



## **Board of Land Surveyors**

**Office of Professional Regulation, Vermont Secretary of State**

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### **Unapproved Minutes**

**Tuesday, April 16, 2019**

1. The meeting was called to order at 9:11 a.m.

Members present: Timothy Short, L.S. Chair; Joseph Flynn, L.S. Vice-Chair; Joseph Nalette, L.S. Secretary; John Diebold, L.S.; and Seth Kittredge, L.S. Absent: Evelyn Wetzel and Daniel Coane.

OPR Personnel present: Gabriel Gilman, General Counsel via-telephone and Kara Shangraw, Licensing Administrator I.

2. The Chair called for approval of the Minutes of the February 16<sup>th</sup> meeting. Mr. Flynn made a motion, seconded by Mr. Nalette, to approve the Minutes of the February 16, 2019 meeting as presented. Motion passed.

3. **Disciplinary Matters:**

4. **Exam Question / Databank Review:**

The Board graded the April, 2019 State Specific Examinations, the applicants will be notified.

5. **Applications / (See Appendix A):**

6. **Continuing Education Courses for Review:**

**“NY Boundary Law and Adverse Possession”** submitted by Heather Firetog Schultz with NYSAPLS, requesting 8 hours of continuing education credit. The Board approved the course. Approval number issued CE638-0419.

**“The Future of State Plane Coordinate System”** submitted by Heather Firetog Schultz, with the NYSAPLS, requesting 1 hour of continuing education credit. The Board approved the course. Approval number issued CE639-0419.

**“Eminent Domain: Power of Government to Take Private Property for Public Use”** submitted by Heather Firetog Schultz, with the NYSAPLS, requesting 1 hour of continuing education credit. The Board approved the course. Approval number issued CE640-0419.

7. **Topics for Discussion:**

**8. Administrative Updates:**

**9. Other Business:**

The Board signed the wall certificate.

The Board reviewed and noted the March 12, 2019 letter from the NCEES informing the Board that Paul Tyrell can attend the June 18, 2019 Board meeting.

The Board reviewed the draft supervising surveyor's assessment for land surveying applicants form. Based on the discussion, Mr. Nalette made a motion, seconded by Mr. Kittredge, to approve the form. Motion passed unanimously.

**10. Correspondence:**

**11. Public Comment:**

**12.** There being no further business, the meeting was adjourned at 11:56 a.m.

Respectfully submitted,

Kara Shangraw  
Licensing Administrator I

Next Scheduled Meeting – Tuesday, June 18, 2019  
Please check the office [website](#) for updates

## Appendix A

Name of Board Member Assigned		Timothy Short
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
McGowan, Hugh, A	Brian Lavery	

Name of Board Member Assigned		Seth Kittredge
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Barnaby, Luke	Robert Townsend	Portfolio Approved August 19, 2014
Paradee, Andrew		
Tetreault, Stephen	Mark Day	02-19-13 / 936

Name of Board Member Assigned		Joseph Flynn
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Beauregard, Zachary		Portfolio
Fortin, Edward	Dana Libby/Doug Henson	
Peters, Seth	Carol Peters	Portfolio

Name of Board Member Assigned		
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Falk, Michael	David Rose	9-18-12 / 4427.75

Name of Board Member Assigned		Joseph Nalette
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date
Morris, Timothy	Russell Brown	10-15-13 / 950

Name of Board Member Assigned		John Diebold
Name of Applicant	Name of Supervising Land Surveyor	No. of Hours to date