

**Office of Professional Regulation**  
**Real Estate Commission**  
Corner of State and Main in the City Center  
89 Main Street  
3<sup>rd</sup> Floor  
Montpelier, VT 05602

## Agenda

**February 27, 2014 – 9:15 AM**

- 1.      8:30      Education Committee**
- 2.      9:15      Commission Meeting - Call to Order**
- 3.      9:15      Introduction of New Ad-Hoc Members**
- 4.      9:20      Approval of January 23, 2014 minutes**
- 5.      9:25      Case Manager's Report – C. Preston**  
Number of Active Licensees as of February 20, 2014  

Brokers:	1098
Salespersons:	1113
Brokerage Firms - Main Offices:	645
Brokerage Firms - Branch Offices:	76
- 6.      9:35      Closing Reports:**
  - a.      2013-385, 2013-386 and 2013-387
- 7.      9: 40      Old Business:**
  - a.      Agency Workgroup Update
  - b.      OPR Bill
  - c.      2014 Calendar, Initiatives, and Priorities
    - Home Inspector licensing
    - Agency changes and corresponding statute/rule changes
    - Creation of a ticket process for minor administrative rule violations
    - Education policy revisions
    - Review of all application and forms
    - Maintenance of a full and complete Commission with no vacancies
    - Creation of an attendance and communication policy for Board Members
    - Mandatory course for next renewal cycle
- 8.      9:50      New Business:**
  - a.      Vermont Realtors and Forms
  - b.      Ongoing Commission Outreach
  - c.      Education Hardship Request
- 9.      10:00      Disciplinary Actions – Hearings/Dismissals/Stipulations:**
  - a.      2013-274 – Patrick Gordon – Stipulation and Consent Order
- 10.     Public Comment**
- 11.     Adjournment**

**Next Scheduled Meeting – March 27, 2014**

The "Agency Workgroup" will hold its next meeting on March 27, 2014.

# Real Estate Education Committee

## Courses for review

Provider/Title	Requested # of Hours	Renewal?	Approved	Approved # of Hours	Denied	Comments
<b>The CE Shop, Inc.</b>						
1. At Home with Diversity	4					
2. BPOs: The Agent's Role in the Valuation Process	6					
3. RPR: Real-Time Data, Market Knowledge, Informed Customers	2					
<b>Continuing Ed Express</b>						
4. Resolving Transaction Disputes	3					
5. A Real Estate Agent's Guide To Homeowners Insurance	2					
6. The Psychology of Pricing and Secrets of the CMA	2					
7. Mortgage Fraud Finds New Paths in Real Estate	3					
<b>Individual Request (Alicia Reed)</b>						
8. EcoBroker Certified Designation /Ecosociate Designation	18					
Thomas F. Heilmann/Heilmann, Ekman & Associates, Inc						
9. Procuring Cause	2	Yes				
Vermont Realtors						
10. Lead Paint Residential Sales & Rentals	3					
<b>McKissock</b>						
11. Commercial Real Estate: From the Beginning	4					
12. A New Look at Contract Law	3					
13. Demystifying Appraisals	3					
14. Common Mistakes Every Agent Should Avoid	3					
15. Mortgages, Loans and Laws – How They Help Your Client	3					
<b>Vermont Realtors</b>						
16. Creating Powerful Transactions That Close	6					
<b>The CE Shop</b>						
17. Vermont 2012-2014 Renewal Cycle – Mandatory Course	4					Resubmitted with updated information
<b>Individual Request (Bridget Gracey)</b>						
18. Bob Hogue 14 Hour Continuing Education Course	14					

