

Transfer of Certain Personnel Positions Within State Government to the Department of Human Resources

January 14, 2010

WHEREAS, the Governor, pursuant to 3 V.S.A. §2001, may make such changes in the organization of the executive branch or in the assignment of functions among its units as he considers necessary for efficient administration; and

WHEREAS, it is desirable to reorganize the departments and divisions of government by better coordinating certain activities and improve the coordination and effectiveness of services to the public; and

WHEREAS, the Governor, pursuant to 3 V.S.A. §209, may transfer, temporarily or permanently, subordinates of any one department to another, as the needs of the State require and shall “provide for and require a practical working system to insure efficiency and mutual helpfulness among the departments” of State government; and

WHEREAS, the Department of Human Resources is required to provide for centralized human resources management, 3 V.S.A. §2283(a), and to administer the State of Vermont’s workforce, including personnel administration, labor relations, workforce training, and benefits, 3 V.S.A. §309 et seq.; and WHEREAS, presently, personnel functions are performed by employees within state agencies and departments who are not subject to the authority of the Department of Human Resources; and

WHEREAS, the State could improve and enhance its ability to provide services to the public through the transfer of all personnel functions and associated positions within agencies and departments to the Department of Human Resources.

NOW THEREFORE, by virtue of the authority vested in me by 3 V.S.A., chapter 41 as Governor, I, James H. Douglas, do hereby:

1. Transfer, effective July 1, 2010, the following positions and incumbents from the Agencies and Departments designated below to the Department of Human Resources:

Position # Position Title and Agency/Department

Administration: 040518 AoA Human Resource Director; 040519 Personnel Administrator D;
040520 Personnel Administrator D.

Human Services: 720005 Human Services Personnel Chief; 720020 Personnel Administrator D; 720016 HR Coordinator; 720009 Personnel Administrator D; 720018 HR Coordinator; 720026 AHS Personnel Assistant; 720017 Corrections Human Resources Administrator; 720107 AHS Personnel Assistant; 720019 Personnel Administrator B; 720023 AHS Personnel Assistant; 620004 VVH Human Resources Administrator; 620179 Personnel Administrator A; 720057 AHS Investigation Chief; 720056 AHS Investigator; 720055 AHS Investigator.

Natural Resources: 630071 Agency Human Resources Chief; 630017 Human Resources Technician; 630016 Personnel Administrator C.

Transportation: 860549 AOT Human Resources Chief; 860304 AOT Human Resources Manager; 860461 Personnel Administrator C; 860003 Personnel Administrator D; 860685 Personnel Administrator C; 860285 Human Resources Administrator; 861702 AOT Human Resources Spec III; 861263 Personnel Administrator B; 860935 Personnel Administrator D; 860118 Personnel Administrator D; 860275 AOT Investigator.

BISHCA: 290089 Personnel Administrator C.

Education: 770187 Education Human Resource Administrator.

Labor: 820429 VT DOL Human Resource Admin; 820464 Personnel Administrator C; 820087 Administrative Assistant B.

Military: 320105 Personnel Administrator D.

Public Safety: 330121 Pub Safety Human Resources Manager; 330310 Personnel Administrator C.

Liquor Control: 310002 Personnel Administrator B.

Lottery: 800012 Personnel Administrator A.

2. Transfer, effective July 1, 2010, any and all appropriations associated with the above listed positions from the affected Agencies and Departments to the Department of Human Resources.

3. Transfer, effective July 1, 2010, the functions, equipment, supplies and inventory associated with the above listed positions from the affected Agencies and Departments to the Department of Human Resources.

4. Direct the Commissioner of the Department of Human Resources to define the position duties and take appropriate classification actions prior to the effective date of the transfer. The Commissioner shall also take, with the assistance of the Agency Secretaries and Department Commissioners affected by the transfer, any and all necessary actions to organize, plan and effect an orderly transfer and transition.

This Executive Order shall be submitted to the General Assembly pursuant to 3 V.S.A. § 2002(b) and shall take effect on April 16, 2010, unless disapproved by resolution of the General Assembly.

Witness my name hereunto subscribed and the Great Seal of the State of Vermont hereunto affixed at Montpelier this 14th day of January, A.D. 2010.

James H. Douglas, Governor

By the Governor:

David M. Coriell, Secretary of Civil and Military Affairs

Executive Order 01-10