

**OFFICE OF PROFESSIONAL REGULATION
89 MAIN STREET, 3RD FLOOR, MONTPELIER, VT
BOARD OF NURSING
APPROVED MINUTES
January 9, 2017**

1. Call to Order:

The meeting was called to order at 9:07 a.m. by Ellen Watson – Vice Chair at the Office of Professional Regulation, 89 Main Street, 3rd Floor, Montpelier, VT; Board members present: Ellen Watson, Jill Duell, Luana Tredwell, Kelly Sinclair, William White, Douglas Sutton, Jennifer Laurent, and Virginia Hudson. Judge George Belcher. Staff members present: Lauren Hibbert and Gabe Gilman – Board Attorneys, Phyllis Mitchell – Executive Director, Colette Page – Licensing Board Specialist, Ellen Leff – Case Manager; Prosecuting Attorneys Elizabeth Jarvis and Rachel Allen. Others present – Ann Barton-Sullivan and Sarah Stanley.

The Board welcomes new LPN member, Jill Duell.

2. Approval of Minutes:

D. Sutton moved to approve the minutes of December 12, 2016. **Pass**

3. Changes and Additions to the Agenda:

The hearing for Jason Ploof scheduled today was granted a continuance to February 13, 2017.

4. CLOSING REPORTS:

V. Hudson moved to recommend that the following closing reports be accepted. **Pass**
• 2016-546

OTHER DISCIPLINARY ITEMS:

Current Discipline Report – December 30, 2016 – E. Leff reviewed with the Board the details of the current discipline cases, quarterly statistics spreadsheet 2012-2016, and bar graph representation of total Nursing Licenses 2012-2016 and Case Aging and Cases Opened 2012-2016.

5. HEARINGS

M2015-82 (2014-404) Ann Barton-Sullivan was present. D. Sutton moved to **DENY the Petition for Removal of Conditions** on the license of Registered Nurse **Ann Barton-Sullivan**. **Pass**

M2013-57 (2011-501) Sarah Stanley was present. E. Watson moved to **AMEND Board Orders** on the license of Registered Nurse **Sarah Stanley**. **Pass**

M2016-83 (2014-429) Paul Heisner was unable to attend but wanted to be here. V. Hudson moved to **CONTINUE** the hearing to the February 13, 2017 board meeting. **Pass**

6. STIPULATIONS and OTHER HEARINGS

- 2016-399 Kevin Shiflett was not present. D. Sutton moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Kevin Shiflett**. **Pass**
- 2016-403 Michele Robertson was not present. E. Watson moved to **INDEFINITELY SUSPEND** the license of Registered Nurse **Michele Robertson**. **Pass**
- 2016-338 Bradley Blair-Thibault was not present. E. Watson moved to **INDEFINITELY SUSPEND** the license of Licensed Nursing Assistant **Bradley Blair-Thibault**. **Pass**

7. Administration, Education, Practice, Licensure:

Executive Director's Report

Phyllis Mitchell reported on her attendance last month at a meeting of the National Center for Interstate Compacts held in Williamsburg, VA. The Board agreed to ask Jim Puente, NLC Director for the NCSBN to come to a future Board meeting to present information on the Enhanced Nurse Licensure Compact which Jim had done in April and July 2016. Not all board members were able to attend those presentations and we have a new board member and Board attorney.

Doug Sutton presented on the Memo from the Practice Committee regarding **Position Statements**. E. Watson moved to move away from the use of Position Statements and move toward more information in Statute and Rules. **Pass**

Drafts for the Vermont RN and APRN Workforce Census were reviewed by the Board. The Board approved them for use in the 2017 renewal as written.

The strategic goals work session will be held Friday, February 24, 2017 from 9 am to 1 pm.

Public Comments: None

8. Education:

Nursing Education Program Manager Report was presented by Kristin Husher.

Nursing Assistant Education Programs:

- Vermont Med Ed – Cathedral Square – New Program Approval – V. Hudson moved to **APPROVE** the new program at **Vermont Med Ed – Cathedral Square**. **Pass**
- Southwestern Vermont Healthcare – Biennial Review – V. Hudson moved to **APPROVE** the biennial review of **Southwestern Vermont Healthcare**. **Pass**

Nursing Assistant Education and Practice Committee: The Committee has not met since the last Board meeting.

9. Practice:

APRN Sub-Committee: The APRN Sub-Committee has not met since the last Board meeting. The APRN Scope of Practice Presentation is postponed to the February 13, 2017 Board meeting.

Practice Committee: D. Sutton spoke on the Memo regarding Position Statements during the Executive Director Report presentation.

Alternative Program: *A Handbook for Vermont Nurses with Conditioned Licenses or in the Alternative Program* was distributed. The Board will review and email Ellen Leff comments, or bring the comments to the next Board meeting.

9. Adjournment: W. White moved to adjourn the meeting at 1:39 PM.

Minutes recorded by: Colette Page, Licensing Board Specialist
Draft minutes reviewed by: Phyllis Mitchell, Executive Director
Draft minutes approved by Vermont Board of Nursing: 3/6/2017