



Board of Land Surveyors

Office of Professional Regulation, Vermont Secretary of State

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Unapproved Minutes

Tuesday, December 18, 2018

1. The meeting was called to order at 9:02 a.m.

Members present: Charles Rockwell, L.S., Chairman; Timothy Short, L.S. Vice-Chair; Joseph Nalette, L.S.; John Diebold, L.S.; and Joseph Flynn, L.S. Absent: Susan Senning, Secretary and Dorothy Hayden.

OPR Personnel present: Gabriel Gilman, General Counsel (via telephone) and Kara Shangraw, Licensing Administrator I.

Others present: Aaron Fuller

2. The Chair called for approval of the Minutes of the October 16th meeting. Mr. Short made a motion, seconded by Mr. Nalette, to approve the Minutes of the October 16, 2018 meeting as presented. Motion passed.

3. **Applications / (See Appendix A):**

The Board reviewed John Diebold's recommendation of Aaron Fuller's portfolio. Based on the information submitted, Mr. Diebold made a motion, seconded by Mr. Flynn to approve Mr. Fuller's portfolio. Motion passed unanimously.

4. **Continuing Education Courses for Review:**

"Boundary Agreements" submitted by Amber Carpenter, with NYSAPLS, requesting one hour of continuing education credit. The Board approved the course. Approval number issued CE631-1218.

"Multiple Continuing Education Courses" submitted by Amber Carpenter, with NYSAPLS, requesting multiple hours of continuing education credit. The Board approved the following courses. See the approval numbers below:

- Using Trimble Business Center to Process Total Station Data – 1 Hour – Approval number issued CE632-1218
- Subsurface Utility Records 1.5 Hours – Approval number issued CE633-1218
- Tips & Tricks to Help your Workflow with Carlson Software – 1 Hour – Approval number issued CE634-1218
- From Drone to Linework: So you have Thousands of Photos . . . Now What? – 1 Hour – Approval number issued CE-635-1218

5. Other Business:

The Board reviewed the draft portfolio assessment document from John Diebold. The Board gave input on the form, there were a few comments. Mr. Diebold will make the changes and bring a new draft to the next meeting.

The Board reviewed the e-mail from Aaron Fuller regarding the Agency of Natural Resources' ***Proposed Amended Wastewater System and Potable Water Supply Rules, Water Supply Rule, and Indirect Discharge Rules***. Members shared concerns articulated by Mr. Fuller that the proposed rule appeared to vest wastewater system designers with authority to locate boundaries in excess of the exemption at 26 V.S.A. § 2503(b). Mr. Short made a motion, seconded by Mr. Diebold, to submit a comment on the proposed Rule expressing this concern. Motion passed unanimously.

6. Public Comment: none

7. There being no further business, the meeting was adjourned at 11:30 a.m.

Respectfully submitted,

Kara Shangraw
Licensing Administrator I

Next Scheduled Meeting – Tuesday, February 19, 2019
Please check the office [website](#) for updates

Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	
MacCormack, Lloyd	Robert Townsend	Portfolio Approved February 20, 2018

Name of Board Member Assigned		Charles Rockwell
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		Susan Senning
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950

Name of Board Member Assigned		John Diebold
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Fuller, Aaron	Allen Newton	Portfolio Approved & License Issued December 18, 2018