

**Vermont Board of Land Surveyors**  
Secretary of State, Office of Professional Regulation  
89 Main Street, 3<sup>rd</sup> Fl  
Montpelier, VT 05620-3402  
**Unapproved Minutes**  
**Meeting of Tuesday, February 18, 2014**

1. The meeting was called to order at 9:13 a.m.

Members present: Timothy Short, Vice-Chair; Susan Senning, Secretary; Jonathan R. Abts, L.S.; Joseph Flynn, L.S.; and Joseph Nalette, L.S. Absent: Charles Rockwell, L.S., Chairman; and Dorothy Hayden.

OPR Personnel present: Larry Novins, Board Counsel; Carla Preston, Case Manager; and Kara Shangraw, Licensing Board Specialist.

2. The Chair called for approval of the Minutes of the December 17<sup>th</sup> meeting. Mr. Abts made a motion, seconded by Mr. Nalette, to approve the Minutes of the December 17, 2013 meeting as presented. Motion passed unanimously.

3. **Legislation/Rulemaking:**

4. **Reports/Guests:**

5. **Hearings/Stipulation and Consent Orders:**

6. **Exam Question Databank Review:**

7. **Reports of Concluded Investigations/Complaint Status/Follow up cases:**

Ms. Preston made her Case Managers report. There are currently five pending cases.

8. **Applications / (See Appendix A):**

The Board reviewed and approved the questions for the spring State Specific examination.

Board members reported on hours received from applicants (see appendix A).

The secretary signed the wall certificates for individuals approved for licensure at last meeting.

9. **Continuing Education Courses - Education Committee to Report:**

**“Road and Easement Law from A to Z”** submitted by NBI Inc. requesting approval for 6 Professional Development Hours of continuing education credits. The Board approved the course for 6 Professional Development Hours. Approval number CE266-0214.

**“VSLS – Northeast Surveying Societies Conference”** Multiple courses submitted by Margaret Shields requesting approval for multiple hours of Professional Development Hours of continuing education credits. The Board took action as indicated below:

- Computer Tips, Tricks & Tools for Your Surveying Business (2 hours) – Approval number issued, CE267-0214
- History of Land Surveying (2 hours) – Approval number issued, CE268-0214
- Courtroom Preparation and Testimony (4 hours) – Approval number issued, CE269-0214
- Journey to the Moving Center of the Earth (1.75 hours) – Approval number issued, CE270-0214
- GIS Panel Discussion (1.75 hours) – Approval number issued, CE271-0214

## **“VSLs – Northeast Surveying Societies Conference – Continued”**

- Surveyor Reports – Concepts & Application (4 hours) – Approval number issued, CE272-0214
- What Did You Really Mean? (8 hours) – Approval number issued, CE273-0214
- Panel Discussion “GIS Uses Around the Region” (2 hours) – Approval number issued, CE274-0214
- Boundary Survey A to Z (4 hours) – Approval number issued, CE275-0214
- Easements & Rights of Way (6 hours) – Approval number issued, CE276-0214

The following courses were **not** approved because they are not related to the practice of Land Surveying in the State of Vermont.

- Risk Management & Liability Insurance
- Technical Communication, Community College, and the Workplace

### **10. NCEES Correspondence:**

### **11. Miscellaneous Correspondence:**

The Board reviewed the January 23, 2014 letter from Margaret Shields asking for a representative of the Board attend their September, 2014 Northeast Surveying Societies conference. The Board plans on sending multiple Board members to the event.

The Board reviewed and approved the seals from individuals that were licensed at the last meeting.

### **12. Other Business:**

The Board tabled the discussion of the Continuing Education requirements.

### **13. Public Comment:**

**14.** There being no further business the meeting was adjourned at 1:36 p.m.

Respectfully submitted,

Kara Shangraw, Licensing Board Specialist  
Office of Professional Regulation

## Appendix A

Name of Board Member Assigned		Timothy Short	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
McGowan, Hugh, A	Brian Lavery		

Name of Board Member Assigned		Charles Rockwell	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Barnaby, Luke	Robert Townsend		
DeBay, David	Endorsement Application	4-16-13 Ok to sit for State exam	
Storino, Adam	Endorsement Application	06-18-13 Ok to sit for State exam	
Paradee, Andrew			
Tetreault, Stephen	Douglas Henson	02-19-13 / 936	

Name of Board Member Assigned		Joseph Flynn	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Fortin, Edward	Dana Libby/Doug Henson		
Mulligan, Eamon	David Mance Jr.	Portfolio	
Detzel, James	Nancy Iwanicki/Larry Walter	Portfolio	

Name of Board Member Assigned		Susan Senning	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Falk, Michael	David Rose	9-18-12 / 4427.75	

Name of Board Member Assigned		Joseph Nalette	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Morris, Timothy	Russell Brown	10-15-13 / 950	
Otis, Randall	Ronald Gauthier	05-24-05 / 309	

Name of Board Member Assigned		Jonathan Abts	
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date	
Fuller, Aaron	Steven Brooks	6-18-13 / 956	
Yager, Nathan, O	David Rose	06-21-13 Changed to Portfolio Ok to sit for exams	