

**Vermont Board of Real Estate Appraisers**

Corner of State Main in the City Center

89 Main Street

3<sup>rd</sup> Floor

Montpelier, VT 05602

August 7, 2013 at 9:00 a.m.

**Minutes**

**Members Present:** Ami Milne-Allen, Steve Rocheleau, George Sargeant, Robert Wernecke, Heidi Hayward Urish and Linda Retchin

**Staff Present:** Judith Griffen, Colin Benjamin and Peter Comart

**1. Called meeting to order at 9:03 a.m.**

**2. Approved June 5, 2013 minutes**

**3. Case Manager Report – Carla Preston**

There are seventeen (17) open cases at this time. Five (5) have been recommended for closing, One (1) is pending I-Team, Two (2) are waiting a response, One (1) is in the intake process, Two (2) are under investigation, Two (2) are pending charges, Three (3) are pending hearings, and One (1) of them charges have been filed.

**4. Closing Reports**

- a. 2013-49 - approved
- b. 2012-185 - approved
- c. 2012-333 - approved

**5. Hearing/Stipulation**

- a. 9:30 a.m 2010-542 & 2010-544 – Conditional Dismissal Agreement – Brian Silver and George Silver Gabriel Gillman, prosecuting attorney was present and presented the Conditional Dismissal Agreement to the Board. A motion was made and seconded to accept the Conditional Dismissal Agreement for the cases 2010-542 and 2010-544. The Board entered into deliberative session. Upon exiting, Board Council, Colin Benjamin, called the vote. The motion failed 5-0.

**6. Applications:**

- a. Nick Guyer – Upgrade to Certified Residential – approved
- b. Rosa Benior – Upgrade to Certified General - Tabled until the work review comes back.
- c. Mark Bates – Reinstatement - approved
- d. William Pastuszek Jr – Reinstatement – approved

**7. Discussion Items:**

- a. Recovery Fund was briefly discussed but this is something the board would like to wait on and see how and if the other states adopt a recovery fund.
- b. Background Checks was discussed. A motion was made and seconded to include background checks to the OPR bill that would include doing a background check on all new applicants and existing licensees. This would mean at renewal time in 2016 all licensees would be required to do a background check before renewing.
- c. Webinars vs Classroom courses were discussed and the board does not consider webinars as classroom courses.
- d. ARRO conference will be attended by Ami, Steve and Linda if their schedule permits it.

**8. Education courses for review**

**Appraisal Institute**

General Appraiser Site Valuation & Cost Approach for 28/CE and 30/QE – AQB approved – **expires 5-20-16**

Advanced Income Capitalization – Synchronous for 32/CE and 35/QE – AQB approved – **expires 2-18-16**

Valuation in Challenging Markets for 28/Ce – approved – **expires 8-7-2015**

Online General Appraiser Income Approach/Part II for 27/CE and 30/QE – AQB approved – **expires 6-23-16**

Online Residential Market Analysis & Highest & Best Use 14/CE and 15/QE - AQB approved – **expires 7-7-16**

General Appraiser Report Writing & Case Studies for 28/CE and 30/QE AQB approved - **expires 6-13-16**

**Massachusetts Board of Real Estate Appraisers**

Methodology and Application of Sales Comparison for 7/CE – AQB approved – **expires 1-26-16**

**Mckissock LP**

General Appraiser Income Approach for 55/CE and 60/QE – AQB approved – **expires 6-7-16**

General Appraiser Site Valuation & Cost Approach for 27/CE & 30/QE – AQB approved – **expires 8-26-16**

General Appraiser Sales Comparison Approach for 27/CE & 30/QE – AQB approved – **expires 8-16-16**

General Appraiser Market Analysis Highest & Best Use for 27/CE & 30/QE – AQB approved – **expires 8-16-16**

Expert Witness for Commercial Appraisers for 13/CE & 15/QE – AQB approved – **expires 9-7-16**

Commercial Appraisal Review for 13/CE & 15/QE – AQB approved – **expires 8-28-16**

General Report Writing and Case Studies – 27/CE and 30/QE AQB approved – **expires 4-30-16**

**American Education Institute. dba Calypso Continuing Education**

A Brief Historic Stroll through America's Architectural Styles for 3/CE – Steve reviewed the course but the information sent in with the application was for a course on Mold. Need the information for this course or a new application for the mold course.

**Lemay School of Real Estate**

Beyond Paired Sales for 8/CE – approved pending instructors bio.

The Strange Case on Agile Mountain for 7/CE –approved pending instructors bio.

**American Society of Farm Managers and Rural Appraisers**

ASFMRA 84<sup>th</sup> Annual Convention Day 1 for 6/CE –Approved for 3 hours only - **expires 8-7-2015**

ASFMRA 84<sup>th</sup> Annual Convention Day 2 for 3/CE –**Denied**

Rapid Fire Case Studies for 6/CE – approved – **expires 8-7-2015**

**9. FYI:**

- a. New York's Reciprocal Agreement
- b. Next scheduled ASC audit will be August 6, 2014

**10. Adjourn**

**11. Orientation Class at 1:00 p.m.**

**Next Meeting: October 2, 2013 at 9:00 a.m.**