

Town of Westmore, VT



2017 ANNUAL REPORT
January 1, 2017 - December 31, 2017

Town of Westmore

ELECTED OFFICIALS				APPOINTED OFFICERS & STAFF	
Position	Name	Term	Expires	Position	Name
Moderator.....	Andrew Berley.....	1 yr	2018	<u>By Town Clerk:</u>	
Town Clerk/Treasurer.....	Melissa S. Zebrowski	2 yrs	2019	Ass't Clerk/Treasurer.....	Greg Gallagher
Trustee of Public Funds.....	Melissa S. Zebrowski	2 yrs	2019	<u>By Selectboard:</u>	
Current Yr Tax Collector.....	Melissa S. Zebrowski	1 yr	2018	Road Foreman.....	Clayton Butler
Delinquent Tax Collector.....	Annette Parenteau.....	1 yr	2018	Highway Maint. Worker	Burton Hinton
				Transfer Station.....	Amanda Cook
Selectboard.....	Burton Hinton.....	3 yrs	2020	Transfer Station.....	Reginald Cook
	David Stevens.....	3 yrs	2018		
	William Perkins.....	3 yrs	2019	Supervisor for NEKWMD.....	Amanda Cook
Listers.....	Christine Evans.....	3 yrs	2020	Altern. Supervisor-NEKWMD.....	Miriam Simonds
	Maree Bushey.....	3 yrs	2018		
	Vacant	3 yrs	2019	Animal Control Officer.....	Renee Falconer
				Deputy Animal Control Officer.....	Vacant
Cemetery Commissioners.....	Miriam Simonds.....	3 yrs	2020		
	Stephen Davenport.....	3 yrs	2018	Fence Viewers.....	Miriam Simonds
	William Perkins.....	3 yrs	2019		Vacant
Town Grand Juror.....	Christine Evans.....	1 yr	2018	Tree Warden.....	Andrew Zebrowski
Town Agent.....	Melissa S. Zebrowski	1 yr	2018		
				Deputy Registrar.....	William Perkins
				(Burial Transit Permits)	
				Agent to Deed Real Estate.....	Melissa S. Zebrowski
				<u>By State:</u>	
Justices of the Peace.....	Burton Hinton.....	2 yrs	2018	Health Officer.....	Glenn Harter
(Elected by ballot at General Elections)	Beverly Decker.....	2 yrs	2018	Deputy Health Officers.....	Vacant
	Linda Michniewicz.....	2 yrs	2018		
	Alison Valley.....	2 yrs	2018	<u>By Board of Civil Authority:</u>	
	Kathy Holmes.....	2 yrs	2018	Ballot Clerks.....	Mildred Davis
					Ruth Gjessing
SCHOOL BOARDS					
School Directors.....	Jami Blair.....	3 yrs	2020	School Director-Lake Region Union High School:	
(Elected at Annual School Meeting)	Megan Valley.....	3 yrs	2018	Linda Michniewicz	3 yrs 2020
	Mark Perkins.....	3 yrs	2019		
TOWN BOARDS					
Board of Civil Authority.....	Selectmen	Board of Abatement.....		Selectmen, Listers	
	Town Clerk			Town Clerk	
	Justices of the Peace			Justices of the Peace	
PLANNING & ZONING BOARD / ZONING BOARD OF ADJUSTMENT (Appointed by Selectboard)					
Chair.....	Louisa Dotoli	Members:			
Vice Chair.....	Robert Kennedy	Robert Kennedy (1/21)		Louisa Dotoli (3/19)	
Clerk.....	Evelina Busby	Beverly Decker (4/21)		Alan Cole (3/19)	
		Evelina Busby (7/21)		Edward York (10/19)	
Zoning Administrator.....	Andrew Berley	Andrew Zebrowski (4/18)			
	(term expires 2020)				
Assistant Zoning Admin.....	Maree Bushey				

TABLE OF CONTENTS

DEPARTMENT REPORTS:

Cover Photo	front cover	Lister Report.....	5
Elected Officials, Staff & Town Boards.....	inside front cover	Road Foreman Report.....	6
Selectboard Meeting Schedule.....	inside back cover	Planning Commission Report.....	7
Selectboard Report.....	2	Delinquent Tax Collector Report.....	8
Town Clerk's Message.....	3	Transfer Station / Curbside Schedule.....	9
Auditors' Statement.....	4	Dog Report & Rabies Notice.....	10
Cemetery Commission Report.....	4		

WARNING..... 11-12

BUDGET INFORMATION:

Final Budget & Tax Calculation-2017.....	13
Proposed Budget Summary-2018.....	14

General Fund Budget Details

Town Clerk's Office.....	15
Treasurer.....	15
Delinquent Tax Collector.....	16
Listers.....	16
Planning & Zoning.....	16
Selectboard.....	16
Police & Security.....	17
General Expenses.....	17
ECC Youth Fund.....	18
Lake Expenses.....	18
Municipal Building Maintenance.....	18
Trail Fund.....	18
Transfer Station.....	18
Trash/Recycling Pickup.....	18
Summary & Misc. Revenue/Taxes.....	19-20

Highway Fund

Highway Fund/FEMA & Summary.....	21-22
----------------------------------	-------

Reserve Funds

Capital Improvements Fund.....	23
Gravel Fund.....	23
Paving Fund.....	23
Lister Reappraisal & Mapping.....	24
Town Equipment Fund.....	24
Cemetery Fund.....	25
Deed/Vault Restoration.....	25
Reserve Funds Summary.....	25-26

Restricted Cash Funds

Landfill Closure Fund.....	27
Perpetual Care Fund.....	27

Grants

Milfoil Program Fund.....	28
PACIF Equipment Grant.....	28
RT 16 Paving Grant.....	28
Highway Structures (Engineering-Hinton Hill)....	29
Highway Structures (Construct-Black Fly).....	29
Highway Structures (Engineering Hinton Hill)....	29
Trails Grant.....	29
FY18 Grants.....	30

Community Appropriations..... 31

FY2017 REPORTS:

Treasurer's Cash Report.....	32
Assets & Inventory.....	33
Long Term Liabilities.....	34
Municipal Grand List Valuation.....	35
Tax Rates & Value Statistics.....	35
Property Transfers.....	36-38
State Owned Property.....	38
Wage Report.....	39

COMMUNITY INFORMATION:

Sheriff's Department.....	40-41
Westmore Fire & Rescue.....	42-44
Community Letters & Reports.....	45-64
Minutes of 2017 Annual Town Meeting.....	65-70
Pot Luck Notice.....	71
Westmore Phone Numbers.....	outside back

*****SELECTBOARD REPORT*****

2017 was an interesting year with a huge turnover of personnel. Missy has done a great job of filling the shoes of the longtime and very capable town clerk, Greg Gallagher. Missy has kept the office running smoothly and efficiently.

The Road Crew has seen Darcy retire and Steve resign from the town. Clayton Butler was promoted to Road Foreman and has shown he is very capable and ready to take on the responsibilities of overseeing the roads. Burton Hinton had been training with the road crew and has stepped in to help keep the roads in the good shape we have all come to expect.

The Transfer Station employees all got done at about the same time, but Amanda Cook and her family has done a great job of running the place. We changed to a Zero Sort recycling program to save on man hours. This seems to be working very well, but we still need everyone to help in keeping the garbage out of the recycling. Getting rid of trash and recyclables continue to take up a lot of time and money.

One of the biggest controversies was when the ATV clubs asked to have the roads opened in town. We do appreciate all the calls, emails and people coming to the meetings to comment on issues like this. It makes it easier to make a decision when you have a good feel of what the townspeople want.

This leads us to another touchy subject, the South Beach. The State, Forest, and Parks want to make changes to the parking, trails and restrooms, but they do not want to get involved with the clothing optional. They have left it up to the town and will back whatever decision the town makes. We would like to put out an opinion poll at Town Meeting for voters and taxpayers of Westmore. Please fill one out so we can get better feedback of what Westmore residents want to do about this, if anything. We will be having a meeting on the subject during the summer when most of the complaints happen. If any unwanted intimidation or harassment occurs at either beach, please report it to the Sheriff's department so we have a record of it.

We do have an Animal Control Officer that works for the town under contract so if anyone has a problem with any domestic animal, calls can be directed to Renee Falconer.

These were some of the highlights of the things we worked on this year along with the many issues that come up on a regular basis.

We appreciate your confidence in us as a Selectboard and welcome any comments. Feel free to call or stop us when you see us with your concerns.

Respectfully, Bill Perkins David Stevens Burton Hinton

***** TOWN CLERK'S MESSAGE*****

It is with great appreciation that I sit and write this message to all of you. Since being elected in March of last year, I have thoroughly enjoyed this position and getting to know all of you. I have learned an incredible amount in such a short time and still have plenty more to learn. I have great support from Greg and surrounding town clerk's to lean on.

Over the past year we purchased the Cash Receipts module of NEMRC. This has given us the ability to track our fees better and the monies we take in. I feel this was a great investment for us. It streamlined the process, made things more efficient and created transparency. The software has already paid for itself as we collected \$2500 more in fees than what was budgeted.

This summer we decided to start using NEMRC Cloud Services. This ensures the integrity of our data and will cut down on hardware costs when needing to purchase a new server. The other huge benefit is it has allowed our Delinquent Tax Collector to work from the same application as I do in the office and she can do this from home. It's easier for both of us, proven to be more efficient and has streamlined this process. As for me and our Lister's, we are able to work from home if needed which at times is very helpful when things are really busy.

The security of the town Municipal Office saw a significant change. With the help of a grant, we were able to install a new security system and have 3 security cameras in place. Ironically, the security system has already benefited our local law enforcement. It helped significantly in their investigation of the moose dragging from Westmore to Orleans.

Our annual auditor's report came back very positive. The Town of Westmore is in a good financial position and our contracted auditors feel we are a "model town" for other towns to look at.

A strong passion of mine is trying to help bring our community together. While I know it's not a town clerk's responsibility I feel I'm in a position to create unity. We had our 1st family movie night in the park late this summer, a wonderful Thanksgiving and Christmas luncheon for town employees, and a special family tree lighting in December. It was beautiful to see the smiles, the laughter and everyone enjoying themselves.

I feel very privileged to be your Town Clerk/Treasurer and enjoy my job immensely. Thank you all for your support and guidance. It doesn't go unnoticed.

Respectfully,

Melissa S. Zebrowski, Town Clerk/Treasurer

*****AUDITORS' STATEMENT*****

The Selectboard has contracted with Pace & Hawley, LLC out of Montpelier to perform the audit for the year ending December 31, 2017.

Due to the short timeframe of the town's fiscal year ending in December and when the town report has to be printed, the audit will not be able to be completed until later this spring. Once the audit is finished, the published report will be available at the Town Clerk's office for public inspection.

*****2017 CEMETERY REPORT*****

We are pleased to report the paving of the roads were accomplished this year. By waiting an extra year, we had the paving done at the same time as the Route 16 project, therefore, receiving a better price.

This year we are hoping to get some of the broken stones repaired and start the process of cleaning the stones in sections of the cemetery.

We need help keeping the cost down by not putting glass bottles around the headstones and keeping the paraphernalia around the stone to a minimum. This will help the people mowing and trimming cut down on the time they have to spend on up keep of our park like cemetery grounds.

Thank you to Jon Perkins and his crew for doing such a careful job.

2017 LISTER ANNUAL REPORT

The Listers continue the maintenance of the Westmore Grand List and all that encompasses, completing our tasks within the schedule deadlines set by the State of Vermont. Due to the ongoing legislation and taxation complexities of the Lister position, in 2017 we took advantage of several State provided workshops / trainings. We were reimbursed for a majority of the trainings we attended.

The Town of Westmore enrolled in the first year of a 3 year statewide mapping project that makes parcel information available to state-sponsored sites like ANR Atlas and the E911 Viewer. As a first year enrollee Westmore's next update of property maps (due in December 2018) will be partially funded. This is an on-going project working with our mapping contractor: information can be found for this program at <http://vcgi.vermont.gov/parcels>.

The Listers entered 53 property transfers with closing dates between 3/31/2016 – 4/1/2017.

Westmore has a total of 712 parcels (692 taxable parcels) including:

- 122 Residential Homes less than 6.0 acres
- 66 Residential Homes over 6.0 acres
- 31 Mobile Homes Unlanded
- 12 Mobile Homes Landed
- 48 Seasonal less than 6.0 acres
- 34 Seasonal over 6.0 acres
- 7 Other (including commercial type)
- 3 Utilities
- 5 Farms
- 225 Water Front
- 139 Land only

Westmore's 2017 Coefficient of Dispersion (COD) was 7.66% and the Common Level of Appraisal (CLA) was 104.38%.

A brief definition for both the COD & CLA from the state:

The COD "is a measure of uniformity of appraisal for all properties in the grand list. It measures the average deviation from the market value of sold properties from the average town-wide level of appraisal. A COD of 0.00% is perfect as it indicates absolute fairness insofar as every taxpayer is appraised at exactly the same percentage of fair market value. Such perfection is impossible to achieve. A COD of 10% or lower is considered to reflect a relatively high level of equity across taxpayers' assessments."

The CLA "provides a town or citywide comparison of your total listed value to our estimate of total fair market value." A CLA that is between 80% and 120% is the accepted ratio set by the State, closer to 100% is what we strive to achieve.

Property cards can be found in the Lister section at the Municipal Office during Town Clerk hours. As always, the Listers would be happy to make accommodations for a more convenient time.

***** ROAD FOREMAN REPORT *****

2017 was a busy year for the road crew. In May, we said goodbye to our longtime employee Darcy Libby. His dedication to the town will be missed.

In June, we started the Hinton Hill paving project and completed phase 1 out of 3. Hinton Hill has the first coat of paving done. Phase 2 will be completed this year and will consist of new ditches and stone. Phase 3 will be completed in 2019 with the top coat of asphalt to complete the Hinton Hill project.

In the fall I took over as the Westmore Road Foreman and feel confident to be able to do this job well. The summer of 2018 is looking to be a busy one. We will be doing a lot of stone and ditch work. We have 2 grants left over from last year to complete. The 2 Better Back road grants are for Overlook Lane and Old Cottage Lane. We will do our normal spring clean up and grading. We anticipate working on Peene Hill and Cook Road along with replacing the culverts and section of road near the Davis Farm.

Thank you for all your support. Please don't hesitate to reach out to me with questions and/or concerns.

Respectfully,

Clayton Butler

Westmore Road Foreman

*****PLANNING COMMISSION REPORT*****

The Planning Commission holds its regular monthly meetings on the fourth Tuesday of each month at 5 p.m. in the Westmore Municipal Building. Zoning Board of Adjustment meetings follow Planning Commission meetings as needed. Current members of the Commission are: Evelina Busby; Alan Cole; Beverly Decker; Robert Kennedy; Ed York; Andrew Zebrowski and Louisa Dotoli. Planning Commission meetings are open to the public and minutes are on file in the Town Clerk's Office.

The Commission continues to assist the State in the development of Sentinel Rock State Park. The installation of a sound system to allow visitors to hear Robert Decker's song was completed and is in operation. We are hopeful that in 2018 some funding become available so that progress can be made on the development of trails for hiking and cross country skiing. Long range plans also include the construction of an open air structure. Some Planning Commission members, along with other full-time and summer Westmore residents, are participating in the State's planning process regarding the South End of Willoughby Lake. Commission members are also in the process of reviewing existing Bylaws and the Town Plan.

The Zoning Board of Adjustment, which functions as a quasi-judicial board, holds hearings for appeals, variance requests and conditional use permits. All public hearings are warned according to state statute which requires posting of time, date, place and purpose of the hearing at three public locations in town, a warning in "The Chronicle" and a sign on the property, as well as notices to adjoining property owners. Minutes for the hearings and written decisions are on file in the Town Clerk's Office.

Submitted by
Louisa Dotoli, Chairperson
January 2018

DELINQUENT TAX COLLECTOR REPORT

To: The Property Owners of Westmore, VT.

I have put a lot of effort in collecting all outstanding taxes due to the Town of Westmore. I mail monthly statements, offer payment plans; I also telephone delinquent tax payers asking for payments and made house calls. I have tried collecting tax money through small claims, successfully and not so successful. When all means of collection are exhausted, the next step is submitting these accounts to an attorney, which I have tried so hard to avoid. I believe in working with all delinquent taxpayers to collect in a timely fashion all taxes due to the Town of Westmore as suggested by VLCT.

Delinquent taxes for the town of Westmore are collected in the following manner:

Unpaid taxes become delinquent at 4:01pm October 20, 2018 this year. A delinquent tax bill will be mailed to the address on record. It is the taxpayer's responsibility to notify the Westmore Town Clerk of any change of address and does not relieve the delinquent taxpayer of penalties due to non-notification. The delinquent account will be submitted to an Attorney only after all means of collection are exhausted.

Delinquent Property Tax Report

2014-15 Delinquent Taxes:

Balance January 1, 2017.....	\$ 4,076.09
Taxes Abated.....	\$ -
Taxes Collected in FY17.....	\$ 1,257.98
Balance Due December 31, 2017.....	<u>\$ 2,818.11</u>

2017-18 CURRENT YEAR TAXES:

Balance October 21, 2017.....	\$ 114,144.64
Taxes Abated.....	\$ 2,605.31
Taxes Collected Oct 21-Dec 31	\$ 47,459.09
Balance Due December 31, 2017.....	<u>\$ 64,080.24</u>

2015-16 Delinquent Taxes:

Balance January 1, 2017.....	\$ 30,476.43
Taxes Abated.....	\$ -
Taxes Collected in FY17.....	\$ 20,636.85
Balance Due December 31, 2017.....	<u>\$ 9,839.58</u>

2016-17 DELINQUENT TAXES:

Balance October 21, 2017.....	\$ 81,655.53
Taxes Abated.....	\$ 27.09
Taxes Collected in FY17	\$ 53,453.09
Balance Due December 31, 2017.....	<u>\$ 28,175.35</u>

TOTAL TAXES RECEIVABLE ALL YEARS

Principal Due as of 12/31/2017:	<u><u>\$ 104,913.28</u></u>
---------------------------------	-----------------------------

PROPERTY TAXES for 2018

The 2018 Property Taxes will be due October 20, 2018 Saturday by 4:00pm. The Town Clerk's Office will be open this day from 8:00 - 4:00. Postmarks not acceptable as the payment date.

Respectfully,

Annette Parenteau, Westmore Delinquent Tax Collector

Town of Westmore

HOUSEHOLD GARBAGE & RECYCLING

Effective January 1, 2018

RECYCLING - We are now Zero sort. All plastics 1-7 are accepted. The town clerk's office has pamphlets. Clear recycle bags are available at the Town Clerk's office \$3.50 roll of 25.

GARBAGE must be put in special town marked bags. No other bags will be accepted. The specially marked trash bags will be available at both the Town Clerk's Office and the Willoughby Lake Store for:

Large size (green) for \$3.50 per bag or \$17.50 pack of 5
Kitchen size (blue) for \$2.50 per bag or \$12.50 pack of 5

PLEASE:

- If possible, put bagged trash in buckets/containers.
- Do not set trash out the night before. Animals and birds will pick them apart.
- Owners are responsible for picking up torn bags and scattered trash.

Curbside pickup:

Saturdays Year Round: Garbage ONLY

Thursdays Year Round: Recycling ONLY (not Thanksgiving Day, but Fri next day)

Drop-off at Transfer Station from 8:00am – 1:00pm:

Saturday's Year Round: Garbage, recycling, construction

Thursday's Year Round: Recycling, garbage, construction

Wednesday, July 5 only: Garbage, recycling, construction

Tuesdays, July 11 – September 5: Garbage, recycling, construction

***Please remember that drop-off at the Transfer Station requires a sticker which can be purchased at either the Town Clerk's Office or the Transfer Station for \$3.00, good from April – March.**




WESTMORE DOG REPORT

All dog/wolf hybrids 6 months or older shall be licensed on or before April 1st and must have a valid rabies vaccination certificate.

Before April 1st:

Jelly, the Town Greeter	Town Fees		State Fees				TOTAL DUE
	Basic Fee	Late Fee	Spay/Neuter Program	Rabies Program	Breeding License for up to 10 dogs	Pet Dealer Permit	
Altered Males/Females:	\$4	-	\$4	\$1	-	-	\$9
UN-Altered Males/Females:	\$8	-	\$4	\$1	-	-	\$13
Breeding License: (add Pet Dealer permit if owner sells/exchanges 3 or more litters between April 1-Mar. 31) (add \$3/dog over 10 dogs)	-	-	-	\$1	\$30	-	\$31
Pet Dealer Permit: (sells and/or exchanges dogs or sells/exchanges 3 or more litters between April 1-Mar. 31)	-	-	-	-	-	\$25	\$25

AFTER April 1st:

 Altered Males/Females:	Town Fees		State Fees				TOTAL DUE
	Basic Fee	Late Fee	Spay/Neuter Program	Rabies Program	Breeding License for up to 10 dogs	Pet Dealer Permit	
Altered Males/Females:	\$4	\$2	\$4	\$1	-	-	\$11
UN-Altered Males/Females:	\$8	\$4	\$4	\$1	-	-	\$17
Breeding License: (add \$4.50/dog over 10 dogs)	-	-	-	\$1	\$45	-	\$46
Pet Dealer Permit:	-	-	-	-	-	\$37.50	\$37.50

LICENSES ISSUED

	Male	Female	Total
Altered.....	19	32	51
Unaltered.....	11	21	32
Total.....	30	53	83

Breeding License..... 1 license

We are happy to report we have an experienced Animal Control Officer, Renee Falconer. Renee lives in Brownington, VT and has a wealth of knowledge and passion for animals. She serves as an ACO in several other towns in our local area. Please don't hesitate to reach out to her. Her number is on our website.



Jelly on Willoughby while her family was ice fishing.

WARNING - Town Meeting, March 6, 2018
Town of Westmore, VT

The legal voters of the Town of Westmore, VT, are hereby
warned to meet at the Fellowship Hall in said Town on
Tuesday, March 6, 2018 at 10:00 AM to transact the following business:

- Article 1. To elect a Moderator for the ensuing year.
- Article 2. Shall the Town vote to accept the Town report as printed?
- Article 3. Election of the following officials:
- A. To elect a Current Year Tax Collector for the term of 1 year
 - B. To elect a Selectman to finish the remaining 2 years of a 3 year term
 - C. To elect a Selectman for the term of 3 years
 - D. To elect a Lister to finish the remaining 2 years of a 3 year term
 - E. To elect a Lister for the term of 3 years
 - F. To elect a Delinquent Tax Collector for the term of 1 year
 - G. To elect a Town Agent for the term of 1 year
 - H. To elect a Grand Juror for the term of 1 year
- Article 4. Shall the Town vote to authorize the Current Year Tax Collector to collect current year property taxes due on or before October 20, 2018 at 4:00 pm?
- Article 5. Shall the Town vote to set the delinquent tax date for property taxes on Saturday October 20, 2018 at 4:01 pm, with an 8% collector's fee charged and subject to interest charged against them from the due date?
- Article 6. Shall the Town vote to authorize the Selectboard to set the Municipal Tax Rate after the Grand List has been completed?
- Article 7. Shall the Town vote to authorize the Selectboard to use a portion of unspent general fund surpluses, as needed, to help offset the 2018 Municipal Tax Rate?
- Article 8. Shall the Town vote to authorize the Selectboard to use a portion of unspent general fund surpluses, as needed, to cover any deficit amounts?
- Article 9. Shall the Town vote to authorize the Selectboard to borrow, if needed, for current expenses?
- Article 10. Shall the Town vote to accept the proposed 2018 budget of \$371,918.08 for General Fund?
- Article 14. Shall the Town vote to accept the proposed 2017 budget of \$250,649.15 for the Highway Operating Fund?
- Article 15. Shall the Town vote to add \$25,000 to the Milfoil Program Fund that will be included in the tax expense this year?
- Article 16. Shall the Town vote to add \$75,000 to the Paving Reserve Fund that will be included in the tax expense this year?

WARNING - Town Meeting, March 6, 2018
Town of Westmore, VT

- Article 17. Shall the Town vote to add \$17,500 to the Gravel/Sand Reserve Fund that will be included in the tax expense this year?
- Article 18. Shall the Town vote to add \$10,000 to the Capital Improvements Reserve Fund that will be included in the tax expense this year?
- Article 19. Shall the Town vote to add \$76,502.03 to the Town Equipment Fund that will be included in the tax expense this year?
- Article 20. Shall the Town vote to add \$1,500.00 to the Lister Reappraisal & Map Reserve Fund that will be included in the tax expense this year?
- Article 21. Shall the Town vote to add \$6,000 to the Cemetery Reserve Fund that will be included in the tax expense for this year?
- Article 22. Shall the Town vote to add \$550 to the DeedVault Reserve Fund? that will be included in the tax expense for this year?
- Article 23. Shall the Town vote to move \$1,355.94 from the General Fund balance to the Highway fund to cover the highway deficit?
- Article 24. Shall the Town vote to move \$17,505.55 from the General Fund balance to the Gravel/Sand Reserve Fund to cover the gravel deficit?
- Article 25. Shall the Town vote to move \$25,000 to the Paving Reserve Fund from the General Fund balance, thus reducing the tax expense for this year?
- Article 26. Community Appropriations
Shall the Town vote to accept the proposed amount of: \$ 36,198
for Community Appropriations? The list of individual appropriations are as follows:
- | | | | |
|--------------|---------------------------|----------|-------------------------------|
| a. \$ 25,000 | Westmore Firemans Assoc. | k. 500 | Pope Mem.Front.Animal Shelter |
| b. 300 | OC Court Diversion | l. 550 | Old Stonehouse Museum |
| c. 80 | VT Ctr for Ind Living | m. 750 | Barton Senior Ctr |
| d. 100 | VT Rural Fire Protection | n. 250 | Umbrella |
| e. 50 | Green UP | o. 2,000 | Jones Memorial Library |
| f. 350 | Rural Comm Transportation | p. 400 | NEK Council on Aging |
| g. 600 | OC Citizen Advocacy | q. 500 | Lake Region Senior Ctr |
| h. 500 | NEK Learning Services | r. 2,000 | Barton Library |
| i. 368 | NEK Human Services | s. 250 | American Red Cross |
| j. 900 | O-E VNA & Hospice | t. 750 | NorthWoods Stewardship |
- Article 27. To do and transact any other business that may legally come before said meeting.
- Article 28. To Adjourn.

DATED IN WESTMORE, VERMONT THIS 25th DAY OF JANUARY 2018

Approved: /s/ Burton Hinton
/s/ William Perkins, Chair
/s/ David Stevens

Attest: /s/ Melissa S. Zebrowski, Westmore Town Clerk

Town of Westmore
FINAL BUDGET & TAX CALCULATION **2017**

	TOTAL BUDGET	Prior Year Fund Balance	Income (Estimated)	Tax Expense
GENERAL FUND				
Town Clerk's Office	\$ 66,743.00		\$ 8,655.00	
Treasurer	\$ 8,590.00			
Selectboard	\$ 6,985.00			
Planning & Zoning	\$ 9,697.00		\$ 3,000.00	
Listers	\$ 28,825.00			
Delinquent Tax Collector	\$ 10,765.00		\$ 10,000.00	
General Expenses	\$ 88,404.00		\$ -	
Municipal Building Maint.	\$ 7,265.00			
Lake Expenses	\$ 11,381.00			
Police & Security	\$ 19,470.34			
Trail Fund	\$ 1,215.00			
ECC Youth Fund	\$ 4,863.08			
Trash/Recycling Pickup	\$ 43,958.20			
Transfer Station	\$ 57,485.00		\$ 36,150.00	
Local Matches/Misc Expense	\$ 10,700.00			
Miscellaneous Income			\$ 62,505.00	
	\$ 376,346.62	\$ -	\$ 120,310.00	

Total General Fund Budget: \$ 376,346.62
Less Estimated Income: \$ (120,310.00)
Less Budget Surplus to offset taxes: \$ -
General Fund Tax Expense: **\$ 256,036.62**

HIGHWAY FUND				
Highway-Operating	\$ 261,353.00	\$ -	\$ 42,000.00	\$ 219,353.00
FEMA 4163	\$ 18,862.70	\$ 18,862.70	\$ -	\$ -
FEMA 4178	\$ 17,533.14	\$ 17,533.14	\$ -	\$ -
	\$ 297,748.84	\$ 36,395.84	\$ 42,000.00	\$ 219,353.00

RESERVE FUNDS				
Highway-Paving	\$ 259,669.83	\$ 139,669.83	\$ 120,000.00	\$ -
Highway-Gravel/Sand	\$ 41,490.72	\$ 3,490.72	\$ -	\$ 38,000.00
Capital Improvements Fund	\$ 75,108.69	\$ 57,108.69	\$ -	\$ 18,000.00
Town Equipment Fund	\$ 90,067.03	\$ 6,985.69	\$ 18,527.76	\$ 64,553.58
Lister Reappraisal & Mapping	\$ 20,571.51	\$ 14,371.51	\$ 6,200.00	\$ -
Cemetery Fund	\$ 21,511.58	\$ 15,511.58	\$ -	\$ 6,000.00
Deed/Vault Restoration Fund	\$ 6,000.00	\$ 5,949.32	\$ -	\$ 50.68
	\$ -	\$ -	\$ -	\$ -
	\$ 514,419.36	\$ 243,087.34	\$ 144,727.76	\$ 126,604.26

RESTRICTED FUNDS				
Landfill Closure Fund	\$ 53,566.94	\$ 53,566.94	\$ -	\$ -
Perpetual Care Fund	\$ 45,379.87	\$ 45,379.87	\$ -	\$ (0.00)
	\$ 98,946.81	\$ 98,946.81	\$ -	\$ (0.00)

GRANT FUNDS				
Milfoil Program Fund	\$ 25,000.00	\$ 20,650.40	\$ -	\$ 4,349.60
PACIF Equipment Grant	\$ -	\$ -	\$ -	\$ -
VT Better Rds-Job's Pond	\$ -	\$ -	\$ -	\$ -
VT Better Rds-Old Cottage Ln	\$ -	\$ -	\$ -	\$ -
Structures-HH Engineering	\$ -	\$ -	\$ -	\$ -
Structures-Black Fly Construction	\$ -	\$ -	\$ -	\$ -
	\$ 25,000.00	\$ 20,650.40	\$ -	\$ 4,349.60

COMMUNITY APPROPRIATIONS	\$ 35,948.00	\$ -	\$ -	\$ 35,948.00
---------------------------------	---------------------	-------------	-------------	---------------------

Totals: **\$ 1,348,409.63** **\$ 399,080.39** **\$ 307,037.76** **\$ 642,291.48**

TOTAL TOWN FUNDS:	\$ 1,348,409.63	As Billed Municipal Grand List:	\$1,513,014.00
Less Fund Balances (carryover):	\$ (399,080.39)	Municipal, Reserves, Grants -	\$ 283,697.28 \$0.1875
Less Estimated Income:	\$ (307,037.76)	Highway Expenses -	\$ 257,353.00 \$0.1702
Amount needed to meet budget:	\$ 642,291.48	Transfer Station and Pickup -	\$ 65,293.20 \$0.0432
Less Budget Surplus to offset taxes:	\$ -	Community Appropriations -	\$ 35,948.00 \$0.0238
AMOUNT NEEDED from		Total Tax Expense:	\$ 642,291.48
MUNICIPAL TAXES:	\$ 642,291.48	2017 Municipal Tax Rate:	\$0.4247

Town of Westmore
PROPOSED BUDGET SUMMARY **2018**

	TOTAL BUDGET	Prior Year Fund Balance	Income (Estimated)	Tax Expense
<u>GENERAL FUND</u>				
Town Clerk's Office	\$ 66,853.00		\$ 9,335.00	
Treasurer	\$ 10,765.00			
Selectboard	\$ 6,985.00			
Planning & Zoning	\$ 9,697.00		\$ 3,000.00	
Listers	\$ 28,377.59			
Delinquent Tax Collector	\$ 10,765.00		\$ 10,000.00	
General Expenses	\$ 92,885.00		\$ -	
Municipal Building Maint.	\$ 8,715.00			
Lake Expenses	\$ 10,447.55			
Police & Security	\$ 20,054.45			
Trail Fund	\$ 1,215.00			
ECC Youth Fund	\$ -			
Trash/Recycling Pickup	\$ 41,958.20			
Transfer Station	\$ 55,500.28		\$ 36,050.00	
Local Matches/Misc Expense	\$ 1,801.25		\$ 65,299.42	
Miscellaneous Income				
General Fund Balance		\$ -		
	<u>\$ 366,019.33</u>	<u>\$ -</u>	<u>\$ 123,684.42</u>	
Total General Fund Budget: \$ 366,019.33				
Less Estimated Income: \$ (123,684.42)				
Less Budget Surplus to offset taxes: \$ -				
General Fund Tax Expense:				<u>\$ 242,334.91</u>
<u>HIGHWAY FUND</u>				
Highway-Operating	\$ 250,649.15	\$ (1,355.94)	\$ 43,355.94	\$ 208,649.15
FEMA 4163	\$ 18,862.70	\$ 18,862.70	\$ -	\$ -
FEMA 4178	\$ 17,533.14	\$ 17,533.14	\$ -	\$ -
	<u>\$ 287,044.99</u>	<u>\$ 35,039.90</u>	<u>\$ 43,355.94</u>	<u>\$ 208,649.15</u>
<u>RESERVE FUNDS</u>				
Highway-Paving	\$ 211,427.18	\$ 111,427.18	\$ 25,000.00	\$ 75,000.00
Highway-Gravel/Sand	\$ 17,500.00	\$ (17,505.55)	\$ 17,505.55	\$ 17,500.00
Capital Improvements Fund	\$ 82,070.23	\$ 72,070.23	\$ -	\$ 10,000.00
Town Equipment Fund	\$ 96,890.55	\$ 20,388.52	\$ -	\$ 76,502.03
Lister Reappraisal & Mapping	\$ 23,564.40	\$ 15,864.40	\$ 6,200.00	\$ 1,500.00
Cemetery Fund	\$ 14,391.22	\$ 8,391.22	\$ -	\$ 6,000.00
Deed/Vault Restoration Fund	\$ 5,470.04	\$ 4,920.04	\$ -	\$ 550.00
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
	<u>\$ 451,313.62</u>	<u>\$ 215,556.04</u>	<u>\$ 48,705.55</u>	<u>\$ 187,052.03</u>
<u>RESTRICTED FUNDS</u>				
Landfill Closure Fund	\$ 53,650.95	\$ 53,650.95	\$ -	\$ -
Perpetual Care Fund	\$ 48,617.85	\$ 48,617.85	\$ -	\$ (0.00)
	<u>\$ 102,268.80</u>	<u>\$ 102,268.80</u>	<u>\$ -</u>	<u>\$ (0.00)</u>
<u>GRANT FUNDS</u>				
Milfoil	\$ 29,944.05	\$ (11,385.95)	\$ 16,330.00	\$ 25,000.00
Grants		\$ -	\$ -	
<u>COMMUNITY APPROPRIATIONS</u>				
	<u>\$ 36,198.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 36,198.00</u>
Totals:	<u>\$ 1,272,788.79</u>	<u>\$ 341,478.79</u>	<u>\$ 232,075.91</u>	<u>\$ 699,234.09</u>

TOTAL TOWN FUNDS:	\$ 1,272,788.79			
Less Fund Balances (carryover):	\$ 341,478.79			
Less Estimated Income:	\$ 232,075.91			
Amount needed to meet budget:	\$ 699,234.09			
Less Budget Surplus to offset taxes:	\$ -			
<i>estimated figure-pending outcome of Town Meeting changes, adjustments and audit of fund balance, and grand list value in August</i>				
AMOUNT NEEDED from				
MUNICIPAL TAXES:	<u>\$ 699,234.09</u>			

GENERAL FUND

		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
TOWN CLERK'S OFFICE INCOME					
	Recording Fees	\$ 6,500.00	\$ 6,000.00	\$ 7,732.58	\$ 1,732.58
	Dog Licenses	700.00	700.00	754.00	54.00
	Marriage License Fees	400.00	300.00	513.00	213.00
	Liquor License Fees	350.00	350.00	440.00	90.00
	Return Check Fee	-	-	-	-
	Copier Fees	850.00	800.00	1,050.27	250.27
	Fax Fees	30.00	30.00	22.00	(8.00)
	Certified Copies	200.00	200.00	290.00	90.00
	Use of Records (vault) Fee	150.00	150.00	197.75	47.75
	Posting Land	25.00	25.00	20.00	(5.00)
	Overload Permits	130.00	100.00	155.00	55.00
	Postage Fees	-	-	(17.92)	(17.92)
	Green Mtn Pass	-	-	14.00	14.00
	Prior Yr Adjustments	-			-
	Total Income	\$ 9,335.00	\$ 8,655.00	\$ 11,170.68	\$ 2,515.68
TOWN CLERK'S OFFICE EXPENSES					
	Town Clerk - Salaries	\$ 40,000.00	\$ 25,932.00	\$ 40,318.05	\$ (14,386.05)
	Town Clerk - FICA/Medi	3,060.00	1,984.00	3,084.18	(1,100.18)
	Town Clerk - Health Ins.	8,500.00	12,000.00	7,039.16	4,960.84
	Town Clerk - Life/Disability Ins	450.00	425.00	441.49	(16.49)
	Town Clerk - Retirement	1,000.00	500.00		500.00
	Assist Town Clerk - Salaries	8,245.00	19,482.00	8,649.27	10,832.73
	Assist Town Clerk - FICA/Medi	631.00	1,491.00	251.20	1,239.80
	Ballot Clerks - Salaries	480.00	445.00	87.12	357.88
	Ballot Clerks - FICA/Medi	37.00	34.00	6.66	27.34
	Training & Support	350.00	350.00	345.20	4.80
	Vault Rental	-	-		-
	Telephone/Fax	1,000.00	1,000.00	872.26	127.74
	Postage	900.00	900.00	872.84	27.16
	State Payment-Dog	250.00	250.00	402.00	(152.00)
	State Payment-Marriage	150.00	150.00	400.00	(250.00)
	Mileage	300.00	300.00	162.75	137.25
	Supplies	1,500.00	1,500.00	1,585.79	(85.79)
	Misc Expense	-	-	25.00	(25.00)
	FY2018 Budget:	\$ 66,853.00	\$ 66,743.00	\$ 64,542.97	\$ 2,200.03
				FY2017 Balance:	\$ 4,715.71
TREASURER EXPENSES					
	Salaries	\$ 10,000.00	\$ 7,979.00	\$ 7,304.96	\$ 674.04
	FICA/Medi	765.00	611.00	558.88	52.12
	FY2018 Budget:	\$ 10,765.00	\$ 8,590.00	\$ 7,863.84	\$ 726.16
				FY2017 Balance:	\$ 726.16

GENERAL FUND

		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
SELECTBOARD EXPENSES					
	Salaries	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ -
	FICA/Medi	460.00	460.00	459.00	1.00
	Training & Support	300.00	300.00		300.00
	Postage	100.00	100.00		100.00
	Mileage	100.00	100.00		100.00
	Supplies	25.00	25.00		25.00
	FY2018 Budget:	\$ 6,985.00	\$ 6,985.00	\$ 6,459.00	\$ 526.00
				FY2017 Balance:	\$ 526.00
PLANNING & ZONING INCOME					
	Zoning Fees	3,000.00	3,000.00	2,510.00	\$ (490.00)
	Total Income	\$ 3,000.00	\$ 3,000.00	\$ 2,510.00	\$ (490.00)
PLANNING & ZONING EXPENSES					
	Salaries-Zoning Admin	\$ 2,785.00	\$ 2,785.00	\$ 1,904.32	\$ 880.68
	FICA/Medi-ZA	212.00	212.00	142.82	69.18
	Training & Support	200.00	200.00	-	200.00
	Legal Expense	6,000.00	6,000.00	399.00	5,601.00
	Postage	300.00	300.00	179.54	120.46
	Supplies	200.00	200.00	-	200.00
	FY2018 Budget:	\$ 9,697.00	\$ 9,697.00	\$ 2,625.68	\$ 7,071.32
				FY2017 Balance:	\$ 6,581.32
LISTER INCOME					
	State Rev-Listers' Education		\$ -	\$ 490.00	\$ 490.00
	Total Income	\$ -	\$ -	\$ 490.00	\$ 490.00
LISTER EXPENSES					
	Salaries	\$ 24,596.00	\$ 25,011.00	\$ 18,844.38	\$ 6,166.62
	FICA/Medi	1,881.59	1,914.00	1,441.64	472.36
	Training & Support	500.00	500.00	510.00	(10.00)
	Contract Services	-	-	-	-
	Telephone	550.00	550.00	589.62	(39.62)
	Postage	150.00	150.00	228.21	(78.21)
	Hearing Expenses	50.00	-	18.75	(18.75)
	Mileage	400.00	400.00	409.18	(9.18)
	Supplies	250.00	300.00	146.55	153.45
	Equipment	-	-		-
	FY2018 Budget:	\$ 28,377.59	\$ 28,825.00	\$ 22,188.33	\$ 6,636.67
				FY2017 Balance:	\$ 7,126.67
DELINQUENT TAX COLLECTOR INCOME					
	Del. Tax Collector Fees	10,000.00	10,000.00	9,420.52	\$ (579.48)
	Total Income	\$ 10,000.00	\$ 10,000.00	\$ 9,420.52	\$ (579.48)
DELINQUENT TAX COLLECTOR EXPENSES					
	Salaries	\$ 10,000.00	\$ 10,000.00	\$ 8,544.23	\$ 1,455.77
	FICA/Medi	765.00	765.00	653.63	111.37
	Training-DelTaxColl	-	-	125.00	(125.00)
	Mileage-DelTaxColl	-	-	-	-
	FY2018 Budget:	\$ 10,765.00	\$ 10,765.00	\$ 9,322.86	\$ 1,442.14

GENERAL FUND

		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
				FY2017 Balance:	\$ 862.66
GENERAL INCOME					
	Closed Audit Reserve	\$ -			\$ -
	Court Fees-Reimb.	-	-		-
	Prior Yr Refund-VLCT W/C	-	-		-
	Total Income	\$ -		\$ -	\$ -
GENERAL EXPENSES					
	Unemployment-VLCT	\$ 900.00	\$ 583.00	\$ 878.00	\$ (295.00)
	Health Officer	-	150.00	-	150.00
	Fica/Medi Expense	-	-	57.38	
	Health Officer Mileage	-	-		-
	Animal Control Officer	1,200.00	1,500.00	750.00	750.00
	Contract Services	10,000.00	10,000.00	4,412.75	5,587.25
	Water Testing-TownBldgs	300.00	200.00	84.55	115.45
	Legal Expense-Consulting	4,000.00	3,000.00	4,839.09	(1,839.09)
	Legal Expense-Action	1,000.00	1,000.00	330.00	670.00
	Legal Settlement	-			-
	AUDIT EXPENSE	6,000.00	6,000.00	5,625.00	375.00
	Computer Consultant	1,100.00	750.00	1,187.50	(437.50)
	Server Backup & Support	3,200.00	3,200.00	2,826.67	373.33
	Copy Machine Contract	1,200.00	1,200.00	1,091.40	108.60
	Insurance-VLCT PACIF	28,626.00	27,532.00	28,688.00	(1,156.00)
	Internet	600.00	600.00	589.92	10.08
	Legal Expense-Postage	100.00	100.00		100.00
	Postage-Water Testing	276.00	85.00	95.00	(10.00)
	Web Site	1,900.00	500.00	400.00	100.00
	Florist & Food	100.00	100.00	77.61	22.39
	Advertising	500.00	500.00	593.51	(93.51)
	Town Report-Printing	2,000.00	2,000.00	1,930.00	70.00
	Town Report-Postage	400.00	350.00	383.04	(33.04)
	Membership-VLCT	1,408.00	1,379.00	1,379.00	-
	Membership-NVDA	500.00	500.00	500.00	-
	Supplies-Grant Expense	100.00	100.00	77.02	22.98
	GreenUp Day Expense	75.00	75.00		75.00
	Street Lights	4,000.00	3,500.00	3,935.74	(435.74)
	Computer Software/Supplies	400.00	400.00	1,795.00	(1,395.00)
	County Tax	23,000.00	23,000.00	22,574.48	425.52
	FY2018 Budget:	\$ 92,885.00	\$ 88,304.00	\$ 85,100.66	\$ 3,260.72
				FY2017 Balance:	\$ 3,260.72
POLICE & SECURITY INCOME					
	Motor Vehicle Fines	\$ -	\$ -	\$ 657.32	\$ 657.32
	Total Income	\$ -	\$ -	\$ 657.32	\$ 657.32
POLICE & SECURITY EXPENSES					
	Contract-Police & Security	\$ 20,054.45	\$ 19,470.34	\$ 17,315.15	\$ 2,155.19
	FY2018 Budget:	\$ 20,054.45	\$ 19,470.34	\$ 17,315.15	\$ 2,155.19
				FY2017 Balance:	\$ 2,812.51

GENERAL FUND

		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
MUNICIPAL BUILDING MAINT INCOME					
	Rev-Refunds	\$ -	\$ -	\$ -	\$ -
	Total Income	\$ -	\$ -	\$ -	\$ -
MUNICIPAL BUILDING MAINT EXPENSE					
	Salaries-MunBldg	\$ 1,082.00	\$ 1,082.00	\$ 581.79	\$ 500.21
	FICA/Medi-MunBldg	83.00	83.00	44.47	38.53
	Snow Plowing-MunBldgs	500.00	500.00	445.00	55.00
	Lawn Care-MunBldgs	750.00	750.00	1,590.40	(840.40)
	Bldg Maint-MunBldg	1,650.00	2,000.00	1,644.88	355.12
	Electric-MunBldg	1,300.00	1,000.00	1,305.76	(305.76)
	Fuel Oil-MunBldg	3,000.00	1,500.00	1,973.64	(473.64)
	Bldg Maint-Old Bldg	100.00	100.00	35.11	64.89
	Electric-Old Bldg	150.00	150.00	-	150.00
	Propane-Old Bldg	100.00	100.00	-	100.00
	FY2018 Budget:	\$ 8,715.00	\$ 7,265.00	\$ 7,621.05	\$ (356.05)
				FY2017 Balance:	\$ (356.05)
LAKE ACCOUNT EXPENSE					
	Salaries-North Beach	\$ 2,598.75	\$ 3,465.00	\$ 4,644.08	\$ (1,179.08)
	FICA/Medi-North Beach	198.80	266.00	355.26	(89.26)
	Contract Services				-
	Water Testing-North Beach	200.00	200.00		200.00
	Septic Service	5,500.00	5,500.00		5,500.00
	Mowing-Beach	1,500.00	1,500.00	1,380.00	120.00
	Supplies	200.00	200.00	519.08	(319.08)
	Signs	100.00	100.00	58.54	41.46
	Electric	150.00	150.00	144.78	5.22
	FY2018 Budget:	\$ 10,447.55	\$ 11,381.00	\$ 7,101.74	\$ 4,279.26
				FY2017 Balance:	\$ 4,279.26
TRAIL FUND EXPENSES					
	Trail Maintenance	\$ 1,215.00	\$ 1,215.00	\$ 1,591.02	\$ (376.02)
TRAIL FUND INCOME					
	Westmore Association		\$ -	\$ 1,215.00	
	FY2018 Budget:	\$ 1,215.00	\$ 1,215.00	\$ 376.02	\$ (376.02)
				FY2017 Balance:	\$ (376.02)
ECC YOUTH FUND EXPENSES					
	ECC Youth	\$ (2,047.86)	\$ 4,863.08	\$ 8,010.94	\$ (3,147.86)
DONATIONS					
	Donations - Bball court		\$ -	\$ 1,100.00	
	FY2018 Budget:	\$ -	\$ 4,863.08	\$ 6,910.94	\$ (2,047.86)
				FY2017 Balance:	\$ (2,047.86)
TRASH/RECYCLING EXPENSES					
	Trash/Recycling Pickup	\$ 41,958.20	\$ 43,958.20	\$ 44,726.70	\$ (768.50)
	FY2018 Budget:	\$ 41,958.20	\$ 43,958.20	\$ 44,726.70	\$ (768.50)

GENERAL FUND

		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
				FY2017 Balance:	\$ (768.50)
TRANSFER STATION INCOME					
	Tipping Fees	\$ 12,000.00	\$ 10,000.00	\$ 8,183.08	\$ (1,816.92)
	Xfer Station Sticker Fees	300.00	350.00	297.00	(53.00)
	Bags-Recycling	100.00	300.00	88.00	(212.00)
	Bags-Trash (W)	23,000.00	25,000.00	22,597.44	(2,402.56)
	Bottle Redemption	650.00	500.00	624.25	124.25
	E-Waste Reimbursement	-	-	-	-
	Prior Yr Adjustments	-	-	-	-
	Total Income	\$ 36,050.00	\$ 36,150.00	\$ 31,789.77	\$ (4,360.23)
TRANSFER STATION EXPENSES					
	Salaries	\$ 18,788.00	\$ 22,512.00	\$ 19,177.96	\$ 3,334.04
	FICA/Medi	1,437.28	1,723.00	1,467.16	255.84
	Contract Services	500.00	500.00	-	500.00
	Rental Fee-Container	1,700.00	1,500.00	1,560.00	(60.00)
	Port-o-let	-	400.00	-	400.00
	NEKWMD-Compost Fee	275.00	200.00	275.00	(75.00)
	NEKWMD-Surcharge Fee	1,600.00	3,000.00	1,589.59	1,410.41
	Casella-Recycle Fee	4,500.00	250.00	2,855.17	(2,605.17)
	Household Trash-Tipping	5,000.00	7,000.00	4,319.94	2,680.06
	Household Trash-Hauling	2,000.00	2,000.00	1,715.00	285.00
	Construction Debris-Tipping	7,200.00	5,000.00	7,195.58	(2,195.58)
	Construction Debris-Hauling	4,000.00	4,000.00	3,430.00	570.00
	Building Maintenance	2,500.00	3,000.00	2,415.82	584.18
	Telephone	500.00	500.00	478.23	21.77
	State Fee-Scale License	500.00	500.00	485.00	15.00
	Mileage	150.00	-	-	-
	Supplies	150.00	150.00	261.52	(111.52)
	Xfer Station Stickers		-	-	-
	Bags-Recycling	200.00	200.00	188.92	11.08
	Bags-Trash (W)	3,000.00	3,000.00	2,400.00	600.00
	Electric	1,000.00	1,000.00	873.55	126.45
	Propane	-	200.00	-	200.00
	Pickup Gas		100.00	73.00	27.00
	Equipment Maintenance	500.00	750.00		750.00
	FY2018 Budget:	\$ 55,500.28	\$ 57,485.00	\$ 50,761.44	\$ 6,723.56
				FY2017 Balance:	\$ 2,363.33
MISC INCOME					
	Current Property Taxes	\$ -	\$ 256,036.62	\$ 110,536.91	\$ (145,499.71)
	PTAC-Municipal Portion	-	-	9,262.88	9,262.88
	PTAC-Late Filing Fee	-	-	-	-
	Current Prepaid Taxes			153.59	153.59
	Non-Refunded Overpayments	-	-	-	-
	Revenue Interest	6,500.00	6,500.00	13,037.60	6,537.60
	Prior Yr State Ed Adj	-	-	-	-
	Current Use/Land Use	37,000.00	37,000.00	38,930.00	1,930.00
	PILOT	19,794.42	17,000.00	20,372.42	3,372.42
	Lease Land	5.00	5.00	5.04	0.04
	Bank Interest-Checking	2,000.00	2,000.00	2,521.06	521.06
	Total Income	\$ 65,299.42	\$ 318,541.62	\$ 194,819.50	\$ (123,722.12)

GENERAL FUND

		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
MISC EXPENSES					
	Tax Sale-Expense	\$ 500.00	\$ 500.00	\$ -	\$ 500.00
	Tax Abatements-Prior Yrs	-	-		-
	Reimbursement to Taxpayer	-	-		-
	Interest Expense-Line of Credit	200.00	200.00	796.03	(596.03)
	Transfer-HW Deficit Reduct	-	-		-
	Transfer-Local Matches	1,101.25	10,000.00	44,282.96	(34,282.96)
	FY2018 Budget:	\$ 1,801.25	\$ 10,700.00	\$ 45,078.99	\$ (34,378.99)
GENERAL FUND SUMMARY:					
Total Budget to Actual Comparison:					
		<u>FY2018 Budget:</u>	<u>FY17 Budgeted</u>	<u>FY17 Actual</u>	
	Total Budgeted Income:	\$ 123,684.42	\$ 376,346.62	\$ 133,373.00	
	Total Tax Revenues Rec'd:	\$ -	\$ -	\$ 119,799.79	
	Total Revenues:			\$ 253,172.79	
	Delinquent Tax Receivable:			\$ 112,521.31	
	Delinquent Interest Receivable:			\$ 12,162.08	
	Total Uncollected Tax Rev (all years):	\$ -	\$ -	\$ 124,683.39	
	Total Expenditures:	\$ 366,019.33	\$ 376,346.62	\$ 253,172.79	
FUND BALANCE:			Total Income:	\$ 253,172.79	
			Total Expenditures:	\$ 380,310.37	
			Current Yr Fund Balance:	\$ (127,137.58)	
			Prior Year Fund Balance:	\$ 253,268.81	
			Total Liabilities:	\$ 128,866.51	
			FY2017 GENERAL FUND BALANCE:	\$ 254,997.74	

HIGHWAY FUND

	FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
		Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2016
HIGHWAY INCOME				
Appropriation-2016 Taxes		\$ 219,353.00	\$ 219,353.00	\$ -
State-Highway Aid Class 2 & 3	42,000.00	42,000.00	43,890.82	1,890.82
Transfer from Grants				-
Transfer from GenFund-Deficit	1,355.94			-
Diesel Use Reimbursement				-
Rev-Insurance Claims		-	4,790.27	4,790.27
Total Income	\$ 43,355.94	\$ 261,353.00	\$ 268,034.09	\$ 6,681.09
HIGHWAY EXPENSES				
<u>Payroll & Benefits</u>				
Salaries - Road Crew	\$ 89,440.00	\$ 82,452.00	\$ 62,333.47	\$ 20,118.53
Salaries - Part Time Crew	7,824.96	26,285.00	46,822.17	(20,537.17)
Over Time - Road Crew	6,450.00	5,946.00	70.54	5,875.46
Health Insurance	8,500.00	23,568.00	18,731.27	4,836.73
Life/Disability	850.00	1,025.00	537.47	487.53
FICA/Medicare	7,934.19	8,777.00	8,355.82	421.18
Retirement-Highway	1,000.00	1,000.00	-	1,000.00
<u>Town Garage</u>				
Training-Highway	400.00	400.00	255.00	145.00
Mowing	1,200.00	1,200.00	1,100.00	100.00
Building Maintenance	5,000.00	2,500.00	4,289.50	(1,789.50)
Telephone	550.00	550.00	386.42	163.58
Internet	500.00		318.59	
Mileage	200.00	-	162.64	(162.64)
Shop Supplies	2,000.00	-	2,955.19	(2,955.19)
Shop Tools	1,500.00	2,000.00	1,585.25	414.75
Electricity	3,200.00	1,500.00	2,631.72	(1,131.72)
Electric Services	-	2,600.00	-	2,600.00
Propane	10,000.00	10,000.00	1,202.37	8,797.63
Fire Wood	1,500.00	1,300.00	1,350.00	(50.00)
<u>Road Expenses</u>				
Road Signs-Public	800.00	800.00	556.25	243.75
Road Signs-Private	500.00	500.00	-	500.00
<u>Road Maintenance</u>				
Contract Services	2,000.00	2,000.00	1,000.00	1,000.00
Sweeper Service	2,500.00	2,500.00	2,245.00	255.00
Equipment Rental	700.00	350.00	358.00	(8.00)
Chloride (Magnesium)	15,000.00	15,000.00	18,905.82	(3,905.82)
Salt	6,000.00	8,000.00	11,202.15	(3,202.15)
Culverts	10,000.00	4,000.00	11,651.65	(7,651.65)
Erosion Control	5,000.00	5,000.00	2,317.64	2,682.36
Bridges	-	-	-	-
Grant Match		-	-	-
<u>Sand</u>				
Sand Processing Services		-	-	-
Sand		-	-	-

HIGHWAY FUND

	FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
		Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2016
<u>Church Gravel Pit</u>				
Supplies		-	59.44	
Erosion Materials		-	160.70	
<u>Equipment Maintenance</u>				
Chainsaws	200.00	200.00	124.39	75.61
2014 International Truck	2,000.00	4,400.00	9,262.90	(4,862.90)
International Plow	1,000.00	300.00	2,617.42	(2,317.42)
International Sander	1,000.00	200.00	977.33	(777.33)
International Wing	1,000.00	200.00	-	200.00
1993 GMC White 2 Truck	1,000.00	1,000.00	182.91	817.09
2013 Ford F350 Ton Truck	2,200.00	500.00	1,485.91	(985.91)
2000 Caterpillar Grader	4,000.00	4,000.00	1,089.18	2,910.82
1975 MF 165 Tractor	300.00	300.00	311.31	(11.31)
2006 Volvo Loader	5,200.00	5,200.00	2,936.95	2,263.05
Mower	500.00	-	341.07	(341.07)
2007 Mack Truck	4,000.00	9,000.00	17,680.94	(8,680.94)
2007 Mack Plow	1,000.00	300.00	31.04	268.96
2004 Mack Sander	500.00	300.00	1,710.44	(1,410.44)
1997 Ford F150 Pickup Truck	200.00	200.00	82.97	117.03
2012 CAT Excavator	1,000.00	1,000.00	766.88	233.12
1986 Rodgers Trailer	1,100.00	1,100.00	1,618.61	(518.61)
Fuel-Welding	150.00	150.00	40.75	109.25
Fuel-Gasoline	250.00	250.00	190.68	59.32
Fuel-Diesel	30,000.00	20,000.00	22,094.34	(2,094.34)
Equipment Supplies/Maint	3,500.00	3,500.00	4,329.84	(829.84)
FY2018 BUDGET:	\$ 250,649.15	\$ 261,353.00	\$ 269,419.93	\$ (7,528.20)
Total Income:				\$ 268,034.09
Total Expense:				\$ (269,419.93)
FY2017 Highway Fund Balance-Operating:				\$ (1,385.84)
FY2014 FEMA 4163 Carryover:				\$ 18,862.70
FY2014 FEMA 4178 Carryover:				\$ 17,533.14
FY2017 HIGHWAY FUND BALANCE:				\$ 35,010.00

RESERVE FUNDS

		FY 2018 PROPOSED BUDGET	2017		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
PAVING INCOME					
	Bank Interest	\$ -	\$ -	\$ 151.49	\$ -
	Move from GenFund Balance	25,000.00	120,000.00	120,000.00	-
	Total Income	\$ 25,000.00	\$ 120,000.00	\$ 120,151.49	\$ -
PAVING EXPENSES					
	Paving	\$ 211,427.18	\$ 259,669.83	\$ 148,392.65	\$ 111,277.18
	FY2018 BUDGET:	\$ 211,427.18	\$ 259,669.83	\$ 148,392.65	\$ 111,277.18
			FY2016 Reserve Acct Balance:		\$ 139,669.83
			FY2017 Appropriation:		\$ -
				Total Income:	\$ 120,151.49
				Total Expense:	\$ (148,392.65)
			FY2017 Paving Balance:		\$ 111,428.67
GRAVEL/SAND INCOME					
	Transfer-Deficit Reduction	\$ 17,505.55	\$ -	\$ -	\$ -
	Bank Interest	\$ -	\$ -	\$ 3.77	\$ (3.77)
	Total Income	\$ 17,505.55	\$ -	\$ 3.77	\$ (3.77)
GRAVEL/SAND EXPENSES					
	Gravel: Processing Services	17,500.00	\$ 11,250.00	\$ -	\$ 11,250.00
	Gravel		12,240.72	59,000.00	(46,759.28)
	Sand: Processing Services		11,250.00	-	11,250.00
	Sand		6,750.00	-	6,750.00
	FY2018 BUDGET:	\$ 17,500.00	\$ 41,490.72	\$ 59,000.00	\$ (17,509.28)
			FY2016 Reserve Acct Balance:		\$ 3,490.72
			FY2017 Appropriation:		\$ 38,000.00
				Total Income:	\$ 3.77
				Total Expense:	\$ (59,000.00)
			FY2017 Gravel/Sand Balance:		\$ (17,505.51)
CAPITAL IMPROVEMENTS INCOME					
	Bank Interest	\$ -	\$ -	\$ 61.91	\$ (61.91)
	Total Income	\$ -	\$ -	\$ 61.91	\$ (61.91)
CAPITAL IMPROVEMENTS EXPENSE					
	Renovations-Set Aside	\$ 72,070.23	\$ 70,108.69	\$ 399.77	\$ 69,708.92
	Renovations-Other	10,000.00	5,000.00	2,700.00	2,300.00
		-	-	-	-
	FY2018 BUDGET:	\$ 82,070.23	\$ 75,108.69	\$ 3,099.77	\$ 72,008.92
			FY2016 Reserve Acct Balance:		\$ 57,108.69
			FY2017 Appropriation:		\$ 18,000.00
				Total Income:	\$ 61.91
				Total Expense:	\$ (3,099.77)
			FY2017 Capital Improv Balance:		\$ 72,070.83

RESERVE FUNDS

			2017		
FY 2018 PROPOSED BUDGET			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
TOWN EQUIPMENT FUND INCOME					
	Bank Interest		\$ -	\$ 7.60	\$ 7.60
	Move from GF Balance-HW Equip		-		-
	Move from GF Balance-Other Equip		18,527.76	18,527.76	-
	Loan Proceeds		-		-
	Total Income	\$ -	\$ 18,527.76	\$ 18,535.36	\$ 7.60
TOWN EQUIPMENT FUND					
	Equipment-Other	\$ 5,000.00	\$ 12,500.00	\$ 12,119.00	\$ 381.00
	Equipment-Highway	50,388.52	20,000.00	-	20,000.00
	CAT Excav-Principal	-	15,750.00	15,750.00	-
	CAT Excav-Interest	-	315.00	315.00	-
	F350 Truck-Principal	4,968.03	4,968.03	4,968.10	(0.07)
	F350 Truck-Interest	236.24	236.24	236.17	0.07
	InternTruck-Principal	34,458.98	34,458.98	34,455.62	3.36
	InternTruck-Interest	1,838.78	1,838.78	1,842.14	(3.36)
	FY2018 BUDGET:	\$ 96,890.55	\$ 90,067.03	\$ 69,686.03	\$ 20,381.00
			FY2016 Reserve Acct Balance:		\$ 6,985.69
			FY2017 Appropriation:		\$ 64,553.58
				Total Income:	\$ 18,535.36
				Total Expense:	\$ (69,686.03)
			FY2017 Equipment Balance:		\$ 20,388.60
LISTER REAPPRAISAL & MAPPING INCOME					
	Bank Interest	\$ -	\$ -	\$ 14.03	\$ 14.03
	State of VT-Reappraisal	5,500.00	5,500.00	6,052.00	552.00
	State of VT-Equalization	700.00	700.00	712.00	12.00
	Total Income	\$ 6,200.00	\$ 6,200.00	\$ 6,778.03	\$ 578.03
LISTER REAPPRAISAL & MAPPING EXPENSES					
	Townwide Reappraisal	\$ 18,864.54	\$ 15,471.51	\$ -	\$ 15,471.51
	Salaries-Lister Reappraisal		-	-	-
	FICA/Medicare		-	-	-
	Parcel Maintenance Services	3,500.00	3,500.00	3,685.00	(185.00)
	Mileage		-	-	-
	Supplies & Postage		-	-	-
	Appraisal Report Printing			-	-
	Contract-Mapping	1,200.00	1,600.00	1,600.00	-
	FY2018 BUDGET:	\$ 23,564.54	\$ 20,571.51	\$ 5,285.00	\$ 15,286.51
			FY2016 Reserve Acct Balance:		\$ 14,371.51
			FY2017 Appropriation:		\$ -
				Total Income:	\$ 6,778.03
				Total Expense:	\$ (5,285.00)
			FY2017 Reappr&Map Balance:		\$ 15,864.54

RESERVE FUNDS

		FY 2018 PROPOSED BUDGET	2017		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
CEMETERY INCOME					
	Bank Interest	\$ -	\$ -	\$ 16.83	\$ 16.83
	Sale of Lots	-	-	1,000.00	1,000.00
	Transit Permits	-	-	5.00	5.00
	Donations	-	-		-
	Total Income	\$ -	\$ -	\$ 1,021.83	\$ 1,021.83
CEMETERY EXPENSES					
	Maintenance-Cemetery	\$ 14,391.22	\$ 6,000.00	\$ 5,835.00	\$ 165.00
	Supplies - Cemetery		\$ -	\$ 139.52	
	Special Projects		15,511.58	8,167.50	7,344.08
	FY2018 BUDGET:	\$ 14,391.22	\$ 21,511.58	\$ 14,142.02	\$ 7,509.08
			FY2016 Reserve Acct Balance:		\$ 15,511.58
			FY2017 Appropriation:		\$ 6,000.00
				Total Income:	\$ 1,021.83
				Total Expense:	\$ (14,142.02)
			FY2017 Cemetery Balance:		\$ 8,391.39
DEED/VAULT RESTORATION FUND					
	Bank Interest	\$ -	\$ -	\$ 6.01	\$ (6.01)
	Total Income	\$ -	\$ -	\$ 6.01	\$ (6.01)
DEED/VAULT RESTORATION FUND					
	Professional Services	\$ 5,170.04	\$ 5,000.00	\$ 488.46	\$ 4,511.54
	Supplies/Materials	300.00	1,000.00	597.44	402.56
	FY2018 BUDGET:	\$ 5,470.04	\$ 6,000.00	\$ 1,085.90	\$ 4,914.10
			FY2016 Reserve Acct Balance:		\$ 5,949.32
			FY2017 Appropriation:		\$ 50.68
				Total Income:	\$ 6.01
				Total Expense:	\$ (1,085.90)
			FY2017 Deed/Vault Balance:		\$ 4,920.11
Reserve Funds Summary					
		CASH	Accts Receivable	Accts Payable	FUND BALANCE
Paving:		\$ 111,428.67	\$ -	\$ -	\$ 111,428.67
Gravel:		\$ (17,505.51)	\$ -	\$ -	\$ (17,505.51)
Capital Improvements:		\$ 72,070.83	\$ -	\$ -	\$ 72,070.83
Town Equipment:		\$ 20,388.60	\$ -	\$ -	\$ 20,388.60
Lister Reappraisal & Mapping:		\$ 15,864.54	\$ -	\$ -	\$ 15,864.54
Cemetery:		\$ 8,391.39	\$ -	\$ -	\$ 8,391.39
Deed/Vault Restoration:		\$ 4,920.11	\$ -	\$ -	\$ 4,920.11

RESERVE FUNDS

	FY 2018 PROPOSED BUDGET	2017		
		Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
BALANCE as of 12/31/17:	\$ 215,558.63	\$ -	\$ -	\$ 215,558.63
Fund Balances as of 12/31/2017:				\$ 243,087.34
FY2017 Appropriations Deposited:				\$ 126,604.26
Revenue Deposited:				\$ 146,296.76
Bank Interest Received:				\$ 261.64
Total Expenses Paid:				\$ (300,691.37)
FY2017 RESERVE FUND BALANCE:				\$ 215,558.63

RESTRICTED FUNDS

		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2016
LANDFILL CLOSURE FUND INCOME					
	Bank Interest	\$ -	\$ -	\$ 92.67	\$ 92.67
	Total Income	\$ -	\$ -	\$ 92.67	\$ 92.67
LANDFILL CLOSURE FUND					
	Budget	\$ 53,659.61	\$ 53,566.94	\$ -	\$ 53,566.94
	Landfill Testing	-		-	-
	Landfill Closing Costs	-			-
	Salaries	-	-		-
	FICA/Medi	-	-		-
	Application Service	-	-		-
	FY2017 BUDGET:	\$ 53,659.61	\$ 53,566.94	\$ -	\$ 53,566.94
			FY2016 Cash Account Balance: \$ 53,566.94		
				Total Income: \$	92.67
				Total Expense: \$	-
			FY2017 Landfill Balance: \$ 53,659.61		
PERPETUAL CARE FUND INCOME					
	Perpetual Care Fee	\$ -	\$ -	\$ 3,200.00	3,200.00
	Bank Interest	-	-	42.09	42.09
	Total Income	\$ -	\$ -	\$ 3,242.09	\$ 3,242.09
PERPETUAL CARE FUND					
	Perpetual Care Principal	\$ 48,142.60	\$ 44,942.60	\$ -	\$ 44,942.60
	Available Interest to Transfer	479.36	437.27	-	437.27
	FY2017 BUDGET:	\$ 48,621.96	\$ 45,379.87	\$ -	\$ 45,379.87
			FY2016 Cash Account Balance: \$ 45,379.87		
				Total Income: \$	3,242.09
				Total Expense: \$	-
			FY2017 Perpetual Care Balance: \$ 48,621.96		

RESTRICTED FUNDS - GRANTS

		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
MILFOIL INCOME					
	State of VT - GRANT	\$ 16,330.00	\$ 16,330.00		\$ (16,330.00)
	Appropriation-Milfoil		4,349.60	4,349.60	-
	Local Match-Boat Greeters	-	-	-	-
	Donations-Boat Greeters	-		5,000.00	5,000.00
	Total Income	\$ 16,330.00	\$ 20,679.60	\$ 9,349.60	\$ (11,330.00)
MILFOIL EXPENSES					
	Milfoil Contract	\$ 29,944.05	\$ 41,330.00	\$ 31,050.00	\$ -
	Wages-Milfoil	-	-	250.00	-
	FICA/Medi-Milfoil	-	-	19.12	-
	Wages-Boat Greeters	-	-	9,297.50	-
	FICA/Medi-Boat Greeters	-	-	711.33	-
	Wages-Boat Washers	-	-	-	-
	FICA/Medi-Boat Washers	-	-	-	-
	Mileage/Fuel	-	-	58.00	-
	Supplies	-	-	-	-
	Electric-Boat Washing	-	-	-	-
	Equipment-Electric Drop	-	-	-	-
	FY2018 BUDGET:	\$ 29,944.05	\$ 41,330.00	\$ 41,385.95	\$ -
Milfoil Program			FY2016 Account Balance:		\$ 20,650.40
			Total Income:		\$ 9,349.60
			Total Expense:		\$ (41,385.95)
			FY17 Milfoil Program Balance:		\$ (11,385.95)
PACIF GRANT INCOME					
	PACIF GRANT	\$ -	\$ 2,900.00	\$ 3,307.50	\$ 407.50
	Local Match	-	3,715.00	3,715.00	-
	Total Income	\$ -	\$ 6,615.00	\$ 7,022.50	\$ 407.50
PACIF GRANT EXPENSES					
	Equipment - Grant	\$ -	\$ 3,350.00	\$ 3,307.50	\$ 42.50
	Equipment - Match	\$ -	\$ 3,350.00	\$ 3,307.50	
			\$ 6,700.00	\$ 6,615.00	
Purchase of Security Cameras at Town Garage & Municipal Office			FY2016 Account Balance:		\$ -
			Total Income:		\$ 7,022.50
			Total Expense:		\$ 6,615.00
			FY17 PACIF GRANT Balance:		\$ 407.50
RT16 PAVING GRANT INCOME					
	State of VT-GRANT	\$ -	\$ 87,927.67	\$ 87,927.67	\$ -
	Local Match	-	21,981.92	21,981.92	-
	Total Income	\$ -	\$ 109,909.59	\$ 109,909.59	\$ -
RT16 PAVING GRANT EXPENSES					
	Equipment - Grant	\$ -	\$ 87,927.67	\$ 88,976.84	\$ (1,049.17)
	Equipment - Match	\$ -	\$ 21,981.92	\$ 22,244.21	
			\$ 109,909.59	\$ 111,221.05	
RT 16 Paving Grant 13-845			FY2016 Account Balance:		\$ -
			Total Income:		\$ 109,909.59
			Total Expense:		\$ 111,221.05
			FY17 PAVING GRANT Balance:		\$ (1,311.46)

RESTRICTED FUNDS - GRANTS

		2017 ACCOUNT ACTIVITY		
FY2018		Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2017
STRUCTURES GRANT INCOME				
State of VT - GRANT	\$ -	\$ 115,833.60	\$ 115,833.60	\$ -
Local Match	-	12,870.40	12,870.40	-
Total Income	\$ -	\$ 128,704.00	\$ 128,704.00	\$ -
STRUCTURES GRANT EXPENSES				
Contract Services - Grant	-	115,833.60	115,833.60	-
Contract Services - Match	-	-	14,382.40	(14,382.40)
FY2018 BUDGET:	\$ -	\$ 115,833.60	\$ 130,216.00	\$ (14,382.40)
Hinton Hill Structures Grant Hinton Hill 90/10 In-kind Match		FY2016 Account Balance:		\$ -
		Total Income:		\$ 128,704.00
		Total Expense:		\$ (130,216.00)
		FY17 Structures Grant Balance:		\$ (1,512.00)
STRUCTURES GRANT INCOME				
State of VT - GRANT	\$ -	\$ 2,520.00	\$ 2,520.00	\$ -
Local Match	-	80.00	80.00	-
Total Income	\$ -	\$ 2,600.00	\$ 2,600.00	\$ -
STRUCTURES GRANT EXPENSES				
EnginServ-HH Grant	-		3,217.50	(3,217.50)
EnginServ-HH Match	-		357.50	(357.50)
FY2018 BUDGET:	\$ -	\$ -	\$ 3,575.00	\$ (3,575.00)
Hinton Hill Engineering Grant 13-844 Engineering Services for replacement culvert on Hinton Hill		FY2016 Account Balance:		\$ -
		Total Income:		\$ 2,600.00
		Total Expense:		\$ (3,575.00)
		FY17 VT Better Rds Balance:		\$ (975.00)
BLACK FLY CONSTRUCTION GRANT INCOME				
State of VT - GRANT	\$ -	\$ 30,731.40	\$ 50,900.76	\$ 20,169.36
Local Match	-		5,635.64	5,635.64
Total Income	\$ -	\$ 30,731.40	\$ 56,536.40	\$ 25,805.00
BLACK FLY GRANT EXPENSES				
Construction Services - GRANT	-	-	52,961.80	(52,961.80)
Construction Services - MATCH	-	-	3,394.60	(3,394.60)
FY2018 BUDGET:	\$ -	\$ -	\$ 56,356.40	\$ (56,356.40)
Black Fly Culvert Replacement		FY2016 Account Balance:		\$ -
		Total Income:		\$ 56,536.40
		Total Expense:		\$ (56,356.40)
		FY17 VT Better Rds Balance:		\$ 180.00
TRAILS GRANT INCOME				
State of VT - GRANT	\$ -	\$ -	\$ 6,016.32	\$ 6,016.32
Local Match	-	-	1,695.92	1,695.92
Total Income	\$ -	\$ -	\$ 7,712.24	\$ 7,712.24
TRAILS GRANT EXPENSES				
Contract Services - GRANT	-	-	6,016.32	(6,016.32)
Contract Services - MATCH	-	-	1,128.06	(1,128.06)
FY2018 BUDGET:	\$ -	\$ -	\$ 7,144.38	\$ (7,144.38)
Trails Grant for Westmore Association managed by the Town of Westmore		FY2016 Account Balance:		\$ -
		Total Income:		\$ 7,712.24
		Total Expense:		\$ (7,144.38)
		FY17 Trails Grant Balance:		\$ 567.86

RESTRICTED FUNDS - GRANTS

2018 GRANTS TO BE COMPLETED		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2016
BETTER BACK ROADS INCOME					
	State of VT - GRANT	\$ 6,880.00			\$ -
	Local Match				-
	Total Income	\$ 6,880.00	\$ -	\$ -	\$ -
BETTER BACK ROADS EXPENSES					
	Engineering Services	\$ -			\$ -
	Stream Permit	-			-
	FY2017 BUDGET:	\$ 6,880.00	\$ -	\$ -	\$ -
Better Back Roads Grant - Old Cottage Lane			FY2017 Account Balance:		
			Total Income:	\$ -	
			Total Expense:	\$ -	
		FY17 Old Cottage Lane Balance:		\$ -	
BETTER BACK ROADS INCOME					
	State of VT - GRANT	\$ 13,355.00	\$ -	\$ -	\$ -
	Local Match		-	-	-
	Total Income	\$ 13,355.00	\$ -		\$ -
BETTER BACK EXPENSES					
	Culverts - GRANTS	\$ -	\$ -	\$ 1,562.40	\$ 1,562.40
	Culverts - MATCH			\$ 390.60	
	FY2018 BUDGET:	\$ 13,355.00	\$ -	\$ 1,953.00	\$ 1,953.00
Better Back Roads Grant - Overlook Ln			FY2017 Account Balance:		\$ -
			Total Income:	\$ -	
			Total Expense:	\$ (1,953.00)	
		FY17 Overlook Ln Balance:		\$ (1,953.00)	
GRANTS IN-AID PILOT PROJECT INCOME					
	State of VT - GRANTS IN AID PILOT	\$ 4,200.00			\$ -
	Local Match				-
	Total Income	\$ 4,200.00	\$ -		\$ -
GRANTS IN-AID PILOT PROJECT EXPENSES					
	Construction Services	\$ -			\$ -
	FY2018 BUDGET:	\$ 4,200.00	\$ -	\$ -	\$ -
Grants-In-Aid Pilot Project			FY2017 Account Balance:		\$ -
			Total Income:	\$ -	
			Total Expense:	\$ -	
		FY17 Grants-In-Aid Balance:		\$ -	
GRANT FUND SUMMARY:		Total Budget to Actual Comparison:			
		FY2018 Budget:	FY17 Budgeted	FY17 Actual	
Total Budgeted Income:		\$ 24,435.00	\$ 319,889.99	\$ 321,834.33	
Total Expenses:			\$ 273,773.19	\$ 358,466.78	
FY17 Fund Balance:				\$ (36,632.45)	
Total Prior Years Fund Balance:				\$ 20,650.40	
Total Fund Balance:				\$ (15,982.05)	
Total Liabilities:				\$ 22,410.40	
FY17 GRANT FUND BALANCE:				\$ 6,428.35	

COMMUNITY APPROPRIATIONS

		FY 2018 PROPOSED BUDGET	2017 ACCOUNT ACTIVITY		
			Budgeted Amount	Actual Received/Spent	Balance as of 12/31/2016
COMMUNITY APPROPRIATIONS					
	Westmore Firemans Assoc.	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	\$ -
	OC Court Diversion	300.00	300.00	300.00	
	VT Ctr for Independent Living	80.00	80.00	80.00	-
	VT Rural Fire Protection	100.00	100.00	100.00	-
	Green UP	50.00	50.00	50.00	-
	Rural Comm Transportation	350.00	350.00	350.00	-
	OC Citizen Advocacy	600.00	600.00	600.00	-
	NEK Learning Services	500.00	300.00	300.00	-
	NEK Human Services	368.00	368.00	368.00	-
	O-E VNA & Hospice	900.00	900.00	900.00	-
	Pope Mem. Frontier Animal Shelter	500.00	500.00	500.00	-
	Old Stonehouse Museum	550.00	500.00	500.00	
	Barton Area Senior Services, Inc.	750.00	750.00	750.00	-
	Umbrella	250.00	250.00	250.00	-
	Jones Memorial Library	2,000.00	2,000.00	2,000.00	-
	NE Kingdom Council on Aging	400.00	400.00	400.00	-
	Lake Region Senior Ctr	500.00	500.00	500.00	-
	Barton Library	2,000.00	2,000.00	2,000.00	-
	American Red Cross	250.00	250.00	250.00	-
	NorthWoods Stewardship	750.00	750.00	750.00	-
	FY2018 Budget:	\$ 36,198.00	\$ 35,948.00	\$ 35,948.00	\$ -
				FY2017 Balance:	\$ -

**TOWN OF WESTMORE
TREASURER'S CASH REPORT -- FY 2017**

Community National Bank:	Municipal Checking Account	Reserve Cash Account	Landfill Closure Cash Account	Perpetural Care Cash Account
BALANCE as of 12/31/2016:	\$ 973,830.79	\$ 243,087.34	\$ 53,566.94	\$ 45,379.87
<u>DEPOSITS:</u>				
Property Taxes, Interest, Penalty & all other deposits:	\$ 3,873,932.17			
Delinquent Tax Coll Fees	\$ 9,420.52			
Sale of lots				\$ 3,000.00
State Highway Monies	\$ 43,890.82			
State Revenues	\$ 59,307.46			
Line of Credit Rec'd from CNB	\$ 300,000.00			
Grant Award Money	\$ 321,834.33			
Bank Interest Income	\$ 2,521.06	\$ 261.63	\$ 101.87	\$ 46.19
<u>INTERFUND TRANSFERS:</u>				
Transfer in from Municipal Checking				
Transfer in from Reserves/Restricted	\$ 102,544.54	\$ 27,265.02		
Total Deposits:	\$ 4,713,450.90	\$ 27,526.65	\$ 101.87	\$ 3,046.19
<u>WITHDRAWALS:</u>				
Accounts Payable	\$ (1,069,599.50)			
Payroll	\$ (192,508.86)			
LOC Paid Back to CNB	\$ (300,796.03)			
School Taxes Paid:				
Orleans Central SU	\$ (319,851.00)			
Lake Region Union HS	\$ (65,250.00)			
Vermont State Treasury	\$ (1,579,475.01)			
<u>INTERFUND TRANSFERS:</u>				
Transfer out to Reserves/Restricted	\$ (30,265.02)		\$ -	\$ -
Transfer out to Municipal Checking		\$ (250,269.69)	\$ -	\$ -
Total Selectmens' Orders:	\$ (3,557,745.42)	\$ (250,269.69)	\$ -	\$ -
NEMRC Cash Balance as of 12/31/2017:	\$ 1,155,705.48	\$ 20,344.30	\$ 53,668.81	\$ 48,426.06
Bank Statement Balance 12/31/17:	\$ 1,155,705.48	\$ 20,344.30	\$ 53,668.81	\$ 48,426.06

CAPITAL ASSETS as of 12/31/2017

2017

DEPRECIATION

Town of Westmore			In-Service	Book	Accumulated	Current	Accumulated	Net Book Value
Item	Category	Function	Fiscal Year	Cost	Beg. of Year	Year	End of Year	End of Year
Software-NEMRC	Software	Town-General	2017	1,795.00	1,795.00	-	1,795.00	
Software-NEMRC	Software	Town-General	2006	3,102.50	3,102.50	-	3,102.50	-
Software-NEMRC	Software	Town-General	2008	6,169.00	6,169.00	-	6,169.00	-
Generator-Municipal Buildings	Equipment	Town-General	2007	8,850.00	8,850.00	-	8,850.00	-
Generator-Town Garage	Equipment	Highway	2007	15,450.00	15,450.00	-	15,450.00	-
Fairbanks Morse 7281M / Howe 1750 Scale	Equipment	Transfer Station	1992	4,500.00	4,500.00	-	4,500.00	-
1993 Volvo-White GMC II Dump Truck w/Viking plow	Equipment	Highway	1992	41,300.00	41,300.00	-	41,300.00	-
2000 Caterpillar Grader w/ wing	Equipment	Highway	2001	310,806.00	310,806.00	-	310,806.00	-
2004 V Box Swanson Sander for Mack Truck	Equipment	Highway	2004	7,200.00	7,200.00	-	7,200.00	-
1972 Kentucky Van Trailer	Equipment	Transfer Station	1989	3,000.00	3,000.00	-	3,000.00	-
Computer-Network Server	Equipment	Town-General	2011	5,673.30	5,673.30	945.55	6,618.85	(945.55)
Software-NEMRC	Software	Town-General	2012	2,562.00	1,601.25	320.25	1,921.50	640.50
Copier-Canon ImageRunner 2525	Equipment	Town-General	2012	2,906.00	1,816.25	363.25	2,179.50	726.50
Shelving-roller/metal shelves for vault records	Equipment	Town-General	2004	7,050.00	4,582.50	352.50	4,935.00	2,115.00
Cabinet-map/plats-Enduro unit	Equipment	Town-General	2005	4,130.00	2,478.00	206.50	2,684.50	1,445.50
Air Compressor	Equipment	Highway	2014	2,699.00	1,012.13	337.38	1,349.50	1,349.50
1997 Ford F150 Pickup Truck-Blue	Equipment	Highway	2006	2,000.00	2,200.00	-	2,200.00	(200.00)
2007 Mack Dump Truck	Equipment	Highway	2008	128,515.00	115,663.50	12,851.50	128,515.00	-
2006 Volvo Loader Bucket & Forks	Equipment	Highway	2008	114,800.00	103,320.00	11,480.00	114,800.00	-
2012 Caterpillar 308D CR Excavator w/attach	Equipment	Highway	2012	112,500.00	56,250.00	11,250.00	67,500.00	45,000.00
2013 Ford F350 Dump Truck w/Fisher plow	Equipment	Highway	2013	52,282.00	20,912.80	5,228.20	26,141.00	26,141.00
2014 International Dump Truck/Sander/Viking plow	Equipment	Highway	2014	197,337.00	59,201.10	19,733.70	78,934.80	118,402.20
2007 Everest Plow-Mack	Equipment	Highway	2007	7,495.00	7,495.00	749.50	8,244.50	(749.50)
2007 Rossie Mower	Equipment	Highway	2007	3,650.00	3,650.00	365.00	4,015.00	(365.00)
2016 Boom Mower T430D for MF Tractor	Equipment	Highway	2016	15,527.76	1,552.78	1,552.78	3,105.55	12,422.21
Safety Basket for Volvo Loader	Equipment	Highway	2015	2,150.00	430.00	215.00	645.00	1,505.00
1986 Rogers 21 Ton Trailer	Equipment	Highway	2012	10,000.00	5,000.00	1,000.00	6,000.00	4,000.00
2017 Radar Cart	Equipment	Highway	2017	7,399.00	-	739.90		
Town Garage	Building	Highway	1985	131,199.00	83,967.36	2,623.98	86,591.34	44,607.66
North Beach & Parking Lot	Building	Town-General	1980	904.00	668.96	18.08	687.04	216.96
Transfer Station	Building	Transfer Station	1990	14,613.00	7,891.02	292.26	8,183.28	6,429.72
Municipal Bldg-old	Building	Town-General	1966	3,623.00	3,695.46	72.46	3,767.92	(144.92)
Municipal Bldg-Millbrook School	Building	Town-General	2004	112,694.00	29,300.44	2,253.88	31,554.32	81,139.68
				1,342,086.56	918,739.34	72,951.66	990,951.10	343,736.46
				1,067,220.06	782,343.35	67,370.75	848,974.20	210,846.86
				11,833.50	10,872.75	320.25	11,193.00	640.50
				263,033.00	125,523.24	5,260.66	130,783.90	132,249.10
				1,342,086.56	918,739.34	72,951.66	990,951.10	343,736.46
				157,663.80	67,937.66	4,532.47	72,470.13	85,193.67
				22,113.00	15,391.02	292.26	15,683.28	6,429.72
				1,162,309.76	835,410.66	68,126.93	902,797.69	252,113.07
				1,342,086.56	918,739.34	72,951.66	990,951.10	343,736.46
NET:								658,458.51

Town of Westmore

LONG-TERM LIABILITIES

2014 International Truck

		<u>Paid to Date</u>			<u>Remaining Balance</u>		
		Principal	Interest	TOTAL	Principal	Interest	TOTAL
Purchased 7/21/14							
Note Payable to Community Nat. Bank	2015	32,403.95	3,893.81	36,297.76	-	-	-
for <u>\$171,337</u>	2016	33,853.56	2,444.20	36,297.76	-	-	-
5-year note @ 1.75% interest rate	2017	34,455.62	1,842.14	36,297.76	-	-	-
Payable on Nov. 1 annually, matures	2018	-	-	-	35,062.01	1,235.75	36,297.76
11/1/2019	2019	-	-	-	35,558.50	615.95	36,174.45
		\$ 100,713.13	\$ 8,180.15	\$ 108,893.28	\$ 70,620.51	\$ 1,851.70	\$ 72,472.21

2013 Ford F350 Truck

		<u>Paid to Date</u>			<u>Remaining Balance</u>		
		Principal	Interest	TOTAL	Principal	Interest	TOTAL
Purchased 4/17/13							
Note Payable to Community Nat. Bank	2014	4,633.64	570.63	5,204.27	-	-	-
for <u>\$24,282</u>	2015	4,742.53	461.74	5,204.27	-	-	-
5-year note @ 2.35% interest rate	2016	4,846.02	358.25	5,204.27	-	-	-
Payable on April 22 annually, matures	2017	4,968.10	236.17	5,204.27	-	-	-
4/22/2018	2018	-	-	-	5,091.78	112.49	5,204.27
		\$ 19,190.29	\$ 1,626.79	\$ 20,817.08	\$ 5,091.78	\$ 112.49	\$ 5,204.27

2012 Caterpillar Excavator

		<u>Paid to Date</u>			<u>Remaining Balance</u>		
		Principal	Interest	TOTAL	Principal	Interest	TOTAL
Purchased 5/24/12							
Note Payable to State of Vermont	2013	15,750.00	1,575.00	17,325.00	-	-	-
for <u>\$78,750</u>	2014	15,750.00	1,260.00	17,010.00	-	-	-
5-year note @ 2.00% interest rate	2015	15,750.00	945.00	16,695.00	-	-	-
Payable on June 30 annually, matures	2016	15,750.00	630.00	16,380.00	-	-	-
6/30/2017	2017	15,750.00	315.00	16,065.00	-	-	-
		\$ 78,750.00	\$ 4,725.00	\$ 83,475.00	\$ -	\$ -	\$ -

CHANGES IN NOTES PAYABLE PRINCIPAL

Balance of Notes Payable January 1, 2017:	\$	130,889.30
Debts Added in current year:	\$	-
Retirements (debt payments) made in current year:	\$	(55,173.72)
NOTES PAYABLE PRINCIPAL as of December 31, 2017:	<u>\$</u>	<u>75,715.58</u>

Current Notes Payable Due Within One Year (FY18):	\$	40,153.79
Non-Current Notes Payable:	\$	35,558.50
NOTES PAYABLE PRINCIPAL as of December 31, 2017:	<u>\$</u>	<u>75,712.29</u>

The \$3.29 difference between the 2 numbers is due to more interest paid.

Town of Westmore

2017 MUNICIPAL GRAND LIST VALUATION

#	Category	TOTAL Assessed Value	LESS Non-Taxable & Exemptions				Municipal Taxable Value
			Current Use	Veterans	Relig Ctr	Non-Taxable	
122	Residential I under 6 acres	20,637,200		160,000			20,477,200
66	Residential II 6 acres & over	17,316,200	1,238,700				16,077,500
31	Mobile Homes-Unlanded	295,100					295,100
12	Mobile Homes-Landed	1,162,600					1,162,600
48	Seasonal I under 6 acres	5,086,800					5,086,800
34	Seasonal II 6 acres and over	3,673,200	634,100		94,800		2,944,300
7	Commercial	3,719,600					3,719,600
3	Utilities - E (Electric Lines)	1,319,100					1,319,100
5	Farm	3,600,400	1,447,500				2,152,900
225	Other (Lakefront Property)	90,832,200	2,423,300				88,408,900
139	Miscellaneous	13,680,500	4,024,400				9,656,100
10	State of Vermont Properties	4,657,400				4,657,400	
9	Westmore Town Land/Bldgs	216,300				216,300	
1	Westmore Community Church	794,000				794,000	
Total for 712 Parcels		\$166,990,600	\$9,768,000	\$160,000	\$94,800	\$5,667,700	\$151,300,100
							x 1%
							Final Municipal Grand List= \$1,513,001.00
Westmore has:		692 Taxable Parcels		20 Non-Taxable Parcels			
		141 Taxable Homestead Parcels		35 Parcels in Current Use			

TAX RATE & VALUE STATISTICS

	TAX RATES				COMBINED TOTAL		GRAND LIST VALUES		
	Town		State Education		Homestead Rate	Non-Resident Rate	FINAL Municipal Grand List	CLA (Common Level of Appraisal)	COD (Coefficient of Dispersion)
	Municipal Rate	Local Agreement	Homestead	Non-Resident					
2006	\$0.6975	\$0.0000	\$1.4308	\$2.0322	\$2.1283	\$2.7297	\$ 737,220.00	70.86%	24.70%
TOWNWIDE REAPPRAISAL COMPLETED IN 2007									
2007	\$0.3402	\$0.0000	\$1.0137	\$1.2487	\$1.3539	\$1.5889	\$ 1,344,909.00	108.91%	20.77%
2008	\$0.3216	\$0.0000	\$1.2952	\$1.3266	\$1.6168	\$1.6482	\$ 1,346,979.00	102.52%	12.13%
2009	\$0.3645	\$0.0000	\$1.0122	\$1.3749	\$1.3767	\$1.7394	\$ 1,345,511.00	98.19%	14.78%
2010	\$0.3556	\$0.0000	\$1.0107	\$1.3852	\$1.3663	\$1.7408	\$ 1,351,525.00	97.46%	17.05%
2011	\$0.3556	\$0.0009	\$1.2882	\$1.3739	\$1.6447	\$1.7304	\$ 1,355,789.00	98.99%	27.25%
2012	\$0.4209	\$0.0009	\$1.2228	\$1.4558	\$1.6446	\$1.8776	\$ 1,351,504.00	94.79%	29.27%
2013	\$0.4062	\$0.0010	\$1.3983	\$1.4606	\$1.8055	\$1.8678	\$ 1,352,371.68	98.59%	32.12%
2014	\$0.4020	\$0.0014	\$1.4756	\$1.6170	\$1.8790	\$2.0204	\$ 1,348,570.00	93.69%	30.56%
TOWNWIDE REAPPRAISAL COMPLETED IN 2015									
2015	\$0.4309	\$0.0011	\$1.2776	\$1.4389	\$1.7096	\$1.8709	\$ 1,517,880.00	106.68%	15.35%
2016	\$0.4023	\$0.0008	\$1.2222	\$1.5037	\$1.6253	\$1.9068	\$ 1,519,362.73	102.08%	7.85%
2017	\$0.4247	\$0.0010	\$1.2103	\$1.4716	\$1.6360	\$1.8973	\$ 1,513,001.00	105.83%	8.48%
2018	no preliminary information available								

Town of Westmore

2017 PROPERTY TRANSFERS				
Month	Seller	Buyer	Property Description	Sale Price
January	Paul Mergens	Paul Mergens Family Trust	Camp & .64 acres Miles Ln	Non-Cash Transfer
January	Barbara Streater	Alyssa Norbury	Dwelling & 3.65 acres Goodwin Mtn Ln	\$245,000
March	Raymond Gilfillan	Daniel Locke	9.4 acres Perkins Ln	\$30,000
March	Barton Family Trust Barton Family Trust	The 2016 Barton Family Trust The 2016 Barton Family Trust	1.22 acres Camp & 1.5 acres	Non-Cash Transfer
March	Barton Family Trust Barton Family Trust	The 2016 Barton Family Trust The 2016 Barton Family Trust	2.37 acres Dwelling & 2.4 acres	Non-Cash Transfer
March	Kevin & Jean Morrill	Kevin Morrill/John A Chiari II	Camp 11.65 acres	\$44,850
March	Estate of Normal H. Lacross	Andrew Lacross	Waterfront VT Rte 5A	Non-Cash Transfer
March	Citi Financial Servicing, LLC	Adam Tetreault	Dwelling & 1.26 acres Hinton Hill Road	\$88,000
April	Marcene A. Centel Revocable Living Trust	William Dentel	Waterfront Fosters Grove	Non-Cash Transfer
April	David & Juliette Stevens	Adam & Joanna Lidback	Farm & 474.8 acres Lakeview Rd	\$600,000
May	Wayne & Nancy French	Terry Laclair	Dwelling & 1.25 acres VT Rte 5A	\$110,000
May	Joanne Washburn	State of Vermont Agency of Natural Resources	Dwelling & 120 acres	Non-Cash Transfer
May	Paul Averill	Paul Averill & Eleanor Averill	.11 Acres Old Cottage Lane	Non-Cash Transfer
June	Ruth Gjessing	Martha Steele Trustee	Dwelling & 120 acres Wood Warbelers Way	Non-Cash Transfer
June	Thomas Day	Stephanie Merchant	Dwelling & 11 acres Cooks Road	\$119,000
June	David & Annalei Babson	Michelle Haynes Baratz	Dwelling & 75.61 acres Tower Ln	\$232,500
June	Paul & Elizabeth Chambers	Amy Arendas	25.4 acres Overlook Ln	\$57,000
June	Three Town Farms, LLC	MAC Berry LLC	174 acres Perkins Ln	\$50,000
June	Three Town Farms, LLC	MAC Berry LLC	206 acres Parenteau Ln	\$100,000
June	Three Town Farms, LLC	MAC Berry LLC	144 acres Hinton Hill Rd	\$125,000
June	Three Town Farms, LLC	MAC Berry LLC	218.4 acres Parenteau Ln	\$275,000

Town of Westmore

2017 PROPERTY TRANSFERS				
Month	Seller	Buyer	Property Description	Sale Price
June	Three Town Farms, LLC	MAC Berry LLC	295.1 acres Hinton Hill Rd	\$375,000
June	Lawrence D. Austin, Ann L Austin, James M Austin, David T Austin, Carol A Woodard, Gail A Guillette, Janet M. Young	WEANDUS, LLC	Camp & .51 acres Long Pond Rd	Non-Cash Transfer
July	Roy & Claire Perkins	David Perkins	Camp & 28 acres Ridge Ln	Non-Cash Transfer
July	Roy & Claire Perkins	Roy & Claire Perkins, Penelope Johnson	Dwelling & .56 Acres VT Rte 5A	Non-Cash Transfer
July	Dennis R, Roger R and Andrew W Lacross	Sean & Lisa Pepper	0.11 acres VT Rte 5A	\$60,000
August	Susan Anthony	The Anthony Inter Vivos Trust	Camp & .81 acres Fosters Grove South	Non-Cash Transfer
August	Larry E Carlson Revocable Trust	Kyle Lazzaro	Camp & 109.5 acres Long Pond Rd	\$125,000
September	Fox Hall Inc	Kenneth & Sherilyn Pyden	36.1 acres Blueberry Point Ln	Release of 1st Refusal
September	Mari Harter	Kenneth & Sherilyn Pyden	36.1 acres Blueberry Point Ln	Release of 2nd Refusal
September	Dean McLellan & Margaret Dutcher	Tracey White	Dwelling & .51 acres Old Ford Ln	\$340,000
September	Robert Knudsen & Janet Mills- Knudson	Scott Pepper	Dwelling & 1.1 acres VT Rte 5A	\$126,000
September	Kenneth & Sherilynn Pyden	Robert Larson & Deborah Baskin	36.1 acres Blueberry Point Ln	\$85,000
September	Kevin Morrill	The Willoughby Land Trust	1.6 Acres Peene Hill Road	Transfer of Right of way
September	Debra Ann Rash	Jeremy P. Sanville	Dwelling & 11.6 acres Westside Ln	\$90,000
Oct-16	Gregory Wright	Wright Family Revocable Trust	.06 acres VT Rte 5A	Non-Cash Transfer
October	Nancy Paquette	Joshua Trought	3.8 acres Overlook Ln	\$22,500
October	Randy & Loretta Guyer	The Willoughby Land Trust	1.6 acres Peene Hill Road	\$5,000
October	Christopher Meeks Hartford, Peter Lynn Hartford, William Scott Hartford	Steven & Beth Keach	Camp & .63 acres Old Ford Ln	\$447,000
October	Colm M. Darcy & Carol C. Radic	Hudson S. Allen & Doreen F. Allen	Camp & 1.3 acres Old Cottage Ln	Non-Cash Transfer

Town of Westmore

2017 PROPERTY TRANSFERS				
Month	Seller	Buyer	Property Description	Sale Price
October	Roseanne F. Raccio	Lisa A. Ventura, Laura R. Poulin, Thomas J. Friello, Linda G. Friello	1.1 acres Old 5A	Non-Cash Transfer
October	Oscar Perkins	DebbieBurkewitz	Dwelling & 1 acres Perkins Ln	\$27,425
October	Michael & Michelle Soules	Francis Cushing & Deborah Lambert	Camp & 1.08 acres Kimberly Ln	\$141,250
November	MAC Berry LLC	Ronald & Alesha Braithwaite	144 acres Hinton Hill Road	\$171,000
November	Thomas & Lorianne McDermott	Ronald Peaslee	16.39 acres Tower Ln	\$43,500
December	Elizabeth Beers, Gregory Foster, Andrew Varela, David Warman	Donna J Dzugas-Smith	Camp & 25.5 acres Goodwin Mtn Ln	\$61,000
December	Anne L Egloss Trust	Deborah Roestenber	Camp & .86 acres Old 5A	\$289,000
December	Ellen O'Brien Straw Estate	Lawrence J. Straw Estate	35 Acres Wood Warblers Way	Non-Cash Transfer
December	Ronald Peaslee	Kevin & Deborah Harkins	10 Acres Tower Ln	\$24,000
December	Amy Morneault	Amy & Connor Morneault-Jardncyk	Camp & 13.6 acres Coles Rd	Non-Cash Transfer
December	Mary Louise Poisson	Peter F. Russell	Camp & .25 acres VT Rte 5A	\$97,000
December	James & Joan Frazee	Town of Westmore	1.4 acres VT Rte 5A	Non-Cash Transfer

PROPERTY OWNED BY THE STATE OF VERMONT				
Type	Location	Acres	Value	
Acreage	Mad Brook Rd up to Bald Hill Mtn.	292.00	\$203,700	
Acreage / Shed at town garage	Willoughby Lake Rd	1.41	\$66,200	
Bald Hill Wildlife Area (access, acres, ponds)	Bald Hill Pond & Brown Pond	334.30	\$711,100	
Fishing Access	Willoughby Lake Access	0.39	\$197,200	
Fishing Access	Long Pond	0.20	\$87,400	
Fishing Access	Job's Pond	0.86	\$77,300	
Fish Rearing Station	Ministers Brook Ln	0.50	\$20,800	
Sentinel Rock State Park	Hinton Hill Rd	340.60	\$339,900	
Willoughby River Stream Bank	Willoughby Lake Rd	2.47	\$3,100	
Willoughby State Forest	VT Rte 5A	<u>2,486.90</u>	<u>\$2,950,700</u>	
Total:		3,459.63	\$4,657,400	

Town of Westmore

FY17 WAGE REPORT

		Gross Wages	FICA/ Medicare	TOTAL TOWN EXPENSE
Zebrowski, Melissa	Town Clerk	\$ 31,515.66	\$ 2,410.95	\$ 33,926.61
Gallagher, Greg	Town Clerk	\$ 8,628.06	\$ 660.05	\$ 9,288.11
Zebrowski, Melissa	Town Treasurer	\$ 5,984.16	\$ 457.79	\$ 6,441.95
Gallagher, Greg	Town Treasurer	\$ 1,495.13	\$ 114.38	\$ 1,609.51
Labounty, Michele	Assistant Town Clerk	\$ 3,750.31	\$ 286.90	\$ 4,037.21
Gallagher, Greg	Assistant Town Clerk	\$ 5,365.61	\$ 410.47	\$ 5,776.08
Davis, Mildred	Ballot Clerk	\$ 43.56	\$ 3.33	\$ 46.89
Gjessing, Ruth	Ballot Clerk	\$ 43.56	\$ 3.33	\$ 46.89
Hinton, Burton	Selectman	\$ 2,000.00	\$ 153.00	\$ 2,153.00
Perkins, William	Selectman	\$ 2,000.00	\$ 153.00	\$ 2,153.00
Stevens, David	Selectman	\$ 2,000.00	\$ 153.00	\$ 2,153.00
Berley, Andrew	Zoning Administrator	\$ 1,722.45	\$ 131.77	\$ 1,854.22
Bushey, Maree	Zoning Admin-Interim	\$ 144.37	\$ 11.04	\$ 155.41
Evans, Christine	Lister	\$ 15,244.86	\$ 1,166.23	\$ 16,411.09
Bushey, Maree	Lister	\$ 3,801.90	\$ 290.85	\$ 4,092.75
Olbrys, Kristen	Lister			
Parenteau, Ann	Delinquent Tax Collector	\$ 8,544.23	\$ 653.63	\$ 9,197.86
Butler, Clayton	Beach Custodian	\$ 671.50	\$ 51.37	\$ 722.87
Punt, David	Beach Custodian	\$ 1,887.50	\$ 144.39	\$ 2,031.89
Davenport, Stephen	Beach Custodian	\$ 666.56	\$ 50.99	\$ 717.55
Hinton, Burton	Beach Custodian	\$ 405.00	\$ 30.98	\$ 435.98
Libby, Darcy	Beach Custodian	\$ 498.47	\$ 38.13	\$ 536.60
Davenport, Stephen	Basketball Court	\$ 239.55	\$ 18.33	\$ 257.88
Hinton, Burton	Basketball Court	\$ 165.00	\$ 12.62	\$ 177.62
Butler, Clayton	Basketball Court	\$ 110.50	\$ 8.45	\$ 118.95
Lindahl, Constance	Office Custodian	\$ 601.76	\$ 46.03	\$ 647.79
Phipps, Larry	Transfer Station Manager	\$ 5,281.16	\$ 404.01	\$ 5,685.17
Lindahl, Constance	Transfer Station Attendant	\$ 5,168.34	\$ 395.38	\$ 5,563.72
Punt, David	Transfer Station Attendant	\$ 3,341.97	\$ 255.66	\$ 3,597.63
Haber, Ronald	Transfer Station Attendant	\$ 420.66	\$ 32.18	\$ 452.84
Cook, Amanda	Transfer Station Manager	\$ 3,085.50	\$ 236.05	\$ 3,321.55
Cook, Reginald	Transfer Station Attendant	\$ 1,119.00	\$ 85.60	\$ 1,204.60
Cook, Andrea	Transfer Station Attendant	\$ 481.25	\$ 36.83	\$ 518.08
Pooler, Danny	Transfer Station Attendant	\$ 280.50	\$ 21.46	\$ 301.96
Pion, Thea	Transfer Station Attendant	\$ 150.00	\$ 11.48	\$ 161.48
Davenport, Stephen	Transfer Station Plowing/Maint.	\$ 184.77	\$ 14.13	\$ 198.90
Libby, Darcy	Transfer Station Plowing/Maint.	\$ 84.65	\$ 6.48	\$ 91.13
Hinton, Burton	Transfer Station Plowing/Maint.	\$ 261.00	\$ 19.97	\$ 280.97
Butler, Clayton	Transfer Station Plowing/Maint.	\$ 359.50		\$ 359.50
Davenport, Stephen	Highway-Foreman	\$ 33,067.63	\$ 2,529.67	\$ 35,597.30
Libby, Darcy	Highway-Assist. Foreman	\$ 24,695.52	\$ 1,889.21	\$ 26,584.73
Punt, David	Highway-Road Crew	\$ 405.00	\$ 30.98	\$ 435.98
Butler, Clayton	Highway-Foreman	\$ 32,786.25	\$ 2,508.15	\$ 35,294.40
Hinton, Burton	Highway-Road Crew	\$ 20,284.50	\$ 1,564.39	\$ 21,848.89
Falcon, Renee	Animal Control Officer	\$ 750.00	\$ 57.38	\$ 807.38
Busby, Katherine	Boat Greeter	\$ 3,052.50	\$ 233.52	\$ 3,286.02
Gahan, Maura	Boat Greeter	\$ 340.00	\$ 26.01	\$ 366.01
Punt, David	Boat Greeter	\$ 360.00	\$ 27.54	\$ 387.54
Rumball-Petre, Charlotte	Boat Greeter	\$ 3,105.00	\$ 237.53	\$ 3,342.53
Rumball-Petre, Bruce	Boat Greeter	\$ 2,690.00	\$ 205.80	\$ 2,895.80
TOTALS:		\$ 239,284.40	\$ 18,290.42	\$ 257,574.82



Kirk J. Martin
Sheriff

ORLEANS COUNTY SHERIFF'S DEPARTMENT
PO BOX 355
NEWPORT, VT 05855

Telephone
(802) 334-3333

Fax
(802) 334-3307

ORLEANS COUNTY SHERIFF'S DEPARTMENT
2017 REPORT – TOWN OF WESTMORE

The Orleans County Sheriff's Department provided 369.25 hours of patrol services to the Town of Westmore during 2017. The enclosed chart breaks down the total incidents, total arrests and traffic violations.

A monthly breakdown of services provided by the Sheriff's Department is available to you through your Town Clerk or from the Sheriff's Department.

The department, in partnership with the Newport Restorative Justice Board, maintains a "Drug Take-back" box in the lobby of the sheriff's department. This, in conjunction with the Drug Enforcement Administration's annual take-back days, has helped get hundreds of pounds of drugs disposed of that otherwise would have gone into landfills, groundwater systems, or used illicitly. Anyone with outdated, unused drugs can drop off those drugs during business hours at the sheriff's department for proper disposal (incineration).

In addition to the above, in 2017 the department equipped all officers & vehicles with the opioid overdose drug "Narcan". Narcan is a drug that is used to reverse opioid overdoses and with the current drug epidemic it has proven useful. Deputies have used the drug a small number of times prior to medical aid arriving on a scene.

For the second year in a row the department has provided a School Resource Officer at North Country Union High School. This has proven to be a valuable asset to the school and the community. We are currently looking for another deputy to provide the same to Lake Region Union High School beginning with the 2018-2019 school year.

In August the department switched back to the former records management system that we previously used. While the system that we had switched to in 2016 had some pro's, we found that officers were spending more time in the office doing data entry. The data entry was switched back to administrative personnel to allow deputies more time in the field. To that end, we purchased new mobile data terminals that each officer has in their vehicle that allows them some functions of data entry/report writing while still maintaining a presence in the community.

In December the sheriff's department celebrated the 10th anniversary of "Operation Santa". This program challenges area law enforcement and public safety agencies to help provide Christmas gifts to area schoolchildren. We also received generous support from many local area businesses and several individuals. **Thank you!** The program helped bring a happy holiday season to over 250 school children.

Like many other employers, we continue to have increases in medical insurance premiums as well as pay increases for veteran officers. I am requesting a 3% increase for 2018.

Respectfully Submitted,

Kirk J. Martin, Sheriff

Town of Westmore - Total Law Incident Report

Nature of Incident	Total Incidents
Accident - Property damage only	1
Assist - Agency	5
Assist - Other	1
Citizen Dispute	1
Directed Patrol	8
Foot Patrol	1
Found/Lost Property	1
Service of APO/TRO	2
Suspicious Event	1
Traffic Hazard	1
Traffic Stop	24
Trespass	1
Unlawful Mischief	1
VIN Number Inspection	1
Total Incidents for Town of Westmore	49

Town of Westmore - Total Traffic Violation Report

Total Traffic Tickets	7
Total Warnings	16

2018 WESTMORE FIRE RESCUE BUDGET PROPOSAL

Auto/Fuel.....	\$ 1,400.00
Auto/Inspections.....	200.00
Auto/Repairs-Service.....	7,500.00
Building Costs.....(General Repairs).....	1,500.00
Clothing/Turn out gear 2 sets per year.....	3,200.00
Dues & membership.....	700.00
Regional Mutual Aid School (CPR AEB).....	1,000.00
Insurance/auto-liability policies.....	7,500.00
Office supplies.....	600.00
Pagers/airtime cost.....	3,500.00
Postage.....	500.00
Radios/repairs & new purchases.....	2,000.00
Workers compensation.....	3,200.00
Fire school.....	1,000.00
General donations to town.....	<u>500.00</u>

Total Budget..... \$ 34,300.00

Westmore Fire and Rescue is requesting **\$25,000.00**
for coverage of budget expenses.

Fire Chief Edward Levie
.....

	Fiscal Year 2017			2018
	Budget	Actual Revenue	Balance	Proposed Budget
REVENUES				
Town of Westmore	\$ 25,000.00	\$ 25,000.00	\$ -	\$ 25,000.00
Donations	500.00	300.00	\$ (200.00)	1,500.00
	-	-	\$ -	-
	-	-	\$ -	-
Total Revenues:	\$ 25,500.00	\$ 25,300.00	\$ (200.00)	\$ 26,500.00

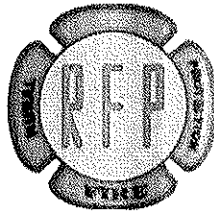
	Fiscal Year 2017			2018
	Budget	Actual Expenses	Balance	Proposed Budget
EXPENDITURES				
Auto/Fuel.....	\$ 1,200.00	\$ 1,850.00	\$ (650.00)	\$ 1,400.00
Auto/Inspections.....	200.00	-	\$ 200.00	200.00
Auto/Repairs-Service.....	9,000.00	9,626.00	\$ (626.00)	7,500.00
Building Costs.....(General Repairs).....	2,500.00	550.00	\$ 1,950.00	1,500.00
Clothing/Turn out gear 1 sets per year.....	3,200.00	1,995.00	\$ 1,205.00	3,200.00
Dues & membership.....	700.00	800.00	\$ (100.00)	700.00
Regional Mutual Aid School (CPR AEB).....	1,000.00	978.58	\$ 21.42	1,000.00
Insurance/auto-liability policies.....	7,000.00	7,611.00	\$ (611.00)	7,500.00
Office supplies.....	650.00	352.00	\$ 298.00	600.00
Pagers/airtime cost/ E 911.....	4,500.00	2,987.64	\$ 1,512.36	3,500.00
Postage.....	600.00	425.65	\$ 174.35	500.00
Radios/repairs & new purchases.....	1,750.00	2,550.50	\$ (800.50)	2,000.00
Workers compensation.....	2,577.00	2,865.00	\$ (288.00)	3,200.00
Fire school.....	1,000.00	800.00	\$ 200.00	1,000.00
General donations to town.....	500.00	300.00	\$ 200.00	500.00
Total Expenditures:	\$ 36,377.00	\$ 33,691.37	\$ 2,685.63	\$ 34,300.00

Revenue over (under) Expenditures: \$ (8,391.37)

2017 Westmore Fire Department Calls

Date:	Calls
12/28/16	Fire Alarm
01/25/17	Blueberry Point Recovery
02/01/17	Duck Pond Rd fire - mutual aid
03/04/17	Perkins Lane - Structure Fire
03/07/17	Barton Barn Fire - mutual aid
04/04/17	Lift Assist Lacross Lane - Orleans Ambulance
05/04/17	Excavator Fire - 890 Hinton Hill
05/23/17	Fox Ridge Lane - false alarm
05/24/17	Fox Ridge Lane - false alarm
05/28/17	North Beach rescue call
05/29/17	Orleans parade
06/12/17	Lift Assist Boulder - Orleans Ambulance
06/14/17	Boat tow
07/02/17	Auto accident - South End
07/04/17	Barton Parade
07/05/17	Power lines down
07/23/17	Lost male on CCC Road
07/31/17	Mountain rescue
08/12/17	Lightening strike
08/16/17	Tree fire
08/19/17	Willoughby Swim
10/08/17	Mt. Pisgah Rescue
10/22/17	Tree fire
10/23/17	Tree fire
10/31/17	Car vs Telephone pole call
11/11/17	Smoke alarm - Old 5A
11/16/17	Propane - gas smell Old 5A
11/26/17	Gas leak
11/28/17	Oil furnace malfunction
11/30/17	Auto accident
12/03/17	Mutual aid - search for lost hunter
12/03/17	Lift Assist - Orleans Ambulance

Westmore Fire Department has 12 meetings per year. Every 2nd Monday of each month.



Vermont Rural Fire Protection Task Force

Vermont Association of Conservation Districts (VACD)
14 Crab Apple Ridge, Randolph, VT 05060
(802) 828-4582 | dryhydrantguy@yahoo.com | www.vacd.org

November 9, 2017

Re: **Request for FY18 Appropriation, Vermont Rural Fire Protection Program**

Dear Board of Selectpersons, Town Clerks and Auditors:

On behalf of the Vermont Rural Fire Protection Task Force, I am writing to request your support of the Vermont Rural Fire Protection (RFP) Program, formerly called the Dry Hydrant Grant Program. The RFP program helps Vermont communities protect lives, property and natural resources by enhancing fire suppression resources. Program Manager and Engineering Technician Troy Dare helps local fire departments identify appropriate sites for dry hydrants and other rural water supply systems, design installations, and find financial support to support the costs of construction. During the **19 years** of the program, **1054 grants** totaling **\$2.32 million** have been provided to Vermont towns for installation of new rural fire protection systems, as well as for replacements and repairs.

Over the past several years, the Rural Fire Protection Program has made a successful transition from the Northern Vermont and George D. Aiken Resource Conservation and Development (RC&D) Councils to the Vermont Association of Conservation Districts (VACD). VACD is the membership association of Vermont's fourteen Natural Resources Conservations Districts, whose mission is to work with landowners and communities to protect natural resources and support the working landscape throughout the state.

We have made several adjustments to the Rural Fire Protection Grant Program in recent years, including changing the name from Dry Hydrant Grant Program to Rural Fire Protection Program to better reflect the diverse range of projects we support. In 2017 we increased the maximum grant award amount from \$4,000 to \$5,000 per project. New Rural Fire Protection systems along with repair, replacement, relocation, and upgrades of existing RFP systems are eligible for grant funding on an ongoing basis. In 2015 we began considering applications from Vermont towns and fire departments on a revolving basis throughout the year rather than just once a year. Please be on the look-out for the grant announcement post-card in March 2018.

The annual budget of the Rural Fire Protection Program is \$190,000 per year, \$110,000 of which is awarded in grants to Vermont communities for construction costs. The remaining budget covers site assessments, project design and program oversight. Most of our funding comes from the Vermont Department of Public Safety through annual appropriations by the Vermont Legislature. In addition, the

Rural Community Transportation, Inc.

1677 Industrial Parkway
Lyndonville, VT 05851
Phone: 802-748-8170, Fax 802-751-8349

Town of Westmore
Westmore Town Office
54 Hinton Hill Rd
Orleans, VT 05860



Date: October 18, 2017

Re: Town Appropriation

Ladies and Gentlemen:

Rural Community Transportation, Inc. ("RCT") is requesting to be placed on the Town Warning for March 2018 for an appropriation in the amount of \$350.00. This is the same amount that was requested and appropriated last year.

RCT has been providing service in your community for over twenty five years and must reach out again for community support in order to maintain the quality of service that is needed for the members of our community.

RCT is a nonprofit corporation providing transportation to the elderly and disabled, Medicaid and general public through a van/bus and volunteer service.

RCT transports people to, adult-day service facilities, senior meal sites and necessary medical treatments such as, dialysis, radiation therapy, chemotherapy, physical therapy, special medical needs and other appointments. Last year RCT provided 266,776 rides throughout our service area.

RCT provided 3 Westmore residents with 95 trips travelling 3,146 miles at a cost of \$1,690..

We hope you will be able to assist us with this request and we look forward to continuing our service that is needed by the members in your community.

Thank you for your time and consideration.

Respectfully,

Mary Grant

Mary Grant
Executive Director

Skilled Nursing
Occupational Therapy
Physical Therapy
Speech Therapy
Licensed Nurses Aides
Nutrition
Social Services



Hospice
Maternal Child Health
Special Services
Long Term Care
Personal Care Attendants
Homemakers

Phone: (802) 334-5213

Fax: (802) 334-8822

46 Lakemont Road Newport, Vermont 05855

Lyne B. Limoges, MSN, RN, Executive Director

SERVICE REPORT FY 2017 ORLEANS ESSEX V.N.A. and HOSPICE, INC.

Orleans Essex Visiting Nurse Association (VNA) and Hospice, Inc. provides professional quality home health services to the residents of the 24 communities in Orleans and northern Essex counties. We serve the elderly, homebound and chronically ill through the VNA and homemaker programs and the terminally ill through our Hospice program. Special programs include a variety of clinics available to the public. As the only not-for-profit agency serving the area, our services are available to anyone in need regardless of their ability to pay and all clients are charged the same fee for the same service. We are locally controlled by a volunteer Board of Directors representing the towns we serve. We adhere to strict regulations, which prohibit the practice of charging more to a client who can afford services to compensate for those who cannot. All revenue, by law, goes back into the Agency to provide, maintain, and improve services and programs.

SUMMARY OF SERVICES:

Total Agency Visits FY 2017.....	40,964
Total Visits FY 2017 - Town of Westmore.....	31

During Fiscal Year 2017, home based services were provided to 4 individuals in Westmore for a total of 31 multi-disciplinary visits. 1 resident received services through Agency-sponsored wellness programs.

Appropriation Request for 2017\$900.00

Members of your community are in need of services daily and they receive them from the dedicated staff of the Orleans Essex VNA and Hospice, seven days a week, 24-hours a day. The funds your community appropriates to our Agency allow us to continue providing much needed care to individuals without third party insurance and those unable to pay, and provide special programs open to all community members. The Orleans Essex VNA & Hospice is supported by donations, service fees, and the generosity of communities who realize that in order to continue providing high quality home health services to their family members, friends, and neighbors, appropriations are desperately needed.

Respectfully submitted,
Lyne B. Limoges, MSN, RN
Executive Director

**THE VERMONT CENTER FOR INDEPENDENT LIVING
TOWN OF WESTMORE
SUMMARY REPORT**

Request Amount: \$80.00

Since 1979, The Vermont Center for Independent Living (VCIL) has been teaching people with disabilities and the Deaf how to gain more control over their lives and how to access tools and services to live more independently. VCIL employees (85% of whom have a disability) conduct public education, outreach, individual advocacy and systems change advocacy to help promote the full inclusion of people with disabilities into community life.

Final numbers for our FY'17(10/2016-9/2017) show VCIL responded to over **3,000** requests from individuals, agencies and community groups for information, referral and assistance and program services for individuals living with a disability. VCIL Peer Advocate Counselors (PACs) provided one-on-one peer counseling to **357** individuals to help increase their independent living skills and **13** peers were served by the AgrAbility program. VCIL's Home Access Program (HAP) assisted **165** households with information on technical assistance and/or alternative funding for modifications; **84** of these received financial assistance to make their bathrooms and/or entrances accessible. Our Sue Williams Freedom Fund (SWFF) provided **97** individuals with information on assistive technology; **45** of these individuals received funding to obtain adaptive equipment. **534** individuals had meals delivered through our Meals on Wheels (MOW) program for individuals with disabilities under the age of 60. We are also now home to the Vermont Telecommunications Equipment Distribution Program (VTEDP) which served **49** people and provided **22** peers with adaptive telecommunications enabling low-income Deaf, Deaf-blind, Hard of Hearing and individuals with disabilities to communicate by telephone.

VCIL's central office is located in downtown Montpelier and we have five branch offices in Bennington, Chittenden, Lamoille, Rutland and Windham Counties. Our Peer Advocate Counselors and services are available to people with disabilities throughout Vermont. Our Windham County office also houses the Vermont Interpreter Referral Service (VIRS) (previously under the VT Center for the Deaf and Hard of Hearing) and provides statewide interpreter referral services for sign language, spoken English and CART services for assignments in medical, legal, mental health, employment, educational, civil and recreational settings.

During FY '17, **1** resident of **Westmore** received services from the following programs:

- Sue Williams Freedom Fund (SWFF)
(resident on waiting list for assistive technology in FY'18)
- Peer Advocacy Counseling Program (PAC)

To learn more about VCIL, please call VCIL's toll-free I-Line at:
1-800-639-1522, or, visit our web site at **www.vcil.org**.



November 30, 2017

Dear Selectboard,

On behalf of the Northeast Kingdom Council on Aging, we are writing to ask for an appropriation from the town of Westmore to support our work with older Vermonters living in your community. The challenges we face that result from a lack of increased funding and an increasing aging population make for trying times. Your support is vitally important.

The Council on Aging is the go-to place for older Vermonters to gain assistance in their communities. We offer a Senior Helpline, Medicare counseling, staff specially trained to help people develop long range planning as they age, caregiver support programs and grants, case management for those who need a bit more support in aging in place, as well as support to apply for fuel, food, and pharmacy programs. Our nutrition programs partially fund meal sites and home delivered meals under the guidance of our registered dietitian. Working with RCT and Legal aid we provide for the complex challenges people face while living in a rural community. In addition, our work is supplemented by 300 volunteers who are Meals on Wheels drivers, lead wellness program and support people in their homes.

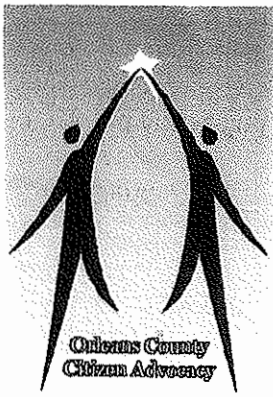
As a private, 501c (3) non-profit corporation, we have been serving older Vermonters for over 35 years to follow their journey for living well in our communities. This year we are requesting the amount of \$400.00 from the residents of the town of Westmore. We have enclosed a brief letter in support of the request for inclusion in your town report.

Suggested wording for the warning article for town meeting follows: *"Shall the town vote to appropriate the sum of \$400.00 to assist the Northeast Kingdom Council on Aging in providing services to senior citizens in the ensuing year."*

Please feel free to contact me should you have questions or need additional information.

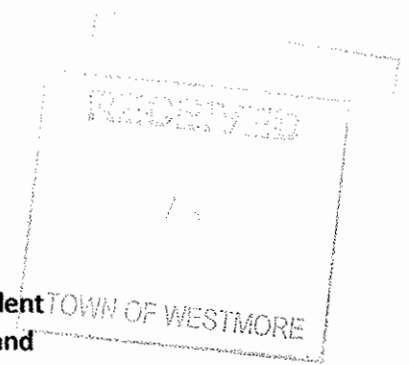
Warm regards on behalf of the staff and board of the Council on Aging,

Meg Burmeister
Executive Director



Orleans County Citizen Advocacy
P.O. Box 781
Derby, VT 05829

To build and support one-to-one long term, independent relationships between unpaid community members and individuals with developmental disabilities so that all are heard, respected, included and empowered.



December 19, 2017

Westmore Town Clerk
54 Hinton Hill Rd.
Orleans, VT 05860

Dear Clerk,

Enclosed please find a letter from Orleans County Citizen Advocacy (O.C.C.A.) to the voters of Westmore describing O.C.C.A.'s activities and requesting an \$600.00 (six hundred dollars and no cents) 2018 appropriation request. Also enclosed is the O.C.C.A. 2018 warning plus copies of both the Citizen Advocacy Balance Sheet and the Profit and Loss Statement.

Please call me at 802-525-1133 and leave a voice mail or send me an email at debraleezimm@gmail.com to confirm receipt of these documents.

Also, please contact me if you have any questions or if there is anything further that Citizen Advocacy (O.C.C.A.) needs to do (other than submitting petitions) to complete the 2018 town appropriation request.

Your time is truly appreciated.

Sincerely,

Debra Zimmerman, Appropriations Contact
Orleans County Citizen Advocacy (O.C.C.A.)
P.O. Box 147
Glover, VT 05839

BARTON AREA SENIOR SERVICES INC.

***P.O. Box 133
Barton, VT 05822***

November 13, 2017

Town of Westmore
54 Hinton Hill Road
Orleans, VT 05860

Re: Town Appropriation 2018

Barton Area Senior Services Inc. (BASSI) is requesting that the Town of Westmore vote to appropriate a sum of \$750.00 (seven hundred fifty dollars) to support the meal site and senior services hosted at the Barton Community Center, and to direct the Select Board to assess a tax sufficient to meet the same.

The Barton Senior Center closed and the corporation was dissolved effective September 30, 2017 (see articles of dissolution attached). We are recruiting an executive director and cook/kitchen manager to resume services of the former Barton Senior Center as soon as possible in 2017, with support of area individuals and communities.

The NEK Council on Aging reports that Westmore seniors have enjoyed access to services in Barton until recently:

- In 2015-16, Barton served 2 Westmore residents 34 meals;
- In 2016-17, Barton served 1 Westmore resident 19 meals.

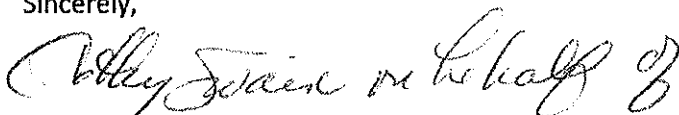
BASSI was incorporated in October 2017 by a group of private citizens as a Vermont non-profit corporation that will serve seniors in the Greater Barton Area, including Westmore. We received a determination letter from the IRS confirming that our application for 501(c)(3) tax exempt status was approved on November 2nd, effective in October. Our Certificate of Incorporation, EIN letter, and IRS Determination Letter are included with this letter.

We are proposing to Barton Village Trustees to lease the Barton Memorial Building Hall and Kitchen two days a week, and are prepared to sign contracts with NEK Council on Aging and the Food Bank. In addition to congregate meals, BASSI will offer a vibrant, inclusive, welcoming and accessible place for seniors to gather for social, educational and wellness activities that integrate seniors into the community. BASSI's purpose is:

- To promote and support the interests and independence of all senior citizens in the greater Barton area.
- To provide information about aging and related services for older adults, their families, and community, and to act as liaison between the elderly and agencies engaged in programs designed to promote health, welfare and the enrichment of life for the aging.
- To provide social, cultural, educational, and wellness activities on a regular basis.
- To provide a hot congregate meals program in a social setting, and may deliver hot prepared meals to shut-ins

Your favorable consideration of this request will be integral to help us launch for the Holidays. Thank you so much and we look forward to working with you and your seniors!

Sincerely,

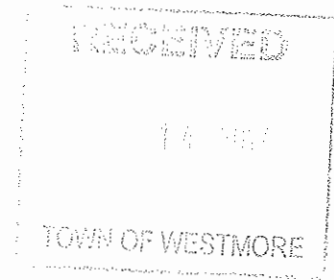


The BASSI Board: Cathy Swain, Mary Ann Royer, Dara Wiseman, Richard Jesmer, Cathy Reinstein, Dolores Chamberlain

LAKE REGION SENIOR CENTER

15 Main St.

Orleans, VT. 05860



Town of Westmore
54 Hinton Hill Rd
Orleans, VT. 05860

We thank the Town of Westmore for their support over the years and hope we can count on their continued support.

Again we would like to request a donation of \$500 from the Town of Westmore to help with our expenses.

Between the upkeep of the building, utilities, rubbish, food & supplies and payroll our expenses October 1, 2017 to October 31, 2017 was \$41,315.45. Our income was \$33,372.85. A loss of \$7,942.60.

Without the appropriations from the towns and villages we would not be able to continue serving the seniors.

Seniors enjoy coming not only for the good meals but also for the companionship. Some come early to play cards before the meal.

Sincerely,

Lake Region Senior Center



Report of 2017 Activity for Westmore
Town Appropriation Request: \$ 250

Umbrella exists to ensure that communities in Caledonia, Orleans and Essex counties offer safety, support and options for self-determination to women and families. To this end, we provide the following services:

The Advocacy Program is the essential safety net for people affected by intimate partner violence and sexual abuse. We meet the needs of victims in crisis while also offering preventative programming to local schools and youth groups with a focus on gender respect, consent, and healthy relationships. **In 2017 we:**

- supported at least 683 individuals with direct advocacy
- housed 29 adults and 23 children in our shelter for a total of 2427 bed-nights
- reached 500 adults and 1,000 youth with our prevention programming

Kingdom Child Care Connection is the community-based child care resource and referral center for Caledonia and Southern Essex counties. We are responsible for helping families find and pay for high-quality child care services while also increasing the availability and quality of child development services through professional development opportunities and targeted programmatic supports. **In 2017 we:**

- connected 479 families with the Child Care Financial Assistance Program
- offered 25 professional development opportunities to 77+ child care providers to ensure the people responsible for taking care of our youngest citizens have the tools and resources they need to do their best.

The Family Room is a supervised visitation and monitored exchange center offering child-centered support for parents seeking to establish or rebuild relationships with their children. **Last year we helped 75 children develop safe, healthy relationships with their non-residential parent.** Additional services such as therapeutic visitation, parenting education, and mediation can also be arranged in order to help families address their unique goals and needs.

Cornucopia is geared towards helping women-in-transition achieve economic self-sufficiency. This 17-week job-skills training program introduces women to the culinary arts as they prepare Meals-on-Wheels for Newport-area seniors. After completing the program women are assisted with securing employment with a local business, in a position that fits their individual strengths and interests. **To date, Cornucopia has provided over 31,000 nutritionally-balanced meals to Newport-area seniors and empowered 10 women through hands-on culinary and hospitality training.**

Given that some of our services are provided anonymously, it can be difficult to provide precise usage figures for towns. **At least 3 households in Westmore** were served directly by Umbrella in 2017, and the community as a whole benefited from prevention and outreach programs at schools, as well as training and consultation for human service and law enforcement professionals. Community support is critical to sustaining our programming and discovering innovative new approaches to the work we do. We are deeply grateful for Westmore's support.

Respectfully submitted,

Renee A.K. Swain
Executive Director



American Red Cross

New Hampshire and
Vermont Region



Town of Westmore
54 Hinton Hill Rd
Orleans, VT 05860

Dear Friends,

The mission of the American Red Cross is to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors. We are a non-profit organization dedicated to helping local communities prepare for, respond to and recover from local disasters, most commonly home fires.

We also provide several other services which include supplying blood and blood products in the United States, emergency communication services for Military Service Members and their families, training courses for emergency preparedness, as well as certification courses for Licensed Nurse Assistants, babysitting, and First Aid/CPR. These services, amongst the other services and campaigns outlined below, help thousands of residents each year, and would not be possible without the generosity of donors and hundreds of local volunteers working together 365 days a year, 24 hours a day.

We provide all of our services **free** with **no** support from federal or state governments. So that we may continue to provide these essential services, the American Red Cross reaches out to partners in the community like the **Town of Westmore** for funding. For the upcoming fiscal year, American Red Cross of New Hampshire and Vermont respectfully requests a donation of **\$250.00** from our friends in Westmore.

This past year, the American Red Cross of New Hampshire and Vermont provided the following services throughout the region:

- Red Cross disaster volunteers responded to **254** local disasters, supporting **1,139** people in their time of dire need.
- We installed more than **2,200** smoke detectors in homes through our Home Fire Campaign.
- Taught lifesaving skills, including First Aid and CPR, to **29,482** people in our various health and safety courses.
- We held **3,269** blood drives and collected **92,469** units of life-saving blood.
- We currently have over **1,100** volunteers throughout the two states that help to make these services happen.

As you know, a disaster or emergency can strike at any time without warning, and the American Red Cross is committed to being in the Westmore community to help your residents in times of need. Your donation will go a long way in ensuring that your citizens receive the support they need when confronted by a disaster or emergency.

On behalf of the volunteers and staff throughout the two states, thank you for your consideration of this request to support the humanitarian work that we do. While we hope that no disasters hit your area, rest assured that the American Red Cross will be there to help if they do.

Sincerely,

Rachel Zellem
Regional Development Specialist

New Hampshire Headquarters • 2 Maitland Street, Concord, NH 03301 • 1-800-464-6692(p)
Vermont Headquarters • 29 Mansfield Ave, Burlington, VT 05401 • 1-800-660-9130(p)
www.redcross.org/nhvt

181 Crawford Road - Derby
PO Box 724 Newport VT 05855
Phone 802-334-6744 Fax 802-334-7455
Toll free 800-696-4979

2225 Portland Street
PO Box 368 St. Johnsbury VT 05819
Phone 802-748-3181 Fax 802-748-0704
Toll free 800-649-0118

www.nkhs.org

November 27, 2017

Town Clerk and Select Board Members
Town of Westmore
54 HINTON HILL RD
ORLEANS, VT 05860

Dear Town Clerk and Select Board Members:

We at Northeast Kingdom Human Services (NKHS) thank you and your town voters for supporting our agency services in the past! We are asking for your support again by adding our request to the 2018 Town Meeting Warning.

Article: Shall the **Town of Westmore** vote to raise, appropriate and expend the sum of **\$368.00** to **Northeast Kingdom Human Services, Inc.**, a not for profit 501(c)(3), to support the provision of 24 hour, 7 days a week emergency/crisis services to residents of the **Town of Westmore**.

We calculate our appropriations request by \$1.05 per person from your town's 2010 census. We are asking for the same amount as last year to help support our Emergency Crisis Services program. Our dedicated emergency crisis on-call employees provide 24 hours a day, 7 days a week support for anyone calling for themselves or someone they love who is in a mental health crisis. These services are not fully funded through any other funding streams, so your support is very important. Please share the attached Annual Fiscal Year Summary with your voters.

NKHS is a Designated Agency contracting with the State of Vermont serving the mandated service areas of adults with intellectual/developmental disabilities, children and youth with serious emotional disabilities, and adults with chronic mental illness and/or substance abuse issues. NKHS employs over 500 dedicated staff doing their best to meet your needs or those of your family member and friends in the Northeast Kingdom. Our dedicated volunteer Board of Directors provides oversight for the leadership team and the organization. If you need more information, please contact Ruth Marquette, Administrative Assistant, at 334-6744, ext. 2325,

Thank you for your support and recognition of our value to the Northeast Kingdom.

Carol Boucher, Interim Executive Director

/rm

We're all about being human.



NORTHEAST
KINGDOM
HUMAN
SERVICES

Serving the NEK
since 1960



NEKCA
Northeast Kingdom Community Action, Inc.

Orleans County Court Diversion

71 Seymour Lane
Newport, VT 05851
Ph: 802-334-8224

December 28, 2017

TO: Melissa Zebrowski, Town Clerk, Town of Westmore
RE: Appropriations for 2018 Meeting

The Orleans County Court Diversion Program asks that you include the enclosed request in your Town Warning for 2018.

Court Diversion is a community response to juvenile and adult offenders. A Review Board comprised of community residents reviews cases after the participant has met certain program criteria. The Review Board designs a contract, with the participant, which specifies the conditions of the person's participation. If the participant satisfactorily completes the contract, the State's Attorney dismisses the charges. The contract typically includes an apology and restitution to the victim, community service and other remedial, educational, or corrective services. Approximately 87% of those referred to Court Diversion successfully complete their contracts. In addition, Diversion is cost effective; it takes far less money to process a case through Diversion than through Court, and the Diversion process is controlled by community people with vested interest in making sure there are not repeat offenses.

Your support at Town Meeting is vital to the continuation of the program.

Sincerely,

Stephanie R. Bowen, MS, HS-BCP
Diversion Director

ARTICLE REQUESTED FOR WARNING OF 2018 TOWN MEETING

SHALL THE TOWN VOTE TO APPROPRIATE THE SUM OF \$300.00

(THREE-HUNDRED)

THE ORLEANS COUNTY COURT DIVERSION, A COMMUNITY SERVICE PROGRAM TO ASSIST IN MAINTAINING EXISTING SERVICES TO THE INCREASE IN JUVENILE AND ADULT OFFENDERS, AND THE VICTIMS OF THEIR CRIMES.

THE OLD STONE HOUSE MUSEUM

Orleans County Historical Society, Inc.

109 Old Stone House Rd.

Brownington, VT 05860

(802)754-2022

Email: information@oldstonehousemuseum.org

December 21st, 2017

Dear Select Board Members:

I would like to introduce myself as the Old Stone House Museum's new Director, Molly Veysey. I am proud to continue the strong tradition here at the Museum of preservation and promotion of NEK history and culture. Since 1917, the Orleans County Historical Society has worked to preserve and share the rich history of our county and our region. The Society now preserves eight historic buildings in the Old Stone House Museum neighborhood, along with remarkable collections of furniture, paintings, clothing, tools, photographs, diaries, maps and letters that all illustrate aspects of our regional history.

In addition to preservation, we promote our unique cultural heritage through a variety of exciting and high-interest events and programs designed to appeal to all ages, placing a particular focus on our region's children as they are the future of this area.

As a local nonprofit organization, the Orleans County Historical Society faces financial challenges in its efforts to maintain its buildings, collections and programs. Each year, the Historical Society seeks and receives support for special projects and programs through grants and restricted gifts, but the struggle to meet day-to-day operating expenses continues. In recent years, support from Orleans County towns has played an important role in helping the Society to maintain the quality of its work. With this in mind, we ask that you include the following article in your Town Meeting warning:

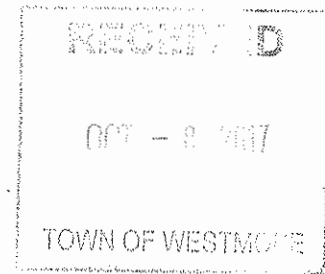
"To see if the Town of Westmore will appropriate the sum of \$550 for the Orleans County Historical Society to assist in maintaining the Old Stone House Museum and its Educational Program, and direct the selectmen to assess a tax sufficient to meet the same."

The Museum's financial overview and write-up for use in your town's report will be submitted by early January.

Sincerely,
Molly Veysey
Museum Director



GREEN UP VERMONT
P.O. Box 1191
Montpelier, Vermont 05601-1191
(802)229-4586, or 1-800-974-3259
greenup@greenupvermont.org
www.greenupvermont.org



Dear Select Board/Town Clerk:

October 2017

Please consider Green Up Vermont's request for your community's financial support. We respectfully ask you to include the appropriate amount from the guide below in your budget for next year. This guide remains the same as in previous years:

For towns under 1,000 population \$ 50
For towns over 1,000 and under 2000 . . . \$100
For towns over 2,000 and under 3000 . . . \$150
For towns over 3,000 and under 4000 . . . \$200
For towns over 4,000 population \$300

Sincerely,
Melinda Vieux
President, Green Up Vermont

Town report information for Green Up Day, May 6, 2017

(This is available for download at www.greenupvermont.org under "About Us.")

Green Up Day marked its 47th Anniversary, with over 22,000 volunteers participating! Green Up Vermont, a nonprofit 501(c)(3) organization, continues to proudly carry on this tradition of Green Up Day. **Green Up Vermont is not a State Agency.** Seventy-five percent of Green Up Vermont's budget comes from corporate and individual donations. People can now choose to donate to Green Up Vermont by entering a gift amount on Line 29 of the Vermont State Income Tax Form. As a result, Green Up Vermont has been able to significantly increase the percentage of individuals giving, thus making Green Up Day more stable for the long-term.

With your town's help, we can continue Vermont's unique annual tradition of taking care of our state's lovely landscape and promoting civic pride with our children growing up with Green Up. Our East Montpelier coordinator reports "Green Up Day is an excellent teachable moment for our children." Green Up Day is a day each year when people come together in their communities to give Vermont a spring cleaning! Green Up Vermont also focuses on education for grades K-2 by providing two free activity booklets to schools and hosts its annual student poster design and writing contests for grades K-12. To learn more please visit www.greenupvermont.org.

Support from cities and towns continues to be an essential part of our operating budget. It enables us to cover sixteen percent of the operating budget. All town residents benefit from clean roadsides! Funds help pay for supplies, including over 50,000 Green Up trash bags, promotion, education, and the services of two part-time employees.

Mark your calendar: May 5, 2018 Green Up Day, 48 years of tradition!

**Join with people in your community to clean up for Green Up Day,
Always the first Saturday in May.**

Northeast Kingdom Learning Services, Inc.

55 Seymour Lane, Suite 11
Newport, VT 05855

1-844-GO NEKLS(466-3557) / toll free
(802) 334-6532 / phone
(802) 334-6555 / fax

nfo@neklsvt.org
www.NEKLSVT.org



December 7, 2017

Town of Westmore
54 Hinton Hill Road
Westmore VT 05860

Northeast Kingdom Learning Services, Inc. (NEKLS) has served the residents of Caledonia, Essex, and Orleans counties for almost 50 years by providing free services through five Community Learning Centers, a mobile computer lab, and various on-site and in-home educational programs. The residents of these counties that have utilized NEKLS services have worked on and received a high school diploma or GED, gained job skills, prepared for college courses, received family and child support services of various kinds and much more. NEKLS has also provided prevention programming aimed at reducing underage alcohol and tobacco use.

State and federal budget challenges continue to impact funding of community nonprofits such as NEKLS. Town appropriations are vital in keeping services free for the hundreds of community members we work with each year, helping to make their goals a reality. Funding helps to maintain high quality services as they are and to introduce new programs as well. NEKLS is requesting a town appropriation of \$500 to help support programs that we deliver in your area.

Enclosed is our NEKLS appropriations flyer to include in your town report; it is a detailed summary of our services for taxpayers' information.

We hope you will continue to support NEKLS as we look forward to another year of being an important partner in your community. Thank you for your consideration.

Respectfully submitted,

A handwritten signature in black ink that reads "Michelle Tarryk". The signature is fluid and cursive, with a large, stylized "M" and "T".

Michelle Tarryk
Executive Director

Enclosure: NEKLS Appropriations Flyer

Our mission is to inspire and empower learners, birth and beyond.

NORTHWOODS STEWARDSHIP CENTER

Connecting people and place through science, education and action

December 12, 2017

Town of Westmore
54 Hinton Hill Rd.
Orleans, VT 05860

Dear Members of the Westmore Selectboard,

I am writing to respectfully request the Town of Westmore renew its support for NorthWoods Stewardship Center through an annual appropriation of \$750 at Town Meeting.

NorthWoods offers widespread conservation and educational services throughout the area and is supported through the generosity of private individuals, local communities, charitable grants and fee-for-service contracts. Our staff continually monitors local trails, maintains trailhead registers, and assesses trail conditions to prioritize larger projects. This work occurs on state, private, and municipal lands and contributes to the quality of life and environment in the Westmore community.

In 2017, NorthWoods continued its active role on the Westmore landscape by maintaining trails on Mount Hor and the South Shore trails of Willoughby. NorthWoods also maintained and groomed trails for Nordic skiers in Willoughby State Forest. Partnering with the Westmore Association and Vermont Forests, Parks, and Recreation (VTFPR), NorthWoods addressed long-standing trail maintenance issues on the Dotoli parcel which included several weeks of work on Haystack Mountain and the Long Pond Bald Mountain Trail. In addition to these projects and in partnership with VTFPR, NorthWoods restored a badly eroded lake access trail across the road from the North Pisgah trail head by installing a beautiful set of stone steps. We also held our first annual Westmore Challenge, a 26 mile hike over 5 peaks. There were 120 participants from all over the New England area.

NorthWoods is also applying for an RTP grant for 2018 in the Town of Sutton's name. The grant would fund work on the Wheeler Mountain Trail, which is a popular hiking trail often associated with the Willoughby State Forest Trails system located on public lands in Sutton and Westmore. In the late summer of 2017, NorthWoods conducted basic trail patrol of the new trail route and identified several locations that need further trail hardening and stabilization work. The work would be completed by the NorthWoods Conservation Corps during the 2018 summer and is expected to take a minimum of 2 weeks.

In 2017 and 2018, NorthWoods continues to take a leadership role in the Northeast Kingdom Backcountry Coalition, to support increased access and accessibility for backcountry skiing. The focal project is on Mt. Hor, and is the first of its kind on state lands. Through the organization of volunteer efforts, and education and outreach trips to these new backcountry zones, NorthWoods supports greater winter tourism in the region, helping to support the local economy.

Westmore children participate in our annual Summer Camps and adults frequently attend our workshops, programs and Coffeehouses—all offered at reasonable rates. Our programs support local children, empower landowners and forest managers, and invest in the local resource economy. Continued support from the Town of Westmore is critical to the success of these programs. Town appropriations provide evidence of local support and enable us to leverage additional funding through grants. Please consider this request as a good investment in our region's youth, its environment, and outdoor recreation resources.

We greatly appreciate your support! Feel free to contact me with any questions. Thank you.

Sincerely,

Dusty May
NorthWoods Stewardship Center

PO Box 220 / 154 Leadership Drive, East Charleston, VT 05833 802-723-6551

www.northwoodscenter.org



Pope Memorial Frontier Animal Shelter Inc.

Dear Town of Westmore

The Pope Memorial Frontier Animal Shelter, Inc. is requesting that you include the following request in your 2018 Town Warning.

Shall the voters of the town of Westmore vote to appropriate the sum of \$500 to assist the Pope Memorial Frontier Animal Shelter with its commitments to rescuing, providing care to and finding homes for unwanted pets.

Thank you very much for your consideration

Sincerely

Betsy Hampton, Treasurer
PMFAS Board Member
December 2017

*Inc. Village of Orleans
One Memorial Square
Orleans, VT 05860
802-754-8584*

*Town of Westmore
54 Hinman Hill Road
Westmore, VT 05860*

January 2, 2018

Dear Town of Westmore Select Board:

The Village of Orleans is requesting \$2,000.00 from the Town of Westmore to help fund our Jones Memorial Library. As everyone knows costs continue to increase and the Village of Orleans is requesting a \$2,000.00 amount in order to operate and maintain the Jones Memorial Library.

Hopefully you feel and appreciate the benefits of the Jones Memorial Library and any amount will be beneficial. Currently our 2018 budget for the library is \$71,050.00

Should you have additional questions you can call the Village Office at 754-8584.

Thank you all for your consideration.

Sincerely,

John Minley
Village of Orleans

Barton Public Library
P.O. Box 549
Barton, Vt. 05822

December 5, 2017

Mr. Greg Gallagher
Town of Westmore
Office of Clerk and Treasurer
54 Hinton Hill Road
Orleans, Vt. 05860

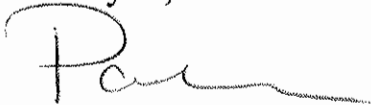
Dear Mr. Gallagher:

The Trustees of the Barton Public Library request that the following be included on the agenda for the 2017 Westmore Town Meeting.

The Barton Public Library requests that the Town of Westmore appropriate the sum of \$2000.00 to assist in maintaining the Barton Public Library.

Should you or the Select Board require further information, please feel free to contact me at 525-6565 or riley917@myfairpoint.net and we will supply such information.

Thank you,

A handwritten signature in dark ink, appearing to read 'Patsy', with a long, horizontal flourish extending to the right.

Patsy Tompkins
President, Barton Public Library

Town of Westmore, VT
Annual Town Meeting Minutes
March 7, 2017

The legal voters of the Town of Westmore met at the Fellowship Hall in said town on Tuesday, March 7, 2017 at 10:00 am to transact the following business:

Greg Gallagher called the meeting to order at 10:00 a.m.

The citizens of the town stood for the Pledge of Allegiance.

Article 1. To elect a Moderator for the ensuing year.

Peter Berteletti nominated Andy Berley, seconded by Ron Holmes.

There being no other nominations, Andy Berley was elected Moderator by a voice vote.

Sherriff's Deputy Bingham addressed those in attendance and asked if there were any questions. He was thanked for doing a good job.

Chris Evans reviewed the "911 Form" that was in the back of the room as well as in the back of the Annual Report. She asked that anyone needing emergency help fill it out and return it to her or Fire Chief, Chris McCarthy.

Megan Valley announced there were Act 46 surveys on the table in the back of the room.

Bill Perkins thanked retiring Town Clerk, Greg Gallagher, for his 11 years of service to the Town and presented him with a plaque.

Andy asked for a moment of silence for the those in the community that passed away in the last year:

Robert C. Rash, Willie Mae Lockwood, James A. Casey, Jr., John R. Macklin, Michael Scott Roberts, Wilma M. Devost, Stephen Barrett Tanner, Larry Dean Rash, Richard Tokunboh Dabiri, Ivy Yvonne Sinclair, Paul A. Majchrzak, Catherine E. Perkins, John William Badger, Sr., Catherine M. Lucas Inman

Article 2. Shall the Town vote to accept the Town report as printed?

David explained that if this Article passed the meeting would be over.

Ron moved to table Article 2, seconded by Peter Berteletti. Passed

Article 3. Shall the Town vote to authorize the Selectboard to negotiate the Town Clerk's wage for FY17?

Bill explained that due to a new Town Clerk being elected this year, the Selectboard would like to negotiate the new salary up to the amount budgeted.

Randi so moved, seconded by Pam Prue. Passed on a voice vote.

Article 4. Shall the Town vote to authorize the Selectboard to negotiate the Town Treasurer's wage for FY17?

So moved by Ron, seconded by Peter B. Passed on a voice vote.

Article 5A. To elect a Town Clerk to finish the remaining 2 years of a 3 year term

Paul Wasklewicz nominated Melissa Zebrowski.

Don Ball nominated Maree Bushey.

Randi moved that nominations cease, seconded by Ron. Passed on a voice vote.

Bob Fitzpatrick asked if Town Clerks/Treasurers could be hired by the Selectboard.

Melissa introduced herself, gave her background and reasons she would be a good Town Clerk.

Maree Bushey then introduced herself and explained her qualifications.

Town of Westmore, VT
Annual Town Meeting Minutes
March 7, 2017

Burton asked if things that Greg did that were not specifically Town Clerk duties would be done by the contestants, e.g. organizing and attending Selectboard Meetings. Both answered that they would.

Ballots were passed out and citizens were asked to write their candidate in and bring the ballot to the front desk Ballot Box to be voted and checked off the Check List.

While this was happening, Representative Paul Lefebvre talked about what was going on in the Legislature.

After Alison Valley and Greg counted the ballots, Greg announced the results were, Melissa Zebrowski-57, Maree Bushey-15 with one blank. Melissa Zebrowski will be the new Town Clerk.

Article 5B. To elect a Town Treasurer to finish the remaining 2 years of a 3 year term

Paul W. nominated Melissa.

There being no further nominations, the Moderator asked to cease nominations and the Clerk cast one ballot for Melissa Zebrowski.

Article 5C. To elect a Trustee of Public Funds to finish the remaining 2 years of a 3 year term

Paul W. nominated Melissa.

There being no further nominations, the Moderator asked to cease nominations and the Clerk cast one ballot for Melissa Zebrowski.

Article 5D. To elect a Current Year Tax Collector for the term of 1 year

Ron H. nominated Melissa.

There being no further nominations, the Moderator asked to cease nominations and the Clerk cast one ballot for Melissa Zebrowski.

Article 5E. To elect a Selectman for the term of 3 years.

Melissa nominated Burton Hinton.

There being no further nominations, the Moderator asked to cease nominations and the Clerk cast one ballot for Burton Hinton.

Article 5F. To elect a Lister for the term of 3 years.

Ron H. nominated Chris Evans.

There being no further nominations, the Moderator asked to cease nominations and the Clerk cast one ballot for Chris Evans.

Article 5G. To elect a Cemetery Commissioner for the term of 3 years.

Bill Perkins nominated Miriam Simonds.

There being no further nominations, the Moderator asked to cease nominations and the Clerk cast one ballot for Miriam Simonds.

Article 5H. To elect a Delinquent Tax Collector for the term of 1 year.

Ron H. nominated Annette Parenteau.

There being no further nominations, the Moderator asked to cease nominations and the Clerk cast one ballot for Annette Parenteau.

**Town of Westmore, VT
Annual Town Meeting Minutes
March 7, 2017**

Article 5I. To elect a Town Agent for the term of 1 year.

Ron H. nominated Melissa.

There being no further nominations, the Moderator asked to cease nominations and the Clerk cast one ballot for Melissa Zebrowski.

Article 5J. To elect a Grand Juror for the term of 1 year.

Pam Kennedy nominated Chris Evans.

There being no further nominations, the Moderator asked to cease nominations and the Clerk cast one ballot for Chris Evans.

Article 6. Shall the Town of Westmore convey an easement across the Minister's Settlement Lot #43 off of Long Pond Rd to the Westmore Community Church.

Bruce Tanner so moved, seconded by Ron H.

Bruce explained the Church's need to have a right-of-way across the Town's property to haul wood out of their wood lot. He said there would be no expense to the Town for road/bridge improvements.

Bill explained that the Town's attorney advised this method.

Cathi W. asked if another bridge coming out to Long Pond Rd would be needed. Bruce said, "No."

The Article carried on a voice vote.

Article 7. Shall the Town vote to authorize the Current Year Tax Collector to collect current year property taxes due on or before October 20, 2017 at 4:00pm?

Ron H. so moved, seconded by Bob F.

On a voice vote, the motion carried.

Article 8. Shall the Town vote to set the delinquent tax date for property taxes on October 20, 2017 at 4:01pm, with an 8% collector's fee charged and subject to interest charged against them from the due date?

Randi objected to charging an 8% late fee for someone only a few days late.

Glenn Harter so moved, seconded by Ron H. Passed on a voice vote.

Article 9. Shall the Town vote to authorize the Selectboard to set the Municipal Tax Rate after the Grand List has been completed?

Ruth Gjessing so moved, seconded by Millie Davis. Passed on a voice vote.

Article 10. Shall the Town vote to authorize the Selectboard to use a portion of unspent general fund surpluses, as needed, to help offset the 2017 Municipal Tax Rate?

Ron H. so moved, seconded by Robert Fitzpatrick. Passed on a voice vote.

Article 11. Shall the Town vote to authorize the Selectboard to use a portion of unspent general fund surpluses, as needed, to cover any deficit amounts?

Ron H. so moved, seconded by Peter B. Passed on a voice vote.

**Town of Westmore, VT
Annual Town Meeting Minutes
March 7, 2017**

Article 12. Shall the Town vote to authorize the Selectboard to borrow, if needed, for current expenses?

Randi so moved, seconded by Peter B. Passed on a voice vote.

Article 13. Shall the Town vote to accept the proposed 2017 budget of \$376,346.62 for General Fund?

Mary French asked if the tombstones could be cleaned. Bill said he would like to. Ron so moved, seconded by Peter B. Passed on a voice vote.

Article 14. Shall the Town vote to accept the proposed 2017 budget of \$261,353.00 for the Highway

Ron H. so moved, seconded by Paul Wasklewicz. Passed on a voice vote.

Article 15. Shall the Town vote to add \$4,349.60 to the Milfoil Program Fund?

So moved by Maree Bushey, seconded by Bruce Tanner.
Susan Blackstone asked what could be done about run off from fields flowing into the Lake. Someone said to call the Agency of Natural Resources, Reg Smith, enforcement.
Kathy Busby said that boats chew up and spread milfoil.
Glenn Harter said some pollution is caused by septic tanks below the high water mark.
David Stevens said "Nutrient Management" is now mandatory by the State.
The Article passed on a voice vote.

Article 16. Shall the Town vote to add \$6,000 to the Cemetery Reserve Fund?

So moved by Peter B., seconded by Ron H. Passed on a voice vote.

Article 17. Shall the Town vote to add \$18,000 to the Capital Improvements Reserve Fund?

So moved by Bruce Tanner, seconded by Kristen Olbrys. Passed on a voice vote.

Article 18. Shall the Town vote to add \$50.68 to the Deed/Vault Restoration Reserve Fund?

So moved by Peter B., seconded by Ron H. Passed on a voice vote

Article 19. Shall the Town vote to move \$120,000 to the Paving Reserve Fund from the surplus fund balance of General Fund, thus reducing the tax expense for this year?

So moved by Ron H., seconded by Robert Fitzpatrick. Passed on a voice vote.

Article 20. Shall the Town vote to move \$18,527.76 to the Town Equipment Reserve Fund from the surplus fund balance of General Fund, thus reducing the tax expense for this year?

So moved by Ron H., seconded by Megan Valley. Passed on a voice vote.

**Town of Westmore, VT
Annual Town Meeting Minutes
March 7, 2017**

Article 21. Shall the Town vote to add \$64,553.58 to the Town Equipment Reserve Fund that will be included in the tax expense for this year?

So moved by Ron H., seconded by Cathi Wasklewicz. Passed on a voice vote.

Article 22. Shall the Town vote to include sand as an expense to the Gravel/Sand Reserve Fund?

So moved by Ron H., seconded by Robert F.

Ron said he has seen Gingue hauling out of that pit at night.

Passed on a voice vote.

Being twelve noon, the Moderator recessed for lunch.

Moderator Berley reconvened the meeting at 12:35.

Andy thanked the Westmore Ladies Aid for putting on a delicious lunch, followed by a standing ovation.

Article 23. Shall the town vote to add \$38,000 to the Gravel/Sand Reserve Fund?

Ron H. so moved, seconded by Bruce Tanner.

Robert Kennedy asked how the amount was determined.

David said it was determined by expected future problems.

Passed on a voice vote.

Article 24. Shall the Town vote to accept the proposed amount of \$34,948.00 for Community Appropriations as follows?

a.	Westmore Fireman's Association	\$ 25,000
b.	OC Court Diversion	300
c.	VT Ctr for Independent Living	80
d.	VT Rural Fire Protection	100
e.	Green Up	50
f.	Rural Comm Transportation	350
g.	OC Citizen Advocacy	600
h.	NEK Learning Services	300
i.	NEK Human Services	368
j.	O-E VNA & Hospice	900
k.	Pope Mem Frontier Animal Shelter	500
l.	Old Stonehouse Museum	500
m.	Barton Senior Ctr	750
n.	Umbrella	250
o.	Jones Memorial Library	1,500
p.	NEK Council on Aging	400
q.	Lake Region Senior Ctr	500
r.	Barton Library	1,500
s.	American Red Cross	250
t.	NorthWoods Stewardship	750

Peter B. so moved seconded by Alison Valley.

Pam Kennedy offered her support for both Libraries.

**Town of Westmore, VT
Annual Town Meeting Minutes
March 7, 2017**

Glenn Harter supported RCT.

Bill Perkins supported O-E VNA as a good service.

Chris McCarthy said there would be a fund raiser for the Pike/Wildflowers.

As Chair of NEK Human Services, Andy Berley offered his support.

Bruce said that both libraries had asked for \$2000 each.

Mary Smith moved and Alison Valley seconded to amend the amounts for both libraries by \$500 each. The amendment passed on a voice vote.

Article #24 passed as amended (to \$35,948) on a voice vote.

Article 25. To do and transact any other business that may legally come before said meeting.

Beverly Decker reminded people that FP&R will be having a meeting on the South End Project here tomorrow, 3/8/17 at 6.

Greg thanked everyone for their support over the years and said he enjoyed working with the citizens, the Selectboard and other leaders in Westmore.

Article 26. To Adjourn.

Chris Evans moved and Glenn seconded to adjourn at 12:49. Passed by a voice vote.

Signed by,

Greg Gallagher
Westmore Town Clerk

ATTESTED BY:

Andrew Berley, Moderator

Date

David Stevens, Selectman

Date

William Perkins, Selectman

Date

Burton Hinton, Selectman

Date

POTLUCK LUNCH !!!

BRING A HOT DISH or
SALAD

TO SHARE WITH
YOUR NEIGHBORS
at
TOWN MEETING

MARCH 6, 2018

DESSERTS FURNISHED by THE LADIES AID
&
COFFEE by THE TOWN

Please remember to bring this report to Town Meeting

**Town of Westmore
SELECTBOARD MEETING SCHEDULE
2018**

**All meetings are held every other Monday at 6:00 pm
unless otherwise posted**

**If you wish to be on the agenda, you must do so before 12:00 noon on the Thursday before the meeting.
Please contact the Town Clerk's Office (525-3007) for further information.**

TOWN MEETING DAY - March 6, 2018 Selectboard Organizational Mtg held after town meeting

January 8, 2018	August 6, 2018
January 22, 2018	August 20, 2018
February 5, 2018	September 4, 2018 Tuesday
February 20, 2018 Tuesday	September 17, 2018
March 5, 2018	October 1, 2018
March 6, 2018 Town Meeting	October 15, 2018
March 19, 2018	October 29, 2018
April 2, 2018	November 12, 2018
April 16, 2018	November 26, 2018
April 30, 2018	December 10, 2018
May 14, 2018	December 26, 2018 Tues @ 10am
May 29, 2018 Tuesday	January 7, 2019
June 11, 2018	January 22, 2019
June 25, 2018	February 4, 2019
July 9, 2018	February 17, 2019 Tuesday
July 23, 2018	March 4, 2019
Town Meeting Day, March 5, 2019	

**If you would like to receive meeting agendas by e-mail, please
contact the Town Clerk at 525-3007 or at clerk@westmoreonline.org**

**"WARNING" postings for Selectboard Meetings:
Town bulletin board, Town Clerk's office and Willoughby Lake Store
and www.westmoreonline.org (on the Selectboard page)**

Town of Westmore
54 Hinton Hill Road
Orleans, VT 05860

WESTMORE INFORMATION

TOWN CLERK'S OFFICE:

Phone #: (802) 525-3007
Mailing Address: 54 Hinton Hill Road
Orleans, VT 05860
Website: www.westmoreonline.org
e-mail: clerk@westmoreonline.org

Hours: Monday -Thursday 8:00am - 4:00pm
(but please call ahead to ensure we are in the office)

LISTER'S OFFICE:

Phone #: (802) 525-3235
Mailing Address: same as Town Clerk
e-mail: wstrlisters@gmail.com

Hours: Mon, Wed, Thurs 9:00am - 2:00pm
(but please call ahead to ensure we are in the office)

SELECTMEN:

William Perkins 525-3948
David Stevens 525-3830
Burton Hinton 673-8543

PLANNING & ZONING:

Louisa Dotoli 525-6511

ZONING ADMINISTRATOR:

Andrew Berley 525-8872

CEMETERY COMMISSIONER:

William Perkins 525-3948

ANIMAL CONTROL OFFICER:

Call Town Clerk's office 525-3007

GARAGE - Highway Department:

Clayton Butler 525-4708

TRANSFER STATION & RECYCLING:

Transfer Station office 467-3838

DISTRICT REPRESENTATIVE:

Paul Lefebvre 467-8338

The CHRONICLE is used for ALL town warnings, notices & ads

*******EMERGENCY INFORMATION*******

For emergencies: Police, Ambulance, Fire call 911

FIRE & RESCUE: 802-323-4542

Fire Chief: Ed Levie

Fire Warden: Vacant

ORLEANS SHERIFF: 334-3333

Northern NE Poison Center: (800) 222-1222

VT STATE POLICE: (802) 334-8881
& VT Fish & Wildlife