

**Office of Professional Regulation  
Real Estate Commission**  
Corner of State and Main in the City Center  
89 Main Street  
3<sup>rd</sup> Floor  
Montpelier, VT 05602

**Agenda  
April 24, 2014 – 9:15 AM**

1. **8:30 Education Committee**
2. **9:15 Commission Meeting - Call to Order**
3. **9:20 Approval of March 27, 2014 minutes**
4. **9:25 Case Manager's Report**

Number of Active Licensees as of April 17, 2014

Brokers:	981
Salespersons:	1129
Brokerage Firms - Main Offices:	518
Brokerage Firms - Branch Offices:	72

5. **9:30 Closing Reports**
  - a. 2012-229 and 2012-230
  - b. 2013-343, 2013-344 and 2013-345
  - c. 2013-599 and 2013-618
6. **9: 45 Old Business:**
  - a. Agency Workgroup Update
  - b. OPR Bill
  - c. Licensure Renewal Status
  - d. 2014 Calendar, Initiatives, and Priorities
    - ~~Home Inspector licensing~~
    - Agency changes and corresponding statute/rule changes
    - Creation of a ticket process for minor administrative rule violations
    - Education policy revisions
    - Review of all application and forms
    - ~~Maintenance of a full and complete Commission with no vacancies~~
    - Creation of an attendance and communication policy for Board Members
    - Mandatory course for next renewal cycle
7. **10:00 New Business:**
  - a. 2014-2016 Renewal Cycle Mandatory Course
8. **Public Comment**
9. **Adjournment**

**Next Scheduled Meeting – May 22, 2014**

The "Agency Workgroup" will hold its next meeting on March 27, 2014 following the full VREC meeting.

**Real Estate Education Committee**  
**Courses for review**

<b>Provider/Title</b>	<b>Requested # of Hours</b>	<b>Renewal?</b>	<b>Approved</b>	<b>Approved # of Hours</b>	<b>Denied</b>	<b>Comments</b>
<b>Sterling Education Services, Inc</b>						
1. Landlord-Tenant Law	8					
<b>American School of Real Estate Express, LLC</b>						
2. A New Look at Contract Law	3					
3. A Day in the Life of a Buyer Agent	3					
4. Basics of Green Building for Real Estate	3					
5. Code of Ethics	3					
6. Commercial Real Estate: From the Beginning	4					
7. Fair Housing	4					
8. How to Work with Real Estate Investors – Part 1	3					
9. Liens, Taxes & Foreclosures	3					
10. Mortgages, Loans & Laws – How they Help Your Client	3					
11. National Marketing, Negotiations & Closing the Sales	3					
12. Niche Marketing: Narrow Your Focus	3					
13. Real Estate Safety: Protect Yourself During a Showing	3					
14. Short Sales	2					
15. Power of Exchange: Discover the Value of 1031 Tax Deferred Ex	3					
16. What Real Estate Professionals Need to Know about FHA	4					
<b>Vermont Realtors</b>						
17. How to Obtain a Mortgage Approval	3	No				
18. Reading Financial Statements	3	No				
19. Creating a Credit Worthy Customer	3	No				
<b>Continuing Ed Express</b>						
10. How the Federal Reserve Predicts & Shapes Your Future	4					Previously Tabled
11. Seller Counseling: From Listing to Closing	3					Previously Tabled
<b>The CE Shop</b>						
2012-2014 Renewal Cycle Mandatory Course	4					Previously Tabled

Time allowing, the Education Committee will continue its discussion on revisions to the Education Policy.