

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
89 Main St., 3rd Floor
Montpelier, VT 05620-3402
APPROVED MINUTES
Meeting of February 11, 2014

1. The meeting was called to order at 10:05 AM by Chairman Arbuckle.

Members present: Jennifer Arbuckle; Chair, Keith Robinson; Secretary, Liz Merrill, Ed Wolfstein, Ingrid Moulton-Nichols

Guests:

OPR Staff: Danielle Rubalcaba; Licensing Board Specialist, Colin Benjamin; Board Counsel, Carla Preston; Case Manager,

2. Chair Jennifer Arbuckle called for approval of the Minutes of the December 2, 2013 meeting. Motion seconded by Liz Merrill. Motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is seventeen (17); Four (4) on hold, three (3) are in intake pending an I-Team Meeting, six (6) pending a hearing, two (2) pending charges, one (1) closing report recommended, and one (1) pending investigation.

Closing Reports

2013-364: Ingrid Moulton-Nichols made a motion to approve this closing report. Motion seconded by L. Merrill. Motion carried. (Ed Wolfstein abstained)

Stipulation & Consent Orders

2013-280: E. Wolfstein made a motion to approve this order. L. Merrill seconded this motion. Motion carried. (J. Arbuckle abstained)

2013-281: K. Robinson made a motion to approve this order. L. Merrill seconded this motion. Motion carried. (J. Arbuckle abstained)

2013-278: E. Wolfstein made a motion to approve this order. L. Merrill seconded this motion. Motion carried. (J. Arbuckle abstained)

2013-284: K. Robinson made a motion to approve this order. E. Wolfstein seconded this motion. Motion carried. (J. Arbuckle abstained)

2013-368: K. Robinson made a motion to approve this order. J. Arbuckle seconded this motion. Motion carried. (E. Wolfstein abstained)

2013-369: J. Arbuckle made a motion to approve this order. L. Merrill seconded this motion. Motion carried. (E. Wolfstein abstained)

4. **Applicants for Licensure:**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements.

-E. Wolfstein made a motion to approve Elvin Engel for licensure based upon his NCARB record. Motion seconded by I. Moulton-Nichols. Motion carried.

-K. Robinson made a motion to approve Jack Munson for licensure based upon his NCARB record. Motion seconded by I. Moulton-Nichols. Motion carried.

-J. Arbuckle made a motion to approve Michael McKay for licensure based upon his NCARB record. Motion seconded by K. Robinson. Motion carried.

-K. Robinson made a motion to approve Kelley Banks for licensure based upon the NCARB record. Motion seconded by I. Moulton-Nichols. Motion carried.

-L. Merrill made a motion to approve Patrick King for licensure based upon successfully completing all sections of the A.R.E. Motion seconded by K. Robinson. Motion carried.

-L. Merrill made a motion to approve James Cassidy for licensure based upon successfully completing all sections of the A.R.E. Motion seconded by K. Robinson. Motion carried.

-J. Arbuckle made a motion to approve Giocondo Susini for licensure based upon successfully completing all sections of the A.R.E. pending receipt of a current application. Motion seconded by I. Moulton-Nichols. Motion carried.

Applicants for Examination:

-E. Wolfstein made a motion to approve Robert Jimenez to sit for A.R.E. Motion seconded by K. Robinson. Motion carried.

-E. Wolfstein made a motion to approve Jesse Anderson to sit for A.R.E. Motion seconded by I. Moulton-Nichols. Motion carried.

-I. Moulton-Nichols made a motion to approve Joshua Chafe to sit for A.R.E. Motion seconded by J. Arbuckle. Motion carried.

5. Applications reviewed and discussed:

-William Hansen Jr.'s application is tabled pending receipt of additional work experience documentation.

6. New Business

-I. Moulton-Nichols made a motion draw the line for unprofessional conduct at six (6) months per Carla Preston's propped Matrix Violations Grid. Motion seconded by K. Robinson. Motion carried.

7. Adjournment

Meeting adjourned at 12:35p.m by Chairman Arbuckle.

Next Scheduled Meetings:

April 7, 2014
June 2, 2014

Respectfully submitted,

Danielle Rubalcaba
Licensing Board Specialist
Office of Professional Regulation