

# TOWN OF WILLIAMSTOWN



Annual Report of the  
Town  
For the year ending  
June 30, 2020

**Town of Williamstown**  
**Dedicates the 2020 Town Report**  
**To**  
**Gloria A. Graham**



It is our pleasure to dedicate the Town Report to Gloria A. Graham in appreciation for her participation in town offices and involvement in the community.

Gloria was born in Barre, VT to Paul (Benny) and Agnes Menard and has been a lifetime resident of Williamstown. She graduated from Williamstown High School in 1960 and married her high school sweetheart, William R. Graham (deceased). Together they raised their family, Donna Melendy, Sandra Couillard and Rodney Graham on the family farm on Graham Road.

In the early 1970's Gloria started working as the Secretary at the Williamstown Elementary School. She was an active member of the Happy Moments Home Dem Club, also serving at both the State and National level. She joined Charity Chapter No. 57 Order of the Eastern Star in December 1970 and in the 28 years she was a member, she served in various positions including Treasurer and Worthy Matron.

Gloria's career in town government started as an elected Justice of the Peace from 1980 to 1998. In 1992 she was appointed as the Assistant Town Clerk and Town Treasurer. On May 23, 1997 she was appointed Town Clerk and Town Treasurer, elected in March of 1998, serving until 2001. Gloria also served as the Treasurer for the Williamstown Fire Dept. Gloria was so very proud to serve and enjoyed being involved in this town.

**“Thank you Gloria A. Graham.”**

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**Town Meeting is Australian Vote Only**  
**Polls open from 10:00 a.m. to 7:00 p.m. at the**  
**Williamstown Middle/High School**

### **Informational Meeting**

**Virtual Annual Town Meeting Budget Review**  
**Mon, Mar 1, 2021 7:00 PM - 10:00 PM (EST)**  
**Please join meeting from your computer, tablet, or**  
**smartphone.**

**<https://global.gotomeeting.com/join/501249285>**

**You can also dial in using your phone.**

**(For supported devices, tap a one-touch number**  
**below to join instantly.)**

**United States: +1 (872) 240-3412**

**- One-touch: tel:+18722403412,,501249285#**

**Access Code: 501-249-285**

**NOTICE TO WILLIAMSTOWN TOWNSPEOPLE  
DUE TO THE INCREASE COST OF MAILING TOWN  
REPORTS AND THE AMOUNT OF COPIES BEING  
THROWN IN THE TRASH AT THE POST OFFICE. THE  
TOWN WILL NO LONGER BULK MAIL  
TOWN REPORTS.**

**TOWN REPORTS WILL BE MADE AVAILABLE AT THE  
TOWN OFFICE AND OTHER DESIGNATED  
LOCATIONS FOR PICKUP. IF YOU ARE UNABLE TO  
PICK UP A COPY THEN YOU CAN CONTACT THE  
TOWN OFFICE AND WE WILL MAIL A COPY TO  
YOU. THANK YOU FOR YOUR UNDERSTANDING.**

## FEE SCHEDULE TOWN CLERK/MANAGER'S OFFICE

REGULAR COPIES	\$ .25 PER PAGE
RECORDED DOCUMENT COPIES	\$1.00 PER PAGE
VAULT TIME	
0-15 MIN	NO CHARGE
16-60 MIN	\$2.00
(VAULT TIME NOT CHARGED TO TOWN'S PEOPLE DOING PERSONAL RESEARCH)	
MOTOR VEHICLE REGISTRATION	\$3.00
MARRIAGE LICENSE	\$60.00
CERTIFIED COPY OF MARRIAGE, BIRTH, DEATH	\$10.00
FAX A DOCUMENT	\$2.75
POSTING LAND	\$5.00
DRIVEWAY PERMIT	\$15.00
MUNICIPAL WATER SYSTEM CONNECTION PERMIT	\$1,000.00
MUNICIPAL SEWER SYSTEM CONNECTION PERMIT	\$750.00
OVERWEIGHT PERMIT	
SINGLE	\$5.00
FLEET	\$10.00
SEWAGE ORDINANCE	\$2.00
TOWN PLAN	\$7.00
HIGHWAY POLICY	\$2.00
WATER POLICY	\$2.00
TOWN OF WILLIAMSTOWN TELEPHONE NUMBERS	
EMERGENCY NUMBERS	
AMBULANCE	911
FIRE	911
ORANGE COUNTY SHERIFF DEPARTMENT	685-4875
STATE POLICE MIDDLESEX	229-9191
TOWN NUMBERS	
TOWN MANAGER'S OFFICE	433-6671
TOWN CLERK'S OFFICE	433-5455
TOWN HALL – FAX #	433-2160
ANIMAL CONTROL OFFICER	522-6777
AMBULANCE DIRECTOR	522-2510
HEALTH OFFICER – RODNEY GRAHAM	793-7526
DEPUTY HEALTH OFFICER – JASMIN COUILLARD (DOG BITES)	917-2332
FOREST FIRE WARDEN, JASON BALL	522-2422
GAME WARDEN, PAUL BROWN	485-4432
PUBLIC SAFETY BUILDING	433-5907
WATER/SEWER	433-6671
HIGHWAY DEPARTMENT	433-5571
ROAD FOREMAN	249-3190
WILLIAMSTOWN POST OFFICE	433-6287

**TOWN OFFICE HOURS**

TOWN MANGER'S OFFICE	MONDAY – FRIDAY 8:00 TO 4:00
TOWN CLERK'S OFFICE	MONDAY – THURSDAY 8:00 TO 4:00
	FRIDAY 8:00 TO 2:00

**TOWN WEBSITE & EMAIL ADDRESSES**

WEBSITE	www.williamstownvt.org
TOWN MANAGER	twnmgr@williamstownvt.org
ADMIN. ASSISTANT	adminassistant@williamstownvt.org
TOWN CLERK	clerk@williamstownvt.org
TOWN TREASURER	treas@williamstownvt.org
LISTERS	listers@williamstownvt.org
ROAD FOREMAN	Roads@williamstownvt.org

**TOWN GOVERNMENT MEETINGS**

Selectboard	2nd Monday 7:00 – Public Safety Building Meeting Room
Planning	2nd Wednesday 7:00 – Town Office Building

**DATES TO REMEMBER**

Dog Licenses Due	April 1st
Water/Sewer Bills Meter Readings	April and October
Property Taxes	November 15
Overweight Vehicle Permits	March 1st

**LOCAL PERMITS REQUIRED**

Flood Plain	Town Manager
Driveway	Town Manager
Municipal Water/Sewer/Application	Town Manger

**TOWN OF WILLIAMSTOWN, VERMONT**

**WARNING OF 2021 ANNUAL MEETING**

The legal voters of the Town of Williamstown in the County of Orange and the State of Vermont are hereby warned and notified to virtually meet on Monday, March 1, 2021 at seven o'clock in the evening (7:00 P.M.) to discuss the following articles.

**Virtual Annual Town Meeting Budget Review**

Please join my meeting from your computer, tablet, or smartphone.

<https://global.gotomeeting.com/join/501249285>

You can also dial in using your phone.

(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (872) 240-3412

- One-touch: tel:+18722403412,,501249285#

Access Code: 501-249-285

Voting for all Australian Ballot articles and elections will be held in the gymnasium at Williamstown Middle/High School on Tuesday, March 2, 2021 from ten o'clock in the forenoon until seven o'clock in the evening (10:00 A.M. – 7:00 P.M.):

- Article 1. To elect all requisite officers: Moderator 1 year seat; Selectboard member 3 year seat, Selectboard member 2 year seat; School Director 3 year seat, ; Lister 3 year seat, Lister 1 year remaining of a 3 year seat; Trustee of Public Funds 3 year seat; Cemetery Commissioner 5 year seat; Library Trustee 5 year seat; Trustees of Henry S. Baker Fund 3 year seat. (Australian Ballot)
- Article 2. Shall the town pay its Property taxes to the Treasurer on or before November 15, 2021, with delinquent taxes and assessments having charged against them an eight percent (8%) penalty and interest charges of one percent (1%) per month, or fraction thereof, from the due date, as provided for in 32 V.S.A section 4773 and 5136? (Australian Ballot)
- Article 3. Shall the voters authorize the Selectboard to take advantage of any State and Federal monies available? (Australian Ballot)
- Article 4. Shall the voters authorize the Selectboard to borrow money to pay the current expenses of the Town in anticipation of money to be received from taxes and the State of Vermont? (Australian Ballot)
- Article 5. Shall the voters authorize the Town to pay its Selectboard members \$750.00 and Chairman \$1000.00 and all other Elected Officers \$11.75 per hour and Chairman \$12.75 per hour, except the Town Clerk? (Australian Ballot)



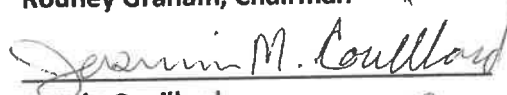
- Article 6.** Shall the voters authorize to have the names of all delinquent taxpayers, including water and sewer users, with total amount of delinquencies printed in the Town Report as of December 31, 2021? (Australian Ballot)
- Article 7.** Shall the voters approve the sum of \$1,254,312.49 to support the General Budget of which included Cemetery, Fire Department, Ambulance and Library? (Australian Ballot)
- Article 8.** Shall the voters approve the sum of \$1,075,286.92 to support the Highway Budget? (Australian Ballot)
- Article 9.** Shall the voters appropriate the sum of \$60,000.00 from the 2020 General Fund Surplus to reduce the 2021-2022 taxes and the remaining balance of \$20,845.28 go into the Tax Stabilization Fund for future use? (Australian Ballot)
- Article 10.** Shall the voters appropriate the sum of \$750.00 in support of Kids Place? (Australian Ballot)
- Article 11.** Shall the voters appropriate the sum of \$500.00 in support of Orange County Diversion? (Australian Ballot)
- Article 12.** Shall the voters appropriate the sum of \$250.00 in support of Washington County Youth? (Australian Ballot)
- Article 13.** Shall the voters appropriate the sum of \$6700.00 in support of Central VT Home Health and Hospice? (Australian Ballot)
- Article 14.** Shall the voters appropriate the sum of \$1750.00 in support of Central VT Council on Aging? (Australian Ballot)
- Article 15.** Shall the voters appropriate the sum of \$1500.00 in support of Central VT Adult Basic Education? (Australian Ballot)
- Article 16.** Shall the voters appropriate the sum of \$1000.00 in support of the Peoples Health and Wellness? (Australian Ballot)
- Article 17.** Shall the voters appropriate the sum of \$2004.00 in support of Green Mountain Transit? (Australian Ballot)

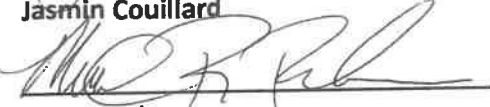
- Article 18.** Shall the voters appropriate the sum of \$300.00 in support of Good Beginnings? (Australian Ballot)
- Article 19.** Shall the voters appropriate the sum of \$400.00 in support of Center For Independent Living? (Australian Ballot)
- Article 20.** Shall the voters appropriate the sum of \$500.00 in support of the Family Center? (Australian Ballot)
- Article 21.** Shall the voters appropriate the sum of \$1200.00 in support of Safe Line? (Australian Ballot)
- Article 22.** Shall the voters appropriate the sum of \$4968.00 in support of the Clara Martin Center? (Australian Ballot)
- Article 23.** Shall the voters appropriate the sum of \$1500.00 to support Williamstown Beautification? (Australian Ballot)
- Article 24.** Shall the voters appropriate the sum of \$7500.00 to support the Williamstown Food Shelf? (Australian Ballot)
- Article 25.** Shall the voters appropriate the sum of \$1500.00 to support the American Red Cross? (Australian Ballot)
- Article 26.** Shall the voters appropriate the sum of \$500.00 to support Arts Bus? (Australian Ballot)
- Article 27.** Shall the voters appropriate the sum of \$100.00 to support Central VT State Police Advisory Board? (Australian Ballot)
- Article 28.** Shall the voters appropriate the sum of \$8500.00 to support the Williamstown Youth Sports? (Australian Ballot)
- Article 29.** Shall the voters appropriate the sum of \$1500.00 to support the Orange County Sexual Investigation Unit? (Australian Ballot)

Dated this 25 day of January 2021.


Williamstown Selectboard

  
Rodney Graham, Chairman

  
Jasmin Couillard

  
Matt Rouleau

  
Jessica Worn

  
Francis Covey

Attest: Barbara C. Graham  
Town Clerk  
January 28, 2021

**2021 Annual School District Warning  
Paine Mountain School District  
Williamstown, Vermont**

The legal voters of the Town of Williamstown, Vermont are hereby notified and warned to meet at the Williamstown Middle/High School in the Town of Williamstown on Tuesday, March 2, 2021 between the hours of ten o'clock in the forenoon and seven o'clock in the evening (10:00 A.M.-7:00 P.M.) to vote by Australian ballot upon the following articles:

Article I To elect the following officers of the Paine Mountain School District for the ensuing year by Australian Ballot: Moderator, and School Directors.  
Two (2) Williamstown School Directors for Three (3) Year Terms on Paine Mountain School Board.  
For the purpose of this article, the polls will be opened at 10:00 o'clock a.m. and closed at 7:00 o'clock p.m.

Article II To see if the Paine Mountain School District will authorize the Board of Directors of the Paine Mountain School District to borrow money on the notes of the Town School District or otherwise, in anticipation of taxes, by Australian ballot.

Article III To vote by Australian Ballot on the following :  
Shall the voters of the Paine Mountain School District approve the Paine Mountain School District School board to expend \$18,517,223 which is the amount the school board has determined to be necessary for the ensuing fiscal year for Paine Mountain School District.  
This represents a -0.01% decrease from the previous year.  
It is estimated that this proposed budget, if approved, will result in education spending of \$16,349 per equalized pupil. The projected spending per equalized pupil is 0.41% higher than spending for the current year.

Article IV To see if the Paine Mountain School District will vote to apply \$100,000 of FY20 (2019 - 2020) audited fund balance to be placed in a Paine Mountain School District Capital Improvement Fund, by Australian ballot.

Dated this 21st day of January, 2021.

**Paine Mountain School District Directors**

Mike Bailey

Mike Macijeski

Jamie Cotton

Horace Duke

Sarah Launderville

Emily Gray

Dan Morris

Jessica Van Deren

Jennifer Bisson

Attest: *Sabrina C. Salas*  
School District Clerk

**TOWN OF WILLIAMSTOWN**  
**2020 TOWN MEETING**  
**MARCH 3, 2020**

The legal voters of the Town of Williamstown, in the County of Orange, in the State of Vermont, are hereby warned and notified to meet at Williamstown Middle High School on Tuesday, March 3, 2020 at 10:00 o'clock in the morning (A.M.) to act upon the following articles, viz:

The meeting was called to order at 10:00 A.M. by Matthew Powell, Moderator, followed by the Pledge of Allegiance.

Town Clerk, Barbara Graham read the warning:

Matthew Powell, Moderator went over Robert's Rules of Order.

**ART 1: To elect all necessary Town and Town School District Officers for the ensuing year by Australian Ballot. For the purpose of Article 1, the polls will open at 10:00 A.M. to act upon the following article, viz:**

The total votes cast were 783. The results were as follows:

Moderator, 1 year

Matthew B. Powell.....	700
Write-In: Miscellaneous.....	2
Blank.....	81
<b>Total.....</b>	<b>783</b>

Selectman, 3 years

Jasmin Couillard.....	573
Write-In: Miscellaneous.....	46
Blank.....	164
<b>Total.....</b>	<b>783</b>

Selectman, 2 years

Jessica Worn.....	571
Write-In: Miscellaneous.....	37
Blank.....	175
<b>Total.....</b>	<b>783</b>

Selectman, 1 year remaining from a 2 year term

Rodney Graham.....	382
Rama Schneider.....	336
Write In: Miscellaneous.....	10
Blank.....	55
<b>Total.....</b>	<b>783</b>

School Director, 3 year

Sarah Launderville.....	633
Write In: Miscellaneous.....	1
Blank.....	149
<b>Total.....</b>	<b>783</b>

School Director, 3 years

Jennifer Bisson.....	628
Write-In: Miscellaneous.....	3
Blank.....	152
<b>Total.....</b>	<b>783</b>

Lister, 3 years

Gordon A. Murray.....	678
Write-In: Miscellaneous.....	9
Blank.....	96
<b>Total.....</b>	<b>783</b>

Lister, 2 years remaining of a 3 year term

Write-In: Miscellaneous.....	72
Blank.....	711
<b>Total.....</b>	<b>783</b>

Trustee of Public Funds, 3 years

Philip Winters.....	680
Write-In: Miscellaneous.....	2
Blank.....	101
<b>Total.....</b>	<b>783</b>

Cemetery Commissioner, 5 years

Matthew Couillard.....	658
Write-In: Miscellaneous.....	7
Blank.....	118
<b>Total.....</b>	<b>783</b>

Cemetery Commissioner, 2 year remaining of a 5 year term

Daphne Herwig.....	617
Write-In: Miscellaneous.....	1
Blank.....	165
<b>Total.....</b>	<b>783</b>

Library Trustee, 5 years

Helen L. Duke.....	672
Write In: Miscellaneous.....	3
Blank.....	108
<b>Total.....</b>	<b>783</b>

Library Trustee, 3 years remaining of a 5 year term

Jill McGlynn Plastridge.....	682
Write In: Miscellaneous.....	2
Blank.....	99
<b>Total.....</b>	<b>783</b>

Library Trustee, 1 year remaining of a 5 year term

Write In: Miscellaneous.....	78
Blank.....	705
<b>Total.....</b>	<b>783</b>

Town Grand Juror, 1 year

Richard Powell.....	663
Blank.....	120
<b>Total.....</b>	<b>783</b>

Town Agent, 1 year

Write-In: Miscellaneous.....	54
Blank.....	729
<b>Total.....</b>	<b>783</b>

Trustee for the Henry S. Baker Fund, 3 years

Theresa Knight.....	656
Write-In: Miscellaneous.....	0
Blank.....	127
<b>Total.....</b>	<b>783</b>

Trustee for the Henry S. Baker Fund, 1 year remaining of a 3 year term

Write-In: Miscellaneous.....	72
Blank.....	711
<b>Total.....</b>	<b>783</b>



- ART 2: **To hear and act upon the reports of the Town Officers.**  
The motion was made by Winston Chambers and seconded by Barbara Graham to approve the reports of the Town Officers.  
Winston Chambers wanted to know why there was a large amount in the budget line on page 73, \$2,051,570.00. Jackie Higgins, Town Manager was given permission to speak as she is not a town resident. Jackie Higgins explained that when we collect taxes the school portion and highway has not been taken out and we have to cut a check to the school. With there being no further discussion, motion passed by voice vote.
- ART 3: **To see if the Town will pay it's Real and Personal Property taxes to the Treasurer on or before November 15, 2020, with delinquent taxes and assessments having charged against them an eight percent (8%) penalty and interest charges of one percent (1%) per month, or fraction thereof, from the due date, as provided for in 32 V.S.A. § 4773 and 5136.**  
The motion was made by Richard Powell and seconded by Heather Powell to approve the article as written. There was no discussion and the motion passed by voice vote.
- ART 4: **To see if the Town will vote to authorize the Selectmen to take advantage of any State or Federal monies available.**  
The motion was made by Matthew Rouleau and seconded by Francis Covey. There was no discussion and the motion passed by voice vote.
- ART 5: **To see if the Town will vote to authorize the Selectmen to borrow money to pay the current expenses of the Town in anticipation of money to be received from taxes and the State of Vermont.**  
The motion was made by Heather Powell and seconded by Kim Siner to approve the article as written. There was no discussion and the motion passed by voice vote.
- ART 6: **To see what amount the Town will vote to pay its elected Officers, except the Clerk.**  
The motion was made by Winston Chambers and seconded by Richard Powell to pay the Officers \$11.00/hour and the Chair person at \$12.00/hour and Selectboard \$750.00 for the year and the Chair \$1000.00. There was some discussion and the motion passed by voice vote.
- ART 7: **To see if the Town will vote to have the names of all delinquent taxpayers, including water and sewer users, with total amount of delinquencies printed in the Town Report as of December 31, 2020.**

The motion was made by Horace Duke and seconded by Kim Siner to approve the article as written. There was no discussion and the motion passed by voice vote.

ART 8:

**To see if the Town will vote to approve the sum of \$1,236,093.14, or some other amount, to support the General Fund of which includes Cemetery, Fire Department and Ambulance Budgets.**

The motion was made by Matthew Rouleau and seconded by Heather Powell to approve the article as written. Matthew Rouleau, Board Chair, explained the increase in the General Fund. An increase in the BCA elections, Town Manager's contract, salaries, upgrade computers IT service, monitoring land fill, animal control officer, ambulance salaries, insurance, fire truck reserve fund. Library was increased last year and salaries. Matthew Powell explained that the library line item is back in the Town budget. Winston Chambers expressed again his concerns for the amount of money in the general fund revenue. Town Manager, Jackie Higgins explained the actual fiscal year column 2019/2020 shows an abundance in the general fund tax revenue fund as the treasurer has not removed school and highway. After taxes are collected then the treasurer cuts a check to the school. With there being no further discussion the motion passed by voice vote.

ART 9:

**To see if the Town will vote to approve the sum of \$1,044,701.50 or some other amount, to support the Highway Fund.**

The motion was made by Matt Rouleau and seconded by Jasmin Couillard to approve the article as written. Matt Rouleau explained the highway budget increase. Road crew has been doing road rehab, and they worked through their July vacation on this. The Town will be hiring a part time summer employee, a tax stabilization fund, increase the material budget. John Taylor asked if the material on the roads is different now than in the past. Matt Rouleau replied that Mr. Taylor was not the first person to ask that question and they are working on this. Freda Hollyer questioned the part time maintenance/summer employee, what qualifications are you looking for, that it seems like a high wage for summer time help. Was wondering what the justification for this is. Matt Rouleau explained that the Town is looking for someone with an equipment/CDL background. Someone that would know how to run a grader and other equipment, to assist with the full time members. With there being no further discussion the motion passed by voice vote.

ART 10: **Shall the Town vote to appropriate \$60,000.00 from the 2019 General Fund Surplus to reduce 2019-2020 taxes and the remaining balance of \$41,636.82 to go into the Tax Stabilization Fund for future use?**

The motion was made by Winston Chalmers and seconded by Alvin Avery to approve the article as written. There was no discussion and the motion passed by voice vote.

ART 11: **Shall the Town vote to appropriate the sum of \$50,422.00 or some other amount to the following organizations: Kids Place \$750, Orange County Diversion \$500, Washington County Youth \$250, CV Home Health & Hospice \$6700, CV Council on Aging \$1750, Peoples Health & Wellness \$1000, Project Independence \$1000, CV Adult Basic Education \$1500, GMTA \$2004, Good Beginnings of CV \$300, Center for Independent Living \$400, Family Center \$500, Williamstown Historical Society \$10,000, Safe Line \$1200, Clara Martin Center \$4968, Williamstown Beautification \$1500, Williamstown Food Shelf \$7500, American Red Cross \$1500, Arts Bus \$500, CVSPAB \$100, Williamstown Youth Sports \$6500.**

The motion was made by Matthew Rouleau and seconded by Richard Powell to approve the article as written. Matthew Rouleau explained that the CVSPAB is the Central Vermont State Police Advisory Board which himself and Barbara Graham are part of. It is an interaction with the state police with their operations on a bi-monthly bases. The \$100 goes to help support a summer barbeque that takes place in August. Heather Powell made the motion to amend \$2,500 to the Williamstown Food Shelf, with the total of appropriations to read \$52,922.00 seconded by Alvin Avery. With there being no further discussion on the amendment, the amendment passed by voice vote. With there being no further discussion the motion passed by voice vote.

ART 12: **To see if the Town will vote to exempt from taxation, that portion of the property owned by Billtown Moonshiners, for a period of 5 years, as provided for in 32 V.S.A. Section 3840. This vote shall first effect the April 1, 2020 Grand List.**

The motion was made by Jimmy Hebert and seconded by Barbara Mitchell to approve the article as written. Jimmy Hebert gave a brief summary on the snowmobile club. The club receives a little under \$3000 from Vermont Association Snow Travelers and the rest of the revenue comes from fundraising. With 18 miles of trails in Williamstown, the people that work on the trails, the groomer operator are all volunteers. Everything goes back into the trails and would like to thank everyone who has supported the club. With there being no discussion the motion passed by voice vote.

ART 13:

**To transact any other business deemed necessary and proper.**

Town Clerk, Barbara Graham mentioned the rabies clinic, March 21, 2020 to be held at the Public Safety Building from 9:00 to Noon. John Perkins would like anyone requesting appropriations to submit a letter for their request in the Town Report. Chris Peloquin spoke on the Board of Civil Authority which held an abatement recently with a 100% of the abatement being granted. Was wondering if they were setting a precedence. Matthew Rouleau replied he didn't feel that they were based under the circumstances. Mark Siner felt we needed to hold Town Meeting at another place and time with the lack of attendance. Jennifer Cummings thanked everyone for their donations of money and food to the food shelf. It is very much appreciated. Becky Watson thank everyone for their support in the Historical Society. John Taylor encouraged the Board to postpone the ATV Ordinance vote that will be taking place. Jackie Higgins, Town Manager replied that a petition has already been submitted and has to hold a vote within 60 days. Matthew Powell mentioned he had recently spent a week in Masadonia, a country north of Greece, America is don't such a bad place to live.

The motion was made by Barbara Graham and seconded by Heather Powell to adjourn the meeting. Motion passed by voice vote and adjourned at 11:30 A.M.

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/s/Matthew Powell, Moderator

---

/s/Barbara Graham, Town Clerk

---

/s/Matthew Rouleau, Chair

---

/s/Francis Covey

---

/s/Jasmin Couillard

---

/s/Jessica Worn

**TOWN OF WILLIAMSTOWN**  
**2020 SCHOOL DISTRICT MEETING**  
**MARCH 3, 2020**

The legal voters of the Town of Williamstown are hereby notified and warned to meet at the Williamstown Middle High School on Tuesday, March 3, 2020 at ten o'clock in the forenoon (10:00 AM) to act upon the following articles. Voting for all Australian Ballot articles and elections will be held on Tuesday, March 3, 2020 from ten o'clock in the forenoon to seven o'clock in the evening (10:00 AM – 7:00 PM).

The meeting was called to order at 10:00 A.M. by Matthew Powell, Moderator, followed by the Pledge of Allegiance.

Barbara Graham, Town Clerk, read the warning for the Paine Mountain School District.

Carl Demrow, State Representative spoke briefly on what has been happening at the State House and to please contact him and let him know of any issues that you would like to discuss.

A special thank you to Hunter Day for setting up the sound system with music director, Kevin Sullivan.

Matthew Powell had the school directors come up to the table and discuss any issues that anyone may have. Allowing permission for Susette Bollard, Superintendent, Chris Locarno, Business Manager and Jamie Kinnarney, Principal to speak as they are not Williamstown residents.

Winston Chambers asked what the expenses associated with special revenues, special grants were for and what do we receive back for that investment? Chris Locarno spoke that the special revenue fund, special grants show intervention expense and revenue.

Rama Schneider spoke that he served on the Northfield/Williamstown merger committee. The Paine Mountain School District has lived up to the expectations that the merger committee was looking for and that the town should feel good of the school district that it is moving in a good way. Also, as treasurer of the Vermont Food Shelf, would like to recognize the school district and are thankful for all that they do.

Kim Siner questioned as to why there is no food service for next year. Mike Bailey, Chairman of the Paine Mountain School District, spoke that the food service was previously contracted in Northfield, Williamstown, Orange and Washington. Chris Locarno mentioned that in the past there were food service deficits. Food service will be offered, and will be provided through contracted services but they will have to bid on a per meal price and in the future don't anticipate any food deficits.

**ART 1: To elect the following officers of the Paine Mountain School District for the ensuing year by Australian ballot: Moderator, and School Directors. Two (2) Williamstown School Directors for Three (3) Year Terms on Paine Mountain School Board. For the purpose of this article, the polls will be opened at 10:00 o'clock AM and closed at 7:00 o'clock PM.**

School Director, 3 years:

Jennifer Bisson.....628  
Write-Ins-Miscellaneous.....3  
Blank.....152  
**TOTAL.....783**

ART 2:

**To see if the Paine Mountain School District will authorize the Board of Directors of the Paine Mountain School District to borrow money on the notes of the Town School District or otherwise, in anticipation of taxes, by Australian ballot.**

TOTAL OF COMBINED TOWN SCHOOLS

YES.....1292          NO.....760

ART 3:

**Shall the voters of the Paine Mountain School District approve the Paine Mountain School District Board to expend \$18,519,582 which is the amount the school board has determined to be necessary for the ensuing fiscal year for the Paine Mountain School District. This represents a 3.20% increase from the previous year. It is estimated that this proposed budget, if approved, will result in education spending of \$16,282 per equalized pupil. The projected spending per equalized pupil is 4.77% higher than spending for the current year. By Australian ballot.**

TOTAL OF COMBINED TOWN SCHOOLS

YES.....1159          NO.....901

ART 4:

**To see if the Paine Mountain School District will vote to apply \$100,000 of FY19 (2018-2019) audited fund balance to be placed in a Paine Mountain School District Capital Improvement Fund, by Australian ballot.**

TOTAL OF COMBINED TOWN SCHOOL

YES.....1452          NO.....601

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/s/Matthew Powell, Moderator

---

/s/Barbara Graham, Town Clerk

**Special ATV Vote**

**April 21, 2020**

**Article 1: Shall the legal voters of the Town of Williamstown disapprove the proposed ATV Ordinance adopted January 13, 2020 by the Selectboard**

**YES.....347**

**NO.....376**

**Blank.....1**

**Spoiled.....4**

**TOTAL.....728**

## **TOWN OFFICERS**

### **MODERATOR**

Matthew Powell, 1 year 2021

### **TOWN CLERK**

Barbara Graham, 3 years 2022

### **SELECTMEN**

Jasmine Couillard, 3 years 2023

Jessica Worn, 2 years 2022

Francis Covey, 3 years 2021

Rodney Graham – 2 years 2021

Matt Rouleau, 3 years 2022

### **SCHOOL DIRECTORS**

Horace Duke 2022

Jessica Van Deren 2021

Sarah Laundevillie 2023

Jennifer Bisson 2023

### **LISTERS**

Gordon Murray., 3 years 2023

Bill Peabody, 3 years 2021

Kirk Strausberber, 1 of 3 years remaining 2022

### **TRUSTEE OF PUBLIC FUNDS**

Philip Winters, 3 years 2023

Orvil Lasell, 3 years 2021

Gary Storrs, 3 years 2022

### **CEMETERY COMMISSIONERS**

Orville Lasell, 5 years 2024

Matt Coulliard, 5 years 2025

Susan Lyons, 5 years 2021

Daphne Herwig, 5 years 2022

John Perkins, 5 years 2023

### **LIBRARY TRUSTEES**

Carol Corneille, 5 years 2024

Helen Duke, 5 years 2025

Kaitlyn Wheatley, 5 years 2021

Jill McGlynn, 5 years 2023

Karla Perkins, 5 years 2022

### **TRUSTEES OF HENRY S. BAKER FUND**

Terry Knight, 3 years 2023

Vacant, 3 years 2021

Mavine Lasell, 3 years 2022

### **TOWN GRAND JUROR**

Richard Powell, 1 year 2021

### **TOWN AGENT**

Vacant, 1 year 2021



ASSISTANT TOWN CLERK

Susan Lyons

TOWN TREASURER

Jenn Allard

ASSISTANT TREASURER

Horace Duke

JUSTICE OF THE PEACE (TERM EXPIRES 1/31/23)

Barbara Graham

Justin Ducey

Orvil Lasell

Marvine Lasell

Edward McGlynn

Heather Powell

Susan Lyons

John Taylor

Elaine Owen

Phil Winters

BOARD OF SEWER COMMISSIONERS

Same as Board of Selectmen

TOWN MANAGER

Jacqueline Higgins

TAX COLLECTOR

Jenn Allard

DELINQUENT TAX COLLECTOR

Jacqueline Higgins

WATER & SEWER COLLECTOR

Jacqueline Higgins

BOARD APPOINTMENTS

Planning Commission:

Horace Duke

Susan Lyons

Vacant

Richard Turner, Chair

Jasmin Couillard

Vacant

Vacant

Board of Adjustment, Flood Plain

Vacant

Town Service Agent

Vacant

Town Sewage Officer

Jacqueline Higgins

Fire Warden: 3 year term, expires July 2022

Jason Ball

Deputy Fire Warden: 3 year term expires July 2022

William Graham

Civil Defense Rep.

William Graham

Green UP Co-Chairs

Barbara Graham & Jacqueline Higgins

CT VT Revolving Loan Fund Gov. Board Rep.

Vacant

CT VT Regional Planning Commission

Richard Turner

Health Officer

Rodney Graham

Deputy Health Officer

Jasmin Couillard

Fence Viewers

Richard Powell

Central VT Police Community Advisory Board

Matt Rouleau and Barbara Graham

## SELECTBOARD REPORT

At the January Selectboard meeting Christopher Wade resigned as a member of the board. The remaining members decided to allow the vacancy to be filled by the voters at town meeting. The board also adopted a very controversial ATV (all-terrain vehicles) Ordinance that would allow some town roads to be used by ATV riders. I was elected to finish Chris Wade's term at town meeting. The first meeting of the Selectboard in March was the organizational meeting. I was elected as Chairman. The first item was a petition for a town-wide vote to revoke the ATV Ordinance. That vote was held April 21, 2020 with a slim margin for not revoking the ordinance. Between the time the vote was scheduled and the vote, the COVID-19 Pandemic hit the State of Vermont and Williamstown was not spared. This resulted in some emergency changes to how we would operate the town. The town did incur some additional expenses related to the pandemic, mainly in the sewer department. With the shortage of toiletries many insolvable items got flushed down resulting in plugged lines, sewer pump burnout, and problems at the sewer plant. Luckily, we were able to recover these unexpected costs from Federal COVID-19 relief funds. The end of September we received notice from Ed Farnham our Road Foreman, that he would be retiring as of October 2, 2020. A "BIG THANK YOU" for 31 years of service to Williamstown. We started to search for his replacement and after some interviews it was decided to promote crew member Mike St. Lawrence to the position of Road Foreman. After we got through the General Election a second round of COVID-19 came to central Vermont and Williamstown again was not spared. Resulting in another emergency shut down of our town office and the Ambulance Service for a few days. As we approached the end of the year, we have adopted a budget to bring to Town Meeting, however that happens, that reflects a minimal increase. The main increase comes from the Ainsworth Public Library budget.

Hoping for a more normal 2021.

Respectfully,

Rodney Graham, Chairman

## **PLANNING COMMISSION**

It has certainly been a strange and challenging year for all of us due to the unprecedented pandemic. Thank you to all the front-line health care workers, emergency responders, and to all for doing their part to help keep everyone safe. Together we will get through this.

The Planning Commission completed the Local Hazard Mitigation Plan, which was funded by the Central Vermont Regional Planning Commission (CVRPC). Adjustments were made, based on comments from Vermont Emergency Management, and the plan was approved up through the state level, pending final approval of FEMA. Thank you for everyone's hard work and perseverance seeing this important project through.

The Planning Commission participated with the Emerald Ash Borer (EAB) Response Team, along with the Town Manager, Road Foreman, and a Selectboard member, working with the Winooski Natural Resources Conservation District on an EAB grant. The purpose of the grant was to complete an ash tree inventory and develop a draft EAB Response Plan. Over 5200 ash trees were inventoried in the Town ROW along 74 miles of road. The draft plan was approved by the Vermont Urban and Community Forestry Program, and a follow up grant was received to launch a one-year pilot study/limited dead ash tree removal to verify the cost estimates documented within our response plan, and to help us fine-tune our response planning budget for the remaining seven to eight years. As your Town Tree Warden, I will be helping to facilitate the process with Town officials, the public/landowners and the Vermont Urban and Community Forestry Program as we progress through this project. There is a lot of hard work ahead and I appreciate everyone's dedicated efforts to date.

The Central Vermont Regional Planning Commission submitted a proposal for a Stormwater Master Plan to the Planning Commission and the Selectboard last year, but funding was not available in the spring as anticipated. That project is again being reviewed for this coming year and it is likely to be back on track in the spring. CVRPC will submit the grant application, once funding is approved, and the Planning Commission will track the progress of this project.

Thank you to the Planning Commission members for their hard work and dedication. Looking forward to 2021. As a 24-year retired Veteran, I salute all our Veterans for their service! Be safe.

Respectfully,

Richard Turner

Planning Commission Chair

## **TOWN MANAGER'S REPORT**

2020 the year we would all like to forget! The year started out a bit rocky, but with some positive changes and transitions, we had a typical winter and mud season and an overall productive year. With the rental of an additional grader for the month of April we were able to get the first round of grading done in record time. The highway crew worked on ditching, berm removal on shoulders, and culvert replacement on several of the town roads. Paving grants were delayed due to COVID-19 and are still pending into 2021. I had applied for paving grants for sections of Graniteville Road and Chelsea Road. Our Road Foreman, Ed Farnham having given the town 31 years of service retired the first of October. We would like to thank Ed for his dedication to the Town of Williamstown. With much consideration and discussion the Selectboard and myself decided to recruit Ed's replacement from within the Highway Department. Mike St. Lawrence was promoted to Road Foreman and has been doing an excellent job. Currently we have hired a seasonal employee to get us through the winter months and will fill the empty seat in early 2021.

Due to COVID-19 and people working from home we had several issues with the Sewer pump stations plugging up. Please remember no matter what the product says the only item that should be flushed is toilet paper, other items get wrapped around the pumps and cause them to seize up and burn out the motors. This has caused thousands of dollars in repairs. Because of this ongoing issue the Selectboard increased the base rate for sewer from \$100.00 every 6 months to \$150.00 every 6 months.

COVID-19 brought the shutdown of the town office from the first of April to the first of May. It did not shutdown the Town Clerk, Treasurer, Listers and the Town Manager from taking care of business. We continued to respond to telephone calls and emails. We all took turns being in the office and working from home remotely as to keep everyone safe. We were able to open back up by appointment the beginning of May. We did make changes to payment options. We only except exact cash payments for taxes and utility bills. You must remember we are not a bank and access to the bank to get change was extremely difficult. We do have an online payment system for credit cards that has been in place for well over 5 years. Information is on the Town Website. [www.williamstownvt.org](http://www.williamstownvt.org). We had window service during Property Tax season which was working well until the uprise in Williamstown of COVID-19 cases made it necessary to shut down the window service and to only do the mail slot or by special appointment.

The cancellation of the Memorial Day Celebration and the Public Safety Building Haunted House activities was a disappointment, but we hope to have them again in 2021 with some additional activities. We did have our first Harvest Craft/Flea Market Festival in October on the Seaver Ball Field. With social distancing of booths and walkways we were able to have 50 vendors show and sell their wares safely. The Fire Department served their usual exceptional chicken Barbeque as well as the Williamstown Ambulance had a booth set up doing blood pressures checks. Fireworks were the end to the day. This was a great success, and we are hoping to continue having the festival in the coming years.

I want to thank the Highway Crew, The Fire Department, the Ambulance Crew, and the many others that have helped in the day-to-day task of keeping the Town running. Thank you all for your support and please do not hesitate to contact me with any issues, questions or concerns you may have.

Jackie Higgins, Town Manager

**WILLIAMSTOWN DELINQUENT WATER/SEWER AS OF 12/31/20**

AMPED AUTOMOTIVE SERVICE, LLC.	\$ 2,263.30
BEATTIE, CONRAD	\$ 338.57
BILODEAU, MICHAEL	\$ 1,115.20
BILODEAU, MICHAEL	\$ 250.00
BILODEAU, MICHAEL	\$ 1,202.50
BILODEAU, MICHAEL	\$ 1,014.65
BILODEAU, MICHAEL	\$ 792.55
BILODEAU, MICHAEL	\$ 83.33
BILODEAU, MICHAEL	\$ 1,125.70
BILODEAU, MICHAEL	\$ 250.00
BOUTIN, ERIC	\$ 526.25
CHAPIN, RYAN AND SARA	\$ 832.90
CORRIGAN, DUSTIN AND KATIE	\$ 934.77
COVEY, JENNIFER	\$ 1,137.04
DAY, CRYSTAL	\$ 2,507.50
DERY, ROSSIGNOL	\$ 1,080.95
DEZCO, INC.	\$ 305.25
EATON, WILLIS AND AMY	\$ 360.50
FARNHAM, ALLEN AND GREGORY	\$ 371.17
FARNHAM, LESLIE	\$ 1,431.02
FLOREK, LORI	\$ 693.10
FLORES, ANTONIO AND TENNILE	\$ 703.05
FLORUCCI, MICKEY	\$ 592.55
GILBERT, RICHARD AND TINA	\$ 840.76
HAGGETT, JENNIFER	\$ 725.15
HAMMERHEADS DEVELOPMENT, LLC	\$ 437.85
HARDAKER, JASON	\$ 1,024.60
HOLLIS, SCOTT	\$ 1,050.00
HUNT/BISCHOFF, JESSE AND SAVANNA	\$ 218.65
JACQUES, MICHAEL	\$ 381.41
JOYAL, RUTH	\$ 1,453.58
KENNEDY, MICHAEL	\$ 1,622.40
LARRABEE, ALAN	\$ 269.55
LAWSON, TEDDIE	\$ 163.88
MACDONALD, STEVE	\$ 414.65
MACHELL, DAVID AND KAREN	\$ 316.30
MORSE/MCCLOUD, LINDA AND MARK	\$ 200.00
O'NEILL, VINCENT AND CHERRI	\$ 316.14
PALMER, BRYAN	\$ 1,057.75
PERUSSE, DENNIS	\$ 661.60
ROUSSE, JEANNE	\$ 1,209.80
RUSSELL, CHRISOPHER	\$ 250.00
SHANGRAW, DANIEL	\$ 200.00
SPAULDIN, JEFFREY	\$ 1,753.06
SPENCER, FRANK AND RACHEL	\$ 350.00
SPENCER, STEVEN	\$ 111.30

STONE TRANSPORTATION	\$ 305.25
STONE, ARTHUR AND MARTHA	\$ 800.43
TODD, BRANDY	\$ 373.76
US BANK NATIONAL ASSOC.	\$ 1,908.00
WHITE	\$ 471.00
WHITE, BONNIE	\$ 209.40
<b>TOTAL DELINQUENT WATER AND SEWER 12/31/20</b>	<b>\$ 39,008.12</b>

**WILLIAMSTOWN DELINQUENT PROPERTY TAXES 12/31/20**

ADAMS, JEAN	\$ 3,923.53
ALLARD, ROBIN	\$ 460.52
AUBUT, DAVID	\$ 4,924.70
BERARD, DAVID	\$ 6,644.01
BLUM, JEFFREY	\$ 263.63
BOOTH, RONDAL LIFE ESTATE	\$ 890.03
BOTTIGGI, RICHARD	\$ 2,168.18
BOUCHARD, DANIEL	\$ 1,160.78
BRICK, AUTUMN	\$ 37.43
CADORETTE, DOROTHY	\$ 1,388.08
CARMINATI, JOEL	\$ 469.35
CARRIER, JESSIE	\$ 2,428.47
CASEY, DANIEL AND DONALD	\$ 1,976.90
CHURCHILL, WINSTON	\$ 477.17
CHURCHILL, WINSTON	\$ 823.44
CLOUGH, JASON	\$ 1,142.86
COMSTOCK, REX	\$ 658.63
CORBETT, THOMAS	\$ 2,854.61
CORBETT, THOMAS	\$ 1,218.72
CORRIGAN, DUSTIN	\$ 4,488.64
CROSS, TIM AND HOLLY	\$ 3,930.48
CULLEN, JOANNE	\$ 4,817.02
DANIELS, ALEXIS	\$ 2,021.15
DERY, ROSIGNOL	\$ 883.38
DEYO, DOUGLAS	\$ 223.86
DROWN, ASHTON	\$ 1,058.08
FLORUCCI, MICKEY	\$ 1,751.31
FULLARD, EDWARD AND RUBY	\$ 1,247.84
FULLER, DAVID AND DOROTHY	\$ 354.21
GILBERT, RICHARD AND TINA	\$ 4,978.75
GILMAN, GREGORY	\$ 1,510.67
GUILD, NANCY	\$ 2,601.93
GUILD, NANCY	\$ 613.54
HAGGETT, JENNIFFER	\$ 1,898.78
HEDGES, ALLEN	\$ 235.07
HEDGES, TONY AND CANDACE	\$ 3,055.88
HISLOP, KENNETH AND CHRIS	\$ 1,687.68
JDL CAPITAL, INC	\$ 3,146.54

JONES, ARTHUR LIFE ESTATE	\$ 1,587.38
JOYAL, EDMOND	\$ 4,392.43
KIDDER, BRENT	\$ 2,656.74
KING, JOSEPH	\$ 1,210.49
KIROL, ASHTON AND LINDA	\$ 295.49
KITTRIDGE, MICHAEL	\$ 1,110.11
KNAPP, KIRK	\$ 1,729.60
LACROSS, THEADORE	\$ 1,830.54
LEMIEUX, DANIEL	\$ 3,940.25
LUNDE, ALFRED	\$ 3,877.53
MALENFANT, MICHELLE	\$ 79.81
MCCULLOUGH, BASIL	\$ 2,174.54
MCGREGOR, SHEILA	\$ 5,774.34
MCGUIRE, AARON	\$ 814.05
METEVIER, THEODORE	\$ 550.45
MORIN, CAROLE	\$ 400.00
MORSE, LINDA	\$ 3,069.07
NISEN, ASHLEE AND MICHAEL	\$ 1,551.47
OLSON, LOUISA	\$ 610.74
PARONTO, JEFFREY	\$ 3,686.40
PERKINS, FONDA	\$ 584.66
PHILLIPS, SKY	\$ 2,875.00
RANDALL, JAMES	\$ 158.17
RAYMOND, RICHARD	\$ 1,022.32
RHODES, NEAL AND SARA	\$ 4,881.65
ROUSSE, JEANNE LIFE ESTATE	\$ 9,871.61
SANBORN, LOUIS	\$ 894.57
SANTA MARIA, LUIS	\$ 290.35
SHANGRAW, ANDREW	\$ 6,088.17
SHANGRAW, BRADLEY	\$ 1,388.40
STEIN, RICHARD	\$ 525.03
THYGESEN, SHAWN	\$ 6,917.48
WAKEFIELD, LEROY	\$ 503.40
WHEELER, ROBIN	\$ 1,473.15
WHITING, SAMUEL	\$ 1,873.29
WULFF, LIESL	\$ 653.05
<b>TOTAL DELINQUENT PROPERTY TAXES AS OF 12/31/20</b>	<b>\$ 155,757.58</b>

## TOWN CLERK'S REPORT

This has been a very trying and difficult year for all of us and one that we will never forget.

Town Meeting Day went well with all articles passing including adding an extra \$2500 to our local Food Shelf.

Immediately following Town Meeting Day, the Covid-19 pandemic hit us. Shutting down everything, including our office. This was upsetting to myself as well as all of you. I missed seeing you come into the office and taking care of your many requests or even just to talk.

On April 21, 2020, we held a special vote at the Public Safety Building opposing All Terrain Vehicles to be driven on town roads per a new ordinance adopted by the Select board in January. The article was defeated. Members of the Board of Civil Authority, and my ballot clerks took all the necessary safety precautions to make sure this vote would happen during Covid-19.

Summer and Fall was extremely busy preparing for the August Primary and the November General Elections and with the State of Vermont mandating every registered voter to receive an absentee ballot. Again, my BCA, and ballot clerks took the same precautionary measures as we did at the special vote.

I want to thank my BCA, ballot clerks, my assistant, Susan Lyons for all their efforts and hard work that went into making sure all these elections ran as smoothly and safely as they did.

I would also like to thank all of you for your patience and understanding during these very challenging times. As I felt we did our best to meet the needs of our residents per the Governor's executive orders to limited capacity in our building. Even though the building was closed to the public we were still here answering phone calls and emails.

It is with hopes that in January of 2021 that our office will be open to the public once again.

Take care and stay safe.

Sincerely,

Barbara C. Graham

Town Clerk



## 2020 DOG LICENSING

In 2020 there were 420 dogs licensed in Williamstown, which this number is down considerably from previous years. I am sure that is to the fact of being unable to enter the office to register them. I would like to thank the people who did find a way to register their dogs, mainly by mail. I am aware that there are several dogs that are still not licensed. I chose not to charge late fees this year (2020) as well as a delinquent dog report. It is a State of Vermont law that all dogs need to be licensed in the town where they live. Our Animal Control Officer is Loretta Wilson and she can be reached at 802-522-6777.

Licensing fees are as follows:

January 1, 2021 to April 1, 2021	Spayed/Neutered	\$12.00
January 1, 2021 to April 1, 2021	Non-Spayed/Neutered	\$16.00
After April 1, 2021	Neutered/Spayed	\$16.00
After April 1, 2021	Non-Spayed/Neutered	\$20.00

2021 RABIES CLINIC: At this time with the current situation there is no scheduled date for a rabies clinic.

**The State Statute reads: A list of the animals that have not been immunized or licensed as of May 30<sup>th</sup> shall be sent to the legislative body, which shall notify owners and keepers that their animals may be destroyed. 20 V.S.A. §3590. The Town Ordinance reads: Any person with an unlicensed dog or wolf hybrid with the Town after final license date of April 1<sup>st</sup>, shall be charged a fine of \$25.00 per animal and 1 & ½ times the license fee per animal.**

## RECORD OF BIRTHS 2020

January 15	Theodore Randall Coon to Sara Jacobs & Hayden Coon at CVMC
February 3	Jameson Charles Lynch to Brittany Farnham & Adam Lynch at CVMC
February 22	Phoenix Rose Touchette to Logan Ferno & Dean Touchette at Gifford
February 25	Remidee Lynne Duchaine to Seana Keane & Robert Duchaine Jr at CVMC
April 2	William Warren Waite IV to Marissa (Bowen) & William Waite III at Gifford
April 28	Graysin Avery Washburn to Caroline West & William Washburn at UVMC
May 29	Zackary Theodore Staake to Kasey Johnson & Theodore Staake at Gifford
June 18	Michele Cherish Skinner to Mariah Farrington & Paul Skinner at Gifford
June 26	Hayden Tyler Wood to Erin (LaPorte) & Alex Wood at UVMC
July 12	Shannyn Gianna Sweet to Kamanie (Waugh) & Shannon Sweet at CVMC
July 15	Mary Janet Anderson to Danielle (Strange) & Joshua Anderson at Gifford
August 4	Myla Rose Hebert to Taylor (Mason) & James Hebert at CVMC
August 7	Rayvenne Ann Booth to Kelsey (Tillotson) & Tyler Booth at UVMC
August 19	Jackson Stuart Newton to Destiny (Waskow) & Matthew Newton at CVMC
August 29	Willet Pearl Kennedy to Rachel Knapp & Michael Kennedy at CVMC
September 29	Riley Anne Farnham to Wendy Haskins & Allen Farnham at Gifford
October 6	Hollo Wren Maxham to Susan (Halloran) & Jordan Maxham at CVMC
October 27	Kyler David Francis to Genesis (Benway) & Michael Francis at CVMC
November 3	Ryker Jace Robbins Babin to Brandy Robbins & Jaime Babin at Gifford
November 11	Tabitha Rose Michelle Neveau to Rebecca Amerman & Michel Neveau at CVMC
November 11	Melanie Jean Fuller-Maldonado to Anahi (Arellano) & Brandon Fuller at CVMC
November 17	Sawyer Bradley Paisker to Hayley (Waters) & Bradley Paisker at UVMC
December 14	Walker Allen Hunt to Savannah Bischoff & Jesse Hunt at Gifford

## RECORD OF DEATHS 2020

January 1	Jonathan Matthew Gilbert, age 23 in Williamstown
January 15	William Granville Gove, age 91 in St. Albans City
January 16	Fred Dupre, age 59 in Berlin
January 25	Patricia L. Anair, age 88 in Berlin
February 5	Thelma Irene LaRochelle, age 97 in Barre
February 12	Randy Bernard Washburn, age 61 in Berlin
February 13	Harold Steven Moran, age 76 in Williamstown
February 16	Mary Rose Newton, age 73 in Berlin
March 5	Beverly Ann Osterberg, age 82 in Williamstown
March 7	Janice Mable Paronto, age 86 in Williamstown
April 4	Sally Bilodeau, age 82 in Williamstown
April 25	Rebecca A. Pirie, age 55 in Berlin
April 29	Wesley Everett Emmons, age 80 in Berlin
May 18	Steven M. Tracy, II, age 14 in Williamstown
June 3	Taylor Jordan Jacobs, age 27 in Williamstown
June 6	Carl Robert Abbott, age 88 in Barre
June	Mark I. Grout, Jr. age 56 in Williamstown
July 7	Carolyn L. Foster, age 79 in Williamstown
July 25	Ruth M. Clark, age 81 in Berlin
August 30	Pamela May McNaughton, age 67 in Williamstown
September 12	Jason Shawn Perusse, age 40 in Williamstown
October 11	Vanessa Anne Fifield, age 65 in Williamstown
October 12	Wendell C. Fassett, age 60 in Williamstown
October 13	Eileen Alyce Bador, age 89 in Williamstown
November 18	Margaret L. Willey, age 81 in Colchester
December 6	Donna Jean Day, age 74 in Williamstown
December 8	Estey Manning, Jr., age 76 in Berlin
December 9	Philip Hazen Gibbs, age 89 in Williamstown
December 9	Shana A. Butler, age 49 in Williamstown
December 10	Gloria Dumont Lewis, age 80 in Williamstown
December 11	Shirley Jean Flint, age 79 in Berlin
December 12	Nancy Chapin, age 73 in Groton
December 14	Paul G. Hill, age 70 in Colchester
December 22	Mary Susan Bowers, age 71 in Williamstown
December 22	Francis Merrick Murphy, age 75 in Burlington
December 30	Paul A. Kennedy, age 83 in Williamstown

## RECORD OF CIVIL MARRIAGES 2020

January 20	Makel B. Harrell-Yisrael of Philadelphia PA to Tabitha D. Sinde of Williamstown in Williamstown
January 31	Kim R. Morrow of Williamstown to Tracey E. Pearson of Williamstown in Williamstown
February 5	Roger M. Hutchinson of Williamstown to Sandra A. Hutchinson of Williamstown in Williamstown
February 24	Jason M. Zampieri of Williamstown to Olana M. Mangine of Williamstown in Williamstown
February 29	Stephen P. Ducey of Williamstown to Tatum L. McGlynn of Williamstown in Fairlee
April 19	Stefan Lischke of Williamstown to Elisha C. McLam of Williamstown in Williamstown
May 19	Krzysztof J. E. Mailloux of Williamstown to Catherine G. Cleveland of Williamstown in Barre City
June 14	Ethan T. Darling of Williamstown to Riley M. Provost of Williamstown in Williamstown
July 18	Imanuel P. Ontiley of Somersworth NH to Taisha M. Pelkey of Somersworth NH in Williamstown
July 18	Kyle E. Benway of Williamstown to Karen A. Mulcahy of Williamstown in Websterville
August 1	Glenn L. Darling of Williamstown to Audrey J. Fargo of Williamstown in Williamstown
August 4	Levi S. Willey of Williamstown to Jennifer M. Bomba of Williamstown in Williamstown
August 22	Gregory P. Herbert of Williamstown to Renee C. Marceau of Williamstown in Marshfield
August 22	Robert L. Butler of Williamstown to Nicole E. Young of Concord in Waterbury
August 22	Cody M. Waite of Williamstown to Rebekah L. Shatney of Williamstown in Barre Town
August 29	Gregory S. Booth of Williamstown to Mariah L. Ford of Williamstown in Williamstown
September 4	Ronald J. Lanctot of Williamstown to Rosemary A. DeForge of Williamstown in Williamstown
September 6	Kristifir W. Johnson of Williamstown to Shayna L. Smith of Williamstown in Williamstown
September 20	Branden J. Messier of Williamstown to Kasandra M. McNeill of Williamstown in Royalton
September 25	James Alvarez of Williamstown to Susanne M. Henes of Williamstown in Weathersfield
September 26	Joseph H. Donald of Williamstown to Dahlia B. Arnold of Williamstown in Barre Town
October 5	Adam C. Wheatley of Williamstown to Katlin L. Burnor of Williamstown in Williamstown
October 10	Evan M. Caha of Williamstown to Julianna M. Akt of Williamstown in Williamstown
October 10	Anthony P. Nadeau of Williamstown to Harlie E. Wimble of Williamstown in Williamstown
November 25	Bryan S. Palmer of Williamstown to Linda F. Heron of Williamstown in Williamstown

# Williamstown Fire Department

## Annual Report

We responded to the average amount of calls for the physical year 2019-2020 with 132 emergency responses. I want to thank all of the fire officers and firefighters for their countless hours of service they give to this community. They stepped up to the plate in the start of the pandemic and adjusted to the different response tactics such as hand sanitizing and washing hands prior to returning from emergencies and wearing addition PPE along with Fire Department issued PPE. Many other changes were made at the start as well.

I can not stress this enough. We are not police officers. Trash is ILLEGAL to burn! If someone you know is burning trash and you can not get them to stop, you need to call 911 to have the Fire Department respond to extinguish or investigate the burning. Calling a firefighter at home to do something about trash burning is not going to solve the problem. If its bothersome to you, which it should be because it is not healthy it is an emergency. By calling 911 you are doing the right thing.

INCIDENT TYPE	# INCIDENTS
<b>Station: ST1 - STATION 1</b>	
111 - Building fire	15
114 - Chimney or flue fire, confined to chimney or flue	7
116 - Fuel burner/boiler malfunction, fire confined	1
118 - Trash or rubbish fire, contained	2
121 - Fire in mobile home used as fixed residence	1
131 - Passenger vehicle fire	2
140 - Natural vegetation fire, other	1
143 - Grass fire	3
150 - Outside rubbish fire, other	1
151 - Outside rubbish, trash or waste fire	1
160 - Special outside fire, other	3
300 - Rescue, EMS incident, other	1
311 - Medical assist, assist EMS crew	9
321 - EMS call, excluding vehicle accident with injury	1
322 - Motor vehicle accident with injuries	11
323 - Motor vehicle/pedestrian accident (MV Ped)	1
324 - Motor vehicle accident with no injuries.	29
352 - Extrication of victim(s) from vehicle	1
400 - Hazardous condition, other	1
411 - Gasoline or other flammable liquid spill	1
413 - Oil or other combustible liquid spill	2
424 - Carbon monoxide incident	1
444 - Power line down	1
500 - Service Call, other	1
531 - Smoke or odor removal	3
561 - Unauthorized burning	2
611 - Dispatched & cancelled en route	1
651 - Smoke scare, odor of smoke	1
700 - False alarm or false call, other	1
710 - Malicious, mischievous false call, other	2
713 - Telephone, malicious false alarm	2
715 - Local alarm system, malicious false alarm	7
733 - Smoke detector activation due to malfunction	1
736 - CO detector activation due to malfunction	3
746 - Carbon monoxide detector activation, no CO	1
800 - Severe weather or natural disaster, other	4
812 - Flood assessment	1
813 - Wind storm, tornado/hurricane assessment	5
911 - Citizen complaint	1
<b># Incidents for ST1 - Station 1:</b>	<b>132</b>

We could always use more members to join the Fire Department. We have worked this year to get more members but it seems there is no interest. Please consider helping your community out by joining the emergency services. Any help you can give would be much appreciated. Please feel free to ask any firefighter how to join or visit the towns website at [www.williamstownvt.org](http://www.williamstownvt.org) and go to the Fire Department section and click on the application.

Respectfully submitted,

William Graham- Fire Chief

Williamstown Ambulance  
Fiscal Year Report 2020  
July 2019 thru June 2020

During the past year the ambulance responded to 390 calls for service. Of those 62% or 240 patients were safely transported to a medical facility. The remaining 150 ranged from accidental activations of medical alarm buttons to patients treated on scene and refused transports. Medical calls ranging from nausea/vomiting to heart attacks make up a majority of our calls. Despite the interstate running through some of the highest terrain in the state we handle very few trauma calls...fortunately.

During the year we required mutual aid coverage from area services a total of 8 times. Of those 5 were due to the ambulance being out on an initial call and a second call coming in at the same time. The other 3 were because we were unable to field a crew. We also supplied mutual aid coverage to area services a total of 7 times.

January of this year brought new concerns (COVID) to all emergency services. We started responding with greater caution wearing masks, sometimes goggles and white paper jump suits. The 9-1-1 operators and dispatchers were screening callers with "COVID" questions so we had an idea if there were COVID concerns to any call we responded to. Fortunately we and Vermont as a whole remained mostly untouched thru June of this year.

With the help of a grant secured by the Town Manager we were able to purchase a Power Gurney made by Stryker this year. The advantage of this is the gurney raises and lowers it's wheels automatically saving responders backs.

The service survives on volunteers. We are always looking for new members. Several new members, mostly young women, who joined last fiscal year have been certified as EMTs this year and provide a bulk of the coverage time. Sadly as new members join older, experienced members move on for various reasons leaving us with an "active" roster of 10-15 members.

As always I, and the town, owe the members who keep this service viable a debt of gratitude. Their time and efforts to ensure the ambulance is adequately staffed 24/7/365 is admirable. No one realizes the time and sacrifices they make to ensure that when you need help it will be there.

Gordon A. Murray  
Director, Williamstown Ambulance.

## Williamstown Cemetery Commission

The 2020 season was a very busy one for the Cemetery Commission keeping the three cemeteries in tip top shape. For those that do not know, in addition to the Village Cemetery, we have the East Hill Cemetery off Gilbert Road, and West Hill Cemetery off Henry Road. We invite the Town people to visit all of their cemeteries.

Our Sexton/Groundskeeper Joe Mangan has done a fine job maintaining our cemeteries. Last winter's, three freezes and thaw cycles, was very hard on our older grave stones, tipping them over or moving them out of alinement. In the summer we straighten and reset about 90 grave stones in East Hill and West Hill.

We have cleaned 320 additional stones on the north end of the Village Cemetery and 320 stones on the back side of East Hill Cemetery. As you drive out of Williamstown to the north and look at the hill in the Village Cemetery you will see the stones we have cleaned in the morning sun. We will continue this work this coming summer. We have replaced three broken stones with grass markers and we will continue this program to replace broken stones as necessary. We will continue to use the top soil saved from our roadway construction and stock piled all three cemeteries to fill in the settling of old grave sites in each of our cemeteries. We have removed 4 stumps in East Hill to improve traffic flow. We have cabled the large maple tree in the Village Cemetery to preserve it.

We have started to remap our existing grave sites and research and update all of our records. All in all it was a very busy year.

I wish to thank the Town members for their continued support of our budget and invite you all to come and see the improvements we are doing to your cemeteries.

Thank you,

John H. Perkins, Chair

Williamstown Cemetery Commission

## Report of the Board of Listers 2019-2020 Grand List

**Total Municipal Listed Value: \$383,433,373**

<b>Exemptions:</b>	<b>Veterans</b>	<b>\$ 599,000</b>
	<b>Voted</b>	<b>\$ 636,900</b>
	<b>Current Use</b>	<b>\$8,461,000</b>
	<b>Partial Statutory</b>	<b>\$ 689,350</b>

**Total Municipal Grand List (1%)** **\$3,729,299.90**

<b>Total Education Grand List (1%)</b>	<b>\$3,641,870.42</b>
--	-----------------------

The period covered by this report is the fiscal year 2019-2020 and is the grand list for the year following the reappraisal. The grand list totals shown above were based on values updated to 2018 construction costs and the 2019 market. The equalization rate calculated on sales occurring three years prior to April 1, 2020. It resulted in a common level of appraisal of 103.57.

Lister activities included ongoing inspections, over a hundred property transfer changes, homestead downloads and verifications, current use recalculations and assessment appeals. These contributed to an extremely busy year that was topped off by a spike in the real estate market an accompanying increase in prices.

Many significant changes occurred to the listers duties during the past twenty years. Homestead declaration downloads and verifications, Current Use enrollment increases and monitoring along with calculation of penalties for withdrawal were added by the State to lister duties. More focus on sales and analysis required monitoring sales activity and analysis of the data. New computer reporting systems resulted in more training and listers participated in appraisal courses and tax administration workshops to sharpen their skills.

All Property Assessment Data is public information and is available by contacting the listers. Records include property description, total number of rooms (bedrooms and baths) usually required by lenders, attorneys and



appraisers,0 and owner names, a photograph, sketch of the building footprint, and location. Adding this data to the town's website for easy access is planned for the coming grand list.

**Homeowner Alert!** The HS-122 Homestead Declaration Section A and Othe Property Tax Credit – Section B **must be filed annually by April 15<sup>th</sup>** in order for property to qualify for the homestead tax rate and any state payment. You may be eligible for a tax benefit even if there is no Vermont state income tax due. It's important to be aware of the deadlines for filing. The Vermont Tax Department website has extensive information as to who is eligible and who has filed. Their [website is Vermont.gov/Tax](http://Vermont.gov/Tax). Their telephone number is 828-2865. Late filing will result in a penalty and denial of any State payment.

If you have any questions concerning assessment matters please don't hesitate to call the listers' office at 433-5455, Ext. 6. Thank you for your cooperation.

Board of Listers  
William "Bill" Peabody  
Gordon A. Murray  
Kirk Strassberger

The Williamstown Food Shelf  
P.O. Box 133  
Williamstown, VT 05679

December 1, 2020

To the Residents of Williamstown:

With the close of November of this year, the Williamstown Food shelf ends its' seventh year of operation. During our past year of operation – Dec. 1, 2019 to Nov. 30, 2020 – we had only 976 visits by 197 individual households which contain a total of 647 people. Based on information from various sources, current news sources, Census Bureau projections, and others, we are still seeing somewhat less than half those that are probably eligible to use our help. If you need what we offer, please accept our assistance.

Our Thanksgiving Dinner Drive this year provided all the necessary items for a holiday dinner to 62 households, with a lot of donations from generous townspeople.

This year we have had fewer visits due to the corona virus. Many of the older householders have not come because of their concerns. Some have sent younger family members. We have also seen a number of new households, a deal more than in the past. We have also seen a number of our older volunteers choose to stay away for the same concerns.

The Food Shelf wishes to thank all those entities that have supported us over the years: First the uncountable number of individual townspeople that have provided time, money, goods, or help. Your support over the years has been phenomenal and is very greatly appreciated. Next we wish to thank those others such as Poulin Hardware, the Gardens, Pump and Pantry, Ainsworth Library, Bar Harbor Bank and Trust, Williamstown United Federated Church (our landlord), Charity Chapter 57 of the Eastern Star, St. Edward's Parish, Williamstown Fire Auxiliary, Farm N' Country Hardware, the Ladies of Ste. Anne, Tatro's Appliances, La Panciata, anonymous, Loyal Order of Moose, Pike Industries, the Williamstown Schools, The Wayside Restaurant, Heritage Aviation, The Cummings Family, the Williamstown Ambulance Service, the Masons, Marie Abare, Taydence Hood, and all those others that do not come to mind as this is written.

Last, we especially want to thank everyone that supported us at Town Meeting this past March as well as in previous years. The Town's continued financial support has been necessary for our success and forms the backbone of our program. Without it, we could not continue to help those that have come to rely on us for assistance. We thank every one of you for all your help and apologize if we missed you or misspelled your name.

As in past years, we continue to be in need of fresh produce, canned foods, stable food items, personal care items, household cleaning items, and other items that are not available to our clients through other assistance programs. Of course, monetary contributions are also very welcome. Volunteers are also needed; one's that can be relied on to help weekly on a regular basis.

We wish to thank Donna Pratt and Mike Bean, board members that have provided a great deal to our efforts. They are leaving to pursue other things and we wish them well.

Again, thank you all so very much,  
The Board and The Volunteers of the Williamstown Food Shelf

## **The Ainsworth Public Library**

The library has been actively working to provide services to our community. We continue to be a hub for the community, morphing into whatever is needed in the moment to make the challenging times of Covid-19 easier. We had to close to visitors in March because of Covid-19 and the square footage of the library. This did not stop us from reaching out to the community. In March and April we provided masks, hard to find items like toilet paper, paper towels, and non-perishable foods on our porch for free to those in need in the community. From March-May, we provided online programming, including a weekly storytime, online programs with WES, and a monthly adult bookgroup. In May, we began to offer Curbside services for patrons to request books, DVD's, audios and even magazines and puzzles as well as copy services, faxing and scanning. Starting in October we began to provide craft take home kits for youth and adults. These kits included pumpkins to carve, holiday decorations to make, free books at the holidays, a wooden birdhouse kit and many other offerings. Our curbside services have been very successful, we service about 80-90 patrons a month. Currently, because of the library's square footage, and the Governor's Orders, we are only able to offer curbside services. Patrons request items, we safely bag them and they come to the door to pick them up. We are keeping our fingers crossed that we can open again once the vaccine has been distributed and the Governor's Orders offer more opportunities, we estimate that to be mid-spring.

While we have been closed to the public, we have stayed busy working on projects behind the scenes at the library. In March repairs were made to the youth section walls and flooring. In April, new bins were made for the youth section to make it easier for children to look at books. May and June allowed us to do a full inventory of the library as well as have the entire inside of the library painted. We are excited that the library looks so wonderful and we can't wait for people to be allowed inside to view it.

Because the library was closed, we have been able to apply and procure grant funding for various library projects. In total, we have received around \$10,000 in grant money and items since the new fiscal year. The grants have allowed us to purchase required items for safe Covid procedures (sneeze guards, filter, hand sanitizing stations, hand sanitizer, gloves, touchless trash cans) , 3 new laptops, (2 will be available to the public), 2 new tablets, (1 will be available to the public), \$3,000 of new books for youth and adults, a wi-fi extender, a zoom subscription, author visits to the school (Clif Grant), books for the school library (Clif grant), and sponsored online library programming.

Our Trustees continue to work on the parking project so that when the library is open, there can be safe parking places and at least one space that will include accommodations for handicap. March is the planning meeting for the Trustees and when a new Trustee joins. Since the library is growing in usage, (We have over 1,000 active patrons.) the Trustees will begin working on a five year plan for the library this year. All Trustee meetings are open to the public. The meetings take place the second Friday of the month at 10am. If you would like to join us, please contact the library. We love suggestions, positive feedback and concerns.

On behalf of the library, we would like to thank the Selectboard and voters for their support in helping to keep the library such an integral part of the community. Please visit our website [www.Ainsworthpubliclibrary.org](http://www.Ainsworthpubliclibrary.org) or look for us on Facebook for pictures, library information and upcoming events.

Thank you and stay safe!

~ Sarah Snow Ainsworth Public Library Director

Dear Members and friends,

October 2020

It has been an interesting year of learning many new things and an opportunity to take a break from the busy-ness of life. We have all been affected by the Covid 19 pandemic, and for me it has been several months of making many adjustments to my lifestyle. I have greatly missed the comradery enjoyed with the Tuesday morning work in the Museum and the planning and participating in our programs. The officers and trustees did meet on August 25 at 10 AM and I would like to share with you the minutes of that meeting.

The meeting was called to order in the Museum building by Becky Watson. Also present were Ed and Joyce McGlynn, Carol Corneille, Irene Walbridge, Brenda Palin. Larry Wiggin and Alice Simpson came later. Brenda reported a balance in the Savings account of \$15, 222 and \$553 in the checking. Future income will be \$10,000 from the town. Bills will be about \$1100.

The Society did NOT receive the state grant for repair of the 2 foundation beams in 2019. It was voted to re-apply with proposed repairs being submitted by Dave Santi. The beams will be repaired by him and not replaced as was originally thought. The estimate for repair is \$17,879. The grant was due October 5 and is a 50/50 state grant.

The Isham-Berwick insurance company has changed the commercial policy for the Society to a business policy. This change lowers the rate of \$899/year to \$611. Thank you!!

There have been some donations to the Society: some school sports items and a Civil War recognition to Charles Lynde. Last spring, Sheena Pierce stopped by with her daughter, Lillian, to offer help in the Museum. Another offer for volunteer help was from Jake Paley. Sarah Snow continues to work on cataloging the artifacts part time.

This year, due to the pandemic, the Museum building was not opened and no programs were held. We will be listening carefully to the guidelines set forth by the VT governor. After some discussion, the consensus among members was to repeat in 2021 the 2020 program that was scheduled. Only the dates will change and the program presenters will be asked to confirm this for next year.

Since the Society will not be having an annual meeting, the current officers will continue until we meet again in the spring. An election will occur at our first meeting, May 4, 2021.

Thanks for your continued support!! Please consider becoming an Officer!!  
Officers and Trustees of the Museum (We're getting older)

## ART BUS

In January 2020, The Arts Bus annual goal was to go wherever a child's imagination took us....and we had to hang on for a wild ride through a world of creativity and change! In spite of a pandemic, 2020 was our BIGGEST SERVICE YEAR EVER, making only 50 stops but providing direct connections of art education and supplies to children over 3,000 times plus indirectly impacted over 70,000 people with the joy of art!

Through February, the bus was an after-school education resource and facilitated the creation nearly 70 sock puppets in Central Vermont with our traveling Puppet Factory & Theatre. In March, school and store closures resulting from the pandemic compelled us to re-tool programming to "Kits4Kids", through which provided over 1,250 art supply kits in safe, individually-packaged units that included watercolors, scissors, glue, paper, craft sticks, puffballs and googly eyes with instructions for artistic creations from beginner to advanced –including to Williamstown's children and families!

During the summer, The Arts Bus co-conducted Imagination and Animation Camps from its new Maker Space at The Chandler, working together with it, Kimball Public Library and The Underground Recording Studio to create and produce stage, puppet theatre and stop-motion stories live and on video. As soon as summer camps finished, the bus created and launched its 2020 ART Adventure Tour & Puppet Show, featuring the talent of a 10-year-old from South Royalton who made and voiced most of the puppets! The traveling show made its way to Williamstown's Harvest Craft Festival on October 3<sup>rd</sup> for a family friendly afternoon of singing with puppets and dancing with trolls, and giving out more arts&crafts kits for the holidays. The bus no sooner stopped touring than it began PEACE by Piece Projects of community collages in towns across the White River Valley.

There is no charge to climb aboard the Arts Bus. Its financial vitality is dependent upon grants, donations, township appropriations, private/program sponsorship, and program income from schools, camps, public libraries, recreation departments, and our long-term business sponsors. After a decade of operations, we have recognized our mission finds us at the crossroads of limited public art education resources and ever-increasing costs to raise a family, including time, talent and financial resources. By providing a mobile art education service to Central Vermont, the Arts Bus is driven to provide a creative resource right where our communities need it.

During Winter 2020-Spring 2021, The Arts Bus will continue to creatively explore new ways to safely bridge the gap between the future artists, inventors, dreamers and creators of Central Vermont and the guides and tools they need to get there. As in years' prior, the Arts Bus is requesting \$500.00 in town appropriations from Williamstown for the 2021 fiscal year to support the Arts Bus, as the need for our services have never been so in demand, even if our financial resources have been extremely limited. To learn more and see pictures of the little artists' creations you make happen, we invite you to our Facebook page @artsbusvt or to visit our website [www.artsbusvt.org](http://www.artsbusvt.org).



## PEOPLE'S HEALTH & WELLNESS CLINIC

553 North Main Street, Barre, Vermont 05641

802-479-1229; phwcv.org

October 22, 2020  
Barbara Graham, Town Clerk  
Town of Williamstown  
PO Box 646  
Williamstown, VT 05679

Dear Ms. Graham,

On behalf of the staff, volunteers, and patients of People's Health & Wellness Clinic (PHWC), I want to thank the voters of Williamstown for their long-standing support.

**Please consider this letter as our request of the Town of Williamstown to place People's Health & Wellness Clinic on the 2021 Town Meeting agenda to request funding in the amount of \$1,000, the same amount as previous years.**

People's Health & Wellness Clinic was founded in 1994 with the mission to provide health care services and wellness education to uninsured and underinsured Vermonters. The clinic is sustained by dedicated volunteer practitioners, who provide an array of medical, mental health, oral health, bodywork, and other services to patients. PHWC also provides comprehensive case management services, including assisting patients with health insurance enrollment, applying for financial assistance, and connecting with referrals in the community.

All services at the clinic are completely free to eligible patients. Although patients must have a household income at or below 400% of the Federal Poverty Level (FPL), 78% of our patients over the last year had an income below 185% FPL. This equates to an annual income of \$23,088 for an individual.

Each year PHWC serves around 550 unduplicated patients, seeing many of these patients for multiple visits across different services. Community members who seek care at PHWC often have no other healthcare options available and would delay or avoid care because of costs and accessibility.

We couldn't provide essential healthcare services without the generosity of the communities we serve. We are grateful to the members of Williamstown who continue to support the efforts of People's Health & Wellness Clinic.

Sincerely,

*Rebecca Goldfinger-Fein*

Rebecca Goldfinger-Fein  
Executive Director



## Town of Williamstown FY20 Annual Report

### Who We Are

GMT is the public transportation provider for the northwest and central regions of Vermont, offering a variety of services to the communities in which we serve. GMT is proud to offer traditional public transportation services like commuter, deviated fixed routes and demand response shuttles, while providing individualized services such as shopping and health care shuttles, Medicaid, Elderly and Disabled services to both urban and rural communities.

### Our Services

#### Individual Special Service Transportation

GMT provides essential medical and non-medical transportation service to those who qualify for Medicaid, Elderly and Disabled, non-Medicaid medical, human service and/or critical care funds. We offer individual coordinated services for those who qualify and who are in need of scheduled rides through GMT volunteer drivers, special shuttle service or general public routes.

*In FY20 Williamstown residents were provided special transportation services, totaling 1,157 rides. Special services offered direct access to:*

- Medical treatment
- Meal site programs
- VT Association of the Blind
- Reach Up
- Central VT Substance Abuse
- Prescription and Shopping
- Social and Daily services
- BAART
- Washington County Mental Health
- Vocational Rehabilitation

#### General Public Transportation

GMT also provides traditional general public transportation service directly supporting the increasing demand for affordable commuter and essential daily needs transportation solutions.

**In FY20, total GMT ridership was 329,642.** This general public transportation ridership was *in addition to* Special Service ridership, (above), and is available through a variety of services including:

- Deviated Fixed Routes
- Local Commuter Routes
- Local Shopping Shuttles
- Health Care Shuttles
- Demand Response Service
- Regional Commuters to Chittenden and Caledonia Counties

#### *Williamstown General Service Snapshot*

*GMT provides direct or connecting services to Williamstown through general public transportation routes, including, but not limited to:*

<u>Route</u>	<u>FY18 Ridership</u>
Plainfield Shuttle	532
Hannaford Shopping Shuttle	1,379
City Commuter	34,822
City Mid-Day	24,325
Barre Hospital Hill	30,837
Waterbury Commuter	7,201



### **GMT Volunteer Driver Program**

In addition to shuttle vehicles, GMT uses an extensive network of Volunteer Drivers to provide coordinated and caring rides throughout our rural service area. Volunteer Drivers are essential in providing cost effective and community driven services, and are the foundation of our special services. Drivers are reimbursed for the miles they drive and provide services under the management of GMT.

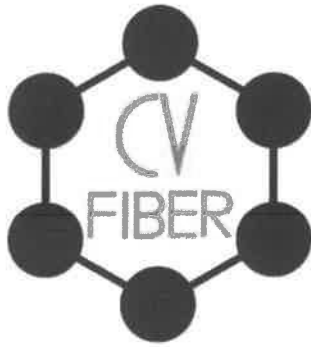
### **Thank You**

Thank you to Williamstown taxpayers and officials for your continued financial support of GMT's public transportation service and for your commitment to efficient transportation solutions.

### **Information**

Please feel free to contact Jenn Wood, Public Affairs & Community Relations Manager with questions or to request additional information on GMT services at 802.864.2282 or [jwood@RideGMT.com](mailto:jwood@RideGMT.com).





# Annual Report

Draft 2020  
Page 1 of 3

Central Vermont Internet (CVFiber) is a Communications Union District (CUD) representing the following twenty Central Vermont communities: Barre City, Barre Town, Berlin, Cabot, Calais, Duxbury, East Montpelier, Elmore, Marshfield, Middlesex, Montpelier, Moretown, Northfield, Orange, Plainfield, Roxbury, Washington, Williamstown, Woodbury, and Worcester. Three towns (Duxbury, Moretown, and Washington) were added to our CUD in 2020. Currently, many residences and businesses in Central Vermont have limited access to high-speed broadband, and in those areas served, the current internet service is slow or only offered in populous areas. This has been brought to light even more with the pandemic. As students and employees shifted to remote learning and working, it highlighted our areas limitations. The lack of truly high-speed broadband access stifles economic development, creates risk for public safety, reduces telehealth services, reduces property values, and restricts residents' abilities to access common online services.

Beginning in 2019 and culminating in 2020, CVFiber conducted a community survey regarding the current state of broadband, experiences with internet providers, and future interest in offerings. Through the survey CVFiber collected valuable information on a wide variety of topics to help guide its high-speed broadband feasibility and business planning.

The survey compiled nearly 2,000 responses with varied response rates based on location and current broadband offered. There were six communities with greater than a 15% return rate, which likely means these communities are desperate for improved broadband speeds. A more detailed breakdown of a number of the questions we asked across all communities can be found here: <http://bit.ly/CVFiberSurvey2020>

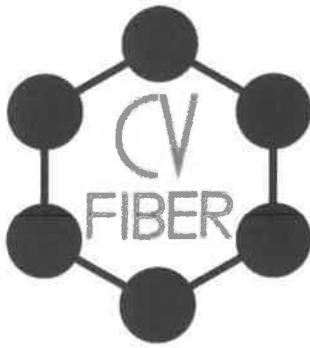
CVFiber received grant funding from USDA Rural Development and the State of Vermont to conduct a feasibility study and build a business plan to guide the next steps on improving internet connectivity in Central Vermont. The feasibility study affirmed a financially sound business case and demonstrated a need for high-speed broadband in the underserved and unserved areas of our communities.

CVFiber has joined nine other CUDs in Vermont in the Vermont Communications Union District Association (VCUDA). The volunteer group is an advocate for the mission of the CUDs. These efforts have advanced the legitimacy and financial support of CUDs

802.279.6054 | [Central.Vermont.Internet@gmail.com](mailto:Central.Vermont.Internet@gmail.com) | <https://facebook.com/CVFiber> | <http://cvfiber.net>

Providing Central Vermont residents, businesses, and civic institutions with universal access to a reliable, secure, locally-owned and -governed communications network able to grow to meet future community needs.

Barre City • Barre Town • Berlin • Cabot • Calais • Duxbury • East Montpelier • Elmore • Marshfield • Middlesex  
Montpelier • Moretown • Northfield • Orange • Plainfield • Roxbury • Washington • Williamstown • Woodbury • Worcester



# Annual Report

Draft 2020  
Page 2 of 3

throughout Vermont. CVFiber has been working closely with the Vermont Department of Public Service and the Legislature to share our story and identify the financial means to begin serving our communities. We received some federal CARES Act (Coronavirus Aid, Relief, and Economic Security Act) funding allocated by the state. This has prepared us to really ramp up in 2021. Additional funding opportunities we're pursuing include a loan of up to \$4 million through the Vermont Economic Development Authority (VEDA) Broadband Loan Expansion Program. This money would be used for an initial pilot project identified in our feasibility study. Required matching funds would come through additional state grants. In anticipation of this funding, CVFiber has sent out queries to a number of internet service providers to gauge interest in running our pilot project once funded and built.

CVFiber's goal is ensuring everyone in its twenty-town area has access to internet speeds of at least 100 Mbps (megabits per second) for both uploading and downloading data. This far exceeds the federal standard for "high-speed broadband" of 25 Mbps for downloads and 3 Mbps for uploads.

In closing, we invite you to attend our Governing Board meeting on November 10th, where we will hold a public hearing to receive comments from you, the legislative bodies of district members, and hear all other interested persons regarding the proposed budget. You can connect to the meeting with your computer here:

<https://global.gotomeeting.com/join/654169069> (Password CVF2020)

Or over the phone:

(571) 317-3112 (access code 654-169-069)

Respectfully submitted,

The CVFiber Governing Board

802.279.6054 | [Central.Vermont.Internet@gmail.com](mailto:Central.Vermont.Internet@gmail.com) | <https://facebook.com/CVFiber> | <http://cvfiber.net>

Providing Central Vermont residents, businesses, and civic institutions with universal access to a reliable, secure, locally-owned and -governed communications network able to grow to meet future community needs.

Barre City • Barre Town • Berlin • Cabot • Calais • Duxbury • East Montpelier • Elmore • Marshfield • Middlesex  
Montpelier • Moretown • Northfield • Orange • Plainfield • Roxbury • Washington • Williamstown • Woodbury • Worcester

**THE VERMONT CENTER FOR INDEPENDENT LIVING  
TOWN OF WILLIAMSTOWN  
SUMMARY REPORT**

**Request Amount: \$400.00**

For the past 41 years, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

In FY'20 (10/2019-9/2020) VCIL responded to thousands of requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **236** individuals to help increase their independent living skills and **5** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **124** households with information on technical assistance and/or alternative funding for modifications; **89** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **61** individuals with information on assistive technology; **36** of these individuals received funding to obtain adaptive equipment. **573** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **41** people and provided **30** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone. Due to the pandemic VCIL was able to start a new (temporary) program, Resilience and Independence in a State of Emergency (RISE) which served **12** people in its first few months. The Rise Program can help provide an array of items or services if the needs are directly related to the Covid-19 epidemic.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our PACs and services are available to people with disabilities throughout Vermont. Our Montpelier office also houses the Vermont Interpreter Referral Service (VIRS) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY'20, **9** residents of **Williamstown** received services from the following programs:

- Home Access Program (HAP)  
(\$4,900.00 spent on modifications)
- Meals on Wheels (MOW)  
(\$400.00 spent on meals for residents)
- Peer Advocate Counseling Program (PAC)
- Information Referral and Assistance (I,R&A)

To learn more about VCIL, please call VCIL's toll-free I-Line at:

1-800-633-1533 or visit our web site at [www.vcil.org](http://www.vcil.org)

## ORANGE COUNTY RESTORATIVE JUSTICE CENTER

Orange County Restorative Justice Center (OCRJC) is a community based restorative justice program, offering cost effective alternatives to the criminal and civil court system. Our programs include:

- **Court Diversion** for youth and adults referred by the State's Attorney who are facing criminal charges in court. A Restorative Panel, comprised of volunteers, works with clients to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Clients must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.
- **Youth Substance Abuse Safety Program (YSASP)** for youth receiving civil complaints for underage alcohol or marijuana possession;
- **Driver's License Suspension Program (DLS)**, helping Vermonters reinstate their licenses through income-sensitive fine repayment plans;
- **Safe Driver Education Program** for those involved in driving related infractions. The program educates on the risks and impacts of distracted driving.
- **Pre-Trial Services Program**, providing support and services related to mental health and substance abuse for adults facing charges in criminal court.
- **Reparative Panels**, for adults found guilty of crimes. As part of probation, participants work with a Restorative Panel, comprised of volunteers, to address the harm they caused to victims and the community, while working on underlying factors that contributed to the criminal act. Participants must take responsibility for their actions and be accountable for completing a contract that they develop with the Restorative Panel.
- **Restorative Re-entry**, for adults returning to our communities after incarceration. A case manager works with participants to access housing, employment and, where applicable, services and treatment for underlying issues. Volunteers help support successful re-entry.
- **Circles of Support and Accountability**, for offenders re-entering community who are at a high risk for re-offense. Participants meet weekly with a case manager and volunteers for 12-18 months, to support their successful and safe re-entry into community.
- **Victims Assistance**, for those impacted by the crimes referred to OCRJ programs. A dedicated case manager works with harmed parties to address their concerns and needs related to the individuals and the incidents referred for restorative programs.

During the fiscal year that ended June 30, 2020, 324 clients were referred for services, a 22% increase from the previous year. Of those, 131 people were referred from juvenile and adult court for criminal offenses, 42 were referred for YSASP, 8 for DLS, 39 for Pre-Trial Services, and 42 were referred for re-entry services. In addition, OCRJC reached out to 62 victims, and 24 people participated in our Safe Driver class. With few exceptions, cases involved offenses that occurred in Orange County. In FY20, OCRJC worked with 47 cases where the incident occurred in Williamstown. Each case involved at least one person responsible and the individuals impacted by their actions.

OCRJ's FY20 operating budget was \$230,480. We are proud to be supported by appropriations from every town in Orange County. The town of Williamstown appropriated \$500 for FY20 to support the Orange County Restorative Justice Center. OCRJC requests \$500 for 2021 to support ongoing programs.

Thank you for your support! For additional information contact Jessica Schmidt, Executive Director, Orange County Restorative Justice Center at 802-685-3172 or [jessie@ocrjvt.org](mailto:jessie@ocrjvt.org).

October 1, 2020

Town of Williamstown  
PO Box 646  
Williamstown, VT 05679

One of 15 parent child centers in Vermont, the Orange County Parent Child Center strengthens families with young children and connects them to their communities. We accomplish this through home visiting, supervised visitation, weekly playgroups, case management, onsite programming, and community outreach events. Some of our programs serve all families while others require income eligibility or place an emphasis on pregnant and parenting teens and families lacking support due to social isolation, poverty, insecure housing, or lack of other vital community resources.

OCPCC's programs include: Children's Integrated Services Family Support and Family Support Nursing, Welcome Baby visits, six free community playgroups, Kids Place supervised visitation and exchanges, Families Learning Together program, Early Care & Education, parent education, kinship care support groups, and resource & referral services. We are a public pre-k partner under Act 166. You can learn more at [www.orangecountypcc.org](http://www.orangecountypcc.org).

Last year, with the continued support of your community, we were able to serve 3 families from Williamstown including 4 adults and 3 children.

Mary Ellen Otis  
Executive Director

**SAFELINE, INC.**  
P.O. Box 368, Chelsea, VT 05038  
safelineinfo@safelinevt.org  
(802) 685-7900 office  
(800) 639-7933 24/7 hotline

Safeline, Inc. is a 501(c)(3) non-profit organization that provides free and confidential services for victims of domestic violence, sexual abuse and stalking in Orange County and northern Windsor County.

Due to Covid-19 and the Stay-at-Home order, many victims were not able to call for assistance because their abuser was watching them. During the pandemic Safeline continued to be available 24/7 for survivors and their families. Calls to Safeline started to increase as survivors had more flexibility to reach out and as children went back to school where mandated reporters could contact authorities about potential abuse. Safeline's staff and volunteers provided 1,292 services for 316 victims of domestic violence, sexual abuse and stalking.

80 services were provided for 19 victims and their support people who identified themselves as residents of Williamstown. This is an increase in the number of victims who received Safeline's services and an increase in the number of services that were provided. It is likely that these statistics are understated, as victims often choose not to give any identifying information out of fear for their own safety. Most of the victims have children within their family.

A trained advocate is always available to provide crisis support, safety planning, resources, information and referrals through Safeline's 24 hours a day/7days a week Hotline (1-800-639-7233). Survivors can also choose from a wide array of additional services including legal advocacy, day shelter services, job readiness skills development, and financial management education.

In addition to providing direct services, Safeline is a resource for the community at large and is committed to changing the culture of violence. As part of this work, Safeline offers a full range of prevention education for community organizations, schools, medical centers, faith communities, youth groups, and anyone who is seeking information about domestic violence, sexual abuse and stalking. This year, Safeline's staff participated with the youth group at the Williamstown Federated Church and tabled at Williamstown Elementary Resource Fair..

We thank the voters for your support as we work to end domestic violence and sexual abuse in Williamstown.

# YOUTH SERVICE BUREAU

The Washington County Youth Service Bureau/Boys & Girls Club

## THE WASHINGTON COUNTY YOUTH SERVICE BUREAU/BOYS & GIRLS CLUB Is an Important Resource to the Residents of Williamstown

During the past service year the Washington County Youth Service Bureau/ Boys & Girls Club provided the following services to **23** young people and family members in **Williamstown** (6 youth received more than one service):

- ➔ **7 Youths and Families** were assisted by the **Country Roads Program** that provides 24-hour crisis intervention, short-term counseling, and temporary, emergency shelter for youth who have runaway, are homeless, or are in crisis.
- ➔ **2 young men** were served by **Return House** that provides transitional housing support and intensive case management services to young men who are returning to Barre City from jail.
- ➔ **10 Youth** was provided with **Substance Abuse Treatment** counseling through the Healthy Youth Program. This service includes substance abuse education, intervention, assessments, treatment and positive life skills coaching. Support is also available for families.
- ➔ **4 Youth** were served through the **Youth Development Program** which provides voluntary case management services to youth ages 15-22, who are, or have been, in the custody of the State through the Department for Children and Families.
- ➔ **9 Youth** were served in the **Transitional Living Program** that helps homeless youth ages 16-21 make the transition to independent living. This program teaches life skills and budgeting; assists with employment and education goals; and provides direct rent assistance.
- ➔ **5 Community Members** were served through the **47<sup>th</sup> Annual Free Community Thanksgiving Dinner** in Montpelier, which is organized by the Bureau (2 hot meals were delivered to home-bound residents).

Last year's funding request represents a cost of approximately \$10 per person served. This is only a small fraction of the cost of the services provided by the Bureau. Most of the services provided to Williamstown residents have involved multiple sessions, counseling services were provided by certified or licensed counselors, and emergency temporary shelter included 24-hour supervision, meals, and transportation. Referrals to the Washington County Youth Service Bureau/Boys & Girls Club come from parents, teachers and other school personnel, other area organizations, the Vermont Department for Children and Families, the Vermont Department of Corrections, churches, police officers, and young people themselves. Many referrals are received through the agency's **24-Hour Crisis Response Service**. The Bureau is a private, non-profit, social service agency. All programs and services are funded by foundations, state government, federal government, Medicaid and other insurance, private donations, area towns, and fundraising activities. We thank Williamstown voters for their support! For more information and assistance, please call 229-9151.

\*During COVID-19, these services continued using online, phone and telehealth models for existing and new clients. Some limited in-person services were delivered while observing state guidelines.



P.O. Box 627, 38 Elm Street Phone: 802-229-9151 Email: [wcysb@wcysb.org](mailto:wcysb@wcysb.org)  
Montpelier, VT 05601 Fax: 802-229-2508 Website: [www.wcysb.org](http://www.wcysb.org)



## ANNUAL REPORT 2019-2020 TOWN OF WILLIAMSTOWN

### About Us:

The mission of Good Beginnings is to bring community to families and their babies. Founded in 1991 by three mothers in Northfield, we offer the following programs free-of-charge to any Central Vermont family with a new baby.

- **Postpartum Angel Family Support Program:** Trained community volunteers visit families weekly to provide respite, community connections, and hands-on help during the postpartum period. Anyone caring for an infant in Central Vermont is eligible, regardless of income or circumstance. Our capacity to visit families in-person during COVID is limited, but we continue to provide extensive phone-based support, including mental health referrals and help accessing other resources, such as our financial assistance funds (see below). Through our **In Loving Arms** service (on hold since March due to COVID), specially-trained volunteers provide "in-arms care" to babies boarding at Central Vermont Medical Center due to health issues.
- **The Nest Parent Drop-In Space:** Our cozy community space in Montpelier closed indefinitely in March due to COVID. We currently offer a weekly online peer support group that is well attended, as well as outdoor, socially-distanced Stroller Walks.
- **Early Parenting Workshops:** Free workshops for expectant parents on what happens **after** you bring baby home. Topics include newborn and infant care, babywearing and other soothing techniques, caring for yourself, attachment parenting. Also helpful for grandparents, child care providers, and anyone else caring for an infant! We have seen an increase in demand for these workshops due to covid.
- **Assistance with Basic Needs:** Our **Childbirth Education Scholarships** help low income families cover the cost of childbirth education classes. Through our **Perinatal Support Fund**, we also provide the following financial assistance to low-income families: free baby carriers, assistance with rent and fuel bills, and assistance with phone/internet connectivity to ensure they can access vital services. We have seen an increase in need for all these types of support due to COVID.

### How We've Helped Families in Central Vermont:

- 301 families served (totalling 445 adults and 325 children) in FY19-20
- Our 45 Postpartum Angel volunteers provided nearly 800 hours of respite, support, and community connections to 93 families
- 6 newborns boarding at the hospital were cuddled
- 31 families received free infant carriers and hands-on support with babywearing, an important attachment strategy and coping technique for caregivers
- Due to covid, we saw an increase in need for support from our Perinatal Support Fund. This year, 7 families received a total of \$1200 in emergency funding to help with basic needs
- 89 families visited our Nest drop in space, representing 34 different towns



- 144 families attended free community events organized by Good Beginnings, including our two caregiver circles in downtown Barre and a weekend Open Gym time in Montpelier
- 20 families attended our Journey Into Parenthood early parenting workshops (either in person or online via Zoom)

#### **How We've Helped Families in Williamstown:**

- A total of 2 families served (including 4 adults and 3 children) in FY19-20
- One family contacted our Warmline for emotional support and was connected to mental health services, and one family attended a Good Beginnings community event

#### **What Families Say:**

- Instrumental to my success as a new mom. - KP
- My volunteer was incredibly helpful in my transition from house-bond postpartum fear to going out and living a healthy and normal life! Becoming a mother has been the most challenging experience of my life. Having a kind, supportive, knowledgeable postpartum angel was instrumental in my recovery. We started with going outside for walks and graduated to grocery shopping and back to work schedules. - AL
- I just wanted to thank Good Beginnings so much for your help. I finally feel like I am moving toward a positive place in my life, and I know now that I am not alone. - EP
- GBCV is an incredible gift to any family. I recommend you to all expecting parents I know. - AR
- Sheila was a calming presence in our home, for me as well as our older children and twin babies. She read books to the big kids, folded laundry as well as helped feed/hold and change babies. She was so encouraging and respectful and was the perfect fit for our family! - LB
- It was wonderful to have support during a very isolating time. Janet was an excellent support for me, and also connected with our baby and our three year old son. We were so blessed to be connected! - EA
- Kathy was remarkable. Her time was such a gift. She was not only practically helpful by holding my twins while I showered, took a nap, vacuumed my house, etc. She also helped me connect to my community. What an amazing service. Should be expanded! - RH
- The week that COVID hit was the week after our son was born. I have to say, that week was the toughest week I have ever had. I was going through the baby blues and also navigating the emotions of this pandemic. I was thankful for Good Beginnings and the hard work you all put into that week, and the weeks after, to set up support for families. - SL

#### **Contact Us:**

Good Beginnings of Central Vermont  
 174 River Street  
 Montpelier, VT 05602  
[info@goodbeginningscentralvt.org](mailto:info@goodbeginningscentralvt.org)  
[www.goodbeginningscentralvt.org](http://www.goodbeginningscentralvt.org)  
 802.595.7953



State of Vermont  
Department of Health  
Barre Local Health Office  
5 Perry St., Suite 250  
Barre, VT 05641

[phone] 802-479-4200  
[toll free] 888-253-8786  
**HealthVermont.gov**

## Vermont Department of Health Local Report

### Barre District, 2021

At the Vermont Department of Health our twelve Local Health District Offices around the state provide health services and promote wellness for all Vermonters. More info on your local health office can be found here: <https://www.healthvermont.gov/local>

### COVID-19

2020 has been a challenging year for Vermonters. However, the Vermont Department of Health has been recognized as a national leader in managing the virus. This is what the Health Department has done in your community:

- COVID-19 Testing:
  - Since May 2020, the Health Department has provided no-cost Covid-19 testing. Through November 17, 2020, the Vermont Department of Health has held 509 testing clinics, testing 40,796 Vermonters. This important work helps to identify the spread of Covid-19 and is just one of the many ways your Health Department is promoting and protecting the health of Vermonters.
  - Statewide, 224,284 people have been tested as of November 30, 2020
- COVID-19 Cases:
  - As of November 25, 2020, Vermont had the fewest cases of COVID-19 and the lowest rate of cases per 100,000 population of all 50 states.
  - Statewide, as of November 30, 2020, there have been 4,172 cases of COVID-19
- Even more up-to-date information can be found on the Health Department's website:  
<https://www.healthvermont.gov/currentactivity>

### Additional Programs

In addition to the COVID-19 response, the Health Department has programs such as influenza vaccinations and WIC.

- Flu Vaccinations: Protecting people from influenza is particularly important in 2020, as the flu may complicate recovery from COVID-19. (Data is as of November 17, 2020)
  - Approximately 213,00\* Vermonters have been vaccinated against the flu this season \*(Due to technology outages, flu vaccinations given are underreported by approximately 25%-33%.)
- WIC: The Women, Infants, and Children Nutrition Education and Food Supplementation Program remains in full effect, though much of the work that was done in person is now being done remotely through TeleWIC. (Data is as of October 20, 2020)
  - 11,308 infants, children, and pregnant, postpartum, and breastfeeding people were served by WIC in Vermont, either in traditional format or TeleWIC

Learn more about what we do on the web at [www.healthvermont.gov](http://www.healthvermont.gov)

Join us on [www.facebook.com/healthvermont](https://www.facebook.com/healthvermont)

Follow us on [www.twitter.com/healthvermont](https://www.twitter.com/healthvermont)



## CLARA MARTIN CENTER

**Child and Family Services**  
35 Ayers Brook, Randolph, VT 05060  
(802) 728-4466

**Community Support Services**  
24 South Main St., Randolph, VT 05060  
(802) 728-6000

**Adult and Children Outpatient Services**  
1483 Lower Plain Rd., Bradford, VT 05033  
(802) 222-4477

**Community Support Services**  
1740 Lower Plain Rd., Bradford, VT 05033  
(802) 222-4477

**East Valley Academy**  
579 VT Rte. 14 So., East Randolph, VT 05041  
(802) 728-3896

**Central VT Substance Abuse Services (CVSAS)**  
100 Hospitality Drive, Berlin, VT 05601  
(802) 223-4156

**Safe Haven**  
4 Highland Ave., Randolph, VT 05060  
(802) 728-5233

**Adult Outpatient and Emergency Services**  
**11 N. Main Street, Randolph, VT 05060**  
**(802) 728-4466**

**Wilder**  
PO Box 816, Wilder VT 05088  
(802) 295-1311

Clara Martin Center is your local community mental health agency and one of the 10 Designated Agencies in Vermont, providing behavioral health and substance abuse services to the greater Orange County area for over 50 years. Clara Martin Center provides a multitude of services throughout greater Orange County to best meet the needs of community members in a holistic approach. These include individual, couples, and group therapy and services for co-occurring mental health and substance abuse. We also offer psychiatric consultations and evaluations and medication management services. Services are confidential and include:

- Outpatient Counseling
- Primary Care integration
- Psychiatric Services
- Short-term crisis intervention
- School and Home-based services
- Education for families
- Community resource assistance
- Hospital Diversion
- Walk-in Clinic
- Vocational Services
- Alcohol and other drug treatment
- Respite Care
- 24-hour emergency system

Clara Martin Center's broad range of programs serve children, families, couples and individuals. Services are confidential and include counseling, psychiatric services, consultations, short term crisis intervention, school and home-based services, education for families related to emotional and behavioral challenges, community resource assistance, hospital diversion, respite care, housing, vocational services, alcohol and other drug treatment, a walk-in clinic and 24-hour emergency services.

With 50+ years of experience and leadership under our belt, Clara Martin Center remains positioned to rise to meet the needs and challenges of the communities we serve. During the current COVID pandemic, Clara Martin Center and its dedicated workforce, have remained committed to the mission of service to all individuals and have worked tirelessly to make sure that essential needs of those we serve were met, including assisting in food delivery to individuals isolating in their homes, providing for technology devices to allow services to continue uninterrupted through telemedicine, helping to acquire appropriate PPE for staff and community members in need, and maintaining ongoing distance learning opportunities for students enrolled at East Valley Academy to name a few.

The agency continues to work with a wide variety of local partners to enhance community health and wellness including Tri-Valley Transit, local police departments, primary care providers, schools and supervisory unions, Gifford Medical Center and Little Rivers Health Care.

For more information about Clara Martin Center services, visit our website at [www.claramartin.org](http://www.claramartin.org).

<b>FY20 TOTAL SERVED AT CMC</b>		<b>TOTAL SERVED Williamstown</b>	
<b>Children &amp; Family Services</b>	<b>532</b>	<b>Children &amp; Family Services</b>	<b>3</b>
<b>School Services</b>	<b>61</b>	<b>School Services</b>	<b>38</b>
<b>JOBS</b>	<b>59</b>	<b>JOBS</b>	<b>38</b>
<b>Adult Services</b>	<b>668</b>	<b>Adult Services</b>	<b>38</b>
<b>CSP Services</b>	<b>155</b>	<b>CSP Services</b>	<b>38</b>
<b>Supportive &amp; Transitional Housing</b>	<b>22</b>	<b>Supportive &amp; Transitional Housing</b>	<b>38</b>
<b>Substance Abuse Services</b>	<b>459</b>	<b>Substance Abuse Services</b>	<b>38</b>
<b>Corrections Services</b>	<b>85</b>	<b>Corrections Services</b>	<b>38</b>
<b>Emergency Contacts/Walk-in Clinic</b>	<b>328</b>	<b>Emergency Contacts/Walk-in Clinic</b>	<b>38</b>
<b>Access</b>	<b>1,025</b>	<b>Access</b>	<b>38</b>
<b>Total Served - unduplicated</b>	<b>2,063</b>	<b>Total seen:</b>	<b>38</b>
<b>CVSAS</b>	<b>456</b>	<b>CVSAS</b>	<b>38</b>

Clara Martin Center  
Statement of Activities (Unaudited)  
For the Year Ended June 30, 2020

<b>REVENUE</b>	<b>INCOME</b>
Federal	\$ 93,997
State	\$ 7,635,938
Local Towns	\$56,852
Fundraising	\$48,264
Other: Self pay	\$165,416
Other: Contracts	\$1,881,327
Other: Grants	\$1,874,733
Other: Private Insurance	\$330,745
Other: Rents & Miscellaneous	\$1,320,871
<b>TOTAL</b>	<b>\$13,408,142</b>
<b>EXPENDITURES</b>	<b>ACTUAL EXPENSES</b>
Personnel	\$9,932,076
Insurance/Rent/Utilities	\$134,243
Other: Contracted Services	\$282,467
Other: Operating Costs	\$574,613
Other: Program Expense	\$212,436
Other: Transportation	\$166,989
Other: Facility	\$533,209
<b>TOTAL</b>	<b>\$11,836,033</b>



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**To:** Barbara Graham, Williamstown Town Clerk  
**From:** Sandy Rousse, President & CEO  
**Date:** November 6, 2020  
**Subject:** Williamstown 2021 Town Funding Request

Please accept this as Central Vermont Home Health & Hospice's (CVHHH) written request to be listed on the March 2021 ballot for town funding in the amount of \$6,700.

As we prepare to submit town funding requests for 2021, I cannot help but reflect on the past 12 months. Shortly after Town Meeting Day in 2020, the coronavirus hit the United States, causing a total disruption of life as we knew it. Almost immediately, CVHHH responded. I convened an internal COVID-19 task force made up of senior and clinical leadership, which met every other day. We also updated operations organization-wide to ensure the health and safety of our clients and staff, and provided support, as needed, to our community and the broader healthcare system to keep individuals out of the hospital and in their homes, which allowed our communities to remain intact.

I am proud to share that we never closed our doors or denied care to Central Vermonters during the pandemic. Instead, we adapted. When in-person visits were not possible, we brought in telemonitors or iPads and incorporated phone and video visits to a person's plan of care. This allowed us to put eyes on our clients and to continue to provide care, including skilled nursing, rehab therapy, and case management, and to check in with people to make sure their needs were met. We were reminded during the pandemic of the value of a simple 'Hello' and 'How are you?' During quarantine, we knew how important it was to help people feel less isolated and to let them know we were there for them. When conducting in-person visits, staff followed rigorous infection control measures and wore personal protective equipment, or PPE, to prevent viral spread. To this day, we continue to temperature-check and screen patients and staff and wear face masks and face shields for all in-person visits.

Beyond caring for our clients, we trained our staff to administer COVID-19 tests to CVHHH patients and residents of assisted living facilities, and we partnered with CVMC and the State of Vermont to facilitate referrals for COVID-19 tests that came through the CVMC COVID Call Center. I am particularly proud of the work we did to bring care to individuals, including pregnant women and young families, in transitional living settings.

In so many ways, the virus changed how we live and how CVHHH provides care. It did not change our commitment to the communities and people we serve. We don't know how the virus will evolve over the next six to twelve months. I do know that CVHHH will continue to bring hospital-level care, education, and



support to Central Vermonters at home, just as we have for over 100 years. Town funding is more important than ever. It makes it possible for CVHHH to evolve as the needs of Williamstown residents evolve and as the world around us continues to change. If we have learned anything from the pandemic, it's that we must be nimble and prepared. Town funds ensure that we have the resources we need to adapt and add programming when we see a need, especially to residents who are uninsured, underinsured, or otherwise unable to pay.

Please call me or Kim Farnum, Director of Community Relations & Development, at 223-1878, with any questions about this request or our services.

Thank you very much for your past support and your attention to our request this year for level funding.

Sincerely,

Sandy Rousse  
President & CEO

## CVSWMD FY 2020 Report for Williamstown

The Central Vermont Solid Waste Management District serves 19-member cities and towns and approximately 52,000 residents to reduce and manage solid waste. Matt Rouleau represents Williamstown on the CVSWMD Board of Supervisors. CVSWMD is committed to providing quality programming, meeting state mandates and providing information and resources to our member communities.

In recognition of COVID-19 related fiscal challenges faced by our member municipalities, the CVSWMD Board reduced the FY21 per capita assessment to \$.50 (fifty cents) from \$1.00, beginning on July 1, 2020. The per capita assessment will likely return to the \$1.00 level next year.

In FY20, CVSWMD provided \$10,604 in School Zero Waste and Organizational Waste Reduction & Reuse Program Grants, and \$1,779 in Green Up Day Grants. The District invites all member municipalities to apply for an annual non-competitive Green Up Day Grant each spring. Williamstown Public Schools received \$2,317 in School Zero Waste Grant funds to purchase 2 water bottle filling stations to reduce plastic bottle waste.

Also in FY20, CVSWMD provided \$9,400 in Municipal Services Program grants. The District invites all member municipalities to apply for an annual Municipal Services Program Grant.

The District continues to provide award-winning programming, including:

- **Residential Composting:** CVSWMD sells Green Cone food digesters, Soil Saver composting bins and kitchen compost buckets to district residents at discounted rates.
  - **Outreach and Education:** In FY20, CVSWMD provided 21 workshops and webinars on topics such as recycling, composting, safer cleaning, and reducing toxins in the home.
  - **School Programming:** Our School Zero Waste Program works with 26 schools in the District, teaching solid waste lessons in classrooms and facilitating the recycling of paint, bulbs, electronics, batteries and more. In FY20, we taught 2 classroom lessons at Williamstown Elementary School. We provided 1 summer school program and provided 5 classroom food waste pails for Williamstown Middle High School. School Program Coordinators work with maintenance staff and teachers to help schools compost on site and mentor student groups who lead initiatives toward zero waste in their schools.
  - **Household Hazardous Waste (HHW):** In FY20, CVSWMD provided 5 collection events in which we collected household hazardous waste.
    - 208 households participated in the Barre Town household hazardous waste collection.
  - **Additional Recyclables Collection Center (ARCC):** The ARCC, at 540 N. Main St. in Barre, is open M, W, F 10:30am-5:30pm and every third Saturday from 9am-1pm. The ARCC is a recycling drop-off for hard-to-recycle materials. *Blue bin recyclables are not accepted at the ARCC.* More info at [cvswmd.org/arcc](https://cvswmd.org/arcc).
    - In FY20, 126 visitors from Williamstown recycled at the ARCC.
- Web Site:** CVSWMD posts useful information on what can be recycled, what can be composted, how to dispose of hazardous waste, leaf and yard waste disposal, Act 148, details of our special collections, and an A to Z Guide listing disposal options for many materials. For specific questions, call 802-229-9383.



Central Vermont Solid Waste Management District  
137 Barre Street, Montpelier, VT 05602 | [cvswmd.org](https://cvswmd.org) | 229-9383



## CENTRAL VERMONT ADULT BASIC EDUCATION IN WILLIAMSTOWN

### *Local Partnerships in Learning*

Central Vermont Adult Basic Education, Inc. (CVABE), a community-based nonprofit organization has served the adult education and literacy needs of Chelsea residents for fifty-five years. CVABE serves as central Vermont's resource for free, individualized academic tutoring for individuals (ages 16- 90+) in:

- Basic skills programs: reading, writing, math, computer and financial literacy
- English Language Learning and preparation for U.S. citizenship
- High school diploma and GED credential programs
- Academic skill readiness for work, career training and/or college

CVABE provided free education services to 7 Williamstown students, and on average serves over 20 Town residents a year. Additionally, 1 Williamstown resident volunteered with CVABE.

CVABE provides free instruction to nearly 450 people annually in the overall service area of Washington, Orange and Lamoille Counties. It currently costs CVABE \$2,942 per student to provide a full year of instruction.

We deeply appreciate Williamstown's voter-approved *past* support. Funding is needed each year from the private sector and from the towns and cities we serve, to ensure we can help the neighbors who need education for a better life. For more information, call CVABE at (802) 476-4588, or visit [www.cvabe.org](http://www.cvabe.org)



**Central Vermont Council on Aging  
Appropriation Request to  
Williamstown for Fiscal Year  
2021-22**

**Mission:** CVCOA supports Central Vermonters to age with dignity and choice.

**Amount of Request:** \$1,750 (level funding)

**Date:** October 22, 2020

Central Vermont Council on Aging is the primary agency serving older Vermonters aged 60 and over as well as their families and caregivers throughout the 54 towns of Central Vermont. We are a private nonprofit that assists aging Central Vermonters to remain independent for as long as possible. All services are made available to our clients at no charge, without regard to health, income or other resources.

Central Vermont Council on Aging is the primary agency serving older Vermonters aged 60 and over as well as their families and caregivers throughout the 54 towns of Central Vermont. We are a private nonprofit that assists these elders to remain independent for as long as possible. All services are made available to our clients at no charge, without regard to health, income or other resources.

The funding provided by the 54 Central Vermont towns we serve is essential to Central Vermont Council on Aging, and directly serves its mission of supporting elders and family caregivers in leading self determined, healthy and dignified lives in their homes and communities. We accomplish this by connecting seniors to a wide array of benefit programs and services that they need to thrive.

The financial support from the town of Williamstown helps to ensure that the resources are available to support the well-being of older Vermonters in the town of Williamstown. Please review the report of services that accompanies this request for a list of some of the many services that we make available to the seniors in your town.

All of us at CVCOA thank the residents of Williamstown for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

**Central Vermont Council on Aging  
Report of Services Williamstown FY20  
October 22, 2020**

Central Vermont Council on Aging is a private, nonprofit organization that is dedicated to the mission of supporting elders and family caregivers in leading self-determined, healthy, interdependent, meaningful and dignified lives in their homes and communities.

For more than 40 years, CVCOA has assisted older Vermonters aged 60 and up to remain independent for as long as possible. We connect the elders in our communities to the network of benefit programs and services that they need to thrive. All services are made available to our clients at no charge without regard to health, income or resources.

Some of the options we make available include:

- CVCOA Help Line - (800) 642-5119 - has the answers to hundreds of common questions from elders, families and caregivers.
- Information & Assistance staff counsel elders and families on the many available benefit programs and services, such as 3SquaresVT, seasonal fuel assistance, and more.
- Case Managers work with clients in their homes to assess needs and develop, implement and coordinate individualized long-term care plans.
- Nutrition Services oversees the menu development and technical assistance for home-delivered and Community meals and provides the largest source of funding for the 14 meal sites that prepare and deliver these meals.
- State Health Insurance Program (SHIP) provides personalized Medicare counseling, Medicare & You workshops, and enrollment assistance for Medicare Part D plans.
  - Family Caregiver Support promotes the well-being of the family members serving as caregivers to loved ones, including administration of the Dementia Respite Grant.

During the last year, Central Vermont Council on Aging provided one or more of the above services to **102** Williamstown residents. Case Manager, Chuck Rhynard is designated to work directly with the seniors in Williamstown. Central Vermont Council on Aging devoted a total of 395 hours of service to Williamstown seniors.

All of us at CVCOA extend our gratitude to the residents of Williamstown for their ongoing commitment to the health, independence, and dignity of those who have contributed to making the Central Vermont communities what they are today.

## **FAMILY CENTER OF WASHINGTON COUNTY**

### **....serving families in Williamstown**

The Family Center of Washington County provides services and resources to all children and families in our region. In FY'20 we offered services for children, youth and families, including: Early Care and Education, Children's Integrated Services-Early Intervention, Family Support Home Visiting, Child Care Financial Assistance, Child Care Referral, Hello Baby Information, Family Supportive Housing Services, Youth Homelessness Demonstration Project, Specialized Child Care supports, Transportation, Reach Up Job Development, Family Works, on-site Parent Support Groups, Food Pantry, Diaper Bank, Parent Education, and Playgroups for children from birth to five. We are grateful for the support shown by the voters of Williamstown. For more information about Family Center programs and services, please visit: [www.fcwcvt.org](http://www.fcwcvt.org)

**Among the 112 individuals in Williamstown who benefited from the Family Center's programs and services from July 1, 2019 – June 30, 2020 were:**

- \* 8 families** who received **Information & Referral**, including consulting our **Child Care Referral services**, receiving assistance in finding child care to meet their needs, answering questions related to child care and child development, and receiving information about other community resources available.
- \*26 families** who received **Child Care Financial Assistance**.
- \* 3 children** who attended our **5 STARS Early Childhood Education** program.
- \*19 children and caregivers** who participated in our **Playgroups**. Playgroups are free, open to all families with children birth to five, and have no eligibility requirements. Children have a chance to play with others in a safe, stimulating and nurturing environment. Parents talk to other parents, draw upon each other for support, learn new skills from Playgroup Facilitators and get information about community resources.
- \* 1 adult and \*1 child** who participated in **Parent Education** workshops and related activities for children.
- \*23 individuals** who were served by one of our **Home Visiting** services, providing parent and family education and support.
- \*19 children and caregivers** who received food and household items from our **Food Pantry** to help supplement their nutritional and basic needs of families and **\*5 children** who received diapers and/or wipes from our **Diaper Bank**.
- \* 7 children and parents** who attended our **Community Events**.

***Building resourceful families and healthy children to create a strong community.***



**GREEN UP VERMONT**  
[www.greenupvermont.org](http://www.greenupvermont.org)

Green Up Vermont celebrated its 50th Anniversary of Green Up Day on May 30, 2020. Although 99% of all events were cancelled due to Covid-19, Green Up Day was successfully executed with social distancing by 14,000+ volunteers, cleaning up over 241 tons of litter, and 9,000 tires statewide. It is imperative for all of us to keep building awareness and stewardship for a clean Vermont environment. Green Up Vermont is a private nonprofit organization that relies on your town's support to execute the tradition of cleaning up our roads and waterways, while promoting civic pride and engagement.

Support from municipalities is essential to our program. Funds help pay for administration, supplies (including 65,000 Green Up trash bags), promotional outreach, and educational resources including activity books, poster and writing contests, and a \$1,000 scholarship.

Early awareness initiatives for Green Up Day tripled the number of submissions to our annual poster art and writing contests and produced 184 applicants for our first scholarship. We were able to offer "Greener" bags made with 70% post-consumer waste; add a Green Scuba team to clean in Lake Champlain; and had over 100 editorial stories in the news as well as a national mention in the *Washington Post*.

Donations can be made to Green Up Vermont on Line 23 of the Vermont State Income Tax Form or anytime online at [\*\*www.greenupvermont.org\*\*](http://www.greenupvermont.org).

Visit our website and follow us on Facebook (@greenupvermont) and Instagram (greenupvermont).

**Green Up Day, May 1, 2021**

**Thank you!**

Williamstown Youth Sports Association (WYSA) is a nonprofit organization. We attempt to provide a sports programs for pre-k through 6<sup>th</sup> grade boys and girls. We currently run soccer, basketball and baseball/softball programs. Over the course of approximately 20 years of existence we have had thousands of kids in the program for the various sports provided.

WYSA tries to provide a format for kids to learn important life lessons such as teamwork, good sportsmanship and community through sports. The focus of the WYSA programs are for the kids to learn about a particular sport featuring the rules and sportsmanship and teamwork. Ultimately, we hope the kids get some exercise and have some fun as well as do a little learning.

We are a fully volunteer organization. All of our programs are run by volunteers, from our board to our concession workers and coaches as well as our officials. We prefer to utilize middle/high school kids for referees where applicable. While providing a chance for the older kids to better learn the game(s) it seems also to provide a continuity from grade school through high school and allows the kids to give back too and develop a sense of community.

We provide the sports programs at the minimum cost so we can to cover our multitude of expenses which include but are not limited to field maintenance, equipment, sewer, water and electricity. We attempt to raise money by way of many different fund raisers from providing concessions for sale, sponsorships, hoop shoots, etc. We maintain Saldi and Seaver fields and that lawn care is the largest singular expense. WYSA contracts for the mowing and trimming of Saldi and Seaver fields. We are planning to soon place a Request For Proposal out for our field maintenance for the next two years, 2021 and 2022. Currently our estimated cost will be \$7,000 - \$9,000 each for the 2021 and the 2022 seasons.

Previous monies approved by the voters in town have been used to purchase and install variable height basketball backboards for the Elementary school. The backboards are permanently installed for all to use and are utilized by WYSA and by the Elementary School gym classes.

The pandemic has caused WYSA to consider our financial situation. In 2020 we were not able to have baseball/softball with concessions or any fundraisers. We were able to provide a soccer program but with minimal concessions and significant program requirements minimizing multi-team interactions and the fundraising options. We are currently not allowed to provide basketball due to a lack of facilities available to us. This will impact any potential fundraisers we could have attempted. The minimum program(s) that we have been able to provide with our minimal fundraisers have created significant issues with our ability to maintain the fields, etc. Our fences at both fields are in need of repair as well as many other expenses. Any monies provided will be used solely for WYSA benefit and will ultimately help the local youths. We thank everyone for the previous and future support provided.

Williamstown Youth Sports Association

**TOWN OF  
WILLIAMSTOWN  
VERMONT  
ANNUAL FINANCIAL  
REPORT**

**JUNE 30, 2020**

The Town of Williamstown was audited for the fiscal year ending June 30, 2020. The Town will no longer be printing the entire audit in the town report. Copies of the full audit are available:

By Request: Town of Williamstown – 802-433-6671

By Email: Jacqueline Higgins – [twnmgr@williamstownvt.org](mailto:twnmgr@williamstownvt.org)

Or Online: [www.williamstownvt.org](http://www.williamstownvt.org)



January 25, 2021

To the Select Board  
Town of Williamstown, Vermont

We have audited the financial statements of the Town of Williamstown, VT (the "Town") for the year ended June 30, 2020, and have issued our report thereon dated January 22, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards, as well as certain information related to the planned scope and timing of our audit. We have communicated such information in our engagement letter to you dated May 26, 2020. Professional standards also require that we communicate to you the following information related to our audit.

Significant Audit Findings

*Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by the Town are described in Note 2 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the year. We noted no transactions entered into by the Town during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the financial statements in the proper period.

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the financial statements were:

Management's estimate of the useful remaining life of depreciable assets is based on generally accepted useful lives assigned to various categories of property and equipment and on historical in-service periods for similar assets placed in service in prior years. We evaluated the key factors and assumptions used to develop the estimate of depreciation on property and equipment in determining that it is reasonable in relation to the financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the financial statements were:

The Disclosure of the Town's proportionate share of the Vermont Municipal Employees Retirement System pension plan's net pension liability in Note 7 was calculated by the Plan's actuaries and based on estimates of the life expectancies and future earnings of plan participants, as well as estimates of future returns on plan assets. Actual returns on plan investments and actual plan participant earnings and life expectancies may be materially higher or lower than actuarial estimates, which could result in material increases or decreases in the Town's proportionate share of the future net pension liability of the plan.

### *Difficulties Encountered in Performing the Audit*

We encountered no significant difficulties in dealing with management in performing and completing our audit.

### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

### *Disagreements with Management*

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

### *Management Representations*

We have requested certain representations from management that are included in the management representation letter dated January 25, 2021.

### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the Town's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the Town's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

### Other Matters

We applied certain limited procedures to Management's Discussion and Analysis, which is required supplementary information (RSI) that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the RSI and do not express an opinion or provide any assurance on the RSI.

Restrictions on Use

This information is intended solely for the use of the Select Board and management of the Town of Williamstown, VT and is not intended to be and should not be used by anyone other than these specified parties.

Very truly yours,

*Graham & Veroff*

Graham & Veroff, P.C.

Springfield, Vermont

January 25, 2021

VT Registration #92-0000282

01/28/21  
09:36 am

Town of Williamstown General Ledger  
Comparative Budget Report  
General

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Account	Budget FY - 2020	Actual FY-2020 Pd:12	Budget FY - 2021	Budget FY - 2022
<b>TAXES</b>				
General Fund Taxes	630,247.87	574,516.87	682,707.14	698,349.49
Holdharmless Program	48,000.00	54,505.00	54,505.00	54,505.00
PILOT Program	9,200.00	9,262.40	7,631.00	9,200.00
Local Agreement Tax	12,000.00	0.00	12,000.00	16,500.00
Land Use Withdrawal	0.00	0.00	0.00	0.00
Trnsfr frm Tax Stabliz fd	60,000.00	60,000.00	60,000.00	60,000.00
<b>Total TAXES</b>	<b>759,447.87</b>	<b>698,284.27</b>	<b>816,843.14</b>	<b>838,554.49</b>
<b>DELINQUENT TAXES</b>				
Delinquent Taxes	0.00	44,966.23	0.00	0.00
Delinquent Interest	10,000.00	14,414.90	10,000.00	12,000.00
Delinquent Penalty	10,000.00	12,733.86	10,000.00	12,000.00
Other Income	0.00	136.43	0.00	0.00
<b>Total DELINQUENT TAXES</b>	<b>20,000.00</b>	<b>72,251.42</b>	<b>20,000.00</b>	<b>24,000.00</b>
<b>CEMETERY</b>				
Cemetery Town Allocation	46,200.00	46,200.00	43,963.00	44,500.00
Burial Services	0.00	3,023.75	0.00	0.00
Cemetery Lot Sales	0.00	500.00	0.00	0.00
Interest from Perp Care f	2,200.00	0.00	2,000.00	2,000.00
cemetery - Other	0.00	688.00	0.00	0.00
<b>Total CEMETERY</b>	<b>48,400.00</b>	<b>50,411.75</b>	<b>45,963.00</b>	<b>46,500.00</b>
<b>ADMINISTRATION FEES</b>				
Sewer	3,800.00	3,800.00	3,800.00	3,800.00
Water	3,800.00	3,800.00	3,800.00	3,800.00
<b>Total ADMINISTRATION FEES</b>	<b>7,600.00</b>	<b>7,600.00</b>	<b>7,600.00</b>	<b>7,600.00</b>
<b>LISTERS</b>				
Lister Education	400.00	0.00	400.00	400.00
<b>Total LISTERS</b>	<b>400.00</b>	<b>0.00</b>	<b>400.00</b>	<b>400.00</b>
<b>TOWN CLERK/TREASURER</b>				
Town Clerk Fees	26,000.00	39,030.85	26,000.00	26,000.00
Liquor Licenses	500.00	370.00	500.00	370.00
<b>Total TOWN CLERK/TREASURER</b>	<b>26,500.00</b>	<b>39,400.85</b>	<b>26,500.00</b>	<b>26,370.00</b>
<b>ANIMAL CONTROL</b>				
Animal License/Fines	4,600.00	2,129.00	4,100.00	4,100.00
<b>Total ANIMAL CONTROL</b>	<b>4,600.00</b>	<b>2,129.00</b>	<b>4,100.00</b>	<b>4,100.00</b>
<b>AMBULANCE</b>				

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Town of Williamstown General Ledger  
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Account	Budget FY - 2020	Actual FY-2020 Pd:12	Budget FY - 2021	Budget FY - 2022
Amblnce - Town Allocation	164,687.00	164,687.00	172,480.00	174,058.00
Ambulance Grant/Misc	0.00	4,525.71	0.00	0.00
Ambulance	100,000.00	110,048.27	100,000.00	100,000.00
Total AMBULANCE	264,687.00	279,260.98	272,480.00	274,058.00
Fire Department				
Fire Dept-Town Allocation	226,694.00	226,694.00	240,869.00	239,919.00
F/D GRANTS/MISC	0.00	930.43	0.00	0.00
Workers Comp Audit Ref	0.00	0.00	0.00	0.00
Fire District Reimburseme	0.00	150.00	0.00	0.00
Total Fire Department	226,694.00	227,774.43	240,869.00	239,919.00
LIBRARY				
Library - Town Allocation	83,181.00	83,181.00	93,074.00	97,486.90
Library - Grant Income	0.00	345.00	0.00	0.00
Library - Investment Inco	2,000.00	0.00	0.00	0.00
Town Reimbursement Income	0.00	0.00	0.00	0.00
Total LIBRARY	85,181.00	83,526.00	93,074.00	97,486.90
GENERAL INCOME				
VT Civil Fines	3,500.00	4,260.50	5,000.00	4,500.00
Interest on Sweep Account	2,500.00	17,434.77	12,000.00	12,000.00
Public Safety Bld Int (ne	0.00	19,395.63	0.00	0.00
Permits	500.00	0.00	500.00	500.00
Misc Grants	0.00	0.00	0.00	0.00
General Reimbursements	0.00	825.07	0.00	0.00
Green Up Grant	0.00	0.00	650.00	0.00
Total GENERAL INCOME	6,500.00	41,915.97	18,150.00	17,000.00
Total Revenues	1,450,009.87	1,502,554.67	1,545,979.14	1,575,988.39
SELECT BOARD				
WAGES: Select Board	4,000.00	4,000.00	4,000.00	4,000.00
FICA/Medicare	306.00	306.02	306.00	306.00
Video Recording	1,000.00	933.50	1,000.00	1,000.00
Northern VT R C & D Counc	75.00	0.00	75.00	75.00
Total SELECT BOARD	5,381.00	5,239.52	5,381.00	5,381.00
PLANNING COMMISSION				
WAGES: Plan Commission	2,500.00	1,047.18	2,500.00	1,000.00
WAGES: PC Clerical	200.00	112.50	200.00	200.00
PC FICA/Medicare	200.00	88.69	200.00	70.00
PC Training/Seminars	200.00	0.00	200.00	200.00

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Account	Budget FY - 2020	Actual FY-2020 Pd:12	Budget FY - 2021	Budget FY - 2022
PC Mileage	100.00	0.00	100.00	100.00
PC - CVTR Dues	4,066.80	4,066.80	4,363.75	4,618.40
PC Subscriptions	100.00	0.00	100.00	100.00
PC Other Expenses	1,500.00	6,850.00	1,500.00	1,500.00
PC Advertising	300.00	0.00	300.00	300.00
PC Mailing/Postage	860.00	241.06	860.00	860.00
Town Plan Consultant	250.00	0.00	200.00	0.00
Misc	200.00	0.00	250.00	2,020.00
<b>Total PLANNING COMMISSION</b>	<b>10,476.80</b>	<b>12,406.23</b>	<b>10,773.75</b>	<b>10,968.40</b>
<b>CEMETERY COMMISSION</b>				
WAGES: Cemetery	5,700.00	4,013.36	3,000.00	4,000.00
CEME: FICA/Medicare	540.00	302.66	300.00	300.00
Maintenance	3,500.00	430.00	3,000.00	3,000.00
FenceRepair / Misc	500.00	52.64	500.00	1,200.00
2nd Phase East Hill	500.00	0.00	500.00	500.00
Stone Replcmnt & Repair	2,000.00	1,585.85	2,000.00	2,000.00
1st/2nd phase Plotting	1,400.00	0.00	1,400.00	0.00
Burial Services	0.00	1,600.00	1,040.00	1,000.00
Contracted Lawn Services	31,300.00	29,587.50	32,000.00	31,300.00
Fertilizer	300.00	0.00	300.00	300.00
Cemetery Misc. Expenses	2,000.00	6,224.12	1,500.00	2,000.00
Prop / Casualty Ins	160.00	121.50	123.00	100.00
Memorial Day	500.00	250.00	300.00	300.00
Lot Sales Res - Perp Care	0.00	500.00	0.00	0.00
Erosion Control in Villag	0.00	100.00	0.00	500.00
<b>Total CEMETERY COMMISSION</b>	<b>48,400.00</b>	<b>44,767.63</b>	<b>45,963.00</b>	<b>46,500.00</b>
<b>TOWN REPORT</b>				
Town Report	1,000.00	0.00	1,000.00	1,000.00
Town Report Printing	3,500.00	3,208.00	3,000.00	3,300.00
Town Report Miscellaneous	1,000.00	0.00	1,000.00	1,000.00
<b>Total TOWN REPORT</b>	<b>5,500.00</b>	<b>3,208.00</b>	<b>5,000.00</b>	<b>5,300.00</b>
<b>LISTERS</b>				
WAGES: Listers	12,000.00	2,498.38	7,300.00	7,300.00
WAGES: Appraiser/Assessor	15,000.00	9,814.91	10,000.00	0.00
FICA/Medicare	2,000.00	1,439.95	1,325.00	559.00
Unemployment Insurance	0.00	93.80	100.00	100.00
Lister Training/conf	350.00	0.00	500.00	500.00
Mileage	300.00	459.73	300.00	500.00
Dues/Subscriptions	500.00	295.00	500.00	500.00
Lister Postage	300.00	0.00	300.00	0.00
Lister Equipment	250.00	0.00	500.00	500.00
Lister Mapping	2,500.00	1,850.00	2,500.00	2,500.00
Professional fees	300.00	0.00	300.00	300.00
<b>Total LISTERS</b>	<b>33,500.00</b>	<b>16,451.77</b>	<b>23,625.00</b>	<b>12,759.00</b>

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Account	Budget FY - 2020	Actual FY-2020 Pd:12	Budget FY - 2021	Budget FY - 2022
<hr/>				
BOARD OF CIVIL AUTHORITY				
WAGES: BCA	2,000.00	1,426.20	3,000.00	2,000.00
BCA FICA/Medicare	153.00	109.12	230.00	153.00
BCA Advertising	150.00	0.00	150.00	150.00
BCA Supplies	100.00	0.00	100.00	100.00
<hr/>				
Total BOARD OF CIVIL AUTHO	2,403.00	1,535.32	3,480.00	2,403.00
<hr/>				
ELECTIONS				
WAGES: Elections	1,500.00	1,276.00	3,000.00	1,500.00
FICA/Medicare	115.00	92.60	230.00	115.00
Training/Conference	200.00	0.00	200.00	200.00
Elections Printing	2,000.00	0.00	2,000.00	2,000.00
Elections Supplies	500.00	472.50	1,000.00	500.00
<hr/>				
Total ELECTIONS	4,315.00	1,841.10	6,430.00	4,315.00
<hr/>				
MANAGERS OFFICE				
WAGES: Town Manager	73,000.00	73,561.95	77,000.00	80,000.00
WAGES: Staff Assistant	15,600.00	8,154.71	15,600.00	30,600.00
Mileage Allowance	3,000.00	3,000.00	3,000.00	3,000.00
Health Insurance	19,900.00	22,958.64	22,400.00	35,052.00
HRA	2,650.00	670.72	2,700.00	5,800.00
Retirement	4,015.00	4,369.62	4,500.00	6,800.00
FICA/Medicare	6,778.00	5,815.26	7,084.00	8,802.00
Unemployment Insurance	1,200.00	187.60	1,000.00	1,000.00
Workers Comp	400.00	418.75	740.00	740.00
Staff Appreciation	1,500.00	1,386.64	1,500.00	1,500.00
Train/Conf	500.00	173.00	500.00	500.00
Mgr Office Mileage reim	100.00	0.00	0.00	0.00
Association Dues	250.00	115.00	250.00	250.00
Cell Phone MGR	1,600.00	1,192.70	1,900.00	1,900.00
Office Supplies	0.00	-0.05	0.00	0.00
<hr/>				
Total MANAGERS OFFICE	130,493.00	122,004.54	138,174.00	175,944.00
<hr/>				
TOWNCLERK/TREASURE OFFICE				
WAGES: Town Clerk	45,000.00	45,333.52	46,040.00	47,421.20
WAGES: Town Treasurer	29,744.00	29,679.00	34,450.00	35,485.50
WAGES: Staff Town Clerk	7,500.00	5,558.43	8,500.00	8,500.00
Wages: Staff Treasurer	5,000.00	2,853.93	1,500.00	0.00
Health Insurance	9,440.00	10,568.22	10,623.00	11,280.00
HRA	2,650.00	2,218.75	2,700.00	2,800.00
Retirement	2,475.00	2,592.29	2,650.00	2,846.00
FICA/Medicare	6,674.00	6,524.60	6,923.00	6,993.00
Unemployment Insurance	400.00	187.60	400.00	400.00
Workers Comp	400.00	418.75	400.00	400.00
TC/T Training/Conf	550.00	329.00	550.00	550.00
TC/T Mileage	500.00	0.00	500.00	500.00

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TC/T Assoc. Dues	100.00	55.00	100.00	100.00
Office Supplies	0.00	0.00	0.00	0.00
Office Equipment	1,200.00	0.00	1,200.00	1,200.00
Recording Cost	1,000.00	0.00	1,000.00	1,000.00
LAND RECORDS RESTORATION	500.00	0.00	500.00	500.00
Financial Overhead	500.00	-213.34	500.00	500.00
Total TOWNCLERK/TREASURE O	113,633.00	106,105.75	118,536.00	120,475.70
GENERAL OPERATING BUDGET				
WAGES: Custodial	2,500.00	2,525.00	2,500.00	2,525.00
Health Insurance	0.00	0.00	0.00	0.00
FICA/Medicare	200.00	629.28	200.00	200.00
VLCT Dues	0.00	5,087.00	5,296.00	5,296.00
Heating Fuel	3,300.00	2,906.60	3,500.00	3,500.00
Electricity	2,000.00	2,275.02	2,300.00	2,300.00
Telephone/Internet	5,800.00	4,324.73	4,600.00	1,800.00
TH Water/Sewer	500.00	488.40	500.00	500.00
Sewer Charge	15,000.00	15,000.00	15,000.00	15,000.00
Advertising	1,500.00	922.14	2,200.00	2,200.00
Postage	6,000.00	5,414.62	6,000.00	6,000.00
Printing	0.00	369.00	0.00	0.00
Copier	1,000.00	1,605.70	1,400.00	1,400.00
Postage Mac Rental/Agreem	2,000.00	1,270.05	2,000.00	2,000.00
Postage Meter Supplies	500.00	0.00	500.00	500.00
Office Supplies	3,800.00	5,397.30	3,800.00	3,800.00
Office Equipment	1,000.00	304.52	0.00	0.00
Computer Services	2,000.00	8,646.82	35,540.00	24,000.00
NEMRC IT Support	3,000.00	9,243.40	15,000.00	15,000.00
NEMRC Disaster Recovery Ac	650.00	1,211.84	0.00	1,500.00
NEMRC Disaster Recovery Li	650.00	1,208.72	5,000.00	5,000.00
Building Supplies	750.00	537.58	750.00	750.00
Outside Labor Cont/Service	3,500.00	5,628.00	4,000.00	5,600.00
Central Vt Solid Waste	6,780.00	3,383.00	6,780.00	6,780.00
Town Clock Service	1,200.00	0.00	1,200.00	1,200.00
Professional audit	10,000.00	10,063.00	16,000.00	16,000.00
County Tax	85,000.00	84,258.29	88,000.00	88,000.00
Misc	1,000.00	4,737.28	1,000.00	1,000.00
Unanticipated Expense	1,500.00	0.00	1,500.00	1,500.00
PACIF - Property/Casualty	18,600.00	19,067.35	21,129.00	21,129.00
Memorial Day	4,500.00	4,000.00	4,500.00	4,500.00
Green Up Day	300.00	288.33	300.00	300.00
Public Safety Bld Princip	0.00	39,717.15	0.00	0.00
Total GENERAL OPERATING BU	184,530.00	240,510.12	250,495.00	239,280.00
OTHER OPERATING EXP				
Mun Bldg Maintenance	10,000.00	8,107.07	10,000.00	10,000.00
Land Fill Post Monitoring	3,500.00	7,169.85	9,600.00	9,600.00
Legal Fees	10,000.00	4,247.14	10,000.00	10,000.00



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Local Agreement Tax	4,200.00	0.00	4,200.00	0.00
Total OTHER OPERATING EXP	27,700.00	19,524.06	33,800.00	29,600.00
PUBLIC SAFETY				
Health Officer	1,200.00	1,200.00	1,200.00	1,200.00
Fire Warden	500.00	500.00	500.00	500.00
FICA/Medicare	130.00	130.06	130.00	130.00
Street Lights	16,000.00	17,616.71	17,000.00	18,000.00
Orange Co. Sheriff	70,000.00	58,247.50	70,000.00	70,000.00
Total PUBLIC SAFETY	87,830.00	77,694.27	88,830.00	89,830.00
ANIMAL CONTROL				
FICA/Medicare	0.00	191.22	0.00	0.00
Animal Control	5,000.00	5,361.32	5,000.00	10,000.00
Central VT Humane Society	1,500.00	687.50	1,500.00	1,500.00
Animal Control Misc	0.00	1,107.50	2,500.00	2,500.00
Total ANIMAL CONTROL	6,500.00	7,347.54	9,000.00	14,000.00
AMBULANCE				
WAGES: Ambulance Director	47,071.00	52,658.13	48,360.00	49,811.00
Ambulance Director Assist	0.00	0.00	0.00	32,136.00
WAGES: P/T Ambulance	83,835.00	101,788.05	84,000.00	52,800.00
Health Insurance	18,880.00	21,136.44	21,246.00	22,560.00
HRA	5,300.00	1,536.78	5,400.00	5,600.00
Retirement	4,349.00	6,549.57	4,500.00	4,917.00
FICA/Medicare	10,015.00	11,675.56	10,126.00	10,309.00
Unemployment Insurance	500.00	93.80	500.00	500.00
Workers Comp	14,000.00	13,347.58	14,858.00	14,858.00
Accident & Sickness	0.00	0.00	1,600.00	1,600.00
Ambulance Train/Education	4,000.00	2,799.12	4,000.00	4,000.00
Directors Uniforms	300.00	140.96	300.00	300.00
Staff Uniforms	1,000.00	1,342.47	1,000.00	1,000.00
DUES - District 6	150.00	150.00	150.00	150.00
DUES: Vt Amd Assoc	100.00	100.00	100.00	100.00
Telephone	1,500.00	1,192.78	1,600.00	1,200.00
Office Supplies	1,000.00	232.49	1,000.00	500.00
Medical Supplies	7,000.00	3,265.30	7,000.00	7,000.00
Oxygen	1,500.00	957.95	1,500.00	1,500.00
Infection Control Proc	0.00	0.00	0.00	0.00
Radio/Pager Purchases	2,500.00	865.00	2,500.00	1,500.00
Communications Repair	500.00	1,730.00	500.00	1,000.00
Amb Bay Maintenance	0.00	0.00	0.00	0.00
Equip Purchase/Repair	1,000.00	906.95	1,000.00	1,000.00
Vehicle Repair	0.00	0.00	0.00	0.00
Amb Vehicle Maintenance	6,000.00	4,334.70	6,000.00	6,000.00
Ambulance Billing	3,000.00	3,640.76	3,000.00	3,000.00
Barre Dispatch	11,167.00	11,167.00	11,167.00	11,167.00

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Intercept	3,000.00	200.00	3,000.00	1,500.00
Ambulance Misc. Admin	500.00	107.18	500.00	500.00
Annual Ambulance Assessme	3,500.00	2,403.42	3,500.00	3,600.00
CLIA	0.00	0.00	150.00	0.00
Diesel fuel	3,000.00	2,067.56	3,000.00	3,000.00
PACIF - Property/Casualty	3,020.00	3,723.97	3,923.00	3,950.00
Equip Replacement Rsrve	2,000.00	2,000.00	2,000.00	2,000.00
Vehicle Replacement Reser	25,000.00	25,000.00	25,000.00	25,000.00
Total AMBULANCE	264,687.00	277,113.52	272,480.00	274,058.00
PUBLIC SAFETY BUILDING				
Wages: Custodial	0.00	0.00	0.00	3,900.00
FICA	0.00	0.00	0.00	300.00
Heat/Fuel Propane	4,000.00	2,395.39	3,000.00	3,000.00
Heat/Fuel Pellets	5,000.00	7,366.50	5,000.00	5,000.00
Electricity	6,000.00	8,781.84	4,500.00	6,000.00
Telephone/Internet/Cable	3,200.00	3,589.71	3,700.00	3,700.00
Water/Sewer	800.00	288.40	800.00	800.00
Building Maint/Repairs	10,000.00	18,294.15	15,000.00	17,000.00
Bldg/Cleaning Supplies	2,800.00	244.93	2,800.00	2,800.00
PACIF- Property/Casualty	9,700.00	11,827.91	12,100.00	12,100.00
PSB Bond Principal	76,933.33	76,933.33	76,933.33	76,933.33
PSB Bond Interest	73,133.74	73,133.74	71,435.06	71,435.06
Total PUBLIC SAFETY BUILDI	191,567.07	202,855.90	195,268.39	202,968.39
FIRE				
Wages- Fire Chief Admin	17,000.00	13,360.00	17,000.00	17,000.00
WAGES: Incident Pay	40,000.00	43,301.90	40,000.00	40,000.00
WAGES: Training Pay	0.00	0.00	0.00	0.00
Wages Coverage Pay	26,000.00	18,294.00	26,000.00	26,000.00
Fire Scene Support	200.00	171.49	200.00	200.00
FICA/Medicare	6,350.00	5,683.98	6,350.00	6,350.00
Ins - Workers Comp	6,500.00	6,079.84	8,200.00	8,200.00
Ins - Accident & Sickness	2,375.00	3,213.68	6,800.00	6,800.00
Training - Schools	1,000.00	250.00	500.00	500.00
Dues/Subscriptions	250.00	208.00	250.00	250.00
Emergency Reporting	1,800.00	0.00	1,800.00	1,800.00
Office Supplies	300.00	0.00	0.00	0.00
Office and Other	350.00	0.00	0.00	0.00
Dry Hydrant	8,000.00	1,821.59	0.00	0.00
Radios / Pagers	3,000.00	1,808.00	3,000.00	3,000.00
Equipment Purchase	4,500.00	5,001.40	4,500.00	4,500.00
Building Maint/Repairs	0.00	0.00	0.00	0.00
Equipment Repair	2,400.00	1,928.31	2,400.00	2,400.00
International-Pierce # 2	6,000.00	3,293.15	6,000.00	6,000.00
E1 # 1	4,000.00	1,833.81	4,000.00	4,000.00
HME # 3	4,000.00	2,427.28	4,000.00	4,000.00
Int'l Tanker	4,000.00	1,207.56	4,000.00	4,000.00

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Communications / Dispatch	9,019.00	9,019.00	9,019.00	9,019.00
Diesel Fuel	4,000.00	1,633.93	3,000.00	2,000.00
Grant Match	3,000.00	0.00	0.00	0.00
Ladder Test	650.00	603.00	650.00	700.00
Misc	3,000.00	1,642.58	3,000.00	3,000.00
Reserves				
Truck Replacement Rsrve	40,000.00	40,000.00	60,000.00	60,000.00
Major Repair Rsrve	6,000.00	6,000.00	8,000.00	8,000.00
Clothing Rplcmnt Rsrve	7,000.00	7,000.00	7,000.00	7,000.00
Air Pack Reserve	10,000.00	10,000.00	15,000.00	15,000.00
Hose Reserve	6,000.00	6,000.00	200.00	200.00
Community Risk Reduction	0.00	0.00	0.00	0.00
Total Reserves	69,000.00	69,000.00	90,200.00	90,200.00
Total FIRE	226,694.00	191,782.50	240,869.00	239,919.00
LIBRARY				
WAGES: Libraries	50,731.00	53,095.55	52,463.00	56,135.40
Health Insurance	9,432.00	10,121.94	10,623.00	11,366.60
HRA	2,500.00	1,209.28	2,700.00	2,900.00
Retirement	2,273.00	2,272.40	2,437.00	2,437.00
FICA/Medicare	3,160.00	3,847.39	3,460.00	3,702.20
Unemployment Insurance	400.00	187.60	600.00	642.00
Workers Comp	353.00	369.00	385.00	500.00
Travel & Conference	656.00	15.00	656.00	0.00
Dues & Conference	1,395.00	1,523.55	1,400.00	2,056.00
Heat	4,000.00	3,498.00	4,000.00	2,500.00
Electricity	1,020.00	1,036.30	1,020.00	1,020.00
Printing & Copying	1,032.00	1,078.12	1,032.00	1,032.00
Telephone	1,080.00	367.52	1,080.00	1,080.00
Water/Sewer	500.00	488.40	500.00	500.00
Postage	1,081.00	435.00	1,123.00	1,123.00
Supplies	0.00	59.55	1,500.00	1,500.00
Computer Services	477.00	419.89	500.00	500.00
Repairs & Maintenance	0.00	0.00	1,000.00	1,000.00
Mowing/Snow Removal	1,000.00	875.00	1,200.00	1,200.00
Property Insurance	2,091.00	2,243.49	2,395.00	2,792.70
Books/Magazines	0.00	0.00	3,000.00	3,500.00
Grant Expense	0.00	345.00	0.00	0.00
Total LIBRARY	83,181.00	83,487.98	93,074.00	97,486.90
Storm Water Permits	4,200.00	3,051.00	4,800.00	4,800.00
Total Expenditures	1,430,990.87	1,416,926.75	1,545,979.14	1,575,988.39
Total General	19,019.00	85,627.92	0.00	0.00
Total All Funds	19,019.00	85,627.92	0.00	0.00

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Account	Budget FY - 2020	Actual FY-2020 Pd:12	Budget FY - 2021	Budget FY - 2022
<b>HIGHWAY REVENUE</b>				
Hwy-Tax Appropriation	877,172.00	877,172.00	1,044,701.50	1,075,286.92
St Aid-Roads	155,000.00	158,210.77	155,000.00	155,000.00
Fees/Permits	0.00	95.00	0.00	0.00
Overweight permits	0.00	760.00	0.00	0.00
Unanticipated Revenue	0.00	10,823.79	0.00	0.00
Fuel Income	0.00	713.18	0.00	0.00
<b>Total HIGHWAY REVENUE</b>	<b>1,032,172.00</b>	<b>1,047,774.74</b>	<b>1,199,701.50</b>	<b>1,230,286.92</b>
<b>Total Revenues</b>	<b>1,032,172.00</b>	<b>1,047,774.74</b>	<b>1,199,701.50</b>	<b>1,230,286.92</b>
<b>HIGHWAY OPERATIONS</b>				
Stock Supplies	1,000.00	1,408.77	1,000.00	1,000.00
Gravel Pit Maintenance	500.00	473.97	1,000.00	1,000.00
Winter Salt	65,000.00	70,501.86	85,000.00	85,000.00
Calcium Chloride	35,000.00	25,286.46	35,000.00	35,000.00
Property Damange Snow Plo	750.00	135.98	750.00	750.00
Crushed Ledge	62,500.00	54,592.93	80,000.00	80,000.00
Erosion Stone	3,500.00	4,685.06	3,500.00	3,500.00
Underdrains	2,500.00	0.00	2,500.00	2,500.00
Hot Mix	1,000.00	691.05	1,000.00	1,000.00
Culverts/posts	8,000.00	4,575.23	10,000.00	10,000.00
Cold Patch	750.00	464.94	750.00	750.00
Road Signs	5,000.00	2,251.50	5,000.00	5,000.00
Guardrails	2,500.00	0.00	2,500.00	2,500.00
Gravel Crushing	20,000.00	20,260.80	25,000.00	25,000.00
Seed Mulch Straw	1,000.00	1,964.30	1,000.00	1,000.00
Storm Water Runoff	1,000.00	0.00	1,000.00	1,000.00
Roadside Mowing	9,000.00	7,600.00	9,000.00	9,000.00
Sidewalk Clearing	7,000.00	7,000.00	7,000.00	7,000.00
Engineer Consulting	1,500.00	250.00	1,500.00	1,500.00
Contracted Services	5,000.00	22,735.50	5,000.00	5,000.00
<b>Total HIGHWAY OPERATIONS</b>	<b>232,500.00</b>	<b>224,878.35</b>	<b>277,500.00</b>	<b>277,500.00</b>
<b>HIGHWAY EQUIPMENT</b>				
Cutting / Welding Supplie	500.00	443.94	500.00	500.00
Maintenance - Equipment	7,000.00	11,722.18	10,000.00	10,000.00
Inspections	400.00	379.32	400.00	400.00
Equip Registrations	0.00	0.00	0.00	0.00
Permits	300.00	0.00	300.00	300.00
Small Equip Parts/Repair	1,000.00	0.00	1,000.00	1,000.00
Tires/Tubes	6,000.00	5,692.75	8,000.00	8,000.00
Chains/Repairs	5,000.00	1,960.00	5,000.00	5,000.00
Truck #4 2004 MACK	5,000.00	3,103.49	5,000.00	5,000.00
Truck #6 2002 Int'l B	2,000.00	0.00	2,000.00	0.00
Truck #7 2013 Int'l	5,000.00	11,874.42	5,000.00	5,000.00

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Grader	2,000.00	15,902.99	2,500.00	2,500.00
2011 Volvo Bucket Loader	2,500.00	13,114.39	2,500.00	5,000.00
1998 JD Backhoe	2,500.00	203.97	2,500.00	2,500.00
Volvo Bucket Loader 02	2,500.00	0.00	2,500.00	2,500.00
Truck #2 Ford F550	1,000.00	3,689.07	1,000.00	3,000.00
Screen Plant	3,000.00	166.43	3,000.00	3,000.00
Gasoline	5,000.00	0.00	2,500.00	2,500.00
Diesel Fuel	56,000.00	51,281.90	60,000.00	60,000.00
Communications	2,000.00	3,102.00	2,000.00	2,000.00
Towing Expenses	1,000.00	0.00	2,000.00	2,000.00
Excavator	1,000.00	3,798.85	1,000.00	2,000.00
Pickup Truck 2013	1,000.00	443.33	1,000.00	1,000.00
Truck # 11 - 2010 Mack	5,000.00	95.08	5,000.00	5,000.00
Truck # 5 - 2011 Int'l	5,000.00	10,584.73	5,000.00	5,000.00
4th Class Roads	5,000.00	500.00	5,000.00	5,000.00
Equipment Rental	1,500.00	14,213.88	1,500.00	5,000.00
PACIF - Property/Casualty	17,968.00	19,128.83	19,153.00	18,199.00
Green-up Day Expense	600.00	0.00	600.00	600.00
<b>Total HIGHWAY EQUIPMENT</b>	<b>146,768.00</b>	<b>171,401.55</b>	<b>155,953.00</b>	<b>161,999.00</b>
<b>HIGHWAY RESERVE ACCOUNTS</b>				
Equipment Reserve	100,000.00	100,000.00	100,000.00	100,000.00
Build/Grounds Reserve	5,000.00	5,000.00	5,000.00	5,000.00
Paving/Resurf Reserve	90,000.00	90,000.00	90,000.00	90,000.00
Road Rehab Reserve Fundin	40,000.00	40,000.00	100,000.00	100,000.00
<b>Total HIGHWAY RESERVE ACCO</b>	<b>235,000.00</b>	<b>235,000.00</b>	<b>295,000.00</b>	<b>295,000.00</b>
<b>HIGHWAY EMPLOYEE BENEFITS</b>				
Salaries - Hourly	225,680.00	245,593.75	267,760.00	275,793.00
Salaries - Overtime	60,000.00	55,277.69	70,000.00	73,000.00
Wages-Custodial	0.00	0.00	0.00	1,950.00
Work Attire	9,000.00	6,205.82	9,000.00	9,000.00
Health Insurance	28,327.00	25,750.36	31,869.00	33,838.92
HRA	5,300.00	1,384.55	8,100.00	8,400.00
Retirement	15,700.00	18,616.56	17,122.00	20,928.00
Ins Opt Out	9,442.00	18,100.36	5,311.50	5,639.00
FICA/Medicare	21,855.00	23,478.30	22,779.00	26,832.00
Unemployment Insurance	2,000.00	422.10	1,500.00	1,000.00
Worker's Comp	25,000.00	20,224.58	22,457.00	22,457.00
Training/Seminars	1,000.00	250.00	1,000.00	1,000.00
CDL Reimbursement	0.00	0.00	250.00	250.00
<b>Total HIGHWAY EMPLOYEE BEN</b>	<b>403,304.00</b>	<b>415,304.07</b>	<b>457,148.50</b>	<b>480,087.92</b>
<b>CAPITAL EQUIPMENT</b>				
<b>Total CAPITAL EQUIPMENT</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

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Town of Williamstown General Ledger  
Comparative Budget Report  
Highway

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treasurer

Account	Budget FY - 2020	Actual FY-2020 Pd:12	Budget FY - 2021	Budget FY - 2022
-----				
GARAGE				
Garage Fuel Oil	5,000.00	6,699.50	5,000.00	6,000.00
Garage Electricity	2,500.00	2,648.12	2,000.00	2,600.00
Garage Telephone	600.00	576.70	600.00	600.00
Garage Water/Sewer	1,500.00	554.70	1,000.00	1,000.00
Garage Tool/Equipment	2,500.00	1,023.39	2,500.00	2,500.00
Garage Maintenance	1,500.00	3,042.00	2,000.00	2,000.00
Drains/Sewer gas Pumps	1,000.00	2,375.04	1,000.00	1,000.00
-----				
Total GARAGE	14,600.00	16,919.45	14,100.00	15,700.00
-----				
-----				
Total Expenditures	1,032,172.00	1,063,503.42	1,199,701.50	1,230,286.92
-----				
Total Highway	0.00	-15,728.68	0.00	0.00
=====				
Total All Funds	0.00	-15,728.68	0.00	0.00
=====				

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Town of Williamstown General Ledger  
Comparative Budget Report  
Sewer

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treasurer

Account	Budget FY - 2020	Actual FY-2020 Pd:12	Budget FY - 2021	Budget FY - 2022
-----				
SEWER REVENUE				
Current Sewer Tax	193,488.00	188,896.97	211,072.00	247,012.00
Sewer Permits	0.00	1,600.00	0.00	0.00
Unanticipated Income	0.00	0.00	0.00	0.00
Delinquent Sewer Interest	0.00	1,465.37	0.00	0.00
Delinquent Sewer Penalty	0.00	2,579.08	0.00	0.00
-----				
Total SEWER REVENUE	193,488.00	194,541.42	211,072.00	247,012.00
-----				
Total Revenues	193,488.00	194,541.42	211,072.00	247,012.00
-----				
Propane	2,600.00	3,517.82	2,600.00	3,500.00
Electricity	15,000.00	19,898.51	18,000.00	20,000.00
Telephone	3,500.00	2,983.93	3,500.00	3,500.00
Water Charges	210.00	200.00	210.00	200.00
Office Supplies	600.00	1,105.95	600.00	600.00
Treatment Chemicals	12,000.00	10,202.40	15,000.00	16,500.00
Repairs	6,000.00	2,049.94	10,000.00	10,000.00
Testing	0.00	0.00	6,000.00	6,000.00
Supplies	0.00	234.73	1,000.00	1,000.00
Simon Operation Service	52,710.00	52,436.00	52,710.00	52,710.00
Contracted Services	2,500.00	15,448.07	4,500.00	10,000.00
Barre Town Sewer Fees	19,600.00	17,064.00	19,600.00	19,600.00
Sewer Administration	3,800.00	3,800.00	3,800.00	3,800.00
Operation Expense	500.00	598.51	500.00	500.00
Depreciation expense	0.00	86,284.89	0.00	0.00
Collection Systems Main	5,000.00	12,440.42	5,000.00	5,000.00
Permits/Testing	3,000.00	3,535.78	3,000.00	3,000.00
Property/Casualty	3,800.00	4,057.97	2,384.00	4,234.00
Capital Improvements	5,000.00	3,937.18	5,000.00	5,000.00
New Equipment	5,000.00	2,214.90	5,000.00	5,000.00
System Flush/Inspect	4,000.00	4,531.60	4,000.00	4,000.00
Sludge removal Reserve	10,000.00	10,000.00	10,000.00	30,000.00
USDA Sewer Principal Loan	22,996.64	0.00	23,472.38	23,472.38
USDA Sewer Loan Interest	15,671.36	15,605.80	15,195.62	15,195.62
Cogswell St Reserve	0.00	0.00	0.00	2,200.00
Lagoon Valve Reserves	0.00	0.00	0.00	2,000.00
-----				
Total Expenditures	193,488.00	272,148.40	211,072.00	247,012.00
-----				
Total Sewer	0.00	-77,606.98	0.00	0.00
=====				
Total All Funds	0.00	-77,606.98	0.00	0.00
=====				

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Town of Williamstown General Ledger  
Comparative Budget Report  
Water

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treasurer

Account	Budget FY - 2020	Actual FY-2020 Pd:12	Budget FY - 2021	Budget FY - 2022
-----				
WATER REVENUE				
Current Water Tax	143,210.00	159,562.15	156,806.00	156,806.00
Unanticipated Income	0.00	3,500.00	0.00	0.00
Delinquent Water Interest	0.00	1,194.69	0.00	0.00
Delinquent Water Penalty	0.00	2,427.88	0.00	0.00
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Total WATER REVENUE	143,210.00	166,684.72	156,806.00	156,806.00
-----				
Total Revenues	143,210.00	166,684.72	156,806.00	156,806.00
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WATER				
Electricity	20,000.00	23,820.79	25,000.00	25,000.00
Telephone	650.00	500.02	650.00	650.00
Supplies	3,250.00	1,530.11	3,500.00	3,500.00
Stock Supplies	0.00	226.43	0.00	0.00
Repairs	15,000.00	10,988.30	15,000.00	15,000.00
Simon Operations Service	52,710.00	54,264.00	52,710.00	52,710.00
Contracted Services	0.00	0.00	0.00	0.00
Mis Services/Supplies	0.00	2,099.50	0.00	0.00
Water Administration	3,800.00	3,800.00	3,800.00	3,800.00
Depreciation Expense	0.00	27,586.12	0.00	0.00
Distribution Mains	15,000.00	0.00	15,000.00	15,000.00
Testing	1,000.00	1,021.17	3,000.00	3,000.00
Permits	3,000.00	3,399.94	3,000.00	3,000.00
Property Insurance	1,800.00	2,024.48	2,146.00	2,146.00
Water Meter Replacement E	5,000.00	0.00	7,000.00	7,000.00
Hydrant Replacement Expen	5,000.00	5,898.32	7,000.00	7,000.00
Pressure Red valve maint	1,000.00	1,000.00	1,000.00	1,000.00
Water Tank Clean/Inspect	1,000.00	1,000.00	3,000.00	3,000.00
Well Major Repair Reserve	7,500.00	7,500.00	7,500.00	7,500.00
Mtn View Reserve	7,500.00	7,500.00	7,500.00	7,500.00
-----				
Total WATER	143,210.00	154,159.18	156,806.00	156,806.00
-----				
Total Expenditures	143,210.00	154,159.18	156,806.00	156,806.00
-----				
Total Water	0.00	12,525.54	0.00	0.00
=====				
Total All Funds	0.00	12,525.54	0.00	0.00
=====				



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Town of Williamstown General Ledger  
Comparative Budget Report  
Special Appropriations

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treasurer

Account	Budget FY - 2020	Actual FY-2020 Pd:12	Budget FY - 2021	Budget FY - 2022
SPECIAL APPROP REVENUE				
Special Appropriations	41,947.00	41,947.00	50,422.00	42,922.00
Total SPECIAL APPROP REVEN	41,947.00	41,947.00	50,422.00	42,922.00
Total Revenues	41,947.00	41,947.00	50,422.00	42,922.00
SPECIAL APPROPRIATIONS				
Kids Place	750.00	750.00	750.00	750.00
Orange Co. Diversion	225.00	225.00	500.00	500.00
Washington Co. Youth	250.00	250.00	250.00	250.00
CV Home Health & Hospice	6,700.00	6,700.00	6,700.00	6,700.00
CV Council on Aging	1,750.00	1,750.00	1,750.00	1,750.00
Peoples Health & Wellness	1,000.00	1,000.00	1,000.00	1,000.00
CV Adult Basic Education	1,500.00	1,500.00	1,500.00	1,500.00
CV Econ Develop Corp	500.00	500.00	0.00	0.00
GMTA - (Wheels)	2,004.00	2,004.00	2,004.00	2,004.00
Central VT Com. Action Co	300.00	300.00	0.00	0.00
Project Independence	1,000.00	1,000.00	1,000.00	0.00
Prevent Child Abuse	500.00	400.00	0.00	0.00
Williamstown FoodShelf	7,500.00	7,500.00	7,500.00	7,500.00
Arts Bus, Inc.	500.00	500.00	500.00	500.00
Williamstown Beautificati	1,500.00	1,500.00	1,500.00	1,500.00
Williamstown Youth Sports	0.00	0.00	6,500.00	8,500.00
Good Beginnings of C V	300.00	300.00	300.00	300.00
Cent For Ind Living	400.00	400.00	400.00	400.00
Orange County Sexual Inv	0.00	0.00	0.00	1,500.00
American Red Cross	1,500.00	1,500.00	1,500.00	1,500.00
State Police Association	100.00	100.00	100.00	100.00
Family Center	500.00	500.00	500.00	500.00
Historical Society	6,000.00	6,000.00	10,000.00	0.00
Safe Lines	1,200.00	1,200.00	1,200.00	1,200.00
Clara Martin Center	4,968.00	4,968.00	4,968.00	4,968.00
Health HUB	1,000.00	0.00	0.00	0.00
Total SPECIAL APPROPRIATIO	41,947.00	40,847.00	50,422.00	42,922.00
Total Expenditures	41,947.00	40,847.00	50,422.00	42,922.00
Total Special Appropriatio	0.00	1,100.00	0.00	0.00
Total All Funds	0.00	1,100.00	0.00	0.00

ANNUAL REPORT 2020

TOWN OF WILLIAMSTOWN

PRST STD  
U.S. POSTAGE  
PAID  
Permit No. 1  
Williamstown, VT  
ECRWSS

**POSTAL CUSTOMER**