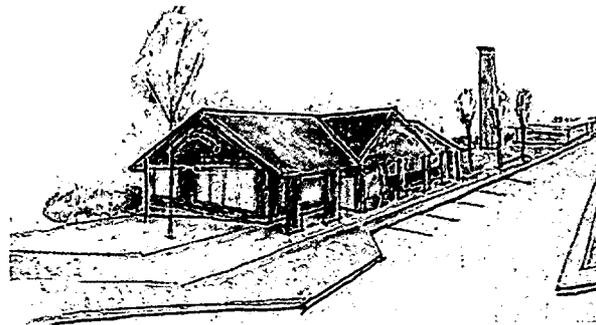
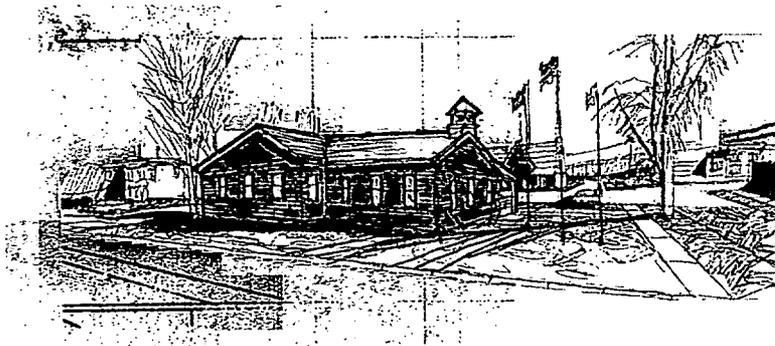


# Town of Randolph, Vermont

## 2003 Annual Report



*View down Pearl Street*



*View of new addition from the West*

*Architect's rendition of Municipal Building proposals*

**Fiscal Year 2003**  
**July 1, 2002 through June 30, 2003**

THIS REPORT IS DEDICATED TO

*WES HERWIG (1919 TO 2003)*



*Picture provided courtesy of 'The Herald of Randolph'*

If a community is defined by its people, there is no more outstanding example than Wes Herwig and what his life has meant to Randolph. Not only one of the founders of the Historical Society, but a historic preservationist well before it was the 'in thing', Wes wrote widely, persuasively and passionately about Randolph, in particular, and the White River Valley in general. His book, *Pictorial History of Randolph*, has no doubt left many with a sense of place, a link not obtainable in so many communities.

The Randolph Historical Society's museum, located above the Police Department, is and will be a long-lasting tribute to Wes' spirit. We also, pay tribute to Mim Herwig, whose support and encouragement forged a bond unlikely to be duplicated.

We miss Wes, but celebrate what he did for us.

*Respectfully submitted by Bert Moffatt*

Randolph Vermont  
Annual Report

of  
Officers of the Town

and

Randolph School District

for the Fiscal Year  
ending June 30, 2003

Sketches on front cover are courtesy of Black River Design

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**WARNING  
FOR THE ANNUAL MEETING  
OF THE TOWN OF RANDOLPH  
Randolph Police District  
Randolph Water District  
Randolph Sewer District  
FOR 2004 TO BE HELD MARCH 2, 2004**

The legal voters of the Town of Randolph, the Randolph Police District, the Randolph Water District and the Randolph Sewer District are hereby warned to meet at the Chandler Music Hall, North Main Street, in Randolph, Tuesday, March 2, 2004 at 10:00 A.M. to vote on the Articles herein set forth. The meeting will begin with the Annual School District meeting, followed by the Annual Town Meeting. Articles 1 through 26 are to be voted by Australian ballot. Polls will be located at Chandler Gallery on North Main Street in Randolph, and are open at 7:00 A.M. and close at 7:00 P.M. Articles 27 through 36 are to be called for consideration from the floor at the business meeting of said legal voters, which is hereby warned to convene at 10:00 A.M. Tuesday, March 2, 2004 at Chandler Music Hall, Randolph, Vermont. A Public Hearing and Information Meeting on the Town Budget and warned items will be held on Thursday, February 26, 2004 at 6:30 P.M. at the Murray Auditorium, Randolph Union High School.

**ELECTIONS**

- Article 1.** To elect from the legal voters of said Town the following officers:  
**MODERATOR** for a term of one year  
**SELECTMAN** for a term of two years  
**SELECTMAN** for a term of three years  
**LISTER** for a term of three years  
**TRUSTEE OF PUBLIC FUNDS** for a term of three years  
**LIBRARY TRUSTEE** for a term of five years  
**AGENT TO PROSECUTE AND DEFEND SUITS** for a term of one year  
**TOWN GRAND JUROR** for a term of one year

**GENERAL FUND OPERATIONS BUDGET AND TAXATION**

All budgets are for the fiscal year July 1, 2004 through June 30, 2005.

- Article 2.** Shall the Town voters authorize the total general fund expenditure of **\$2,226,546 for the Town General Fund expenses** for the fiscal year July 1, 2004 through June 30, 2005 of which \$1,429,511 shall be raised by taxes? (Includes \$990,224 for Highway expenses but excludes Special Appropriations) \$752,035 shall be in non-tax revenues, and \$45,000 from previous year surplus.

**CAPITAL BUDGET AND TAXATION**

All budgets are for the fiscal year, July 1, 2004 through June 30, 2005. Capital items are developed and funded as part of a five-year plan.

- Article 3.** Shall the Town voters authorize the general fund expenditure for **Capital Expenses of \$759,854** of which \$444,854 shall be paid by taxes? \$315,000 will be from non-tax revenues.

**Article 4.** Shall the Town voters authorize the issuance of **GENERAL OBLIGATION BONDS in the amount of \$60,000** for the purpose of capital construction programs to begin in FY2005? \$60,000 shall be repaid over ten years by rates of the Water District.

**SPECIAL APPROPRIATIONS BY TAXATION\***

**Article 5.** Shall the Town voters authorize the expenditure of **\$3,500** to be raised by taxes for **BOYS AND GIRLS CLUB OF WHITE RIVER VALLEY?**

**Article 6.** Shall the Town voters authorize the expenditure of **\$3,000** to be raised by taxes in support of **CENTRAL VERMONT ADULT BASIC EDUCATION?**

**Article 7.** Shall the Town voters authorize the expenditure of **\$1,000** to be raised by taxes for **CENTRAL VERMONT COMMUNITY ACTION COUNCIL?**

**Article 8.** Shall the Town voters authorize the expenditure of **\$300** to be raised by taxes in support of **CENTRAL VERMONT COUNCIL ON AGING?**

**Article 9.** Shall the Town voters authorize the expenditure of **\$8,337** to be raised by taxes in support of **CLARA MARTIN CENTER?**

**Article 10.** Should the Town of Randolph commit **\$5,000 from the general fund to the Randolph Conservation Fund?** Money in the Fund is used to conserve Randolph farms and forestland from development, to manage with good stewardship the town forests and other town properties and to make small grants to promote local agriculture and conservation education.

**Article 11.** Shall the Town voters authorize the expenditure of **\$300** to be raised by taxes in support of **GREEN UP VERMONT?**

**Article 12.** Shall the Town voters authorize the expenditure of **\$2,500** to be raised by taxes in support of **KIDS PLACE?**

**Article 13.** Shall the Town voters authorize the expenditure of **\$800** to be raised by taxes in support of **LIFE SKILLS FOR WOMEN?**

**Article 14.** Shall the Town voters authorize the expenditure of **\$600** to be raised by taxes in support of **ORANGE COUNTY COURT DIVERSION PROGRAM?**

**Article 15.** Shall the Town voters authorize the expenditure of **\$6,000** to be raised by taxes in support of **RANDOLPH SENIOR CITIZEN CENTER?**

**Article 16.** Shall the Town voters authorize the expenditure of **\$800** to be raised by taxes in support of **SAFELINE, INC.?**

**Article 17.** Shall the Town voters authorize the expenditure of **\$3,500** to be raised by taxes in support of **STAGECOACH?**

**Article 18.** Shall the Town voters authorize the expenditure of **\$1,000** to be raised by taxes in support of **VERMONT ASSOCIATION FOR THE BLIND AND VISUALLY IMPAIRED?**

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\* Budgets offered by Organizations requesting funds may be viewed at the Town Offices.

**Article 19.** Shall the Town voters authorize the expenditure of **\$500** to be raised in support of **VERMONT CENTER FOR INDEPENDENT LIVING?**

**Article 20.** Shall the Town voters authorize the expenditure of **\$13,375** to be raised by taxes in support of **VISITING NURSE ALLIANCE OF VERMONT AND NEW HAMPSHIRE?**

#### **WATER DISTRICT**

All budgets are for the fiscal year July 1, 2004 through June 30, 2005. Capital items are developed and funded as part of a five-year plan.

**Article 21.** Shall the Town voters residing in the **Water District** authorize the expenditure of **\$233,959 for Water District** operating expenses for the fiscal year July 1, 2004 through June 30, 2005? Under Vermont Law and the Plan of Merger the users pay such expenses. The Selectboard, serving as Water Commissioners, shall establish rates necessary to provide the income to defray such expenses. \$214,974 will be collected through water rates, and \$18,985 from non-rate revenue.

**Article 22.** Shall the Town voters residing in the Water District authorize the expenditure for **Capital Expense of \$311,917** of which \$205,917 shall be raised by current rates, and \$46,000 from the Water Capital Improvement Fund and \$60,000 shall be by bond?

**Article 23.** Shall the Town voters residing in the Water District authorize the issuance of **GENERAL OBLIGATION BONDS** in the amount of **\$60,000** for the purpose of continued infrastructure repair? Bond debt is to be repaid by rates of the Water District.

#### **SEWER DISTRICT**

All budgets are for the fiscal year July 1, 2004 through June 30, 2005. Capital items are developed and funded as part of a five-year plan.

**Article 24.** Shall the Town voters residing in the Sewer District authorize the expenditure of **\$284,265 for Sewer District operating expenses** for the fiscal year July 1, 2004 through June 30, 2005? Under Vermont Law and the Plan of Merger the users pay such expenses. The Selectboard, serving as Sewer Commissioners, shall establish rates necessary to provide the income to defray such expenses. \$262,115 will be collected through sewer rates and \$22,150 from non-rate revenue.

**Article 25.** Shall the Town voters residing in the Sewer District authorize the expenditure for **Capital Expenses of \$17,909** of which \$17,909 shall be raised by current rates?

#### **POLICE DISTRICT**

**Article 26.** Shall the Town voters residing in the **Police District** authorize the expenditure of **\$408,469** to provide police services for the fiscal year July 1, 2004 through June 30, 2005 of which **\$377,419** is to be raised by a tax on the Grand List in the Police District and **\$31,050** is to be raised by non-tax revenues?

**FOR DISCUSSION AND ACTION FROM THE FLOOR**

- Article 27.** To hear and act upon reports of Town Officers and Committees.
- Article 28.** Nominations from the floor for one Budget Committee member for a term of three years.
- Article 29.** Nomination from the floor for one Budget Committee member for two years remaining of a three year term.
- Article 30.** To fill any vacancy.
- Article 31.** To see if the Town voters will approve collection of taxes by installments for the fiscal year beginning July 1, 2004 through June 30, 2005. One half (½) of the total 12 month tax shall be due October 29, 2004 and the remaining one half (½) due March 31, 2005. Interest shall be due after each installment date but penalty shall not be assessed until after the final payment date.
- Article 32.** Shall the Town voters authorize to exempt the Randolph Senior Citizens Center from real estate taxes for a period of five (5) years? (T32 Sec. 3840)
- Article 33.** Shall the Town voters authorize to exempt the Randolph Center Fire Station from real estate taxes for a period of five (5) years? (T.32 Sec. 3840)
- Article 34.** Shall the Town voters authorize to exempt the three White River Craft Center, Inc. properties (including Kimball House) from fifty percent (50%) of its normal real estate taxes for a period of one (1) year? (T.32 Sec. 3840)
- Article 35.** Shall the voters of the Town of Randolph elect the members of the Planning Commission by Australian Ballot, with the commission to be constituted of 9 (nine) members with staggered 3 (three) year terms, the initial terms to be 3 (three) members elected 3 (three) years, 3 (three) members elected for 2 (two) years and 3 (three) elected for 1 (one) year, as allowed in Vermont Statutes Title 24, Chapter 117, section 4323a.
- Article 36.** To do any other business proper to come before this meeting.

Warning dated at Randolph, this 30 day of January 2004

/s/ James Hutchinson, Chairman  
/s/ Peter Butterfield  
/s/ Kevin Osha  
/s/ Phyllis Forbes

Selectboard  
Randolph, Vermont

Received for record before being posted this 30<sup>th</sup> day of January 2004 at 11:00 a.m.

Attest: /s/ Joyce L. Mazzucco, Town Clerk

## NOTICE TO VOTERS

### BEFORE ELECTION DAY

#### **CHECKLIST POSTED:**

By Sunday, February 1, 2004 (or 30 days before Town Meeting). The Town Clerk must post the checklist. Make sure your name is on it. If your name is not on it, you must complete an application to the checklist. Available from your Town Clerk or online at <http://www.sec.state.vt.us>, click on Elections.

#### **REGISTER TO VOTE:**

Deliver your application to the checklist to your Town Clerk's Office no later than 12:00 noon on Monday, February 23, 2004 (Monday before Town Meeting), or mail to the Department of Motor Vehicles, or other voter registration agency [Department of Social Welfare, Department of Health (WIC), Department of Aging & Disabilities (home health, adult day care, etc.)] with a postmark before the deadline.

#### **EARLY OR ABSENTEE BALLOTS:**

You, or a family member on your behalf, may request an early or absentee ballot from your Town Clerk by telephone, mail or e-mail at any time up until 5 p.m., or closing of the Town Clerk's Office on the day before the election, March 1, 2004. An authorized person can apply for you to get a ballot only in person or in writing.

You can also go to the Town Clerk's office and vote your ballot while at the office. Or, you can pick up your ballot at the Town Clerk's Office and take it home to vote. (You cannot pick up a ballot for your spouse or anyone else.)

If you take your ballot or have a ballot sent to you, you must return the ballot to the Town Clerk's Office or to the polling place not later than 7 p.m. on the day of the election.

If you are ill or disabled, you can request that a pair of justices of the peace deliver a ballot to you. You can request assistance in reading or marking your ballot from the justices. They must return the ballot to the Town Clerk for you.

**SAMPLE BALLOTS POSTED:** Saturday, February 21, 2004.

### ON ELECTION DAY

- If your name was dropped from the checklist in error, explain the situation to your town clerk and ask that it be put back on.
- If the problem isn't cleared up to your satisfaction, have the town clerk, a selectman or other members of the board of civil authority call an immediate meeting of the members of the board who are present at the polls. They should investigate the problem and clear it up.
- If you are still not satisfied, you may take a brief written request to a superior court judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439-VOTE for more information.
- If you have physical disabilities, are visually impaired or can't read, you may bring the person of your choice to assist you or you can request assistance from two election officials.
- If you cannot get from the car into the polling place, two election officials may bring a ballot to your car.

### THE FOLLOWING ARE PROHIBITED BY LAW:

- Do Not knowingly vote more than once, either in the same town or in different towns.
- Do Not mislead the board of civil authority about your own or another person's eligibility to vote. You can only register to vote and remain on the checklist in the town of your principal dwelling place.

- Do Not display any campaign literature, stickers, buttons, etc. within the building containing a polling place. However, a voter may bring a small card or paper into the polling place for his or her own use in remembering candidates so long as it is not publicly displayed.
- Do Not solicit votes or otherwise campaign within the building containing a polling place.
- Do not interfere with the progress of a voter going to and from the polling place. This includes not socializing in a manner that will disturb other voters.

### INSTRUCTIONS TO VOTERS

Here is some basic information for you, the voter. If you have any questions after reading this, or at any time during the voting process, ask your town clerk or another election official.

#### **CHECK-IN**

- 1) At the entrance checklist table, state your name, and if asked, your residence, in a clear, audible voice.
- 2) Wait until your name is repeated and checked off by the official.

#### **ENTER**

- 1) Enter within the guardrail, and an election official will hand you a ballot(s).
- 2) Take your ballot(s) to a vacant booth.

#### **MARK YOUR BALLOT**

- 1) **HOW TO MARK:** For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."
  - If you are voting in a town that does not use voting machines to count ballots, mark a cross (X) in the box to the right of the name of the candidate(s) you want to vote for.
  - If you are voting in a town that uses voting machines, follow the instructions on the ballot to either fill in the oval or to connect the arrow next to the name of the candidate(s) you want to vote for.
  - If you are unclear about the instructions, ask an election official to assist you.
- 2) **WRITE-IN:** To vote for someone whose name is not printed on the ballot, use the blank "write-in lines on the ballot. You may place a label or sticker with your candidate's name on the write-in line or you can write the name.
- 3) **MISTAKES or SPOILED BALLOTS:** If you make a mistake in marking your ballot, you may give your spoiled ballot to an election official and receive another ballot to mark. You may request up to three new ballots.

#### **CHECK OUT**

1. If your town uses an exit checklist, go to the exit checklist table and state your name in a clear, audible voice.
2. Wait until your name is repeated and checked off by the official and then proceed to cast your ballot.

#### **VOTE**

1. In a town that does not use voting machines, fold your ballot and then deposit your voted ballot in the ballot box.
2. In a town using voting machines, do not fold or bend your ballot. Simply insert your ballot into the slot on the voting machine.

#### **LEAVE**

1. Leave the voting area by passing outside the guardrail.
2. Continue outside the polling place before beginning socializing or conversations that could disrupt other voters.

Posting in conformance with 17 V.S.A. §2521 by the Town or City Clerk on January 30, 2004.

/s/ Joyce L. Mazzucco, Town Clerk

**2003 ANNUAL TOWN MEETING MINUTES  
MARCH 4, 2003  
CHANDLER MUSIC HALL**

Moderator Peter Nowlan called the meeting to order at 10:49 a.m. Articles 1–26 of the Warning are being voted on by Australian Ballot in the Chandler Gallery. Polls will be open until 7 p.m. Articles 27–32 are for discussion and action from the floor.

**Article 27. To hear and act upon reports of Town Officers and Committees.** Mr. Nowlan told the audience all the reports of the town officers and committees are included in the Town Report, except the report from the White River Craft Center. Copies of the White River Craft Center report are available in the front and back of the auditorium. A motion was made and seconded to accept the reports of the town officers and committees. There was no discussion. A voice vote was taken, and the motion passed by unanimous voice vote.

**Article 28. Nominations from the floor for one Budget Committee member for a term of three years.** Mr. Nowlan opened the floor for nominations. Al Floyd nominated Paul Rea. The nomination was seconded. There were no further nominations. A voice vote was taken, and Mr. Rea was elected to the Budget Committee for a three-year term.

**Article 29. To fill any vacancy.** There were no vacancies.

**Article 30. To see if the Town voters will approve collection of taxes by installments for the fiscal year beginning July 1, 2003 to June 30, 2004. One half (1/2) of the total 12-month tax shall be due October 31, 2003 and the remaining one half (1/2) due March 31, 2004. Interest shall be due after each installment date but penalty shall not be assessed until after the final payment date.** A motion was made and seconded to accept the tax due dates as proposed. John Joy asked if there was a June payment. Mr. Nowlan clarified that the taxes will be due in two equal installments, one due October 31, 2003 and the final installment due March 31, 2004. There was no further discussion. A voice vote was taken and the motion passed by unanimous voice vote.

**Article 31. Shall the legal voters of the Town of Randolph endorse the following resolution: “Be it resolved that the citizens of the Town of Randolph urgently call upon our municipal leaders, state legislators, governor, and Congressional delegation to put Vermont into the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont’s homes, businesses, public buildings and the transportation systems, and to encourage expansion of the renewable energy industry in the State of Vermont.”** Betty Edson presented an argument supporting the resolution. She said a bill on sustainable energy had passed the Senate last year, but the bill died in committee in the House. Some of the leaders in wind and solar energy are located in Vermont, but very few sales of the technology are made in Vermont. Continued dependence on fossil fuels will lead to global warming and changes in the climate that will affect the economy of the state. The goal of this resolution is to let legislators know people are interested in exploring alternatives to fossil fuels. She urged the audience to support this resolution. She made a motion to endorse the resolution. The motion was seconded. Mr. Nowlan opened the floor to discussion.

Bob Cook said he fears the dangers of fossil fuels and would like to see our culture become less dependent upon the use of fossil fuels. There are more alternatives out there. He urged the audience to vote in favor of the resolution.

Larry Richburg said Vermont is a leader and in the forefront of energy efficiency. As a builder, he has contact with this every day. Vermont has new efficiency codes for new construction. Efficiency Vermont is a group that was formed a number of years ago from money from the utilities. This group is working on making buildings more energy efficient. Renewable energy is the next step and Vermont should be in the forefront. This will reduce our dependence on fossil fuels, and the harm it has on our environment. It will also help to reduce possible conflict in the future over oil. It is an opportunity to use other clean renewable sources and we need to let our legislators know this is a priority, not only for Vermont, but for the nation as well.

Scott Berkey said he supports the goals but didn't think the resolution sends a clear message without a clear framework. He wanted to know what we are asking the legislature to do.

Mrs. Edson said the resolution is not narrowly worded because the goal is to make people aware and encourage discussion. The current legislation being considered in Montpelier is to establish a year-long study, using existing funds, to offer incentives allowing rate payers to choose by power generated from renewable resources, and to change the way utility committees are regulated, giving them more flexibility.

There was no further discussion. Mr. Nowlan read the question, "Shall the legal voters of the Town of Randolph endorse the following resolution: "Be it resolved that the citizens of the Town of Randolph urgently call upon our municipal leaders, state legislators, governor, and Congressional delegation to put Vermont into the forefront of a sustainable energy future. Specifically, we request immediate and ongoing action on legislative initiatives designed to promote energy efficiency in Vermont's homes, businesses, public buildings and the transportation systems, and to encourage expansion of the renewable energy industry in the State of Vermont." A voice vote was taken and the resolution passed by majority voice vote.

**Article 32. Other Business.** Mr. Nowlan opened the floor to discussion of other business.

Warren Preston addressed the audience. He said there had been legislation proposed which would allow towns to discuss Australian Ballot items on the floor of Town Meeting, but it was killed in committee. He asked if the Selectboard could write a letter to revive the legislation and urged the audience to support this.

Scott Berkey made a motion asking the Selectboard to include in future Town Reports their recommendation on each special appropriation article. The special appropriations are not included in the budget proposed by the Selectboard. The motion was seconded.

Peter Butterfield said the special appropriations are listed separately because the voters have the right to approve or disapprove spending tax dollars on each request, not the Selectboard. Budget meetings are held to provide information about the budget, but it is up to the voters to approve it.

Phyllis Forbes said there isn't enough information provided to make an informed vote. If you are not part of the organization, then you don't know why you are voting. A recommendation from the Selectboard may not help.

Kevin Doering said he had served on the Selectboard in Maine, and all items were discussed on the floor.

Dennis Brown said the special appropriations are not items the Selectboard puts on the Warning. These articles are petitioned items. As a petition item, it is up to the voters to approve or disapprove the

spending of tax dollars for the service. He said it would be burdensome for the Selectboard to make recommendations on each organization, and to research the annual reports from each group. It is up to the voter to educate him/herself.

dawn butterfield said there is a report from each organization seeking funding from the Town in the Town Report. She said it is appropriate for taxpayers to call these organizations and ask for more information.

There was no further discussion. The motion under consideration is to ask the Selectboard to include in the Town Report a comment or recommendation on each special appropriation. Mr. Nowlan reminded the audience the resolution on the floor is a non-binding resolution. A voice vote was taken and the motion was defeated by majority voice vote.

Peter Butterfield offered some "Thank You's" to the town staff for their dedication and commitment to service to the town. He also offered thanks to Bert Moffatt for assisting the town while the search for a new Town Manager continues. Bert offers a lot of energy and enthusiasm. Mr. Butterfield also thanked all the people who donate their time, uncompensated, to serve on various committees and boards. Without these people, the town would not function well. He offered special thanks to Julie Iffland and the Planning Commission. The Planning Commission is working on a rewrite of the Town Plan and Zoning Regulations. Mr. Butterfield also offered special thanks to the Development Review Board (DRB), which is the judicial arm of the Planning Commission. The DRB deals with complex and sometimes controversial issues.

Nancy Rice asked about the safety and availability of the water supply. We have a water company which provides a number of jobs, but how does the withdrawal of water affect the community in general? She recommended the Selectboard have a hydrological study done to see the affect on the water supply for the future. The cost for such a study would be about \$15,000. How the Town spends its money reflects the values of the community. She believes concern about the water supply is important to the Town.

Wayne Warner, chair of the Budget Committee, thanked dawn butterfield for her service on the Budget Committee. She has served on the committee for four years.

Richard Forbes made a motion for a resolution to express opposition to the United States using its resources in a war with Iraq without first getting a U.N. resolution supporting the action. Scott Berkey seconded the motion.

Nancy Rice asked to amend the motion to leave off the U.N. resolution.

Kenneth Smith said he agrees with Mr. Forbes about war, but did not want to send the wrong message to those serving on the front lines. Remember Vietnam—the message sent to the troops was that the country did not support them. We need to support the men and women serving overseas. A public display of negativity is a mistake.

Wendy Wells said it is not a question of supporting the men and women serving in the armed forces, but rather to prevent the engagement from starting in the first place.

Joan Sax asked what are they defending if we can't speak our minds. With Vietnam, the troops were not supported when they returned home. The Bush Administration is proposing a reduction in veteran services. We should not be reducing those services, but should be saying we will support them after they return.

Betty Edson said the group present was too small to truly represent the Town over such a controversial issue.

Edward Stokes said he did not want to give aid and comfort to the enemy.

Peter Rea said he is a veteran, and suggested the better route to take would be for each individual to call our senators. Those present really only represent themselves, not the town.

Kenneth Smith said this conflict is really about oil. If we want to make a statement, then don't drive a SUV but drive a hybrid. We need to get away from our dependence on oil. We have the smartest people in the world in this country. We need to look for other resources.

Andrew Whitney said he supported Mr. Forbes motion. He asked why North Korea is being treated differently than Iraq. North Korea has had horrible human rights violations, and has missiles that can reach this country.

Nancy Rice said the small group present does not represent the feelings of the town. People need to be sane, even if the government isn't.

Peter Butterfield made a motion to cease debate. Warren Preston seconded the motion. The motion passed by voice vote.

Mr. Nowlan restated the motion for a resolution to express opposition to the United States using its resources in a war with Iraq without first getting a U.N. resolution supporting the action. A voice vote was taken and the motion carried by majority voice vote.

Al Floyd asked if there was some other way to distribute the Town Report. A number of people told him they did not receive a copy.

Joyce Mazzucco said a number of Town Reports were returned because people were away and the Town Report cannot be forwarded because it is bulk mail. There were also a number of reports returned because of bad addresses. Ms. Mazzucco told the audience to contact her office if they did not receive a Town Report and provide her with the correct mailing information so the database can be updated.

Mr. Floyd asked when the Town is going to re-seed and level the field south of the Center cemetery. He also asked if the Town could sand the sidewalk in Randolph Center without having to be called and asked to sand it.

There was no further business to consider. A motion was made and seconded to adjourn the meeting. The motion passed by unanimous voice vote. The meeting adjourned at 11:40 p.m.

**Attest:** /s/ Joyce L. Mazzucco, Town Clerk

**Approved by:** /s/ Peter M. Nowlan, Moderator, /s/ James W. Hutchinson, Selectboard

**2003 TOWN MEETING AUSTRALIAN BALLOT RESULTS**  
**MARCH 4, 2003**

The Town Meeting Australian balloting was held at the Chandler Cultural Gallery from 7:00 a.m. to 7:00 p.m. Below are the results from the balloting:

Total Number of Voters on Checklist: 3,276      Percentage of voters voting: 22.16%  
 Total Number of Voters checked off the checklist: 726  
 Ballot Tallying Machine Total: 734 (difference in number is due to some jammed ballots being counted twice)  
 Total Number of Absentee Ballots Requested: 88  
 Total Number of Absentee Ballots Returned: 84

**Article 1. Elections**  
**Moderator for 1 Year**

**Write-Ins:**

Ken Smith	1	Catherine Ingalls	1
Stephen Webster	35	Dennis Brown	1
Peter Nowlan	146	dawn Butterfield	1
Carolyn Tonelli	11	Pat Meyer	1
Mark DiStefano	1	Frank Farrington	1
Joyce Mazzucco	1	Kevin Doering	1
Don Sweetser	2	Robin Wyant	1
Richard Forbes	2	Jason Aldous	1
Bob Race	1	Milton Fowler	1
Gerry Tallman	1	Jack Cowdrey	3
Roger Palmer	1	Jonathan Walters	1
Warren Preston	1	Joe Trask	1
Randy Garner	1	Tom Rogers	1
Richard Burstein	3	Miriam Feyerherm	1
Pat French	1	Kenneth Smith	1
Peter Butterfield	1	Maynard Wright	1
Al Floyd	7	<b>Blanks</b>	494
Jim Hutchinson	2	<b>Spoiled</b>	2
Phil Angell	2	<b>Totals</b>	734

**Selectman for 3 Years**

Jim Hutchinson	526
Del Thompson	149
<b>Write-Ins:</b>	
Karen Eddy	1
Rich Finigan	1
William Rice	1
<b>Blanks</b>	52
<b>Spoiled</b>	4
<b>Totals</b>	734

**Selectman for 2 Years**

Phyllis Forbes	555
<b>Write-Ins:</b>	
Scott Berkey	7
Jack Cowdrey	2
Del Thompson	4
Jim Hutchinson	5
Leland Armstrong	1
Tom Davis	1
Lawrence Townsend	1
Al Floyd	2
Mark Hutchinson	1
Bob Scully	1
Dean Conant	1
Paul Rea	1
Michael Penrod	4
Letitia Rydjeski	1
Fred Tuttle	1
Stewart Skrill	2
R. B. Cameron	1
Mitchell Harness	1
Loriann Osha	2
Dennis Brown	2
Jerry Smith	1
Arlene Wright	1
Douglas Campbell	1
Wayne Warner	2
Frank Reed	1
Frank Farrington	1
Charles Russell	2
Tom Richie	1
William Dowd	1
Douglas Boardman	1
Rich Finigan	1
Carl Brandon	1
Don Sweetser	1
Michael Sargent	1
John Blaisdell	1
Michael Hildenbrand	1
<b>Blanks</b>	120
<b>Spoiled</b>	0
<b>Totals</b>	734

**Selectman for 1 Year**

Peter Butterfield	594
<b>Write-Ins:</b>	
Nan Gwin	1
Al Floyd	3
Paul Ray	1
Emanuel Farrow	1
Leon Greenwood	1
Bill Kevan	1
Joyce Ferris	1
William Fabian	1
Del Thompson	1
Doug Boardman	1
Barb Giroux	1
Roderic MacAskill	1
Arnold Spahn	1
Wayne Warner	2
Frank Reed	1
Scott Berkey	3
Jim Hutchinson	2
Mitch Harness	1
Carolyn Tonelli	1
John Blaisdell	1
Mike Bott	1
<b>Blanks</b>	110
<b>Spoiled</b>	3
<b>Totals</b>	734

**Town Clerk for 3 Years**

Joyce Mazzucco	682
<b>Write-Ins:</b>	
Linda Nissl	1
Jenny Carter	1
<b>Blanks</b>	46
<b>Spoiled</b>	4
<b>Totals</b>	734

**Town Treasurer for 3 Years**

Joyce Mazzucco	680
<b>Write-Ins:</b>	
Jenny Carter	1
<b>Blanks</b>	51
<b>Spoiled</b>	2
<b>Totals</b>	734

**Lister for 3 Years**

William R. Dowd	609
<b>Write-Ins:</b>	
Freeman Grout	2
Hommy Leroy	1
Pat French	4
Fred Tuttle	1
Bill Culver	1
<b>Blanks</b>	115
<b>Spoiled</b>	1
<b>Totals</b>	734

**Kimball Public Library Trustee for the remaining 2 Years of a 5 Year Term**

Gay Gaston	618
<b>Write-Ins:</b>	
Betsy Arnold	1
Tamara Morgan	1
Patsy French	1
Karl Miller	1
Cynthia McPhetres	1
<b>Blanks</b>	106
<b>Spoiled</b>	5
<b>Totals</b>	734

**Town Agent for 1 Year**

Richard I. Burstein	596
<b>Write-Ins:</b>	
Michael Casey	1
Stephen Webster	1
Carolyn Tonelli	1
Peter Nowlan	1
Pam Stafford	2
Fred Tuttle	1
Jason Aldous	1
Pat Meyer	1
<b>Blanks</b>	120
<b>Spoiled</b>	9
<b>Totals</b>	734

**Trustees of Public Funds for 3 Years**

Thomas E. Rogers	616
<b>Write-Ins:</b>	
Charles Scribner	1
Fred Tuttle	1
Frank Reed	1
Karl Miller	1
<b>Blanks</b>	112
<b>Spoiled</b>	2
<b>Totals</b>	734

**Kimball Public Library Trustee for 5 Years**

Thomas Cooch	640
<b>Write-Ins:</b>	
Lynne Silloway	1
Idora Tucker	1
Fred Tuttle	1
Tamara Morgan	1
<b>Blanks</b>	88
<b>Spoiled</b>	2
<b>Totals</b>	734

**Town Grand Juror for 1 Year**

Richard I. Burstein	593
<b>Write-Ins:</b>	
Michael Casey	2
Carolyn Tonelli	4
Peter Nowlan	1
Pam Stafford	2
Fred Tuttle	1
Emil Fredette	1
Pat Meyer	1
<b>Blanks</b>	126
<b>Spoiled</b>	3
<b>Totals</b>	734

**GENERAL FUND OPERATIONS BUDGET & TAXATION**

	<u>YES</u>	<u>NO</u>	<u>BLANKS</u>	<u>SPOILED</u>	<u>TOTALS</u>
Article 2. \$2,084,426 for Town General Fund Expenses:	541	164	20	1	726

**CAPITAL BUDGET & TAXATION**

	<u>YES</u>	<u>NO</u>	<u>BLANKS</u>	<u>SPOILED</u>	<u>TOTALS</u>
<b>Article 3.</b> \$1,034,400 for Capital Expenses:	521	188	17	0	726
<b>Article 4.</b> \$1,035,000 in General Obligation Bonds:	488	199	38	1	726

**SPECIAL APPROPRIATIONS BY TAXATION**

	<u>YES</u>	<u>NO</u>	<u>BLANKS</u>	<u>SPOILED</u>	<u>TOTALS</u>
<b>Article 5.</b> \$3,500 for the Boys & Girls Club of White River Valley	512	202	10	2	726
<b>Article 6.</b> \$3,000 for the Central VT Adult Basic Education	522	188	14	2	726
<b>Article 7.</b> \$1,000 for the Central VT Community Action Council	477	228	20	1	726
<b>Article 8.</b> \$300 for the Central VT Council on Aging	576	138	12	0	726
<b>Article 9.</b> \$8,337 for the Clara Martin Center	413	294	16	3	726
<b>Article 10.</b> \$300 for Green Up Vermont	527	189	10	0	726
<b>Article 11.</b> \$2,500 for Kids Place	438	259	29	0	726
<b>Article 12.</b> \$500 for Life Skills for Women	460	243	23	0	726
<b>Article 13.</b> \$600 for the Orange County Court Diversion Program	487	207	32	0	726
<b>Article 14.</b> \$6,000 for the Randolph Senior Citizen Center	587	119	20	0	726
<b>Article 15.</b> \$800 for Safeline, Inc.	510	190	25	1	726
<b>Article 16.</b> \$3,500 for the Stagecoach	505	194	22	5	726
<b>Article 17.</b> \$1,000 for the VT Assoc. for the Blind & Visually Impaired	536	166	22	2	726
<b>Article 18.</b> \$500 for the VT Center for Independent Living	490	211	24	1	726
<b>Article 19.</b> \$13,375 for the Visiting Nurse Alliance of VT & NH	549	161	16	0	726

**WATER DISTRICT**

Total number of voters on the Water District Checklist: 1,632

Total number of voters checked off the checklist: 370

Percentage voting: 22.67%

	<u>YES</u>	<u>NO</u>	<u>BLANKS</u>	<u>SPOILED</u>	<u>TOTALS</u>
<b>Article 20.</b> \$212,422 for Water District Operating Expenses	266	80	24	0	370
<b>Article 21.</b> \$481,636 for Water District Capital Expenses	270	76	24	0	370
<b>Article 22.</b> \$120,000 for Water District General Obligation Bonds	272	72	26	0	370

**SEWER DISTRICT**

Total number of voters on the Water District Checklist: 1,637

Total number of voters checked off the checklist: 366

Percentage voting: 22.35%

	<u>YES</u>	<u>NO</u>	<u>BLANKS</u>	<u>SPOILED</u>	<u>TOTALS</u>
<b>Article 23.</b> \$277,642 for Sewer District Operating Expenses	261	81	24	0	366
<b>Article 24.</b> \$497,778 for Sewer District Capital Expenses	258	83	25	0	366
<b>Article 25.</b> \$455,000 for Sewer District General Obligation Bonds	260	79	27		366

**POLICE DISTRICT**

Total number of voters on the Water District Checklist: 1,508

Total number of voters checked off the checklist: 346

Percentage voting: 22.94%

	<u>YES</u>	<u>NO</u>	<u>BLANKS</u>	<u>SPOILED</u>	<u>TOTALS</u>
<b>Article 26.</b> \$396,005 for Police District Operating Expenses	257	83	6	0	346

**A True Record.**

**Attest:** /s/ Joyce L. Mazzucco, Town Clerk

**APPROVED BY:** /s/ Peter M. Nowlan, Moderator

/s/ James W. Hutchinson, Selectboard

## TOWN OFFICERS

**Moderator**, Peter Nowlan One Year Term

**Town Clerk & Treasurer**

Joyce Mazzucco Term Expires 2006

**Selectboard**

Peter Butterfield Term Expires 2004  
Phyllis Forbes Term Expires 2005  
James W. Hutchinson, Chair Term Expires 2006  
Kevin B. Osha Term Expires 2005  
Heather A. Tallman, Clerk Term Expires 2004

**Listers**

Freeman Grout, Chair Term Expires 2005  
William Dowd Term Expires 2006  
Grace Wiggett Term Expires 2004

**Randolph School District Directors**

L. Brooke Dingledine Term Expires 2005  
Lisa McMahon Term Expires 2004  
Matthew R. Poirier, Chair Term Expires 2005  
Laura A. Soares Term Expires 2006  
Gerald Tallman Term Expires 2004

**Budget Committee**

Mary Hardy Term Expires 2004  
Wayne Warner, Chair Term Expires 2005  
Nancy Smith (appointed) Term Expires 2004

**Justices of the Peace**

*Elected November 5, 2002*

*Term Expires 01/31/2005*

Barbara Angell  
Philip A. Angell, Jr.  
Ellen Baker  
Richard I. Burstein  
Jack Cowdrey  
Jane Currier  
J. Kenneth Currier  
Martha Lawrence  
Pat Meyer  
Elaine D. Soule  
Priscilla T. Spahn  
Pamela Stafford.

**Trustees of Chandler Center for the Arts**

Tim Bransetter  
Richard Ellsworth  
Pauline Garner  
Randy Garner, Treasurer (only)  
Ted Jensen  
Shahid Khan  
Martha Ostlund, Honorary  
Ellen Shephard

**Union High School Directors**

Andrew Becker Term Expires 2005  
Linda Minsinger, Chair Term Expires 2004  
Fred Streeter Term Expires 2006

**Trustees of Public Funds**

Thomas Rogers Term Expires 2006  
Pamela Stafford Term Expires 2004  
Elaine Soule, Chair Term Expires 2005

**Library Trustees**

Terry Burgee Term Expires 2006  
Thomas Cooch Term Expires 2008  
Gay D. Gaston Term Expires 2005  
Chris Lesinski Term Expires 2007  
Becky Seymour Term Expires 2004

**Town Grand Juror**

Richard Burstein One Year Term

**Town Agent**

Richard Burstein One Year Term

Ken Stevens  
Bob Wright

**Pound Keeper**

Robert Mollica

**Fence Viewers**

Timothy Angell  
Mitchell Harness  
Kermit LaBounty

**Inspector of Lumber, Shingles and Wood, Weigher of Coal**

John Daly

**Town Forest Committee**

Stephen Springer

## APPOINTMENTS

Town Manager  
Assistant Town Clerk & Treasurer  
Assistant Town Clerk & Utility Billing Clerk  
Superintendent of Cemeteries  
Delinquent Tax Collector  
Director of Civil Defense  
Tree Warden  
Town Sewage Officer  
Fire Warden  
Town Service Officer  
Animal Control Officer  
Fire Advisory Service Council  
Town Sign Officer  
Town Engineer  
Assessor  
Two Rivers Representative  
Two Rivers Transportation Advisory Comm.  
White River Valley Ambulance Rep.  
Stagecoach Representative  
Health Officer  
E-911 Coordinator

Richard Schnaedter  
Linda K. Nissl  
Kerry C. Brown  
David Barnard  
Joyce L. Mazzucco (interim)  
Richard Schnaedter  
Mardee Sanchez  
Mardee Sanchez  
Bud Bowen  
Richard Schnaedter  
Carrie Livingston  
Kermit LaBounty  
Mardee Sanchez  
Mardee Sanchez  
Patrick French  
Jennifer Colby  
Richard Schnaedter  
Kevin O'Donoghue  
Jim Kennedy  
Gretchen Kidder  
Donald Sweetser

### Town History Committee

Ruth Allen  
Peter Butterfield  
Miriam Herwig  
Anita Rye  
Steve Webster

### Capital Plan and Capital Budget Committee

James W. Hutchinson, Chair  
Marty Strange  
Larry Richburg  
Harvie Porter

### Town Recreation Advisory Board

Andrea Easton  
Larry Bayle, staff (Boys & Girls Club)  
Francis X. Finigan  
Heather Tallman, Chair  
Carmen VandeGriek  
Jessica Vaughan

### Randolph Development Review Board

Trini Brassard	Term Expires 2004
J. Kenneth Currier	Term Expires 2005
Emanuel Farrow	Term Expires 2006
Christopher Recchia	Term Expires 2004
Frank Reed, Chair	Term Expires 2006
Ken Roger	Term Expires 2004
Joel Tillberg, Sec.	Term Expires 2005

*Alternates:*

Scott Berkey	Term Expires 2005
Paul Rea	Term Expires 2004

### Randolph Planning Commission

Scott Berkey	Term Expires 2006
Jenny Carter	Term Expires 2004
Emanuel Farrow, Vice Chair	Term Expires 2004
Julie Iffland, Chair	Term Expires 2005
Ken Preston	Term Expires 2006
Chris Sargent	Term Expires 2005
Chris Soares	Term Expires 2006
Jerry Ward	Term Expires 2007

### Conservation Commission

Brooke Burgee	Term Expires 2007
Charles Cooley	Term Expires 2005
Warren Davoll	Term Expires 2007
Annette Higby, Chair	Term Expires 2004
Gus Howe Johnson	Term Expires 2006
Dan Koloski	Term Expires 2006
William Snow	Term Expires 2006
Klinton Wigren	Term Expires 2005
Becky Miller, non-voting	

**Fire Advisory Board**

Kermit LaBounty, Chair  
*East Randolph:* Doug Campbell, Dave Race  
*Randolph Center:* Al Floyd, Robert Squire  
*Village:* Jay Collette, Richard Kelley  
Kevin Osha, Liaison

**Revolving Loan Fund Committee and Tax Stabilization Request Business Review Board**

JEREMY INGPEN, STAFF (RACDC)  
SARAH ISHAM  
Ed King  
Elaine Soule  
Marty Strange  
Larry Townsend

**Water & Sewer Committee**

Tom Davis  
Patrick French  
Mary Hardy  
Don Maynard  
Heather Tallman, Chair  
Mardee Sanchez, staff  
Joe Voci, staff

**Police Committee**

Robert "Bud" Bowen  
Peter Butterfield, Chair  
James Krakowiecki, staff  
Priscilla Smith  
Allen Wright

**Highway Committee**

Doug Campbell  
Celia Clark, staff  
Kevin Osha, chair  
Michael Penrod  
Stewart Skrill  
Don Sweetser

**Municipal Building Review Committee**

Dennis Brown  
Patrick French  
Ned Herrin  
James W. Hutchinson, Chair  
Michael Penrod  
Warren Preston

East Randolph General Store changes hands in 2003



Picture provided by Cindy Spaulding

## SELECTBOARD REPORT 2003

The Randolph Selectboard began the year with three experienced members, two new members and a major challenge to deal with. The search for a new town manager would take several months and a great many hours of work. This would all prove worthwhile when, on November 3<sup>rd</sup>, Rick Schnaedter agreed to return to Vermont after a ten-year absence to help guide Randolph into the future. Rick, who managed Milton, Vermont in the early 1990's, has fit easily into Randolph life and has quickly shown his understanding of and appreciation for life in small towns. We look forward to a long and productive relationship with Rick. We are very, very grateful for the services of Bert Moffatt who, once again, answered Randolph's call and guided us through the months while our search went on. His many years of town management experience allowed us to use the interim period to great advantage. Without Bert's hard work, dedication and wisdom 2003 would have been a much more trying time for the Selectboard.

The past year saw a major milestone in the village as the old elementary school was demolished and the foundations were poured for the new Dubois and King office building on Main St. This represents the culmination of several years of often frustrating work by this and former Selectboards toward restoring life and purpose to a section of the downtown which holds memories for so many of us. Also, major construction projects took place as the ongoing effort to update the streets, sidewalks and underground utilities continued. This year saw the rebuilding of Pearl and Shattuck streets, the beginning of work on Randolph Ave, the paving of Hedding Drive and additional sewer piping work. The new well fields on Pinnacle were completed and work on School St and 'Rowell Addition' is ready to begin in the spring.

As always, budgeting has been one of the most difficult jobs of the Selectboard. Providing the very best services efficiently and inexpensively is the goal of elected officials everywhere and this always involves hard choices. The municipal budget presented is the result of much effort by the department heads, administration, budget committee and Selectboard to do the work needed and keep the tax rate as low as possible. The increase in this years tax rate is due almost entirely to the much needed and long delayed repairs to the Chelsea Rd. This project will be completely paid for this year rather than over several years as we recognize that more work will be needed on this road to completely solve the problem. The Randolph capital plan has allowed a great deal of work to be done in the last eight years but much remains to be done. Randolph has recently been awarded a grant to help us update our capital planning process in an ongoing effort to plan these types of major projects and avoid the short term tax impact they can have, thereby keeping our budgets and our tax rates more stable.

We look forward to the coming year and the new challenges we know it will hold. Some of our goals for the near future include reaching agreement on a new town plan, a rewrite of the zoning ordinance, lowering the cost for residents of the police district while maintaining the service and further work to control budget levels. We deeply appreciate the support of our fellow Randolph citizens and remind everyone that your input is our most important source of information.—*Jim Hutchinson, Chairman*

## TOWN MANAGER'S REPORT

In the brief period of time of serving as Town Manager in Randolph, I can offer very little in terms of visions or past accomplishments. These attributes clearly fall within the providence of the men and women who have worked so diligently to help define the character and uniqueness of our town. The prosperity and attractiveness of the downtown area is evidencing of a healthy government and business community alliance. Unbridled enthusiasm and commitment foster our recreation and leisure programs. Personal experience can attest to the safeguards imposed to the town finances by the budget committee. The festive holiday decorations that accent our downtown stores and landscape can be traced to civic-minded community volunteers. The long and arduous task of developing a Town Plan, that will soon see fruition, was brought about only through the efforts of a small, vigilant group of Randolph residents.

Acknowledgement of all the organizations and its members that comprise our municipality would far exceed the allotted space of this narrative, so on behalf of all our residents, I'll

merely offer heartfelt thanks to those who serve our community so unselfishly and with anonymity

Although perhaps redundant, emphasis will be focused upon the quality and improvement of municipal services. Recognition of escalating costs, the town staff will be exploring new avenues of efficiency and economy. The 2005 Fiscal Year Budget was formulated with the concept of seeking new revenue sources, while focusing upon the completion of the various projects initiated last year.

The Selectboard and the municipal staff are very cognizant of the tax implications this proposed budget is placing upon the residents. We take our fiduciary responsibilities quite seriously. Although it is too early in my tenure to cite specific cost reduction measures, I pledge that all programs and operations will be closely reviewed and monitored. I offer you my assurance that we will seek to provide you with the exemplary municipal services you so richly deserve and are entitled. I wish to thank you for the opportunity to serve you as your Town Manager. *Richard C. Schnaedter*

## REPORT OF THE TOWN CLERK

The Town Clerk's Office is the repository for the land records and vital records of the town, and is responsible for issuing dog licenses, marriage licenses, and civil union licenses, as well as voter registration and running elections. Land records recording continues to increase dramatically. In 2003, 5,625 pages were recorded in the land records, compared to 3,897 in 2002, an increase of 44% (1,728 more pages). The numbers of birth records registered in Randolph also continues to increase. In 2003, there were 332 birth certificates registered, compared to 295 in 2002, an increase of 12%. There was a slight decrease in the number of marriage licenses issued—34 licenses were issued in 2003, and 36 licenses issued in 2002. The same was true for civil unions—2 licenses were issued in 2003, and 4 licenses were issued in 2002. The number of dog licenses issued in 2003 were 629, a slight decrease from last year (632 in 2002). 2003 was not an election year, so the number of new voters registering was down. In 2003, there were 87 new voters added to the voter checklist, compared to 321 new voters in 2002. 2004 will be a busy election year with the Presidential Preferential Primary in March, Town Meeting, Primary Election in September, and the Presidential and General Election in November.—  
*Joyce L. Mazzucco, Town Clerk*

**TREASURER'S REPORT  
RESERVED FUNDS AS OF JUNE 30, 2003**

**Capital Construction**

Beginning Balance	\$146,946.72	
Revenue	\$1,983,463.71	
Expenditures	(\$1,271,696.43)	
Ending Balance		<u>\$858,714.00</u>

**Cemetery**

Beginning Balance	\$6,547.35	
Revenue	\$135.19	
Expenditures	\$0.00	
Ending Balance		<u>\$6,682.54</u>

**Chandler Music Hall**

Beginning Balance	\$5,072.04	
Revenue	\$94.09	
Expenditures	(\$5,137.65)	
Ending Balance		<u>\$28.48</u>

**Community Impr Grants**

Beginning Balance	(\$28,997.71)	
Revenue	\$877,249.55	
Expenditures	(\$803,290.38)	
Ending Balance		<u>\$44,961.46</u>

**Conservation Fund**

Beginning Balance	\$751.53	
Revenue	\$5,501.14	
Expenditures	\$0.00	
Ending Balance		<u>\$6,252.67</u>

**CSO Reserve Fund**

Beginning Balance	\$161,179.73	
Revenue	\$47,247.18	
Expenditures	\$0.00	
Ending Balance		<u>\$208,426.91</u>

**FEMA**

Beginning Balance	(\$53,089.38)	
Revenue	\$38,701.00	
Expenditures	\$0.00	
Ending Balance		<u>(\$14,388.38)</u>

**General Capital Constr**

Beginning Balance	\$66,756.62	
Revenue	\$1,093.88	
Expenditures	(\$14,990.63)	
Ending Balance		<u>\$52,859.87</u>

**Gifford School**

Beginning Balance	\$262.67	
Revenue	\$2,752.82	
Expenditures	(\$2,700.00)	
Ending Balance		<u>\$315.49</u>

**Grant Park**

Beginning Balance	\$74,939.18	
Revenue	\$1,325.55	
Expenditures	(\$3,303.89)	
Ending Balance		<u>\$72,960.84</u>

**Grants**

Beginning Balance	(\$60,551.45)	
Revenue	\$310,282.95	
Expenditures	(\$277,152.56)	
Ending Balance		<u>(\$27,421.06)</u>

**Ice Rink Improvement**

Beginning Balance	\$117,459.25	
Revenue	\$2,291.09	
Expenditures	(\$4,787.48)	
Ending Balance		<u>\$114,962.86</u>

**Landfill Closure**

Beginning Balance	\$430,210.19	
Revenue	\$80,050.61	
Expenditures	(\$65,099.27)	
Ending Balance		<u>\$445,161.53</u>

**Landfill Depreciation**

Beginning Balance	\$2,264,399.00	
Revenue	\$192,776.26	
Expenditures	(\$220,664.98)	
Ending Balance		<u>\$2,236,510.28</u>

**Playground**

Beginning Balance	\$22,689.01	
Revenue	\$887.84	
Expenditures	\$0.00	
Ending Balance		<u>\$23,576.85</u>

**Police Equipment**

Beginning Balance	\$14,434.93	
Revenue	\$32.04	
Expenditures	(\$14,466.97)	
Ending Balance		<u>\$0.00</u>

**Reappraisal**

Beginning Balance	\$61,239.65	
Revenue	\$11,344.77	
Expenditures	\$0.00	
Ending Balance		<u>\$72,584.42</u>

**Recreation**

Beginning Balance	\$48,495.97	
Revenue	\$1,001.26	
Expenditures	\$0.00	
Ending Balance		<u>\$49,497.23</u>

**Sewer Improvement**

Beginning Balance	\$31,239.43	
Revenue	\$10,292.05	
Expenditures	(\$26,640.00)	
Ending Balance		<u>\$14,891.48</u>

**Utility Cut Escrow**

Beginning Balance	\$6,011.91	
Revenue	\$2,013.71	
Expenditures	(\$2,000.00)	
Ending Balance		<u>\$6,025.62</u>

**Water Equipment**

Beginning Balance	\$28,222.65	
Revenue	\$466.47	
Expenditures	(\$16,365.44)	
Ending Balance		<u>\$12,323.68</u>

**Water Improvement**

Beginning Balance	\$53,972.44	
Revenue	\$5,730.45	
Expenditures	\$0.00	
Ending Balance		<u>\$59,702.89</u>

**TOTAL RESERVED FUNDS**

\$  
**4,244,629.66**

# Sullivan, Powers & Co.

CERTIFIED PUBLIC ACCOUNTANTS

A PROFESSIONAL CORPORATION

77 Barre Street  
P.O. Box 947  
Montpelier, VT 05601  
802/223-2352  
802/223-3578 FAX

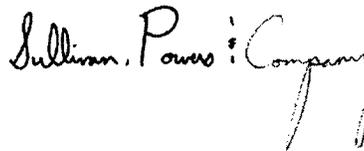
James H. Powers, CPA  
Fred Duplessis, CPA  
Kathy Blackburn, CPA  
Richard J. Brigham, CPA  
VT Lic. #92-000180

October 31, 2003

Selectboard  
Town of Randolph  
Drawer B  
Randolph, Vermont 05060

We have audited the financial statements of the Town of Randolph, Vermont as of and for the year ended June 30, 2003.

The financial statements and our report thereon are available for public inspection at the Town Clerk/Treasurer's Office.



## GENERAL FUND BALANCE SHEET June 30, 2003

### ASSETS

Cash	\$946,077
Investments and Marketable Securities	\$3,457,075
Receivables	\$185,392

**TOTAL ASSETS** \$4,588,544

### LIABILITIES and FUND EQUITY

#### Liabilities

Accounts Payable	\$109,442
Payroll Liabilities	\$30,173
Escrow Liabilities	\$6,026
Deferred Revenue	\$146,656
Due To Other Funds	\$4,190,528

**Total Liabilities** \$4,482,825

#### Fund Equity:

Retained Earnings:	
Unrestricted:	
Designated	\$45,000
Undesignated	\$60,719

**Total Fund Equity** \$105,719

**TOTAL LIABILITIES AND FUND EQUITY** \$4,588,544

**GENERAL FUND**  
**STATEMENT OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE**  
**June 30, 2003**

**Revenues**

Property Taxes	\$1,707,893
Penalties and Interest	\$29,134
Intergovernmental	\$466,641
Investment Income	\$21,233
Charges for Services/Supplies	\$90,469
Licenses and Fees	\$105,230
Other	\$39,035

<b>Total Revenues</b>	<b>\$2,459,635</b>
-----------------------	--------------------

**Expenditures**

General Government	\$574,230
Public Safety	\$313,477
Highways and Streets	\$836,630
Culture and Recreation	\$270,066
Debt Service:	
Principal	\$2,601
Interest	\$6,784

<b>Total Expenditures</b>	<b>\$2,003,788</b>
---------------------------	--------------------

Excess (Deficiency) of Revenues Over Expenditures	<b>\$455,847</b>
--	------------------

Other Financing Sources/(Uses)

Operating Transfers In	\$11,476
Operating Transfers Out	\$(322,896)

Total Other Financing Sources/(Uses)	<b>\$(311,420)</b>
--------------------------------------	--------------------

Excess/(Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other Financing (Uses)	\$144,427
--	-----------

Fund Balance/(Deficit) - July 1, 2002	\$(38,708)
---------------------------------------	------------

<b>Fund Balance - June 30, 2003</b>	<b>\$105,719</b>
-------------------------------------	------------------

**POLICE FUND  
BALANCE SHEET  
June 30, 2003**

<b>ASSETS</b>		
Cash		\$150
Due From Other Funds		\$1,866
Grant Revenue Receivable		\$20,534
<b>TOTAL ASSETS</b>		<u><u>\$22,550</u></u>
<b>LIABILITIES AND FUND BALANCE</b>		
<b>Liabilities</b>		
Due to Other Funds		
Accounts Payable		\$3,272
Accrued Payroll		\$10,856
Deferred Revenue		\$18,786
<b>Total liabilities</b>		<u>\$32,914</u>
<b>Fund Balance/(Deficit)</b>		
Restricted		
Unrestricted		
Designated		
Undesignated		\$(10,364)
<b>Total Fund Balance/(Deficit)</b>		<u>\$(10,364)</u>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>		<u><u>\$22,550</u></u>

**POLICE FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
June 30, 2003**

<b>Revenues</b>		
Property Taxes	\$330,670	
Intergovernmental	\$24,979	
Investment Income	\$214	
Charges for Services/Supplies	\$440	
<b>Total Revenues</b>		<u>\$356,303</u>
<b>Expenditures</b>		
Public Safety	\$391,803	
<b>Total Expenditures</b>		<u>\$391,803</u>
Excess (Deficiency) of Revenues Over Expenditures		<u>\$(35,500)</u>
<b>Fund Balance/(Deficit) - July 1, 2002</b>		<u>\$25,136</u>
<b>Fund Balance - June 30, 2003</b>		<u><u>\$(10,364)</u></u>

**WATER FUND  
BALANCE SHEET  
June 30, 2003**

<b>ASSETS</b>	
Accounts Receivable	\$14,745
Water Fees Receivable	\$23,265
Unbilled Fees Receivable	\$58,000
<b>TOTAL ASSETS</b>	<b>\$96,010</b>
<b>LIABILITIES AND FUND EQUITY</b>	
<b>Liabilities</b>	
Accounts Payable	\$1,270
Accrued Payroll	\$4,534
Due to Other Funds	\$20,437
Deferred Revenue	\$27,000
<b>Total Liabilities</b>	<b>\$53,241</b>
<b>Fund Equity</b>	
<b>Fund Balance/(Deficit)</b>	
Designated	\$42,769
Undesignated	
<b>Total Fund Equity</b>	<b>\$42,769</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$96,010</b>

**WATER FUND  
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
June 30, 2003**

<b>Revenues</b>	
Charges for Services/Supplies	\$379,503
Penalties and Interest	\$4,050
Investment Income	\$5,418
Other	\$839
<b>Total Revenues</b>	<b>\$389,810</b>
<b>Expenditures</b>	
Water Operations	\$193,929
<b>Total Expenditures</b>	<b>\$193,929</b>
Excess (Deficiency) of Revenues Over Expenditures	<b>\$195,881</b>
<b>Other Financing Sources/(Uses)</b>	
Operating Transfers In	
Operating Transfers Out	\$462,904
<b>Total Other Financing Sources/(Uses)</b>	<b>\$462,904</b>
Excess/(Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other financing/(Uses)	<b>\$(267,023)</b>
<b>Fund Balance/(Deficit) - July 1, 2002</b>	<b>\$309,792</b>
<b>Fund Balance - June 30, 2003</b>	<b>\$42,769</b>

**SEWER FUND  
BALANCE SHEET  
June 30, 2003**

<b>ASSETS</b>	
Sewer Fees Receivable	\$21,243
Unbilled Fees Receivable	\$44,000
Misc. Receivable	\$180
<b>TOTAL ASSETS</b>	<b>\$65,423</b>

<b>LIABILITIES AND FUND EQUITY</b>	
<b>Liabilities</b>	
Accounts Payable	\$3,119
Accrued Payroll	\$4,167
Due to Other Funds	\$29,943
Deferred Revenue	\$23,000
<b>Total Liabilities</b>	<b>\$60,229</b>
<b>Fund Equity</b>	
<b>Fund Balance/(Deficit)</b>	
Designated	\$5,194
Undesignated	
<b>Total Fund Equity</b>	<b>\$5,194</b>
<b>TOTAL LIABILITIES AND FUND EQUITY</b>	<b>\$65,423</b>

<b>SEWER FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE June 30, 2003</b>		
Charges for Services/Supplies	\$322,156	
Delinquent Charges	\$3,927	
Other	\$370	
<b>Total Revenues</b>	<b>\$326,453</b>	
<b>Expenditures</b>		
Sewer Operations	\$263,918	
<b>Total Expenditures</b>	<b>\$263,918</b>	
Excess (Deficiency) of Revenues Over Expenditures		<b>\$62,535</b>
<b>Other Financing Sources/(Uses)</b>		
Operating Transfers In		
Operating Transfers Out		\$(72,273)
<b>Total Other Financing Sources/(Uses)</b>		<b>\$(72,273)</b>
Excess/(Deficiency) of Revenues and Other Financing Sources Over Expenditures and Other financing/(Uses)		<b>\$(9,738)</b>
<b>Fund Balance/(Deficit) - July 1, 2002</b>		<b>\$14,932</b>
<b>Fund Balance - June 30, 2003</b>		<b>\$5,194</b>

## BUDGET COMMITTEE REPORT

The Budget Committee, as an advisory body, meets monthly with the Accounting Administrator Barbara Stearns to review the revenue and expenditures. In April, the budget committee met with the new Selectboard to clarify the committee's role and duties.

Paul Rea started the year on the Committee but resigned his position in October and Nancy Smith was appointed by the Selectboard to fill in for the rest of the year until Town Meeting. Phyllis Forbes, as liaison from the Selectboard, actively attended our meetings with help and support.

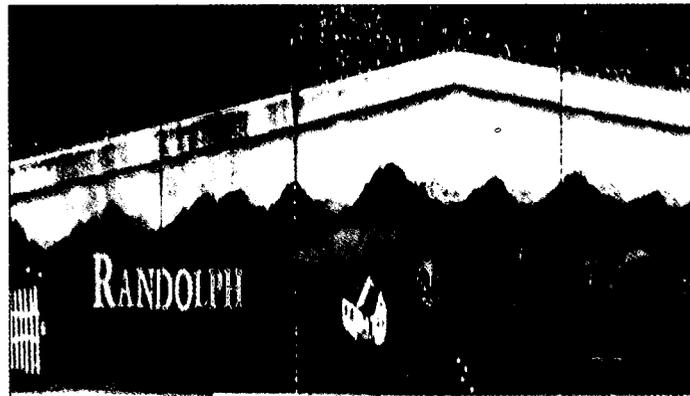
Starting in September we began working on the FY 2005 budget. We met with the department managers to go over their 2005 budget requests, keeping in mind that we wanted to hold the tax rate down as much as possible. In December we held joint meetings with the Select Board to give them a chance to discuss department budgets with the managers if they had questions.

The only budget that the Budget committee felt that we were not given adequate information on was the White River Valley Ambulance budget.

We had to ask several times before getting any information and then it wasn't all that we had asked for. In 1994, the whole ambulance budget was a total of \$265,341.00 and our portion was \$63,405.00. This year they are asking for a total of \$769,403.00 and our portion is \$154,820.00. We feel that WRVA provides a much-needed service to our community but with the rising budget figures they need to be looked at and our options studied. We asked the Select Board to cut their request to only 7% increase over last year but it was over turned by the Select Board for this budget year and they agreed to look into the whole budget more closely next year.

Although our new Town Manager Rick Schnaedter arrived late in our budget process, we had the opportunity to work with him during the really tough part of our process. We look forward to working with him over the next year.

Your budget committee consists of Wayne Warner, Chair 728-4958; Mary Hardy 728-3204, and Nancy Smith 728-3125. If anyone has questions or concerns please don't hesitate to contact us. *Wayne F. Warner, Chair*



*Picture provide by Joyce Mazzucco*

**REPORT OF 2003 BUDGET AND PROPOSED FOR 2005**  
**OVERALL BUDGET SUMMARY**

	<b>Budget FY 2003 Jul 02 - Jun 03</b>	<b>Actual FY 2003 Jul 02 - Jun 03</b>	<b>Approved Budget FY 2004 Jul 03 - Jun 04</b>	<b>Proposed Budget FY 2005 Jul 04 - Jun 05</b>
<b>GENERAL FUND</b>				
<b>General Fund Operating Expenditures</b>				
General Administration	219,645	270,394	221,022	240,196
Selectboard	17,298	14,410	31,498	21,351
Fire Departments	114,723	119,984	139,798	184,680
Bridges and Highways	922,231	836,630	927,227	990,224
Recreation Department	135,438	141,909	154,219	166,036
Cemetery Department	99,710	84,695	103,925	108,516
Planning and Zoning	66,975	51,283	57,023	54,230
Lister's Office	68,596	68,167	89,787	88,477
Town Clerk	59,985	66,549	81,267	70,958
Library	123,009	131,817	139,920	147,059
White River Valley Ambulance	129,727	129,727	138,730	154,820
<b>TOTAL Gen'l Fund Operating Expenditures</b>	<b>1,957,337</b>	<b>1,915,566</b>	<b>2,084,416</b>	<b>2,226,546</b>
<b>General Fund Operating Revenue</b>				
Surplus/(Deficit)		0	0	45,000
Tax Revenues for Operating Expenses	1,333,467	1,403,217	1,400,741	1,424,511
Non-Tax Revenues	627,370	758,233	683,675	757,035
<b>TOTAL General Fund Operating Revenue</b>	<b>1,960,837</b>	<b>2,161,450</b>	<b>2,084,416</b>	<b>2,226,546</b>
<b>CAPITAL IMPROVEMENTS</b>				
<b>General Fund Capital Expenses</b>				
New Projects	1,266,254	642,014	678,469	387,613
Debt Service	268,896	251,063	355,931	372,241
<b>TOTAL General Fund Capital Expenditures</b>	<b>1,535,150</b>	<b>893,076</b>	<b>1,034,400</b>	<b>759,854</b>
<b>General Fund Capital Revenue</b>				
Tax Revenues for Capital Budget	307,896	307,896	334,400	444,854
Capital Carryover	35,800		0	0
Other Revenue	686,454	299,698	240,000	315,000
Borrow for Capital Plan	505,000	505,000	460,000	0
<b>TOTAL General Fund Capital Revenue</b>	<b>1,535,150</b>	<b>1,112,594</b>	<b>1,034,400</b>	<b>759,854</b>
<b>SPECIAL APPROPRIATIONS</b>				
Tax Revenues for Special Appropriations	112,633	112,633	46,212	50,512
<b>TOTAL Special Appropriations</b>	<b>112,633</b>	<b>112,633</b>	<b>46,212</b>	<b>50,512</b>

\*\*\* Requests for FY 05 by Charitable Organizations. These are voted separately at Town Meeting **BY Australian Ballot**.

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
--	--------------------------------------	--------------------------------------	--	--

### POLICE DEPARTMENT

Expenses				
Operating Budget	353,970	391,803	396,005	408,469
<b>TOTAL Expenses</b>	<b>353,970</b>	<b>391,803</b>	<b>396,005</b>	<b>408,469</b>

Revenues				
Surplus	0	0	0	0
Non-tax Revenues	23,300	23,885	38,950	31,050
Tax Revenues	330,670	330,670	357,055	377,419
<b>TOTAL Revenues</b>	<b>353,970</b>	<b>354,555</b>	<b>396,005</b>	<b>408,469</b>

### WATER DEPARTMENT

Expenses				
Operating Budget	198,982	193,928	212,422	233,959
Capital Budget - New Projects	262,200	135,136	297,000	106,000
Debt Service	200,704	114,527	184,636	205,917
<b>TOTAL Expenses</b>	<b>661,886</b>	<b>443,592</b>	<b>694,058</b>	<b>545,876</b>

Revenues				
Surplus			0	
Water Rates	433,000	374,114	440,000	440,000
Non-Rate Revenues	8,300	10,307	23,595	18,985
Water Operations Surplus Fund	220,586	220,586	116,635	0
Water Capital Improvement Fund	0	0	0	46,000
Bond Revenue	0	0	120,000	60,000
<b>TOTAL Revenue</b>	<b>661,886</b>	<b>605,007</b>	<b>700,230</b>	<b>564,985</b>

### SEWER DEPARTMENT

Expenses				
Operating Budget	289,002	336,192	277,642	284,265
Capital Budget - New Projects	888,000	85,772	497,778	0
Debt Service	98,913	5,807	18,568	17,909
<b>TOTAL Expenses</b>	<b>1,275,915</b>	<b>427,771</b>	<b>793,988</b>	<b>302,174</b>

Revenue				
Surplus/(Deficit)	12,325		0	
Non-rate Revenues	23,950	18,651	24,300	18,985
Sewer Rates	325,000	313,449	340,000	340,000
Capital Carryover	0	91,243	0	0
Sewer Improvement Fund Transfer	26,640	0	7,463	0
Sewer Revolving Loan Fund	888,000	0	455,000	0
<b>TOTAL Revenues</b>	<b>1,275,915</b>	<b>423,344</b>	<b>826,763</b>	<b>358,985</b>

**BUDGET DETAIL BY DEPARTMENT: EXPENSES**

	<b>Budget FY 2003 Jul 02 - Jun 03</b>	<b>Actual FY 2003 Jul 02 - Jun 03</b>	<b>Approved Budget FY 2004 Jul 03 - Jun 04</b>	<b>Proposed Budget FY 2005 Jul 04 - Jun 05</b>
<b>GENERAL ADMINISTRATION EXPENSES</b>				
Salary of Manager	25,369	32,956	27,287	25,200
Salary Accounting	34,731	35,952	36,585	39,448
Health Officer	1,500	1,600	2,400	2,400
Animal Control Officer	2,400	2,472	2,400	2,400
Fire Warden	750	750	1,000	1,000
Health Insurance	9,211	10,315	11,525	11,089
Workers Compensation	1,046	715	1,050	1,053
Social Security	4,896	5,615	5,514	5,581
Unemployment	892	1,149	1,016	1,020
Dental Insurance	1,049	1,117	1,118	1,351
Life Insurance	594	231	571	692
Retirement	3,535	3,587	2,893	3,298
<b>Subtotal General Administration</b>	<b>85,972</b>	<b>96,459</b>	<b>93,357</b>	<b>94,530</b>
<b>Operating Expenses</b>				
Janitorial Fees	2,400	1,609	2,400	2,500
Trash Disposal	200	196	350	350
Building Repairs, Maint. & Rehab.	2,500	2,143	2,500	2,500
Insurance Costs	11,500	14,161	12,000	14,500
Town Office Vehicle	1,500	3,199	1,500	2,000
Office Supplies	3,500	4,864	4,000	4,000
Postage	1,300	1,258	1,300	1,500
Printing and Advertising	800	1,844	800	1,500
Newsletter	1,500	0	1,500	1,500
Telephone	4,000	2,901	4,000	4,000
Utilities	2,800	2,182	2,800	2,800
Village School Utilities and Maintenance	1,000	1,822	0	0
Audit	6,500	6,254	6,500	15,000
Legal Services	5,000	2,729	5,000	5,000
Dues, Subscriptions	1,000	399	1,000	1,000
Training/Staff Development	3,000	2,519	3,000	3,000
Membership VLCT/TRORC/GMEDC	10,819	7,666	11,365	11,616
Sister Cities Membership	150	130	150	150
Taxes/Assessments	46,000	43,620	46,000	46,000
Tax Collector	1,500	224	1,500	1,500
Rents/Fees	1,000	500	1,000	500
Computer Costs	1,750	4,255	2,000	3,750
Animal Control Costs	1,000	1,857	1,000	1,000
Interest Expense	0	16,320	0	0
Miscellaneous	0	1,321	0	0
E-911 Expenses	0	448	1,000	1,000
Drive-In Bank Acquisition	8,218	8,218	0	0
Emergency Operations Center	0	20,764	1,000	1,000
Town Police Patrol	8,736	5,341	8,000	8,000
Tax Sale Acquisition	0	1,896	0	0

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>GF Operating Expenses cont'd.</b>				
Household Hazardous Waste Coll.	6,000	13,295	6,000	10,000
Transfer to Capital Construction	307,896	307,896	334,400	444,854
<b>Subtotal GA Operating</b>	<b>133,673</b>	<b>173,935</b>	<b>127,665</b>	<b>145,666</b>
<b>TOTAL GENERAL ADMIN. EXPENSES</b>	<b>219,645</b>	<b>270,394</b>	<b>221,022</b>	<b>240,196</b>

#### SELECTBOARD EXPENSES

Selectboard Salaries	3,750	3,438	3,750	3,750
Secretary to Board/Videoperson	2,600	1,843	2,600	2,500
Budget Committee	750	750	750	750
Workers Comp	14	16	14	18
Social Security	543	475	543	536
Unemployment	101	56	101	98
Employee Christmas Benefit	1,000	1,175	1,000	1,100
Janitorial Fees	340	209	340	400
Consulting Fees	0	0	12,000	3,000
Copying Expense	500	359	500	500
Office Supplies	300	248	300	300
Postage	400	309	400	400
Advertising/Meetings	1,000	1,912	3,000	3,000
Town Reports	5,600	3,355	5,600	4,500
Training/Development	400	267	600	500
<b>TOTAL SELECTBOARD EXPENSES</b>	<b>17,298</b>	<b>14,410</b>	<b>31,498</b>	<b>21,351</b>

#### FIRE DEPARTMENT EXPENSES

##### Administrative Expenses

Insurance	13,000	8,464	13,500	13,500
Fire Dispatch	5,960	14,796	12,660	14,900
Dispatch Maintenance	0	0	0	1,000
Airpack Purchase	7,000	8,864	10,500	13,200
Dry Hydrant/Maintenance	1,500	213	1,500	1,500
<b>Total Fire Department Administrative Exp.</b>	<b>27,460</b>	<b>32,337</b>	<b>38,160</b>	<b>44,100</b>

##### Village Fire Department

Wages, Firefighters	11,000	14,163	11,000	16,500
Training/Staff Development	3,045	2,502	3,045	3,345
Meetings	1,600	1,491	1,600	1,760
Social Security	1,197	1,374	1,197	1,653
Contracted Services	0	263	0	0
Building Maintenance	500	4,772	1,000	1,500
Building Fuel	2,000	2,078	2,000	2,250
Vehicle Repair & Main.	2,500	1,170	2,500	2,500
Vehicle Fuel	600	1,028	600	1,100
Equipment Maintenance	500	239	1,000	1,000
Auxiliary Equipment & Supp.	4,000	3,623	4,000	4,000
Personal Safety Equipment	3,000	3,100	3,000	3,000
Central Comm Equip Maintenance	800	898	800	2,000
Postal & Office Supplies	350	395	350	500
Telephone Costs	3,000	1,082	3,500	1,500
Water and Sewer	450	460	450	500
Electricity	2,200	1,846	2,500	2,500

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Village Fire Department Cont'd.</b>				
Dues and Subscriptions	300	0	300	300
Training Expense	600	0	600	600
Fire Prevention/Public Education	300	0	300	300
Medical Expenses	400	194	400	400
<b>TOTAL Village Fire Department Expenses</b>	<b>38,342</b>	<b>40,677</b>	<b>40,142</b>	<b>47,208</b>

**East Randolph Fire Department**

Wages, Firefighters	3,000	3,418	4,524	4,500
Training/Staff Development	2,000	2,193	3,100	2,750
Meetings	1,200	1,108	1,250	1,375
Social Security	474	532	650	650
Administration	500	500	500	500
Building Maintenance	500	707	1,000	1,500
Building Fuel	2,000	2,533	2,200	2,200
Vehicle Repair & Maintenance	1,500	380	1,500	1,500
Vehicle Fuel	625	242	625	625
Equipment Maintenance	500	625	600	1,000
Auxiliary Equipment & Supplies	2,450	3,058	2,500	2,500
Personal Safety Equipment	2,250	2,597	2,250	3,000
Central Comm. Equipment Maintenance	500	1,495	500	2,000
Postal & Office Supplies	150	38	150	150
Telephone Costs	1,200	1,027	1,200	1,500
Electricity	2,800	2,970	3,100	3,600
Dues & Subscriptions	200	179	350	350
Operating Supplies	100	0	100	100
Training Expense	500	160	1,100	800
Medical Expenses	200	0	600	300
<b>TOTAL East Randolph Fire Expenses</b>	<b>22,649</b>	<b>24,776</b>	<b>27,799</b>	<b>30,900</b>

**Randolph Center Fire Department**

Wages, Firefighters	4,500	7,093	4,500	7,500
Wages, Training	3,000	1,982	3,000	3,000
Wages, Meetings	1,400	958	1,400	1,540
Social Security	681	764	681	921
Contract Services	0	263	0	0
Building Maintenance	1,000	170	5,000	5,000
Building Fuel	1,200	1,164	1,200	1,200
Vehicle Maintenance	2,000	1,431	4,000	4,000
Vehicle Fuel	875	793	875	875
Equipment Maintenance	500	101	1,000	1,000
Auxiliary Equipment & Supplies	3,000	2,521	3,000	3,000
Personal Safety Equipment	1,875	1,442	2,500	2,500
Central Comm. Maintenance	500	0	500	2,000
Telephone	950	799	950	950
Water	80	40	80	80
Electricity	1,300	1,229	1,600	1,600
Dues & Subscriptions	200	222	200	250
Training	500	0	500	500
Medical Expenses	300	56	300	300
Ladder Truck Repairs	0	0	0	25,000

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Randolph Center Fire Department Cont'd.</b>				
Building Payment	2,321	1,166	2,321	1,166
Interest, Long Term	90	0	90	90
<b>TOTAL Randolph Center Fire Expenses</b>	<b>26,272</b>	<b>22,193</b>	<b>33,697</b>	<b>62,472</b>
<b>TOTAL FIRE DEPARTMENTS EXPENSES</b>	<b>114,723</b>	<b>119,984</b>	<b>139,798</b>	<b>184,680</b>

#### BRIDGES & HIGHWAYS EXPENSES

##### Administration

Salary of Manager	14,094	17,746	15,160	14,000
Salary Accounting	5,633	5,637	5,845	6,780
Secretary/Bookkeeper	7,046	7,037	7,529	7,753
Treasurer	12,062	11,839	12,553	12,874
Highway Foreman	34,510	38,530	35,545	38,157
Director of Public Works	0	0	0	7,200
Computer Costs	1,100	1,844	1,161	2,261
Snow removal/Street Cleaning	5,000	5,566	4,000	6,000
Equipment Operators	205,836	188,522	214,146	185,619
Overtime	42,000	45,456	45,000	45,000
Snow Watch	3,325	3,700	3,350	3,700
Health Insurance	59,257	55,547	65,016	56,648
Workers Comp	15,349	18,423	20,323	18,210
Social Security	25,207	23,515	26,249	25,022
Unemployment	3,151	2,979	3,151	2,886
Dental Insurance	4,678	4,975	5,550	5,804
Life Insurance	1,004	1,137	1,166	1,724
Retirement	10,346	8,433	9,848	8,275
Uniforms	4,500	4,229	4,700	4,700
Boot Allotment	800	672	900	900
Safety Equipment	800	9	1,200	1,200
Liability Insurance	4,200	5,099	4,200	5,000
Property Insurance	1,200	1,215	1,200	1,250
Vehicles Insurance	6,700	7,346	7,100	7,500
Insurance Deductible Claims	500	100	500	500
Boiler Insurance	150	205	200	205
Railroad Leases	1,050	1,395	1,050	1,200
Immunizations	0	145	0	0
<b>Subtotal B &amp; H Administration</b>	<b>469,500</b>	<b>461,302</b>	<b>496,642</b>	<b>470,368</b>

##### Bridges & Highways Operating Expenses

Contracted Services	4,000	3,974	4,500	4,500
Vehicle Repairs and Main.	30,000	33,466	40,000	40,000
Chain Stock, Blades, etc.	5,000	5,235	5,000	5,200
Office Supplies	500	173	800	500
Postage	350	269	350	350
Advertising	500	348	500	500
Two-way radios	500	565	500	600
Dues, Subscriptions	100	60	100	100
Training/Development	1,000	867	1,150	1,150
Miscellaneous	400	350	400	400
Equipment Rentals	8,000	2,750	5,000	5,000
Tools & Small Equipment	1,000	923	4,300	4,300

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Winter Supplies</b>				
Sand	55,000	26,332	55,000	55,000
Chloride	3,500	0	3,000	3,000
Salt	60,000	58,761	60,000	60,000
<b>Summer Supplies</b>				
Culverts	3,000	2,967	3,000	3,000
Guardrails	2,000	0	2,000	2,000
Chloride	31,000	15,510	31,000	31,000
Supplies	750	370	750	750
Vehicle Fuel	51,000	38,943	51,000	45,000
Highland Avenue Repairs	0	915	0	0
Tree Removal	5,500	3,732	5,000	5,000
Pavement Patching	3,000	2,984	3,000	3,500
Gravel (Class III)	0	15,600	0	65,000
Crack Sealing	10,000	0	5,000	10,000
Sidewalk Curb Caulking	10,000	0	0	10,000
Street lights	57,000	58,497	60,000	60,000
Roadside Mowing	9,000	7,980	7,000	9,000
Signs and Accessories	3,000	3,707	3,000	4,000
Bridge Repair	720	3,701	720	3,500
Storm Drains	8,000	5,439	2,000	5,000
Downtown Maintenance	4,000	14,220	4,000	4,000
Beanville Road	10,000	0	0	10,000
<b>Subtotal Operating</b>	<b>377,820</b>	<b>308,637</b>	<b>358,070</b>	<b>451,350</b>
<b>Garage Maintenance Expenses</b>				
Mechanic Wages	31,677	29,801	33,592	34,403
Overtime	2,000	2,635	500	3,000
Health Insurance	6,300	6,647	7,426	6,658
Workers Comp	1,206	1,633	250	1,564
Social Security	2,576	2,921	2,608	2,632
Unemployment	312	147	312	312
Dental Insurance	504	537	537	580
Life Insurance	93	140	93	186
Retirement	1,253	1,171	1,147	1,243
Uniforms	540	847	550	850
Boot Allotment	100	100	100	100
Garage Maintenance	3,000	3,552	3,000	3,500
Office Supplies	300	1,100	see above	
Telephone	2,000	1,287	2,000	2,000
Utilities	6,500	6,647	6,500	6,700
Water	400	240	400	400
Heating Oils	9,000	2,459	9,000	5,000
Dues, Subscriptions	50	99	see above	
Training/Development	500	283	see above	
Tools	1,000	517	see above	
Safety Supplies	600	421	500	500
Operating Supplies	1,000	1,260	1,000	1,300
Oils and Greases/Bulk Lubricants	4,000	2,249	3,000	3,000
<b>Subtotal Maintenance</b>	<b>74,912</b>	<b>66,690</b>	<b>72,515</b>	<b>73,928</b>
<b>TOTAL BRIDGE &amp; HIGHWAY EXPENSES</b>	<b>922,231</b>	<b>836,630</b>	<b>927,227</b>	<b>990,224</b>

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>RECREATION DEPARTMENT EXPENSES</b>				
Recreation Director	30,000	11,077	0	0
Director of Public Works	0	0	0	4,800
Recreation Maintenance Personnel	9,600	9,437	10,078	10,212
Support Personnel	42,000	46,654	6,000	6,000
Health Insurance	7,895	2,540	0	324
Worker's Compensation	1,514	3,086	675	1,069
Social Security	6,242	5,112	1,230	1,607
Unemployment Compensation	2,262	3,857	546	577
Dental Insurance	792	224	0	58
Life Insurance	93	0	0	19
Retirement	715	338	0	209
Boot allotment	75	50	50	50
BGCWRV Contract	0	10,000	97,500	99,000
Janitorial Fees	200	209	250	300
Repairs and Maintenance	1,500	7,062	0	0
Skate Park Maintenance	500	0	2,540	2,000
Pool Area Maintenance	0	46	500	2,000
Park Area Maintenance	0	255	1,625	1,500
Trash Disposal	350	1,401	1,500	2,000
Property/Liability Insurance	825	1,380	825	1,400
Office Supplies	450	753	450	500
Postage	325	318	325	325
Advertising	500	899	0	0
Telephone	1,500	1,604	1,500	1,600
Utilities	5,100	5,184	5,000	5,200
Dues, Subscriptions	300	0	0	0
Training/Staff Development	250	218	0	0
Miscellaneous	250	4,996	250	250
Grant Expenses	0	252	0	0
Pool Water Disposal	0	100	8,835	8,835
Operating Supplies	1,500	3,107	860	2,000
Chlorine, Pool	3,600	4,606	5,080	5,100
State of Vermont Fines/Septic Permit	2,500	2,500	0	0
Tennis Courts	100	0	100	100
Recreation Programs	8,500	4,755	0	0
Great Escape Tickets	0	504	0	0
Pool Programs	0	1,139	0	0
Trees-Beautification	0	0	500	500
Chandler Music Hall	6,000	8,250	8,000	8,500
<b>TOTAL RECREATION EXPENSES</b>	<b>135,438</b>	<b>141,909</b>	<b>154,219</b>	<b>166,036</b>

**CEMETERY DEPARTMENT EXPENSES**

Cemetery Commissioner	5,500	5,500	5,500	5,500
Director of Public Works	0	0	0	2,400
Seasonal Labor	55,811	46,382	58,813	59,638
Overtime	2,000	1,954	2,000	2,000
Worker's Compensation	1,517	2,181	2,100	2,298
Property and Casualty	500	652	500	700
Social Security	4,423	3,698	4,652	4,899
Health Insurance	0	0	0	162

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Cemetery Expenses cont'd.</b>				
Unemployment	1,560	4,129	1,560	1,576
Dental Insurance	0	0	0	29
Life Insurance	0	0	0	9
Retirement	0	0	0	105
Boots	250	50	250	250
Mowing Contracts	14,000	13,328	14,000	15,000
Vehicle Insurance	300	437	400	450
Repairs and Maintenance	1,500	974	1,500	1,500
Restoration	1,000	50	1,000	1,000
Postage	150	145	150	150
Trash Disposal	100	250	150	250
Vehicle Expense	1,000	204	1,000	1,000
Equipment	3,000	1,732	3,000	3,000
Operating Supplies	800	1,037	1,000	1,000
Gas & Oil	1,250	1,992	1,250	2,000
Safety Equipment	50	0	100	100
Cemetery Expansion	5,000	0	5,000	3,500
<b>Total Cemetery</b>	<b>99,710</b>	<b>84,695</b>	<b>103,925</b>	<b>108,516</b>

**PLANNING and ZONING EXPENSES**

Zoning Administrator	22,706	12,953	22,962	15,457
Sewage Officer	500	460	500	500
Sign Officer	100	65	100	100
Secretary/Administrative Assistant	5,054	0	0	0
Health Insurance	1,022	0	0	0
Workers Compensation	216	114	200	127
Social Security	2,170	1,045	1,800	1,228
Unemployment	437	446	312	312
Dental Insurance	197	0	0	0
Life Insurance	32	0	0	0
Retirement	1,741	469	1,000	500
Contracted Services	0	0	500	0
Conservation Commission	300	799	300	500
Planning Commission	0	0	0	4,500
Tree Care/Removal	500	0	500	500
Building Repairs & Maint.	500	268	500	500
Computer Expenses	1,400	2,007	1,200	2,056
Copying	800	856	1,000	1,000
Office Supplies	500	4,988	600	600
Postage	1,000	965	1,000	1,000
Advertising	500	393	600	600
Printing	150	574	150	600
Telephone	500	522	600	600
Legal Costs	2,000	2,355	2,000	2,000
Economic Development - RACDC	20,000	20,000	20,000	20,000
Planning/Zoning Consultant	3,500	747	0	0
Technical Support	100	0	0	0
Operating Expenses	200	475	200	500
Dues/Fees	100	15	100	100

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Planning &amp; Zoning Expenses Cont'd.</b>				
Training and Development	300	270	300	300
Janitorial Services	450	496	600	650
<b>TOTAL PLANNING &amp; ZONING EXPENSES</b>	<b>66,975</b>	<b>51,283</b>	<b>57,023</b>	<b>54,230</b>

**LISTER'S OFFICE EXPENSES**

Lister's Salary	1,000	871	1,200	1,200
Health Insurance	6,884	6,958	7,446	7,493
Worker's Compensation	126	661	215	218
Social Security	2,698	2,283	2,994	3,059
Town Appraiser	34,272	34,292	37,931	38,783
Unemployment	312	213	312	312
Dental Insurance	587	633	650	720
Life Insurance	70	117	70	149
Retirement	2,296	957	2,769	1,094
Reappraisal Expenses	500	0	500	500
Janitorial Services	550	417	600	600
Building Maintenance	0	232	350	350
Computer Costs	1,000	2,660	3,100	2,100
Office Supplies	800	787	800	800
Postage	600	598	700	700
Mileage	400	314	300	350
Telephone	300	566	600	600
Utilities	500	645	500	700
Legal Costs	3,000	2,177	1,000	1,000
Tax Mapping	2,500	2,550	2,500	2,500
Tax Billing	200	237	250	250
Reappraisal Fund	10,000	10,000	25,000	25,000
<b>TOTAL LISTER'S OFFICE EXPENSES</b>	<b>68,596</b>	<b>68,167</b>	<b>89,787</b>	<b>88,477</b>

**TOWN CLERK/TREASURER EXPENSES**

Salary Town Clerk	18,270	18,281	18,957	19,383
Assistant Clerk	12,086	17,535	16,728	18,000
Health Insurance	1,555	1,885	1,807	1,620
Workers Compensation	124	171	132	190
Social Security	2,307	2,664	2,730	2,801
Unemployment	312	1,168	437	437
Dental Insurance	268	371	452	488
Life Insurance	93	180	112	223
Retirement	2,020	957	1,263	977
Ballot Clerk Fees	1,800	1,383	1,800	1,800
Janitorial Services	1,200	1,103	1,300	1,300
Building Maintenance	500	173	500	500
Computer Costs	1,000	2,970	1,500	2,889
Office Supplies	4,000	4,043	19,000	4,000
Vt. State - Dog Licenses	650	624	650	650
Vt. State - Marriage Licenses	600	540	600	600
Postage	1,750	1,753	1,750	1,750
Telephone	600	671	700	700
Utilities	1,100	1,046	1,100	1,100
Dues/Memberships	250	85	250	250

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Clerk/Treasurer Cont'd.</b>				
Training/Development	1,000	1,080	1,000	1,500
Maintenance Contracts	650	150	650	650
Restoration Town Records	3,000	3,044	3,000	3,000
Board of Civil Authority	1,200	2,173	1,200	2,000
Election Expenses	3,500	2,418	3,500	4,000
Tax Maps	150	81	150	150
<b>TOTAL CLERK/TREASURER EXPENSES</b>	<b>59,985</b>	<b>66,549</b>	<b>81,267</b>	<b>70,958</b>
<b>LIBRARY EXPENSES</b>				
Librarian Wages	29,435	29,894	30,766	31,234
Assistants Wages	33,381	32,749	37,836	38,812
Health Insurance	13,975	16,689	20,946	20,654
Workers Comp. Insurance	250	271	356	254
Social Security	4,805	4,566	5,248	5,359
Unemployment Insurance	1,138	1,284	1,137	1,104
Dental Insurance	782	1,453	1,230	1,643
Life Insurance	93	191	93	372
Retirement	2,500	1,558	1,948	1,662
Custodial	3,400	1,825	3,500	6,240
Snow Removal/Mowing	600	340	600	400
Trash Removal	250	243	300	300
Building Repairs and Maintenance	2,000	3,808	2,000	2,500
Equipment Repair	600	153	400	400
Furniture & Equipment	500	176	1,000	1,000
Insurance	1,000	2,243	1,500	2,250
Office Supplies	1,200	2,113	1,300	900
Processing Supplies	0	0	0	1,275
Copier Expense	0	171	200	0
Postage	2,700	3,332	3,000	3,500
Printing and Advertising	0	32	300	100
Books - Children	5,000	4,034	5,300	5,300
Books - Adult	8,050	7,628	8,300	8,300
Books - Babies	500	446	500	500
Books - Special	0	0	0	0
Periodicals	1,550	1,244	1,700	1,700
Programs - Children	300	752	350	850
Programs - Adults	200	1,459	1,000	1,100
Telecommunications	600	582	360	400
Electricity	2,500	2,656	2,750	2,800
Water & Sewer	900	620	700	700
Heat	2,000	1,700	2,200	2,250
Staff Development	300	546	400	400
Mileage	0	0	250	250
Recruitment	250	0	250	250
Software	1,450	975	1,000	1,200
Maintenance Supplies	150	187	300	300
Fund Raising	650	599	900	800
YA Room Renovation	0	5,300	0	0
<b>TOTAL LIBRARY EXPENSES</b>	<b>123,009</b>	<b>131,817</b>	<b>139,920</b>	<b>147,059</b>



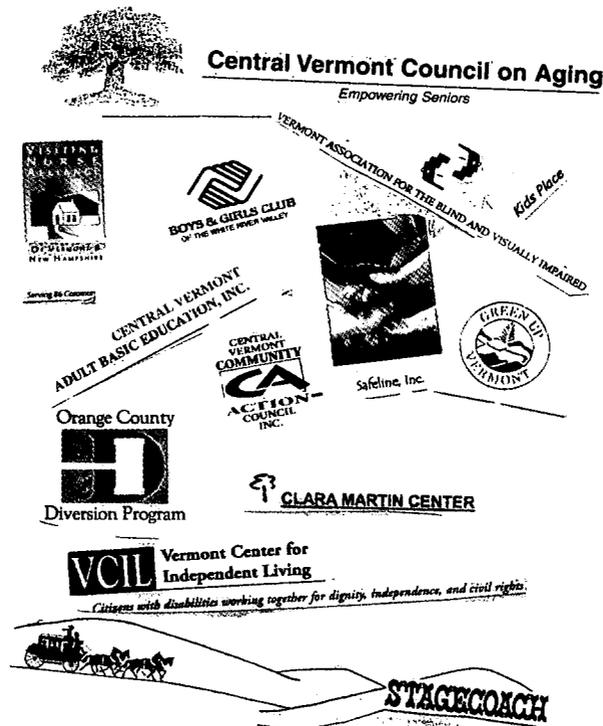
Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
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### SPECIAL APPROPRIATIONS

Petitions have been signed by 5% of the registered voters if the Agency requested an increase or is a new appropriation.

#### SPECIAL APPROPRIATIONS

Clara Martin Center	8,337	8,337	8,337	8,337
CVCAC	1,000	1,000	1,000	1,000
Visiting Nurses Alliance of VT & NH	12,160	12,160	13,375	13,375
CV Adult Basic Education	3,000	3,000	3,000	3,000
VT Ctr. for Independent Living	500	500	500	500
Orange County Court Diversion	600	600	600	600
Stagecoach	3,500	3,500	3,500	3,500
Randolph Senior Citizens	6,000	6,000	6,000	6,000
White River Valley Ambulance	63,636	63,636	0	0
Central Vt Council on Aging	300	300	300	300
Safeline	800	800	800	800
Boys & Girls Club	3,500	3,500	4,500	3,500
Green Up Vermont	300	300	300	300
Life Skills for Women	500	500	500	800
Vermont Assoc. for Blind & Visually Impaired	1,000	1,000	1,000	1,000
Randolph Conservation Fund	5,000	5,000	0	5,000
Kid's Place	2,500	2,500	2,500	2,500
<b>TOTAL SPECIAL APPROPRIATIONS</b>	<b>112,633</b>	<b>112,633</b>	<b>46,212</b>	<b>50,512</b>



## BUDGET DETAIL BY DEPARTMENT: REVENUES

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>SUMMARY OF GENERAL FUND REVENUES</b>				
Non-Tax Revenues	627,370	758,233	683,675	757,035
Year-end Surplus/(Deficit)				45,000
General Fund Operating Taxes	1,072,270	1,403,217	1,400,741	1,424,511
General Fund Capital Taxes	261,197	307,896	334,400	444,854
<b>TOTAL GENERAL FUND REVENUES</b>	<b>1,960,837</b>	<b>2,469,346</b>	<b>2,418,816</b>	<b>2,671,400</b>

### GENERAL FUND REVENUES IN DETAIL

#### General Administration Revenues

Tax Revenue	1,333,467	1,466,180	1,400,741	1,424,511
Delinquent Taxes	0	244,933	0	0
<b>Subtotal Tax Revenue</b>	<b>1,333,467</b>	<b>1,711,113</b>	<b>1,400,741</b>	<b>1,424,511</b>

#### Non-Tax Revenues

Penalty on Delinquent Taxes	22,000	17,243	22,000	20,000
Interest on Delinquent Taxes	15,000	15,485	15,000	15,500
Interest, General Fund	5,000	25,438	5,000	5,000
Miscellaneous	1,500	4,772	3,000	3,000
Telephone Reimbursement	400	139	400	200
Railroad Revenue	600	792	700	700
Transfer Station Lease	1,000	0	800	800
PILOT	70,000	168,233	126,000	165,000
PILOT - Clara Martin	2,200	7,680	0	7,500
PILOT - Gifford Hospital	5,000	0	0	0
VT Current Use Payment	56,000	87,862	67,000	70,000
VT Current Use Penalty	500	104	500	250
VTC Lease of Ctr.School Land	900	0	1,000	1,000
Sheriff's Revenue	15,000	16,845	12,000	17,000
HHW Grant	0	1,629	0	1,600
<b>Subtotal Non-Tax Revenues</b>	<b>195,100</b>	<b>346,222</b>	<b>253,400</b>	<b>307,550</b>
<b>TOTAL General Administration Revenues</b>	<b>1,528,567</b>	<b>2,057,335</b>	<b>1,654,141</b>	<b>1,732,061</b>

#### COMBINED FIRE DEPARTMENT REVENUES

Braintree Contract	29,000	15,906	33,000	27,500
Fire Miscellaneous Reimbursement	1,000	1,341	1,000	1,000
VTC Contract	1,200	0	1,200	1,200
<b>TOTAL Fire Department Revenues</b>	<b>31,200</b>	<b>17,247</b>	<b>35,200</b>	<b>29,700</b>

#### HIGHWAY DEPARTMENT REVENUES

Sale of Supplies	20,000	11,490	24,000	20,000
Sand Permits	200	390	250	300
Base Radio Rental	1,500	1,500	1,500	1,500
First Class Roads	24,000	26,172	24,000	25,000
Second Class Roads	54,000	56,829	54,000	55,000
Third Class Roads	95,000	102,002	95,000	95,000
Curb Cut/Utility Fees	600	683	600	600
Garage Rental	6,500	6,100	10,000	10,000

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Highway Revenues cont'd.</b>				
Benefits Reimbursement	4,000	4,529	4,000	5,000
Miscellaneous Highway	200	230	200	200
<b>TOTAL Highway Department Revenues</b>	<b>206,000</b>	<b>209,926</b>	<b>213,550</b>	<b>212,600</b>
<b>RECREATION REVENUES</b>				
Pool Charges	8,000	5,719	10,000	10,000
Summer Day Camp	20,000	17,567	20,000	22,000
Summer Recreation Fees	200	0	200	200
Winter Recreation Fees	5,000	4,823	6,500	7,500
New Program - Adult Sports	3,000	0	2,000	1,000
Interest, Con Energy	420	0	420	400
Miscellaneous	100	446	100	100
Special Programs Revenue		2,820	0	0
Grant Awards	6,000	3,140	3,225	3,000
<b>TOTAL Recreation Revenues</b>	<b>42,720</b>	<b>34,516</b>	<b>42,445</b>	<b>44,200</b>
<b>CEMETERY DEPARTMENT REVENUES</b>				
Sale of Cemetery Lots	1,500	470	1,500	500
Interest from Trust Funds	25,000	11,476	20,000	20,000
Burials	10,800	8,460	9,000	10,000
Lot Care Fees	0	0	250	0
Cemetery Miscellaneous	0	890	50	500
Work for Pay	2,000	4,918	2,000	4,000
<b>TOTAL Cemetery Department Revenues</b>	<b>39,300</b>	<b>26,214</b>	<b>32,800</b>	<b>35,000</b>
<b>PLANNING &amp; ZONING REVENUES</b>				
Zoning Permits/Site Plan/Subdivisions	4,000	4,089	3,850	7,350
Zoning Book Sales	100	349	200	200
Zoning Miscellaneous	0	206	0	0
Zoning Photocopies	30	169	30	100
On Site Septic Fees	500	627	500	500
Zoning Restitution	2,700	0	0	0
Zoning Recording Fees	2,000	76	1,200	1,200
Zoning Sign Permits	100	91	100	100
<b>TOTAL Planning and Zoning Revenues</b>	<b>9,430</b>	<b>5,607</b>	<b>5,880</b>	<b>9,450</b>
<b>LISTER'S OFFICE REVENUES</b>				
Act 60 Reimbursement	14,000	14,203	14,200	14,200
Map Sales	100	130	100	100
Miscellaneous	0	65	0	0
<b>TOTAL Lister's Office Revenues</b>	<b>14,100</b>	<b>14,398</b>	<b>14,300</b>	<b>14,300</b>
<b>TOWN CLERK FEES</b>				
Vendor Licenses	300	560	300	500
Dog Licenses	2,300	2,340	2,300	2,300
First and Second Class Licenses	1,400	1,450	1,400	1,400
Amusement Machine Licenses	250	150	150	150
Tobacco Licenses	10	10	10	10
Marriage Licenses	520	465	600	500
Civil Union Licenses	90	75	90	75

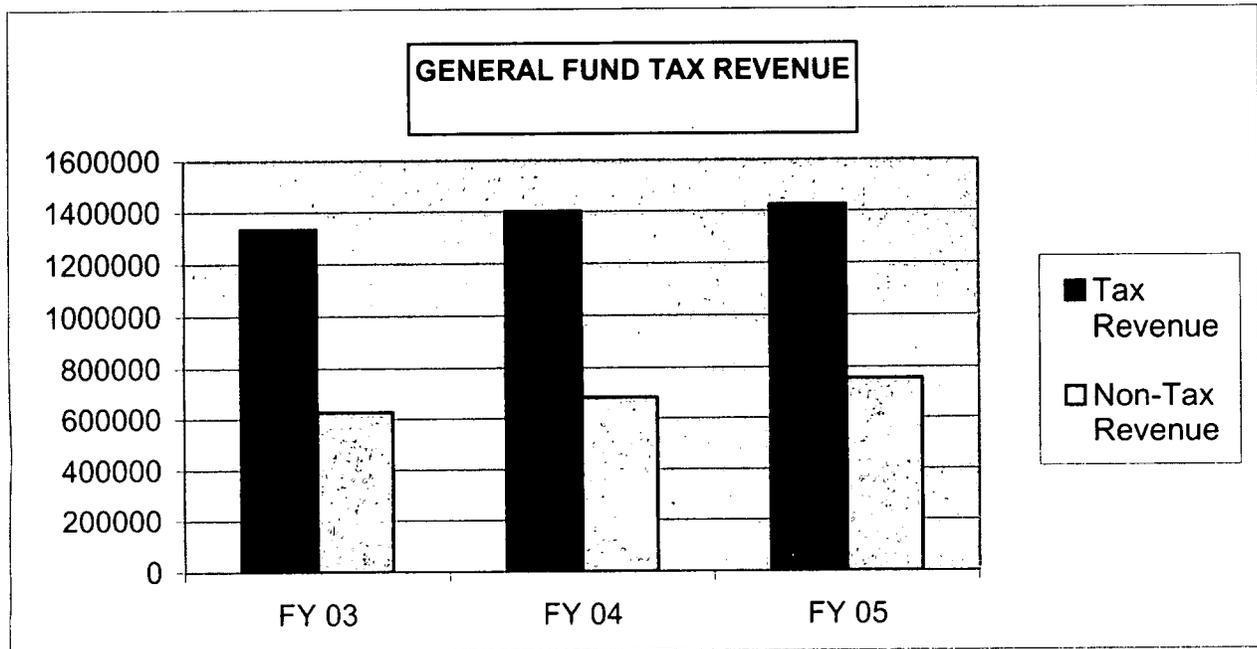
	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Town Clerk Fees Cont'd.</b>				
Treasurer Reimbursement - School	3,000	4,622	3,000	3,000
Town Clerk Fees	32,000	46,265	35,000	45,000
Book Restoration	2,800	5,126	3,000	5,200
<b>TOTAL Town Clerk Revenues</b>	<b>42,670</b>	<b>61,062</b>	<b>45,850</b>	<b>58,135</b>

**LIBRARY REVENUES**

Town of Braintree	5,750	5,500	6,000	6,500
Investment Income	15,800	6,129	11,000	14,000
Fund Raising	13,500	15,604	13,500	15,500
Contributions & Gifts	7,000	2,008	5,000	5,000
Friends of Kimball Library	1,000	446	750	1,500
Grants	0	1,254	0	0
Conscience Box	800	464	500	450
Lost & Damaged Books	500	695	500	600
User Fees	1,600	1,223	1,600	1,300
Photocopies	900	732	900	750
Special Donations	0	3,360	0	0
Lamson Howell Donation	0	5,000	0	0
I.L.L. Postage	0	510	0	500
Miscellaneous	0	115	500	0
<b>TOTAL LIBRARY REVENUES</b>	<b>46,850</b>	<b>43,042</b>	<b>40,250</b>	<b>46,100</b>

**AVAILABLE REVENUES**

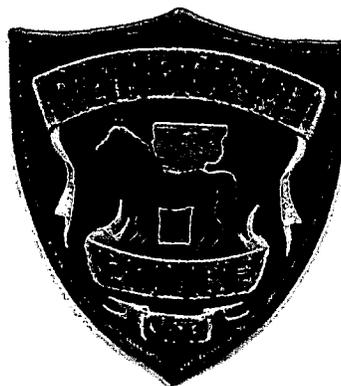
Total Non-Tax Revenues	627,370	758,233	683,675	757,035
Total General Fund Tax Revenue	1,333,467	1,711,113	1,400,741	1,424,511
<b>TOTAL GENERAL FUND REVENUES</b>	<b>1,960,837</b>	<b>2,469,346</b>	<b>2,084,416</b>	<b>2,181,546</b>



## POLICE DEPARTMENT BUDGET

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>POLICE OPERATIONS EXPENSES</b>				
Manager's Salary	5,638	7,098	6,064	5,600
Salary Accounting	13,455	13,365	14,118	15,018
Secretary	3,824	4,978	6,000	6,000
Chief Salary	45,000	45,702	45,675	48,457
Police Officers	146,025	128,368	150,852	161,574
Overtime	7,000	19,268	7,000	8,000
Special Police	0	11,762	7,000	8,000
Court Time	600	81	600	600
UNIV. HIRING Salary	0	12,847	19,703	22,331
Health Insurance	42,927	32,143	41,016	29,516
Workers Comp	9,073	10,599	10,190	10,783
Property & Casualty	0	0	200	0
Social Security	16,776	18,630	18,787	21,201
Unemployment Insurance	2,044	3,325	2,356	2,356
Dental Insurance	4,145	3,129	3,545	3,545
Life Insurance	702	911	747	1,262
Retirement	7,125	6,132	7,441	6,638
Professional Liability	2,300	2,899	2,300	3,000
General Liability	1,500	2,067	1,600	2,100
Boiler Insurance	0	0	50	50
Vehicle Insurance	900	1,313	1,200	1,500
Contract Services	0	50	0	50
Building Repair and Maintenance	1,000	854	1,000	1,500
Vehicle Repairs and Main	3,000	9,583	3,000	4,000
Janitorial Services	2,750	3,787	3,800	4,000
Trash Disposal	200	328	300	350
Office Expense	2,500	2,937	2,500	3,000
Postage	450	803	600	900
Telephone	3,000	2,751	3,000	3,000
Advertising & Printing	0	94	300	150
Utilities	2,700	2,900	2,900	3,000
Audit	1,400	1,014	1,200	2,400
Dues, Subscriptions	200	792	300	850
Training/Development	1,500	2,860	2,000	2,000
Lease Payment	200	236	225	250
Computer Costs	3,551	5,270	3,900	4,000
Interest Expense	2,500	0	0	0
Miscellaneous	200	0	200	100
Operating Supplies	1,200	384	1,200	1,000
Vehicle Fuel	8,750	5,494	6,000	6,000
Uniforms	2,000	3,452	3,300	2,500
Equipment Purchase	2,000	21,764	1,500	2,000
Vehicle Replacement	0	0	7,000	7,000
Communication Equip.	2,000	0	1,500	1,500
Transfer to Capital Construction	3,836	1,836	3,836	1,387
<b>TOTAL Police Operating Expenses</b>	<b>353,970</b>	<b>391,803</b>	<b>396,005</b>	<b>408,469</b>

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>POLICE FUND ESTIMATED REVENUES</b>				
Property Taxes	330,670	330,670	357,055	377,419
<b>Non-Tax Revenues</b>				
Vt. Current Use Payment	900	1,297	900	1,200
LLEBG Grant	5,400	5,674	5,400	4,000
UNIVERSAL HIRING Grant	0	0	15,000	12,000
DUI Grant Revenue	0	3,917	0	3,000
State Reimbursement	16,000	9,015	16,000	10,000
Parking Fines	600	140	250	250
Police Reports	300	300	300	300
Restitution	0	166	0	0
Interest Earned	0	214	1,000	200
Miscellaneous	100	3,161	100	100
<b>Non-Tax Revenues</b>	<b>23,300</b>	<b>23,885</b>	<b>38,950</b>	<b>31,050</b>
<b>TOTAL Tax + Non-tax Revenues</b>	<b>353,970</b>	<b>354,555</b>	<b>396,005</b>	<b>408,469</b>



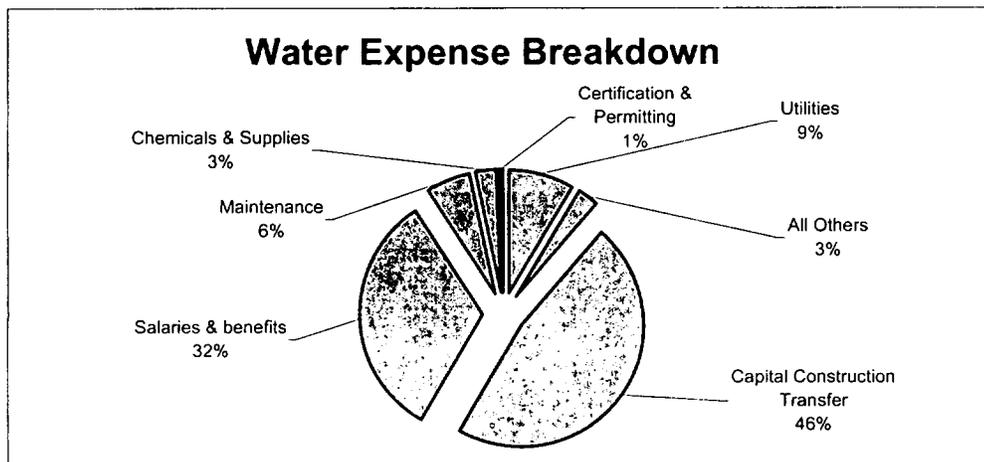
#### LANDFILL CLOSURE FUND BUDGET

<b>Operations Expenses</b>				
Maintenance	4,500	4,500	18,000	5,000
Labor	0	0	0	2,000
Management	2,446	2,133	1,500	6,005
Social Security	344	175	150	150
Sampling Services	27,000	20,088	16,000	21,000
Leachate Treatment	24,000	19,948	30,450	25,000
Miscellaneous	1,000	504	1,000	750
Inspection/Testing	7,000	5,544	15,000	7,000
HHW Collection (see G F Executive budget)	0	0	1,000	0
<b>TOTAL Closure Operations Expenses</b>	<b>66,290</b>	<b>52,892</b>	<b>83,100</b>	<b>66,905</b>
<b>Closure Fund Revenue</b>				
Interest Earned	14,000	77,967	7,000	25,000
Transfers In		2,083	1,100	0
<b>TOTAL Closure Revenue</b>	<b>14,000</b>	<b>80,051</b>	<b>8,100</b>	<b>25,000</b>
<b>LANDFILL CLOSURE FUND BALANCE</b>	<b>430,210</b>	<b>457,369</b>	<b>382,369</b>	<b>340,463</b>

## WATER DEPARTMENT BUDGET

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Water Operations Expenses</b>				
Manager's Salary	5,638	7,098	6,064	5,600
Water & Sewer Commissioners	625	573	625	625
Accounting Staff	24,669	23,873	25,185	26,922
Water/Sewer Manager	21,000	20,261	21,630	0
<b>Director of Public Works</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,400</b>
Water Operators	30,426	26,271	27,550	46,238
Laborer/Meter Reader	0	43	0	0
Overtime	2,320	3,029	3,200	3,200
Contracted Services	3,000	3,000	3,000	3,000
Uniforms	700	1,031	850	1,000
Boot Allotment	150	150	200	200
Health Insurance	16,630	9,646	12,892	13,137
Worker's Compensation	2,519	2,521	2,232	2,609
Property and Casualty	905	1,826	1,700	1,850
Social Security	7,373	7,759	7,316	8,261
Unemployment	1,061	847	1,061	1,155
Dental Insurance	1,309	1,135	1,362	1,611
Life Insurance	333	286	319	454
Retirement	5,664	2,476	5,051	2,943
General Liability Insurance	550	1,120	775	1,200
Boiler Insurance	300	433	400	450
Office Supplies	1,300	2,179	1,300	2,000
Advertising and Printing	2,000	755	2,000	1,000
Telephone	700	977	1,060	1,000
Utilities	23,000	21,248	37,500	37,500
Audit	950	1,216	950	2,650
Garage Rent	500	500	500	500
Engineering	1,000	195	1,100	500
Training and Education	700	272	700	700
Mileage	250	174	250	250
Vermont Permit to operate	2,000	2,202	2,000	2,300
Transfer to Capital Construction	242,318	242,318	245,000	205,917
Transfer to Capital Construction from Surplus	0	220,586	0	0
<b>Subtotal Water Administration Expenses</b>	<b>399,890</b>	<b>606,001</b>	<b>413,772</b>	<b>389,171</b>
<b>Water Distribution Expenses</b>				
Overtime	2,000	829	2,200	2,000
On-call wages	5,000	4,463	5,000	4,500
Rinker Comm.	360	42	0	0
Labor	4,000	14,218	4,500	4,500
Hydrants	3,000	1,939	3,000	2,500
Repair and Maintenance	5,000	5,829	8,500	8,500
Vehicle Repairs & Maintenance	0	0	1,000	1,000
Pavement Replacement	1,500	153	1,500	1,500
Computer Costs	1,100	2,138	1,100	2,505
Postage	500	642	500	700
Legal Expenses	0	450	0	0
Dues, Subscriptions	350	230	350	300
Trash Disposal	100	42	100	100

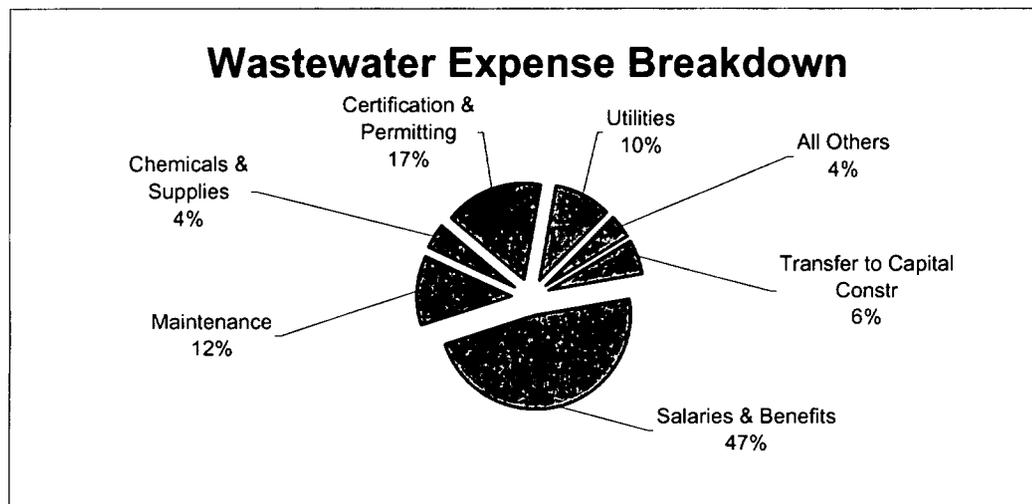
	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Water Distribution Expenses Cont'd.</b>				
Leases	500	496	500	500
Miscellaneous	200	175	200	200
Vehicle Insurance	450	0	450	450
Vehicle and Backhoe Maintenance	2,000	2,000	2,000	2,000
Safety Equipment	350	208	350	350
Operating Supplies	0	0	1,000	1,000
Chemicals	7,000	9,943	8,000	10,000
Vehicle Fuel	600	999	700	700
Lab Testing	1,500	817	1,500	1,200
Reservoir Cleaning	0	0	0	5,000
Water Meters	1,200	329	1,200	1,200
<b>Subtotal Distribution Expenses</b>	<b>36,710</b>	<b>45,941</b>	<b>43,650</b>	<b>50,705</b>
<b>Wells and Reservoirs - Expenses</b>				
Labor	500	0 see above		
Overtime	200	42 see above		
Repairs and Maintenance	3,500	3,337 see above		
Engineering	500	1,512 see above		
<b>Subtotal Wells &amp; Reservoirs Expenses</b>	<b>4,700</b>	<b>4,890</b>	<b>0</b>	<b>0</b>
<b>TOTAL Water Operating Expenses</b>	<b>441,300</b>	<b>656,832</b>	<b>457,422</b>	<b>439,876</b>
<b>WATER REVENUES</b>				
Water Rate Charges (\$5/100 cubic feet)	433,000	374,114	440,000	440,000
<b>Non-Rate Revenues</b>				
Penalty on Accounts	3,500	3,512	3,460	3,500
Interest on Accounts	500	538	600	600
Applications	400	0	400	400
Work for Pay	200	688	200	500
Sale of Supplies	500	151	1,100	150
Interest Earned	3,000	5,418	11,000	5,000
Pool Water Usage	0	0	6,835	8,835
Miscellaneous	200	0	0	0
<b>Subtotal: Non-rate Revenues</b>	<b>8,300</b>	<b>10,307</b>	<b>23,595</b>	<b>18,985</b>
<b>Total Water Revenues</b>	<b>441,300</b>	<b>384,421</b>	<b>463,595</b>	<b>458,985</b>



## SEWER DEPARTMENT BUDGET

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Sewer Administrative Expenses</b>				
Manager's Salary	5,638	7,098	6,064	5,600
Sewer Commissioners	625	573	625	625
Accounting Staff	24,669	23,873	25,185	26,922
<b>Director of Public Works</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>14,400</b>
W/S Supervisor	21,000	20,261	21,630	0
Operator Wages	54,322	40,681	59,124	46,238
Laborer	0	36	0	0
Overtime	5,500	5,322	7,000	7,000
On-Call wages	4,550	4,463	4,550	4,563
Uniforms	1,200	1,532	1,500	1,500
Boot Allotment	250	150	150	200
Health Insurance	22,988	16,975	21,654	13,637
Workers Comp	2,421	2,645	2,573	2,415
Property and Casualty	1,550	2,304	2,000	2,000
Social Security	9,280	7,948	9,361	8,060
Unemployment	1,279	995	1,123	999
Dental Insurance	2,482	1,968	2,337	1,973
Life Insurance	472	426	458	593
Retirement	5,266	3,248	6,356	3,041
General Liability	1,250	3,554	1,600	1,650
Vehicle Insurance	450	0	450	450
Boiler Insurance	950	1,366	1,300	1,300
Office Supplies	1,000	2,239	2,700	2,500
Audit	1,700	1,216	1,700	2,650
Miscellaneous	300	493	400	400
Engineering	1,000	1,805	3,000	2,000
Transfer to Capital Construction	72,273	72,273	35,315	17,909
<b>Subtotal Administrative Expenses</b>	<b>242,415</b>	<b>223,445</b>	<b>218,155</b>	<b>168,624</b>
<b>Treatment and Disposal Expenses</b>				
Metro Services and Rinkers Comm.	360	0	0	0
Repairs and Maintenance	20,000	11,294	24,000	24,000
Vehicle Fuel	0	0	750	750
Vehicle Operation & Maintenance	1,000	5,162	1,000	1,000
Backhoe Maintenance	2,000	2,000	2,000	0
Computer Costs	1,100	2,089	1,100	2,200
Postage	500	482	500	500
Telephone	700	1,106	1,060	1,200
Utilities	30,800	31,989	30,800	26,800
Water Fees	15,000	7,890	15,000	1,500
Dues, Subscriptions	400	438	400	450
Training/Development	1,000	947	1,000	1,000
Printing & Advertising	0	86	250	250
Operating Supplies	1,000	891	1,100	1,000
Trash Disposal	800	876	800	900
Chemicals	7,000	9,763	7,000	7,000
Sludge Removal	15,000	24,576	30,000	50,000
Mileage	500	216	500	500

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>Sewer Treatment &amp; Disposal Exp. Cont'd.</b>				
Lab Testing	2,500	5,450	3,000	3,000
Lab Equipment	1,500	1,095	1,000	1,000
Equipment Purchase	500	484	500	500
Service Contracts	2,500	2,462	2,500	2,500
Safety Equipment	500	305	500	500
<b>Subtotal Treatment &amp; Disposal Expenses</b>	<b>104,660</b>	<b>109,601</b>	<b>124,760</b>	<b>126,550</b>
<b>Collection System Expenses</b>				
Labor	2,000	263	5,000	5,000
Overtime	3,000	136	0	0
Maintenance Services	4,000	0	0	0
Repairs and Maintenance	3,000	2,496	0	0
Pavement Replacement	2,000	153	2,000	2,000
Miscellaneous	100	99	0	0
Operating Supplies	100	0	0	0
<b>Subtotal Collection System Expenses</b>	<b>14,200</b>	<b>3,146</b>	<b>7,000</b>	<b>7,000</b>
<b>TOTAL Sewer Operating Expenses</b>	<b>361,275</b>	<b>336,192</b>	<b>349,915</b>	<b>302,174</b>
<b>SEWER REVENUES</b>				
Sewer Rate Charges	325,000	313,449	340,000	340,000
<b>Non-Rate Revenues</b>				
Penalty on Accounts	2,000	3,707	2,300	2,400
Interest on Accounts	350	543	400	400
Work for Pay	500	980	500	750
Sale of Supplies	100	0	100	0
Interest Earned	0	-323	0	100
Pool Water Disposal	0	0	2,000	0
Applications	500	100	500	500
Leachate Charges	20,000	13,374	18,000	18,000
Miscellaneous	500	270	500	0
<b>Non-rate Revenues Subtotal</b>	<b>23,950</b>	<b>18,651</b>	<b>24,300</b>	<b>22,150</b>
<b>Total Rates + Surplus(Deficit)</b>	<b>348,950</b>	<b>332,101</b>	<b>364,300</b>	<b>362,150</b>



## GENERAL FUND CAPITAL PROGRAM

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
<b>GENERAL FUND PROGRAM EXPENSES</b>				
<b>Office Building</b>				
New Municipal Office Study	0	5,886	0	0
<b>Highway Equipment and Facilities</b>				
Highway Equipment	15,000	17,979	38,000	61,000
Highway Buildings	25,000	26,613	26,613	26,613
Salt Shed	0	9,088	0	0
<b>Road and Infrastructure Projects</b>				
Chelsea Mountain Road Engr./Constr.	0	23,141	0	300,000
Other Projects (Gravel Roads)	50,000	49,270	50,000	0
Crocker Road Bridge Design	0	13,296	0	0
Fish Hill Reconstruction & Paving	0	620	0	0
School Street Engr./Constr.	180,000	77,809	0	0
Main Street Bridge	206,254	11,649	33,746	0
Pearl & Shattuck Engrg.	20,000	11,475	240,000	0
Brook Street	0	0	198,300	0
Randolph Avenue Engrg./Constr.	256,000	6,173	91,810	0
Parking Lot/Drive-In Bank	395,000	348,836	0	0
<b>Recreation Department</b>				
Pool Reconstruction	0	7,747	0	0
Tennis Court Resurfacing	15,000	0	0	0
<b>Fire Departments</b>				
Fire Department Equipment	104,000	32,431	0	0
<b>Capital Projects Total</b>	<b>1,266,254</b>	<b>642,014</b>	<b>678,469</b>	<b>387,613</b>
<b>Debt Service</b>				
CSO Bond Payment	56,125	56,125	60,140	64,143
99 Capital Construction Bond	72,727	72,675	72,726	68,138
01/02 Capital Construction Bond	116,394	90,000	103,607	110,801
02 Capital Construction Bond	0	32,263	25,000	0
RNB Mortgage	0	0	8,218	8,218
03/04 Capital Construction Bond	23,650	0	68,180	120,941
04 Capital Construction Bond	0	0	18,060	0
<b>Debt Service Total</b>	<b>268,896</b>	<b>251,063</b>	<b>355,931</b>	<b>372,241</b>
<b>TOTAL General Fund Capital Expenditures</b>	<b>1,535,150</b>	<b>893,076</b>	<b>1,034,400</b>	<b>759,854</b>
<b>GENERAL FUND PROGRAM REVENUES</b>				
Carryover from Previous Year	35,800	0	0	0
Investment Payments	181,793	232,751	165,000	165,000
Highway Grant	0	0	0	150,000
Interest Earned	0	9,504	0	0
Non-Tax Revenue	236,061	0	75,000	0
FEMA Fire Equipment Grant	93,600	19,943	0	0
Parking Lot Grants	175,000	37,500	0	0
2003 Bond - Gen'l. Fund Portion	505,000	505,000	0	0
2004 Bond - Gen'l. Fund Portion	0	0	460,000	0
Municipal Building Bond - GF Portion	0	0	0	0
<b>Total Non-tax general fund revenues</b>	<b>1,227,254</b>	<b>804,698</b>	<b>700,000</b>	<b>315,000</b>
Paid By General Fund Taxes	307,896	307,896	334,400	444,854
<b>TOTAL General Fund Revenues</b>	<b>1,535,150</b>	<b>1,112,594</b>	<b>1,034,400</b>	<b>759,854</b>

	Budget FY 2003 Jul 02 - Jun 03	Actual FY 2003 Jul 02 - Jun 03	Approved Budget FY 2004 Jul 03 - Jun 04	Proposed Budget FY 2005 Jul 04 - Jun 05
--	--------------------------------------	--------------------------------------	--	--

### POLICE CAPITAL PROGRAM

99 Bond Payment	1,836	1,512	1,836	1,387
Police Share of Municipal Building	0	0	0	0
Municipal Bldg. Bond Payment	0	0	0	0
<b>TOTAL Police Fund Capital Expenditures</b>	<b>1,836</b>	<b>1,512</b>	<b>1,836</b>	<b>1,387</b>
Paid From Police District Taxes	1,836	1,836	1,836	1,387
Municipal Building Bond	0	0	0	0
<b>TOTAL Police Fund Revenues</b>	<b>1,836</b>	<b>1,836</b>	<b>1,836</b>	<b>1,387</b>

### WATER CAPITAL PROGRAM

#### WATER PROGRAM EXPENSES

New Well	0	59,625	0	0
School Street	43,000	11,974	10,000	106,000
Brook Street	0	0	200,000	0
Randolph Avenue Engrg/Constr	160,000	33,947	0	0
Water Meter Replacement	46,200	19,444	0	0
Main Street Bridge	5,000	0	0	0
Pearl & Shattuck Engrg./Constr	8,000	10,146	87,000	0
<b>Capital Projects Total</b>	<b>262,200</b>	<b>135,136</b>	<b>297,000</b>	<b>106,000</b>
<b>Debt Service</b>				
Bond Payment	156,387	106,749	156,973	157,174
99 RLF Payment	12,317	7,778	7,778	7,778
00 RLF Payment	16,000	0	0	0
02 RLF Payment	16,000	0	15,565	15,565
04 Bond - Water Portion	0	0	4,320	24,320
05 Bond	0	0	0	1,080
<b>Total Debt Service</b>	<b>200,704</b>	<b>114,527</b>	<b>184,636</b>	<b>205,917</b>
<b>TOTAL Water Fund Capital Expenditures</b>	<b>462,904</b>	<b>249,663</b>	<b>481,636</b>	<b>311,917</b>

#### WATER PROGRAM REVENUES

Paid by Water Rates	242,318	242,318	245,000	205,917
Water Operations Holding Fund	220,586	220,586	116,635	0
SDW Loan	0	0	0	0
04 Bond			120,000	0
05 Bond				60,000
Water Capital Improvement Fund	0	0	0	46,000
<b>TOTAL Water Fund Revenues</b>	<b>462,904</b>	<b>462,904</b>	<b>481,635</b>	<b>311,917</b>

**TRUSTEES OF PUBLIC FUNDS FY 2003**

**Bank Balance 07/01/2002**

**\$150.54**

**RECEIPTS**

Copeland Fund Interest	\$1,566.31	
Richmond Fund Interest	\$149.45	
A.G. Edwards Fund	\$4,781.08	
Bass Fund	\$40.90	
Kimball Mauselium	\$115.95	
Hackett Fund Interest	\$292.86	
Cemetery Trusts Interest	\$8,510.65	
Money Market Acc. Interest	\$79.24	
Decatur Fund	\$279.85	
Putnam Fund	\$422.54	
Fidelity Puritan Fund	\$2,419.40	
Care of Lots from Special Trusts	\$252.50	
Kervick Fund Interest	\$73.64	
Perpetual Care Receipts	\$3,190.00	\$22,174.37
		<u>\$22,324.91</u>

**REIMBURSEMENTS:**

Kimball Public Library	\$6,496.84	
Hackett Fund	\$171.31	
Kervick Fund	\$124.18	
Doris Bowman	\$595.00	
Wild Things	\$50.00	
Town of Randolph	\$11,476.03	<u>\$18,913.36</u>

**BALANCE 06/30/2003**

**\$3,411.55**

**CEMETERY FUNDS:**

**INTEREST EARNED**

Richmond Fund	\$149.45	
Copeland Fund	\$1,566.31	
Certificates of Deposit	\$8,510.65	
Joseph Bass Trust	\$50.90	
Kimball Trust Fund	\$115.95	
Puritan Fund (5147.658 shares)	\$2,419.40	
Decatur Fund (866 shares)	\$279.85	
Putnam Fund	\$422.54	
L. B. Johnson Trust	\$22.50	
Randolph National Bank M/M Acc.	\$79.24	
Total Interest Earned	<u>\$13,616.79</u>	

**CEMETERY BEQUESTS:**

**Pleasant View Cemetery:**

Bernice Emery	\$270.00	
Rosemary Brown	\$500.00	
Leroy Green	\$500.00	<b>\$1,270.00</b>

**Randolph Center Cemetery:**

Jennifer Carlisle	\$140.00	
Gail Hannah	\$540.00	
Maguerite Davis	\$280.00	
Warren Preston	\$960.00	<b>\$1,920.00</b>

**LIBRARY FUNDS:**

Copeland Fund Interest	\$1,566.31
Richmond Fund Interest	\$149.45

**OTHER FUNDS:**

Paine Fund	\$38,744.34
Interest Earned	\$934.81
Balance 01/02/03	<b>\$38,679.15</b>

Hackett Fund	\$5,000.00
Interest Earned	\$292.86
Disbursements to Committee	\$171.31
Balance 01/01/03	<b>\$5,121.55</b>

Mary Strong Fund	\$1,691.96
Interest Earned	\$3.15
Balance 05/31/2003	<b>\$1,695.11</b>

**SPECIAL TRUSTS:**

	<b>Beginning Balance</b>	<b>Interest</b>	<b>Expenses</b>	<b>Balance</b>
Norman Lillie Lot	\$2,904.39	\$270.77	\$22.50	\$3,152.66
Tilson Lamb Lot	\$8,552.39	\$776.00	\$45.00	\$9,283.39
Dorothy Marshall Lot	\$4,503.40	\$455.16	\$70.00	\$4,888.56
Sault-Perkins Lot	\$13,358.04	\$977.38	\$70.00	\$14,265.42
L. B. Johnson Lot	\$1,801.49	\$27.56	\$22.50	\$1,806.55
Richmond Lot	\$6,143.53	\$313.00	\$15.00	\$6,441.53
Kervick Lot	\$2,300.00	\$124.18	\$124.18	\$2,300.00



Picture provide by Joyce Mazzucco

## LONG-TERM DEBT

As of 06/30/2003

	Beginning Balance 7/1/02	Additions	Deletions	Ending Balance 6/30/03
<b>Bond Payable, Vermont Municipal Bond Bank</b>				
<b>Water Construction, South Reservoir &amp; Pearl St. Pump Station</b>				
Variable interest rate Currently at 3.8%, Annual Principal Payment ranging from \$25,000 to \$150,000, Due on December 1, Matures December 1. 2015				
	1,335,000		55,000	1,280,000
<b>Bond Payable, Vermont Municipal Bond Bank</b>				
<b>Combined Sewer Overflow Project,</b>				
Variable Interest Rate currently at 5.845%, Annual Principal Payment ranging from \$5,000 to \$40,000, Due on December 1, Matures on December 1, 2025				
	490,000		10,000	480,000
<b>Note Payable, State of Vermont RF1#013</b>				
<b>Capitalization Loans - Combined Sewer Overflow Project, Authorized Amount of \$900,000, 0% Interest, Repayment begins on December 1, 1999 with Annual Payments Ranging from \$4,500 to \$45,000 with a Balloon Payment due on December 1, 2018.</b>				
	860,766		18,000	842,766
<b>Bond Payable, Vermont Municipal Bond Bank</b>				
<b>Capital Construction, Variable Interest Rate,</b>				
Currently at 3.525%, Annual Principal Payment Ranging from \$70,000 down to \$65,000, Due on Dec. 1, 1999 and Matures on Dec. 1, 2009.				
	520,000		65,000	455,000
<b>Safe Drinking Water Revolving Loan,</b>				
<b>VT/EPA and Vermont Municipal Bond Bank,</b>				
-.03% Interest Rate, Annual Principal Payment Ranging from \$19,395.75 down to \$8,018.38 Due on October 1, Matures on October 1, 2029				
	314,139		18,251	295,888
<b>Safe Drinking Water Revolving Loan, #RF3-056</b>				
<b>Water System Improvements - New Wells</b>				
Authorized \$774,314. -.03% Interest Rate, Annual Principal Payment of \$15,551.38 Due April 1, 2004 to April 1, 2033				
	338,774			338,774
<b>Bond Payable, Vermont Municipal Bond Bank</b>				
<b>Capital Construction, (Ridge Rd., Fish Hill, Pool, etc)</b>				
Variable interest rate currently at 2.80%, Annual principal Payment ranging from \$90,000 down to \$85,000, Due on December 1, Matures on December 1, 2011				
	885,000		90,000	795,000
<b>Total General Long-Term Debt Account Group</b>	<b>\$4,743,679</b>		<b>\$256,251</b>	<b>\$4,487,428</b>

**TOWN TAX RATE REVIEW**

<b>Tax Year</b>	<b>Town Grand List</b>	<b>School Tax Rate</b>	<b>Capital, General &amp; Highway</b>	<b>Total Tax Rate</b>	<b>Amount to be Raised by Taxes</b>
1996	2,081,370	1.671	0.609	2.28	\$4,727,991.00
1997	2,077,471	1.671	0.569	2.24	\$4,649,634.00
1998	2,080,122	1.395	0.655	2.05	\$4,264,250.00
1999	2,091,873	1.495	0.605	2.10	\$4,392,934.00
2000	2,148,150	1.55	0.670	2.22	\$4,768,893.00
2001/2002	2,192,455	1.61	1.070	2.68	\$5,875,779.00 <i>18 month</i>
FY2003	2,222,861	1.814	0.786	2.60	\$5,779,439.00
FY2004	2,239,858	1.887	0.753	2.64	\$5,922,958.00

**POLICE DISTRICT TAX RATE REVIEW**

<b>Tax Year</b>	<b>Police District Grand List</b>	<b>Police District Tax Rate</b>	<b>Amount to be Raised by Taxes for Police</b>
1996	733,722.00	0.37	\$272,322.00
1997	735,624.00	0.34	\$245,424.00
1998	734,984.00	0.39	\$286,644.00
1999	736,626.00	0.34	\$228,354.00
2000	739,842.00	0.31	\$229,351.00
2001/2002	753,999.00	0.56	\$422,239.00 <i>18 month</i>
2002	757,252.00	0.44	\$333,191.00
2003	766,001.00	0.47	\$360,020.00

**STABILIZATION OF TAXES**

Randolph Senior Citizens Center	5 years Expires 2004
Randolph Center Fire Station	5 years Expires 2004
Winslow Family Limited Partnership (1st floor only of Ben Franklin)	10 years Expires 2005
Clifford Properties Inc.	6 years Expires 2005
East Randolph Fire Station	5 years Expires 2005
Vermont Pure Springs Inc	7 years Expires 2008
Randolph Area Community Development Corporation/DuBois & King (28 N. Main)	10 years Expires 2014

**TOWN OF RANDOLPH  
REVOLVING LOANS REPORT  
AS OF DECEMBER 31, 2003**

<u>BORROWER/ BUSINESS NAME</u>	<u>ORIGINAL LOAN AMOUNT</u>	<u>LOAN DATE</u>	<u>LOAN RATE</u>	<u>LOAN TERM</u>	<u>CURRENT BALANCE</u>	<u>PAID THROUGH</u>
Sherman Allen- Old Foundry Park	\$155,108.00	08/1997	2.00%	10 Years	\$76,110.92	December 2003
Bob & Kathy Eddy-First Light Studios	\$10,000.00	07/1998	4.95%	5 years	\$0.00	Paid in full 07/30/2003
Steve & Michelle Graci-Rosebud	\$19,798.67	03/2001	5.10%	5 years	\$9,530.16	December 2003
Katrina MacAskill-Farmstand	\$6,000.00	05/2001	4.50%	6 months	\$3,021.00	August 2001 ▲
RACDC-Ayers Brook Ctr #1	\$75,000.00	01/1998	1.00%	30 years	\$61,932.96	December 2003
RACDC-Ayers Brook Ctr #2	\$18,000.00	02/1998	1.00%	30 years	\$14,954.35	December 2003
RACDC-Winslow Block	\$194,000.00	04/1995	0.00%	Balloon Payt	\$0.00	Paid in Full 06/12/2003
Robert & Maureen Start-Nostalgia Wooden Box	\$25,000.00	12/1997	5.10%	5 years	\$21,880.24	May 2002 **
Jerald Ward-Trillium 2000, LTD	\$7,000.00	07/2003	3.00%	5 years	\$6,564.37	December 2003
VT Agricultural Museum	\$50,000.00	09/1999	1.00%	25 years	\$42,811.72	October 2003 ▼
Jeremy Lesniak-VT Computing	\$15,000.00	05/2003	3.00%	5 years	\$13,835.00	January 2004
VT Pure Springs	\$390,551.97	05/1998	4.50%	10 years	\$179,049.74	December 2003
White River Cooperative #1	\$40,000.00	02/2000	5.10%	7 years	\$20,342.28	December 2003
White River Cooperative #2	\$40,000.00	08/2001	4.50%	7 years	\$28,481.92	December 2003
Todd & Sheila Wright-Twin Mountain Tool	\$25,000.00	12/1997	4.95%	5 years	\$0.00	Paid in Full 01/21/2003

▲ **Past Due**      \*\* **Filed for Bankruptcy**      ▼ **Pays one payment per year**

**STATEMENT OF TAXES RAISED - FY 2003**  
**07/01/2002 to 06/30/2003**

<b>Balance of 2002 delinquent taxes</b>			<b>\$89,840.56</b>
<b>Taxes billed</b>	Municipal	\$0.783	\$1,740,501.42
	Police	\$0.440	\$333,190.75
	Local Agreement	\$0.003	\$6,669.48
	School-local	\$0.764	\$1,701,929.61
	School-state	\$1.050	\$2,339,036.74
	<b>2003 Tax Rate</b>	<b>\$3.04</b>	<b>\$6,121,328.00</b>
			<b>Grand List</b>
			<b>\$6,121,328.00</b>
			<b>Total to be collected</b>
			<b>\$6,211,168.56</b>
<b>Delinquent Taxes Collected</b>			\$57,057.48
<b>2002-2003 Taxes collected</b>			\$6,031,665.58
			<b>\$6,088,723.06</b>
	Less Abatements		\$(924.45)
<b>Total Taxes collected in FY 2003</b>			<b>\$6,089,647.51</b>
<b>Delinquent Taxes as of 06/30/2003</b>			<b>\$121,521.05</b>

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**STATEMENT OF DELINQUENT TAXES COLLECTED - FY 2003**  
**For the Period 07/01/2002 through 06/30/2003**

**Payments Collected by Tax Year**

<b>Tax Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Penalty</b>	<b>Total Paid</b>
1998	\$537.10	\$368.98	\$14.54	\$920.62
1999	\$0.00	\$0.00	\$0.00	\$0.00
2000	\$5,362.37	\$1,919.80	\$213.33	\$7,495.50
2001-2002	\$51,158.01	\$6,441.14	\$2,072.06	\$59,671.21
2002-2003	\$166,068.40	\$6,754.66	\$14,943.31	\$187,766.37
<b>TOTALS</b>	<b>\$223,125.88</b>	<b>\$15,484.58</b>	<b>\$17,243.24</b>	<b>\$255,853.70</b>

**Ending Balance of Delinquent Taxes**

<b>Tax Year</b>	<b>Principal</b>	<b>Interest</b>	<b>Penalty</b>	<b>Total Due</b>
1998	\$0.00	\$0.00	\$0.00	\$0.00
1999	\$6,762.00	\$4,462.92	\$540.96	\$11,765.88
2000	\$12,138.31	\$3,689.32	\$592.12	\$16,419.75
2001-2002	\$13,882.77	\$3,727.11	\$906.81	\$18,516.69
2002-2003	\$88,737.97	\$6,072.49	\$5,374.14	\$100,184.60
<b>TOTALS</b>	<b>\$121,521.05</b>	<b>\$17,951.84</b>	<b>\$7,414.03</b>	<b>\$146,886.92</b>

**Delinquent Water and Sewer 2003  
As of December 31, 2003**

Alonso, Richard	\$ 166.43
Bedell, Mrs. Robert	\$ 4.14
BEG	\$ 125.35
Benoir, Kenneth	\$ 257.51
Braun, Patricia *	\$ 156.07
Brink, Paul	\$ 118.95
Carrier, Pamela	\$ 156.45
Chase, Francis	\$ 238.44
Central Vt. Shopping Ctr.	\$ 129.48
Davis, Kathleen	\$ 362.43
Dodge, Edward	\$ 925.90
Dudek, Brian	\$ 133.50
Duranleau, Rob	\$ 87.50
Easton, Andrea	\$ 257.51
Finkle, Douglas	\$ 734.56
Hicks, Gary *	\$1,085.76
Honeymar, John	\$ 4.42
JD Properties	\$ 106.94
Johnston, David	\$ 247.28
Kelley, Wendy	\$ 200.29
Klever, John	\$ 4.42
Lane, Alan	\$ 11.03
MacDougall, Virginia	\$ 4.42
Neibling, Joshua	\$ 235.50
O'Brien, Joel	\$ 162.14
Palmer, John	\$ 30.79
Pelliter, Joseph	\$ 4.42
Plavin, Joshua	\$ 17.33
Ramsey, Terry *	\$ 01.24
Rowe, Pearl*	\$ 71.07
Sampson, Linda	\$ 114.45
Sherwin, Rodney	\$ 23.63
St. Peter, Robert	\$ 23.63
Stevenson, Alexander	\$ 29.84
Tabor, Lynn Stover	\$ 442.89
Tabor, Dana	\$ 118.95
Van Gulden, Derek	\$ 4.42
Williams, Dan	\$ 9.45
Young, Angela *	\$ 128.41

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**TOTAL** **\$7,436.94**

\* Payment Agreement

**DELINQUENT TAX LIST AS OF DECEMBER 31, 2003**

<u>Name</u>	<u>Tax Year</u>	<u>Payment 1</u>	<u>Payment 2</u>	<u>Interest</u>	<u>Penalty</u>	<u>Total</u>
** BERRY JAMES L JR	2002	\$925.73	\$1,386.24	\$104.04	\$0.00	\$2,416.01
** BROWN MARY F	2002	\$0.00	\$224.07	\$10.08	\$0.00	\$234.15
DODGE EDWARD III	2002	\$696.16	\$696.16	\$250.56	\$111.38	\$1,754.26
** HARRNESS MITCHELL	2002	\$0.00	\$399.84	\$6.00	\$0.00	\$405.84
I LEASE FOR YOU LTD	1999	\$6,762.00	\$0.00	\$5,071.50	\$540.96	\$12,374.46
	2000	\$7,148.40	\$0.00	\$4,074.72	\$571.87	\$11,794.99
	2001	\$6,472.20	\$2,157.40	\$3,333.07	\$690.37	\$12,653.04
	2002	\$4,186.00	\$4,186.00	\$1,506.96	\$669.76	\$10,548.72
		\$24,568.60	\$6,343.40	\$13,986.25	\$2,472.96	\$47,371.21
** MESSIER JANET F	2000	\$2,559.85	\$0.00	\$38.40	\$0.00	\$2,598.25
	2002	\$0.00	\$2,960.28	\$444.00	\$236.82	\$3,641.10
		\$2,559.85	\$2,960.28	\$482.40	\$236.82	\$6,239.35
** MILLER HOWARD	2002	\$0.00	\$575.28	\$51.78	\$0.00	\$627.06
POTWIN JEFFERY O	2002	\$79.30	\$79.30	\$28.54	\$12.68	\$199.82
RAYMOND CAROL S	2002	\$0.00	\$578.50	\$86.81	\$46.28	\$711.59
RIX LEONARD D	2002	\$0.00	\$336.28	\$15.12	\$0.00	\$351.40
ROBERTS PHILLIP	2002	\$1,164.80	\$1,164.80	\$419.30	\$186.36	\$2,935.26
** ROBIE PRISCILLA ESTATE	2001	\$270.01	\$405.35	\$30.39	\$0.00	\$705.75
	2002	\$0.00	\$758.41	\$113.78	\$60.67	\$932.86
		\$270.01	\$1,163.76	\$144.17	\$60.67	\$1,638.61
STOCKWELL HOWARD L	2002	\$1,449.50	\$1,449.50	\$521.80	\$231.92	\$3,652.72
** SUMNER ROSALIND	2002	\$2,317.90	\$2,317.90	\$834.48	\$370.86	\$5,841.14
WHITE DONAL R SR	2002	\$0.00	\$377.00	\$56.59	\$30.16	\$463.75
WHITE FRED J ESTATE	2002	\$0.00	\$171.60	\$25.72	\$13.73	\$211.05
WHITE TERRY	2000	\$253.08	\$0.00	\$144.39	\$20.25	\$417.72
	2001	\$229.14	\$76.38	\$118.15	\$24.44	\$448.11
	2002	\$1.48	\$148.20	\$22.46	\$11.98	\$184.12
		\$483.70	\$224.58	\$285.00	\$56.67	\$1,049.95
** WILLIAMS DANIEL J	2002	\$0.00	\$198.30	\$2.97	\$0.00	\$201.27
** WOODEN APRIL	2001	\$147.63	\$174.87	\$4.83	\$0.00	\$327.33
	2002	\$339.30	\$339.30	\$122.14	\$54.28	\$855.02
		\$486.93	\$514.17	\$126.97	\$54.28	\$1,182.35
<b>TOTALS</b>		<b>\$35,002.48</b>	<b>\$21,160.96</b>	<b>\$17,438.58</b>	<b>\$3,884.77</b>	<b>\$77,486.79</b>

\*\* Has signed a payment agreement with the Town

## VITAL STATISTICS

### 2003 Births

The Randolph Town Clerk's Office registered 332 birth certificates in 2003. Of the 332 birth certificates registered, 331 were for births at Gifford Medical Center, and 1 birth at Northeastern Vermont Regional Medical Center in Saint Johnsbury. There were 42 births to residents of Randolph in 2003.

### 2003 Deaths

In the year 2003, the Town Clerk's Office registered 258 death certificates, burial permits and cremation certificates. Of the 258 records, 118 were burial/transit permits, 72 cremation certificates, and 68 death certificates. Forty-eight (48) Randolph residents died in 2003.

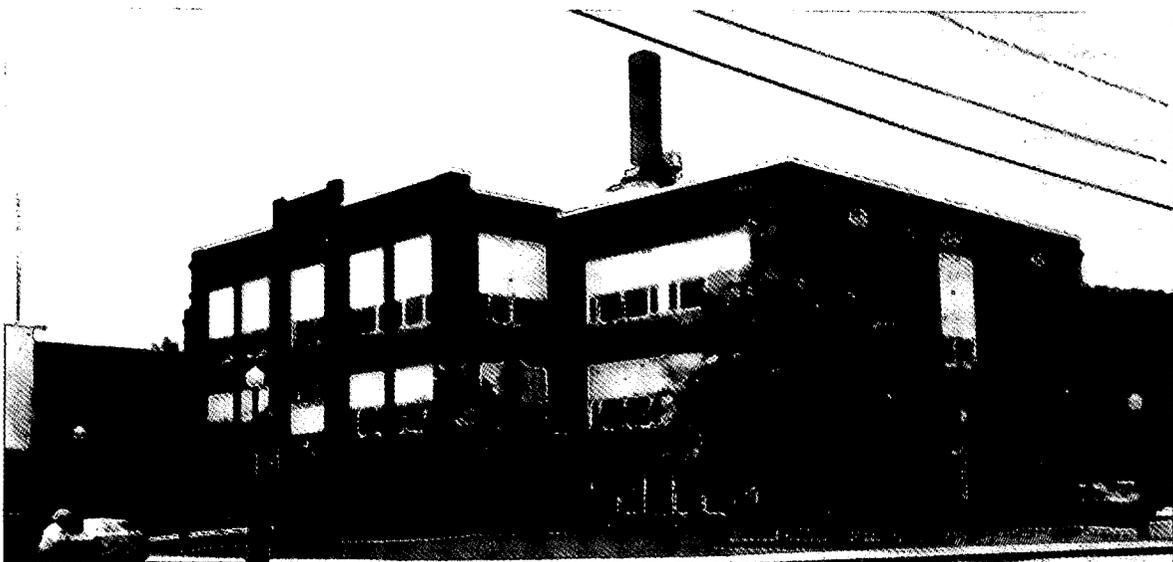
### 2003 Marriages

The Randolph Town Clerk's Office registered 34 marriage certificates in the 2003. Of the 34 marriage certificates registered, 31 were for residents of Randolph, and 3 licenses were for people from out of state.

### 2003 Civil Unions

The Randolph Town Clerk's Office registered 2 civil unions in the year 2003. One civil union license was issued to people from out of state, and one civil union license issued to residents of Randolph.

Joyce L. Mazzucco  
Town Clerk



*Picture provide by Patrick French, Lister*

## Cemetery Department

There were 38 burials in Randolph Cemeteries, and 15 lots were purchased.

The care and maintenance of these four cemeteries was accomplished with five full-time summer employees. The cemetery department is also responsible for several municipal areas, including the old graded school, the police station and the museum. In addition we were contracted to care for Holy Cross Cemetery and Grant Park.

The Randolph Center and East Randolph Cemeteries were contracted out to Andrew Wirtz, his contract will continue thru the 2004–2005 seasons.

A new section at the Randolph Center Cemetery has been graded and seeded for lot sales in the near future.

Pleasant View Cemetery opened a new section this fall. *David S. Barnard, Cemetery Superintendent*

## Conservation Commission

Randolph was one of the first 10 towns in Vermont to establish a Conservation Commission after authorizing legislation was passed in 1977. The mission of every Conservation Commission is to look out for their Town's natural resources. "Resources" include agricultural, scientific, historic, educational and cultural resources. This past year has been a busy one for us.

### Randolph Conservation Fund

We developed an application procedure for grant requests from the Conservation Fund. We made two grants from the fund in 2003. We made a \$2,000 grant to the Vermont Land Trust to cover some of the costs associated with a donation of development rights on acres of well managed woodlands. We made a grant of \$1,000 to Randolph Area Family Farms to cover a portion of the costs of producing a local food guide. We initiated an annual fall fundraising letter campaign for the Conservation Fund and a petition drive to put a request for \$5,000 on the town meeting day Australian ballot. Gus Howe Johnson attended training on land conservation

issues organized by the American Farmland Trust.

### Other activities:

We hiked the "Rabbit Track" this year and contracted with a logger to perform a small commercial thinning. We provided input and written comments on the draft town plan prepared by the planning commission. We worked with Peter Nowlan, our town's attorney and the Vermont Land Trust on the terms of a conservation easement on property donated to the town by Madaleen Ellis. We continued to build on our relationship with the White River Partnership. We had two joint meetings and we plan to work together in 2004 to promote a number of Natural Resource Conservation Programs that provide incentives for farmers for adopting water quality and stream bank stabilization measures and resource conserving farm practices. We made a small contribution to the master gardening project that initiated plantings above the Randolph mural and in East Randolph. *Annette Higby*

## Vermont E 9-1-1 Report

There have been 789 calls from Randolph to the 911 emergency phone number, from January to November 2003.

Vermont's statewide Enhanced 9-1-1 network is the first in the nation to be completely digital. Vermont's system is also the first to deploy a GIS in a fully integrated fashion. Vermont's call-taker training, certification and quality control program is one of the most rigorous available. The combination makes Vermont's system one of the fastest and most reliable in existence.

Vermont's Enhanced 9-1-1 system became operational on 17 November 1998. The success of the project was attributable to the support and hard work of hundreds of local volunteers and town officials, who devoted countless hours to the work of naming roads, numbering structures, and matching that information to telephone customer records to create the E9-1-1 database.

If you are a member of the public, or from somewhere else on the planet, I hope we can be a resource for you. *Evelyn Bailey, Executive Director*

## Randolph - Enhanced 9-1-1 Report

In 2003, 18 new addresses were assigned. Sarum Hill Lane is a new road off Lefebvre Road. Many owners have stepped up to the responsibility of placing their Enhanced 9-1-1 address number in plain view. The Fire departments and White River Ambulance are very appreciative. *Don Sweetser, E9-1-1 Coordinator*

## Fire Service Advisory

In 2003, we saw an increase in permit activity, including Act 250 permits. We appreciate this effort, and wish to thank those who participated. There are, however, some people who are building homes without consulting the Fire Department about access and fire protection. Some of these residences are inaccessible to fire and rescue equipment. We again urge anyone considering new construction to come before the Fire Service Advisory Council to review the plans for accessibility and protection. The Fire Service Advisory Council meets on the second Tuesday of every month. If you are planning to build a pond on your property, which might be accessible for fire protection, the Fire Service Advisory Council may be interested in installing a dry hydrant. For further information, contact Kermit LaBounty at 728-5135.

We received \$86,000 from the Homeland Security Grant. The money is being used to purchase two thermal imagers, and to upgrade the one we have, and also for communications and personnel safety equipment. The air systems and standby generators are now up and running.

Due to increases in the minimum wage it was voted to increase the base pay to \$7.00 per hour starting January 1, 2004. The last increase was January 1, 2001, when it was set at \$6.25 per hour.

We have located a used Ariel ladder and are still negotiating price and details.

The proposed budget for 2005 is \$184,680, less anticipated income. The tax impact of this budget is about seven cents levied on the Grand List. *Kermit LaBounty, Chairman*

## SUMMARY OF FIRE CALLS 2003

TYPE OF FIRE		RVFD	RCFD	ERFD
Structure &/or Chimney		22	18	2
Grass & Brush		9	1	3
Forest Fires		0	1	0
Vehicle Fires		6	7	1
Vehicle Accidents		15	31	4
Public Assistance		3	2	2
Electrical & Power Lines		8	2	3
Fuel Spills & HAZ-MAT		3	8	3
DART Responses		22	1	0
Flooded Basements				
False Alarms		24	7	2
Other Miscellaneous			1	3
Mutual Aid		6	8	6
Assist WRVA		4		
TOTAL FIRE CALLS		122	87	29
TOTAL TOWN FIRES	238			
Man Hours		2046	1101	799
TOTAL MAN HOURS	3946			
Out of Town Fires				
Responses to Braintree	24	Man Hours	593	

### Fire Warden

It has been a good year in the Town of Randolph for forest fires and grass fires. No forest fires were reported in this time period. Three grass fires with approximately one and one-quarter acres were burned. Four hundred seventeen permits were issued for burning. The woods were closed once this season due to dry conditions.

When a permit is granted it is under the following conditions:

1. This permit is valid only for place and time stated.
2. This permit in no way relieves the person to whom it is granted from any liability related to the fire or any damages it might cause.
3. The person setting the fire must at all times have sufficient help and tools present to control the fire.

4. Only natural wood material may be burned under this permit. Other materials require an air pollution permit as well as this permit.

5. The fire must not be left until it is entirely extinguished.

6. Restricted materials cannot be used to ignite natural wood materials.

7. Any special conditions written on this permit are to be considered as part of "conditions to burn".

8. If any permit condition is not followed, then the permit is immediately invalid and you will be burning illegally.

9. Violation of the conditions of this permit may result in the permittee receiving a "Vermont Fire Prevention Ticket" which will result in court action and a fine for each day of violation.

10. Leaving a message on the Fire Warden or Assistant Wardens phone does not give you the permission to burn. You must talk to either and get a permit.

11. If you do not understand the law or have further questions, contact your local forest fire warden before you burn. This permit may be cancelled for cause at any time.

The Town of Randolph has an ordinance on open fire and incinerators. The burning of any solid

waste by open fire or incineration in the Town of Randolph is prohibited. A special written permit may be granted by the Fire Warden or his designee for open burning of yard and garden debris including: trees, stumps, brush, untreated wood, lawn clippings, and leaves, provided that no hazardous conditions will be created by such burning. Fire Warden: Robert "Bud" Bowen, 728-3715 or Assistant Warden: Wayne Warner 728-4958.

### Health Officer

Over the past year I have worked with numerous people concerned about various issues directly and indirectly affecting their health and the health of our community. There were inquiries about toxic mold, lead paint and contaminated water in homes. Questions arose related to the proper practices for spreading manure, the improper disposal of trash and backyard burning, as well as concerns about surfacing sewage. There were numerous dog bites along with several incidents involving the improper disposal of dead animals.

The majority of my time as Health Officer is spent working to resolve conflicts related to landlord and tenant issues involving health code violations. If you own a rental property or are a tenant in a house or apartment it would be very beneficial to become familiar with your respective rights and obligations. *Renting in Vermont* is a publication available for free through Vermont Tenants, Inc. at (802) 864 0099.

This publication serves as a guide to understanding landlord and tenant legal rights and aims to prevent common conflicts that can arise. Vermont Tenants, Inc., will also answer specific questions from tenants and assist them in solving problems or directing them to appropriate channels for assistance. Landlords needing advice should contact The Vermont Apartment Owners Association, a trade association representing landlords in the state of Vermont at (802) 879-2616.

Rabies and rabies awareness continue to be a concern for our community. Vaccinating our pets and keeping their vaccines current, typically every two years after their first year booster, will help to ensure the health of our animals and the health of our community. Animals that do bite must be observed for a 10-day period following the incident to guarantee that they are free of rabies.

Please feel free to contact me if you have questions or concerns that you believe might be related to the public health of our community. *Gretchen G. Kidder, MPH, Health Officer*

## Highway Department

This year proved to be no different than years past as to the unpredictability of Vermont winters. With average snowfall and several rainstorms mixed in to make the roads sometimes very slippery. The crews were out in full force and did a great job of getting the traffic moving from place to place. The town did put out a sand reduction notice in February due to the abnormal use in the first few months of winter. The winter seemed to want to drag on, but finally in April spring decided to show up and then there was mud season. Again the crews did a great job in getting to the bad spots as soon as possible and making the roads passable. Spring grading was started soon after the roads dried out, and final grading was started in late May and June. All roads were graded at least three times this year, some more as needed.

Once again the crews spent the summer doing regular maintenance to a number of roads. Tree work was done on Tunbridge Road, Ski Tow Road and a number of smaller areas all over town. Several roads were ditched and resurfaced to include: Bedor Road, Peth Road, Hyde Road and Braley Road. Culverts were replaced on the Silloway Road, Fish Hill and Hollyhock Hill Road. One small drainage project was completed on South Street. A structure was placed and piped to an existing Hospital storm water structure. Several areas were in need of erosion control so rip/rap was placed on Clay

Wight Hill, Denning Road, Chelsea Mountain Road, Edson Rd, and Hyde Rd. At the Gifford Covered Bridge on Hyde Road, Grandfield Construction was hired to place rip/rap on the stream bank to stop the erosion from getting closer to the road. Sidewalks were repaired in the Village on Pleasant Street and Salisbury Street. Patching was done all over town. The streets were swept the beginning of May with a rental unit from Fairfield's. The crosswalks and Stop bars were all repainted this year as well. The crew and hired trucks also put sand and gravel up again this year.

A new salt shed was put up at the Center garage, to replace the old one that was over 40 years old. Hedding Drive was paved and a new paved sidewalk and curb was put in as well. Pearl Street and Shattuck Street were redone this year, including the water, sewer and storm drain systems. A new sidewalk was also put in and the entire project was paved. Randolph Ave. was started and will be finished in the spring.

Overall, the Highway Department had another busy and productive year. The crews did a great job completing all they were asked to do and then some. Next year looks to be just as productive, with more tree work, culvert installation, ditching and gravel resurfacing. Thanks again for all the crews hard work this year. *Celia Clark, Highway Supervisor*

New Saltshed at Randolph Center Garage



*Picture provided by Cindy Spaulding*

## Equipment Inventory

Department	Year	Make	Model
Cemetery	1987	Ridermower	JD316
Cemetery	1992	Chevrolet	Pickup K2500
Cemetery	1999	Big Tex	Vanguard Trailer
Cemetery	2001	Ridermower	JD325
Highway	1968	Kolberg	DD 4x8 Sand Screen
Highway	1983	John Deere	Grader
Highway	1986	Stow	Trailer T3000
Highway	1986	Stow	Roller R2000
Highway	1987	Fiat Allis	Dozer D7
Highway	1987	John Deere	Dozer 750B
Highway	1988	Blair	Trailer/12 Ton
Highway	1991	International	Dump/4900
Highway	1992	John Deere	Grader 772BH
Highway	1994	Chevrolet	1500 1/2 Ton Pickup
Highway	1994	Caterpillar	Bucket Loader 928F
Highway	1995	International	4900 Dump
Highway	1995	John Deere	Loader 624G
Highway	1996	Ford	F350 1 Ton
Highway	1996	Mobark	Chipper 2100D
Highway	1997	International	4900 Dump
Highway	1998	International	4900 Dump
Highway	1998	John Deere	544H Loader
Highway	1999	Trackless	V Diesel Sidewalk Plow
Highway	1999	Mid-Atlantic	Trailer MAEG5812B
Highway	2000	International	4900 Dump
Highway	2001	International	4900 Dump
Highway	2002	International	Dump/7400
Highway	2004	Ford	F250 with Plow
Highway	*	Homelite	Pressure Washer
Hwy/Water/Sewer Management	1996	John Deere	Loader/Backhoe 410D
Management	1999	Subaru	Outback
Police	1996	Ford	Crown Victoria
Police	1999	Ford	Crown Victoria
Police	2000	Ford	Crown Victoria
Police	2003	Ford	Crown Victoria
Recreation	1999	Yardman	Riding Mower
Recreation	1999	Yardman	Push Mower
Recreation	UNK	Zambone	HDB
Sewer	1988	Sereco	Router
Sewer	1995	MTD 8HP	Snow Blower
Sewer	1998	New Holland	Tractor Loader CA6
Sewer	2000	Sereco	Jet Washer Unit Trailer
Water	1987	Atlascapoir	Compressor XAS85DD
Water	1998	Ford	Ranger Pickup
Water/Wastewater	1996	GMAC	2500 3/4 Ton Pickup

## Kimball Library

Kimball Library's year started on a high note, with a rededication ceremony at Bethany Church on Feb. 23<sup>rd</sup> to celebrate our one-hundredth anniversary. State Librarian Sybil McShane used the occasion to present the Library with a wonderful birthday present: \$51,726, the second installment of the **Vermont Public Library Foundation grant**. These funds allowed us to maintain the youth librarian's hours at 30 per week and to fully renovate the Young Adult Room. Renovations were completed in September and create a much more spacious and welcoming environment for our young patrons. We are also better able to accommodate

community groups looking for meeting space. Most importantly, the Library remains fully wheelchair accessible.

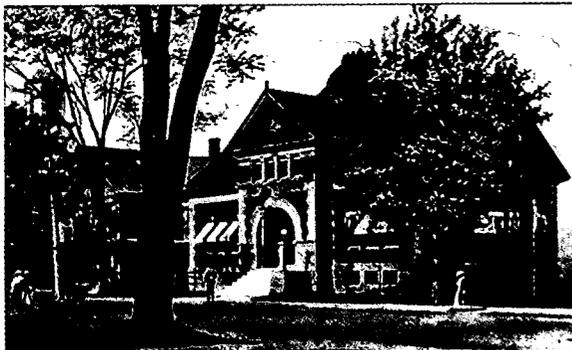
New this year, Kimball Library now offers access to the **Vermont Online Library**. This superior research tool includes full-text articles from thousands of magazines, journals, newspapers, and reference sources, and covers topics like health, business, technology, as well as offering specialized resources for students. Please visit the Library often -- enjoy our many services, and bring us your questions, comments, or concerns.

### Vital numbers (Jan.-Dec. 2003):

Registered borrowers	3859	Internet sessions	3555
Library visits	28,951	Home deliveries	52
Annual circulation	40,806	Daycare deliveries	312
Interlibrary loans-		Programs-	
sent to other libraries	396	for adults (#/attendance)	58/808
borrowed from other libraries	803	for youth (#/attendance)	215/3638

**Trustees:** Terry Burgee, Thomas Cooch, Gay Gaston, Chris Lesinski, Karen Odato (ret.), and Becky Seymour (chair) **Staff:** Judith Flint, Youth Services Librarian; Lynne Gately, Adult Services Librarian

Submitted by Amy C. Grasmick, Director



*From the Archives of Randolph Historical Society*



*(Current) Picture taken by Joyce Mazzucco*

## Municipal Building Review Committee Report

The Municipal Building Review Committee began the year with nearly three years already spent in researching the question of Randolph's municipal building. Does the existing building need work? Is a new building needed? The Selectboard had originally asked the committee to study the building and propose a course of action. This year the Selectboard altered its charge to the committee to include preparing two proposals. One of these proposals was to be for a new building on a new site.

The first step in the committee's process was to study the current building to assess how well it works in serving the town's needs. In the more than 30 years since the construction of the current building Randolph's population has increased by 25%. This, combined with the merger of the town and village, has meant that many more people are served from our municipal building than originally. In addition, state and federal mandates have increased both the services required to be offered and the records to be maintained by the town. Consequently, we now need more staff as well as more storage and vault space. Certainly, Randolph has benefited greatly from grants in the past decade as we have restored our town and its infrastructure to its former condition. Applying for, administering and closing out these grants all require staff time and file space. In addition, the current building was not designed to accommodate those citizens with disabilities. In view of current regulations in this area the current building is now unusable for public meetings and any visitor or employee who uses a wheelchair would not even be able to use the toilet. **In fact, the town is in violation of federal law in respect to our municipal building.**

The heating and electrical systems in the municipal building were state of the art when installed but are now in need of updating. In the case of the furnace, a modern unit would save us operating money due to higher efficiency. New windows and exterior doors also offer ongoing operating savings due to recent advances in

energy conservation. Air conditioning, once considered an unneeded luxury, is now recognized as an aid to staff production. As the committee considered these factors it reached the conclusion that minor, 'band-aid' repairs would be disruptive to services and expensive without adding any space and would, therefore, be very short-term solutions. In light of this, the following two proposals have been designed to provide Randolph with a municipal building which will serve well and efficiently far into the future.

The current location of the municipal building serves the town well in a number of ways. It is near the post office and police department. A recent project expanded and improved parking in this part of the downtown and makes both stores and municipal services easily reachable from one parking spot. The current building is structurally sound, already tied in to all town services and the lot is attractively landscaped. Most of the sidewalk and other improvements would remain through a renovation/expansion of this building. The proposed changes and additions to the existing building would make it possible to hold municipal meetings, vote, have space to conduct business efficiently and store the required records for 25 to 40 years. The result would be an up-to-date building, accessible to all, that would resemble closely what is there today and preserve much of the green space surrounding it as well as the 'civic zone' offering many services in one area.

The second proposal from the committee envisions a new, single-story building on the former Branchwood site at the intersection of Pearl and South Pleasant Streets. A one level municipal building offers easy accessibility to all at minimal cost, windows in all spaces and less foundation work. The new site would allow easy expansion in the future, would add parking to the downtown area and would help to revitalize an area, which has played an important part in our history. Using part of this currently deserted lot might well spur further building in that part of town and commercial growth there

could add much needed jobs to the community. Relocating the municipal offices would make the current building available for rent or sale or use by another Randolph agency. A new building offers the advantage of less interruption in service. While the town would need to relocate temporarily or work around construction in an expansion, a new building would require only a simple move.

While these two proposed solutions are very different, each has positive features for the community and the costs are quite similar. The renovation/expansion of the current building has a total estimated cost of \$1,140,000. A 20 year bond for this amount would carry a tax impact of 4.17 cents in the first year (\$41.70 on a \$100,000 property) declining to 2.59 cents in last year. Comparatively, the proposed new building would have a total price of \$1,330,000. This would raise taxes 4.87 cents (\$48.70 on a \$100,000 property) declining to 3.02 cents over 20 years.

The men and women who have worked on this committee over the last four years have studied the current situation extensively, have had expert advise from both local and outside resources and

have considered many alternatives in addition to the two proposals presented. While the committee is unable to reach consensus favoring one of the two options over the other, they agree on the need to take action. The fact that Randolph is now using a building that is nearly 40 years old is both a testament to the foresightedness of our predecessors and a large part of the reason that change is now needed. Our staff does an excellent job of serving the public from the current facility but efficiency is suffering and maintaining the level of service that we all need and expect will not be possible in the foreseeable future without major improvements. It is the feeling that either of these options will give Randolph a municipal building that will serve our needs and make us proud for the next generation.

The Selectboard, after hearing a detailed presentation of the options by the committee has decided that this complex issue needs to be fully presented to the voters before a decision is called for. To this end, the issue will not be on the ballot on Town Meeting day, but will be discussed on the floor at Town Meeting. *Jim Hutchinson, Committee Chair*

### **Police Committee Report**

The police committee worked on three main issues this year: excessive speeding, the need for police coverage at the high school, and police district expansion.

The Police Department has received many complaints about speeding on Highland Avenue and Maple Street, which are residential neighborhoods, but are often used as shortcuts to or from Main and Pleasant Streets. There are also a high number of children living in these neighborhoods, so their safety was of serious concern. After studying various remedial options, the committee recommended that stop signs be placed on both streets in an effort to slow the traffic down.

The second issue the committee addressed was the high number of calls the police department

received from the high school and the vocational center for assistance with issues like violence, substance abuse, and so on. Chief Krakowiecki arranged for one of the officers to receive specialized training in youth issues, which then was based at the school. Unfortunately, the school was unable to obtain funding to continue this position, so the future of having an officer dedicated to our school is unclear.

Finally, we worked on the issue of police district expansion. Our district, as it's set up currently, has several problems. It doesn't include our expanded business district, like the Shaw's plaza or up by the highway, even though our police department receives many calls for assistance outside of the district, since State Police coverage is spread so thin. School issues can involve youth from other communities, but the

Town of Randolph receives no payments from any of the affected supervisory unions, including our own. In addition, only the households within the district pay for the cost of police protection in our commercial center, although the whole town depends on it. Continuing with the current district is also regressive in terms of "smart growth". It penalizes those who settle in established neighborhoods or near the village center, even though that should be most desirable for preserving open land and not over-extending other municipal services.

The Selectboard sought advice on options for expanding the district. The legal opinion is that we can expand to the whole Town by decision of

the Selectboard, but a partial expansion such as to the Bethel line, or to the Interstate, would require a Charter change. Currently, our Town Manager, Rick Schnaedter, and Chief Krakowiecki are preparing a report on the possible effects of expansion. The Board has also met with a consultant who is available if we need further assistance.

Many thanks to Al Wright, Priscilla Smith, and Bud Bowen for serving on the Police Committee. Much appreciation is also extended to our Police Force who does an admirable job, and contributes so much to our quality of life in Randolph. Submitted by Peter Butterfield

### **Randolph Police Department**

Our continuing goal is to make our Police Officers a more community oriented Police Department. Always focusing on the needs of the people in the community that we serve. The Randolph Police Department has always and will continue to have an open door policy to community need, concerns, and complaints.

One of our goals was to have Officer Tina Farnham develop a stronger trust between the youth and the Police Department. Officer Farnham has been trained in two fields of Police work relating to working with youth. Due to the increase of violence in the High School, Officer Farnham has been assigned to work along side the school faculty and with the students since September 2003. Officer Farnham is presently working within the school system as a DARE Officer and a SRO Officer (School Resource Officer). Both programs are seeing positive results. We are still attempting to seek funds from the school budget to help pay the cost of this much needed program.

Our strongest concerns are still focused on teen drinking, use of illegal drugs, DUI drivers, domestic violence, malicious damage to property in the business area, and speeding traffic in the village. I applied and received \$3,000 from the State of Vermont Governors Highway safety program to help combat DUI

drivers and teen drinking in and around the village of Randolph. These grants paid for the officer's salary and vehicle operational cost. This has proven again to be very successful. Our increased presence in the business district has helped in keeping vandalism on a decline. The increase in patrol coverage has helped in slowing down the careless drivers. Domestic Violence is always a top priority to the officers of our Police Department. We are making sure that our officers receive the best training to help the victims. Our department applied for and received another grant from Unicef. These free phones from their CALL TO PROTECT PROGRAM are given to the Victims of Domestic abuse. Although this was set up for Randolph Village, we have and still will give any needed victim a phone. With the increase of personnel, we have focused on the amount of speed complaints received in the area of our schools and other areas of the village. We are still addressing old and needed equipment.

We are still working to improve our neighborhood watch program. With citizens and police working together we have made a difference. The Police Department was involved in Project CHILD SAFE, handing out free gun locks to parents that wanted to make firearms safer at home.

Since 9/11 and the increase in calls for Homeland Security, the Randolph Police Department purchased with Homeland Security Unit (HSU) grant money several radios to be distributed to each Fire Department Chief, Head of Gifford Medical Center, Head of the Town Garage, Town Manager, Head of White River Valley Ambulance Service and the Head of the Emergency Management for the Randolph area. So all these Departments will be in communication with each other, if and when a disaster strikes.

The Randolph Police Department was awarded first place in the Vermont Law Enforcement

Challenge. The award was a \$4,000 radar unit. The department was also awarded a free \$3,500 mobile vision camera for the department's campaign with the CLICK IT OR TICKET program.

The Randolph Police Department handled over thirty six hundred (3,600) calls for service in 2003.

Chief: James P. Krakowiecki; Sgt: David Leighton; Officers: Tom Simpson, Loretta Stalnaker, Kelliann Gotell, Tina Farnham (PT); Mike Welch (PT), and Emile Fredette (Special)

### **Recreation Advisory Committee**

This has been an exciting year for recreation in Randolph!

Townpeople can now take advantage of disc golf or ice skating, skateboarding and swimming. I have even heard of those who combined disc golf with polar swimming in the river during a tournament in December. (The Recreation Committee does not recommend this!)

Randolph's new disc golf course has been a success. It is a four-season course, which has seen upwards of 80 players during peak weekends. It leads players along the Third Branch and offers lovely scenery and a challenging game. It's great for all ages. Thanks to Ric Timmons and all of the people who worked hard to build the course. We are grateful to you.

We will soon celebrate the construction of a new building at the skating rink. With the hard work of some very dedicated students and professors from Norwich University, as well as the careful planning and work of town staff, we are close to the end of this project. The facility will offer locker space, a concession area, and space for skaters to rest and warm up. It will also serve us well during the summer, with expanded space for recreation programs. Our outdoor rink offers the pleasure of skating while the sun warms your face during the day and the stars twinkle above at night. Please come and enjoy a skate. As the

seasons change, you may want to break out your skateboard and give the obstacles a try.

We are coming upon the end of our first year of contracted programming with The Boys and Girls Club of the White River Valley. The summer camp and pool programs were a very successful this year. Collaborating with the Boys and Girls Club helped us to increase the level of participation in our programs as well as the quality of services. Thanks to Larry Bayle, the staff and Board of Directors of the Club for their participation and dedication to the community. We are looking forward to the continued growth of the programs that we have to offer. Thanks also to Tom Morgan, Paul Easton, and Joe Voci for the work they have done on the Town's behalf. Without their work, this contract could not have been a success.

Finally, I want to thank the people of Randolph for their continued support of Randolph's Recreation Program. To those of you who come to the committee with your ideas and support, thank you. To the committee members; Jessica Vaughan, dawn butterfield, and Andrea Easton, along with staff advisor Larry Bayle, your commitment to Randolph's Recreation Dept has enhanced our quality of life. Thank you. *Heather Tallman, Chair*

## Water and Sewer Committee

The Water and Sewer Committee does important work in matters pertaining to the Water and Sewer Districts. The committee hears requests from customers who wish to connect to the water system and /or Sewer system. They then make allocation recommendations to the Selectboard. Additionally, this is the committee, which hears concerns that customers may have and works to address them appropriately.

This year the committee heard several such requests, as well as concerns that came up from time to time. Randolph's Water and Sewer District is well served by a group of community members who work diligently to make fair and consistent recommendations to the Selectboard. The committee also began the process of updating the Water Ordinance.

It is our hope that as you read this report, our new Pinnacle Mountain well system is on line. It is quite exciting to be in the very last phase of this project. For their work on this project as well as handling the matters that they were presented with this year, I want to thank Patrick French, Mary Hardy, Don Maynard, and Tom Davis for their commitment to the District. Thanks also to Mardee Sanchez and Joe Voci who serve as staff advisers.

As I write this, we are in the middle of a cold snap, with temperatures "climbing" to -10 during the day. These are the days of burst pipes and frozen water lines. These are hard days for the WWTF staff. Many thanks to Joe Voci, Aaron Perez, Dan Mason, and Roy Fifield, for the work that you do for the Town. We appreciate all that you do. *Heather Tallman*

Wellhouse at Pinnacle Mountain



Picture provide by Joseph Voci

## Water and Wastewater Departments

The Randolph Water and Wastewater Departments had another nonstop year of events in 2003 which has culminated in completion of much needed improvements to our infrastructure.

The Water Department started out the year with one of our coldest winters in over 30 years with 50 water service lines freezing. The water team put in seemingly endless hours thawing and restoring water service to the patient and understanding customers. In February the water system supplied a record 10 million gallons of water to keep up with the demand of running water. On town meeting day our one and only well pump motor broke and again the water team was pushed to its limits in completing the repairs in just three days. As winter came to a close the season's damage showed up, with several water leaks repaired. In June our new well system/ water plant began construction and should be substantially complete and on line by January 2004. Pearl Street had a new water main installed by summer's end. The department continues its meter change out program. The Water Department provided 85.1 million gallons of water in 2003 and completed all of it's required testing with no violation of state and federal water quality standards.

The Wastewater Department had an equally challenging year with major infrastructure improvements and repairs being conducted. The sanitary and storm sewer was replaced and upgraded and placed into service on Pearl Street. A new and upgraded sanitary sewer line was installed from Pearl Street under the railroad tracks across Hull Street and continuing across the Montague Golf course to the siphon going across the river. The siphon across the river was also repaired to complete the project. The Route

66 sewer line underwent a major study with night flow metering, smoke testing, video inspection of the manholes, manhole evaluation, pump station evaluation and line cleaning. Necessary upgrades are underway at the Route 66 pump station with the bulk of all this work being conducted by the wastewater staff. The wastewater facility treated 80.4 million gallons of wastewater in 2003 and kept well within our permit parameters. Our average BOD and TSS removal rates were 96.28 %and 96.33% respectively with yet another year of no bypasses.

The closed lined landfill delivered 110,010 gallons of leachate to the wastewater facility for treatment. A few minor repairs were completed at the lined landfill and a brushhog was purchased to save on the expense of outsourcing the mowing requirements by utilizing our own staff.

The Water and Wastewater Department also assisted the recreation department in the startup and takedown of the municipal pool as well as repaired the main pool filtration pump and associated electrical controls damaged by a suicidal squirrel.

We look forward to the completion of the Randolph Avenue project and the Start and completion of the School /Brook Streets project in 2004.

Please join me in thanking the water and wastewater staff for all their help and dedication in making this, one of Randolph's busiest years for major projects in recent memory, an extremely productive one. *Joe Voci, Water and Wastewater Superintendent*

## Zoning Office and Development Review Board Report

There were 148 zoning permits issued in 2003, which is in keeping with the 10-year trend of 142- 150 permits issued annually. Some highlights include:

- 21 permits for new houses (including Randolph's first residential condominiums)
- 1 additional apartment created
- 12 subdivision applications with 11 additional lots created
- 14 site plan reviews by the Development Review Board (DRB)
- 4 conditional use reviews by the DRB
- 4 variance requests to the DRB
- 4 local Act 250 reviews by the DRB
- 1 denial by the DRB
- 2 appeals of DRB decisions to the Environmental Court (see below)
- 2 appeals of Zoning Administrator decisions to the DRB (see below)
- Total construction costs of all permits issued are \$8,700,000, which is considerably more than the \$6,600,000 of last year.

The two most costly projects, \$1,600,000 and \$1,200,000, were for new residences.

The most attended hearing of the DRB this year again involved Vermont Pure Springs. A total of 3 appeals were filed with the Vermont Environmental Court stemming from last year's DRB approvals for additional spring development on Rogers Road. Vermont Pure Springs re-applied this year and the DRB again approved the additional spring development. This latest decision, which required three nights of public hearings, was appealed to the Environmental Court by 16 citizens of Randolph and Randolph Center. The prior appeals have since been dismissed. Two decisions of the Zoning Administrator were also appealed. One has been resolved and the other went before the DRB, which upheld the Administrator's decision. That decision has been appeal to the Environmental Court.

This year the Sign Officer issued 13 sign permits, which is almost twice as many as last year. *Mardee Sánchez, Zoning Administrator and Sign Officer; Frank Reed, Chair of the Development Review Board*

*View from Fish Hill*



*Picture provided by Mardee Sanchez*

## **Boys and Girls Club of White River Valley**

With the ongoing support of the Town of Randolph, the Boys and Girls Club of White River Valley (Club) has continued to expand the services it offers local youth. For example, the number of sport clinics we offered this summer increased to 9 from 4 in 2002. Currently, our after-school programs are at full capacity and we are looking at increasing facilities and staff in order to better serve the community.

During 2003, the Town of Randolph outsourced the program portion of the Randolph Recreation Department to the Club. The resulting summer programs were well received by the community with record numbers of participants at the recreation camp and at the pool. Both the pool and summer recreation staff did a tremendous job this year, and I would like to thank each staff member for a job well done.

The Recreation Committee has been very active under this new arrangement. Because of the combined initiative of the Committee, the Club and Ric Timmons, the town has a new disk golf course, only the third in Vermont. The Recreation Committee also supported the Club and local skateboarders with the renovation of the Skate Park. As this report is being written, Randolph is witnessing both the completion of a

new skate park building and renovation of the ice rink. This combined project utilizes funds from the Land and Water conservation Fund recently received by the town. Finally, a satellite recreation park & playground was established in Randolph Center.

This year saw a number of collaborative events between the Town of Randolph, Gifford Medical Center, Randolph Rotary, Vermont Technical College, the Randolph school systems, and the Club. These events included: Green-up Day, Spring Into Wellness Walk & Heath Initiative, Resilience Day at Randolph High School; "Safe and Seen" Halloween Event, Fall Activities Fair, and The Big Buddy mentoring program, matching high school student mentors with elementary school students. These events would not have occurred without the support and effort of the above organizations. All of us associated with the Club are grateful to each of these groups.

In conclusion, 2003 has been a busy and dynamic year for the club. Thank you for your continued commitment to local children and youth through your support of the Boys and Girls Club of White River Valley. *Larry Bayle, Executive Director*

## **Central Vermont Adult Basic Education**

Randolph adults who want help with learning basic reading, writing, math and English as a second language may receive that help through a free program of instruction provided by Central Vermont Adult Basic Education. Adults enrolled in the program also have the opportunity to study for their high school equivalency (GED) exam or the adult diploma program.

Students and teachers meet in one-to-one and/or small group sessions and design an individual learning program to suite the requirements of each adult student. This "school without walls"

ties together basic literacy and math skills with such practical interest areas as child care, budgeting, filling out forms and applications, beginning computer skills, studying for driver's permit or a Commercial Driving License (CDL), writing reports and memos and reading work related texts.

Thirty-eight (38) Randolph adults enrolled in the program last year and twelve (12) volunteers from the community helped to make the service accessible to Randolph residents. A learning center on Main Street welcomes all adults who want help.

## Central Vermont Community Action Council (CVCAC)

Since 1965, the Central Vermont Community Action Council, Inc. has served low-income residents with programs and services designed to help families work toward better lives. In 2003, we helped 602 individuals in 247 Randolph families with emergency assistance and comprehensive program services designed to teach important skills and help people access the resources they need to build better lives and stronger communities.

- 171 households (390 family members) received emergency assistance with food, shelter, Crisis Fuel, and other basic needs.
- 27 households (64 family members) participated in Head Start and Early Head Start.
- 7 households with 19 family members received weatherization assistance to help lower fuel bills an average of 20%—the equivalent of 70 gallons of fuel oil.
- 15 individuals participated in our Community Economic Development programs, which include micro business

development, individual development accounts, the Central Vermont Revolving Loan Fund, and the Vermont Women's Business Center.

- 1 individual participated in our Farmworkers Program designed to help agricultural workers improve their employment status and their financial outlook. Two family members benefited from comprehensive supports and services that boosted average annual earnings from \$9,000 to \$19,000.
- 7 child care providers participated in our Child Care Food Program to serve the approximately 56 children in their care nutritious meals.
- 8 households received intensive assistance from CVCAC's Welfare to Work staff to transition from public assistance to gainful employment.
- 7 households were issued a vehicle from CVCAC's Community Action Motors garage to enable them to get to work and access many of the services and resources.

## Central Vermont Council On Aging

The Central Vermont Council on Aging is a private, nonprofit organization that supports elders to remain independent as long as possible in their own homes and communities. We use federal, state and local funds to provide a variety of programs and services for elders, either directly or under contract with local groups and organizations.

Services include case management, information and referral, community and home delivered meals, senior center services, transportation and a number of volunteer opportunities for people of all ages. In the past fiscal year, 83 clients in Randolph received services through CVCOA. The Case Manager for the Town of Randolph is Robert Borden. Case Managers are trained to assess needs and create a care plan for

individuals that includes public, private and volunteer resources.

The Council on Aging contracts with Randolph Senior Center for the provision of community and home delivered meals for seniors. Noontime meals are served Monday through Thursday at the senior center. Home delivered meals are also delivered to the homes of elders who cannot get out to the meal site.

Transportation is provided under contract with the local transportation authority. Under this agreement, rides are provided to elders to get to and from meal sites, medical appointments and shopping.

Other services such as legal assistance, calling the senior help line at 1-800-642-5119 can

provide health insurance information and referrals to other agencies.

Please call us for more information or assistance. *Charles W. Castle, Executive Director*

We appreciate the support for programs and services for Central Vermont elders from the Town of Randolph.

### **Chandler Center for the Arts**

Chandler Center for the Arts presented thirty-two performances at the Chandler Music Hall in 2003. Three thousand Central Vermont school children attended Arts in the Schools performances at the Chandler. The 9<sup>th</sup> Annual Mud Season Variety Show was presented to two full houses and raised funds to support programming. On June 1<sup>st</sup>, Chandler presented the premieres of newly commissioned music by three local composers: Gwyneth Walker, Erik Nielsen and Kathy Eddy, which featured the talents of local singers, instrumentalists and actors. An all-star cast of 125 youth from twenty schools presented 'Oklahoma' over the July 4<sup>th</sup> weekend and more than 2,000 people attended four performances, which raised funds to support ongoing maintenance and restoration of Chandler Music Hall. Extreme heat during these performances sparked the inauguration of the 'Keep Chandler Cool' campaign, anchored by pledges from Vermont Pure Springs and Three Stallion In/Green Mountain Stock Farm.

To date, Chandler has received \$70,000 in pledges and contributions toward this campaign. The Central Vermont Chamber Music Festival was in residence at Chandler in August for its 11<sup>th</sup> season, and Chandler's 11<sup>th</sup> annual New World Festival attracted over 2,000 visitors to Randolph raising funds to support children's and family performances at Chandler. Local non-profit organizations raised nearly \$6,000 for the Chandler to purchase and install a new box office software this fall. This was made possible in part by generous funding from both Northfield and Mascoma Savings Banks.

Chandler was selected by Midori's Partners in Performance program as one of two sites in northern New England to host a performance by this world-class violinist. On November 7<sup>th</sup>, she performed for a sell-out crowd, and substantial money was raised to support ongoing efforts to bring fine classical music to Chandler Music Hall.

In September, Chandler purchased the Randolph Village Laundromat as a site for future expansion. A visioning session was held in November with representatives of the Selectboard and many community organizations. As Chandler Music Hall approaches its centennial in 2007, input from this session will help shape the Chandler Board's planning for future renovations and expansion.

## Clara Martin Center

The Clara Martin Center's programs serve children, families, and individuals coping with behavioral challenges, emotional stress, mental illness, alcohol and other drug problems. Services are confidential and include (but not limited to): Counseling, Psychiatric Services, Short-term crisis intervention, School-based and home-based services, Education for families, Community resource assistance, Free Walk-in Clinic, Help with job training, Alcohol and other drug treatment, Respite care and 24-hour emergency system.

The Clara Martin Center has continually demonstrated its commitment to the greater Orange County community and the 2003 calendar year has been no exception. In May, our Challenger School was awarded a long-term approval rating from the State of Vermont Department of Education. Staffs were noted as being "top notch", with an overall sense of caring and flexibility regarding the needs of children.

In July, the Clara Martin Center received another three-year accreditation from CARF (Commission on Accreditation for

Rehabilitation Facilities). This marks the 10<sup>th</sup> consecutive year in which the Agency has been accredited. A rigorous peer review demonstrated the Agency's adherence to internationally recognized standards identified, include the following:

Staff members throughout all areas of the organization demonstrate dedication and a commitment to providing quality services to individual persons served and the local community.

*The collaboration between CMC and other healthcare providers in the community allows for a more thorough and comprehensive approach to the care of persons served.*

The organization takes pride in and emphasizes maintaining a safe environment for the staff members and the persons served.

*It is through the continued financial support from our local towns that we are able to report these Agency successes and in turn continue to meet our goal of strategically positioning our Agency for the future behavioral and physical health care needs of our local environment.*

### *FY03 Total Served at CMC:*

<i>Children &amp; Family Services</i>	635
<i>Adult Services</i>	474
<i>CSP*</i>	180
<i>Substance Abuse Service</i>	1, 140
<i>Walk-in Clinic Services</i>	106
<i>Emergency Contacts</i>	2, 274
 <i>Total Served</i>	 4, 809

### *Total Served from Randolph*

<i>Child and Family Services</i>	133
<i>Adult Services</i>	67
<i>CSP Services*</i>	47
<i>Substance Abuse Services</i>	80
<i>Walk-in Clinic Services</i>	8
<i>Total Served</i>	335

Additionally, the Clara Martin Center provides services within the Randolph Union High School and Elementary School five days a week through our Home School Coordinator and Emotional Behavioral Support Aide programs. Furthermore, the location of two of our site offices within the Randolph area greatly benefits its' local community members with easily accessible and varied mental health support services.

*\*CSP is our community support program that serves the chronically mentally ill population.*

## George D. Aiken Resource Conservation and Development (RC&D) Council Report

The George D. Aiken Resource Conservation and Development Council (RC&D) has been “making things happen” for towns with natural resource conservation and rural development projects over the past year. We coordinate and facilitate assistance to town governments, school districts, fire departments, watershed groups and nonprofit organizations. By bringing together help from our extensive network of resources, we can focus technical and financial resources on your specific needs. We get technical assistance and staff help through the U.S. Department of Agriculture but private sources make up most of our budget. The Council is a self-supporting 501(c)(3) nonprofit organization. Highlights of our work in the six counties in 2003 include:

- 14 towns received funding to improve water quality and upgrade backroads through our better backroads grants
- 16 towns received funding and engineering assistance to design and install dry hydrants as a source of water to fight fires
- 6 towns received Jeffords fire safety grants to purchase protective gear for firefighters
- 5 Farmers received grants to support agritourism on their farms
- 10 towns received assistance from a consultant to help them prepare for an ISO (Insurance Service Office) evaluation that could lead to lower insurance rates in those towns.

We continue to serve as the fiscal agent for the White River Partnership and Connecticut River Birding Trail.

Other current projects include helping a town with flooding problems, erosion control and streambank stabilization in several locations, helping to develop community centers and recreation fields. We currently have funding available for low interest loans (3.0–5.0%) to develop agritourism ventures on farms. In Randolph, we provided a \$2,500 Dry Hydrant grant. Do you have a project or program that could use some assistance to “make it happen”? We work on a request basis, so give us a call. For information and free consultation call Ken Hafner our RC&D Coordinator at (802) 728-9526 or email: [kenneth.hafner@vt.usda.gov](mailto:kenneth.hafner@vt.usda.gov)

## Green Mountain Economic Development Corporation

Throughout the year, GMEDC was an active participant in bringing the Randolph 'DuBois & King' (D&K) project closer to reality.

The project will establish the Vermont Technical College's (VTC) business incubator and a new downtown Randolph office building. GMEDC provided a key component of the funding by structuring a \$216,000 assumption agreement that was originally advanced to the Connecticut River Valley Revolving Loan Fund from Rural Development. GMEDC voted to assume the loan and then advance the needed funds to the Randolph Area Community Development Corporation. This strategic approach provided the critical piece to the project's financing structure and enabled the D&K project to proceed.

This project represents the first in our region that has been funded through the US Department of Commerce. We met with the US Undersecretary of Commerce during his August visit to the VTC campus and participated in the October D&K groundbreaking ceremony in Randolph. During these ceremonies, GMEDC's Diane Murphy received special recognition for

her *'exemplary performance dealing with the grant administration process'*.

GMEDC is actively assisting in the capital formation process for a new company, Vermont Plywood LLC (VP). The company was recently formed to purchase and operate the former Chesapeake facility in Hancock. We have introduced qualified investors and are involved in structuring the due diligence process. At a public hearing held on October 14, 2003, the town of Hancock enthusiastically supported the project and initiated the application process for a \$750,000 community block grant to demonstrate their commitment. If the grant is approved, proceeds of this grant will be loaned to VP and used for working capital and the purchase of equipment. VEDA, USDA and banking companies are completing their due diligence.

The economic impact of the success of this pending acquisition is significant; plant employment currently approximates 50 jobs, which is down from 90 when the plant was at full capacity. GMEDC is a leading candidate to administer the \$750,000 community block grant.  
*R.E. Webber, Chairman CEO*

## Green Up Vermont

Thirty-three years strong, "Green Up Day" is a special day when Vermonters clean and spruce up their communities. We were the first state in our nation to designate a day for such cleaning of the entire state. Working together, we can keep our unique Green Up spirit growing for Vermont.

Green Up Vermont is a not-for-profit 501 (c) (3) organization that promotes litter-free communities by supporting Green Up Day, civic pride and education.

Over 13,000 Vermonters participated in Green Up Day 2003, using over 33,000 Green Up bags collecting over 200 tons of trash, piles of mixed metals and tires. Green Up Vermont arranged widespread promotional support in excess of \$25,000. The success of Green Up for Vermont depends upon two essential ingredients. One is the combined effort of individuals and civic groups who volunteer to make it all possible; and two, the financial support given by the public and private sectors throughout Vermont.

With your town's help, we can continue our unique annual Vermont tradition of taking care of our beautiful landscape and promoting civic pride so our children grow-up with Green Up. Careful use of resources minimizes Green Up's costs. The State appropriates funds that cover about 15 percent of our budget. The rest comes from gifts from towns, individuals and businesses. These funds pay for supplies, promotion and services of two part-time employees. We ask your community to contribute, according to population to keep Green Up growing for Vermont.

## Life Skills for Women

Life Skills for Women is a program open to all women in our area, but designed especially to support and empower women in crisis or transition. We seek to help women grow in self-esteem, confidence, and self-reliance, enabling them to move forward positively with their lives. This year our program included three components:

1. A weekly morning class, held in Rochester last spring and in Bethel this fall, the curriculum for which changes to accommodate the needs of those attending at any given time;

2. Rebound, an intensive 20 week, 90 hour class, which works on goal-setting, decision-making, communication, self-esteem, and taking an honest look at oneself;
3. A Rebound class taught at Randolph Area Vocational School, for the Human Services Department.

Our annual budget is about \$11,000 and we cover our expenses through our annual fund appeal, through occasional grants, and thanks to support from some area towns. The past year we have served 28 area women. Of these, ten were Randolph residents. Thank you for your support. *Betty Edson, Life Skills Board Member*

## Orange County Court Diversion Program

The Orange County Court Diversion Program (OCCDP) is a community based, cost effective alternative to the criminal court system for the first offenders referred by the State's Attorney. It offers both juveniles and adults an opportunity to make amends for their offenses in a way that teaches responsible behavior and deters future delinquent or criminal activities. The State's Attorney dismisses the charges of participants who successfully complete Diversion, resulting in a clean record.

A Citizen Review Board, comprised of volunteers throughout Orange County, interviews each offender. The main criteria for acceptance into the program is an admission of wrongdoing, no prior history of criminal activity, and a willingness to amend the wrongdoing. Throughout the discussion, the client is made aware of the concerns and needs of both the victim and the community, and held responsible for the offense. Approximately 85% of the clients who participate in the Orange County Court Diversion program successfully complete the program. Less than 5% of the clients who successfully complete the program end up becoming repeat offenders.

The Citizen Review Board replaces the judge and jury in deciding how an offender must make

amends for his/her wrongdoing. This approach is a powerful way to help the offender realize the impact and seriousness of the crime to his community and its citizens. For the offender, it takes the act out of the abstract and puts it in real context where responsibility is both unavoidable and an expected outcome of the program.

A total of 177 clients were referred for services during the fiscal year that ended June 30, 2003. Of these amounts, 104 clients were referred from juvenile and adult court for criminal offenses, and 73 clients were referred for a civil offense of underage drinking. With the exception of a few cases that were transferred from other counties throughout the state, nearly all of the client caseload represented crimes and offenses that occurred in Orange County. In cases involving criminal offenses, clients who successfully completed their Diversion contract during FY03 paid a total of \$11,747.00 in restitution to victims and victim related causes, and performed 368 hours of community service.

Orange County Court Diversion budgeted \$70,421.00 of its FY03 operation budget. Approximately 80% of the operating budget was funded by a State grant and client fees. The remaining 20% of the program's funds came from miscellaneous and local funding sources.

These local sources were Green Mountain United Way, town appropriations, and individual donations. For a number of years we have been proud to be supported by an appropriation from every town in Orange County. Thank you for your continued support.

Questions and additional information concerning the program should be directed to David Savidge, Executive Director, Orange County Court Diversion, PO Box 58, Chelsea, VT 05038. (802-685-3172)

### **Randolph Area Senior Center**

The Greater Randolph Senior Center serves the towns of Braintree, Brookfield and Randolph.

This past year the Greater Randolph Area Senior Center provided over 9,297 home delivery meals to people in all three towns, enabling them to stay in their own homes in their own communities. In addition, the Center served over 6,810 dinners to people who came to the Senior Center to meet friends and participate in activities, such as Bingo, blood pressure checks, foot clinic, flu clinic, crafts, music, speakers, line dancing, exercise, and excursions. The Center served over 16,103 meals this year, an increase of 3,203 meals over last year.

A new Morning Meal program started October 1, 2003. Every Wednesday morning Breakfast

program serves a buffet style meal from 8:45 to 9:15 a.m. Need not to be in a hurry, just come in and enjoy the meal and the company of others.

Due in part to the financial support from grants and the town's people, the Senior Center has been able to make more improvements, exhaust fans, painting, some renovations to the upstairs apartment, and more handicap parking.

The continued support of the community will help the Senior Center grow in its ability to provide nutritious meals and activities for more seniors in coming years. *Debra English, Executive Director.*

### **Safeline**

Safeline, Inc. is a non-profit organization that has been serving domestic and sexual violence victims and survivors over twenty-five years. Safeline's services are free and confidential. The services provided are as follows: Legal advocacy, crisis counseling, medical advocacy, safety planning, information and referral and Safehousing. In the fiscal year 2003, Safeline provided 243 services to Randolph residents.

### **Stagecoach**

Stagecoach Transportation Services, Inc., is organized as a private, non-profit corporation to provide transportation services to the elderly, persons with disabilities, and general public of northern Windsor and Orange Counties. In fulfilling this mission, the Stagecoach continues to provide a range of public transportation services to Randolph including:

- 1) Scheduled route service for Randolph residents to Bethel, Rochester, West Lebanon, and Rutland for shopping and appointments;
- 2) Daily village "Maxi-taxi" service between 9:30am and 3:00pm for local shopping and appointments;

- 3) Volunteer Drivers program providing Randolph residents with transportation to medical services at Gifford Medical Center, Central Vermont Medical Center, and Dartmouth Hitchcock Medical Center;
- 4) Monday through Thursday service for senior citizens to the Randolph Senior Citizen Center;
- 5) "Ticket to Ride" program providing transportation for the elderly and persons with disabilities for trips of their personal need or choice;
- 6) Package delivery to and from Randolph along Stagecoach routes; and
- 7) Special event transportation for community groups.

During 2004, Stagecoach is planning, in cooperation with the Vermont Agency of Transportation, Dartmouth College, and Dartmouth Hitchcock Medical Center, to implement operation of two daily round trips

along I-89 to connect residents of local communities with employment and regional medical services.

Contacting our office at 728-3773 can place requests for rides on all Stagecoach services.

The Stagecoach is making a funding request to Randolph for \$3,500 in 2004. This is the same annual request as approved by the voters last year. The appropriation will be used in support of the operation of the range of services mentioned above.

The Stagecoach generates additional funding through fare and contract revenue from the system's operation, as well as, state and federal support of public transportation services.

Jim Kennedy represents Randolph on the Stagecoach Board of Directors.

We would like to thank the town for the support provided last year. For information and questions regarding the Stagecoach please contact 728-3773. *Submitted by: David Palmer, Manager*

### **Two Rivers-Ottawaquechee Regional Commission**

During 2003, the Regional Commission continued to provide technical expertise and resources for municipal officials as well as advocated for members' needs with the State Legislature and with state and federal agencies. We function as staff for many of our towns and most of our work was initiated at the request of Selectboards, Planning Commissions, and other town officials. Major accomplishments for this past year included:

**Regional and Local Transportation Planning** The Commission's Transportation Advisory Committee (TAC) worked with member municipalities on numerous local transportation projects. Two Rivers' staff wrote many Transportation Enhancement Grants and assisted our towns in procuring design engineers, processing requisitions for payment, and organizing public meetings for local input - Two Rivers helped projects get built. This office also assisted communities as they worked their way through the environmental permitting process on transportation projects.

**Local Technical Assistance** - Over the past year, we provided advice and support to all town officials on a wide range of activities. This included grant writing and administration, assistance on town plan revisions, ordinance development, GIS mapping, transportation planning, and Act 250-development review. The TRORC Region once again received the largest share of municipal planning grants statewide. This allowed our towns to conduct the planning necessary to respond to changes in state and federal requirements.

**Emergency Planning Activities** - The Regional Commission's emergency management planning program continued to be funded by FEMA and the Department of Homeland Security. Projects focused on all-hazards planning associated with natural and man-made disasters. Our staff helped write and coordinate many of the \$800,000 First Responder Grants for safety equipment received by our towns.

**Economic Development Planning** - In 2003, the Regional Commission continued working on a \$200,000 Environmental Protection Agency grant to assess the level of contamination on many sites throughout our Region. Once the level of contamination is known, the Regional Commission will help towns locate funding sources for clean up. Additional federal dollars are being sought to continue this program. In addition, TRORC spent considerable time obtaining and maintaining the eligibility of our Region for federal economic development administration money. This resulted in over \$800,000 for the Town of Randolph.

We value your continued support and look forward to serving you in the coming year. Please contact us if you have any questions. *Peter G. Gregory, AICP, Executive Director and William B. Emmons, III, Chairperson, Pomfret*

### **Vermont Association for the Blind and Visually Impaired**

The Vermont Association for the Blind and Visually Impaired (VABVI) greatly appreciates the Town of Randolph for including a contribution to VABVI in their budget.

Our mission is to enable Vermonters with vision problems, whether blindness or impairment, to achieve and maintain independence. We were established with assistance from Helen Keller and the American Foundation for the Blind in 1926. Since then, our agency has provided services to any visually impaired Vermonter who needs them, at no cost to the client, due to the financial support we receive from individuals, businesses, civic organizations and municipalities as well as state and federal grants.

Our services for children include teaching and support at home and in the classroom. Our Teachers of the Visually Impaired (TVI) instruct in Braille, and acquire materials such as textbooks in alternative formats appropriate for each child's visual impairment, whether it's Braille, large print or on audiotape. They also assist classroom teachers in instructing with less emphasis on visual learning, such as writing on the blackboard. We also plan education overnight camps each year, so the students can exercise their independent living skills in a supportive environment. In addition, we provide transitional services for teens looking beyond high school or higher learning or independent

living. We served three children in Randolph last year.

For adults, we make visits to homes to help adapt the home for safety and ease of mobility. We mark thermostats, stoves and other appliances for ease of use and help organize pantries and closets to make cooking and daily living tasks manageable and efficient. We provide orientation and mobility lessons, including white cane instructions, so that people can get around on their own. We sponsor Peer Assisted Learning and Support (PALS) groups, bi-monthly meeting for peer education and group support, which meet in 11 locations around the state, including Montpelier. We served five adults in Randolph last year.

Volunteers are an important part of our organization. Last year 204 VABVI volunteers drove 181,206 miles and donated hours of service—the equivalent of seven and a half full-time employees—either by driving, reading, braille, working in our offices or other capacities. It is in part because of these volunteers that we spent 87 cents out of every dollar on direct services in your community last year. To become a volunteer or to learn more about our services, contact us at 1-877-350-8838 or [general@vabvi.org](mailto:general@vabvi.org) or visit our website at [www.vabvi.org](http://www.vabvi.org). *Steven P. Pouliot, Executive Director*

## **Vermont Center for Independent Living**

The Vermont Center for Independent Living (VCIL) teaches people with significant disabilities how to gain more control over their lives and how to access tools and services to live more independently. We also conduct public education and systems change activities that promote the full inclusion of disabled people into community life.

An estimated one in five Vermonters has a disability. VCIL, a private not-for-profit corporation, is Vermont's first and only cross-disability center for independent living and the first organization in the state to be directed and staffed by a majority of people with diverse disabilities.

Statewide, from October 1, 2002 through September 11, 2003, VCIL responded to 1,974

requests from individuals, agencies and community groups for information referrals on a broad range of subjects related to living with a disability.

We provided: one-on-one peer counseling to 342 individuals to help increase their independent living skills and life opportunities, provided 405 households with financial and technical assistance for making their bathrooms and entrances accessible to a disabled family member, provided over 340 with personal assistance and or/assistive technology, provided communications equipment to 67 Deaf, hard-of-hearing or speech-impaired individuals through our Telecommunications Equipment Distribution Program, and served home-delivered meals to almost 533 Vermonters through VCIL.

## **Vermont League of Cities and Towns**

The Vermont League of Cities and Towns' mission is to serve and strengthen Vermont local government. Most government services used by Vermonters on a daily basis are those provided by its cities and towns. These include highways, police, fire, recreation, sewer and water. Vermont municipal officials are responsible for raising and expending nearly one-half of the non-federal taxes raised in the state.

In large part, volunteer elected and appointed municipal officials lead these governments. VLCT provides the following services to its member cities and towns, to strengthen the ability of the these officials to provide quality services at affordable levels of taxation:

Advocacy representation before the State Legislature, administration and judiciary, ensuring that municipalities have the resources and authority to serve their citizens. VLCT is a leader in the education finance debate and in securing revenues for town highway and bridge maintenance programs.

Training, technical assistance and publications to strengthen the ability of municipal officials to serve their communities. In the past year, we have responded to almost 50,000 telephone calls, 21,200 of them from local officials on the toll-free telephone line available to them. Our Municipal Assistance Center and Group Services staffs provided over 750 workshops and small group training sessions attended by over 4,000 municipal officials and answered over 2,300 legal questions posed by municipal officials. VLCT distributed over 575 copies of local government publications and distributed over 3,200 hard copies or electronic mail versions of VLCT's Weekly Legislative Report to municipal officials each week during the legislative session.

Purchasing opportunities to provide needed services at the lowest cost. These include an array of municipal insurance programs, among many others. Examples of how this saves local taxpayers

dollars are the securing of municipal employee health insurance and liability coverage for town operations. The VLCT Health Trust represents the most affordable option available to provide health insurance to municipal employees. The value of VLCT PACIF to all our members was made painfully clear last year when the major re-insurer for the largest private sector option available for municipal property and casualty insurance was declared insolvent by the State of Pennsylvania, threatening the payment of claims made under those policies.

All 246 Vermont cities and towns are members of VLCT, along with 140 other municipal entities including villages and fire districts. Membership dues are \$.72 per capita plus a \$250 service fee per year. VLCT maintains its offices in Montpelier and employs 42 staff members. It has an annual operating budget of approximately \$3.0 million.

Individuals interested in finding out more about Vermont League of Cities and Towns, including reviewing its audited financial statements can visit its Web site at [www.vlct.org](http://www.vlct.org).

### **Visiting Nurse Alliance Of Vermont And New Hampshire, Inc Home Care, Hospice and Family Health Services**

The Visiting Nurse Alliance is like the local police and fire departments - a strategic part of the community's safety net. The need varies dramatically from month to month and year to year. The VNA provides a comprehensive range of care, requisitioned by hospital staff and physicians, for everyone, regardless of ability to pay.

Town funding supports the following home care, hospice and family health needs:  
Enables your family, friends and neighbors to remain independent and at home as they receive skilled clinical care during times of injury,

recovery from surgery or accidents, disability, whether for short-term or chronic illness. Provides emotional support plus pain and symptom management during terminal illness. Hospice care extends to family members as well. Provides community-wellness programs and assistance to young families at risk. Clients range from fathers and/or mothers who want to be more effective parents through learning parenting skills or providing a balanced diet; infants who require hi-tech health care; and children who grow and learn through play groups that offer interaction with other children.

#### The VNA provided the following services this past year: (July 1, 2002 through June 30, 2003)

Skilled Nursing	2581	<i>Orange County Parent Child Center</i>	
Physical Therapy	644	Families	83
Speech Therapy	104	Children	139
Occupational Therapy	23		
Medical Social Worker	2851	<i>Hospice VNH</i>	
Home Health Aide	2918	Patient Families served	5
Homemaker	131	Volunteer Hours	22
<b>Total Visits</b>	<b>9252</b>	Volunteer Visits	8

#### *Maternal Child Health*

Children	62
Home Visits	71

*Respectfully submitted, Susan H. Larman, BSN, MBA, President and Chief Executive Officer*

## White River Craft Center

The White River Craft Center is a 501 (c) (3) non-profit community based learning center. Our main headquarters are based at the former summer home of Robert J. Kimball now called the Kimball House. This historic 1887 Queen Ann Victorian house is being renovated by area youth employed by the Department of Employment and Training into housing, artist studios, a restaurant and community center.

On Weston Street, we have pottery, stained glass, woodworking, and art studios. We are also expanding our artisan base by making available incubator space for resident artists so that we can offer a wide range of craft opportunities.

Our youth programs, directed by Michael George, offer leadership classes, community outreach, teambuilding workshop and outdoor experiential trips. In the past we have been a summer youth employment site, hiked the Long Trail and built four wooden kayaks. In some cases we are a youths only support system for food, housing and employment. We are a safety net for the few youth that fall through the cracks of traditional organizations. By being available as a drop in center for youth to be constructive, we can be a positive force in their lives.

The Craft Center gives people the tools to make ideas into reality through work, guidance and inspiration. The Craft Center believes that the

disciplines and ideals of craft can inform and direct one's entire way of living. The qualities of loving dedication to craft endeavors can give adrift young people an anchor, a foundation, upon which they can build meaningful, fulfilling and fruitful lives.

The Center continues to grown and expand and develop new programs:

Teen Food Shelf: supplying food to local youth-in-need

Youth Employment: 40 youth employed for 20,000 hours

Housing: 1200 nights of housing

Hot Meals: served 8,000 meals to youth on site

Youth Game Nights: provides safe evening activities

Community Projects: at local Libraries and Chandler Cultural Foundation

The generosity of the people in the Randolph area has been greatly appreciated. We are pleased to have the Vermont Weaver's Guild, Pieceful Hearts Quilt Chapter, Susan Rockwell, Phillip Godenschwager, Ruth Pope, David Hurwitz and Amy LePage join us in having studio space and workshops at the Craft Center. The support from local foundations, businesses and others has been invaluable. We invite you to invest in our youth and community craft center by donating to the Kimball House restoration project. *Kevin Harty, Executive Director*

## White River Partnership

The White River Partnership had a busy year in the Randolph area and is seeking funds to continue our water quality monitoring work and stream restoration projects. Below is a brief list of recent accomplishments:

Since 2001, over 70 volunteers have been collecting water quality samples on the White River and its tributaries (including 4 sites in Randolph). This data is posted on our website and helps Partnership members to better understand the health of the watershed and set project priorities.

Between 2000 and 2003, over 800 Partnership volunteers donated thousands of hours and helped to plant more than 7000 trees restoring 4 miles of river buffer on private and public land!

By October 2003, more than 18,500 feet of in-stream restoration work has been completed on the White and its tributaries since the year 2000 (including a major project on Braintree's Riford Brook in '03).

This past winter, the Partnership brought on board the Middle Branch Stream Team. We now have a Stream Team actively working in all six sub-basins of the watershed. A Stream Team is a group of concerned citizens who assess the river in their area and select appropriate projects to meet their communities' needs.

### **White River Valley Ambulance**

White River Valley Ambulance service was named Ambulance Service of the Year at the Vermont EMS Conference held in Burlington in April of 2003. The service has the honor of having its name engraved on a plaque that hangs in the offices of the Vermont Department of Health in Burlington. Governor Douglas was on hand at the conference and spoke to conference attendees.

Also, honored was WRVA paramedic Eric Hebert. Eric was named the Paramedic of the year at the EMS Conference. Additional WRVA employees receiving awards were Jeff Cochran and Jason Osborne. Both employees received a scholarship towards continuing education in emergency medicine.

The service applied for and received over \$90,000 in Homeland Security money this year. Due to the magnitude of grant money available we were able to replace all three of our cardiac monitor/defibrillators with 12 lead technology, purchase airbags and other rescue equipment, purchase additional paramedic equipment and upgrade mobile and portable radios. These equipment purchases allow for a decrease in the equipment reserve line item for the 2004 budget.

A grant was also received from the Mascoma Savings Bank Foundation towards the purchase

of a Ski Doo snowmobile, which complements our rescue sled, and trailer donated by local snowmobile clubs. This allows for an immediate response to snowmobile emergencies; an important asset in our area which is heavily populated with VAST trails. Local clubs have also contributed toward the purchase.

The department, along with the Vermont Ambulance District #8, aided in the distribution and training of all area fire departments and the Randolph Police Department in the use of Automatic External Defibrillators (AED's). Each fire department in the service area and the Randolph Police Department is now carrying an AED in their vehicles and will respond to cardiac arrest calls. This early intervention will save precious minutes and allow for more positive outcomes for our patients, especially in the outlying areas such as Pittsfield and Brookfield. We thank them for their civic mindedness and community support.

Call volume has increased by 27%. Calls to the eight communities served are as follows: Barnard 27, Bethel 167, Braintree 61, Brookfield 43, Granville 3, Pittsfield 21, Randolph 917, and Stockbridge 39. The service responded to 118 requests for mutual aid. *Amy B. Estey,*  
*Administrator*

# W A R N I N G

## RANDOLPH SCHOOL DISTRICT RANDOLPH, VERMONT

### ANNUAL SCHOOL DISTRICT MEETING MARCH 2, 2004

The legal voters of the Randolph Town School District are hereby notified and warned to meet for the Annual Town School District meeting in the CHANDLER MUSIC HALL in the Town of Randolph on Tuesday, March 2, 2004, at 10:00 A.M. to act on the following articles of business:

**NOTICE TO VOTERS: ARTICLES II, III, IV AND V WILL BE VOTED ON BY AUSTRALIAN BALLOT. POLLS WILL BE OPEN IN THE CHANDLER MUSIC HALL FROM 7:00 A.M. UNTIL 7:00 P.M. TO VOTE ON THESE ARTICLES. ARTICLES I, VI, AND VII WILL BE VOTED ON THE FLOOR.**

ARTICLE I: To hear and act upon the reports of the several Town School District Officers and Committees.

ARTICLE II: To vote by Australian Ballot on the following Town School District Officers:  
- SCHOOL DIRECTOR for a term of two years.  
- SCHOOL DIRECTOR for a term of three years.  
- SCHOOL DIRECTOR for Union High School District No. 2 for a term of three years.

ARTICLE III: To vote by Australian Ballot on the following:  
- Shall the voters of the Randolph Town School District appropriate \$5,109,510.00 necessary for the support of its elementary school for the year beginning July 1, 2004?

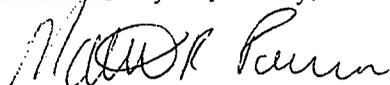
ARTICLE IV: To vote by Australian Ballot on the following:  
- Shall the voters of the Randolph Town School District approve the transfer of \$40,000.00 in surplus funds from the 2002-2003 school year to the Vehicle Replacement Fund for the year beginning July 1, 2004? (*\$35,000.00 is for bus replacement and \$5,000.00 is for truck replacement.*)

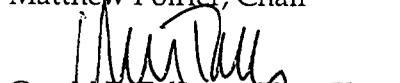
ARTICLE V: To vote by Australian Ballot on the following:  
- Shall the voters of the Randolph Town School District approve the transfer of \$76,771.00 in surplus funds from the 2002-2003 school year to the Building Maintenance Fund?

ARTICLE VI: To vote on the floor the following:  
- Shall the voters authorize the School Board to borrow money up to but not exceeding the anticipated revenue for the ensuing year?

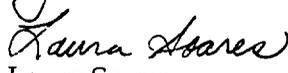
ARTICLE VII: To do any other business proper to come before this meeting.

DATED at Randolph, Vermont, this 20 day of January, 2004.

  
Matthew Poirier, Chair

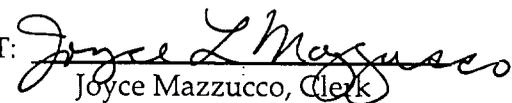
  
Gerald F. Tallman, Vice-Chair

  
Lisa McMahon, Clerk

  
Laura Soares

  
Brooke Dingleline  
Randolph School District Board

Received and recorded in the office of the Clerk of the Randolph School District at Randolph, Vermont on January 26, 2004, before being posted.

ATTEST:   
Joyce Mazzucco, Clerk

\*\*\*\*\*  
NOTICE TO VOTERS

Attached is some basic information about the Randolph Town School District meeting warned. If you have any questions, contact your Town Clerk.

Randolph Town Clerk - 728-5682

## NOTICE TO VOTERS

### BEFORE ELECTION DAY

#### **CHECKLIST POSTED:**

By Sunday, February 1, 2004 (or 30 days before Randolph School District Annual Meeting). The Town Clerk must post the checklist. Make sure your name is on it. If your name is not on it, you must complete an application to the checklist. (Available online at <http://www.sec.state.vt.us>, click on Elections or from your Town Clerk).

#### **REGISTER TO VOTE:**

Deliver your application to the checklist to your Town Clerk's Office no later than 12:00 noon on Monday, February 23, 2004 (Monday before Randolph School District Annual Meeting), or mail to the Department of Motor Vehicles, or other voter registration agency [Department of Social Welfare, Department of Health (WIC), Department of Aging & Disabilities (home health, adult day care, etc.)) with a postmark before the deadline.

#### **EARLY OR ABSENTEE BALLOTS:**

You, or a family member on your behalf, may request an early or absentee ballot from your Town Clerk by telephone, mail or e-mail at any time up until 5 p.m., or closing of the Town Clerk's Office on the day before the election, March 1, 2004. An authorized person can apply for you to get a ballot only in person or in writing.

You can also go to the Town Clerk's office and vote your ballot while at the office. Or, you can pick up your ballot at the Town Clerk's Office and take it home to vote. (You cannot pick up a ballot for your spouse or anyone else.)

If you take your ballot or have a ballot sent to you, you must return the ballot to the Town Clerk's Office or to the polling place not later than 7 p.m. on the day of the election.

If you are ill or disabled, you can request that a pair of justices of the peace deliver a ballot to you. You can request assistance in reading or marking your ballot from the justices. They must return the ballot to the Town Clerk for you.

**SAMPLE BALLOTS POSTED:** Saturday, February 21, 2004.

### ON ELECTION DAY

- If your name was dropped from the checklist in error, explain the situation to your town clerk and ask that it be put back on.
- If the problem isn't cleared up to your satisfaction, have the town clerk, a selectman or other members of the board of civil authority call an immediate meeting of the members of the board who are present at the polls. They should investigate the problem and clear it up.
- If you are still not satisfied, you may take a brief written request to a superior court judge, who will rule on your request before the polls close that day. Call the Secretary of State's Office at 1-800-439-VOTE for more information.
- If you have physical disabilities, are visually impaired or can't read, you may bring the person of your choice to assist you or you can request assistance from two election officials.
- If you cannot get from the car into the polling place, two election officials may bring a ballot to your car.

#### **THE FOLLOWING ARE PROHIBITED BY LAW:**

- Do Not knowingly vote more than once, either in the same town or in different towns.
- Do Not mislead the board of civil authority about your own or another person's eligibility to vote. You can only register to vote and remain on the checklist in the town of your principal dwelling place.
- Do Not display any campaign literature, stickers, buttons, etc. within the building containing a polling place. However, a voter may bring a small card or paper into the polling place for his or her own use in remembering candidates so long as it is not publicly displayed.
- Do Not solicit votes or otherwise campaign within the building containing a polling place.
- Do not interfere with the progress of a voter going to and from the polling place. This includes not socializing in a manner that will disturb other voters.

## INSTRUCTIONS TO VOTERS

Here is some basic information for you, the voter. If you have any questions after reading this, or at any time during the voting process, ask your town clerk or another election official.

### **CHECK-IN**

- 1) At the entrance checklist table, state your name and if asked, your residence, in a clear, audible voice.
- 2) Wait until your name is repeated and checked off by the official.

### **ENTER**

- 1) Enter within the guardrail, and an election official will hand you a ballot(s).
- 2) Take your ballot(s) to a vacant booth.

### **MARK YOUR BALLOT**

- 1) **HOW TO MARK:** For each office listed on the ballot, you will see instructions to "Vote for not more than one, or Vote for not more than two, etc."
  - If you are voting in a town that does not use voting machines to count ballots, mark a cross (X) in the box to the right of the name of the candidate(s) you want to vote for.
  - If you are voting in a town that uses voting machines, follow the instructions on the ballot to either fill in the oval or to connect the arrow next to the name of the candidate(s) you want to vote for.
  - If you are unclear about the instructions, ask an election official to assist you.
- 2) **WRITE-IN:** To vote for someone whose name is not printed on the ballot, use the blank "write-in lines on the ballot. You may place a label or sticker with your candidate's name on the write-in line or you can write the name.
- 3) **MISTAKES or SPOILED BALLOTS:** If you make a mistake in marking your ballot, you may give your spoiled ballot to an election official and receive another ballot to mark. You may request up to three new ballots.

### **CHECK OUT**

1. If your town uses an exit checklist, go to the exit checklist table and state your name in a clear, audible voice.
2. Wait until your name is repeated and checked off by the official and then proceed to cast your ballot.

### **VOTE**

1. In a town that does not use voting machines, fold your ballot and then deposit your voted ballot in the ballot box.
2. In a town using voting machines, do not fold or bend your ballot. Simply insert your ballot into the slot on the voting machine.

### **LEAVE**

1. Leave the voting area by passing outside the guardrail.
2. Continue outside the polling place before beginning socializing or conversations that could disrupt other voters.

Posting in conformance with 17 V.S.A. §2521 by the Town or City Clerk on January 26, 2004  
2004.

  
Signature of Town or City Clerk

*Please Post*

**RANDOLPH SCHOOL DISTRICT  
SPECIAL BOARD MEETING**

**BUDGET INFORMATIONAL MEETING**

**THURSDAY, FEBRUARY 26, 2004  
7:00 PM**

**RANDOLPH ELEMENTARY SCHOOL CAFETERIA**

**IMPORTANT MEETING REGARDING**

**AUSTRALIAN BALLOT VOTE ON  
TUESDAY, MARCH 2, 2004  
at  
CHANDLER MUSIC HALL  
7:00 a.m. - 7:00 p.m.**

**RANDOLPH TOWN SCHOOL DISTRICT  
BOARD OF DIRECTORS  
2003-2004**

Each year the board strives to use available resources effectively and efficiently to provide a nurturing and fulfilling educational program for our students. In addition to providing direction to the district through policy and budget, the board also develops annual goals to provide points of direction and focus during the school year. The board identified the following goals as focal points for the 2003-2004 school year: pursuing the land sale to Randolph Union High School (RUHS), examining the kindergarten entrance age for our students, and reviewing the budgeting process. The following paragraphs briefly discuss the goals and the work we have completed on each during the past year.

The Randolph Elementary School currently owns a portion of the athletic fields located behind RUHS totaling approximately seven acres. As part of last years Town Meeting, the board received authorization from the voters to proceed with the sale of the land to RUHS. Last summer we obtained an appraisal for the property and since have negotiated a sales agreement with RUHS. RUHS will include a warning as part of their annual budgeting process and seek approval from their voters to complete the purchase of the land for a sum of \$30,000.00, to be paid over a five-year period.

The board spent a considerable amount of time during the beginning of the year examining the date by which our students must be five years of age to enter kindergarten. Our existing policy at that time allowed students who were five on or before January 1 to attend school. After considerable research and discussion, the board decided to transition the age cutoff date from January 1 to September 1. In order to minimize the impact of the transition on the staff and administration, the board decided to make the change over a two year period. Therefore, students attending school for the first time in the fall of this year must be five years of age on or before November 1. The cutoff date will transition to September 1 during the 2005-2006 school year.

Our review of the budgeting process with the administration and superintendent was informative for all board members. Revised budgeting summary documents were prepared after considerable hard work and effort by the administration and members of the OSSU staff. These documents have made the 2004-2005 budgeting process more straightforward and will be very useful for years to come.

We were fortunate to welcome Brooke Dingledine to the board last March. Brooke has added a new perspective to the board and represents the community well. We are sorry to see Lisa McMahon leave the board when her term expires in March. After two years of service, she will be missed.

There are two additional articles to be voted on this year. We are asking the voters for authorization to transfer surplus funds from the 2002-2003 school year to the vehicle replacement (\$40,000) and building maintenance (\$76,771) funds. The vehicle replacement fund is critical to ensure that aging vehicles can be replaced when they become too costly to maintain. This fund also helps to avoid the potential financial impacts associated with funding the replacement of a vehicle in a single budget year. The building maintenance fund is critical to ensuring that routine and proper maintenance is performed on our existing facility. Routine maintenance will reduce the likelihood of costly repairs in the future and will ensure that our students continue to have an inviting atmosphere for learning.

As always, the board welcomes your input so that we may better serve our community and encourages you to attend our meetings. If you have suggestions, comments, or wish to know more about the activities of the board, please contact any member of the board.

Matthew Poirier, Chair  
Gerald F. Tallman, Vice-Chair  
Lisa McMahon, Clerk  
Laura Soares  
Brooke Dingleline

Randolph School District Board

## SUPERINTENDENT'S ANNUAL REPORT

Many of you will recall the effects Sputnik (1957) and A Nation at Risk (1983) had on public education in the United States. It is my belief that the No Child Left Behind Act (2001) will have a greater impact on our schools than the above mentioned events. The Orange Southwest Supervisory Union is just one school system that is doing its best to cope with the myriad of federal and state mandates that are being projected onto the education stage.

The past twelve months have been a busy time for Randolph, Braintree and Brookfield schools. As you will recall, I stated in last year's annual report that your schools are providing excellent educational services for your children and I am even more convinced of that statement today. Since last year, the Orange Southwest Supervisory Union has taken active steps to improve its human resource management, financial, and administrative systems. School boards, administration, and staff have collaboratively worked together to enact change in a positive and effective manner. I want to formally recognize and commend each of these groups for their efforts.

Some key change initiatives have included: the ongoing development and implementation of a professional development system for all members of the supervisory union; a complete overhaul of the budgeting processes and financial reporting system; a restructuring of the curriculum, assessment, and reporting system; an ongoing review and update of our current educational policies and procedures; substantial revisions to the personnel filing and hiring procedures; and the development of a new teacher mentoring program. In summary, much success has been realized this past year and will continue into the following years.

Communication with our communities remains an important focus for the Orange Southwest Supervisory Union. Currently, we are developing websites for all schools, developing a community newsletter, exploring interest in the development of a committee for community education; and creating an OSSU-wide calendar of events. In addition, a public forum on the No Child Left Behind Act was held on November 24<sup>th</sup> 2003 at the Randolph Union High School that was attended by over 80 people. These initiatives are focused solely on improving your opportunity to become aware of and involved in your schools. In the coming year, the Orange Southwest Supervisory Union will be continuing to develop and implement professional development initiatives and to increase its accountability.

At this time, I would like to recognize some OSSU staff and student accomplishments:

1. OSSU Teachers of the Year: Bonnie Katzman (Braintree); Betty Phillips (Brookfield); Rebbie Carleton (Randolph Elementary School); Gerry Sullivan (RAVC); Roger Ennis (RUHS).
2. Terry McNanamy (RUHS) received a Fullbright Teacher Exchange to South Africa for 2004.
3. RUHS students (Colby Mowery, Guinevieve Mertens, Tom Pinello, Stephen Potvin, and Joe Price) won the 2003 UVM Design TASC competition.
4. Ginny Richburg (RUHS): became a mentor with the Northern New England's Co-Mentor's Network.

In closing, I encourage community members to become active in their respective schools. Not only are they dynamic and interesting places to visit, they represent our future!

Respectively submitted,

Brent Kay  
Superintendent of Schools  
January 12, 2004

## PRINCIPAL'S REPORT

There have been two major themes in the Randolph Elementary School this year. The first theme is that of stability. The culture of the new building is well established and there is a sense of familiarity that enhances the learning environment. Also, the effects of a decline in the birth rate have worked their way through the elementary school, making for less change in our class structure from year to year. (For the next few years, the high school will be experiencing the same reductions that we have had for seven years.) While we will probably need to add one teacher at the fifth and sixth grade level for the 04-05 school year, after that we anticipate settling in at three Kindergartens and five classrooms at each of the other three levels (first/second, third/fourth, and fifth/sixth).

Ironically, the other theme, and one that is growing, is change. However, the change I speak of is not about the building, the students, or the class structure; it is about the staff. We have entered a period that will see the replacement of a majority of our staff. We have already had seven teachers retire and expect four or five more over the next two years. Having gone seven years without replacing a teacher, this change constitutes a significant challenge for our school. On the one hand, it is always good to have fresh ideas and new faces. On the other hand, it is sad to say good-bye to so many who have done so much for our children, and challenging to replace them with excellent new staff. A school is only as strong as its faculty, and we have had a very strong school. We intend to maintain that strength. Maintaining the cohesiveness of the school and the quality of the program during this transition will require close attention. To address this need, the supervisory union is piloting a new teacher mentor program designed to support the staff joining our school and to assist them in "learning the ropes." We are working with the other schools in the Orange Southwest Supervisory Union to make this program a success.

As noted above, we have several changes in the teaching staff to report. At the end of the school year, Betsy Hale, Dorothy Herrin, Judy Townsend, and Betsy Stratton retired. It would take pages to recount the contributions of this quartet to the children of Randolph. They all gave unselfishly of their knowledge, skills, and talents and we thank them all. In addition, we were disappointed that Cara Kenney left the state as her husband took a job in Virginia. On the up side, we welcomed Melissa Machado (Grade 2), Gretchen Ide (Grade 5/6), Linda Berthiaume (Special Education), and Debbie Boyce (Special Education) to our staff. Also, Joyce McKeeman, who had joined us on an emergency basis, stayed on and was assigned to Grade 5/6. Finally, we were extremely fortunate to welcome Mark McKinstry, Sr., as our new Maintenance Supervisor.

This past summer, our long-time Maintenance Supervisor, Victor Barreda, took on a new challenge in a similar position at the Mountain School in Vershire. We were very sad to see him leave, but the move was a good one for him and we knew what a positive impact he would have on the students at the Mountain School. For nearly twenty years, Victor was completely dedicated to this school district. His knowledge and skills were the key to keeping our three old buildings running and to the successful construction of our new one. His gifts to the staff and children went far beyond his role of maintenance supervisor as he brought his rich cultural background and artistic talents into our classrooms. He was a very special person to many of us, adult and children alike, and we wished him well in his new endeavor. Tragically, Victor was killed in an automobile accident this fall. We grieve for his family and dedicate this report to his memory.

A new initiative is a "pilot" arrangement whereby we are providing administrative support to the supervisory union in order to meet the challenges of federal legislation. The supervisory union is reimbursing Randolph for these services, using federal funds, thus reducing our administrative costs. We are also experimenting with providing guidance services to Braintree, helping them out while reducing our overhead. Both of these efforts are related to the fact that our enrollment has declined in recent years. We will continue both of these arrangements for 2004-2005 and continue searching for other ways to reduce costs while maintaining a high quality program.

Our school was quite successful in the academic area this past year. We met the federal requirement for Adequate Yearly Progress in every category on our standardized tests. We are working closely with the other schools in our supervisory union as we examine our reading program and continue to develop our curriculum. Our new planning room has had a major positive impact on our school environment and has allowed us to work in a preventive, rather than a reactive, mode. Finally, our Art teacher, Rebbie Carleton, was selected as one of five finalists for Vermont Teacher of the Year. This is a well-deserved honor for a teacher whose devotion and hard work is so apparent to all of us in Randolph.

More information about our schools is available by calling the school, visiting the school website (thanks, Dale Gasque and Laura Soares!) at [www.res.k12.vt.us](http://www.res.k12.vt.us), or consulting our community report. You are invited to visit our school and to become involved in the education of our children. One of the great strengths of our program is the volunteer work done by parents and other citizens. Whether it is reading with a youngster one on one or helping in some other way, every community connection is extremely important to us. Come in and see your school!

Respectfully submitted,

Stephen Metcalf  
Principal  
January 19, 2004

# Randolph School Board

## 2003-2004 Goals

- 1) Land sale to the Randolph Union High School
- 2) Kindergarten Entrance Age transition
- 3) Review of the budgeting process

### RANDOLPH UNION HIGH SCHOOL PROPOSED ASSESSMENTS 2004-05

<u>DISTRICT</u>	<u>2003-04 PERCENT</u>	<u>2003-04 BUDGET</u>	<u>2004-05 PERCENT</u>	<u>2004-05 PROPOSED</u>	<u>DECREASE/ INCREASE</u>
BRAINTREE	22.92	\$1,010,011	20.21	\$948,766	(\$61,245)
BROOKFIELD	14.82	\$653,070	16.60	\$779,293	\$126,223
RANDOLPH	62.26	\$2,743,599	63.19	\$2,966,476	\$222,877
TOTAL		\$4,406,680		\$4,694,535	\$287,855

### RUHS SPECIAL EDUCATION PROGRAMS ASSESSMENT

<u>DISTRICT</u>	<u>2003-04 PERCENT</u>	<u>2003-04 BUDGET</u>	<u>2004-05 PERCENT</u>	<u>2004-05 PROPOSED</u>	<u>DECREASE/ INCREASE</u>
BRAINTREE	22.92	\$178,311	20.21	\$166,309	(\$12,002)
BROOKFIELD	14.82	\$115,296	16.60	\$136,603	\$21,307
RANDOLPH	62.26	\$484,367	63.19	\$519,994	\$35,627
TOTAL		\$777,974		\$822,906	\$44,932

RUHS REGULAR ASSESSMENT INCREASE = 6.53%  
 RUHS SPECIAL ED ASSESSMENT INCREASE 5.78%

*\*Special Education for OSSU and Randolph School District within their appropriate budgets*

## RANDOLPH ELEMENTARY SCHOOL

### K-2 Team

Sara Aulis, Grade 1  
Karen Bonoyer, Paraeducator  
Debbie Boyce, Case Manager  
Melanie Breault, Paraeducator  
Sue Cass, Paraeducator  
Carol Cook, Paraeducator  
Carol Delaney, Grade 2  
Valerie Goodrich, Grade 2  
Judith Hoffman, Kindergarten  
Leslie Hutchinson, Grade 1  
Lynn Keene, Paraeducator  
Sally Listro, Paraeducator  
Josephine Lyon, Paraeducator  
Marilyn MacBruce, Kindergarten  
Melissa Machado, Grade 2  
Patricia Miller, Resource Teacher  
Kathy Nowlan, Kindergarten  
Carol Petty, Grade 1  
Amy Poirier, Paraeducator  
Krista Scoskie, Speech  
Nancy Tucker, Paraeducator  
Elizabeth Whitlock, Paraeducator  
Rebecka Wood, Resource Teacher

### 5-6 Team

Linda Berthiaume, Resource Teacher  
Christie Blodgett, Paraeducator  
Nanci Camp, Paraeducator  
Helen Dearden, Grade 5/6  
Cindy Hackett, Paraeducator  
Leslie Holmes, Speech  
Gretchen Ide, Grade 5/6  
Lindsay Jarvis, Paraeducator  
Joyce McKeeman, Grade 5/6  
Dawn Messier, Paraeducator  
Brandy Robbins, Paraeducator  
David Roller, Grade 5/6  
Paul Shriver, Grade 5/6

### Occupational Therapist

Susan Ramey

### 3-4 Team

Hallery Brunet, Grade 3/4  
Terry Burgee, Paraeducator  
Susan Chap, Paraeducator  
Ruth Ellsworth, Paraeducator  
Linda Gaidys, Grade 3/4  
Nancy Reid, Grade 3/4  
Jackie Snow, Paraeducator  
Nora Skolnick, Grade 3/4  
Cheryl Vincent, Speech  
Ashley Warlick, Grade 3/4

### Unified Arts Teachers

Marta Borgstrom, Music  
Carrie Caouette-DeLallo, Planning Room  
Rebecca Carleton, Art  
Christina Clifford, Nurse  
Barbara Ernst, Guidance Counselor  
Dale Gasque, Librarian  
Bonnie Kawecky, Enrichment Program  
Todd Keenhold, Physical Education  
Jennifer Moore, Music  
Christina Scheindel, Instrumental Music

### Support Staff

Lisa Alix, Cafeteria Support  
Marie Bell, Custodian  
Kenneth Brown, Custodian  
Lisa Daubenschmidt, Building Assistant  
Cheryl Lease, Bookkeeper/Administrative Assistant  
Mark McKinstry, Maintenance Supervisor  
Kathy Nadeau, Administrative Assistant  
Barbara Orleck, Library Assistant  
Karen Russo, Food Services Director  
Mark Smith, Custodian  
Janice Taylor, Building Assistant  
Linda Wheelock, Cook  
Patricia Woodin, Technology Coordinator

### Adaptive Physical Education

Nancy Post

APPENDIX A

SALARY SCHEDULE  
2004-2005

<u>STEP</u>	<u>NON-DEGREE</u>	<u>B.A.</u>	<u>B.A.+15</u>	<u>B.A.+30</u>	<u>B.A.+45/MA</u>	<u>MA+15</u>	<u>MA+30</u>					
1	0.97	\$27,503	1.04	\$29,498	1.07	\$30,495	1.11	\$31,492	1.14	\$32,490	1.18	\$33,487
2	1.00	\$28,500	1.07	\$30,495	1.11	\$31,492	1.14	\$32,490	1.18	\$33,487	1.21	\$34,485
3	1.04	\$29,498	1.11	\$31,492	1.14	\$32,490	1.18	\$33,487	1.21	\$34,485	1.25	\$35,482
4	1.07	\$30,495	1.14	\$32,490	1.18	\$33,487	1.21	\$34,485	1.25	\$35,482	1.28	\$36,480
5	1.11	\$31,492	1.18	\$33,487	1.21	\$34,485	1.25	\$35,482	1.28	\$36,480	1.32	\$37,477
6	1.14	\$32,490	1.21	\$34,485	1.25	\$35,482	1.28	\$36,480	1.32	\$37,477	1.35	\$38,475
7	1.18	\$33,487	1.25	\$35,482	1.28	\$36,480	1.32	\$37,477	1.35	\$38,475	1.39	\$39,472
8	1.21	\$34,485	1.28	\$36,480	1.32	\$37,477	1.35	\$38,475	1.39	\$39,472	1.42	\$40,470
9	1.25	\$35,482	1.32	\$37,477	1.35	\$38,475	1.39	\$39,472	1.42	\$40,470	1.46	\$41,467
10	1.28	\$36,480	1.35	\$38,475	1.39	\$39,472	1.42	\$40,470	1.46	\$41,467	1.49	\$42,465
11	1.32	\$37,477	1.42	\$39,472	1.46	\$41,467	1.49	\$42,465	1.53	\$43,462	1.56	\$44,460
12			1.46	\$41,467	1.49	\$42,465	1.53	\$43,462	1.56	\$44,460	1.60	\$45,457
13					1.53	\$43,462	1.63	\$46,455	1.67	\$47,452	1.70	\$48,450
14												
15												

Payments off the salary schedule to teachers who had exhausted step movement:

1995-96	\$1,315
1996-97	\$1,315
1998-99	\$600
1999-00	\$750
2000-01	\$1,200

These increases are permanent and are to be included and so identified in the employees' individual contracts.

2000-2003

APPENDIX B

OSSU SUPPORT STAFF HIRING GUIDE

<u>SKILL LEVEL/EXPERIENCE</u>	<u>A</u>	<u>B</u>	<u>C</u>
0 minimal/low skills; entry level position; 0-2 years previous, similar experience	\$6.93	\$7.71	\$8.49
1 moderate/intermediate skills; mid-level position; 3-4 years previous, similar experience	\$7.55	\$8.48	\$9.66
2 high skills/training; 5+ years previous, similar experience	\$7.96	\$9.00	\$10.45

The salary level of new employees will be determined by experience and level of education in conformance with the Hiring Guide as confirmed by the Superintendent of Schools. In no case shall new employees be placed higher on the Hiring Guide than the Skill Level/Experience 2, plus additional compensation for credits, if applicable.

No current employee in each classification will earn less than \$6.93 (A), \$7.71 (B), and \$8.49 (C).

**RANDOLPH SCHOOL DISTRICT  
ENROLLMENT AS OF OCTOBER 1, 2003**

<b>SCHOOL</b>	<b>95-96</b>	<b>96-97</b>	<b>97-98</b>	<b>98-99</b>	<b>99-00</b>		<b>00-01</b>	<b>01-02</b>	<b>02-03</b>	<b>03-04</b>
<b>VILLAGE CENTER EAST</b>	317	308	302	275	262	<b>RES</b>	365	356	344	343
	70	75	59	55	63					
	82	82	67	60	59					
<b>TOTAL</b>	<b>469</b>	<b>465</b>	<b>428</b>	<b>390</b>	<b>384</b>		<b>365</b>	<b>356</b>	<b>344</b>	<b>343</b>
<b>RUHS</b>	<b>387</b>	<b>390</b>	<b>394</b>	<b>385</b>	<b>389</b>		<b>389</b>	<b>329</b>	<b>315</b>	<b>306.5</b>
<b>RAVC</b>								<b>52</b>	<b>51</b>	<b>46</b>
<b>GRAND TOTAL</b>	<b>856</b>	<b>855</b>	<b>822</b>	<b>775</b>	<b>773</b>		<b>754</b>	<b>737</b>	<b>710</b>	<b>695.5</b>

Prior to the 01-02 school year, RAVC students are included in the RUHS number. Grand total reflects all Randolph School District students except those in specialized programs outside of the district.

**ORANGE SOUTHWEST SUPERVISORY UNION  
BUDGET SUMMARY**

	2001-02 ACTUAL	2002-03 ACTUAL	2003-04 BUDGET	2004-05 BUDGET	DIFFERENCE
<b>1 GENERAL FUND</b>					
<b><u>REVENUE:</u></b>					
A. LOCAL TAXES	385,506	406,325 5.40%	413,879 1.86%	452,936 9.44%	39,057
B. SPECIAL PROGRAMS	96,844	106,199 9.66%	111,578 5.07%	118,745 6.42%	7,167
C. OTHER REVENUES	68,389	42,579 -37.74%	35,386 -16.89%	36,473 3.07%	1,087
D. BEGINNING BALANCE:	13,058	37,034	20,034	0	-20,034
<b>TOTAL REVENUE</b>	<b>563,797</b>	<b>592,137</b> 5.03%	<b>580,877</b> -1.90%	<b>608,154</b> 4.70%	<b>27,277</b>
<b><u>EXPENDITURES:</u></b>					
E. SUPERINTENDENT'S OFFICE	200,461	193,246 -3.60%	206,753 6.99%	215,875 4.41%	9,122
F. C.A.R.	22,335	19,218 -13.96%	29,664 54.36%	23,877 -19.51%	-5,787
G. OTHER EXPENSES	72,637	93,952 29.34%	77,650 -17.35%	83,450 7.47%	5,800
H. SPECIAL EDUCATION	95,832	109,530 14.29%	111,578 1.87%	118,745 6.42%	7,167
I. FISCAL SERVICES	135,498	147,603 8.93%	155,232 5.17%	166,207 7.07%	10,975
<b>TOTAL:</b>	<b>526,763</b>	<b>563,550</b>	<b>580,877</b>	<b>608,154</b>	<b>27,277</b>
SURPLUS/DEFICIT	0	0	0	0	0
<b>TOTAL EXPENDITURES</b>	<b>526,763</b>	<b>563,550</b> 6.98%	<b>580,877</b> 3.07%	<b>608,154</b> 4.70%	<b>27,277</b>

**ORANGE SOUTHWEST SUPERVISORY UNION  
REVENUE**

<b>Account Name</b>	<b>2001-02 Actual</b>	<b>2002-03 Actual</b>	<b>2003-04 Budget</b>	<b>2004-05 Budget</b>	<b>Balance Under (Over)</b>
<b><u>A. LOCAL TAXES</u></b>					
Assessment	385,506	406,325	413,879	452,936	39,057
<b><u>B. SPECIAL ED:</u></b>					
Assessments	96,844	106,199	111,578	118,745	7,167
<b><u>C. OTHER REVENUES:</u></b>					
Interest	11,674	9,925	8,500	9,200	700
Transportation Salary Reimb	36,298	12,389	12,886	13,273	387
Admin Svcs - EPSDT	2,720	2,500	2,500	0	-2,500
Admin Svcs - Project Advance	3,000	1,476	0	0	0
Admin Svcs - VIP	9,285	11,016	9,500	11,000	1,500
Admin Svcs - Flo-Thru	2,000	3,000	2,000	3,000	1,000
Prior Year Refunds	3,412	2,273	0	0	0
Total Other Revenues:	68,389	42,579	35,386	36,473	1,087
<b>D. BEGINNING BALANCE:</b>	13,058	37,034	20,034	0	-20,034
<b>TOTAL</b>	<b>563,797</b>	<b>592,137</b>	<b>580,877</b>	<b>608,154</b>	<b>27,277</b>

**ORANGE SOUTHWEST SUPERVISORY UNION  
EXPENDITURES**

<b>Account Name</b>	<b>2001-02 Actual</b>	<b>2002-03 Actual</b>	<b>2003-04 Budget</b>	<b>2004-05 Budget</b>	<b>Balance Under (Over)</b>
<b><u>E. SUPERINTENDENT'S OFFICE:</u></b>					
Salaries	171,494	146,822	161,205	167,920	6,715
Benefits	22,114	34,175	39,648	41,505	1,857
Contracted Services	5,854	9,745	4,700	4,750	50
Travel	999	2,504	1,200	1,700	500
<b>Total Superintendent's Office</b>	<b>200,461</b>	<b>193,246</b>	<b>206,753</b>	<b>215,875</b>	<b>9,122</b>
<b><u>F. C.A.R.</u></b>					
Salaries	16,475	12,046	21,578	16,660	-4,918
Benefits	1,320	922	1,288	1,288	0
Travel/Conferences	2,483	6,196	3,605	3,605	0
Supplies	2,057	55	3,193	2,324	-869
<b>Total CAR</b>	<b>22,335</b>	<b>19,218</b>	<b>29,664</b>	<b>23,877</b>	<b>-5,787</b>
<b><u>G. OTHER EXPENSES:</u></b>					
Contracted Services	0	1,125	0	0	0
Criminal Records	2,890	2,925	2,900	3,000	100
Legal Fees	720	6,264	1,500	6,000	4,500
Staff Development	1,410	368	2,000	2,000	0
Utilities	4,437	4,968	5,000	5,200	200
Rent/Maintenance	12,350	12,350	12,350	12,350	0
Repairs	7,941	7,054	6,500	7,000	500
Insurance	3,892	4,400	5,800	6,000	200
Travel/Conferences	1,086	4,710	4,000	5,000	1,000
Supplies/Equipment	37,911	49,788	37,600	36,900	-700
<b>Total Other Expenses</b>	<b>72,637</b>	<b>93,952</b>	<b>77,650</b>	<b>83,450</b>	<b>5,800</b>
<b><u>H. SPECIAL EDUCATION:</u></b>					
Salaries	79,775	86,991	90,525	95,020	4,495
Benefits	11,753	14,066	14,553	18,900	4,347
Travel/Conferences	2,109	2,698	2,500	2,500	0
Supplies/Equipment	2,195	5,776	4,000	2,325	-1,675
<b>Total Special Education</b>	<b>95,832</b>	<b>109,530</b>	<b>111,578</b>	<b>118,745</b>	<b>7,167</b>
<b><u>I. FISCAL SERVICES:</u></b>					
Salaries	98,427	105,659	108,470	115,275	6,805
Benefits	37,071	41,944	46,762	50,932	4,170
Contracted Svcs	0	0	0	0	0
<b>Total Fiscal Services:</b>	<b>135,498</b>	<b>147,603</b>	<b>155,232</b>	<b>166,207</b>	<b>10,975</b>
<b><u>TOTAL</u></b>	<b>526,763</b>	<b>563,549</b>	<b>580,877</b>	<b>608,154</b>	<b>27,277</b>

**WILLIAM YACAVONI**  
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INDEPENDENT AUDITOR'S REPORT

Board of School Directors  
Randolph School District  
Randolph, Vermont 05060

I have audited the accompanying general purpose financial statements of the Randolph School District, as of and for the year ended June 30, 2003, as listed in the Table of Contents. These financial statements are the responsibility of the Randolph School District management. My responsibility is to express an opinion on these financial statements based on my audit.

I conducted my audit in accordance with auditing standards generally accepted in the United States of America; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. I believe that my audit provides a reasonable basis for my opinion.

A statement of general fixed assets, required by accounting principles generally accepted in the United States of America, is not included in the financial report because the Randolph School District has not maintained records as to costs of its general fixed assets. The amount that should be recorded in the General Fixed Assets Account Group is not known.

In my opinion, except for the effect on the financial statements of the omission described in the preceding paragraph, the general purpose financial statements referred to above present fairly, in all material respects, the financial position of the Randolph School District at June 30, 2003, and the results of its operations and the Statement of Cash Flows of its proprietary and similar trust funds for the year then ended, in conformity with accounting principles generally accepted in the United States of America.

In accordance with Government Auditing Standards, I have also issued my report dated November 13, 2003 on my consideration of the Randolph School District internal control over financial reporting and my tests of its compliance with certain provisions of laws, regulations, contracts and grants. That report is an integral part of an audit performed in accordance with Government Auditing Standards and should be read in conjunction with this report in considering the results of my audit.

My audit was made for the purpose of forming an opinion on the general purpose financial statements taken as a whole. The combining, individual fund, and account group financial statements and schedules listed in the Table of Contents are presented for purposes of additional analysis and are not a required part of the general purpose financial statements of the Randolph School District. Such information has been subjected to the auditing procedures applied in the audit of the general purpose financial statements and, in my opinion, is fairly stated in all material respects in relation to the general purpose financial statements taken as a whole.



William Yacavoni  
Certified Public Accountant  
License # 92-0000153  
Montpelier, Vermont  
November 13, 2003

**ORANGE SOUTHWEST SUPERVISORY UNION**

**2003-04 BENEFIT COSTS  
TEACHERS**

<u>HEALTH INSURANCE</u>	<u>PREMIUM</u>	<u>15% CO-PAY</u>	<u>BOARD COST</u>
Family	\$12,606	\$1,891	\$10,715
2 Person	\$9,374	\$1,406	\$7,968
Single	\$4,754	\$713	\$4,041
<u>DENTAL INSURANCE</u>			
Family	\$1,077	\$0	\$1,077
2 Person	\$713	\$0	\$713
Single	\$392	\$0	\$392
<u>LIFE INSURANCE</u>			
Individual	\$21	\$0	\$21

LONG-TERM DISABILITY  
.0031 % OF SALARY

**2003-04 BENEFITS COSTS  
SUPPORT STAFF**

<u>HEALTH INSURANCE</u>	<u>PREMIUM</u>	<u>15% CO-PAY</u>	<u>BOARD COST</u>
Family	\$12,606	\$1,891	\$10,715
2 Person	\$9,374	\$1,406	\$7,968
Single	\$4,754	\$713	\$4,041
<u>DENTAL INSURANCE</u>			
Family	\$1,077	\$0	\$1,077
2 Person	\$713	\$0	\$713
Single	\$392	\$0	\$392
<u>LIFE INSURANCE</u>			
Individual	\$13	\$0	\$13

LONG-TERM DISABILITY  
.0031 % OF SALARY

Three Prior Years Comparisons

District: **Randolph**  
 County: **Orange**

LEA: **162**  
 S.U.: **Orange Southwest**

**Expenditures**

	FY2002	FY2003	FY2004	FY2005
<b>Budget</b> (local budget approved in prior years)	4,345,396	4,568,449	4,728,773	5,109,510
82% of base payment per FTE paid to tech centers by the State on behalf of the district in FY2005	not applicable	not applicable	not applicable	277,410
S.U. assessment (included in local budget)	156,723	170,876	183,767	188,706
Deficit (if included in budget)				not applicable
+ Block grant paid by State to tech center in prior years	237,151	263,717	289,570	
+ 1. Separately warned article passed at town meeting	35,000	20,000		
+ 2. Separately warned article passed at town meeting				
+ 3. Separately warned article passed at town meeting				
- Act 144 Expenditures, (excluded from "Education Spending")				
<b>Act 68 local adopted budget</b>	<b>4,617,547</b>	<b>4,852,166</b>	<b>5,018,343</b>	<b>5,109,510</b>
+ Union school or joint school district assessment	2,773,578	3,098,102	3,227,966	3,486,470
+ Deficit if not included in budget or revenues				
+ Special programs expenditures (if not included in local budget)	88,009	92,804	103,818	103,500
<b>Gross Act 68 Budget</b>	<b>7,479,134</b>	<b>8,043,072</b>	<b>8,350,127</b>	<b>8,699,480</b>
- Act 144 expenditures (if any - excluded from "Education Spending")				

**Revenues**

+ Local revenues (categorical grants, donations, tuitions, surplus, etc., including Act 144 revenues)	1,092,762	1,108,586	1,174,563	1,141,977
+ Capital debt aid	31,019	31,119	17,288	
+ Special program revenues (if not included in local budget)	88,009	92,804	103,818	103,500
- Deficit if not included in budget or expenditures				
- Act 144 revenues	1,211,790	1,232,509	1,295,669	1,245,477
- Fund raising (if any)				
<b>Adjusted local revenues</b>	<b>1,211,790</b>	<b>1,232,509</b>	<b>1,295,669</b>	<b>1,245,477</b>

<b>Education Spending</b> (Act 68 definition)	<b>6,267,344</b>	<b>6,810,563</b>	<b>7,054,458</b>	<b>7,454,003</b>
Equalized Pupils	810.84	789.92	762.27	735.59

**Education Spending per Equalized Pupil**

Excess Spending per Equalized Pupil (if any)	not applicable	not applicable	not applicable	not applicable
Per pupil figure used for calculating District Adjustment	not applicable	not applicable	not applicable	10,133

**District spending adjustment** (minimum of 100%)  
 (\$10,133 / \$6,800)

Anticipated homestead tax rate, equalized (149.015% x \$1.10)	not applicable	not applicable	not applicable	149.015%
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**Household Income Percentage for income sensitivity**  
 (149.015% x 2.0%)

	not applicable	not applicable	not applicable	2.98%
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**RANDOLPH SCHOOL DISTRICT  
2004-05 BUDGET SUMMARY**

	2001-02 ACTUAL	2002-03 ACTUAL	2003-04 BUDGET	2004-05 PROPOSED	TOTAL \$ INC/DEC	TOTAL % INC/DEC
<b>1 GENERAL FUND</b>						
<b>REVENUE:</b>						
A. LOCAL TAXES	1,263,058	1,704,392	1,918,922	0	-1,918,922	-100.00%
		34.94%	12.59%	-100.00%		
B. STATE REVENUES	4,912,826	4,985,984	4,951,014	7,548,103	2,597,089	52.46%
		1.49%	-0.70%	52.46%		
C. SPECIAL PROGRAMS	983,712	985,369	999,087	932,917	-66,170	-6.62%
		0.17%	1.39%	-6.62%		
D. OTHER REVENUES	85,847	85,079	87,716	114,960	27,244	31.06%
		-0.90%	3.10%	31.06%		
E. BEGINNING BALANCE:	80,750	-5,198	0	0	0	0
<b>TOTAL REVENUE</b>	<b>7,326,193</b>	<b>7,755,626</b>	<b>7,956,739</b>	<b>8,595,980</b>	<b>639,241</b>	<b>8.03%</b>
<b>EXPENDITURES:</b>						
F. INSTRUCTION	1,606,156	1,651,196	1,758,159	1,828,953	70,794	4.03%
		2.80%	6.48%	4.03%		
G. SPECIAL PROGRAMS	1,201,085	861,941	845,673	776,355	-69,318	-8.20%
		-28.24%	-1.89%	-8.20%		
H. ADMINISTRATION	247,693	257,595	272,819	283,904	11,085	4.06%
		4.00%	5.91%	4.06%		
I. SUPPORT SERVICES	282,484	297,869	273,488	292,606	19,118	6.99%
		5.45%	-8.18%	6.99%		
J. MAINTENANCE OF PLANT	286,037	307,821	331,820	332,530	710	0.21%
		7.62%	7.80%	0.21%		
K. TRANSPORTATION	203,830	188,953	183,732	171,438	-12,294	-6.69%
		-7.30%	-2.76%	-6.69%		
L. CONTINGENCY/CUTS	0	0	-8,658	68,576	77,234	-892.05%
				-892.05%		
<b>SCHOOL TOTAL:</b>	<b>3,827,285</b>	<b>3,565,374</b>	<b>3,657,033</b>	<b>3,754,362</b>	<b>97,329</b>	<b>2.66%</b>
		-6.84%	2.57%	2.66%		
M. OTHER EXPENDITURES	730,528	975,379	1,071,740	1,355,148	283,408	26.44%
		33.52%	9.88%	26.44%		
<b>TOTAL VOTER APPROVAL</b>	<b>4,557,813</b>	<b>4,540,753</b>	<b>4,728,773</b>	<b>5,109,510</b>	<b>380,737</b>	<b>8.05%</b>
		-0.37%	4.14%	8.05%		
N. RUHS ASSESSMENTS	2,773,578	3,098,102	3,227,966	3,486,470	258,504	8.01%
		11.70%	4.19%	8.01%		
<b>TOTAL EXPENDITURES</b>	<b>7,331,391</b>	<b>7,638,855</b>	<b>7,956,739</b>	<b>8,595,980</b>	<b>639,241</b>	<b>8.03%</b>
		4.19%	4.16%	8.03%		

**RANDOLPH SCHOOL DISTRICT - REVENUE**

<b>Account Name</b>	<b>2001-02 Actual</b>	<b>2002-03 Actual</b>	<b>2003-04 Budget</b>	<b>2004-05 Proposed</b>	<b>Balance Under (Over)</b>
<b><u>A. LOCAL TAXES</u></b>					
Educational Above Block	1,263,058	1,704,392	1,918,922	0	-1,918,922
<b><u>B. STATE REVENUES:</u></b>					
General State Support Grant	4,180,305	4,132,978	4,023,399	0	-4,023,399
Homestead Property Tax	0	0	0	2,186,020	2,186,020
Non-Residential Property Tax	0	0	0	1,646,728	1,646,728
State Grant for Technical Centers	0	0	0	338,300	338,300
State Education Fund	586,830	709,476	839,855	3,282,955	2,443,100
State Transportation	114,672	112,411	87,760	94,100	6,340
Hold Harmless Capital Debt	31,019	31,119	0	0	0
<b>Total State Revenues</b>	<b>4,912,826</b>	<b>4,985,984</b>	<b>4,951,014</b>	<b>7,548,103</b>	<b>2,597,089</b>
<b><u>C. SPECIAL ED:</u></b>					
Core Block Grant	207,114	214,916	213,851	213,030	-821
Special Ed Reimbursement	602,291	628,424	649,800	687,660	37,860
Extraordinary Reimbursement	86,535	94,668	103,850	0	-103,850
Care and Custody	63,292	18,772	0	0	0
Essential Early Ed	24,480	28,589	31,586	32,227	641
<b>Total Special Ed</b>	<b>983,712</b>	<b>985,369</b>	<b>999,087</b>	<b>932,917</b>	<b>-66,170</b>
<b><u>D. OTHER REVENUES:</u></b>					
Tuition	975	5,733	7,166	7,100	-66
Transportation	49,456	32,876	45,000	35,000	-10,000
Interest	30,967	25,025	35,000	22,000	-13,000
Rental Income	549	1,997	550	1,000	450
Other Local Services	0	0	0	49,860	49,860
Prior Year Refunds	3,900	19,447	0	0	0
<b>Total Other Revenues:</b>	<b>85,847</b>	<b>85,079</b>	<b>87,716</b>	<b>114,960</b>	<b>27,244</b>
<b><u>E. BEGINNING BALANCE:</u></b>					
	80,750	-5,198	0		
<b>TOTAL</b>	<b>7,326,193</b>	<b>7,755,626</b>	<b>7,956,739</b>	<b>8,595,980</b>	<b>639,241</b>

**RANDOLPH SCHOOL DISTRICT - EXPENDITURES**

<b>Account Name</b>	<b>2001-02 Actual</b>	<b>2002-03 Actual</b>	<b>2003-04 Budget</b>	<b>2004-05 Proposed</b>	<b>Difference</b>	<b>% Inc/Dec</b>
<b><u>F. INSTRUCTION:</u></b>						
Salaries	1,147,693	1,174,781	1,196,895	1,237,040	40,145	3.35%
Benefits	271,364	293,191	317,093	344,433	27,340	8.62%
Remedial Services	82,644	66,926	94,068	84,550	-9,518	-10.12%
Testing/Tutorial/OT-PT Svcs	0	15,324	15,000	10,500	-4,500	-30.00%
Contracted Services	20,651	21,552	20,000	28,450	8,450	42.25%
Staff Training	13,062	12,306	17,928	23,140	5,212	29.07%
Tuition	7,625	5,250	9,000	9,000	0	0.00%
Travel/Field Trips	8,047	7,514	11,825	13,340	1,515	12.81%
Supplies/Textbooks/Equip	55,070	54,353	76,350	78,500	2,150	2.82%
<b>Total Instruction</b>	<b>1,606,156</b>	<b>1,651,196</b>	<b>1,758,159</b>	<b>1,828,953</b>	<b>70,794</b>	<b>4.03%</b>
<b><u>G. SPECIAL PROGRAMS:</u></b>						
Salaries	364,964	356,383	306,052	292,290	-13,762	-4.50%
Benefits	52,440	62,182	76,621	57,785	-18,836	-24.58%
Professional Svcs	140,719	69,693	85,000	45,000	-40,000	-47.06%
Transportation	32,438	13,156	12,000	24,000	12,000	100.00%
Supplies/Textbooks	6,215	6,018	8,500	8,500	0	0.00%
Tuition	183,243	39,250	48,000	42,000	-6,000	-12.50%
Testing/Tutorial/OT-PT Svcs	251,526	110,163	122,000	112,000	-10,000	-8.20%
Speech Services	169,540	205,095	187,500	194,780	7,280	3.88%
<b>Total Special Programs</b>	<b>1,201,085</b>	<b>861,941</b>	<b>845,673</b>	<b>776,355</b>	<b>-69,318</b>	<b>-8.20%</b>
<b><u>H. ADMINISTRATION:</u></b>						
Salaries	180,834	186,893	191,785	195,820	4,035	2.10%
Benefits	47,835	51,403	57,884	62,059	4,175	7.21%
Postage/Telephone	11,540	12,077	13,000	14,000	1,000	7.69%
Travel	284	985	2,000	3,000	1,000	50.00%
Supplies/Equipment	7,200	6,237	8,150	9,025	875	10.74%
<b>Total Administration</b>	<b>247,693</b>	<b>257,595</b>	<b>272,819</b>	<b>283,904</b>	<b>11,085</b>	<b>4.06%</b>
<b><u>I. SUPPORT SERVICES:</u></b>						
Guidance	55,984	57,988	61,610	63,909	2,299	3.73%
School Nurse	48,758	51,243	55,432	58,035	2,603	4.70%
Curriculum Development	19,581	20,907	11,832	17,087	5,255	44.41%
Media Services	91,598	97,307	102,306	105,809	3,503	3.42%
Board of Education	19,707	21,174	21,777	22,185	408	1.87%
Legal Fees	32,084	22,102	5,000	5,000	0	0.00%
Fiscal Services	14,772	27,148	15,531	20,581	5,050	32.52%
<b>Total Support Services</b>	<b>282,484</b>	<b>297,869</b>	<b>273,488</b>	<b>292,606</b>	<b>19,118</b>	<b>6.99%</b>
<b><u>J. MAINTENANCE OF PLANT:</u></b>						
Salaries	119,164	131,294	127,915	123,855	-4,060	-3.17%
Benefits	37,458	44,168	48,250	59,200	10,950	22.69%
Contracted Svcs	9,901	13,781	12,000	11,500	-500	-4.17%
General Liability Insurance	7,823	10,197	11,805	13,025	1,220	10.33%
Utilities	81,756	74,929	84,500	79,300	-5,200	-6.15%
Supplies/Equipment	29,935	33,452	47,350	45,650	-1,700	-3.59%
<b>Total Maintenance</b>	<b>286,037</b>	<b>307,821</b>	<b>331,820</b>	<b>332,530</b>	<b>710</b>	<b>0.21%</b>
<b><u>K. TRANSPORTATION:</u></b>						
Salaries	100,143	100,325	97,350	86,500	-10,850	-11.15%
Benefits	20,053	23,169	25,761	24,118	-1,643	-6.38%
Contracted Svcs/Rent	4,161	4,580	6,120	6,120	0	0.00%
Insurance	2,348	5,984	7,781	6,800	-981	-12.61%
Repairs/Supplies/Equip	24,085	22,723	31,720	32,900	1,180	3.72%
Diesel Fuel	18,040	12,172	15,000	15,000	0	0.00%
Vehicle Replacement	35,000	20,000	0	0	0	0.00%
<b>Total Transportation</b>	<b>203,830</b>	<b>188,953</b>	<b>183,732</b>	<b>171,438</b>	<b>-12,294</b>	<b>-6.69%</b>
<b><u>L. CONTINGENCY/ CUTS</u></b>						
	0	0	-8,658	68,576	77,234	-892.05%
<b>SCHOOL TOTAL</b>	<b>3,827,285</b>	<b>3,565,374</b>	<b>3,657,033</b>	<b>3,754,362</b>	<b>97,329</b>	<b>2.66%</b>
<b><u>M. OTHER EXPENDITURES:</u></b>						
RUHS Special Ed Tuition	0	216,063	266,000	209,100	-56,900	-21.39%
RUHS Special Ed Transportation	0	6,690	5,000	24,500	19,500	390.00%
Technical Ed - Act 68 State	0	0	0	277,410	277,410	
Technical Ed - Local	130,677	170,189	196,435	242,930	46,495	23.67%
Adult Ed Tuition	96,990	73,128	90,000	90,000	0	0.00%
OSSU Admin/Sp Ed/EEE	156,723	170,876	183,767	188,706	4,939	2.69%
Debt Service	346,138	338,433	330,538	322,502	-8,036	-2.43%
<b>Total Other Expenditures</b>	<b>730,528</b>	<b>975,379</b>	<b>1,071,740</b>	<b>1,355,148</b>	<b>283,408</b>	<b>26.44%</b>
<b>TOTAL VOTER APPROVAL</b>	<b>4,557,813</b>	<b>4,540,753</b>	<b>4,728,773</b>	<b>5,109,510</b>	<b>380,737</b>	<b>8.05%</b>
RUHS Regular Ed Assessment	2,372,475	2,622,274	2,743,599	2,966,476	222,877	8.12%
RUHS Special Ed Assessment	401,103	475,828	484,367	519,994	35,627	7.36%
<b>TOTAL</b>	<b>7,331,391</b>	<b>7,638,855</b>	<b>7,956,739</b>	<b>8,595,980</b>	<b>639,241</b>	<b>8.03%</b>

**2003 ANNUAL RANDOLPH SCHOOL DISTRICT MEETING  
MARCH 4, 2003, CHANDLER MUSIC HALL**

The meeting was called to order at 10:05 a.m. Moderator Peter Nowlan introduced himself and Town Clerk Joyce Mazzucco to the audience. He asked those wishing to speak at this meeting to come up to the microphones to speak so everyone can hear what is said, and for the discussion to be taped for later broadcast on Adelphia cable. Mr. Nowlan thanked Seth Stoddard, Nathan Goad and Emily Crosby for their technical assistance with the sound system. Mr. Nowlan asked the audience to stand and recite the "Pledge of Allegiance". This was followed by a moment of silence.

Mr. Nowlan told the audience the warning for the annual school district meeting is found on page 100 of the Town Report. He also indicated there were extra copies of the Town Report in the hallway, and there were copies of the White River Craft Center report up front—this report was omitted from the Town Report in error.

There was a motion to dispense with the reading of the warning. This motion was seconded. There was no discussion. A voice vote was taken and the motion passed.

**Article 4. Shall the Board of School Directors of the Randolph Town School District be authorized to sell or otherwise dispose of the parcel of land listed below which is owned by the District? 7.1 acres (+/-) field adjacent to Randolph Union High School (includes a 30 foot right of way from this parcel to Central Street).** A motion was made and seconded to support this article. Laura Soares explained the reason this article was included in the warning. The soccer fields are owned by the Randolph School District. For years the fields have been used and maintained by Randolph Union High School. It makes sense to put this land in the hands of the high school. The School Board is asking for the authority to dispose of the parcel, and will work with RUHS to determine what is fair and equitable. The three town district (Braintree, Brookfield and Randolph) will vote on proposal next February.

Warren Preston asked if the vote should be limited to selling the parcel to Randolph Union High School. He made a motion to amend the main motion to "Shall the Board of School Directors of the Randolph Town School District be authorized to sell the 7.1 acres (+/-) field adjacent to Randolph Union High School (includes a 30 foot right of way from this parcel to Central Street) to Randolph Union High School?" The motion was seconded. Andy Becker asked to change "Randolph Union High School" in the motion to "Union High School District #2". Mr. Preston agreed to the change. The motion to amend the main motion reads as "Shall the Board of School Directors of the Randolph Town School District be authorized to sell the 7.1 acres (+/-) field adjacent to Randolph Union High School (includes a 30 foot right of way from this parcel to Central Street) to Union High School District #2?" There was no further discussion. A voice vote was taken and the motion to amend passed.

The new main motion limits the sale of the parcel to Union High School District #2. Scott Berkey asked why sell the parcel to Union High School District #2 and not to the town. Ms. Soares said the three towns use the property, and the people who use it should own it. Pat French asked how would a price be determined. Ms. Soares said the board is looking at the price originally paid for the parcel. The idea is to look at what is fair—the school doesn't pay taxes, and the high school district has maintained the parcel over the years. The voters will have the right to accept or reject the proposal. Mr. Berkey asked if this is the last say. Ms. Soares said if the authority is approved today, the board will have the authority to dispose of the property to the union high school. The voters have the right to rescind the authority at the next meeting.

Mr. French made a motion to amend the main motion to say "Shall the Board of School Directors of the Randolph Town School District be authorized to sell the 7.1 acres.(+/-) field adjacent to Randolph High School at no less than fair market value (includes a 30 foot right of way from this parcel to Central Street) to Union High School District #2?" The motion was seconded. Mr. French said there are two other groups of taxpayers involved with this sale. The fair market value can be determined by an appraisal. Ms. Soares said the Randolph School District makes up 2/3 of the Union High School district. Dick Drysdale asked if it is a good idea to ask for fair market value. Ms. Soares said she didn't know. She would like to see interested citizens give their input to determine what is best. John Jackson said the amendment sounds like a deal killer. Mr. Becker said it is a misrepresentation to say the parcel is in downtown Randolph—it is in a flood plain, not downtown Randolph. Mr. French said it is important for the Randolph School District to receive the value it's worth. He said if the fair market value doesn't work, then it

will come back to this body. Stephen Webster asked if the Union High School District will receive state aid to purchase the parcel. Ms. Soares said she didn't think they would. Stephen Metcalf agreed with Ms. Soares that the UHS would not receive any state aid. Patsy French said she was not in favor of the amendment. She did not want to make it too difficult on the other towns to purchase the parcel. Kevin Osha said the old village school was sold to Randolph Area Community Development Corporation for \$1.00—why not do the same thing with this parcel. Mr. French said there are different taxpayers involved with this sale. Michael Penrod commented that 2/3 of the union high school district are us. Peter Nowlan asked if the board knows what the original purchase price was. Ms. Soares said Gerry Tallman did the initial search on when Randolph School District purchased the land. Joanne Currier said the board discovered a “wrong” and wants to make it right. There will be a year of discussion to determine what is fair and equitable—this amendment will tie the board's hands a bit. There was no further discussion. An “Aye” vote will amend the main motion, and a “Nay” vote will defeat the amendment. A voice vote was taken and the motion to amend was defeated.

The main motion on the floor is “Shall the Board of School Directors of the Randolph Town School District be authorized to sell the 7.1 acres (+/-) field adjacent to Randolph Union High School (includes a 30 foot right of way from this parcel to Central Street) to Union High School District #2?” Al Floyd made a motion to amend the main motion to “Shall the Board of School Directors of the Randolph Town School District be authorized to sell the 7.1 acres (+/-) field adjacent to Randolph Union High School (includes a 30 foot right of way from this parcel to Central Street) to Union High School District #2 subject to the ratification of the voters?” The motion was seconded. Ms. Soares asked for clarification of the amendment—does it mean the board must come back to voters after a proposal is agreed upon before the Union High School District #2 vote? The response was yes. Mr. Metcalf recommended the defeat of this motion and to start with a new motion. Peter Butterfield said he was against this amendment. The people are elected by the voters to the board to do the job. Mr. Becker said everyone does get to vote on this at the Union High School District #2 meeting. It is money neutral for Randolph—it will be picked up by Braintree and Brookfield. There was no further discussion. A voice vote was taken, and the motion to amend was defeated.

There was no further discussion. A voice vote was taken on the main motion “Shall the Board of School Directors of the Randolph Town School District be authorized to sell the 7.1 acres (+/-) field adjacent to Randolph Union High School (includes a 30 foot right of way from this parcel to Central Street) to Union High School District #2?” An “Aye” vote gives the School Board the authority to sell the parcel in question to the Union High School District #2, and a “Nay” vote defeats the motion. A voice vote was taken, and the motion passed by majority voice vote.

**Article 1. To hear and act upon the reports of the several Town School District Officers and Committees.** It was pointed out Article 1 was skipped. Laura Soares, chair of the school board, introduced the members of the Union High School Board present—Joanne Currier and Andy Becker, and Linda Minsinger. She also introduced the elementary school board members—Gerry Tallman, Matt Poirier, Cathy Mollica, Lisa McMahon, as well as Superintendent Brent Kay, Elementary School Principal Stephen Metcalf, and Assistant Principal Shirley Stewart. Ms. Soares encouraged the audience to see what the students are doing. The results of the survey done at Town Meeting last year and the parents' survey can be found at the school's web site [www.res.k12.vt.us](http://www.res.k12.vt.us). The board is working on updating the web site and will be putting more information on the site. You can find the minutes of the board meetings on the web site. Ms. Soares said the board is looking at the cut-off age for Kindergarten. The current cut-off is December 1. The board has the authority to change it to September 1. The next board meeting is March 20<sup>th</sup>, and the board will decide whether to move the cut-off date or to stay as is. Ms. Soares asked the audience to contact the board members with your input. There was no further discussion. A motion was made and seconded to accept the reports of the school officers and committees. A voice vote was taken and the motion passed by majority voice vote.

**Article 6. To do any other business proper to come before this meeting.** Peter Butterfield asked if the board would establish a policy to have another adult present on the school buses to help maintain better control on the buses. Mr. Nowlan asked if the audience would waive the rule and allow Brent Kay to speak. The audience voted to allow Mr. Kay to speak. He said it is important to involve the community and to have their input.

A motion was made and seconded to adjourn the meeting. The meeting adjourned at 10:49 a.m.

Attest: /s/ Joyce L. Mazzucco, Town Clerk

Approved by: /s/ Peter M. Nowlan, Moderator  
/s/ Matthew R. Poirier, School Board Chair

**RANDOLPH SCHOOL DISTRICT  
MARCH 4, 2003 TOWN MEETING AUSTRALIAN BALLOT RESULTS**

Total number of voters on checklist: 3,276      Percentage of Voters Voting: 22.16%  
 Total number of voters checked off the checklist: 726  
 Ballot Tallying Machine Total: 734 (difference in number is due to some jammed ballots being counted twice)  
 Total number of Absentee Ballots Requested: 88      Total number of Absentee Ballots Returned: 84

**ARTICLE II. Election of Town School District Officers:**

**SCHOOL DIRECTOR FOR 2 YEARS**

L. Brooke Dingleline	535		
<b>Write-Ins:</b>			
Jim Perrin	1	Letitia Rydjeski	1
Leland Armstrong	1	Patrick French	2
Wendy Wells	1	Cathie Ellis	1
Joanne Currier	1	Jim Currier	1
Pat French	1	Bette Lambert	1
Peter Nowlan	1	L. Soares	1
Ken Preston	1	Warren Preston	1
M. Poirier	1	<b>BLANKS</b>	180
Robert Sheridan	1	<b>SPOILED</b>	0
Fred Tuttle	1	<b>TOTALS</b>	734
Jack Cowdrey	1		

**SCHOOL DIRECTOR FOR 3 YEARS**

Laura Soares	592		
<b>Write-Ins:</b>			
Bob Race	1	Charles Russell	3
Fred Streeter	1	Richard Kelley	1
Joanne Currier	1	Elaine Soules	1
Amy Berkey	1	Brooke Dingleline	1
Janet Angell	1	Holly Tucker	1
M. Poirier	1	<b>BLANKS</b>	122
James Degnan	1	<b>SPOILED</b>	4
Fred Tuttle	1	<b>TOTALS</b>	734
Jack Cowdrey	1		

**SCHOOL DIRECTOR FOR UNION HIGH SCHOOL DISTRICT #2 FOR 3 YRS**

Joanne Currier	292		
Fred Streeter	365		
<b>Write-Ins:</b>			
		<b>BLANKS</b>	64
Fred Tuttle	1	<b>SPOILED</b>	11
Charlie Russell	1	<b>TOTALS</b>	734

**ARTICLE III.** Shall the voters of the Randolph Town School District appropriate \$4,532,338 necessary for the support of its elementary schools for the year beginning July 1, 2003?

<b>YES</b>	475	<b>BLANKS</b>	19
<b>NO</b>	240	<b>SPOILED</b>	0
		<b>TOTALS</b>	734

**A True Record. Attest:** /s/ Joyce L. Mazzucco, Town Clerk    **APPROVED BY:** /s/ Peter M. Nowlan, Moderator  
/s/ Matthew R. Poirier, School Board Chair

**MARK YOUR CALENDARS!**

# Household Hazardous Waste



## Collection Days



This is a great opportunity to dispose of those old paints, pesticides, and cleaning products you have in your basement or garage.

**Saturday, May 22, 2004**

**&**

**Saturday, October 23, 2004**

**8:00 a.m. to 12:00 noon**

**Held at the Randolph Transfer Station in Randolph**

**This event is FREE and open to the RESIDENTS ONLY of  
Randolph, Brookfield and Braintree**

**If you qualify as a small quantity (CEG) business, and wish to dispose of your hazardous waste, arrangements for disposal and payment must be made at least one week in advance.**

No pre-registration is necessary, but proof of residency may be required.

**What is a household hazardous waste?**

A household hazardous waste is any discarded household material that can be classified as toxic, corrosive, flammable or reactive.

**Materials Accepted at the Event:**

Acids, Adhesives, Aerosols, Antifreeze, Brake Fluid, Cements, Charcoal Lighters, Chlorine, Cleaning Fluid, Degreasers, Disinfectants, Drain Cleaners, Dry Gas, Epoxies, Dyes, Fiberglass Resins, Flea Powders, Furniture Strippers, Hair Removers, Herbicides, Insect Repellents, Lacquers, Lubricants, Mothballs or Flakes, Nail Polish Removers, Oven Cleaners, Oil Based Paints, Paint Removers, Paint Thinners, Permanent Solutions, Pesticides, Photo chemicals, Rat Poisons, Rug & Upholstery Cleaners, Rust Solvents, Wood Preservatives, Spot Removers, Toilet Bowl Cleaners, Tub and Tile Cleaners, Turpentine, Varnish, Weed Killers, Wood Polishes, Wood Stains, Fire Extinguishers, Latex Paint.

**Materials NOT Accepted at the Event:**

Asbestos, Automotive and Marine Batteries, Tires, Used Oil, Explosives or Shock-Sensitive Materials, Ammunition, Radio-Active Wastes, Pathological Wastes, Infectious Waste, Medicines, Dioxins, Compressed Gas Cylinders.

If you have any questions about the event or acceptable materials please call Janet at Casella Waste Management, Inc.  
**(802) 223-7221.**

**Sponsored by the Town of Randolph and Casella Waste Management, Inc.  
Hope To See You There!**

**TOWN OFFICES, HOURS AND PHONE NUMBERS**

Offices Open Monday through Friday  
 Town Manager's Office Open: 8:00 a.m. to 4:30 p.m.  
 Town Clerk's Office Open: 8:00 a.m. to 4:30 p.m.  
 closed for lunch 12:00 noon to 1:00 p.m.

e-mail address: [manager@munipaloffice.randolph.vt.us](mailto:manager@munipaloffice.randolph.vt.us)

web page: [www.randolphvt.com](http://www.randolphvt.com)

Town Manager's Office	728-5433	Town Clerk's Office	728-5682
Listers' Office	728-6739	Police Department	728-3737
Public Works Department	728-4048	Town Garage	728-5110
Planning and Zoning Office	728-9724	Village Garage	728-5650
Transfer Station	728-6737	Wastewater Treatment Facility	728-9079
		Water Department	728-9079

Fire Department 911 Police 911 Emergency Water and Sewer 728-9079

**GOVERNMENT OFFICIALS  
 ADDRESSES, PHONE NUMBERS AND E-MAIL ADDRESSES**

**Senator James Jeffords** e-mail address: [vermont@jeffords.senate.gov](mailto:vermont@jeffords.senate.gov)  
 2 South Main St., Rutland, VT 05701  
 Phone: 1-800-835-5500

**Senator Patrick Leahy** e-mail address: [senator\\_leahy@leahy.senate.gov](mailto:senator_leahy@leahy.senate.gov)  
 87 State St., Room 338, PO Box 933, VT 05602  
 or 199 Main St., 4<sup>th</sup> Floor, Burlington, VT 05401  
 Phone: 1-800-642-3193

**Congressman Bernard Sanders** e-mail address: [bernie@mail.house.gov](mailto:bernie@mail.house.gov)  
 1 Church St., 2<sup>nd</sup> Floor, Burlington, VT 05401  
 Phone: 1-800-339-9834

**Governor James Douglas**  
 109 State St., Montpelier, VT 05602  
 Governor's Action Line: 1-800-649-6825  
 Phone: 1-802-828-3333

Lt. Governor Brian Dubie  
 State Senator Mark MacDonald  
 State Representative Patsy French  
 State Representative Stephen Webster  
 Phone: 1-802-828-2226  
 Phone: 1-802-433-5867  
 Phone: 1-802-728-9421  
 Phone: 1-802-728-3361

**RANDOLPH SCHOOL DISTRICT PHONE NUMBERS**

Orange Southwest Supervisory Union Superintendent 728-5052, 728-9908  
 Randolph Union High School Principal 728-3397  
 Randolph Union High School, Connecting all departments 728-3397, 728-3398  
 Randolph Elementary School 728-9555

TOWN OF RANDOLPH  
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Department of Libraries  
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Montpelier, VT 05609-0601

TOWN MEETING  
Tuesday, March 2, 2004 at 10:00 A.M.  
VOTING HOURS  
Tuesday, March 2, 2004, 7:00 A.M. to 7:00 P.M.  
AT CHANDLER MUSIC HALL