

**Vermont Board of Land Surveyors  
National Life Building, North, FL 2  
Montpelier, VT 05620-3402  
July 15, 2008  
APPROVED MINUTES**

Board members present: Larry Walter, L.S., Chair; Timothy Ruggles, P.E., Secretary; Terry Harris, L.S.; Jonathan Abts, L.S.; Malcolm Moore, L.S. and Dorothy Hayden. Board members absent: Shane Clark, L.S., Vice Chair. OPR staff present: Loris Rollins, Unit Administrator; Carla Preston, Administrator and Larry Novins, Board Counsel.

1. The meeting was called to order at 8: 55 a.m.
2. Terry Harris moved, seconded by Larry Walter, to approve the May 20, 2008 minutes with corrections. Motion passed.
3. Administration:
  - a. The Board approved the land surveyor renewal application for the renewal cycle 10/01/2008 through 09/30/2010 with corrections.
  - b. The Board discussed the office policy regarding an “inactive status” for licensees. The Board would prefer the office to adopt a policy of “lapsed license” status vs. an inactive status for licensees.
4. Disciplinary: Carla Preston, Administrator to reported on status of cases.
  - a. ULP-LS-03-1206 - The Board reviewed the Report of Concluded Investigation. Based on the information presented, Larry Walter moved, seconded by Timothy Ruggles, to accept the closing report as written. Motion passed with one abstention.
  - b. LS-06-0507 - The Board reviewed the Report of Concluded Investigation. Based on the information presented, Malcolm Moore moved, seconded by Larry Walter, to accept the closing report as written. Motion passed.
5. The Board discussed and reviewed the Land Surveyor rules and statutes. The Board focused on the wording of the various criteria to be shown in the portfolio checklist.
6. Applications:
  - a. On going applicants:

<b>Terry Harris</b> Swedick, David Diorio, James Quackenbush, Everette Noviello, Matthew Tommell, Jason Longmaid, Jacob	<b>Malcolm Moore</b> Baker, Aaron Baranby, Luke Towne, Zebulon Lareau, John Cloutier, Ryan Marcotte, Philo
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Heiss, Kurt  
Cox, Christopher

Barnes, Martin  
Paradee, Andrew  
Porter, Shaine  
Ziobron, Fredd

**Larry Walter**  
Pahel, James  
Hudson, Michael  
Herring, Brad  
Duquette, Jonathan  
Lackey, Bradley  
Greineder, Paul  
Annis, Mark  
Gervais, Gabriel  
Bosse', Miguel  
Naaktgeboren, David  
Fortin, Edward

**Timothy Ruggles**  
Warrington, Michael  
Nadeau, Nathan  
Cummings, Steven  
Hammond, Barton  
Falk, Michael  
Sargent, Scott  
Beal, Alger

**Shane Clark**  
Naylor, Mark  
Reed, Mathew  
Holstein, Jamey  
Whitehead, Chad  
Otis, Randall  
Walker, Mark  
Ruderman, Brad  
Smith, Alex

**Jonathan Abts**  
Palubniak, Russell  
Hoffman, Mark  
Fuller, Aaron  
Peacock, Gregory  
Paire, Uriah  
Kittredge, Seth

b. **Hammond, Barton** - Applying under Experience and Examination. Mr.

Hamm  
ond's  
work  
experie  
nce for  
the  
months  
of  
April  
2008  
and  
May  
2008

was approved under the supervision of Licensed Land Surveyor Ronald LaRose. Mr. Hammond has a total of 2835.5 hours of creditable work experience.

- c. **Kittredge, Seth** - Applying under Experience and Examination. Mr. Kittredge's work experience through June 2008 was approved under the supervision of Licensed Land Surveyor Ronald LaRose. Mr. Kittredge has a total of 1627 hours of creditable work experience.
- d. **Fortin, Edward** - Applying under Education and Examination. Mr. Fortin's internship under the supervision of Licensed Land Surveyor Doug Henson was approved.

- e. **Smith, Alex** - Applying under Experience and Examination. Mr. Smith's work experience for the period of May 2007 to November 2007 under the supervision of Licensed Land Surveyor Doug Henson is pending review by Shane Clark.
- f. The Board approved Daniel Rexford's seal #749.
- g. The Board approved Kevin Blake's seal #750.

7. Continuing education courses approved and/or denied by the Education committee (for information only): None
8. Continuing Education Courses - Education Committee to Reviewed:
  - a. **Connecticut Association of Land Surveyors**
    - The New England Section Annual Meeting - Approved 4.0 PDH
    - GNSS Positioning Short Course - Approved 4.0 PDH
  - b. **NYSAPLS**
    - Possession is 9/10 the law, Knud Hermansen - Approved 7.5 PDH
  - c. **Microdesk, Inc./VTC** - Individual request from Raymond Page
    - Civil 3D 2009 Land Surveyor Training - Approved 12 PDH
  - d. **UNH & NHLSA**
    - Following The Footsteps of the Original Surveyor - Approved 15.5 PDH
    - Fences: Accepted or Rejection - Approved 7.0 PDH
9. NCEES Correspondence:
10. Other Business:
  - a. Malcolm Moore's revisions to question #1001 on the VT Land Surveyor Exam was tabled until the September 16, 2008 meeting.
  - b. The Board Chair and Secretary signed the following wall certificate:
    1. Blake, Kevin, #750
  - c. The Board members picked questions from the Data Bank for the October 2008 VT Land Surveying Examination.
11. Public Comment:
12. The Board adjourned at 2:35 p.m.

Future meetings dates scheduled for 2008:

September 16, 2008  
November 18, 2008

Respectfully submitted,  
Loris Rollins, Unit Administrator