



Board of Architects

Office of Professional Regulation, Vermont Secretary of State

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Minutes Thursday June 6, 2022

Via Microsoft Teams

1. The meeting was called to order at 10:00 a.m.

Members present via Microsoft Teams: Keith Robinson; Rebecca Campbell; Liz Merrill; Beth Chenette; Matt Lutz; and Eileen Hee. Absent: Kirk Moore

OPR Personnel present via Microsoft Teams: Gabriel Gilman, Esq., General Counsel; Cassandra Diederich, General Counsel; and Kara Shangraw, Licensing Administrator II.

Others present: Rachel Heath, Prosecuting Attorney; Taryn Barrett; Jeff McBride; Elanor DaPonte; and Bruce Landberger.

2. **Changed to the Agenda**

3. The Chair called for the approval of the minutes from the December 6th, meeting. Ms. Campbell, made a motion, seconded by Ms. Merrill, to approve the minutes of the December 6, 2021, meeting as presented. Motion passed unanimously.

4. **Disciplinary Matters**

The Board reviewed *the Pre-Charge Stipulation and Consent Order in re: Bruce Hamilton Landberger*; Docket no. 2022-67. Rachel Heath, Prosecuting Attorney, was present for the State. The Respondent was present. Based on the information submitted, Ms. Campbell made a motion, seconded by Ms. Hee, to accept the *Stipulation and Consent Order*. Motion passed. Mr. Lutz, Investigative Team member abstained from the hearing and vote.

The Board reviewed the Pre-Charge Stipulation and Consent Order In re: Claudio Veliz, Docket no. 2022-67. Rachel Heath, Prosecuting Attorney, was present for the State. The Respondent was not present. Based on the information submitted, Ms. Hee made a motion, seconded by Mr. Lutz, to accept the *Stipulation and Consent Order*. Motion passed.

5. **Administrative Updates**

The Board discussed their Draft Rule's minimally. They decided to hold a special meeting to just discuss their draft Rules with counsel. The tentative date is July 12th, 2022, at 10:00 a.m.

6. **Topics for Discussion**

The Board tabled the discussion regarding Residential practice, fire marshals, stamps on plans further discussions regarding liabilities, etc.

Topics for Discussion – Continued:

Ms Shangraw had a discussion with the board regarding the cost of processing Wall Certificates. Based on the discussion, Ms. Hee made a motion, seconded by Mr Lutz to leave the current process in place. Motion passed.

The Board discussed the change in date for the upcoming September meeting (due to Holiday on next meeting date). Based on the discussion, the Board's next meeting will be set for September 6th 2022.

7. Correspondence

8. File Review

Nutting, Ethan (Seeking approval to sit for ARE's) – The Board found his application incomplete, he will be notified.

Fenton, Jonathan (Seeking approval to sit for ARE's) – The Board found his application incomplete, he will be notified.

Wilde, John (Seeking approval to sit for ARE's) – He was approved to sit for his examinations.

9. Other Business

10. Public Comment

- 11.** There being no further business, the meeting adjourned at 12:07 p.m.

Respectfully submitted,

Kara Shangraw
Licensing Administrator II

Next Scheduled Meeting – September 6, 2022
Please check the office [website](#) for updates