

**Vermont Secretary of State
Office of Professional Regulation
BOARD OF ACCOUNTANCY
Location: 89 Main Street, 3rd Floor, Montpelier, VT 05602**

UnApproved Minutes

November 24, 2015

Members present: Joshua Partlow, Thomas Shortle, John Borch and Danny Coane

Members absent: Steve Love

Staff present: Colin Benjamin, Lora Nielsen, Gabriel Gilman, Peter Comart

Others present: Melanie Rodjenski

1. 10:02 a.m. Called to order
2. **Approval of the Minutes of the October 27, 2015 meeting.** Mr. Shortle made a motion to approve the minutes. Mr. Coane seconded the motion. Motion passed.
3. **Reports/Follow-up cases.** Case Managers Report by Carla Preston

Ms. Preston informed the Board they currently have eight (8) cases. Three (3) are ready for Investigative Team meetings and five (5) are under investigation.
4. **Hearings/Stipulations/Concluded Investigations:** None
5. **Correspondence/Discussion items**

Budget – Colin Benjamin presented the budget for the accountancy Board. The fund balance is fine and fees do not need to be adjusted. The budget will be monitored through 2016.
6. **Licensing – Review the following applications for licensure**

Mr. Shortle made a motion to approve the following applicants for licensure. Mr. Borch seconded the motion. Motion passed.

Johnathan R. Rea – Endorsement
Yi-Hsuan Tu – Examination
Sheryl L Leslie – Examination
Myers and Stauffer, LC – firm

Fang Liu - Examination
Melissa L Goraj - Endorsement
Sarah J Weiss - Examination

John D Kraft – formal approval
Melanie L Rodjenski – new transcript
Rose Marie Maragh – updated transcript
Xi Zhao – new transcript

Kshitija P Shah – late renewal
Donna Benedict – late renewal – pending receipt of signature page

The Board requested Mr. Comart follow up with the following applications:

Liu Yang – Examination
Qian Qu - Examination
Brian Stevens – late renewal

7. Other Board Business:

NASBA Quarterly Focus Questions – The Board discussed the focus questions and Mr. Partlow offered to respond.

AICPA – Mr. Comart distributed materials sent to him by Mr. Steve McConnel for the Board to review for the next meeting.

8. Review of Audits:

The Board reviewed sixty-one (61) audit submissions. Fifty-two (52) were approved. The Board requested Mr. Comart to follow up with the nine (9) that were not approved.

The Board received thirteen (13) new submissions, and these were given to Mr. Borch to review for the December 22nd meeting.

9. Adjourn. There being no further business to attend to the meeting adjourned at 12:56 p.m.

Next Meeting: December 22, 2015

2016 MEETING DATES

January 26, April 26, May 24, June 28, July 26, August 23, September 27, October 25, November 22, December 27