

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF PRIVATE INVESTIGATIVE & SECURITY SERVICES
Unapproved Minutes
March 15, 2013**

Board Members Present: James Eckhardt, Chair; Anita Bobee, Vice-Chair; Robert Wernecke, Secretary; and Franklin Davis. Absent: Richard Murphy

Staff Present: Colin Benjamin, Board Counsel; Terry Gray, Board Administrator; & Kara Shangraw, Licensing Board Specialist.

Others Present: Nancy Stevens.

1. The meeting was called to order at 9:03 a.m. by the Board Chair, James Eckhardt.
2. The Board reviewed the Minutes of the January 18, 2013 meeting. Mr. Wernecke made a motion, seconded by Ms. Bobee, to accept the minutes as written, motion passed 3-0. Mr. Davis abstained from the vote.

3. Case Manager Report/Concluded Investigations

Ms. Gray gave the Case Manager's report. There are currently 15 pending cases.

2012-385 – The Board reviewed the Report of Concluded Investigation Mr. Davis, made a motion, seconded by Ms. Bobee, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Mr. Eckhardt, Investigative team member abstained from the vote.

2012-52 – The Board reviewed the Report of Concluded Investigation Mr. Wernecke, made a motion, seconded by Mr. Davis, to accept the Investigative Team's recommendation and conclude the case without formal prosecution. Motion passed 3-0. Mr. Eckhardt, Investigative team member abstained from the vote.

4. Hearings/Reports/Stipulations -

5. Legislative Review

Attorney Benjamin worked with the Board on their Rules revision.

6. Applications/Programs/Requests to review

The Board reviewed the February 1, 2013 letter from Roberta Penchina asking to add Laurie Singer to Green Mountain Concert Services list of teachers for their training. Mr. Davis made a motion, seconded by Mr. Wernecke, to approve Ms. Singer as a trainer. Motion passed unanimously.

The Board reviewed the January 24, 2013 letter from James Cronan asking for a waiver of the 40 hour training for James Claremont. Mr. Davis made a motion, seconded by Mr. Wernecke, to waive the requirement of the 40 hours. Motion passed unanimously.

7. **Follow Ups**
8. **Correspondence**
9. **Other Business**

Ms. Gray advised the Board that she has added the ability to have a photo on the licenses for when the licensees renew in May.

10. There being no further business, the meeting adjourned at 12:15 p.m.

Respectfully submitted,

Kara Shangraw
Licensing Board Specialist