



**Board of Allied Mental Health Practitioners**  
**Office of Professional Regulation, Vermont Secretary of State**

89 Main Street, 3<sup>rd</sup> Floor • Montpelier, VT 05620-3402  
Tel. (802) 828-2390 - [www.sec.state.vt.us/professional-regulation.aspx](http://www.sec.state.vt.us/professional-regulation.aspx)

UNAPPROVED MINUTES OF THE  
VERMONT BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS  
AUGUST 19, 2021 – REMOTE MEETING

Board members Present: Tammy Austin, Lynn Irwin, Carol Smith, Shawn Waldron, Marjorie Trombly, Ad Hoc and Ellen Grimes, Ad Hoc.

Office Staff Present: Lauren Layman, Gabriel Gilman, Kara Shangraw and Elizabeth Kneen.

1. The meeting was called to order at 9:10 a.m.
2. **Minutes** Mr. Irwin moved, seconded by Mr. Waldron, to approve the minutes of the July 15, 2021 meeting as written. Approved.
3. Mr. Irwin moved, seconded by Mr. Waldron, that the Board enter Executive Session for the purpose of receiving professional legal services, the premature general public knowledge of which would clearly place the Board and involved parties at a substantial disadvantage. Motion approved.

4. Hearing

2020-39, 40, 41 and 2021-38 – Gretchen Lewis – Review the Stipulation and Consent Order scheduled at 9:30 a.m. Ms. Austin is the ITeam Member and Ms. Smith has recused herself. The Board went into deliberative session at 9:39 a.m. and returned at 10:30 a.m. Mr. Waldron moved, seconded by Ms. Trombly, to approve the Stipulation and Consent Order. Mr. Waldron, Dr. Grimes and Ms. Trombly voted in favor of the motion. Mr. Irwin opposed the motion. Approved.

5. Applications

Ms. Smith moved, seconded by Ms. Trombly, to approve the following actions for these applications. Approved.

Ghalamzan, Momtaz – The Board confirms its 2009 decision to approve Ms. Ghalamzan's education. The Board notes that Ms. Ghalamzan must successfully complete both examinations and complete supervision to be eligible for Vermont LCMHC license.

Grossman, Hayley – The Board approves Ms. Grossman’s education subject to the completion of three graduate credits in counseling skills coursework (Rule 3.8(d)(3), three graduate credits in treatment modality coursework (Rules 3.8(d)(7),), and 3 graduate credits in at least two of the areas of study set forth in Rule 3.9(c).

Mitchell, Caitlin – The Board could not find that the applicant has completed three graduate credits in diagnosis, assessment and treatment coursework, as required in Rule 3.8(a)-(c). The Board asks the applicant to submit documentation demonstrating completion of such coursework.

6. Continuing Education

CA-50775 – Redefining Resiliency – The Board requested a schedule of the course with times detailed in it.

7. Other Discussion Topics – Tabled due to lack of quorum.

8. The Board’s next meeting is scheduled for September 16, 2021.

9. The Board adjourned at 1:14 p.m.