

**Vermont Secretary of State  
Office of Professional Regulation  
BOARD OF ACCOUNTANCY  
Location: 89 Main Street, 3<sup>rd</sup> Floor, Montpelier, VT 05602**

**Approved Minutes**

**January 26, 2016**

**Members present:** Joshua Partlow, Thomas Shortle, John Borch, Danny Coane, Steve Love

**Staff present:** Colin Benjamin and Terry Gray

1. Joshua Partlow called the meeting to order at 9:03 a.m.
2. **Minutes:** Thomas Shortle made a motion, seconded by Danny Coane, to approve the minutes of the December 22, 2015 meeting with the correction to add Shi Zhou to the approved licensure list. Ms. Zhou was approved at the December meeting for licensure by examination. Motion passed unanimously.

3. **Reports/Follow-up cases**

Lauren Hibbert, Chief Prosecutor introduced the new Prosecutor, Rachel Allen to the board. Rachel will be providing services to the Board of Accountancy and looks forward working with board.

Carla Preston, Case Manager provided the Board with the following report on cases:

Ten pending cases, eight are ready for Investigative Team meetings scheduled for today after the board meeting and two cases are under investigation.

4. Motion made by Danny Coane to move the board enter into executive session at 9:15Am to discuss personnel matters with Director Benjamin, seconded by Thomas Shortle. Motion passed unanimously by a hand vote of 5-0-0.

Motion made by Thomas Shortle, seconded by John Borch to come out of executive session at 9:25AM. Motion carries.

Director Benjamin gave the Board an overview of the North Carolina Dental case and updated the Board on the status of OPR actively pursuing the next platform in licensing software.

5. **New Licensing** – Review the following applications for licensure. Steve Love made a motion, seconded by John Borch, to approve the following applications for licensure.

Matthew F Johnson – Endorsement

Pu Guo - Examination

Christopher M Juare – Examination

Yuan Shi – Examination

Ashley Grace – Examination

New Firm Application: Kayen & Liepmann PC

**Renewal/Reinstatement**

Sarah C. Hallock

Melanson Heath & Company PC

Daniel Han Ko

Daniel W Huskes

**6. Review of Audits:**

Terry Gray will reach out to Peter McCoy, Kaj Beck-Anderson and to Premila Peters for the missing certificates and report back to the board in April.

7. **Adjourn** – The meeting adjourned at 10:55 a.m.

Next Meeting: April 26, 2016

**2016 MEETING DATES**

May 24, June 28, July 26, August 23, September 27, October 25, November 22, December 27