

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF ACCOUNTANCY**

Location: Corner of State Main in the City Center. 89 Main Street, 3rd Floor, Montpelier, VT 05602

Minutes

October 22, 2013

Members present: Joshua Partlow, Thomas Shortle, John Borch (by phone) and Lee M. Spivey

Staff present: Judith Griffen and Peter Comart

- 1. 9:01 Called to order**
- 2. Approved the Minutes of the September 24, 2013 meeting.**
- 3. Reports/Follow-up cases - none**
- 4. Correspondence/Discussion items**
 - a. Chris Winters discussed the Boards budget with the Board. The Budget is in good shape and there are no changes needed at this time. The Board will review again next year
 - b. Board file review process was discussed again. Judith will continue to review the applications to make sure that everything is there.
 - c. Uniform Accountancy Act Exposure Draft was briefly discussed. This is something the Board will continue to monitor but at this time have no interest in pursuing.
 - d. The Board discussed and reviewed what audits were received in the office at the last meeting. Many more had come in and the Board will continue to review them until next meeting.
 - e. The Saint Michael' College revised accounting curriculum was discussed the Board. The Board found the curriculum as presented to be acceptable under the State's licensing requirements. Josh will respond to Steve Doyon and provide some minor suggestions noted by the Board.
 - f. There was a motion to nominate the current slate of officers, Josh Partlow, Chair, Thomas Shortle, Vice Chair, and John Borch, Secretary. The motion was seconded. All present were in favor. The motion passed
 - g. The Board discussed next meeting dates and the meeting will be held on November 26 and December 17th.
 - h. The Board reviewed the Supervisor Experience Form and recommended changes to incorporate recent changes to Rule 5.9(d) and add the definition of one year of experience per Rule 2.1 (n).
- 5. Hearings/Stipulations/Concluded Investigations –**
 - a. Hearing – 2012-742 and 2012-743 – Dorothea M. Kelly CPA, LLC and Dorothea Kelly – continued until December.

6. Licensing – Review the following applications for licensure

Shelly Bondy - examination – needs FACS to certify her education is equivalent to a bachelor's degree
Irina Aylward – examination - approved
Hansang Kim – examination - approved
Daniel Duquesne – examination – approved
Brittany Smith – examination – approved
Christopher Driscoll – examination – approved
Yu-Yu Lin – examination – needs an updated experience form with all experience on one form.
JinMo Cho – examination – approved

Berry Dunn McNeil & Parker – reinstatement – approved
Donna Samson Sprake – reinstatement – approved
Carrie Lambert & Associates – reinstatement – approved
Justina McConnell – reinstatement – approved
Tammy Michaud – reinstatement – approved
Kristine Wezel – reinstatement – approved
Christopher Vasquez – reinstatement – approved`

Kari Martin & Associates, Inc – firm – approved
Nicole Sancu Brian CPA PLLC – firm – approved

7 Other Board Business

a. Signing of Certificates

8. FYI

9. Adjourned at 11:30 a.m.