

**BOARD OF ARCHITECTS**  
Secretary of State, Office of Professional Regulation  
National Life Building, North, Floor 2, Montpelier, VT 05620-3402  
**UNAPPROVED MINUTES**  
**Meeting of June 4, 2012**

1. The meeting was called to order at 10:02 AM.

Members present: Edward Wolfstein, Chairman; Frank M. Guillot, Vice-Chair, Jennifer R. Arbuckle, member; Heidi Passalacqua, Public Member; Janet Stackpole, Public member; Keith Robinson, member.

Visitors: none

Absent: Ingrid Moulton Nichols

OPR Personnel: Danielle Rubalcaba, Administrative Assistant and Carla Preston, Case Manager

2. The Chair called for approval of the Minutes of the April 2, 2012 meeting. F. Guillot made a motion, seconded by E. Wolfstein, to approve the Minutes of April 2, 2012. The question was called and the motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending charges is One (1). One (1) remains under investigation and two (2) were presented for closing.

4. **Hearings/Stipulations/Closing Reports –**

E. Wolfstein made a motion to accept closing report 2010-425, motion was seconded by H. Passalacqua. Motion passed unanimously.

E. Wolfstein made a motion to accept closing report for 2009-469, motion seconded by J. Arbuckle. Motion passed unanimously.

5. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements. Applicants who were approved for licensure based on their successful completion of the Architect Registration Examination must submit updated child support/tax/and unemployment statements and responses to the legal questions (i.e., convictions, discipline in other states, etc.).

JohnHouser-NCARB  
RezaHadaegh-NCARB  
DouglasWignall-NCARB  
JamesTripp-NCARB  
GlenOxford-NCARB  
DonaldBarry-NCARB  
JeremiahEck-Endorsement

RichardCampagnola-NCARB  
JoelChamberlain-Endorsement  
PaulAnderson-NCARB  
MarkBromeier-NCARB  
WalterArsenault-NCARB  
NathanColkitt-NCARB

6. **Other Business Introduced:**

- A. Welcomed Keith Robinson and Danielle Rubalcaba to the Board.
- B. Proposed a few BEA requirements and documentation requirements, and the possibilities of what they may have to offer for us for future applicants applying by the 9 year rule.
- C. Recommends attending NCARB meetings

7. The next meeting of the Board is scheduled for Monday, August 6, 2012 at 10:00 AM.

8. E. Wolfstein made a motion to adjourn the meeting, seconded by F. Guillot. The motion passed unanimously. The meeting adjourned at 11:30 am.

Respectfully submitted,

Danielle Rubalcaba  
Licensing Administrative Assistant  
Office of Professional Regulation