



Board of Architect

Office of Professional Regulation, Vermont Secretary of State

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Minutes February 24, 2020

Members present: Beth Chenette

Members present via phone: Rebecca Campbell, Eileen Hee, Kirk Moore & Liz Merrill

Member(s) absent: Matt Lutz & Keith Robinson

Staff present: Danielle Rubalcaba, Licensing Administrator III

Guests: None

1. 10:05 am Called to order by the board Secretary Beth Chenette
2. **Approval of the Minutes of the December 2, 2019 meeting.** Eileen Hee made a motion to accept the minutes. Beth Chenette seconded the motion. Motion passed unanimously. Kirk abstained he was not in attendance
3. **Hearings/Stipulations/Concluded Investigations:** None
4. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE's or applicants substantially equivalent by endorsement/reciprocity.** Motion to approve the following applications made by Eileen Hee. Motion seconded by Kirk Moore. Motion Carried.

Completed ARE's

Geoffrey Metcalfe, Completed the ARE's

Stephen Jarosak, Completed the ARE's

Michael Vitti, Completed the ARE's

Wai Yin (Phyllis) Tsang, Completed the ARE's

Approved to sit for the ARE

Michelle Allard, Seeking approval to sit for the ARE's

Wonjin Kim, Seeking approval to sit for the ARE's

Follow up:

5. **Discussion Items:**

Set a date for Public Meeting for Rules Review- will email out some dates to set this up.

Comments requested: Proposed Changes to Education Standard – Adding this to the next agenda in May.

6. **Adjourn.** There being no further business to attend to board Secretary Beth Chenette adjourned the meeting at 10:31 am

Upcoming Meeting Dates

May 18, 2020

August 24, 2020

November 23, 2020