registry Check	3
Speed Cart	1
Suspicious	2
Traffic Stop	54
TRO/FRO Service	1
Vin Verification	2
<b>Total Incidents for Town of Westfield</b>	<b>90</b>

**Town of Westfield - Total Traffic Violation Report**

Total Traffic Tickets	20
Total Warnings	31

**Town of Westfield - Total Arrest Report**

Driving License Suspended Criminal	2
Excessive Speed	2
False Pretense	1
Negligent Operation	1
<b>Total Arrests (by count) for Town of Westfield</b>	<b>6</b>
<b>Total Arrests (by person) for Town of Westfield</b>	<b>6</b>



**ORLEANS ESSEX VNA & HOSPICE INC. (Requesting \$2,500)**

46 Lakemont Road ♦ Newport, VT 05855  
Phone: 802-334-5213 ♦ Fax: 802-334-8822

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

**SUMMARY OF SERVICES:**



Total Agency Visits FY 2022..... 41,113  
Total Visits FY 2020- Town of Westfield..... 749

During Fiscal Year 2022, home based services were provided to 26 individuals in Westfield for a total of 749 multi-disciplinary visits. 9 residents received services through Agency-sponsored wellness programs.

Appropriation Request for 2023..... \$2,500.00

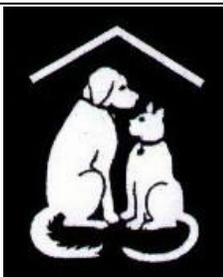
Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,

Lyne B. Limoges, MSN, RN  
Executive Director

**POPE MEMORIAL FRONTIER ANIMAL SHELTER, INC. (Requesting \$500)**

4473 Barton-Orleans Road ♦ Orleans, VT 05860  
802-754-2228  
On the Web: [www.frontieranimalsociety.com](http://www.frontieranimalsociety.com)



The Pope Memorial Frontier Animal Shelter, Inc. has continued to rescue, provide healthcare and housing to and adopt into caring homes over 300 dogs and cats in 2022. Town appropriations are a very necessary part of the shelter's yearly survival and the monies are used to provide food, veterinarian services, medicines, utilities and maintenance. We have an amazing staff and volunteer pool who are dedicated to the welfare of our animals. During the past 12 months, volunteers have given over 4050 hours of their time. THANK YOU to all who work with our dogs and kitties and to the area towns who support our mission through donations and town appropriations.

Sincerely,

Betsy Hampton  
President and PMFAS Board Member

## **RURAL COMMUNITY TRANSPORTATION, INC.-RCT (Requesting \$600)**

1677 Industrial Parkway ♦ Lyndonville, VT 05851

Phone: 802-748-8170 ♦ Fax: 802-748-5275

On the Web: [www.riderct.org](http://www.riderct.org)

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Rural Community Transportation, Inc. (RCT), is a private nonprofit 501(c)(3) corporation which has provided public transportation services throughout Caledonia, Orleans, and Essex Counties since 1991, and now serves Lamoille County. RCT operates fare-free shuttle and commuter bus routes, allowing connections between towns in our region and the ability to travel throughout Vermont and beyond. RCT also provides demand-response transportation services under several programs, such as Medicaid, the Elderly & Disabled program, and Rides 2 Wellness.

RCT runs four commuter routes to enhance access to employment, connecting Morrisville to the towns of Barre and Waterbury, and St. Johnsbury to Montpelier and to Littleton. We operate three shuttle routes tying Morrisville, Newport/Derby, and St. Johnsbury/Lyndonville residents and nearby Vermonters to essential locations, from grocery stores to medical centers. Shopping routes provide similar service spanning Morrisville and Stowe in the west, Newport and surrounding towns in the north, and Lyndon to New Hampshire in the east. Our neighbors who utilized over 130,000 rides in FY2022 have expressed their gratitude and noted their dependence on our services.

As COVID-19 restrictions are relaxed and Vermont moves forward, RCT remains committed to providing safe, reliable, accessible, and affordable transportation, and continues to be responsive to the safety needs of riders, including those who may not have another means of pandemic-sensitive transportation.

RCT gratefully benefits from a robust and growing volunteer program, with sixty volunteers providing rides to neighbors and those needing non-shuttle transportation to access vital services. We depend on our volunteers to help meet the needs of their neighbors near and far.

RCT operates with federal and state funding; however, our funding sources typically require between 20% and 50% locally matched dollars. All town appropriations received are used to provide the required local match, and are therefore crucial to RCT's operations. Your generosity allows RCT to transform your funding into the ability to thrive, grow, and provide your community with reliable quality transportation service.

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## **UMBRELLA (Requesting \$400)**

1216 Railroad Street, Suite C ♦ St. Johnsbury, VT 05819

Phone: 802-748-1992 or 800-916-8645

On the Web: [www.umbrellanek.org](http://www.umbrellanek.org)

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Since 1976, Umbrella has ensured that communities in Caledonia, Orleans and Essex counties have access to services that cultivate a Northeast Kingdom where all people thrive free from abuse and oppression. Umbrella operates 4 multi-faceted, client-centered programs and plays a crucial role in decreasing the incidence and impact of domestic and sexual violence. Services offered include:

- **Social Change** focuses on prevention education and initiatives in schools and in the community that aim towards preventing gender-based violence, and creating a community where abuse and oppression are acknowledged and addressed. One of our strategies is to provide pathways for girls to work within this social change and prevention field through the Youth in Power Program. In FY22, we provided 1865 youth with educational workshops throughout our 17 school partners. We provided 214 adults with educational programs through 12 workshops and 5 advocacy training sessions.
- **Advocacy Program** serves survivors of domestic and sexual violence, stalking, teen dating violence, as well as violence related to gender or sexual orientation - which in total we characterize as gender-based violence. In our work, the client leads and we support them in any way they need us to including legal advocacy, housing advocacy, support with parenting after trauma and more. In FY22, 633 individuals received direct advocacy, 65 adults and 39 children were housed in our emergency shelters as a result of fleeing domestic or sexual violence and 25 people were housed in our Transitional Housing program.
- **Family Based Services** focuses on child-care and strengthening family relationships. *Kingdom Child Care Connection (KCCC)* assists families in the Northeast Kingdom to receive subsidized childcare, appropriate child care referrals and specialized childcare placement support. *The Family Room* offers supervised visitation for families throughout the Northeast Kingdom. In FY22, KCCC served 732 families and the Family Room worked with 50 families, serving 70 children. *(continued next page)*

- **Economic Empowerment** serves women with significant barriers to employment in Orleans and Northern Essex Counties. Our *Cornucopia* program, and our social enterprise, *Dolcetti* each wrap around women to support them in building job readiness skills while helping them to address challenges in their lives so they are able to move towards financial self-sufficiency. In FY22 as part of the skill-building program, participants packaged and prepared 30,453 meals for homebound seniors through Meals on Wheels.

Given that some services are provided anonymously, it is difficult to provide each town with a precise number of people served by Umbrella. However, at least 4 households in Westfield were served by Umbrella in Fiscal Year 2022 and the community as a whole benefited from prevention and outreach programs in schools, as well as training and consultation for human service and law enforcement professionals.

Community support is critical to sustain our programming and to discover innovative approaches to the work Umbrella does. We are deeply grateful for Westfield's support.

Respectfully,  
Amanda Cochrane  
Executive Director



Umbrella Inc. was incorporated in 1981 as a 501(c)(3) non-profit corporation whose mission is: To cultivate a Northeast Kingdom where all people thrive free from abuse and oppression.

**VERMONT CENTER FOR INDEPENDENT LIVING-VCIL (Requesting \$95)**

11 East State Street ♦ Montpelier, VT 05602

Phone: 802-229-0501 ♦ Voice & TTY: 800-639-1522 ♦ Fax: 802-229-0503

Email: [info@vcil.org](mailto:info@vcil.org) ♦ On the Web: [www.vcil.org](http://www.vcil.org)

For over 43 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'22 (10/2021-9/2022) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **158** individuals to help increase their independent living skills and **6** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **172** households with information on technical assistance and/or alternative funding for modifications; **80** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **91** individuals with information on assistive technology; **39** of these individuals received funding to obtain adaptive equipment. **454** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. Our Vermont Telecommunications Equipment Distribution Program (VTEDP) served **29** people and provided **16** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone. Due to the pandemic VCIL was able to start a new (temporary) program, Resilience and Independence in a State of Emergency (RISE) which served over 600 people in the 2 years it was funded. The Rise Program helped provide an array of items or services if the needs were directly related to the Covid-19 epidemic.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Franklin, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont.

During FY'22, **2** residents of **Westfield** received services from the following programs:

- RISE Fund  
(**\$2,500.00** spent on pandemic related needs)
- Information, Referral and Assistance (IR&A)



## **VERMONT FAMILY NETWORK (Requesting \$250)**

600 Blair Park Road, Suite 240 ♦ Williston, VT 05495-7549

Phone: 800-800-4005 ♦ On the Web: [www.vermontfamilynetwork.org/](http://www.vermontfamilynetwork.org/)

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The Vermont Family Network is a state-wide organization whose mission is to empower and support all Vermont children, youth and families especially those of children with disabilities or special health needs. Through our Family Support Program, we offer families a variety of services such as trainings, parent matches, school meeting support, and a helpline. Our Family Support Consultants are all experienced parents of children with special needs, allowing them to relate to and understand the unique needs of families dealing with the special needs of their children. Last fiscal year we were able to support 25 families in Orleans County through 123 interactions, one family of which was specifically a Westfield family.

Being the parent of a child with special needs can be very isolating and frightening. Having parents who have been in a similar situation can be vital to helping parents manage the stress and various systems they will have to navigate throughout their child's life. Only a parent who is getting the support that they need can be the best support for their child. In addition, parents need support in navigating systems like special education, and our staff can assist them in a variety of ways, from phone coaching to attending school meetings.

For more information visit our website at [www.vermontfamilynetwork.org](http://www.vermontfamilynetwork.org).



Sincerely,  
Claire Giroux-Williams  
Development Manager

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## **VERMONT RURAL FIRE PROTECTION TASK FORCE-RFP (Requesting \$100)**

**c/o Vermont Association of Conservation Districts (VACD)**

170 Lower Sumner Hill Road ♦ Sumner, ME 04292

802-828-4582 ♦ On the Web: [www.vacd.org](http://www.vacd.org)

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On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property, and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **25+ years** of the program, over **1200 grants** totaling **\$2.6 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

The Rural Fire Protection Program is managed by the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservation Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. We have increased the maximum grant award amount from \$5,000 to \$10,000 per project. New rural fire protection systems along with repair, replacement, relocation, upgrades of existing systems, and drafting site development are eligible for grant funding on an ongoing basis. And we now consider applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year.

The annual expense of the Rural Fire Protection Program in FY 2022 was \$285,901, of which \$165,422 was paid in grants to support the construction and repair of 27 rural fire protection projects throughout Vermont. The remaining budget covered site assessments, project design and program oversight. Most of our funding comes from the Division of Fire Safety of the Vermont Department of Public Safety, through annual appropriations by the Vermont Legislature. In addition, the program receives support from the US Forest Service through the Vermont Department of Forests, Parks and Recreation. Unfortunately, these grants do not completely cover the costs of the program. Therefore, we are respectfully requesting that you include a \$100 appropriation in your town budget to support the Rural Fire Protection Program. In FY22, we received over \$9,000 in town appropriations from over 90 towns. We are deeply grateful for your ongoing support.

**216** Vermont communities have benefitted from the Rural Fire Protection program. Our goal is to extend this support to all Vermont towns and continue to assist local fire departments in reducing the risk of injury, loss of life, and damage to property and natural resources, thereby improving the safety and welfare of Vermont communities. For more information, please contact Troy Dare at 802-828-4582 or [dryhydrantguy@yahoo.com](mailto:dryhydrantguy@yahoo.com).

**THE NORTH COUNTRY FRIENDS  
OF THE VERMONT SYMPHONY ORCHESTRA (Requesting \$100)**

2 Church Street, Suite 3B ♦ Burlington, VT 05401  
Phone: 802-864-5741 ♦ On the Web: [www.vso.org](http://www.vso.org)

The North Country Friends Group of the Vermont Symphony Orchestra appreciates the Town of Westfield for supporting *SymphonyKids* programs for the children in your town. *SymphonyKids* is an outreach program with a mission to engage children in classical music through audience participation and encourage students to develop a lifelong enthusiasm for music.

*SymphonyKids* involves a number of youth music education programs which benefit our youth in the Northeast Kingdom. We visited and drew students from communities across the NEK including Barnet, Brighton, Burke, Glover, Greensboro, Hardwick, Newport, North Troy, Walden, Waterford, Woodbury, and Wolcott during the financial year.

- 320 kids (elementary and middle school) attended the VSO's **Musicians in Schools** programs, which took place in both schools and libraries. These 45-minute concerts highlight the connection between STEM (Science, Technology, Engineering and Math) and music with live performances by a trio of musicians and a storyteller.
- 12 high school chorus students from Lake Region Union High School are training and will participate in our December 2022 **Brass Quintet and Counterpoint concert** in Newport.
- 68 kids (ages 1-17) took part in our **Musical Petting Zoo** at Burke Mountain during the July 2022 Summer Festival Tour concert performance and received reduced price tickets.
- 11<sup>th</sup> grader Maaiké Dam from Kirby was the winner of our October 2022 **MasterClef** student music composition competition.



*Musicians in Schools string trio at Hardwick Elementary.*

The 2023 appropriation from your town will go towards the VSO's general education work in the NEK and access to VSO performances for young people in the community. Your support in providing access to classical music for ALL children is greatly appreciated! Should you have questions about this appropriation request, please contact me at 802-673-2447 or [raamarq@hotmail.com](mailto:raamarq@hotmail.com). For more information about the VSO, visit their website at <https://www.vso.org/>.

Thank you!

Ruth Marquette, on behalf of the North Country Friends of the Vermont Symphony Orchestra  
15 Taylor Street, Newport, VT 05855



*Musical Petting Zoo at Burke Mountain with the VSO's Summer Festival Tour concert.*



*Kirby-based student Maaiké Dam (center) with student finalists and composer Matthew Evan Taylor for VSO's MasterClef competition.*



# ANNUAL SCHOOL REPORTS FOR YEAR ENDING JUNE 30, 2022

## JAY-WESTFIELD JOINT ELEMENTARY SCHOOL REPORTS

### Principal's Report

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Jay Westfield Elementary School  
Hunter Couture, Principal  
257 Revoir Flats Road  
Jay, Vermont 05859  
(802)-988-4042



Dear Jay and Westfield Communities:

The staff and administration at Jay Westfield Elementary School would like to thank the school board, and the two communities, for providing us with the necessary resources to help our students succeed. With your support, we have been able to offer many opportunities for the communities to come back together and enjoy the amazing school. We have hosted several large, well-attended events and have been excited to welcome volunteers and parents back into the school after two long years. Please watch for more exciting events in the upcoming months.

As a learning community we have had the opportunity to continue many different programs to enrich the learning of our students. While our major focus is exceptional instruction in basic skill areas to meet high standards, we also value spending time at the Jay Rec Trails, skiing at Jay Peak, outdoor education at Siskins, a comedy play with Yes! Theater, and African Drumming.

This year we started using a new math program, Illustrative Mathematics, to help meet the needs of our students. The program is multisensory, engaging, and allows easy differentiation of curriculum. We have continued to focus on Social and Emotional learning with the introduction Second Step, a curriculum designed for elementary students to work on problems and identify feelings. All staff have been trained in Restorative Practices and we continue implementing its practices.

This year we are presenting a small budget increase to keep our current levels of staffing and hope to fill the current open positions. We look forward to working closely with the school board, and the communities to continue the tradition of an excellent school environment where positive student outcomes always come first!

Respectfully submitted,

Hunter Couture

# JAY/WESTFIELD JOINT ELEMENTARY SCHOOL

Phone: (802) 988-4042

Fax: (802) 988-9813

**Principal** *Hunter Couture*

**Faculty**

Pre-K	<i>Julie Ste. Marie</i>
Kindergarten	<i>Lara Starr</i>
Grades 1 & 2	<i>Jane Halbeisen</i>
Grades 1 & 2	<i>Micaela Ortiz</i>
Grades 3 & 4	<i>Gerardo Ortiz</i>
Grades 5 & 6	<i>Sue Pigeon-Vanier</i>
Special Education	<i>Abbie Axtel</i>
Special Ed Case Manager.	<i>Joselyn Barry</i>
Special Education (Virtual)	<i>Michelle Greene</i>
Music	<i>Andrew Frappier</i>
Art	<i>Heather Brault</i>
Physical Education	<i>Amy Clements</i>
Guidance Counselor	<i>Brandon Blunk</i>
School-Based Clinician	<i>Ashley Sevigny</i>
School Nurse	<i>Lisa Anderson</i>

**Staff**

Administrative Assistant	<i>Kelly Meunier</i>
Paraeducator Pre-K	<i>Allana Whittier</i>
Paraeducator	<i>Lourdes Ortiz</i>
Paraeducator	<i>Julia Gregory</i>
Paraeducator	<i>Lizzy Gilcris</i>
Paraeducator/Afterschool Coordinator	<i>Eva Lemieux</i>
Social Emotional/Behavior Support	<i>Julia Smith</i>
Food Services	<i>Tosca Johnson</i>
Custodian	<i>Bridget Bushey</i>
Nurse Assistant	<i>Jessica Kennison</i>

**School Board**

Jay	Janet Butler, Tracy Hinton, Jeff Morse
Westfield	Kevin Amyot (Chair), Andrew Emery, Nicole Dunn



**Student Enrollment Count:**

Due to student confidentiality concerns, student's names are no longer printed in the annual School Report.

**Jay Westfield Elementary School**

	<u>Jay</u>	<u>Westfield</u>
Pre-K	8	7
K-6	<u>33</u>	<u>31</u>
<b>Total:</b>	<b>41</b>	<b>38</b>

Total: 79 students Pre-K Thru 6<sup>th</sup>

**Junior High School**

	<u>Jay</u>	<u>Westfield</u>
7 <sup>th</sup> Grade	1	6
8 <sup>th</sup> Grade.	<u>6</u>	<u>2</u>
<b>Total:</b>	<b>7</b>	<b>8</b>

**North Country Union High**

	<u>Jay</u>	<u>Westfield</u>
9 <sup>th</sup> Grade	7	5
10 <sup>th</sup> Grade	3	3
11 <sup>th</sup> Grade	4	3
12 <sup>th</sup> Grade	<u>5</u>	<u>2</u>
<b>Total:</b>	<b>19</b>	<b>13</b>

## JAY/WESTFIELD JOINT ELEMENTARY SCHOOL FY2024 PROPOSED BUDGET

	FY2022 BUDGET	FY2022 ACTUAL	FY2023 BUDGET	FY2024 PROPOSED
<b>REVENUES</b>				
<b>TUITION</b>				
Pre K Tuition	\$0	(\$7,072)	\$0	\$0
<b>TOTAL TUITION</b>	<b>\$0</b>	<b>(\$7,072)</b>	<b>\$0</b>	<b>\$0</b>
<b>INVESTMENT EARNINGS-INTEREST</b>				
Investment Earnings - Interest	(\$2,499)	(\$2,089)	(\$2,500)	(\$2,500)
<b>TOTAL INVESTMENT EARNINGS-INTEREST</b>	<b>(\$2,499)</b>	<b>(\$2,089)</b>	<b>(\$2,500)</b>	<b>(\$2,500)</b>
<b>ASSESSMENT</b>				
Regular Elem Assessment	(\$1,562,992)	(\$1,562,992)	(\$1,673,405)	(\$1,732,324)
<b>TOTAL ASSESSMENT</b>	<b>(\$1,562,992)</b>	<b>(\$1,562,992)</b>	<b>(\$1,673,405)</b>	<b>(\$1,732,324)</b>
<b>OTHER LOCAL REVENUES</b>				
Misc. Other Local Revenue	\$0	(\$161)	\$0	\$0
Fund Balance as Revenue	\$0	\$0	(\$25,500)	(\$69,000)
<b>TOTAL OTHER LOCAL REVENUES</b>	<b>\$0</b>	<b>(\$161)</b>	<b>(\$25,500)</b>	<b>(\$69,000)</b>
<b>SUBGRANT REVENUES</b>				
ESSER II Subgrant	\$0	(\$28,115)	\$0	\$0
Medicaid Sub Grant	(\$7,000)	(\$20,227)	(\$7,000)	(\$7,000)
ESSER III Subgrant	\$0	\$0	(\$125,997)	(\$125,997)
Subgrants for Schoolwide Programs	(\$43,999)	(\$29,246)	(\$31,698)	(\$42,075)
Other Subgrants	(\$650)	\$0	(\$650)	(\$700)
<b>TOTAL SUBGRANT REVENUES</b>	<b>(\$51,649)</b>	<b>(\$77,588)</b>	<b>(\$165,345)</b>	<b>(\$175,772)</b>
<b>FEDERAL GRANT REVENUES</b>				
REAP Grant Funds	\$0	(\$18,286)	\$0	\$0
CRRSA PreK Grant	\$0	(\$3,641)	\$0	\$0
ARPA PreK Grant Revenues	\$0	(\$8,064)	\$0	\$0
<b>TOTAL FEDERAL GRANT REVENUES</b>	<b>\$0</b>	<b>(\$29,991)</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL REVENUES</b>	<b>(\$1,617,140)</b>	<b>(\$1,679,892)</b>	<b>(\$1,866,750)</b>	<b>(\$1,979,596)</b>
<b>EXPENDITURES</b>				
<b>DIRECT INSTRUCTION</b>				
Salary - Elementary Teachers	\$364,127	\$387,753	\$390,817	\$354,593
Wages - Elementary Para	\$23,673	\$38,544	\$44,056	\$11,065
Substitutes Pay - Elementary	\$10,000	\$12,925	\$10,000	\$10,000
Health Ins - Elementary	\$94,291	\$99,415	\$118,271	\$110,127
HRA	\$20,685	\$23,901	\$28,665	\$22,900
FICA - Elementary	\$30,432	\$32,124	\$33,268	\$28,738
Life Insurance - Elementary	\$376	\$338	\$430	\$287
VSTRS New Hire Health Care	\$2,500	\$1,340	\$2,500	\$2,500
Municipal Retirement	\$1,065	\$1,865	\$2,384	\$747
Workers Comp	\$3,103	\$3,579	\$3,394	\$3,072
Unemployment - Elementary	\$77	\$126	\$140	\$195

CONTINUED....	FY2022 BUDGET	FY2022 ACTUAL	FY2023 BUDGET	FY2024 PROPOSED
Tuition - Elementary	\$9,357	\$3,044	\$7,500	\$10,000
Dental Ins - Elementary	\$2,630	\$4,274	\$4,548	\$4,032
Long Term Disability - Elementary	\$1,319	\$1,334	\$1,354	\$1,134
Purch Services - Elementary (GMFS)	\$19,410	\$1,900	\$10,000	\$10,000
Encore-ASP	\$10,200	\$10,200	\$15,800	\$15,800
Services Purchased Thru NCSU	\$0	\$15,203	\$16,750	\$55,000
Purchased Property Services - Elementary	\$6,000	\$7,176	\$6,000	\$6,000
Field Trips - Elementary	\$1,250	\$50	\$1,250	\$0
Travel - Elementary	\$500	\$137	\$500	\$500
Supplies - Elementary	\$10,500	\$17,017	\$10,500	\$15,000
Books\Periodicals - Elementary	\$5,000	\$1,128	\$5,000	\$5,000
Computer Software - Elementary	\$1,000	\$299	\$1,000	\$1,000
Dues\Fees - Staff	\$500	\$834	\$500	\$500
Dues\Fees - Students	\$0	\$0	\$0	\$1,500
<b>TOTAL DIRECT INSTRUCTION</b>	<b>\$617,995</b>	<b>\$664,507</b>	<b>\$714,627</b>	<b>\$669,689</b>
<b>PRE-K</b>				
Salary - Pre K Teacher	\$68,410	\$71,260	\$71,260	\$81,416
Wages - Pre K Para	\$18,741	\$19,622	\$19,645	\$24,022
Substitutes Pay - Pre K	\$1,000	\$2,001	\$2,000	\$2,000
Health Ins - Pre K	\$23,897	\$23,360	\$24,277	\$25,108
HRA	\$4,200	\$0	\$4,200	\$4,200
FICA - Pre K	\$6,667	\$6,849	\$6,954	\$8,219
Life Insurance - Pre K	\$77	\$69	\$77	\$70
Municipal Retirement	\$843	\$1,027	\$933	\$1,622
Workers Comp - Pre K	\$688	\$707	\$708	\$886
Unemployment - Pre K	\$22	\$26	\$26	\$30
Tuition - Pre K	\$1,366	\$1,695	\$0	\$0
Dental Ins - Pre K	\$384	\$1,352	\$1,350	\$1,008
Long Term Disability - Pre K	\$296	\$282	\$282	\$327
Field Trips - Pre K	\$250	\$0	\$250	\$250
Preschool Tuition	\$7,072	\$3,536	\$7,312	\$15,056
Supplies - Pre K	\$500	\$224	\$500	\$500
Books\Periodicals - Pre K	\$1,000	\$0	\$1,000	\$1,000
Computer Software - Pre K	\$0	\$222	\$0	\$500
<b>TOTAL PRE-K</b>	<b>\$135,413</b>	<b>\$132,232</b>	<b>\$140,774</b>	<b>\$166,213</b>
<b>SCHOOLWIDE PROGRAMS</b>				
Salary - Schoolwide Teacher	\$25,570	\$18,321	\$27,700	\$24,738
Health Ins - Schoolwide	\$7,355	\$2,321	\$13,550	\$8,258
HRA	\$2,100	\$2,100	\$2,100	\$2,000
FICA - Schoolwide	\$1,956	\$1,402	\$2,119	\$1,892
Life Insurance - Schoolwide	\$48	\$5	\$24	\$22
VSTRS Pension Payment	\$5,114	\$3,532	\$5,540	\$6,184
VSTRS New hire Health Care	\$0	\$670	\$675	\$700
Workers Comp - Schoolwide	\$199	\$215	\$216	\$208
Unemployment - Schoolwide	\$11	\$13	\$13	\$15
Tuition - Schoolwide	\$1,366	\$488	\$1,366	\$1,366
Dental Ins - Schoolwide	\$192	\$81	\$325	\$336
Long Term Disability - Schoolwide	\$87	\$98	\$86	\$77
<b>TOTAL SCHOOLWIDE PROGRAMS</b>	<b>\$43,998</b>	<b>\$29,246</b>	<b>\$53,714</b>	<b>\$45,796</b>
<b>SPECIAL PROGRAMS</b>				
Wages- Para's Special Education	\$36,943	\$50,900	\$56,545	\$124,638

CONTINUED....	FY2022 BUDGET	FY2022 ACTUAL	FY2023 BUDGET	FY2024 PROPOSED
Substitutes Pay	\$1,000	\$28	\$1,000	\$1,000
Health Ins	\$9,252	\$11,833	\$9,411	\$39,688
HRA	\$2,100	\$1,914	\$2,200	\$4,720
FICA	\$2,712	\$3,852	\$4,326	\$9,535
Life Insurance	\$43	\$68	\$72	\$133
Municipal Retirement	\$1,636	\$2,525	\$2,686	\$8,413
Workers Comp	\$269	\$440	\$441	\$1,047
Unemployment	\$17	\$32	\$32	\$153
Dental Ins	\$342	\$494	\$342	\$1,786
Long Term Disability	\$117	\$159	\$175	\$386
Special Services Assessment	\$143,921	\$143,921	\$123,990	\$132,691
<b>TOTAL SPECIAL PROGRAMS</b>	<b>\$198,352</b>	<b>\$216,165</b>	<b>\$201,220</b>	<b>\$324,191</b>
<b>HEALTH SERVICES</b>				
Salary - Nurse	\$56,144	\$60,404	\$60,404	\$38,294
Wages - Nurse Support	\$0	\$0	\$0	\$9,890
Substitutes Pay	\$500	\$216	\$500	\$500
Health Ins	\$2,200	\$800	\$2,000	\$1,200
FICA	\$4,295	\$4,699	\$4,621	\$3,724
Life Insurance	\$96	\$63	\$96	\$44
VSTRS New Hire Health Care	\$0	\$536	\$0	\$0
Workers Comp	\$438	\$470	\$471	\$405
Unemployment	\$22	\$26	\$26	\$30
Tuition	\$2,732	\$0	\$2,732	\$2,732
Dental Ins	\$0	\$403	\$403	\$0
Long Term Disability	\$191	\$187	\$187	\$149
Purchased Property Services	\$165	\$0	\$165	\$165
Supplies	\$500	\$2,708	\$1,518	\$2,000
Dues\Fees	\$0	\$236	\$0	\$0
<b>TOTAL HEALTH SERVICES</b>	<b>\$67,283</b>	<b>\$70,746</b>	<b>\$73,123</b>	<b>\$59,133</b>
<b>PSYCHOLOGICAL SERVICES</b>				
Contract Services	\$0	\$991	\$0	\$0
<b>TOTAL PSYCHOLOGICAL SERVICES</b>	<b>\$0</b>	<b>\$991</b>	<b>\$0</b>	<b>\$0</b>
<b>SPEECH/AUDIOLOGY SERVICES</b>				
Wages - Speech Para	\$12,542	\$14,038	\$14,898	\$16,545
Health Ins	\$0	\$1,000	\$1,000	\$1,000
FICA	\$959	\$1,151	\$1,140	\$1,266
Life Insurance	\$14	\$13	\$14	\$13
Municipal Retirement	\$596	\$714	\$708	\$1,117
Workers Comp	\$98	\$116	\$116	\$139
Unemployment	\$6	\$6	\$6	\$8
Long Term Disability	\$43	\$51	\$46	\$51
Contracted Services - Speech	\$0	\$1,874	\$0	\$0
<b>TOTAL SPEECH/AUDIOLOGY SERVICES</b>	<b>CES</b>	<b>\$14,258</b>	<b>\$18,964</b>	<b>\$17,928</b>
<b>\$20,139</b>				
<b>OCCUPATIONAL THERAPY</b>				
Regular Ed Occupational Therapy Svcs	\$0	\$1,144	\$0	\$0
<b>TOTAL OCCUPATIONAL THERAPY</b>	<b>\$0</b>	<b>\$1,144</b>	<b>\$0</b>	<b>\$0</b>
<b>IMPROVEMENT OF INSTRUCTION</b>				
Salary - Teacher	\$0	\$1,440	\$0	\$1,000
FICA	\$0	\$110	\$0	\$77

CONTINUED....	FY2022 BUDGET	FY2022 ACTUAL	FY2023 BUDGET	FY2024 PROPOSED
Purchased & Technical Services	\$0	\$1,429	\$0	\$0
Supplies	\$0	\$450	\$0	\$0
<b>TOTAL IMPROVEMENT OF INSTRUCTION LIBRARY</b>	<b>\$0</b>	<b>\$3,429</b>	<b>\$0</b>	<b>\$1,077</b>
Salary - Lib Media	\$7,880	\$8,186	\$8,727	\$10,188
Health Ins	\$1,175	\$1,156	\$1,206	\$3,303
Health Reimbursement Account	\$315	\$0	\$315	\$800
FICA	\$603	\$592	\$668	\$779
Life Insurance	\$7	\$6	\$7	\$44
Workers Comp	\$0	\$68	\$68	\$86
Unemployment	\$0	\$2	\$2	\$26
Tuition	\$0	\$2,049	\$410	\$542
Dental Ins	\$58	\$51	\$51	\$134
Long Term Disability	\$27	\$26	\$27	\$32
Purchased Property Services	\$0	\$75	\$0	\$0
<b>TOTAL LIBRARY</b>	<b>\$10,065</b>	<b>\$12,212</b>	<b>\$11,481</b>	<b>\$15,933</b>
<b>TECHNOLOGY</b>				
Supplies	\$5,000	\$365	\$5,000	\$5,000
Computer Software	\$0	\$938	\$0	\$5,000
<b>TOTAL TECHNOLOGY</b>	<b>\$5,000</b>	<b>\$1,303</b>	<b>\$5,000</b>	<b>\$10,000</b>
<b>PATH EXPENSE</b>				
Path Stipend	\$650	\$0	\$650	\$700
FICA	\$50	\$0	\$50	\$54
Municipal Retirement	\$31	\$0	\$31	\$47
<b>TOTAL PATH EXPENSE</b>	<b>\$731</b>	<b>\$0</b>	<b>\$731</b>	<b>\$801</b>
<b>BOARD OF EDUCATION</b>				
Wages - Minute Keeper	\$1,500	\$1,150	\$1,500	\$1,500
FICA	\$115	\$88	\$115	\$115
Municipal Retirement	\$71	\$0	\$0	\$0
Legal	\$500	\$85	\$500	\$500
Liability Insurance	\$4,052	\$4,030	\$4,052	\$5,775
Advertising	\$500	\$1,720	\$500	\$1,000
Supplies	\$0	\$765	\$0	\$0
Dues	\$1,000	\$398	\$1,000	\$500
Other Board Expenses/Contingency	\$56,932	\$603	\$42,000	\$0
<b>TOTAL BOARD OF EDUCATION</b>	<b>\$64,670</b>	<b>\$8,839</b>	<b>\$49,667</b>	<b>\$9,390</b>
<b>OFFICE OF THE SUPERINTENDENT</b>				
NCSU Assessment	\$49,895	\$49,895	\$52,787	\$64,283
<b>TOTAL OFFICE OF THE SUPERINTENDENT</b>	<b>\$49,895</b>	<b>\$49,895</b>	<b>\$52,787</b>	<b>\$64,283</b>
<b>OFFICE OF THE PRINCIPAL</b>				
Salary - Principal	\$82,000	\$84,517	\$84,460	\$87,360
Wages- Admin Assistant	\$33,000	\$26,308	\$33,950	\$36,379
Substitute - Admin Assistant	\$500	\$4,840	\$500	\$500
Health Ins	\$23,911	\$27,271	\$23,680	\$42,662
Health Savings Account	\$4,200	\$4,200	\$4,200	\$0
HRA	\$0	\$549	\$0	\$6,400
FICA	\$8,836	\$8,359	\$9,058	\$9,504
Life Insurance	\$220	\$196	\$220	\$200

CONTINUED....	FY2022 BUDGET	FY2022 ACTUAL	FY2023 BUDGET	FY2024 PROPOSED
Municipal Retirement	\$1,568	\$1,229	\$1,613	\$2,456
Workers Comp	\$901	\$850	\$924	\$1,039
Unemployment	\$22	\$26	\$26	\$30
Tuition	\$1,800	\$850	\$2,732	\$2,732
Dental Ins	\$420	\$1,293	\$1,008	\$1,608
Long Term Disability	\$391	\$326	\$367	\$384
Postage	\$250	\$419	\$500	\$500
Travel	\$500	\$635	\$500	\$500
Supplies	\$1,000	\$1,188	\$1,000	\$1,500
Computer Software	\$0	\$658	\$0	\$0
Dues\Fees	\$1,000	\$2,610	\$1,000	\$1,000
<b>TOTAL OFFICE OF THE PRINCIPAL</b>	<b>\$160,519</b>	<b>\$166,324</b>	<b>\$165,738</b>	<b>\$194,755</b>
<b>FISCAL SERVICES</b>				
Contracted Services From NCSU	\$18,500	\$18,500	\$19,100	\$19,900
<b>TOTAL FISCAL SERVICES</b>	<b>\$18,500</b>	<b>\$18,500</b>	<b>\$19,100</b>	<b>\$19,900</b>
<b>AUDIT SERVICES</b>				
Audit Services	\$4,850	\$5,100	\$4,850	\$5,100
<b>TOTAL AUDIT SERVICES</b>	<b>\$4,850</b>	<b>\$5,100</b>	<b>\$4,850</b>	<b>\$5,100</b>
<b>OPERATIONS &amp; MAINTENANCE</b>				
Wages - Maintenance	\$36,400	\$39,426	\$39,520	\$42,663
Wages Subs/Over Time	\$0	\$1,652	\$0	\$0
Health Ins	\$15,311	\$5,252	\$8,411	\$0
HRA	\$4,200	\$71	\$2,200	\$2,000
FICA	\$2,785	\$3,179	\$3,023	\$3,264
Life Insurance	\$29	\$26	\$29	\$26
Municipal Retirement	\$1,729	\$1,871	\$1,877	\$2,880
Workers Comp	\$2,370	\$4,235	\$2,572	\$3,413
Unemployment	\$11	\$13	\$13	\$13
Dental Ins	\$420	\$1,884	\$342	\$355
Long Term Disability	\$124	\$106	\$123	\$132
Contracted Serv	\$0	\$419	\$0	\$1,000
Rentals/Leases Of Equipment	\$500	\$309	\$500	\$500
Sewer	\$4,273	\$4,273	\$5,400	\$5,400
Water Services	\$1,000	\$1,005	\$1,000	\$1,000
Water Testing	\$2,000	\$769	\$3,000	\$3,000
Rubbish Services	\$5,000	\$5,113	\$5,000	\$5,500
Purchased Services	\$10,000	\$9,939	\$10,000	\$12,000
Mowing	\$2,500	\$1,875	\$2,500	\$2,500
Property Ins.	\$4,079	\$3,562	\$4,046	\$4,400
Telephone	\$2,700	\$3,284	\$3,600	\$3,600
Travel	\$150	\$493	\$150	\$500
Supplies	\$4,500	\$17,206	\$6,200	\$6,200
Electricity	\$9,500	\$9,371	\$12,000	\$12,000
Propane	\$0	\$487	\$0	\$600
Heating Oil	\$14,000	\$12,900	\$14,000	\$18,000
Non-Instructional Equip.	\$0	\$0	\$2,500	\$0
Dues/Fees	\$0	\$200	\$0	\$0
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>	<b>\$123,581</b>	<b>\$128,920</b>	<b>\$128,006</b>	<b>\$130,946</b>
<b>TRANSPORTATION</b>				
Contract Services-NCSU	\$92,530	\$47,532	\$81,507	\$95,755
<b>TOTAL TRANSPORTATION</b>	<b>\$92,530</b>	<b>\$47,532</b>	<b>\$81,507</b>	<b>\$95,755</b>

CONTINUED....	FY2022 BUDGET	FY2022 ACTUAL	FY2023 BUDGET	FY2024 PROPOSED
<b>EXTRA-CURRICULAR TRANSPORTATION</b>				
Extra-Curricular Transportation	\$0	\$0	\$3,500	\$3,500
Field Trips	\$2,500	\$0	\$0	\$0
<b>TOTAL EXTRA-CURRICULAR TRANSPORTATION</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$3,500</b>	<b>\$3,500</b>
<b>TRANSPORTATION - SPECIAL MCKINNEY VENTO</b>				
Transport (Homeless)	\$0	\$2,220	\$0	\$0
<b>TOTAL TRANSPORTATION - SPECIAL MCKINNEY VENTO</b>	<b>\$0</b>	<b>\$2,220</b>	<b>\$0</b>	<b>\$0</b>
<b>PSYCHOLOGICAL SERVICES</b>				
Contract Services - SBC	\$0	\$0	\$10,000	\$10,000
<b>TOTAL PSYCHOLOGICAL SERVICES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>ESSER III</b>				
Salary-Guidance-ESSER III	\$0	\$0	\$125,997	\$125,997
<b>TOTAL ESSER III</b>	<b>\$0</b>	<b>\$0</b>	<b>\$125,997</b>	<b>\$125,997</b>
<b>ESSER II</b>				
Instructional Supplies-ESSER II	\$0	\$5,671	\$0	\$0
Books/Periodicals-ESSER II	\$0	\$3,275	\$0	\$0
Salary-Guidance-ESSER II Funded	\$0	\$11,025	\$0	\$0
Health Insurance-ESSER II Funded	\$0	\$2,615	\$0	\$0
HRA - ESSER II	\$0	\$135	\$0	\$0
FICA-ESSER II Funded	\$0	\$793	\$0	\$0
Life Insurance-ESSER II Funded	\$0	\$15	\$0	\$0
VSTRS Pension Payment	\$0	\$2,126	\$0	\$0
Dental Ins-ESSER II Funded	\$0	\$114	\$0	\$0
Long Term Disability-ESSER II Funded	\$0	\$11	\$0	\$0
Health Supplies-ESSER II	\$0	\$34	\$0	\$0
Salary-Assessment Facilitator-ESSER II	\$0	\$2,550	\$0	\$0
FICA-ESSER II Funded	\$0	\$195	\$0	\$0
Tech Supplies-ESSER II	\$0	\$89	\$0	\$0
<b>TOTAL ESSER II</b>	<b>\$0</b>	<b>\$28,648</b>	<b>\$0</b>	<b>\$0</b>
<b>BUILDING CONSTRUCTION</b>				
Contract Services-Construction	\$0	\$13,592	\$0	\$0
<b>TOTAL BUILDING CONSTRUCTION</b>	<b>\$0</b>	<b>\$13,592</b>	<b>\$0</b>	<b>\$0</b>
<b>REAP GRANT</b>				
Instructional Supplies-REAP Grant	\$0	\$14,723	\$0	\$0
Books/Periodicals-REAP Grant	\$0	\$3,030	\$0	\$0
Tech Supplies-REAP Grant	\$0	\$949	\$0	\$0
<b>TOTAL REAP GRANT</b>	<b>\$0</b>	<b>\$18,703</b>	<b>\$0</b>	<b>\$0</b>
<b>MEDICAID FUNDS</b>				
Purchased Services-Medicaid Funded	\$0	\$10,000	\$0	\$0
Medicaid	\$7,000	\$1,964	\$7,000	\$7,000
Contract Services-Medicaid Funded	\$0	\$9,373	\$0	\$0
<b>TOTAL MEDICAID FUNDS</b>	<b>\$7,000</b>	<b>\$21,337</b>	<b>\$7,000</b>	<b>\$7,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,617,140</b>	<b>\$1,660,547</b>	<b>\$1,866,750</b>	<b>\$1,979,596</b>

## WESTFIELD SCHOOL DISTRICT BUDGET

		Budget FY22	Actual FY22	Budget FY23	Budget FY24
<b>Revenues:</b>					
<b>1000</b>	<b>Local</b>				
1500	Interest	200.00	98.38	150.00	100.00
	<b>Total 1000</b>	<b>200.00</b>	<b>98.38</b>	<b>150.00</b>	<b>100.00</b>
<b>3000</b>	<b>State</b>				
	Ed fund and Education Prop				
3110	Tax	502,715.26	502,715.00	583,186.61	630,480.41
3145	Small Schools Grant	26,000.00	31,339.00	31,339.00	30,238.00
3202	Sp Ed Reimbursement	14,000.00	37,541.00	-	-
	<b>Total 3000</b>	<b>542,715.26</b>	<b>571,595.00</b>	<b>614,525.61</b>	<b>660,718.41</b>
	Previous Year's Surplus	15,393.37	15,393.37	4,654.67	3,870.00
<b>Total Revenues</b>		<b>558,308.63</b>	<b>587,086.75</b>	<b>619,330.28</b>	<b>664,688.41</b>
<b>Expenditures:</b>					
<b>1100</b>	<b>Regular Programs</b>				
562	J/W Assessment	545,953.00	545,953.00	606,712.00	648,810.00
591	Ski Program	500.00	-	500.00	500.00
	<b>Total 1100</b>	<b>546,453.00</b>	<b>546,453.00</b>	<b>607,212.00</b>	<b>649,310.00</b>
<b>1211</b>	<b>Special Programs</b>				
300	EEE - Local	5,755.63	5,755.63	6,018.28	9,278.41
	<b>Total 1211</b>	<b>5,755.63</b>	<b>5,755.63</b>	<b>6,018.28</b>	<b>9,278.41</b>
<b>2311</b>	<b>Board of Education</b>				
110	Stipends	1,350.00	1,230.00	1,350.00	1,350.00
<b>2520</b>	<b>Fiscal Services</b>				
339	Treasurer	1,000.00	1,000.00	1,000.00	1,000.00
	Audit	3,750.00	0.00	3,750.00	3,750.00
	<b>Total 2520</b>	<b>4,750.00</b>	<b>1,000.00</b>	<b>4,750.00</b>	<b>4,750.00</b>
<b>Total Expenditures</b>		<b>558,308.63</b>	<b>554,438.63</b>	<b>619,330.28</b>	<b>664,688.41</b>



# NORTH COUNTRY SUPERVISORY UNION REPORTS

## Superintendent's Annual Report

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NCSU Superintendent of Schools Annual Letter As many of you may already be aware, after serving as NCSU's superintendent for the last eight years, John Castle stepped down from his post on June 30, 2022 to pursue another opportunity, and I took over beginning July 1, 2022. In my 33 years of working in education in a variety of roles, I've had the privilege to work for a lot of superintendents. John's sense of integrity, advocacy for our students, passion for teaching and learning, and strong moral compass made him a very effective leader. Our supervisory union is a better place because of John's commitment to and vision for our schools, and I'm very fortunate for the awareness and experience needed in order to offer consistency and continuity of these same commitments and vision through this transition.

We continue to frame our work with students by thinking about NCSU's Design for Learning and our Work and Learning Plan. Both documents can be found on NCSU's website at <https://sites.google.com/ncsuvt.org/ncsu-learning-design/home>. Since it's been about nine years since we've looked closely at the Design for Learning, we will soon engage NCSU stakeholders to provide input into this framework for a potential revision.

As you know, education has undergone many changes over the last few years, creating some big challenges, including staffing and funding changes.

Like many schools and businesses in our region and state, NCSU has experienced some challenges with filling positions and retaining staff. Currently, we have approximately 52 positions open across our supervisory union, including approximately 27 teaching positions and 29 support staff positions. When we are short-staffed, everyone who is working in the system is doing more than is usual, which creates stress in the system.

You may have heard about some changes in the way that special education is funded. The legislature has mandated switching from a reimbursement model to block grant funding. This has had an extremely negative effect on our SU-wide budgets. For this year and moving forward, the legislature is phasing in block grant funding. Instead of receiving 56% reimbursement of whatever the special education cost is, we receive a block grant per student. Districts and supervisory unions with lower special education students will see an increase in revenue, but at NCSU, we have lost approximately \$750,000 in revenue from FY22 to FY23.

Although our work with students in a post-pandemic world has had some challenges, I want to express how proud and grateful I am of our NCSU students, families, and staff. Illnesses continue to afflict both the students and staff. Because of increased absences, the need to differentiate and provide a multi-tiered system of support for students has increased. With students missing instruction, concepts or skills, and having different gaps in instruction, the need to deliver effective universal instruction while planning and implementing substantially different instructional pathways for the varied needs of students continues to be a large focus of our professional development and priority within schools. Additionally, students continue to require an increase of social-emotional support. For many students, a prolonged heightened sense of anxiety and uncertainty has compounded this need. Despite these challenges, NCSU's community of students, families, and staff have rallied to keep our educational systems progressing. We have not only done what's required, but we are also continuing to strive for excellence and to exemplify our district's 4C's of Character, Competence, Creativity and Community. Thank you for your support and for the opportunity to serve our community in my new role.

Sincerely,

Elaine Collins  
Superintendent of Schools  
North Country Supervisory Union



## NORTH COUNTRY SUPERVISORY UNION

...committed to the development of Character, Competence, Creativity and Community

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### LEARNING BELIEFS

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Learning takes place in a culture that fosters...

**Growth Mindset ❖ Curiosity ❖ Perseverance ❖ Relevance  
Mutual Respect ❖ Feedback & Reflection ❖ Instructional Access  
Equity ❖ Diversity ❖ Personal Responsibility ❖ Shared Leadership  
Individual & Collective Accomplishments ❖ Community Partnerships**

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### LEARNING OPPORTUNITIES

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Learners participate in experiences that/to...

**Support Personal Pathways ❖ Include Problem-Based Projects  
Are Academically Rigorous ❖ Make Inter-Disciplinary Connections  
Contain Experiential Discovery ❖ Utilize Transferable Skills  
Encourage Student Voice ❖ Incorporate Technology  
Involve Physical Activity ❖ Create & Perform ❖ Engage the Community  
Occur In the Natural World ❖ Happen Anywhere & Any Time**

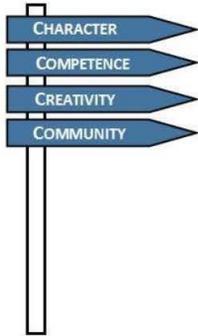
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### LEARNING OUTCOMES

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Learners succeed by becoming...

**Caring, Kind & Grateful ❖ Confident & Self-Directed ❖ Honest & Fair  
Independent Thinkers ❖ Innovative Problem Solvers  
Academically Accomplished ❖ Effective Communicators & Collaborators  
Technologically Skilled ❖ Globally Aware ❖  
Contributing Citizens ❖ Respectful of Our Environment  
Physically, Emotionally & Socially Healthy  
Appreciative Of & Skilled In the Visual & Performing Arts**



***NORTH COUNTRY SUPERVISORY UNION***  
*...committed to the development of character, competence, creativity and community*

## **SUPERVISORY UNION WORK & LEARNING PLAN**

### **Equity**

- Advance equity principles and practices

### **Social & Emotional Learning**

- Deliver research-based practices with consistency that advance positive attitudes, habits, and actions

### **Content Standards and Transferable Skills**

- Implement curricula based on current content standards
- Implement curricula based on NCSU transferable skills
- Promote effective digital learning

### **Student Engagement**

- Promote inquiry-based learning
- Support interdisciplinary instruction
- Create multiple pathways
- Foster personalization

### **Student Voice & Leadership**

- Promote student contributions and leadership in their communities
- Include students in authentic decision making at all levels

### **Formative Assessment and Data**

- Provide multiple opportunities for feedback and reflection
- Use technology to support assessment, reporting and reflection
- Students engage in goal setting in age-appropriate ways
- Use qualitative and quantitative data to guide the reflection and review of programs, practices, systems and structures

*Approved by the NCSU Full Board December 2018*

# NORTH COUNTRY SUPERVISORY UNION

## FY2024 BOARD APPROVED ASSESSMENT BUDGET

	FY2023 Board Approved Budget 7/1/22-6/30/23	FY2024 Board Approved Budget 7/1/22-6/30/23
<b>ASSESSMENT REVENUE</b>		
INTEREST		
INTEREST INCOME-CASH ACCOUNT	(\$15,000)	(\$15,000)
INTEREST INCOME-MONEY MARKET	(\$500)	(\$500)
<b>INTEREST REVENUE</b>	<b>(\$15,500)</b>	<b>(\$15,500)</b>
ASSESSMENTS	(\$1,646,936)	(\$1,935,357)
<b>TOTAL 1931 TOWN ASSESSMENT</b>	<b>(\$1,646,936)</b>	<b>(\$1,935,357)</b>
<b>1990 MISC OTHER LOCAL REVENUE</b>		
FUND BALANCE AS REVENUE	(\$65,000)	\$0
INDIRECT COSTS REVENUE	(\$75,000)	(\$125,000)
<b>TOTAL 1990 MISC OTHER LOCAL REVENUE</b>	<b>(\$140,000)</b>	<b>(\$125,000)</b>
<b>TOTAL ASSESSMENT REVENUE</b>	<b>(\$1,802,436)</b>	<b>(\$2,075,857)</b>

### ASSESSMENT EXPENDITURES

#### 1100 MIDDLE LEVEL ATHLETICS

SALARY MIDDLE LEVEL ATHLETICS	\$4,000	\$5,000
FICA	\$306	\$383
W COMP	\$30	\$42
PURCHASED SERVICE	\$1,000	\$1,000
SUPPLIES	\$1,000	\$2,000

<b>TOTAL 1100 MIDDLE LEVEL ATHLETICS</b>	<b>\$6,336</b>	<b>\$8,425</b>
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#### 2210 IMPROVEMENT OF INSTRUCTION

SP PROJECTS P SERV	\$6,000	\$6,000
SP PROJECTS SUPPLIES	\$1,000	\$1,000
SPEC.PROJ.-FOOD	\$3,500	\$3,500

<b>TOTAL 2210 IMPROVEMENT OF INSTRUCTION</b>	<b>\$10,500</b>	<b>\$10,500</b>
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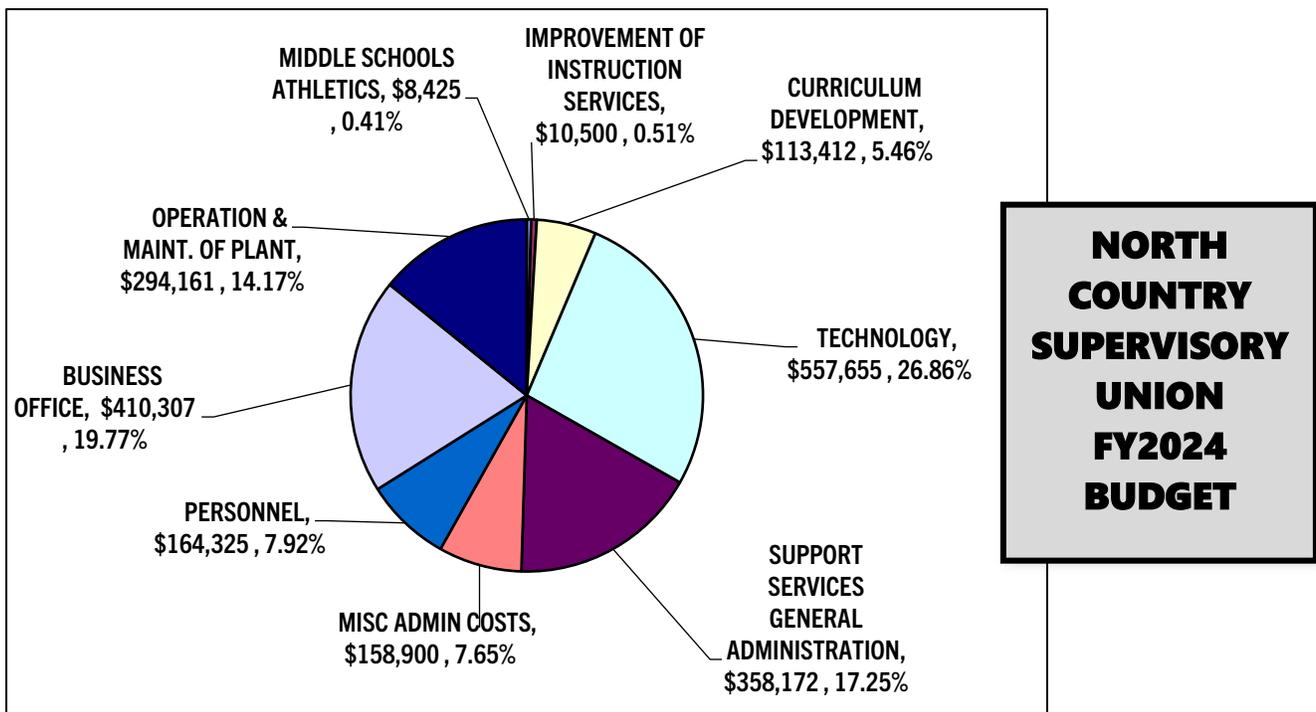
#### 2212 CURRICULUM DEVELOPMENT

DIRECTOR OF CURRICULUM SALARY	\$48,189	\$50,602
WAGES CURRICULUM ADMIN ASST	\$20,153	\$22,324
BCBS	\$17,564	\$19,197
HRA	\$6,300	\$6,300
FICA	\$5,228	\$5,580
LIFE INSURANCE	\$100	\$90
MUN. RETIREMENT	\$1,260	\$1,395
WORKERS COMP	\$533	\$613
TUITION	\$770	\$1,229
DENTAL	\$724	\$724
LTD	\$232	\$226

CONTINUED....	FY2023 Board Approved Budget 7/1/22-6/30/23	FY2024 Board Approved Budget 7/1/22-6/30/23
TRAINING	\$750	\$750
TRAVEL	\$645	\$645
SUPPLIES	\$1,200	\$1,200
BOOKS & PERIODICALS	\$500	\$500
CONF & DUES	\$2,000	\$2,000
<b>TOTAL 2212 CURRICULUM DEVELOPMENT</b>	<b>\$106,198</b>	<b>\$113,412</b>
<b>2230 TECHNOLOGY</b>		
DIRECTOR OF TECHNOLOGY	\$92,700	\$102,000
NETWORK/TECH SUPPORT WAGES	\$126,182	\$135,904
BCBS	\$47,098	\$68,555
HRA	\$8,400	\$8,400
FICA	\$16,744	\$18,198
LIFE INSURANCE	\$300	\$300
MUNICIPAL RETIREMENT	\$15,302	\$16,654
WORKERS COMP	\$1,707	\$1,998
UNEMPLOYMENT	\$100	\$208
TUITION	\$1,800	\$1,800
DENTAL	\$1,700	\$2,000
LTD	\$744	\$738
PURCHASED SERVICE	\$183,500	\$183,500
TRAVEL	\$2,000	\$3,500
ROOMS & MEALS	\$400	\$400
SUPPLIES	\$2,000	\$2,500
SOFTWARE	\$3,500	\$3,500
EQUIPMENT	\$5,500	\$5,500
DUES & FEES	\$1,000	\$2,000
<b>TOTAL 2230 TECHNOLOGY</b>	<b>\$510,677</b>	<b>\$557,655</b>
<b>2300 Support Services - General Admin</b>		
SUP'T SALARY	\$134,667	\$139,984
SECRETARY WAGES (2)	\$93,541	\$99,988
BCBS	\$61,994	\$52,511
HRA	\$12,500	\$10,900
FICA	\$17,458	\$18,354
LIFE INSURANCE	\$250	\$226
MUNICIPAL RETIREMENT	\$5,846	\$6,249
WORK COMP	\$1,780	\$2,016
UNEMPLOYMENT	\$75	\$125
DENTAL	\$2,210	\$1,875
LTD	\$776	\$744
AUDIT NCSU	\$10,200	\$10,500
LODGING & MEALS	\$1,500	\$1,500
TRAVEL	\$3,000	\$3,000
VSA DUES	\$5,000	\$5,000
PROF DEVELOPMENT-SECRETARY	\$200	\$200
PROF DEVELOPMENT	\$1,600	\$5,000

CONTINUED....	FY2023 Board Approved Budget 7/1/22-6/30/23	FY2024 Board Approved Budget 7/1/22-6/30/23
<b>TOTAL 2300 Support Services - General Admin</b>	<b>\$352,597</b>	<b>\$358,172</b>
<b>2320 MISC ADMIN COSTS</b>		
LEGAL MISC TOWNS	\$1,000	\$0
MAINTENANCE CONTRACT ADS	\$11,000	\$15,000
STORAGE PURCHASE SERVICE	\$1,000	\$0
LEGAL SERVICES	\$3,000	\$5,000
STIPEND TREASURER'S	\$1,050	\$1,050
PURCHASE SERVICE	\$7,600	\$7,600
EQUIP MAINT	\$1,500	\$4,000
PHONE EQUIP MAINT	\$2,500	\$0
MACHINE LEASES & RENTALS	\$8,200	\$10,000
CONSOLIDATED INSURANCE	\$16,000	\$20,000
TELEPHONE	\$6,500	\$7,000
POSTAGE	\$12,000	\$12,000
INTERNET	\$1,100	\$45,000
MISC TOWNS ADVERTISING	\$750	\$750
ADVERTISING	\$5,000	\$5,000
MISC FOOD MEETINGS	\$8,000	\$8,000
MISC TOWN INVOICES	\$500	\$500
OFFICE SUPPLIES	\$10,000	\$12,000
BOOKS	\$500	\$500
FURNITURE	\$2,500	\$2,500
MISCELLANEOUS DUES/FEES	\$3,000	\$3,000
	<hr/>	<hr/>
<b>TOTAL 2320 MISC ADMIN COSTS</b>	<b>\$102,700</b>	<b>\$158,900</b>
<b>2323 PERSONNEL</b>		
PERSONNEL WAGES	\$109,746	\$117,014
PERSONNEL BCBS	\$16,048	\$17,555
PERSONNEL HRA	\$4,200	\$4,400
PERSONNEL FICA	\$8,396	\$8,952
PERSONNEL LIFE INS	\$58	\$52
PERSONNEL RETIREMENT	\$6,859	\$7,313
PERSONNEL WORKERS COMP	\$856	\$983
PERSONNEL UNEMPLOYMENT	\$50	\$83
PERSONNEL TUITION	\$5,760	\$5,760
PERSONNEL DENTAL	\$342	\$600
PERSONNEL LTD	\$373	\$363
PURCHASED SERVICE PERSONNEL	\$500	\$600
PERSONNEL TRAVEL	\$100	\$100
PERSONNEL CONF/DUES	\$550	\$550
	<hr/>	<hr/>
<b>TOTAL 2323 PERSONNEL</b>	<b>\$153,838</b>	<b>\$164,325</b>
<b>2520 BUSINESS OFFICE</b>		
SALARY DIRECTOR BUSINESS	\$70,403	\$72,062
WAGES FINANCE ASSISTANTS	\$86,541	\$91,733
WAGES BUSINESS ADM ASST	\$34,285	\$36,590
WAGES COURIER	\$2,000	\$2,200
SALARY STAFF ACCOUNTANT	\$38,040	\$42,547
BCBS BUSINESS OFFICE	\$85,922	\$96,834
HRA	\$15,000	\$18,000
FICA BUSINESS OFFICE	\$17,692	\$18,753

Continued....	FY2023 Board Approved Budget 7/1/22-6/30/23	FY2024 Board Approved Budget 7/1/22-6/30/23
LIFE INS BUSINESS OFFICE	\$225	\$225
RETIREMENT BUSINESS OFFICE	\$15,561	\$16,444
WORKERS COMP BUSINESS OFFICE	\$1,804	\$2,041
UNEMPLOYMENT BUSINESS OFFICE	\$200	\$200
TUITION BUSINESS OFFICE	\$2,000	\$2,000
DENTAL BUSINESS OFFICE	\$2,425	\$2,425
LTD DIRECTOR BUSINESS	\$786	\$753
TRAVEL BUSINESS OFFICE	\$5,000	\$5,000
ROOMS & MEALS BUSINESS OFFICE	\$400	\$500
DUES & FEES BUSINESS OFFICE	\$1,400	\$1,500
PROF DEV BUSINESS OFFICE	\$500	\$500
<b>TOTAL 2520 BUSINESS OFFICE</b>	<b>\$380,184</b>	<b>\$410,307</b>
<b>2600 OPERATION &amp; MAINT. OF PLANT</b>		
FACILITIES DIRECTOR WAGES/BENEFITS	\$0	\$99,500
CUSTODIAN WAGES/BENEFITS	\$8,586	\$19,053
OPERATION AND MAINT PURCHASE SERV	\$3,500	\$5,000
CUSTODIAN PURCHASES SERVICE	\$16,500	\$17,688
RUBBISH REMOVAL	\$2,000	\$2,400
STORAGE RENTAL SPACE	\$1,020	\$2,020
CUSTODIAL SUPPLIES	\$2,800	\$3,500
<b>TOTAL 2600 OPERATION &amp; MAINT. OF PLANT</b>	<b>\$34,406</b>	<b>\$149,161</b>
<b>2640 OPERATION &amp; MAINT. OF PLANT</b>		
RENT	\$145,000	\$145,000
<b>TOTAL 2640 OPERATION &amp; MAINT. OF PLANT</b>	<b>\$145,000</b>	<b>\$145,000</b>
<b>TOTAL EXPENDITURES</b>	<b>\$1,802,436</b>	<b>\$2,075,857</b>



# TOWN MEETING PROCEDURES

## How to Participate

- The Moderator makes announcements before the first article is moved. Inform the Moderator ahead of time if you have an announcement.
- An Article is moved, seconded, and restated by the Moderator, before debate can begin.
- State law prohibits consideration of Articles that have not been warned.
- No second is needed for nominations. Election of Select Board members, Auditors and Listers are by ballot.
- Only registered voters may vote. Non-voters may speak if there is no objection, or by 2/3 vote.
- After you are recognized by the Moderator, stand up to make your remarks. Direct Motions and remarks to the Moderator. The maker of a motion is typically recognized to speak first.
- After you've spoken once about an Article, you won't be recognized for a second time until all others who wish to speak on the issue have spoken.
- Raise your hand and state "Point of Order" to ask questions: if you don't understand the motion, what is happening, or if there is a motion you want to make and aren't sure how to make it.
- Voters can challenge the Moderator's ruling. A majority vote is needed to overturn the Moderator's ruling.
- Binding action may not be taken under the Article "Other Business." It is a time to discuss issues, make recommendations, or raise concerns for possible future action.

## Voting

Three types of voting occur at Town Meeting. Voice vote and paper ballots are used for Articles voted on by the assembly (registered voters). The Polls are open 9 am to 7 pm for Articles voted by Australian Ballot.

## Roberts Rules

Town Meeting uses Robert's Rules of Order to act on warned Articles, except where Vermont Law takes precedence. The assembly can also adopt other rules of order. Frequently used motions are listed below.

- Amendments: An Article may be amended, and an amendment may be amended once. If a proposed amendment changes the intent of the Article, it would be ruled out of order or not germane.
- Division of the House: Requires voters to stand. It can be requested either before or after a voice vote.
- Paper Ballot: Seven voters may ask for a paper ballot before or after a voice vote or a division of the house.
- Cease Debate: Requires a motion to Call the Question and needs a 2/3 vote to pass.
- Reconsideration: An Article may be reconsidered *until* the assembly has moved and seconded another Article. A motion to reconsider must be made by someone who voted with the majority.
- Limit Debate: Motion can be made any time. Voters can limit the time each person can speak or limit the time allotted to discuss an Article. It can be amended, there is no discussion, and requires a 2/3 majority vote.
- Passover: Is used to not vote on an Article. It can be made two ways: before the main motion as Object to Consideration and 2/3 vote; or, after the main motion as Postpone Indefinitely and a simple majority vote.



## ABOUT THE PHOTOS

**Top Left:** Spectacular sunset taken at the Troy Volunteer Fire Department's Harvest Dinner at Windy River Farm.

**Top Right:** Snowy view of the Westfield Village with Jay Peak in the background, captured from Loop Road.

**Middle:** A picturesque fall view of the Westfield Village taken by drone. *Photo courtesy of Roger Gosselin.*

**Bottom:** Fall beauty on Buck Hill Road.