



Board of Nursing

Office of Professional Regulation, Vermont Secretary of State

89 Main Street, 3rd Floor • Montpelier, VT 05620-3402

<https://sos.vermont.gov/opr/>

MINUTES

**January 9, 2023
Remote Meeting**

- 1. Call to Order:** The meeting was called to order at 9:01 am by the Chair, Jennifer Laurent

Board members present: Jennifer Laurent, William “Jamie” Floyd, Kelly Sinclair, Matthew Choate, William White, Jennifer Lyon, Daniel Coane, Thomas Harvey and ad-hoc member Deborah Belcher.

Absent: Krystal Bernier, Luana Tredwell, and Ginger Gillette- Kent.

Staff members present: Shiela Boni, Nursing Board Executive Officer; Gabriel Gilman, Counsel; Judge George Belcher, Administrative Law Officer; Kristin Donnelly, Case Manager; Elizabeth Kneen, Case Manager; Julie Bowen, Docket Clerk; Kara Shangraw, Licensing Administrator; Michelle Lavoie, Licensing Administrator; Laticia Garcia, Enforcement Licensing Administrator; Lauren Layman, General Counsel; Danielle Rubalcaba, Business Project Manager; Matthew Knisley, Investigator; Michael Desjardins, OPR Investigator; Michael Warren, Chief Investigator; Shawn McGarvin, OPR Investigator; Carrie Phillips, Pharmacy Executive Director.

Prosecuting Attorneys: Rachel Heath, Ultan Doyle, Jennifer Colin, and George Hasselback.

Guests: Nicole Andreson, Sandra Kennedy, Nicole Dragoon, Tim Ferguson, Sara Douglas, Amy Fletcher, Kate Folkins, Mayka Pavon Unzueta, Michelle Abajian, Molly Rossignol, Robert Larrow, Ruth Baldwin Brianna Nalley, and Elizabeth Vozzella.

- 2. Approval of Minutes from December 12, 2022**

- Jennifer Laurent requested an amendment to the December minutes to include under “Other Business” the Board reviewed public comments on the Proposed Administrative Rules received at the December 9 Public Hearing. William “Jamie” Floyd moved to approve the minutes of December 12, 2022 with that correction; Thomas Harvey seconded. The motion passed unanimously with Deborah Belcher abstaining.

- 3. Executive Officer Report**

- Shiela Boni shared the January 2023 Executive Officer report with Board members.

- 4. Discipline**

- 2022-176 – *In re: Sandra Kennedy* – Contested Hearing
 - The matter was heard on the record. The Board entered deliberative session at 11:37 am and returned at 12:45 pm. William “Jamie” Floyd moved to indefinitely suspend Ms. Kennedy’s license, pursuant to terms to be set out in a written Order; Matthew Choate seconded. The motion passed 8-1: Laurent, Floyd, Sinclair, Choate, Lyon, Coane, Harvey and Belcher in favor; White opposed.

Discipline – Continued

- 2010-378 – *In re: Robert Larrow* – Review Order to Amend Conditions
 - After review, the Board entered deliberative session at 1:54 pm and returned at 2:03 pm. Matthew Choate moved to accept the order as amended; William White seconded. The motion passed unanimously.
- 2008-273 – *In re: Elizabeth Vozzella* – Review Stipulation and Consent Order
 - After review, Daniel Coane moved to accept the order; William White seconded. The motion passed unanimously.
- 2022-271 – *In re: Ruth Baldwin* – Review Stipulation and Consent Order
 - After review, Thomas Harvey moved to accept the order; William “Jamie” Floyd seconded. The motion passed unanimously.
- 2022-187 – *In re: Timothy Ferguson* – Review Stipulation and Consent Order
 - After review, William White moved to accept the order; Jennifer Lyon seconded. The motion passed unanimously.
- 2018-10 – *In re: Sarah Appletree* – Review Stipulation and Consent Order
 - After review, William White moved to accept the order; Jennifer Lyon seconded. The motion passed unanimously.
- 2022-275 – *In re: Sara Jane Douglas* – Review Stipulation and Consent Order
 - After review, William “Jamie” Floyd moved to accept the order; Jennifer Lyon seconded. The motion passed unanimously.

4. Other Business

- Sheila Boni reviewed the RN and APRN census questionnaires with the Board. Based on the discussion, Mr. Coane made a motion, seconded by Mr. White, to approve the censuses with the few revisions discussed. The motion passed unanimously.
- Sheila Boni and the Board reviewed substantial oral and written comments received on the proposed Administrative Rules of the Board of Nursing. Based on the discussion, Mr. Choate made a motion, seconded by Mr Coane to approve the draft Rules, with amendments discussed, for submission to LCAR. The motion passed unanimously.

5. Public Comment

None

Adjournment

There being no additional business, Jennifer Laurent adjourned the meeting at 3:15 pm.

Next Scheduled Meeting – February 13, 2023 at 9:00 am.
Please check the office [website](#) for updates.