

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY  
MINUTES  
November 23, 2010**

**1. The meeting was called to order at 8:59 a.m.**

Members present: Lee M. Spivey, CPA, Chairperson; Joshua Partlow, CPA; Thomas Shortle, CPA; Cairn Cross, Public member and Pam Douglass, CPA, Consultant

Members absent: John Borch, CPA

OPR Staff present: Chris Winters, OPR Director; Patty Skinner, Administrative Assistant; Aprille Morrison, Administrative Assistant; Peter Comart, Unit Administrator; Carla Preston, Case Manager, Larry Novins, Board Counsel

**2. The Chair called for approval of the Minutes of the October 26, 2010. The motion to approve was made by Mr. Shortle and seconded by Mr. Cross. Motion passed unanimously.**

**3. Hearings/Stipulations**

The Board reviewed a Stipulation and Consent Order in the matter of Richard H. Dickinson, Docket No. 2008-407, and Dickinson and Company, Docket No. 2008-408. Based on the information provided the Board went into deliberative session from 9:43 a.m. to 9:57 a.m. at which time they voted to approve the Order as read.

**4. Reports/Follow-up cases**

a. Case Managers Report by Carla Preston – We have 11 pending cases

b. Christopher Winters, Director of OPR – At the October 26, 2010 Board meeting Mr. Winters gave a report on the budget and indicated that increases would have to be considered in the fee schedule. Today Mr. Winters presented the Board with two options for fee increases on the Accountant and Firm Renewals. The Board approved the second option which will be to increase the Accountant Renewal which is currently \$100.00 to \$120.00 and to increase the Firm Renewal which is currently \$35.00 to \$120.00. The Board also recommended increasing the initial Firm Application fee from \$35.00 to \$120.00. A motion was made by Mr. Shortle and

seconded by Mr. Partlow, to the above fee increases. Motion passed unanimously.

Mr. Winters informed the Board of the Secretary of State's Office staff changes that will be occurring in the near future.

## **5. Applications**

A motion was made by Mr. Cross and seconded, by Mr. Partlow, to approve the following applicants for licensure or reinstatement based on their completed applications. The motion passed unanimously.

Andrew Green – Examination  
Christopher Nyers – Endorsement  
Patrick Norton – Reinstatement  
Perry Allen, CPA– Reinstatement

Alexander Mikielski – Examination  
Mari Huff – Endorsement  
Mohammed Ali – Examination

The Board reviewed the applications listed below, but was not able to approve them as submitted. Applicant(s) will be notified of the Board's findings.

Mandy Harrington – Examination  
Mark Mayer – Examination  
Joshua Weiss – Examination  
Leone, McDonnell & Roberts, PA – Firm

**6. AICPA Correspondence** – The Board reviewed correspondence

**7. NASBA Correspondence** – The Board reviewed correspondence

**8. Correspondence**

The Board reviewed a letter from Sarah Stubbs stating she wished to surrender her Vermont CPA license due to mobility. Ms. Stubb's license has been made inactive at this time.

**9. Other Board Business**

a. Mr. Spivey gave a report on the Annual NASBA Meeting in San Antonio, TX that he attended.

- b. Ms. Douglass gave a report on the State Board Committee (SBC) of the Board of Examiners meeting she attended in Dallas

**10.** There being no further business, the meeting was adjourned at 11:50 a.m.

Respectfully Submitted  
Aprille Morrison  
Administrative Assistant