



# **Board of Architect**

## **Office of Professional Regulation, Vermont Secretary of State**

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### **Minutes February 24, 2020**

**Members present:** Beth Chenette

**Members present via phone:** Rebecca Campbell, Eileen Hee, Kirk Moore & Liz Merrill

**Member(s) absent:** Matt Lutz & Keith Robinson

**Staff present:** Danielle Rubalcaba, Licensing Administrator III

**Guests:** None

1. 10:05 am Called to order by the board Secretary Beth Chenette
2. **Approval of the Minutes of the December 2, 2019 meeting.** Eileen Hee made a motion to accept the minutes. Beth Chenette seconded the motion. Motion passed unanimously. Kirk abstained he was not in attendance
3. **Hearings/Stipulations/Concluded Investigations:** None
4. **Licensing – Reviewed and approved the following applications for licensure based on successfully completing the ARE’s or applicants substantially equivalent by endorsement/reciprocity.** Motion to approve the following applications made by Eileen Hee. Motion seconded by Kirk Moore. Motion Carried.

#### **Completed ARE’s**

Geoffrey Metcalfe, Completed the ARE’s

Stephen Jarosak, Completed the ARE’s

Michael Vitti, Completed the ARE’s

Wai Yin (Phyllis) Tsang, Completed the ARE’s

#### **Approved to sit for the ARE**

Michelle Allard, Seeking approval to sit for the ARE’s

Wonjin Kim, Seeking approval to sit for the ARE’s

#### **Follow up:**

5. **Discussion Items:**

Set a date for Public Meeting for Rules Review- will email out some dates to set this up.  
Comments requested: Proposed Changes to Education Standard – Adding this to the next agenda in May.
6. **Adjourn.** There being no further business to attend to board Secretary Beth Chenette adjourned the meeting at 10:31 am

#### **Upcoming Meeting Dates**

May 18, 2020

August 24, 2020

November 23, 2020