

Secretary of State
Office of Professional Regulation
BOARD OF ALLIED MENTAL HEALTH PRACTITIONERS
Meeting: Thursday, December 17, 2015 at 8:00 a.m.
89 Main Street, Montpelier, VT

UNAPPROVED MINUTES

Present: Tammy Austin, William (Bill) Scarlett, Jane Dale, Jaime Blouin and Scott Giles; Office of Professional Regulation Personnel: Diane Lafaille, Carla Preston, Larry Novins and Peter Comart.

I. General Business

1. The meeting was called to order at 8:15 a.m.
2. The minutes of the November 19, 2015 meeting were approved as written.

II. Hearings/Closing Reports:

2015-246 – Ms. Blouin presented this case for closure. Mr. Scarlett moved, seconded by Ms. Dale, to close this case. Approved.

III. Case Managers Report – There are 16 pending cases. 1 case has been recommended for closure; 8 are with investigators; 3 are ready for Investigative team meetings; 5 are set for hearing.

IV. File Reviews

Chapin, Jennifer – Education and supervision approved. She needs to complete the NCMCCE.

Cohen, David – The Board has determined to preliminarily deny his license.

Ferriman, Mark – Education and supervision approved.

Francoeur-Schug, Casey – Additional information needed to meet the requirements for licensure.

Harkins, Michelle – Additional information is needed.

Holleran, Megan – Approved for licensure.

Kam, Hye-Sook – MFT – additional information needed.

Kulig, Sarah – Additional information is needed.

Lawrence, Sarah – Approved for licensure – 5 year rule.

Morong, Amanda – Approved for licensure.

Sprigg, Laetitia – Approved for licensure.

Vitalis, Barbara – Approved for licensure.

VI. Other

1. Continuing education requests were reviewed.
2. The Board began the process of revising its rules.
3. MOU – Mr. Comart updated the Board.
4. Michelle Elias came before the Board to discuss her education.
5. The Board's next meeting is scheduled for January 21st, 2016.

VII. The Board adjourned at 1:58 p.m.

Respectfully submitted by: Diane Lafaille, License Board Specialist