

**OFFICE OF PROFESSIONAL REGULATION  
NATIONAL LIFE BUILDING, MONTPELIER, VT  
BOARD OF NURSING  
APPROVED MINUTES  
December 12, 2011**

**1. Call to Order:**

The meeting was called to order at 9:03 AM by Ellen Leff, Chair; Board Members present: Alan Weiss, John Todd, Deborah Swartz, Sandra Norton, Jeanine Carr; William White; Board Members Absent: Donarae Metcalf; Staff members present: Linda Davidson – Executive Director, Nancy Morin - Administrative Assistant, Elizabeth Hansen - Nursing Program Manager, Larry Novins, Board Attorney, Lauren Hibbert and Gabriel Gilman - Prosecuting Attorneys; Others present: Nancy Spector, Philip Dickison, Laura Pelosi, Deb Choma, Sherry Callahan, Scott Knudsen, by telephone

**2. Changes and Additions to the Agenda:**

- There were no changes to the agenda. E. Leff asked that Old Business be put back on as an agenda item.

**3. Approval of Minutes:**

A. Weiss moved to approve the minutes of the November 14, 2011 with corrections as noted. **Pass**

**4. Administration, Education, Practice, Licensure**

**Executive Director's Report:** L. Davidson gave an overview of the written Executive Director's Report and related documents provided in the Board meeting packet. L. Davidson reported:

- **Board of Nursing Transition-:** L. Davidson announced that the Governor's Office has received applications for Board appointments. They will notify us when the appointments are made. They have also received re-appointment paperwork for Mr. William White, Public Member and Ms. Deborah Swartz, RN.
- **Board Staff Transition-:** The Board office has completed interviews for the Case Manager position. An offer has been made to a qualified applicant and we are awaiting signed contracts. A new Prosecuting Attorney, Gabriel Gilman has been hired by the Office of Professional Regulation. He will be sharing the Nursing caseload with Lauren Hibbert.
- **Discipline:** As of November 30, 2011 there are 195 open cases, 62 follow-up cases 7 Alternative Program participants.
- **OPR Board Retreat:** An OPR Board Training Retreat was held on November 15, 2011. It was well attended by staff and Board members. Secretary of State Jim Condos spoke about transparency and Mr. Brian Leven, Deputy Secretary of State participated in events of the day.

- **Nursing Board Retreat:** A Nursing Board retreat was held December 5, 2011 at the Capitol Plaza. The Board had educational sessions on LNA Medication Administration Delegation; Strategic Initiatives – Progress report, planning and development for 2012; The role of Board counsel (Larry Novins); the International Nursing Report (Chris Winters); and legal status of position statements.
  - **Data Integrity Project** - The Data Integrity Project continues to be on schedule. The focus at this time is cleanup of inactive LPNs & RNs.
  - **Blue Ribbon Commission on Nursing-** The Blue Ribbon Commission on Nursing met on December 7, 2011. The meeting focused on workforce data. The next meeting is scheduled for February 15, 2012. A link to the Blue Ribbon Commission website has been placed on the Board of Nursing website. You can follow the work this group is doing on that website.
  - **Licensure:** The office will be launching the LPN renewal cycle on December 19, 2011. L. Davidson encourages all LPNs to take part in the workforce data survey via the link on our renewal website and to also renew on-line.
  - E. Leff, D. Swartz, E. Hansen accompanied L. Davidson to Lebanon Center Nursing Home in New Hampshire to see how this facility utilizes LNA Medication Assistants. E. Leff and L. Davidson then went on to Bel-Aire Nursing Home in Newport, Vermont to see how that facility would integrate LNA Medication Assistants into their staffing patterns should the Board of Nursing decide to create this program. The Board thanks both facilities for their time and participation in this field trip.
  - On December 6, 2011 L. Davidson attended a “Center for Medicare and Medicaid Innovation (CMMI) Challenge” meeting. CMMI has made available funding for work-force related projects relating to the hiring, training and deployment of health-care workers. The funds are for innovative ways to expand the health-care workforce while reducing the cost of delivering care. State agencies are not eligible to apply. The meeting was attended by many stakeholders including those from mental health and substance abuse fields and primary care. Ideas for possible grant projects were discussed.
- A. NCSBN Available Resources:** Nancy Spector, Director of Regulatory Innovations and Philip Dickison, Chief Officer of Examinations at NCSBN addressed the Board regarding NCSBN resources available to the Board. They also talked about the NCSBN pilot programs and studies that have been done or are being done. They also advised the Board to go the NCSBN website as videos and copies of studies that have been completed are available to Board members.
- B. 2012 Strategic Initiatives and Annual Goals:** The Board received and reviewed the 2012 Strategic Initiatives and Annual Goals. A. Weiss moved to approve the 2012 Strategic Initiatives and Annual Goals with corrections as noted. **Pass**
- C. LNA Medication Administration Delegation Workgroup :** This workgroup had its final meeting on October 24, 2011. L. Davidson thanked all of the participants in this workgroup. Their experience and thoughtful process was an example of collaboration at its best. L. Davidson reviewed with the Board the report that had been prepared on the topic of LNA Medication Assistants

being licensed in Vermont. The Board listened to L. Pelosi, ED of the Vermont Health Care Association and D. Cholma, the Administrator for Shard Villa Residential Care. They described how LNA Medication Assistants are needed in Vermont Nursing Home Facilities. L. Pelosi asked the Board to endorse the establishment of LNA Medication Assistants in Vermont. N. Spector and P., Dickinson from NCSBN spoke about other states who regulate LNA Medication Assistants and that NCSBN has an examination for State's to use when examining LNA Medication Assistants. J. Todd moved that the Board endorse the establishment of LNA Medication Assistants in Nursing Home settings in Vermont. The Motion died for lack of a majority vote.

**D. Public Comments:** See above comments under LNA Medication Administration Assistants.

**E. Education Committee Report:** The Education committee has not met since the last Board meeting. J. Carr reported that she attended the NCSBN World Café Educational Conference and will report at the January meeting. The Committee will submit other Nursing School's Annual Reports at the January meeting

#### **Nursing Assistant Education Programs**

- Program Re-approval: Request for Approval
  - Cold Hollow Career Center (Day Program) – S. Norton moved to approve the Cold Hollow Career Center (Day Program) program with recommendations for the biennium 2011-2013. **Pass**

#### **Nursing Education Programs**

- Program Re-approval: Request for Acceptance
  - Norwich University Bachelor of Science in Nursing Program Annual Report– J. Carr moved to accept the annual report with the new organizational chart to be submitted to the Board when it becomes available. **Pass**
  - Norwich University Master of Science in Nursing Program Annual Report– J. Carr moved to accept the annual report with a progress report due within 30 days. **Pass**
  - University of Vermont Baccalaureate Nursing Program – D. Swartz moved to accept the annual report with a progress report due within 30 days. E. Leff and J. Carr recused. **Pass**
  - Vermont Technical College LPN and RN Re-Entry Program – A. Weiss moved to accept the annual report without required actions. D. Swartz recused. **Pass**

**F. Nursing Practice Committee:** The Nursing Practice Committee met on December 7, 2011. The Practice Committee has been working on Position Statements. An updated list of current position statements and a list of position statements that have been requested will be provided to the Board.

**G. APRN Sub-committee:** The APRN Sub-committee was scheduled to meet on Wednesday, November 23, 2011 but due to a snow storm it was cancelled. A meeting has been scheduled for January 11, 2012 The Committee will be working on Quality Assurance guidelines and what should be in practice guidelines. Other agenda items include pain management and Suboxone.

## 5. Disciplinary Proceedings:

- 2011-142 Scott Knudsen was present by telephone. A. Weiss moved to go into deliberative session at 9:40 a.m. D. Swartz recused. **Pass**  
The meeting resumed at 10:08 a.m. The Board will issue a written decision.
- 2011-10 Diana Stolpp was not present. A. Weiss moved to approve the Stipulation and Consent Order and **IN-ACTIVE CONDITION** the license of Licensed Practical Nurse **Diana Stolpp**. **Pass**
- 2011-303 Heidi Erdos-King was not present. J. Carr moved to approve the Stipulation and Consent Order and **WARN** the license of Licensed Nursing Assistant **Heidi Erdos-King**. **Pass**
- 2011-371 Ellen Curley was not present. D. Swartz moved to approve the Stipulation and Consent Order and **RE-INSTATE AND CONDITION** the license of Registered Nurse **Ellen Curley**. **Pass**
- 2011-2 Kim Norton was not present. E. Leff moved to approve the Stipulation and Consent Order and **WARN** the license of Registered Nurse **Kim Norton**. **Pass**
- 2011-93 Amy Prater was not present. S. Norton moved to approve the Stipulation and Consent Order and **IN-ACTIVE CONDITION** the license of Registered Nurse **Amy Prater**. **Pass**
- M2009-217 Sarah Bouchard was not present. D. Swartz moved to approve the modification of conditions of the Stipulation and **ALLOW** Registered Nurse **Sarah Bouchard** to dispense narcotics. **Pass**
- M2010-6 Diane Updyke was not present. D. Swartz moved to **REINSTATE WITHOUT CONDITIONS** the license of Registered Nurse **Diane Updyke**. J. Carr recused. **Pass**
- M2011-90 Beverly Farone was not present. J. Todd moved to approve the modification of Stipulation and Consent Order and **ALLOW** Licensed Practical Nurse **Beverly Farone** to **WORK BETWEEN MIDNIGHT AND 6 A.M.** 5 yes 3 no. **Pass**
- M2009-213 Constance Prendergast was not present. J. Todd moved to **REINSTATE AND CONDITION** the license of Registered Nurse **CONSTANCE PREDERGAST** with the Conditions as outlined in the Stipulation and Consent Order of July 14, 2009. **Pass**
- 2011-79 Bianca Gibbs was not present. A. Weiss moved to find Bianca Gibbs in **DEFAULT**. **Pass**  
A. Weiss moved to **REVOKE** the license of Licensed Nursing Assistant **Bianca Gibbs**. E. Leff recused. **Pass**

2011-157      Dannielle Boyce was not present. D. Swartz moved to find Dannielle Boyce in  
**DEFAULT.** **Pass**  
D. Swartz moved to **REPRIMAND** the license of Licensed Nursing Assistant  
Dannielle Boyce. **Pass**

### Closing Reports:

A. Weiss moved to recommend that the following complaint be concluded without charges:  
• 2011-636                      J. Carr recused **Pass**

### Hearing Officer Recommendations:

- **Megan McAllister** – S. Norton moved to accept the recommendation of the Hearing Officer that the preliminary denial is reversed and Megan McAllister be authorized to take the examination for LNA **ONCE** more. **Pass**
- **Claire Finn** – J. Todd moved to accept the recommendation of the Hearing Officer that the application of Claire Finn be **DENIED.** **Pass**
- **Charles Dispo** – S. Norton moved to accept the recommendation of the Hearing Officer that the application of Charles Dispo be **DENIED.** **Pass**
- **Chineze Chianakwana** – A. Weiss moved to accept the recommendation of the Hearing Officer that the application of Chineze Chianakwana be **DENIED.** **Pass**
- **Gertrude Nnochiri** – S. Norton moved to accept the recommendation of the Hearing Officer that the application of Gertrude Nnochiri be **DENIED.** **Pass**
- **Jun Liang** - W. White moved to accept the recommendation of the Hearing Officer and approve Jun Liang's request for an extension, not to exceed six (6) months so that a supplemental CES report might be filed. **Pass**
- **Karen Billany** – A. Weiss moved to accept the recommendation of the Hearing Officer that the application of Karen Billany be **DENIED.** **Pass**
- **Andrea Depao** - J. Todd moved to accept the recommendation of the Hearing Officer that the application of Andrea Depao be **DENIED.** **Pass**
- **Mara Feraren** – J. Todd moved to accept the recommendation of the Hearing Officer that the application of Mara Feraren be **DENIED.** **Pass**
- **Maria Bulanadi** – S. Norton moved to accept the recommendation of the Hearing Officer that the application of Maria Bulanadi be **DENIED.** **Pass**
- **Mary Bautista** – J. Carr moved to accept the recommendation of the Hearing Officer that the application of Mary Bautista be **DENIED.** **Pass**
- **Atika Abdi** – S. Norton moved to accept the recommendation of the Hearing Officer that the application of Atika Abdi be **DENIED.** **Pass**
- **Juvy Gacula** – J. Carr moved to accept the recommendation of the Hearing Officer that the application of Juvy Gacula be **DENIED.** **Pass**
- **Ronish Michael** – J. Carr moved to accept the recommendation of the Hearing Officer that the application of Ronish Michael be **DENIED.** **Pass**
- **Roop Rani** . – A. Weiss moved to accept the recommendation of the Hearing Officer that the application of Roop Rani . be **DENIED.** **Pass**
- **Thresiamma Lukose** – J. Todd moved to accept the recommendation of the

Hearing Officer that the application of Thresiamma Lukose be **DENIED.** **Pass**

**6. Other Business:**

- The Board discussed how Board votes should be documented I n the minutes. J. Todd moved to only list the number of Board members voting yes or no and not the names of the Board members. **Pass**

**7. Adjournment:** W. White moved to adjourn the meeting at 4:08 p.m. **Pass**

Minutes recorded by: Nancy Morin, Administrative Assistant  
Draft minutes reviewed by: Linda Davidson, Executive Director  
Date minutes approved by Vermont Board of Nursing: