

**Vermont Board of Real Estate Appraisers**  
*Vermont College Campus at Schulmaier Hall*  
*32 College Street,*  
*Montpelier, VT 05602*

February 6, 2013 at 9:00 a.m.

**Minutes**

**Members Present:** Ami Milne-Allen, Steve Rocheleau, George Sargeant, Robert Wernecke and Linda Retchin

**Members absent:** Heidi Hayward Urish **Staff Present:** Colin Benjamin, Peter Comart, Carla Preston and Judith Griffen

**1. 9:00 a.m. Called to order.**

**2. Approved December 12, 2012 minutes**

**3. Case Manager Report**

Carla reported that there are 22 open cases at this time, 1 ready for closing, 9 are ready for I-Team meetings, 6 are under investigation, 2 are pending hearings, 3 are pending charges and 1 has charges filed.

Carla also gave all Board members present a list of the cases that they are on. This will help the Board with keeping track of their cases and which ones may be coming close to the 12 month deadline.

**4. Hearing/Stipulation**

a. **9:30 a.m.** 2001-459 – Jennifer Weinert – Stipulation and Consent – approved

b. **10:00 a.m.** 2011-232 – Kyle Arnold – Stipulation and Consent – approved

**5. Applications for review:**

Nicholas Guyer – Certified residential – a preliminary denial will be issued

Russell Smith – State license – approved

**6. Discussion Items:**

a. ASC compliance review was discussed with Colin and a response will be issued to the ASC.

b. Clearbox demo – Ami will follow up and get more information for the next meeting.

**7. Education courses for review**

**Appraisal Institute**

Online Real Estate Finance, Statistics, & Valuation Modeling for 14/CE & 15/QE – AQB approved - expires 11-26-15

General Appraiser Market Analysis & Highest & Best Use for 28/CE & 30/QE – AQB approved – expires 12-3-15

Online AI's Cool Tools: New Technology for Real Estate Appraisers for 7/CE – AQB approved – expires 11-26-15

**Massachusetts Board of Real Estate Appraisers**

Introduction to Common Architectural Styles & Features for 3.5/CE – denied – no information on value

Understanding Exterior Construction Components for 3.5/CE – denied – no information on value

Appraising Green Residences for 7/CE – AQB approved – expires 12-5-15

Residential Appraisal Review for 7/CE – AQB approved – expires 11-19-15

Valuation of Religious Facilities for 7/CE – approved - expires 2-6-15

**McKissock, LP**

Basic Appraisal Procedures for 27/CE & 30/QE – AQB approved – expires 2-4-16

Basic Appraisal Principles for 27/CE & 30/QE – AQB approved – expires 2-4-16

Appraising & Analyzing Retail Shopping Centers for Mortgage Underwriting for 7/CE – AQB approved – expires 3-26-16

FHA for Today's Appraiser for 7/CE – AQB approved – expires 10-30-15

**American Society of Farm Managers and Rural Appraisers**

Cost Approach for General Appraisers for 27/CE & 30/QE – AQB approved expires 4-14-13

Income Approach for General Appraisers, Part 1 for 27/CE & 30/QE – AQB approved – expires 3-11-13

Appraisal Review Under Appraisal Standards for Federal Land Acquisition for 16/CE – AQB approved – expires 12-23-15

**Vermont Association of Realtors**

Estimate, Adjust and Defend for 7.5/CE – denied

Appraising 2-4 Family & Multifamily Properties for 7/CE – AQB approved – expires 7-22-13

Residential Appraisal Review for 7.5/CE – AQB approved – expires 11-19-15

**American Continuing Education Institute dba Calypso Continuing Education**

FHA Site Inspection for 7/CE – approved – expires 2-6-15

Environmental Hazards Impact on Value for 7/CE – approved - expires 2-6-15

8. **FYI:**
9. **Adjournment at 1:15**
10. **Next Meeting: April 3, 2013 at 9:00 a.m.**