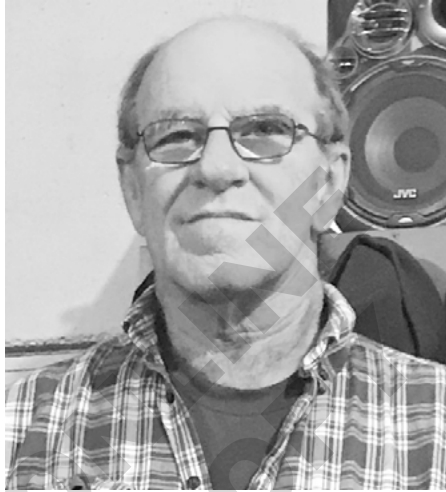


**ANNUAL REPORT**  
OF THE SCHOOL DISTRICT AND TOWN  
**SHOREHAM, VERMONT**  
FOR THE YEAR ENDING DECEMBER 31  
**2018**



**The 2018 Town Report is dedicated to the service that  
Robert Warren has provided to this town.**

**Bob has had multiple positions: fireman, Selectboard  
member, rescue squad, little league coach; the list goes on.  
Bob's citizenship is greatly admired and appreciated.**

**PLEASE BRING THIS REPORT WITH YOU TO THE TOWN MEETING**  
**Monday, March 4, 2019, 6:00 p.m. at the Elementary School**



## **Board Meeting Schedules**

Selectboard: 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays at 7 pm at the Town Office

Planning Commissioners: 3<sup>rd</sup> Monday at 7 pm at the Town Office

Library Board: 2<sup>nd</sup> Wednesdays 7 pm at the Library or as noticed

Wastewater Commissioners: 2<sup>nd</sup> Tuesday 7 pm at the Town Office

Shoreham Fire Department: 1<sup>st</sup> and 3<sup>rd</sup> Monday 7 pm at the Firehouse

Shoreham First Response: 2<sup>nd</sup> and 4<sup>th</sup> Wednesday 7 pm at the Firehouse

## **Vital Records 2018**

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**Marriages 5**

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## Elected Town Officers 2018

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<b>Moderator</b> .....	Will Stevens
Town Clerk.....	Julie Ortuno
Treasurer & Trustee of Public Funds.....	Kathleen Brisson
Selectboard.....1 Year Exp 2019.....	Karen Shackett
Selectboard.....1 Year Exp 2019.....	Will Stevens
Selectboard.....3 Year Exp 2021.....	Loren Wood
Selectboard.....3 Year Exp 2019.....	Steve Goodrich
Selectboard.....3 Year Exp 2020.....	Jim Ortuno
Lister.....3 Year Exp 2020.....	Mike Davis
Lister.....3 Year Exp 2019.....	Bruce Atwood
Lister.....3 Year Exp 2021.....	Phil Kivlin
Auditor.....3 Year Exp 2021.....	Molly Francis
Auditor.....3 Year Exp 2019.....	Mary Beth Davis
Auditor.....3 Year Exp 2020.....	Timothy Steady
Planning Commission.....4 Year Exp 2021.....	Ben Trudo
Planning Commission.....4 Year Exp 2021.....	Linda Oaks
Planning Commission.....4 Year Exp 2022.....	Timothy Steady
Planning Commission.....4 Year Exp 2019.....	Howard Campbell
Planning Commission.....4 Year Exp 2019.....	George Gross
Planning Commission.....4 Year Exp 2020.....	Vacancy
Planning Commission.....4 Year Exp 2022.....	Barbara R. Bosworth
Tri-Town Commissioner..3 Year Exp 2020.....	Ed S James
Tri-Town Commissioner..3 Year Exp 2021.....	Larry Provost
Tri-Town Commissioner..3 Year Exp 2019.....	Eric Leonard
Library Trustee.....5 Year Exp 2021.....	Laura Siebecker
Library Trustee.....5 Year Exp 2020.....	Kathleen Hescocock
Library Trustee.....5 Year Exp 2019.....	Katie Flagg
Library Trustee.....5 Year Exp 2023.....	Cora Waag
Library Trustee.....5 Year Exp 2022.....	Tanya Scuteri
Justice of the Peace.....2 Year Exp 1/31/2021.....	Margaret Barnes
Justice of the Peace.....2 Year Exp 1/31/2021.....	Bonnie Campbell
Justice of the Peace.....2 Year Exp 1/31/2021.....	Howard Campbell
Justice of the Peace.....2 Year Exp 1/31/2021.....	Monica Ellis
Justice of the Peace.....2 Year Exp 1/31/2021.....	James Peden
Justice of the Peace.....2 Year Exp 1/31/2021.....	Martha Teer
Justice of the Peace.....2 Year Exp 1/31/2021.....	Martha Fisher
Constable.....1 Year Exp 2019.....	Vacancy
Town Agent.....1 Year Exp 2019.....	Beatrice Parwatikar
Town Grand Juror.....1 Year Exp 2019.....	Vacancy
Town Grand Juror.....1 Year Exp 2019.....	Vacancy



## Appointed Town Officers 2018

---

911 Coordinator.....	1 Year .....	Julie Ortuno
ACRP Commission.....	1 Year .....	Nick Causton
ACRP Commission.....	1 Year .....	Linda Oaks
ACRP Alternate.....	1 Year .....	Vacancy
ACRP Transportation.....	1 Year .....	Karen Shackett
AC Solid Waste.....	1 Year .....	Conrad Waite
AC Solid Waste (ALT).....	1 Year .....	Jason Paquette
Animal Control.....	Appointed.....	Vacancy
Emergency Coordinator.....	Appointed.....	Jim Ortuno
Fence Viewer.....	1 Year .....	Gavin Greenewalt
Fence Viewer.....	1 Year .....	Dick Treadway
Fence Viewer.....	1 Year .....	Joe Hescoc
Fire Warden.....	5 Year Exp 6/30/2020.....	Percy Prouty
Green Up Coordinator.....	Appointed.....	Vacancy
Health Officer.....	3 Year Exp 3/31/2019.....	June Prouty
Shingle Inspector.....	1 Year .....	Edwin C James
Athletic Program Coordinator.....	1 Year .....	Vacancy
Clock Winder.....	1 Year .....	Edwin C James
Town Service Officer.....	1 Year Exp 4/2019.....	Charlene Remick
Tree Warden.....	1 Year .....	Jason Paquette
Waste Water.....	1 Year.....	Kirk LaDuke
Waste Water.....	1 Year.....	Chris Hubbell
Waste Water.....	1 Year.....	Steve Goodrich
Coal Weigher.....	1 Year.....	Jim Peden
Zoning Administrator.....	3 Year Exp 5/2021.....	Robin Conway
Acting Zoning Administrator.....	3 Year Exp 5/2021.....	Steve Goodrich
Zoning Board of Adjustment.....	3 Year Exp 2019.....	Brandon Streicher
Zoning Board of Adjustment.....	3 Year Exp 2020.....	John Kiernan
Zoning Board of Adjustment.....	3 Year Exp 2021.....	Jim Ortuno
Zoning Board of Adjustment.....	3 Year Exp 2020.....	Robert Fisher
Zoning Board of Adjustment.....	3 Year Exp 2019.....	Gail Wood
Zoning Board of Adjustment.....	3 Year Exp 2021.....	Vacancy
Zoning Board of Adjustment.....	Alternate.....	Linda Oaks
Zoning Board of Adjustment.....	Alternate.....	Kurt Suchomel

**ANNUAL TOWN MEETING WARNING  
MARCH 4 & MARCH 5, 2019**

1761

2019

The Legal Voters of the Town of Shoreham, Vermont are hereby warned and notified to meet at the School Auditorium in said Shoreham, Vermont on Monday, March 4, 2019 at 6:00 p.m. to transact all business not involving voting by Australian ballot.

Australian balloting to be held Tuesday, March 5, 2019 from 7:00 a.m. until 7:00 p.m. at the Town Office.

**Article 1: To elect all necessary Town Officers as required by Law. (By Australian ballot)**

Moderator- one 1 year term  
Town Clerk- one 1 year term  
Treasurer & Trustee Public Funds- one 1 year term  
Selectperson- one 3-year term  
Selectperson- two 1-year terms  
Auditor- one 3-year term  
Lister- one 3-year term  
Library Trustee- one 5-year term  
Planning Commission- two 4-year terms  
Planning Commission- one 1-year left of 4 year term  
Water Commissioner- one 3-year term  
Grand Jurors- two 1-year terms  
Town Agent- one 1-year term  
Constable- one 1-year term

**Article 2: To accept the reports of the Town Officers.**

**Article 3: Shall the Town approve the sum of \$881,589.98 for the support of its town roads for the ensuing year and to pay outstanding obligations and orders?**

**Article 4: Shall the Town approve the sum of \$358,817.27 to defray current expenses of the Town for the ensuing year and to pay outstanding obligations and orders?**

**Article 5: Shall the Town establish a reserve fund to be called the "General Reserve Fund" to be used at the Selectboard's discretions for unanticipated expenditures, in accordance with 24 V.S.A. 2804?**

**Article 6: Shall the Town authorize the Selectboard to move \$10,000 from the General Fund Balance to fund the General Reserve Fund?**

**Article 7: Shall the Town authorize the Selectboard to move \$44,000 from the Highway Fund into the Highway Reserve Fund?**

**Article 8: Shall the town authorize the Selectboard to purchase a 2019 John Deere Loader, not to exceed the sum of \$75,000?**

**Article 9: Shall the Town pay its Real Estate Property Taxes to the Treasurer on or before Sunday, November 10, 2019 with delinquent taxes having a penalty charge of eight per cent, and interest charges of not more than one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof, and interest of one and one-half per cent per month or fraction also applying to prior year delinquencies?**

**Articles 10 through 32 to be voted on by Australian Ballot March 6, 2018**

Article 10: Shall the Town appropriate by taxation \$1,900 for Addison Central Teens?

Article 11: Shall the Town appropriate by taxation \$370 for Addison County Restorative Justice Projects Inc.?

Article 12: Shall the Town appropriate by taxation \$1,000 for Addison County Economic Development Corp.?

Article 13: Shall the Town appropriate by taxation \$1,500 for Addison County Home Health & Hospice?

Article 14: Shall the Town appropriate by taxation the sum of \$1,500 for the Addison County Parent/Child Center?

Article 15: Shall the Town appropriate by taxation \$400 for the Addison County Readers?

Article 16: Shall the Town appropriate by taxation \$848 for the Addison County Transit Resources?

Article 17: Shall the Town appropriate by taxation \$1,300 for Champlain Valley Agency on Aging/ AgeWell?

Article 18: Shall the Town appropriate by taxation \$600 for the Champlain Valley Office of Economic Opportunity/Addison Community Action?

Article 19: Shall the Town appropriate by taxation \$1,000 for the Charter House Coalition?

Article 20: Shall the Town appropriate by taxation \$1,000 for Community Health Services/Open Door Clinic?

Article 21: Shall the Town appropriate by taxation \$2,100 for the Counseling Service of Addison Co.?

Article 22: Shall the Town appropriate by taxation \$900 for Elderly Services?

Article 23: Shall the Town appropriate by taxation \$1,500 for Homeward Bound/ Addison County Humane Society?

Article 24: Shall the Town appropriate by taxation \$2,250 for HOPE (formerly Addison County Community Action)?

Article 25: Shall the Town appropriate by taxation \$500 for Hospice Volunteer Services?

Article 26: Shall the Town appropriate by taxation \$1200 for John Graham Emergency Shelter?

Article 27: Shall the Town appropriate by taxation \$500 for Lake View Cemetery?

Article 28: Shall the Town appropriate by taxation \$1000 for the Otter Creek Child Care Inc.?

Article 29: Shall the Town appropriate by taxation \$425 for the Retired & Senior Volunteer Program?

Article 30: Shall the Town Appropriate by taxation \$500 for Vermont Adult Learning?

Article 31: Shall the Town appropriate by taxation \$500 for the Village Cemetery?

Article 32: Shall the Town appropriate by taxation \$1000 for WomenSafe?

Total of above Requests (Article 10 thru Article 32) is \$23,793

Article 33: To transact any other business thought proper to be brought before this meeting.

Selectboard: January 23, 2019

Steve Goodrich, Chair  
Loren Wood,  
Karen Shackett,  
Will Stevens  
Jim Ortuno

Town Clerk, Julie Ortuno

**MINUTES  
SHOREHAM ANNUAL TOWN MEETING  
MARCH 5 & MARCH 6, 2018**

1761

2018

The Legal Voters of the Town of Shoreham, Vermont are hereby warned and notified to meet at the School Auditorium in said Shoreham, Vermont on Monday, March 5, 2018 at 6:00 p.m. to transact all business not involving voting by Australian ballot.

Meeting called to order 6:01pm

Pledge of Allegiance by Gracelynn Barber, Mary Gibson, Boston Wilbur, Neve & Beck Saville & Brianna Foss.

Moderator Will Stevens introduced himself and reviewed the rules for the evening.  
Youngest Voter present-Ben Haigh

Australian balloting to be held Tuesday, March 6, 2018 from 7:00 a.m. until 7:00 p.m. at the Town Office.

Article 1: To elect all necessary Town Officers as required by Law. (By Australian ballot)

Moderator- one 1-year term

Town Clerk- one 1-year term

Treasurer & Trustee Public Funds- one 1-year term

Selectperson- one 3-year term

Selectperson- one 2-year of 3-year term

Selectperson- two 1-year terms

Auditor- one 3-year term

Auditor- one 2 year of 3 year term

Auditor- one 1-year of 3 year term

Lister- one 3-year term

Library Trustee-one 4-year of 5 year term

Library Trustee- one 5-year term

Planning Commission- two- 4-year terms

Water Commissioner- one 3-year term

Grand Jurors- two 1-year terms

Town Agent- one 1-year term

Constable- one 1-year term

Article 2: To hear the reports of the Town Officers.

Phil Kivlin asked if the school property mentioned on page 9 was sold or leased. Steve clarified that it was leased.

Article 3: Shall the Town approve the sum of \$752,939 for the support of its town roads for the ensuing year and to pay outstanding obligations and orders?

Linda Larrabee so moved. Phil Kivlin seconded.

Discussion

John Price voiced his opinion on the Lapham Bay Road work that was done last summer. He felt it wasn't done properly and should have been engineered. Jason Paquette defended the road crew's work as did Loren Wood.

Put to vote- Ayes have it.

- Article 4:** Shall the Town authorize the Selectboard to appropriate by taxation \$20,000 for the Highway Equipment Reserve Fund?  
Tim Steady so moved. Dick Phillip seconded.  
Discussion  
John Price asked if a piece of equipment was being purchased. Steve Goodrich explained that they have a 7 year Capital Plan for purchasing new equipment and that this would go into that fund.  
Put to vote-Ayes have it.
- Article 5:** Shall the Town authorize the Selectboard to appropriate by taxation \$5,000 for the Sand and Salt Shed Reserve Fund?  
Ed Lanpher so moved. Linda Larrabee seconded.  
Discussion  
Ed Lanpher asked why the town was putting so little into this fund. Steve Goodrich explained that we were trying to keep the taxes down and that the Town office is now paid for and we will look into financing the Salt & Sand Shed.  
Put to vote-Ayes have it.
- Article 6:** Shall the Town approve the sum of \$310,652 to defray current expenses of the Town for the ensuing year and to pay outstanding obligations and orders?  
Linda Oaks so moved. Jim Ortuno seconded.  
Discussion  
Linda Larrabee asked for an explanation of the increase. Steve Goodrich explained that the Fire Dept. Budget had gone up, and Town Audits, Nemrec accounting software & Library repairs also contributed to the increase.  
Put to vote-Ayes have it.
- Article 7:** Shall the Town authorize the Selectboard to appropriate by taxation \$5,000 for the Building and Grounds Repair Reserve Fund?  
Linda Larrabee so moved. Ed Lanpher seconded.  
Discussion  
Ed asked if the funds were going to be used, Karen Shackett explained that it will be used for a new door on the fire house, Library Patio repairs & Stone school house repairs. Jeff Bronson questioned what the problem with the library patio was, Peter Szymkowicz wanted to know why the town was paying if the work or design was faulty.  
Put to vote-Ayes have it.
- Article 8:** Shall the Town authorize the Selectboard to appropriate by taxation \$10,000 for the Fire and Rescue Vehicles and Equipment Reserve Fund?  
Eric Leonard so moved. Jim Ortuno seconded.  
Discussion  
Tim Steady asked if this was enough money with the cost of equipment, and shouldn't the town be putting 20-30 thousand away each year. Steve Goodrich agreed with him and said that the town was purchasing a new First Response Rescue vehicle this year. Jim Ortuno said that he has been warning the Selectboard to be prepared for future increases as Engine one is getting old.  
Put to vote-Ayes have it.

Article 9: Shall the Town pay its Real Estate Property Taxes to the Treasurer on or before Saturday, November 10, 2018 with delinquent taxes having a penalty charge of eight per cent, and interest charges of not more than one percent per month or fraction thereof for the first three months and thereafter one and one-half percent per month or fraction thereof, and interest of one and one-half per cent per month or fraction also applying to prior year delinquencies?

Linda Oaks so moved. Linda Larrabee seconded.

Discussion-none

Put to vote-Ayes have it.

Articles 10 through 32 to be voted on by Australian Ballot March 6, 2018

- Article 10: Shall the Town appropriate by taxation \$1,900 for Addison Central Teens?
- Article 11: Shall the Town appropriate by taxation \$370 for Addison County Court Restorative Justice Projects?
- Article 12: Shall the Town appropriate by taxation \$1,000 for Addison County Economic Development Corp.?
- Article 13: Shall the Town appropriate by taxation \$1,500 for Addison County Home Health & Hospice?
- Article 14: Shall the Town appropriate by taxation the sum of \$1,500 for the Addison County Parent/Child Center?
- Article 15: Shall the Town appropriate by taxation \$400 for the Addison County Readers?
- Article 16: Shall the Town appropriate by taxation \$848 for the Addison County Transit Resources?
- Article 17: Shall the Town appropriate by taxation \$1,300 for AGEWELL/Champlain Valley Agency on Aging?
- Article 18: Shall the Town appropriate by taxation \$600 for the Champlain Valley Office of Economic Opportunity/Addison Community Action?
- Article 19: Shall the Town appropriate by taxation \$1000 for Charter House Coalition?
- Article 20: Shall the Town appropriate by taxation \$1000 for the Community Health Services/Open Door Clinic?
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- Article 30: Shall the Town appropriate by taxation \$500 for Vermont Adult Learning?
- Article 31: Shall the Town appropriate by taxation \$500 for the Village Cemetery?
- Article 32: Shall the Town appropriate by taxation \$1000 for WomenSafe?

Total of above Requests (Article 10 thru Article 32) is \$23,793

- Article 33: To transact any other business thought proper to be brought before this meeting.

Bonnie Campbell would like to have additional microphones so everyone could hear and speak more clearly.

Representative Terry Norris gave a rundown of issues in the state house and informed the crowd that he would not be seeking reelection.

Charlie Jackson brought up School security.

Michael Lenox said the school takes this very seriously and explained some of the rules they have implemented.

Eric Leonard thanked the town for the honor of being on the Town Report.

Laura Siebecker informed us that the Platt Library had received a Historic Preservation Grant that will help to pay for new marble steps on the front of the library. It is a matching grant so they will be doing fundraising with a plant sale in June and Applefest in September, which will have a "Fun run" as well. Heather Potter spoke about HOPE in Middlebury and all it provides to the community.

Ginny VanHazinga informed us that there will be a Red Cross blood drive April 5 at the Congregational Church.

Eric Leonard also spoke about the Tri Town water system and that it is 60 years old and is going to need upgrades to the system.

Michael Lenox gave a very informative and interesting talk about what has been happening at the Elementary School.

- They will be holding a Community Forum March 14 to set goals for the future
- The school mascot is now a Bee designed by Joe Bolger to promote the school's "I Bee-long" motto
- How computers are engaging the students in many ways
- The International Baccalaureate system and how it works and that the children will be learning Spanish next year
- There are 74 students
- They have applied for a 21<sup>st</sup> Century Grant that they hope to use for after school and summer programs
- He mentioned that Shoreham will not have a pre-school but they have one in Bridport that Shoreham children can attend

Gail Wood suggested that students learn sign language and that it could be used for security purposes, when students should not be talking.

Nick Causton introduced Jori Jacobeit and mentioned that she was running for ACSD Director in his place.

Abby Adams introduced Tanya Scuteri who is a write-in candidate for Library Trustee.

**Will Stevens reminded everyone that there will be a Legislative Breakfast Monday, March 19 at the library.  
Ben Haigh gave an update on the Farnham Task Force and welcomed folks to attend their regular meetings on the 2<sup>nd</sup> Monday of the Month.**

**Meeting adjourned at 7:25pm**

**Moderator, Will Stevens**

**Town Clerk, Julie Ortuno**

ONLINE  
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## Selectboard Report 2018

The Town of Shoreham had quite a busy year during 2018. A concerted effort by all Shoreham Town governing committees was made, at the direction of the Selectboard, to be in full compliance with Vermont state regulations for open meetings. This involved educating all members of every committee, board and commission about the laws and regulations for timely meeting notification, minute taking, and public posting of meeting minutes. The Selectboard is hopeful that the public has found greater transparency and is able to be more readily informed of ongoing town business. This Town Report serves as a summary of town business and activities during 2018.

A new accounting system was purchased to go on line starting January 2018. The format of the new system is quite different than what has been used in past years. This reflected in the look of the layout in the Town Report. The new system has proven to be user friendly and has simplified the tracking of town funds.

Regarding town properties- two town properties were sold in 2018, one parcel on Happy Valley Road and one on School Street. The Farnham Task Force completed its analysis for proposed uses of the property and has recently submitted recommendations for the town to consider. Engineering studies for the proposed salt and sand shed were completed. Results of the studies found that due to water runoff and ledge on the proposed site, costs for construction would be well over the initial project expense. The Selectboard will be discussing options for that project.

Shoreham town road foreman, Jason Paquette, applied for and received over \$200,000 in grants this year. These grants and aids, among other things, address efforts to improve water quality through runoff control, road paving, and bridge infrastructure maintenance.

Shoreham's fiscal position remains good. Voters are being asked to approve a Town Budget that has decreased 6.17% and a Road Budget that has increased 4.44% from 2018.

The Selectboard would like to thank all the volunteers that serve our town, some in multiple positions. Your efforts are greatly appreciated. While there are times when you must feel undervalued, your work for the greater good makes a difference. Thank you!

Your participation in our community is vital. Please come to our Selectboard meetings and bring your opinions and ideas. We meet in the town office the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month at 7PM.

Respectfully submitted,

Shoreham Selectboard

Stephen Goodrich, Chair  
Loren Wood, Vice Chair  
Karen Shackett  
William Stevens  
Jim Ortuno

# **Farnham Property Task Force Report for Town Meeting**

January 2019

## **History**

In late 2016 the Selectboard created a task force of community residents and charged them with providing the Selectboard with a set of recommendations for future uses, management, and ownership of the 312 acre Town-owned Farnham Property. The members (listed below) met monthly in 2017 and 2018, and are thankful to everyone who has shared their thoughts, ideas and perspectives on what to do with the land.

## **Reflections and Observations**

For some of us on the Task Force, the Farnham property is a surrogate for the community's relationship to, and perception of the planning process. We heard from residents whose opinions on the property ranged from "The Town shouldn't be in the land ownership business, period!" to, "The land is like a savings account for the Town, and there is no compelling reason to sell any portion of it now, or in the near future." We heard from several people who have statewide perspective that a number of towns in Vermont would be envious of our situation as they look to address the future needs of their communities. We have a unique opportunity to direct our own future, but have only one chance to get it right. We believe that the Selectboard needs to balance the narrow focus of "foregone revenues" against the broader community interests of greenspace, agricultural land, and ecological diversity.

It became clear as we went about our work that the path to any potential use of the Farnham property was not a straight line; in order to turn an idea into reality, a number of factors need to align and decisions need to be made, many of which are beyond the Town's ability to control. We also realized that Shoreham is becoming a "post-agricultural" community, in the sense that a majority of the Town's residents no longer make their living either directly from agriculture, or from ag-related businesses (such as the former Apple Co-op). We were challenged by the question of how we could use the property to successfully compete on economic development with Middlebury, Vergennes, and/or Bristol.

## **Recommendations**

We believe that Town ownership of the Farnham property is a net "good" for Shoreham, and in the absence of any compelling reason to sell, it should maintain ownership of this community resource.

We believe that a different group than the Selectboard be given the management responsibilities of the Farnham property, which would insulate the property from short-term political influences and encourage long-term proactive thinking that integrates non-transactional aspects such as recreation, conservation, and the environment. Two models that might serve this function are community land trusts and conservation commissions, neither of which fits our purpose perfectly.

The Selectboard should create a long-term lease with a farmer for use of the property's hay fields.

The Selectboard should support the Planning Commission's proposal to change the Village Commercial Zoning District on that portion of the Farnham property into a "Park" Zoning District.

The Town should perform an engineering study that will determine the suitability of stone from the ledge area for use on Town roads, along with an estimate of costs associated with the operation of such a quarry. Before making a final decision, the Selectboard should also

perform a comprehensive “life-cycle”-type of analysis that will help them determine the long term costs/benefits of operating a “Town” quarry versus purchasing stone from existing, privately-owned quarries such as Wilcox’s or Pike’s.

The full text of recommendations, as well as the entire final report of the Task Force is available at the Town Office, and our intent is to also post it on the Town’s website.

We thank the Selectboard for providing us the opportunity to take part in this effort, and encourage the community to familiarize itself with this community asset.

Respectfully,

Farnham Property Task Force Members

Ruth Bernstein

Ben Haigh

Linda Oaks

KarenShackett

Will Stevens

Sandy Witherell

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**Shoreham 2018 Billed Grand List**  
**Tax Book Report Grand Totals**

	Municipal		Homestead		Non-Residential
Taxable parcels	720				
Acres	26,546.36				
Real	167,274,100		88,868,600		78,405,500
<b>Add</b>					
Non-approved regular and farm contracts, inventory, equipment			0		0
<b>Subtract</b>					
Veteran	240,000		240,000		0
Farm Stab., Contracts	0		0		0
Current Use	22,046,700		4,976,100		17,070,600
Spec. Exemption			15,000		917,300
<b>Grand List</b>	1,449,874		836,375		604,176
Homestead	136,030,200				
Housesite	113,252,300				
Lease	0				
Non-Tax Count	33				
Non-Tax Value	7,482,700				
Late Homestead Penalty					1,003.12
<b>Rate Name</b>	<b>Tax Rate</b>	<b>X</b>	<b>Grand List</b>	<b>=</b>	<b>Total Raised</b>
Non-Residential Ed	1.5495		604,176		936,171.01
Homestead Ed.	1.5439		836,375		1,291,279.45
Voted Veteran's Exemption	0.0016		1,449,874		2,319.82
Municipal	0.6791		1,449,874		984,609.49
<b>Total Tax</b>					<b>3,215,382.89</b>

## GENERAL FUND EXPENSES AND BUDGET

	2018 Budget	2018 Expenditures	Proposed 2019 Budget	Notes
<b>STAFF SALARIES</b>				
Animal Control Officer	\$600.00	\$0.00	\$0.00	
Auditors	\$2,500.00	\$471.12	\$1,872.00	
Ballot Clerks	\$790.00	\$414.75	\$323.00	
Clerk-Office	\$29,120.00	\$28,143.61	\$29,702.00	
Listers	\$6,240.00	\$5,635.68	\$6,240.00	
Office Help	\$1,200.00	\$1,431.53	\$1,200.00	
Stipends	\$670.00	\$520.00	\$670.00	
Treasurer-Office	\$29,120.00	\$24,764.29	\$29,702.00	
Zoning Administrator	\$2,081.00	\$1,113.33	\$2,081.00	
<b>OFFICE BENEFITS</b>				
FICA/MEDI - Office	\$5,600.00	\$4,496.38	\$5,500.00	
Health Insurance - Office	\$12,277.00	\$10,962.18	\$12,277.00	
Retirement - Office	\$2,400.00	\$2,317.07	\$2,750.00	
Unemployment - Office	\$0.00	\$20.64	\$0.00	
<b>OFFICE OPERATING EXPENSE</b>				
Accounting	\$5,000.00	\$5,000.00	\$5,500.00	
Archival Restoration	\$1,500.00	\$1,470.35	\$1,500.00	
Audit	\$7,200.00	\$7,200.00	\$0.00	
Bank Fees	\$0.00	\$154.99	\$120.00	
Computer Consultation	\$1,000.00	\$812.50	\$1,000.00	
Computer-Cyber Security			\$1,000.00	
Copier Lease	\$2,000.00	\$1,950.60	\$2,000.00	
Dog Tags	\$500.00	\$127.84	\$500.00	
Flag Pole	\$200.00	\$282.17	\$275.00	
Legal - General	\$10,000.00	\$9,751.50	\$10,000.00	
Legal - Tax Sale, etc	\$0.00	\$4,332.80	\$0.00	
Mapping/Listers/Appraisal	\$4,700.00	\$6,234.00	\$4,700.00	
Memorial Flags	\$200.00	\$200.00	\$200.00	
Misc Office Operating	\$2,540.00	\$110.39	\$0.00	
Planning/Zoning Bylaw/Subdivision work	\$1,500.00	\$578.66	\$1,500.00	
Printing & Office	\$14,000.00	\$10,330.13	\$15,000.00	
Town Website	\$700.00	\$750.00	\$800.00	
Zoning & Tax Appeals	\$900.00	\$389.89	\$900.00	
<b>GENERAL TOWN EXPENSES</b>				
Grounds Maintenance-Lawn/acre	\$5,000.00	\$5,073.47	\$5,000.00	
Humane Society Contract	\$550.00	\$600.00	\$600.00	
Insurance Gen Liab, WC	\$16,935.00	\$17,660.00	\$13,100.00	
Interest - TAN Note	\$2,500.00	\$3,339.47	\$3,000.00	
Investment-Solar Array	\$0.00	\$4,700.00		
Land Sale Expense	\$0.00	\$300.00	\$0.00	
Lister Training	\$0.00	\$135.00	\$0.00	
Memory Tree Electric	\$0.00	\$33.89	\$50.00	
Mileage	\$500.00	\$429.08	\$500.00	
Phosphorous Program	\$200.00	\$157.25	\$200.00	
Recycling & Trash	\$650.00	\$582.72	\$650.00	
Sheriff Patrols	\$7,000.00	\$5,771.60	\$6,500.00	
Streetlights	\$4,700.00	\$3,093.81	\$4,500.00	
Town Common/Clock	\$1,500.00	\$2,250.00	\$1,500.00	
Town Green Portolet	\$750.00	\$690.00	\$750.00	
Training	\$1,000.00	\$750.00	\$1,000.00	
<b>CONSERVATORY BLDG</b>				
Conservatory Electricity	\$400.00	\$333.87	\$350.00	
Conservatory Heat	\$1,000.00	\$1,199.10	\$1,200.00	
Conservatory Repairs/Main	\$450.00	\$522.84	\$550.00	
Conservatory Wastewater	\$650.00	\$608.00	\$624.00	
<b>FIRE HOUSE</b>				
FH Cleaning	\$1,735.00	\$1,296.00	\$1,735.00	
FH Electricity (30%)	\$700.00	\$825.05	\$825.00	
FH Heating Fuel (75%)	\$3,500.00	\$5,418.79	\$5,000.00	
FH Repairs & Maintenance	\$6,000.00	\$3,430.39	\$2,500.00	
FH Wastewater (75%)	\$475.00	\$456.00	\$468.00	
FH Water (75%)	\$90.00	\$112.50	\$115.00	
<b>OTHER BUILDINGS</b>				
Platt Library Building	\$0.00	\$21,700.00		
Salt/Sand Shed Building	\$0.00	\$4,856.91		
Stone Schoolhouse Bldg	\$10,000.00	\$15,168.60		
<b>TOWN OFFICE BUILDING</b>				
TO Cleaning	\$1,300.00	\$1,296.00	\$1,300.00	
TO Electricity (30%)	\$700.00	\$825.05	\$825.00	
TO Heating	\$400.00	\$479.18	\$480.00	
TO Repairs & Maintenance	\$1,750.00	\$620.00	\$1,000.00	
TO Telephone	\$1,780.00	\$1,799.34	\$1,800.00	
TO Wastewater	\$650.00	\$648.00	\$664.00	
TO Water	\$120.00	\$150.00	\$150.00	
<b>FIRE DEPARTMENT</b>				
<b>FIRE DEPT OPERATION</b>				
Dues/Annual Training Fees	\$500.00	\$518.00	\$550.00	
Hand Tools & Small Equip.	\$3,000.00	\$5,600.21	\$5,500.00	
NFPA Testing & Inspection	\$1,500.00	\$0.00	\$1,500.00	
Personal Protective Equip	\$3,000.00	\$2,218.64	\$5,000.00	
Radios & Pagers	\$3,500.00	\$633.11	\$650.00	
SCBA (Air Masks)	\$2,500.00	\$580.28	\$600.00	
Training - Fire Dept.	\$3,000.00	\$529.00	\$550.00	

		2018		
	2018 Budget	Expenditures	Proposed 2019 Budget	Notes
FD-ipad sub., Misc.	\$1,000.00	\$400.00	\$650.00	
<b>FIRE DEPT. VEHICLES</b>				
1980 GMC Truck	\$1,000.00	\$0.00	\$1,000.00	
1980 Hendrickson Pumper	\$1,000.00	\$0.00	\$1,000.00	
1982 Mack Tanker	\$1,000.00	\$0.00	\$1,000.00	
2003 Kenworth Pumper-Eng.	\$1,000.00	\$2,616.73	\$1,000.00	
2006 Freightliner Pumper	\$1,000.00	\$436.22	\$1,000.00	
<b>FIRE DEPT. RESERVE FUNDS</b>				
Appropriation for Fire Vehicle and Equipment Reserved Funds			\$25,000.00	
<b>RESCUE</b>				
APPROPRIATION	\$6,000.00	\$6,000.00	\$6,000.00	
DISPATCH	\$8,500.00	\$8,008.02	\$8,600.00	
FUEL, GAS, OIL, MISC	\$0.00	\$727.12	\$750.00	
2018 CHEVY RESCUE VEH	\$0.00	\$2,765.24	\$750.00	
<b>GF CAPITAL PURCHASE</b>				
GF Capital Purchase	\$0.00	\$16,000.00		
<b>GF DEBT</b>				
GF Loan Principal	\$24,500.00	\$24,500.00	\$0.00	
GF-WW Loan Principal	\$14,121.58	\$14,121.58	\$14,637.01	
GF Loan Interest	\$982.68	\$491.33	\$0.00	
GF-WW Loan Interest	\$8,383.00	\$8,383.70	\$7,868.26	
<b>Subtotal</b>	<b>\$303,010.26</b>	<b>\$331,807.49</b>	<b>\$277,853.27</b>	
<b>APPROPRIATIONS</b>				
Addison City Regional Plan	\$1,597.00	\$1,597.68	\$1,620.00	
Addison County Tax	\$6,050.00	\$5,777.26	\$6,000.00	
Ballot Articles - Approp.	\$23,793.00	\$23,793.00	\$23,793.00	
Highway Equipment Rserv	\$0.00	\$20,000.00		Put into reserve fund
Bldg/grounds CD Rserv	\$0.00	\$79,360.00		Lot sales-put into reserve fund
Middlebury Regional EMS	\$3,163.00	\$3,162.50	\$3,163.00	
Other Appropriations	\$345.00	\$342.89	\$350.00	
Platt Library	\$42,000.00	\$42,000.00	\$43,500.00	
VLCT Dues	\$2,474.00	\$2,474.00	\$2,538.00	
<b>Subtotal</b>	<b>\$79,422.00</b>	<b>\$178,507.33</b>	<b>\$80,964.00</b>	
<b>GRAND TOTAL</b>	<b>\$382,432.26</b>	<b>\$510,314.82</b>	<b>\$358,817.27</b>	<b>-6.17%</b>
	<b>2018 GEN. FUND REV</b>	<b>2018 GF EXPENSES</b>	<b>CURRENT YEAR GEN. FUND SURPLUS/DEFICIT</b>	
	\$527,058.98	\$510,314.82	\$16,744.16	

## HIGHWAY EXPENSES AND BUDGET

	2018 Budget	2018 Expenditures	Proposed 2019 Budget	Notes
<b>HIGHWAY SALARIES</b>				
Wages Full Time (Road)	\$140,490.00	\$139,429.94	\$147,403.00	
Wages Part-time (Road)	\$2,000.00	\$1,340.00	\$2,000.00	
<b>HIGHWAY BENEFITS</b>				
FICA/MEDI - Highway	\$10,900.00	\$11,127.58	\$11,315.00	
Health Insurance - Hwy	\$20,500.00	\$19,146.90	\$20,500.00	
Retirement - Highway	\$5,877.00	\$5,824.74	\$6,090.00	
<b>HIGHWAY OPERATING EXP</b>				
Asphalt/Paving/Cold Patch	\$135,000.00	\$88,394.78	\$135,000.00	
Chains	\$3,000.00	\$3,090.00	\$3,000.00	
Chloride	\$40,000.00	\$32,968.80	\$40,000.00	
Contract Service	\$5,000.00	\$90.00	\$10,000.00	
Ditching (Water Control)	\$15,000.00	\$25,555.31	\$15,000.00	
Equipment Rental	\$5,000.00	\$8,000.00	\$10,000.00	
Filters	\$2,500.00	\$2,393.95	\$2,500.00	
Fuel Gas & Oil (Vehicles)	\$30,000.00	\$35,479.78	\$35,000.00	
Gravel Maintenance	\$175,000.00	\$171,382.69	\$175,000.00	
Guardrails & Road Signs	\$1,500.00	\$3,948.62	\$2,500.00	
Insurance-Vehicle/Liab/WC	\$19,882.00	\$20,528.36	\$20,000.00	
Mileage/Transportation	\$250.00	0	\$250.00	
New Equipment & Tools	\$7,500.00	\$20,489.71	\$7,500.00	
Permit-State, etc.	\$2,500.00	\$300.00	\$2,000.00	
Radios & Radio Repairs	\$500.00	\$259.00	\$500.00	
Rag & Coverall Services	\$800.00	\$537.01	\$800.00	
Salt - Winter	\$25,000.00	\$36,831.18	\$30,000.00	
Sand - Winter	\$25,000.00	\$20,752.08	\$25,000.00	
Shop Supplies	\$10,000.00	\$4,702.57	\$5,000.00	
Tires	\$2,500.00	\$10,280.74	\$7,500.00	
Winter Equip., repair and	\$10,500.00	\$10,251.38	\$10,000.00	
Misc. Exp- ipad sub., etc	\$1,500.00	\$1,888.75	\$1,500.00	
<b>VEHICLES</b>				
1994 Int'l Dump Truck/Chl	\$1,000.00	\$88.30	\$1,000.00	
2004 Mac Tandem Dump	\$2,500.00	\$1,802.39	\$0.00	<b>SOLD</b>
John Deere Loader	\$500.00	\$591.64	\$1,500.00	
2007 Freightliner (replacing Mac)		\$9,706.30	\$3,500.00	
2013 Chevy Pickup		\$2,326.20	\$0.00	<b>SOLD</b>
2014 Brush Hog		0	\$500.00	
2015 Western Star	\$1,500.00	\$1,576.25	\$2,500.00	
2018 Western Star		\$151.86	\$2,500.00	
2018 Chevy - Highway		0	\$500.00	
Grader	\$2,500.00	\$845.97	\$3,500.00	
Kamatsu Excavator	\$200.00	\$215.35	\$1,000.00	
Mower	\$1,000.00	\$1,307.57	\$1,000.00	
Tractor	\$1,000.00	\$118.98	\$1,500.00	
<b>HIGHWAY BLDG EXPENSE</b>				
Garage Electricity (40%)	\$900.00	\$1,100.19	\$1,100.00	
Garage Heating Fuel (25%)	\$1,200.00	\$1,520.00	\$1,520.00	

	2018 Budget	2018 Expenditures	Proposed 2019 Budget	Notes
Garage Repairs/Maintenanc	\$1,500.00	\$35.00	\$2,500.00	
Garage Telephone	\$1,250.00	\$1,268.56	\$1,270.00	
Garage Wastewater (25%)	\$160.00	\$152.00	\$156.00	
Garage Water (25%)	\$30.00	\$37.50	\$40.00	
<b>HIGHWAY GRANTS EXPENSES-Match</b>			\$40,000.00	
CA 0503-Bascom Brk culver	\$40,000.00	\$12,731.39		
BR0306-(B)-Lake St. ditch		\$6,977.95		
BR 0400(A)-Road Survey		\$8,000.00		
BC1906-(S)-Bridge- Eng.		\$30,359.56		
PO1812-(2) Paving		0		
2018 Grant In Aid		\$2,795.69		Anticipate Revenue of \$11,100
<b>HWY LOANS</b>				
HWY Loan Principal	\$82,679.08	82,867.04	\$85,973.06	
HWY Loan Interest	\$8,482.18	8,505.84	\$4,672.92	
<b>Subtotal</b>	<b>\$844,100.26</b>	<b>\$850,075.40</b>	<b>\$881,589.98</b>	4.44% increase
HWY Capital Purchases--Offset by unanticipated Revenue				
2018 Chevy Pickup		\$31,720.46		*Offset by Revenue
2007 Freightliner (replacing Mac)		\$49,000.00		*Offset by Revenue
<b>Grand Total</b>		\$930,795.86		
<b>2018 Totals</b>	HWY REV	HWY EXP	HWY YEAR SURPLUS/DEFICIT	
	\$975,167.42	\$930,795.86	\$44,371.56	



# GENERAL AND HIGHWAY FUND REVENUE

12/31/18

	Received to date	HIGHWAY	NOTES
<b>TAX REVENUES</b>			
Current Year Taxes-GF	\$190,136.81		
Current Year Taxes--Hwy	\$712,383.00	\$712,383.00	
Delinquent Taxes	\$30,685.67		
Delinquent Tax Penalty	\$3,257.87		
Delinquent Tax Interest	\$1,586.29		
State Prior Yr True Up""	\$29,266.67		
<b>FEES, LICENSES, FINES</b>			
Beverage Licenses	\$185.00		
Dog Licenses	\$2,292.00		
Marriage Licenses	\$40.00		
Recording Fees	\$11,337.00		
Road Overweight Permits	\$685.00		
Town Fees	\$4,036.58		
Zoning Applications	\$2,185.00		
<b>STATE OF VERMONT</b>			
Current Use	\$115,498.00		
Equalization Payment	\$752.00		
PILOT Payment	\$6,303.28		
Reappraisal Payment	\$6,392.00		
State Aid to Highway	\$125,393.82	\$125,393.82	
State Grants	\$675.00		
Traffic Fines	\$4,753.30		
<b>OTHER REVENUE</b>			
GF-Bank Interest	\$227.25		
Transfer In - Other Funds	\$16,700.00		CD, bottle proceeds for Library repair
GF--Ins. Claims (clock)	\$750.00		
Hwy-Ins. claims(Mack)	\$47,559.80	\$47,559.80	Unanticipated Revenue
GF--SALE OF ASSET (Lots)	\$79,360.00		Unanticipated Revenue
GF--Sale of Rescue Veh.	\$6,070.00		
Line of Credit-TAN	\$125.00		
GF-Rents	\$2,001.00		
Hwy-Misc. Rev/Reim.	\$7,549.21	\$7,549.21	Unanticipated Revenue-Cornwall reim., Single axle sale, culverts
HWY-Sale of Cap. Asset	\$19,250.00	\$19,250.00	Unanticipated Revenue-Sale of pickup
GF-Misc. Rev/Reim.	\$11,758.26		Hist. Soc. Reim, WW pymt.
<b>HIGHWAY GRANT REVENUE</b>			
Grant In Aid (2017-Lake)	\$9,700.00	\$9,700.00	
Grant in Aid (2018-Richville)	\$0.00		
CA0503-Bascom Brook Culve	\$0.00		
BR0306-(B)-Lake St. ditch	\$20,000.00	\$20,000.00	
BR-0400(A)-Road survey	\$6,007.99	\$6,007.99	
BC1906-(S)-Bridge Eng.	\$27,323.60	\$27,323.60	
PO1812-Class 2 Paving	\$0.00		
		HWY REV	GF REV
	<b>\$1,502,226.40</b>	<b>\$975,167.42</b>	<b>\$527,058.98</b>

**Town of Shoreham General Ledger  
General Fund Balance Sheet  
December 31, 2018**

**ASSET**

**CASH**

General Fund Checking	\$101,988.07
Petty Cash Fund	\$200.00
Prepaid Expenses	\$11,064.92
Due To/From Other Funds	\$38.00
Delinquent Taxes Receivable	\$56,431.13
Total Asset	<u>\$169,722.12</u>

**LIABILITY**

Accounts Payable	\$10,134.98
Payroll	\$0.00
Deferred Taxes	\$56,431.13
Total Liability	<u>\$66,566.11</u>

**FUND BALANCE**

Fund Balance Prior Year--Highway	\$42,040.29
Fund Balance Prior Year--Town	\$0.00
Total Prior Years Fund	<u>\$42,040.29</u>

Fund Balance Current Year--Highway	\$44,371.56
Fund Balance Current Year--Town	\$16,744.16
Total Current Year Town and Highway Fund	<u>\$61,115.72</u>

Total Fund Balance	<u><u>\$103,156.01</u></u>
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Total Liability, Fund Balance	\$169,722.12
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## Town of Shoreham General Ledger Special Projects Balance Sheet December 31, 2018

ASSET	
Special Projects Checking	
Tennis	\$5,129.27
Economic Development	\$923.17
Total Asset	<u>\$6,052.44</u>
LIABILITY	
FUND BALANCE	\$0.00
Total Prior Years Fund Balance	\$10,197.55
<u>Fund Balance Current Year</u>	
Tennis Donations	\$9,348.50
Interest Earned on account	\$1.93
Tennis Expenses	\$ (11,444.18)
Bottle Expenses (funds put toward library repair)	\$ (2,051.36)
Total Current Year Fund Balance	<u>-\$4,145.11</u>
Total Fund Balance	<u>\$6,052.44</u>

## Town of Shoreham General Ledger Long Term Debt Balance Sheet December 31, 2018

ASSET	\$0.00
LONG TERM DEBT	
2015 Western Star	\$73,394.60
2018 Western Star	\$114,667.11
2013 Grader	\$22,000.00
Waste Water VTMBB Loan	\$215,568.57
Total	<u>\$425,630.28</u>
Total Long Term Debt Fund Balance	<u>-\$425,630.28</u>
Total Liability, Fund Balance	\$0.00

## Town of Shoreham Delinquent Tax Report- December 31, 2018

Tax Year	Beginning Delinquent Tax Balances	Collected Delinquent Taxes	Balance 12/31/18
<b>2018 Delinquent Taxes</b>			<b>53,244.73</b>
2017	28,892.00	25,705.60	3,186.40
			56,431.13

Clayton

### 2018 DELINQUENT TAX PAYERS

ALEXANDER, WILLIAM	payment plan
BENOIT, JERRY AND NINA	payment plan
BERGERON, JOHN AND LINDA	
BOLDUC, EUGENE AND DIANE	
CHICOINE, MICHAEL T	
CLAYTON, THOMAS E	
DAVIS, CHRISTOPHER	
GRIFFIN, ARDIE	
HART, FREDERICK	Sold at tax sale--In redemption and not collectable until after 6/21/19
MURPHY, CHRISTINE	
ORVIS, RANDALL A	
ROUSE, COLIN	
SAYERS, AMANDA	
STEIN, JANE	
WARNER, PAULINE	
<b>Balance 2018 Delinquent Taxes to be collected before November 10th, 2019 either by collection or tax sale</b>	
	<b>\$53,244.73</b>
<b>2017</b>	Outstanding as of 12/31/18
CLAYTON, THOMAS E	Just redeemed, will combine 2017+2018 at tax sale
	<b>\$3,186.40</b>

**Town of Shoreham General Ledger**  
**Reappraisal Reserve Fund      Balance**  
**Sheet December 31, 2018**

ASSET	
Reappraisal Reserve Fund	\$83,761.78
Total Asset	<u>\$83,761.78</u>

FUND BALANCE	
Previous Year End Fund Balance	\$82,545.98
Interest Earned on account	\$1,215.80
Total Fund Balance	<u>\$83,761.78</u>

Total Liability, Fund Balance	<u>\$83,761.78</u>
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**Town of Shoreham General Ledger**  
**Building/Grounds Reserve Fund Balance**  
**Sheet December 31, 2018**

ASSET	
Town Bldg/Grnds Reserve Fund	\$95,898.92
Total Asset	<u>\$95,898.92</u>

FUND BALANCE	
Previous Year End Fund Balance	\$30,993.73
Current Year End Fund Balance	\$64,905.19 *
Total Fund Balance	<u>\$95,898.92</u>

Total Liability, Fund Balance	<u>\$95,898.92</u>
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* Funds used for Library Repairs	\$ (14,648.64)
Land Sale Proceeds Deposit	\$79,360.00
Interest Earned on account	\$193.83
	<u>\$64,905.19</u>

**Note:** Town approved to use up to \$55,351 toward the Acorn solar project investment.

**Town of Shoreham General Ledger  
Sand/Salt Shed Reserve Fund Balance  
Sheet December 31, 2018**

**ASSET**

Sand/Salt Shed Reserve Fund	\$15,230.60
Total Asset	<u>\$15,230.60</u>

**FUND BALANCE**

Previous Year End Fund Balance	\$15,018.99
Interest Earned on account	\$211.61
Total Fund Balance	<u>\$15,230.60</u>

Total Liability, Fund Balance	<u>\$15,230.60</u>
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**Town of Shoreham General Ledger  
Highway Equipment Reserve Fund  
Balance Sheet December 31, 2018**

**ASSET**

Highway Equipment Reserve Fund	\$43,292.69
Total Asset	<u>\$43,292.69</u>

**FUND BALANCE**

Previous Year End Fund Balance	\$23,131.37
Current Year End Fund Balance	\$20,161.32 *
Total Fund Balance	<u>\$43,292.69</u>

Total Liability, Fund Balance	<u>\$43,292.69</u>
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\*\$20,000 Additional town funds    Interest Earned on account \$161.32

**FUDICIARY RESERVE FUND**

**Balance Sheet-- December 31, 2018**

**Bela Howe CD Restricted Fund**

Previous Year End Fund Balance	\$24,836.96
Current Year End Fund Balance	0 *
Total Fund Balance	<u>\$24,836.96</u>

\*Year end interest of \$352.15 paid to Elem. School

**Town of Shoreham General Ledger  
Waste Water Balance Sheet  
December 31, 2018**

**ASSET**

Checking	\$23,049.98
CD - Operating Funds	\$39,343.17
Res/CD - Expansion	\$56,508.09
Res/CD - Maintenance	\$37,737.26
Res/CD - Solids Removal	\$6,106.02
Total Cash	<u>\$162,744.52</u>
Prepaid Expenses	\$255.00
Due to/from other funds	<u>-\$38.00</u>
Total Asset	<u><u>\$162,961.52</u></u>

**LIABILITY**

**ACCOUNTS PAYABLE**

User Fee Clearing	<u>\$14,347.50</u>
Total Accounts Payable	<u>\$14,347.50</u>

Total Liability	<u><u>\$14,347.50</u></u>
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**FUND BALANCE**

Waste Water Fund Balance	<u>\$154,180.53</u>
Total Prior Years Fund Balance	<u><u>\$154,180.53</u></u>

Fund Balance Current Year	<u>-\$5,566.51</u>
Total Fund Balance	<u>\$148,614.02</u>
Total Liability, Fund Balance	<u><u>\$162,961.52</u></u>

## Shoreham Wastewater Budget to Actual December 31, 2018

	2018 Budget	Actual
<b><u>Income</u></b>		
User Fee (Quarterly Billing)	\$59,870.00	\$46,039.03
Allocation/Connection Hook up Fee		\$4,764.00
Interest Income-All accounts		\$1,656.73
Misc. Income		\$20.00
Total Income	\$59,870.00	\$52,479.76
<b><u>Expense</u></b>		
Expansion Reserve CD		\$4,764.00
Insurance-Liability, etc.-VLCT	\$1,400.00	\$980.00
Lawn Mowing	\$1,100.00	\$1,270.00
Office/billing expense	\$2,800.00	\$3,844.40 *
Permit Fees	\$200.00	\$200.00
Phosphorous Program (75%)	\$350.00	\$156.00
Repair & Maintenance	\$10,000.00	\$3,851.55
Rubbish Removal	\$350.00	\$293.76
Service Contract	\$28,080.00	\$29,400.00
Solids Removal	\$3,000.00	\$2,735.00
Testing Fees	\$2,000.00	\$1,835.00
Miscellaneous	\$250.00	\$0.00
Utilities	\$8,900.00	\$8,716.56
Total Expense	\$58,430.00	\$58,046.27
Total All Funds	\$1,440.00	-\$5,566.51

\*Included set up for invoicing with NEMRC software

### **Delinquent Accounts as of December 31, 2018:**

Paquette, Marion (July 1, 2018 Invoice)	\$122.64	Balance Due
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# Platt Library General Ledger

## Balance Sheet

### December 31, 2018

#### ASSET

Platt Library Checking	\$28,631.93
Gloria Rathbun Res. Fund	\$825.40
Curtiss Book Res. Fund	\$300.40
Gates Foundation Res. Fun	\$2,554.79
Building Res. Fund	\$2,543.73
Captain Paul's Res. Fund	\$94.33
WhistlePig VT Res. Fund	\$540.67
Program Res. Fund	\$1,894.42
Total CASH	<u>\$37,385.67</u>
Prepaid Expenses	<u>\$584.00</u>
Total Asset	<u><u>\$37,969.57</u></u>

#### LIABILITY

Accounts Payable/Payroll	\$0.00
Total Liability	\$0.00

#### FUND BALANCE

Platt Prior Year Fund Balance	\$32,502.13
Fund Balance Current Year	<u>\$5,467.54</u>
Total Fund Balance	<u>\$37,969.67</u>

Total Liability,Fund Balance	<u><u>\$37,385.67</u></u>
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**Platt Library General Ledger**  
**Budget/Actual Expenses December 31, 2018**

	2018 Budget		Actual
<b>General Expenses</b>			
Audio Purchases	400.00		582.18
Book Purchases - Adult	1,900.00		2,141.66
Book Purchases - Children	1,400.00		1,939.40
DVD purchases	225.00		521.05
Fund Raising Expenses	300.00		382.91
Magazines & Periodicals	200.00		35.00
Media	225.00		19.99
Mileage	75.00		-
Miscellaneous & Dues	400.00		379.94
Postage	275.00		201.44
Programs	500.00		616.76
Repairs & Maintenance	1,000.00		205.58
Supplies & Office Expense	1,100.00		1,038.92
Training/Seminars/Workshop	300.00		-
Technology	850.00		1,028.87
<b>Total General Expenses</b>	<b>9,150.00</b>		<b>9,093.70</b>
<b>Building Expenses</b>			
Cleaning	1,320.00		1,320.00
Insurance	2,195.00		2,196.00
Snow Removal	75.00		103.00
Utility - Electricity	1,800.00		1,907.12
Utility - Heating Fuel	1,700.00		1,232.99
Utility - Telephone	450.00		507.68
Utility - Wastewater	600.00		608.00
Utility - Water	120.00		120.00
<b>Total Building Expenses</b>	<b>8,260.00</b>		<b>7,994.79</b>
<b>Library Funds Expenses</b>			
Building Fund - Renovation	-		244.68
Founding Era Grant Exp.	-		21.14
Gloria Rathbun Book Fund	-		151.05
Program Fund Expenses	-		2,130.50
Whistle Pig VT Fund	-		34.65
<b>Total Library Funds Expenses</b>	<b>-</b>		<b>2,582.02</b>
<b>Library Grants Expenses</b>			
Match-Gates Fndtn Grant	-		112.98
<b>Total Library Grants Expenses</b>	<b>-</b>		<b>112.98</b>
<b>Wages</b>			
Staff Wages	32,500.00		32,800.74
Employer FICA/MEDI	2,640.00		2,509.25
<b>Total Wages</b>	<b>35,140.00</b>		<b>35,309.99</b>
<b>Grand Total Expenses</b>	<b>52,550.00</b>		<b>55,093.48</b>

## **SHOREHAM FIRE DEPARTMENT**

### **2018 INCOME, EXPENSES and CASH ASSETS**

#### Checking Account

1/1/2018 Beginning Balance	\$11,167.63
Total Deposits	\$6,052.25
Total Expenditures	<u>\$ (2,607.47)</u>
12/31/18 Checkbook Balance	\$14,612.41

#### Savings Account

1/01/18 Beginning Balance	\$8,034.08
12/31/2018 Ending Balance	\$8,049.99

## **SHOREHAM FIRST RESPONSE**

### **2018 INCOME, EXPENSES and CASH ASSETS**

#### Checking Account

1/1/2018 Beginning Balance	\$1,697.75
Total Deposits	\$21,242.47
Total Expenditures	<u>\$ (16,218.63)</u>
12/31/18 Checkbook Balance	\$6,721.59

#### Savings Account

1/01/18 Beginning Balance	\$24,838.52
12/31/2018 Ending Balance	\$18,861.20

## **Auditors' Report**

We, the elected auditors for the Town of Shoreham, believe that in accordance with Section 1681 of Title 24, V.S.A., the town's financial position and record keeping systems are consistent with generally accepted accounting principles for government organizations.

In 2018, the town switched to the NEMRC government accounting system to further improve the financial reporting and tracking methods used for the town's operation. Reports directly from NEMRC were used in generating the reports contained within.

Finally, we, the undersigned, hereby certify that the accounts of the town departments were examined quarterly, as were vouchers for all disbursements made by the Town Treasurer and all bank statements for the year ending December 31, 2018. The annual accounts for Shoreham Volunteer Fire Department, Shoreham First Response and Platt Memorial Library were also examined.

We believe the financial statements included in this report to be fairly stated in all material respects.

Beth Davis

Molly Francis

Tim Steady

HIGHWAY CAPITAL PLAN		2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
2002 Excavator	princ.			P	3,340	3,340	3,340	3,340	3,340								
	0% int.																
2010 John Deere 524K Loader	princ.	R	19,250	19,250	19,250	19,250					R						
	int.2%		1,540	1,155	770	462					pay straight	Or finance					
												20,000	20,000	20,000	20,000		
2013 John Deere Grader w/Plow purchased 2014	princ.					19,000	22,000	22,000	22,000	22,000	22,000				R		
	2%					1,732	2,200	1,765	1,320	880	144						
2015 Western Star	prin.						P	34,185	34,868	35,566	36,278	36,263					
\$180,000 new, total financing @ 2%	2%							3,558	2,874	2,177	1,466	740					
2018 Western Star	prin.									25,113	27,695	28,451	29,240	25,983			
\$140,000 financed @2.75%	Int.									5425	3063	2307	1519	715			
3rd Dump Truck (Replacing Freightliner)											Order?	R	30,000	30,000	30,000	30,000	30,000
													1st PYMT				
Yearly Totals			20,790	20,405	23,360	43,784	27,540	64,848	64,402	91,161	90,646	87,761	80,758	76,698	50,000	30,000	30,000
Res. Fund Alloc.								20,000	35,598	8,839	9,354	12,239	19,242	23,302	50,000	70,000	70,000
								\$84,848	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

Capital Plan: \$100,000 allocated for equipment each year based on equipment lasting 10 years

3 Trucks @ \$200,000=

\$600,000

Loader

\$150,000

R=REPLACED

Grader

\$250,000

P=PURCHASED

Total

\$1,000,000

## SHOREHAM FIRST RESPONSE

2018 was a great year for Shoreham First Response! We purchased a new response vehicle; rest assured we have the ability to respond to any medical emergency our community has for years to come. We also gained two new members this past year, welcome Kim Bickham & Kat Fitzsimmons. We are always looking for new members so if you have ever thought about volunteering and helping your community now may be the time. Please contact Dick Treadway at 897-8361 or David Waag 802-349-7953 to find out more about becoming a first responder in Shoreham!



Shoreham First Response Squad members spent an average of 8 to 10 hours per month on trainings & squad meetings in 2018 and our squad responded to 94 calls.

We encourage all Shoreham residents to display their 911 address sign at the end of the driveway or in a prominent place visible from the road at night. If we can't see your house number it may cause a delay in responding to an emergency. We respond to several calls per year

where treatment is delayed because of missing or hidden/poorly displayed 911 signs.

Remember to dial 911 in an emergency.

**Please help us help you!**

### Shoreham First Response Members

Dick Treadway - AEMT, Pres.  
June Prouty - AEMT, Training Officer  
Joan Treadway - AEMT  
David Waag - AEMT  
Kali Waag - EMT  
Kat Fitzsimmons - EMT Trainee

Patty Kaufmann - EMT, Treasurer  
Peter Szymkowicz - AEMT, District Rep.  
Bill O'Neill - EMT  
Lisa Lee - EMT, Secretary  
Kim Bickham - EMT  
Martha Teer - Dispatcher

## 2018 Platt Memorial Library Annual Report

Once again, we had a great year at the Platt Memorial Library. Our programming efforts are still going strong, including our usual offers of lap-sit and preschool story times, STEM activities for older children, and presentations in our Keynote Speaker Series partnership with Orwell. Additionally, beginning in 2018 and extending through 2019, we have been able to invite speakers to discuss the origins of the United States as part of the *Revisiting the Founding Era* grant, which was awarded to only 100 libraries in the country this year.

The Summer Reading program continues to build momentum, with 55 kids ages 3-14 meeting their summer reading goals and reading a collective 2,176 books! The 70 programs served over 650 people this summer, and we were also able to continue to provide free lunch to all participants under age 18 through our partnership with the USDA.

Our community support efforts continue both within and outside of the library walls. We have provided one-on-one technology assistance and teaching, supporting our patron's use of technology over 100 times this past year, as well as providing free WiFi on the library grounds. Our outreach efforts support Shoreham students at the new Whiting preschool as well as the after school program at Shoreham Elementary School.

The Platt is truly becoming a 'living room' for the town of Shoreham. The library space provides meeting areas for our local Girl Scouts, the Shoreham Historical Society, a local writers' group, children's birthday parties, political groups, town committees, and small businesses. The Platt also serves as a co-working space for folks who work remotely.

All of these efforts would be impossible without the 255 hours of service provided by our volunteers – during regular open hours alone! Countless volunteer hours also support special events like Maple Fest, Apple Fest, and the Annual Book Sale. A big thank you from the Platt to our dedicated and wonderful volunteers! (If you'd like to be so lauded in next year's town report, reach out to Abby or the board. Whatever your talents or interests are, we will find a job for you!)

The 2019 calendar looks just as eventful for the Platt, including the completion of work on the historic entrance way as part of our Historic Preservation Grant, beginning work on restoring the Children's Room, a full schedule of programs for all ages, and of course, your next good book (or audiobook, or movie)!

Our board, library, and staff extend our deepest thanks to the town of Shoreham, our volunteers, private donors, and the Friends of the Platt for their ongoing and generous support. Come down and see what the Platt has for to offer you!

The Platt Memorial Library's hours are:

Monday: 10-6  
Wednesday: 10-6  
Thursday: 12-7  
Saturday: 9-1

Respectfully submitted by the Platt Memorial Library Board of Trustees:  
Kathleen Hescock, president  
Cora Waag, vice president  
Laura Siebecker, minute's secretary  
Kathryn Flagg, corresponding secretary  
Tanya Scuteri, liaison to the treasurer

## **Town of Shoreham Road Foreman's Report**

In 2018 the Highway Department had many different things going on above and beyond the normal yearly maintenance. We are in a phase of looking at our infrastructure and determining where we stand at this point and what needs to be addressed in the future.

The first thing that was done in 2018 was a Road Survey. This was performed by Otter Creek Engineering and funded by The Vermont Better Roads Program. The purpose of this survey was to determine if our roads met the new road standards set forth by the Municipal Roads General Permit (MRGP). To break down the results Shoreham had 336 segments of road surveyed, 240 segments fully met the standard, 57 segments partially met the standard 15 segments did not meet the standard and 123 segments were not connected hydraulically. This survey and data are now in a database through VT Agency of Natural resources and can be looked up by anyone and be updated on a regular basis.

The second big item for Shoreham was an in depth inspection of the Richville Bridge, through an engineering grant from Vtrans. Hoyle, Tanner and Associates were hired to perform this engineering survey to come up with a rehabilitation plan for this bridge. At this point our bridge is in pretty good condition. This is a good thing, but the work that does need to be done is expensive. Because of the ranking and being in "pretty good" condition there is not much for funding opportunities to do a complete rehab. I will be looking into a Vtrans structures grant to do some of the work and help prevent more deterioration.

The Highway Department also spent much time on the eastern end of Richville Road this past construction season. Four culverts were changed and upsized in preparation for a repave next summer. This work will be funded by a Vtrans class 2 paving grant. Expect to see more work being done along this stretch of road next summer to continue getting ready for new pavement.

The last big project that was on the agenda last summer was a ditching project along a section of Lake Street. This project was nearly  $\frac{3}{4}$  of a mile long and was funded mostly by a Better Roads ditching grant. This project came out well and will help with some of the erosion problems we had in this area.

The large culvert project for Buttolph Road is moving along. Our intention was to do construction this summer, but because of permitting and red tape it does not appear that will be the case. The design and engineering is done and once final State approval is given we will proceed with taking bids for construction.

Respectfully,  
Jason Paquette  
Road Foreman



## Planning Commission Annual Report

During 2018, the Shoreham Planning Commission expanded its work program to include several new items. We continued to make progress on the work programs we had began in 2017. Highlights of our 2018 activities are:

Preparing Shoreham's application at the State of Vermont to request *Village Center* designation status for our town's village district. We foresee filing it in the first half of 2019. If we receive the *Village Center* designation then it will enable us to apply for grants that would augment the funding of economic development projects in our village. We anticipate completing the application process this year.

Participated as a statutory party before the *Public Utility Commission* (PUC) in the proposed ACORN solar array project permitting case. The ACORN solar project's proposed site is on Watch Point Road. The case's evidence record is completed and it is anticipated the PUC could render a decision in the first half of this year.

Composed a draft of the *Shoreham Town Energy Plan's* (STEP) first two chapters. The Planning Commission will review those chapters at its January 2019 meeting. In 2019, the remaining chapters will be completed and published for wider public review and feedback.

In December, we held a public hearing to receive comments on two proposed changes to the zoning regulations. The first proposed change is to make permanent the existing interim *Village Commercial District Design Overlay* amendment. The second proposed change is to create a small *Village Park District* within the town's Farnham property.

The following volunteers contribute as members of the Planning Commission:

Ben Trudo, Chairperson  
George Gross, Vice Chairperson  
Barbara Bosworth, Secretary  
Howard Campbell  
Linda Oaks  
Tim Steady

## SHOREHAM HISTORICAL SOCIETY 2018

The Shoreham Historical Society began the 2018 season with a dinner in March at the Shoreham Inn where we organized ourselves for the year.

Our meetings were held at the Platt Memorial Library on the first Wednesday of the month at 7:00. We had a year of wonderful programs beginning in April when Diane O'Connor of the Ticonderoga Historical Society spoke to us about "The Women's Suffrage Movement in New York and Vermont". In May, Rebecca Rupp presented "Wolf Peaches, Poisoned Peas, and The Surprising History of Common Garden Vegetables". In June we learned about Josiah Henson who's life inspired the 1852 novel, Uncle Tom's Cabin by Harriet Beecher Stowe. August brought a favorite presenter back to us, Susan Ouelette who spoke about William Gilliland, a Champlain Valley resident and business man during the Revolution. In September, our own Ron Morgan presented "Visualizing History—Illustrating the Construction of the Great Bridge between Ticonderoga and Mount Independence—March 1777". At the October meeting, the Green Mountain Project represented by Rachael Sherman and Tom McHugh we learned about the residents of Shoreham that were members of the Green Mountain Boys who took Fort Ticonderoga. Stuart Lilie told us about the "Historic Gardens Of Ticonderoga" during our November meeting and this program was jointly presented by the Shoreham and Orwell Libraries 2018 Speakers Bureau on The Flora and Fauna of Vermont. Our season drew to a close with the December Holiday gathering at the Shoreham Inn.

2018 was an important year for the Society in another way as we finally, in partnership with the town, were able to complete the first phase of the long planned repairs to the Stone Schoolhouse masonry. The below grade foundation area was excavated to a depth of 3-4', the stones were cleaned, pointed up and rebuilt where necessary. Foam insulation was added before the drain tile and backfilling. Final grading and seeding finished the work for the year. A final grading will be done in the spring after the backfill settles, and the stone dripline will be installed. The next step will be to bid and execute repointing the above grade wall stone work and to look at the condition of the roof.

Thank you to the officers and members of the Board of Trustees who have served these last two years and a special thanks to Eleanor Brisson who has been our treasurer for several years and will be stepping down in 2019. Please consider joining us. Anyone of the officers or trustees listed below would be glad to answer any questions you may have.

Sue MacIntire Vice-President  
Eleanor Brisson Treasurer  
Phil Kivlin Trustee

Barbara Kivlin Treasurer  
Ron Holmes Trustee  
Linda Larrabee Trustee

Respectfully submitted.  
Linda Oaks, President

## **BALLOT REQUESTS INFORMATION\***

\*Additional Information about these agencies is available at the Town Clerk's Office and from the agencies.

Addison Central Teens 388-3910 [www.addisonteens.com](http://www.addisonteens.com)

Provides teen meeting place and programs.

Addison County Restorative Justice Projects Inc. 388-3888

Enables non-court resolution of legal issues.

Addison County Economic Development Corp 388-7953

Assists local community with economic development.

Addison County Home Health & Hospice 388-7259

Quality health care at home, including skilled nursing, physical & speech therapies, home health aides and homemakers.

Addison County Parent/Child Center 388-3171

Services to support families, work with adolescent families and at-risk teens.

Addison County Readers Inc 355-4676

Supports early literacy

Addison County Transit Resources 388-1946

Provides transportation assistance to county residents..

Age Well 1-802-865-0360

Case management, Meals on Wheels, senior community meals, transportation & health insurance counseling for people age 60 & older. [www.agewellvt.org](http://www.agewellvt.org)

Champlain Valley Office of Economic Opportunity/Addison Community Action 388-2285

Charter House Coalition 388-6027

Community Health Services/Open Door Clinic 388-0137

Counseling Service of Addison County 388-6751

Comprehensive mental health, developmental disability, & substance abuse services.

Elderly Services, Inc. 388-3983 [www.elderlyservices.org](http://www.elderlyservices.org)

Services include Project Independence Adult Day Care Center, Daybreak Alzheimer's Program, Eldercare Counseling & Education.

Homeward Bound/Addison County Humane Society 388-1100

The only animal shelter in Addison County serving 750 animals per year.

HOPE (formerly Addison County Community Action Group) 388-3608

Emergency services, such as food, clothing, housing, medical & utility needs for low-income people.

Hospice Volunteer Services Inc. 388-4111 Comprehensive support for terminally ill people & their families: also bereavement & educational services. [www.hospicevs.org](http://www.hospicevs.org)

John W. Graham Emergency Center 802-877-2677 Provides food, shelter, housing services and hope to the homeless individuals and families from around Vermont.

[www.johngrahamshelter.org](http://www.johngrahamshelter.org)

Lake View Cemetery -

Otter Creek Child Center Inc 388-9688 Serves birth through school age children.

Retired & Senior Volunteer Program(RSVP) 388-7044

Opportunities for people 55 or older to meet community needs through volunteer service to nonprofit organizations. [www.volunteersinvt.org](http://www.volunteersinvt.org)

Vermont Adult Learning 388-4392

Village Cemetery -

WomenSafe, Inc. 388-9180 [www.womensafe.net](http://www.womensafe.net)

Services to women & children who are victims/survivors of physical, sexual & emotional violence.

## **Rabies Vaccination & Licensing**

### **Requirements**

State Statute T.20 s 3581

All dogs and wolf-hybrids over 3months of age shall be vaccinated against rabies.

The initial vaccination shall be valid for 12 months. Within 9 to 12 months of the initial vaccination, the animal must receive a booster shot.

All subsequent vaccinations shall be valid for 36 months.

All dogs and wolf-hybrids more than six months of age shall annually be registered, numbered, described and licensed in the office of the clerk of the municipality wherein the dog or wolf-hybrid is kept.

If your dog is not registered, a fine of up to \$100 plus time and mileage will be assessed if the constable has to go out.

### **All dogs must be registered by April 1, 2019 to avoid late fee**

#### 2019 Dog License Fees

Spayed or neutered dogs....\$12

After April 1.....\$16

Unneutered dogs

or wolf-hybrids.....\$16

After April 1.....\$22

Tags are available at the Town Clerk's office during regular hours

(\$1 from each fee goes to the State for the rabies control program)

(\$3 from each fee goes to the State for the spay/neuter program)

**Copies of Shoreham's Ordinance for the Control of Dogs are available at the town office.**

### **Rabies Clinic-Wednesday, March 28**

**5-7 p.m. at the Shoreham Fire House Cost \$15.00 CASH ONLY!**

## INSTRUCTIONS FOR REGISTERING TO VOTE

Vermont Secretary of State Jim Condos has announced the roll-out of the new Elections Management Platform. This will allow you to go online and register to vote or request absentee ballots.

The online voter registration page can be found at <http://olvr.sec.state.vt.us> and the My Voter Page login can be found at <http://mvp.sec.state.vt.us>.

You may also register to vote by going to or calling the Town Clerk's Office at 897-5841 to request a voter registration form. You may also register to vote when you apply for or renew a driver's license through the Dept. of Motor Vehicles. In addition, voter registration is available through the Dept. of Social Welfare, the Dept. of Health and the Dept. of Aging & Disabilities and Dept. of Mental Health.

If you are registering to vote for the first time in Vermont, you will need to provide a valid photo ID.

In order to vote at Town Meeting, Monday, March 4, 2019 at 6 p.m. and to vote at the Tuesday, March 5, 2019 Australian Balloting, you must register to vote.

### WRITE-IN VOTES

**In Vermont, voters may write in any name for any position. However, before writing in a name, please consider whether the person whose name you write in has any interest in the office. Unless a person is conducting a write-in campaign and wants votes, write-in voting will serve only to lengthen the time it takes to count ballots. Keep in mind that votes in Shoreham are counted by hand by volunteers. Vote counting is time consuming and tallying write-in votes adds to the length of the night. Please be considerate of the volunteers counting ballots. Also, please consider volunteering to count ballots.**

**Thank You!**

# PRINCIPAL'S REPORT

It is my pleasure and pride to serve as the principal of the Shoreham Elementary School. The 2018/2019 school year has been one of change and growth, with the implementation of combined classrooms for grades 3-4 and 5-6, district unification, and the enhancement of students' learning through the philosophies and practices of the International Baccalaureate. Through all of this, we have continued to remain focused on our vision of all of our children learning and thriving while promoting a culture of respect, where every student knows that he or she belongs here. We do this by continuing to build upon our successful school programs such as: Guided Reading, Reading Recovery, Responsive Classroom, W.I.N. block, the "I Bee-Long at Shoreham Elementary School," theme and the 3 R's: *Respect Yourself, Respect Others, and Respect the Environment*.

Most notable is how our work towards becoming an International Baccalaureate school district is transforming our students' daily experience at school. Two noticeable transformations that I.B. is bringing about are the *Learner Profile* and *Units of Inquiry*. The Learner Profile describes what we strive for our students to be, both now and as adults, such as *Inquirers, Knowledgeable, Caring, and Open Minded*. The students' learning will also be shaped and driven by *Units of Inquiry*. A *Unit of Inquiry* spans several weeks during which the students explore a central idea such as, "governments affect people and people affect governments," or "humans use patterns to make sense of their surroundings." Through the inquiry into the central idea, students will encounter, learn and apply their science, social studies, reading, writing and math standards. The *Unit of Inquiry* connects the standards that the students are working toward to the world they live in, in a way that is engaging and taps into the students' curiosity and creativity.

We have been actively extending our community partnerships to enrich our students' experiences. We are continuing our long term partnerships with H.O.P.E., Middlebury College, Trout in the Classroom, Shoreham Reading Mentors, Library Volunteers, S.T.A.R. Base, and the Town Hall Theatre. All of this work is being greatly enhanced by the Shoreham Community Partnership. The Shoreham Community Partnership is a group of parents and educators who have been meeting at 6:00 PM on the third Wednesday of each month, since May. Our focus has been to work on fostering growth in our students' reading skills, health and resilience, and to increase the community's participation, voice and agency in all matters of our school.

Complimenting this work with our community has been the creation of the Shoreham Elementary School student council. All of our 5th and 6th grade students are members of the student council. They have helped bring back Shoreham traditions like the craft fair and have helped promote kindness through a "Choice Kind" campaign. We are very grateful for all of the support in Shoreham and Addison Central School District.

Respectfully Submitted,

Michael Lenox

## SHOREHAM ELEMENTARY SCHOOL FY20 Budget Summary

<b>Account-Description</b>	<b>FY19 Budget</b>	<b>FY20 Proposed</b>	<b>% Difference</b>
1100 - Direct Instruction	650,784	741,096	13.88%
1199 - SPED-Local Regular Education Portion	56,418	0	-100.00%
2100 - Support Services - Regular Education	750	750	0.00%
2120 - Guidance	26,969	38,440	42.54%
2130 - Health	16,685	17,048	2.18%
2220 - Media	40,935	41,053	0.29%
2410 - Administration	149,805	169,630	13.23%
2600 - Facility Operations	40,115	33,755	-15.85%
2720 - Transportation-Field Trips	1,895	1,895	0.00%
5100 - Debt Service	24,711	24,711	0.00%
5310 - Fund Transfers to Food Service	6,500	11,250	73.08%
<b>Total Budget</b>	<b>1,015,566</b>	<b>1,079,628</b>	<b>6.31%</b>

1100: 1199 now included in this account

1199: Regular education costs of special educators and special education para-educators included in 1100

2120: Staff turnover and benefit selection, health insurance premium increases

2410: Health insurance benefit changes and health insurance premiums

2600: Correcting coding error

5310: Higher subsidy required for program to break even

## **ADDISON CENTRAL SCHOOL DISTRICT REPORT OF THE SUPERINTENDENT**

In our third unified budget as ACSD, we continue to leverage the collaboration and efficiency of working together as a single organization to innovate and support success for all students. This budget reflects significant investment in staffing and professional development that we believe will have the greatest impact on student success across all of our schools. We have invested in both systems of support to promote whole child wellness as well as International Baccalaureate development to realize our vision of personalization and student engagement for every student in ACSD.

We continue to wrestle with declining enrollment as do most districts in Vermont, and benefit this year from work we did in decreasing expenditures within the FY19 budget. This FY20 budget maintains critical staffing and services and allows for continued investment in facilities and technology needs to support a stronger tech and building infrastructure. We continue to consider different ways to address deferred maintenance to ACSD facilities that was identified in our recent facilities audit. The ACSD Board's work on the Facilities Master Plan, to be completed at the end of this academic year, will have a significant impact on our direction as we create a long-term plan to guide investment in our schools.

We are grateful to our entire community for your support and involvement in all of our schools. It is what makes ACSD such an inspired educational community. We realize that we won't move forward and provide the best for our students without everyone in ACSD working together, celebrating our strengths and addressing our challenges to focus singly on making sure that every student under our care is successful.

We look forward to continuing to be strong fiscal agents while providing the best educational experiences to our students.

Sincerely,  
Peter Burrows ACSD Superintendent



## **ADDISON CENTRAL SCHOOL DISTRICT REPORT OF THE BOARD CHAIR**

The Addison Central School District Board of Directors has put forth a 2019-2020 budget that continues an effort to contain cost increases, but maintain current programs and supports for students. The proposed budget represents a 1.90 percent increase in local education spending. This comes despite significantly higher percentage increases in the cost of providing health insurance to our employees and in transportation for students.

The budget proposal represents few changes in programs, staffing, and supports for students. After significant changes in last year's budget cycle, including a high number of veteran staff retiring, the district was well positioned to absorb the higher costs that were out of the district's control, such as health insurance and busing. The proposed spending plan supports the district's continued progress on becoming an IB World Schools system, as well as many other initiatives designed to improve equity and provide value for taxpayers.

While the proposed budget represents spending for one year, the ACSD board is currently looking several years ahead, notably on developing a Facilities Master Plan that will look at our present configuration of students, our school building needs, student population trends and other factors. The goal is to develop a document that will guide our district many years into the future. Many community members have already participated in three forums held in the fall, and that input has been valuable as the Board works on a master plan outline that will be the focus on upcoming forums this winter and spring. Other input includes technical analysis of our facilities, the ACSD Strategic Plan, the continued implementation of IB and state driven changes.

The 2019-2020 budget proposal is the third as a unified district. The ACSD Board is grateful for the support our seven towns have shown for our work and our school system. We look forward to your continued support on Town Meeting Day.

Thank you.

Peter Conlon, Board Chair  
Addison Central School District

## ADDISON CENTRAL SCHOOL DISTRICT

### Year to Year Budget Summary

		<b>FY19 Budget</b>	<b>FY20 Proposed</b>	<b>% Change</b>
<b>Expenditures</b>	Student Instruction	22,167,807	22,885,869	3.24%
	Special Education	5,828,171	6,051,621	3.83%
	Universal Pre-K	490,050	483,264	-1.38%
	Technical/Career Center Education	1,161,058	1,108,509	-4.53%
	Transportation	861,328	872,306	1.27%
	Facilities	1,548,737	1,505,538	-2.79%
	Technology	990,462	1,085,224	9.57%
	District Office Administration	1,111,043	1,124,450	1.21%
	Professional Development	307,260	302,210	-1.64%
	Curriculum	266,855	373,087	39.81%
	Board of Education	490,734	509,490	3.82%
	Debt Service	342,191	332,956	-2.70%
	Contingency	310,000	310,000	0.00%
<b>Cost Neutral Expenditures</b>	State Grants	14,500	15,000	3.45%
	Consolidated Federal Program	632,787	618,247	-2.30%
	Other programs (Medicaid, EPSDT)	204,696	162,538	-20.60%
	Special Funds	34,800	54,607	56.92%
		<b>36,762,479</b>	<b>37,794,916</b>	<b>2.81%</b>
<b>Separately Warned Articles</b>	Special Article - HRA Reserve Fund	200,000	-	100.00%
	Special Article - Ed Reserve Fund	500,000	-	100.00%
	Special Article - Capital Reserve Fund	823,673	123,801	-84.97%
	<b>Total Expenditures</b>	<b>38,286,152</b>	<b>37,918,717</b>	<b>-0.96%</b>
<b>Revenues</b>	Local	817,856	1,177,794	44.01%
	State	3,847,549	3,754,524	-2.42%
	Federal	1,168,856	1,216,701	4.09%
	Other	250,996	217,145	-13.49%
	State Health Care Recapture	-166,417	0	100.00%
		5,918,840	6,366,164	7.56%
	Prior Year Fund Balance	1,523,673	123,801	-91.88%
	<b>Total Revenues</b>	<b>7,442,513</b>	<b>6,489,965</b>	<b>-12.80%</b>
<b>Total Local Education Spending</b>		<b>30,843,640</b>	<b>31,428,752</b>	<b>1.90%</b>
	Equalized Pupils	1,824.28	1,798.62	-1.41%
	Education Spending/Equalized Pupil	16,907.29	17,473.81	3.35%

## ADDISON CENTRAL SCHOOL DISTRICT FY20 Tax Calculation

Our total Local Education Spending amount of \$31,428,752 is the first and only figure used in calculating our tax rate that we have control over. The other components in the formula are supplied by the Tax Department or Agency of Education.

*\*\*All figures are subject to changes by the State Legislature\*\**

Projected Property Yield:	\$10,666
Projected Income Yield:	\$13,104
Projected Non-residential rate:	\$1.58
Projected Spending Threshold:	\$18,311
ACSD Equalized pupils:	1,798.62

### **ACSD Tax Rate Calculation**

Local Education Spending	\$31,428,752
Divided by Equalized Pupils	$\div 1,798.62$
Education Spending/Equalized Pupil	\$17,473.81

Education Spending/Equalized Pupil	\$17,473.81
Divided by the Property Tax Yield	$\div \$10,666$
Equalized District tax rate	\$1.6383

Equalized District tax rate	\$1.6383	
Less the consolidation incentive	- \$0.06*	*incentive decreases \$.02 each year*
Estimated District tax rate	\$1.5783	(pre CLA adjustment)

**.0040 (less than 1 cent) cent increase over last year**

The estimated District tax rate is divided by each Town's Common Level of Appraisal (CLA) as set by the VT Department of Taxes to determine each Town's estimated tax rate.

<b><u>Town</u></b>	<b><u>ACSD Tax Rate</u></b>	<b><u>CLA (FY20)</u></b>	<b><u>Estimated Town Tax Rate</u></b>
Bridport	\$1.5783	99.10%	\$1.5926
Cornwall	\$1.5783	95.76%	\$1.6482
Middlebury*	\$1.5783	***	\$1.5783
Ripton	\$1.5783	90.07%	\$1.7523
Salisbury	\$1.5783	96.96%	\$1.6278
Shoreham	\$1.5783	99.41%	\$1.5876
Weybridge	\$1.5783	98.15%	\$1.6080

\*\*\*The town of Middlebury is currently conducting a reappraisal expected to be completed in April of 2019, which will affect the town tax rate. For estimation purposes, the ACSD tax rate will be used.

**WARNING  
ADDISON CENTRAL SCHOOL DISTRICT  
ANNUAL MEETING  
FEBRUARY 26, 2019**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham, Weybridge**

The legal voters of the Addison Central School District are hereby warned to meet at the Middlebury Union High School in Middlebury, Vermont on Tuesday, February 26, 2019 at 7:00 PM, to transact the following business:

- ARTICLE 1:** To elect the following officers: a) A Moderator b) A Treasurer c) A Clerk
- ARTICLE 2:** To hear and act upon the reports of the school district officers.
- ARTICLE 3:** To see if the voters of the Addison Central School District will vote to authorize its Board of Directors, under 16 VSA 562 (9), to borrow money by issuance of bonds or notes not in excess of anticipated revenue for the school year.
- ARTICLE 4:** To do any other business proper to come before said meeting.

**PUBLIC INFORMATION HEARING  
FEBRUARY 26, 2019**

The legal voters of the Addison Central School District are hereby warned to meet at the Middlebury Union High School in Middlebury, Vermont on Tuesday, February 26, 2019 at 7:00 PM, for a Public Information meeting to discuss Australian Ballot articles warned for vote on Tuesday, March 5, 2019.

Hearing will take place immediately following adjournment of the Annual Meeting of said Addison Central School District.

Linda J. Barrett, Clerk  
Addison Central School District

Peter Conlon, Chair  
Addison Central School District

**The 2018 Addison Central School District Annual Report will be available in the following manner: <http://www.acsdvt.org/domain/30> (Departments/Finance) or call 802-382-1274 to request a copy.**

**WARNING**  
**ADDISON CENTRAL SCHOOL DISTRICT**  
**SPECIAL MEETING**  
**MARCH 5, 2019**

**Member Districts are Bridport, Cornwall, Middlebury, Ripton, Salisbury, Shoreham, Weybridge**

The legal voters of the Addison Central School District are hereby warned to meet at the following polling places on March 5, 2019 to vote by Australian Ballot on the following article(s) of business:

<b>District</b>	<b>Location</b>	<b>Polling Hours</b>
<b>Bridport</b>	<b>Bridport Community/Masonic Hall</b>	<b>7:00 AM-7:00 PM</b>
<b>Cornwall</b>	<b>Cornwall Town Hall</b>	<b>7:00 AM-7:00 PM</b>
<b>Middlebury</b>	<b>Middlebury Town Office (77 Main St)</b>	<b>7:00 AM-7:00 PM</b>
<b>Ripton</b>	<b>Ripton Community House</b>	<b>7:00 AM-7:00 PM</b>
<b>Salisbury</b>	<b>Salisbury Town Office</b>	<b>8:00 AM-7:00 PM</b>
<b>Shoreham</b>	<b>Shoreham Town Office</b>	<b>7:00 AM-7:00 PM</b>
<b>Weybridge</b>	<b>Weybridge Town Clerk's Office</b>	<b>7:00 AM-7:00 PM</b>

**ARTICLE 1:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to expend **\$37,794,916** which is the amount the ACSD school board has determined to be necessary for the ensuing fiscal year? It is estimated that this proposed budget, if approved, will result in education spending of **\$17,473.81** per equalized pupil. This projected spending per equalized pupil is 3.35% higher than spending for the current year.

**ARTICLE 2:** Shall the voters of the Addison Central School District vote to authorize the ACSD school board to appropriate **\$123,801** of the FY 2018 Unassigned Fund Balance (estimated at **\$123,801**) to the ACSD Capital Reserve Fund?

**ARTICLE 3:** To elect five (5) school directors from the nominees to serve on the Addison Central School District Board for the following terms:  
Three (3) who are residents of Middlebury for a three-year term.  
One (1) who is a resident of Ripton for a three-year term.  
One (1) who is a resident of Weybridge for a three-year term.

Ballots shall be commingled and counted at Middlebury Union High School by representatives of the Boards of Civil Authority of the member town school districts under the supervision of the District Clerk of Addison Central School District.

Linda J. Barrett, Clerk  
Addison Central School District

Peter Conlon, Chair  
Addison Central School District

# ADDISON COUNTY SOLID WASTE MANAGEMENT DISTRICT

## 2018 ANNUAL REPORT

The Addison County Solid Waste Management District is a union municipal district formed in 1988 to cooperatively and comprehensively address the solid waste management interests of its 20 member municipalities: Addison, Bridport, Bristol, Cornwall, Ferrisburgh, Goshen, Leicester, Lincoln, Middlebury, Monkton, New Haven, Orwell, Panton, Ripton, Shoreham, Starksboro, Vergennes, Waltham, Weybridge and Whiting. The District is governed by a Board of Supervisors (Board) comprised of one representative and one alternate from each of the member municipalities. The Board meets on the 3<sup>d</sup> Thursday of the month at 7PM at the Addison County Regional Planning Commission Office, 14 Seminary Street, Middlebury, VT. The public is invited to attend.

### District Mission

To seek environmentally sound & cost effective solutions for: (1) Promoting **waste reduction**; (2) Promoting **pollution prevention**; (3) Maximizing **diversion** of waste through reuse, recycling and composting; and (4) Providing for **disposal** of remaining wastes.

### District Office and Transfer Station

**Telephone:** (802) 388-2333

**Fax:** (802) 388-0271

**Website:**

**[www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org)**

**E-mail:** [acswmd@acswmd.org](mailto:acswmd@acswmd.org)  
7 AM–3 PM & Sat, 8 AM–1 PM

**Transfer Station Hours:** M-F,

**Office Hours:** M-F, 8 AM–4 PM  
8 AM–2 PM & Sat, 8 AM–1 PM

**HazWaste Center Hours:** M-F,

The District Office, Transfer Station and HazWaste Center are co-located at 1223 Rt. 7 South in Middlebury. The Transfer Station accepts large loads of waste and single stream recyclables for transfer to out-of-District facilities. District residents and businesses may drop off a variety of other materials for reuse, recycling and composting. The ***Reuse It or Lose It!*** Centers are open for accepting reusable household goods and building materials. A complete list of acceptable items and prices is posted on the District's website.

### 2018 Highlights

**Act 148.** The District continued its efforts this year to implement the goals outlined in VT's Universal Recycling Law. Food scrap diversion remains one of the most challenging aspects of the URL in a rural county with low population density. The District's efforts thus far have helped increase food scrap diversion, both at local town drop-offs as well as at the District Transfer Station. This year, more Addison County businesses and schools transitioned to a sustainable diversion system for food scraps. With the 2020 landfill ban for food scraps approaching, the District is focusing its efforts on both residential and business organics diversion. The District also provided numerous workshops on backyard composting this year.

**Recycling.** One of the most pressing aspects of waste diversion is the downturn in recycling market prices. China, the export market for one-third of all U.S. recyclables, recently enacted its National Sword initiative. Designed to reduce contamination, it has caused disruption of international recycling markets. Acceptable levels of contamination in imported bales of recycled commodities are so low that few, if any, facilities in the U.S.

can meet the new standard. The result has been a scramble to find other markets, and a glut of recycled materials. Revenues for recycling are at historic lows. In spite of this, the District's commitment to recycling remains steadfast. The District will continue to improve efforts to educate the public about what is and is not recyclable, and to work with local processors and haulers to ensure that we can collectively weather this crisis until markets eventually rebound.

**Product Stewardship.** Extended Producer Responsibility (EPR) laws are a useful tool to help distribute the cost of recycling and safe management of these products between industry, government and consumers. EPR can alleviate the financial burden for municipalities and residents, while mitigating environmental impacts from disposal by increasing collection and recycling rates of covered products. Vermont's EPR programs remain effective at collecting targeted materials, largely due to education and collection efforts by the State and solid waste districts. VT has the second highest number of EPR laws in the U.S. and has recently led the way with a law on primary cell batteries. These efforts are coordinated through the VT Product Stewardship Council, of which the District is a member, and which recently celebrated its tenth year of success in establishing EPR laws in VT.

**Illegal Burning/Disposal.** The District contracted with the Addison County Sheriff's Department to enforce its Illegal Burning & Disposal Ordinance. The District served again as County Coordinator for Green-Up Day, VT's annual litter clean-up event. The District subsidized the disposal of 17.30 tons of roadside trash, .39 tons of tires, 4 auto batteries, 11 E-Waste items, 1 appliance, and various other hazardous items, for a total economic benefit to its member towns of \$5,424.

#### **2019 Annual Budget**

The District adopted a 2019 Annual Budget of \$3,223,095. This represents a 7.69% increase over the 2018 Annual Budget, primarily due to a major increase in recycling costs. The Transfer Station tip fees will increase to \$126/ton for MSW and C&D. The rate for Single Stream Recyclables will increase to \$92/ton. Rates on some other items will have nominal increases. New fees: \$1 per visit or per 50 or < lbs of household goods at the **Reuse It or Lose It!** Shed; and \$5/load for books. The District Fee of \$33.40/ton on all waste destined for disposal, and \$10/ton on contaminated soils used as Alternative Daily Cover at the landfill will remain the same. **There will be no assessments to member municipalities in 2019.** For a copy of the full 2018 Annual Report and Adopted 2019 Rate Sheet, please give us a call, or visit the District website at [www.AddisonCountyRecycles.org](http://www.AddisonCountyRecycles.org).

## **TOWN DIRECTORY**

**EMERGENCY - for all emergencies call:** 911  
**Health & Human Services Information** 211  
**Police (State Police – New Haven Barracks)** 388-4919  
**Middlebury Volunteer Ambulance** 388-3333  
**Shorewell Community Health Center** 897-7000

**Town Office** 897-5841  
Fax 897-2545

**Town Clerk's email** [shorehamtown@shoreham.net](mailto:shorehamtown@shoreham.net)  
**Town Treasurer's email** [shorehamtreasurer@shoreham.net](mailto:shorehamtreasurer@shoreham.net)  
**Town Garage** 897-5451  
**Road Foreman's email** [shorehamroads@shoreham.net](mailto:shorehamroads@shoreham.net)  
**Listers' email** [shorehamlister@shoreham.net](mailto:shorehamlister@shoreham.net)  
**Shoreham Elementary School** 897-7181  
**Fire Warden, Percy Prouty** 989-5818  
**Zoning Administrator, Robin Conway** [shorehamzoning@myottmail.com](mailto:shorehamzoning@myottmail.com)  
**Delinquent Tax Collector** 897-5841  
**Platt Memorial Library** 897-2647

**STATE REPRESENTATIVE: Addison-Rutland #1 District**  
**Terry Norris** 897-7014  
**525 Palmer Road** [tnorris@leg.state.vt.us](mailto:tnorris@leg.state.vt.us)  
**Shoreham, VT 05770** Legislature Tel. 1-800-322-5616

**STATE SENATORS:**

**Christopher A Bray** 453-3444  
**829 South St**  
**New Haven, VT 05472** [cbray@leg.state.vt.us](mailto:cbray@leg.state.vt.us)

**Ruth Hardy** 989-5278  
**P O Box 343** [rhardy@leg.state.vt.us](mailto:rhardy@leg.state.vt.us)  
**East Middlebury, VT 05740**