

BOARD OF ARCHITECTS
Secretary of State, Office of Professional Regulation
32 College St. Schulmaier Hall, Montpelier, VT 05602
UNAPPROVED MINUTES
Meeting of February 4, 2013

1. The meeting was called to order at 10:50 AM.

Members present: Edward Wolfstein, Chairman; Frank M. Guillot, Vice-Chair, Keith Robinson, Janet Stackpole, & Jennifer Arbuckle.

OPR Staff: Terry Gray, Licensing Administrator, Danielle Rubalcaba, Licensing Board Specialist

2. Chairman Wolfstein called for approval of the Minutes of the October 1, 2012 & November 26, 2012 meetings. J. Stackpole made a motion to pass, seconded by K. Robinson. Motion passed unanimously.

3. **Case Manager's Report**

The current number of cases pending for the Board is two (2); one is under investigation and one (1) the I-Team met and recommends filing charges.

4. **Applicants for Licensure**

The Board reviewed and approved the following applicants for licensure on the basis of their National Council of Architectural Registration Boards' (NCARB) Certification, or having met Vermont's requirements.

F. Guillot made a motion to approve Vincent Sorrentino for licensure based upon his NCARB record. Motion seconded by J. Arbuckle. Motion carried.

F. Guillot made a motion to approve George Gagliardi for licensure based upon his NCARB record. Motion seconded by K. Robinson. Motion carried.

J. Arbuckle made a motion to approve Richard Majors for licensure based on his NCARB record. Motion seconded by Chairman Wolfstein. Motion carried.

J. Arbuckle made a motion to approve Tyler Cote for licensure based on successfully passing all parts of the A.R.E exam and submitting a current application form. Motion seconded by E. Wolfstein. Motion carried.

J. Arbuckle made a motion to approve Ban Gaiser for licensure based on his NCARB record. Motion seconded by K. Robinson. Motion carried.

J. Arbuckle made a motion to approve James Harwood for licensure based on endorsement. Motion seconded by K. Robinson. Motion carried.

K. Robinson made a motion to approve Peter Coffin for licensure based on his NCARB record. Motion seconded by J. Arbuckle. Motion carried.

F. Guillot made a motion to approve Nicholas Zalany for licensure based on his NCARB record. Motion seconded by K. Robinson. Motion Carried.

F. Guillot made a motion to approve Arthur Dogan for licensure based on his NCARB record. Motion seconded by J. Stackpole. Motion carried.

The following candidates were approved to sit for the Architect Registration Examination (ARE).

K. Robinson made a motion to approve Jason Carney to sit for the A.R.E exams. Motion seconded by Chairman Wolfstein. Motion passed.

J. Stackpole made a motion to approve Taryn Barnett to sit for the A.R.E exams. Motion seconded by Chairman Wolfstein. Motion passed.

Chairman Wolfstein made a motion to approve Sarah Shepard to sit for the A.R.E exams. Motion seconded by J. Arbuckle. Motion passed.

Chairman Wolfstein made a motion to approve Tara Thomson to sit for the A.R.E exams. Motion seconded by J. Arbuckle. Motion passed.

Chairman Wolfstein made a motion to approve Allen Spencer to sit for the A.R.E exams. Motion seconded by J. Stackpole. Motion passed.

5. Applications reviewed and discussed:

The Board reviewed and discussed the following applications and took action as indicated. The applications will be advised of the Board's conclusions regarding their inquiry or of documents needed to complete their applications.

Douglas Stewart-Must provide IDP

Gary Wassman- Must provide proof that he is with in one year of successfully complete his IDP.

6. New Business

Audit- Audit letters will be mailed out the end of February. Board will review results at the April 2013 board meeting. 24 hours must be Health, Safety, and Welfare. (HSW) AIT Transcripts are acceptable forms of CE completion.

NCARB- Chairman Wolfstein gave a brief overview of the last meeting. They are interested hearing about our changes currently being discussed. Each state provided a report, of conflicts or changes.

7. The next meeting of the Board is scheduled for Monday, April 1, 2013 at 10:00 AM.

8. Chairman Wolfstein made a motion to adjourn the meeting at 11:25pm. Motion seconded by J. Stackpole. Motion passed unanimously.

Respectfully submitted,

Danielle Rubalcaba
Licensing Board Specialist
Office of Professional Regulation