

**Board of Private Investigative & Security Services
Secretary of State, Office of Professional Regulation
National Life Building, North, Floor 2
Montpelier, VT 05620-3402
APPROVED MINUTES
Meeting of December 17, 2010**

1. The meeting was called to order at 9:01 a.m.

Members present: James Eckhardt, Chair; Emma J. Pudvah, Vice Chair; Michael Jennings, Secretary, Robert Edwards, Member, Robert Werrnecke, Member

OPR Personnel: Chris Winters, OPR Director, Peter Comart, Unit Administrator, Patty Skinner, Administrative Assistant; Carla Preston, Case Manager and Aprille Morrison, Administrative Assistant

2. The Chair called for approval of the Minutes of November 19th meeting. A motion was made and seconded to approve the minutes with an amendment to 6 b stating Mr. Edwards recused from voting. With the amendment to the minutes updated they will be approved.

3. Reports

4. Hearings/Stipulations/Reports of Concluded Investigations

- a. Report of Concluded Investigation in the matter of 2010-108 and 2010-109

Mr. Edwards made a motion, seconded by Mrs. Pudvah, to approve the closing report for these cases. The motion passed unanimously.

5. Legislation/Rulemaking

6. Applications for Licensure

- a. Rodney L. Hydon Sr. – Unarmed Security Guard for Green Mountain Concert Services. Based on the information provided Mr. Jennings made a motion, seconded by Mr. Edwards to deny Mr. Hydon's temporary registration. Motion passed unanimously.
 - b. Heidi A. Nelson – Private Investigator for NWI Investigative. Based on the information provided, Mr. Edwards made a motion, seconded by Mrs. Pudvah, to approve Ms. Nelson for registration. Motion passed unanimously.
 - c. Sedgwick Factual Photo, Inc., a private investigative agency with Michael Anderson as the qualifying agent. Based on the information provided, Mr. Edwards made a motion, seconded by Mr. Jennings to approve Sedgwick Factual Photo, Inc. for registration.

7. Follow Ups

8. Correspondence

09. Budget Review

10. Other Business

- a. Mr. Winters presented Mr. Edwards with a certificate of appreciation for service as a member of the PI and Security Board.
 - b. Mr. Wernecke was introduced as a new public member for the Board.
 - c. The Board reviewed an outdated list of Approved Board Policies and has decided to review the policies again when updating the Administrative Rules.
 - d. The Board reviewed a Special Meeting Notice and decided to review the notice again when updating the Administrative Rules.
 - e. A memo will be mailed out to all agencies that they will have only 30 days in which to convert over to using the new applications for registrants.
 - f. The Board adopted a new policy requiring training certificated to be signed by the instructor and the registrant.
- 11.** The next meeting of the Board will be January 21, 2011.

12. Case Managers Report/Number of Open Cases

- a. There are currently 16 open cases, with the approval of the closing report for 2010-108 and 2010-109 there are currently 14 open cases.
- 13.** There being no further business, the meeting was adjourned at 10:10 a.m.

Respectfully submitted,

Aprille Morrison
Administrative Assistant
Office of Professional Regulation