

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY**

**Location: Corner of State Main in the City Center. 89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT 05602**

**Minutes**

**October 22, 2013**

**Members present:** Joshua Partlow, Thomas Shortle, John Borch (by phone) and Lee M. Spivey

**Staff present:** Judith Griffen and Peter Comart

- 1. 9:01 Called to order**
- 2. Approved the Minutes of the September 24, 2013 meeting.**
- 3. Reports/Follow-up cases - none**
- 4. Correspondence/Discussion items**
  - a. Chris Winters discussed the Boards budget with the Board. The Budget is in good shape and there are no changes needed at this time. The Board will review again next year
  - b. Board file review process was discussed again. Judith will continue to review the applications to make sure that everything is there.
  - c. Uniform Accountancy Act Exposure Draft was briefly discussed. This is something the Board will continue to monitor but at this time have no interest in pursuing.
  - d. The Board discussed and reviewed what audits were received in the office at the last meeting. Many more had come in and the Board will continue to review them until next meeting.
  - e. The Saint Michael' College revised accounting curriculum was discussed the Board. The Board found the curriculum as presented to be acceptable under the State's licensing requirements. Josh will respond to Steve Doyon and provide some minor suggestions noted by the Board.
  - f. There was a motion to nominate the current slate of officers, Josh Partlow, Chair, Thomas Shortle, Vice Chair, and John Borch, Secretary. The motion was seconded. All present were in favor. The motion passed
  - g. The Board discussed next meeting dates and the meeting will be held on November 26 and December 17<sup>th</sup>.
  - h. The Board reviewed the Supervisor Experience Form and recommended changes to incorporate recent changes to Rule 5.9(d) and add the definition of one year of experience per Rule 2.1 (n).
- 5. Hearings/Stipulations/Concluded Investigations –**
  - a. Hearing – 2012-742 and 2012-743 – Dorothea M. Kelly CPA, LLC and Dorothea Kelly – continued until December.

**6. Licensing – Review the following applications for licensure**

Shelly Bondy - examination – needs FACS to certify her education is equivalent to a bachelor’s degree  
Irina Aylward – examination - approved  
Hansang Kim – examination - approved  
Daniel Duquesne – examination – approved  
Brittany Smith – examination – approved  
Christopher Driscoll – examination – approved  
Yu-Yu Lin – examination – needs an updated experience form with all experience on one form.  
JinMo Cho – examination – approved

Berry Dunn McNeil & Parker – reinstatement – approved  
Donna Samson Sprake – reinstatement – approved  
Carrie Lambert & Associates – reinstatement – approved  
Justina McConnell – reinstatement – approved  
Tammy Michaud – reinstatement – approved  
Kristine Wezel – reinstatement – approved  
Christopher Vasquez – reinstatement – approved`

Kari Martin & Associates, Inc – firm – approved  
Nicole Sanci Brian CPA PLLC – firm – approved

**7 Other Board Business**

**a.** Signing of Certificates

**8. FYI**

**9. Adjourned at 11:30 a.m.**